



# **SPECIAL MEETING**

# **MINUTES**

**10 JULY 2018**

The resolutions contained within these minutes were confirmed at Council Meeting  
on 17 July 2018.

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**MINUTES OF THE SPECIAL MEETING HELD AT COUNCIL CHAMBERS, 4 LAGOON PLACE, YEPPON ON TUESDAY, 10 JULY 2018 COMMENCING AT 10:09 AM**

**1 OPENING**

**2 PRESENT**

Members Present:

Mayor, Councillor Bill Ludwig (Chairperson)  
Councillor Adam Belot  
Councillor Pat Eastwood  
Councillor Jan Kelly  
Councillor Glenda Mather  
Councillor Tom Wyatt

In Attendance:

Mrs Chris Murdoch – Chief Executive Officer  
Mrs Debra Howe – Acting Executive Director Liveability and Wellbeing  
Mr Dan Toon – Executive Director Infrastructure  
Mrs Andrea Ellis – Chief Financial Officer  
Mr Matthew Willcocks - Chief Technology Officer  
Mr Shane Weir - Acting Chief Human Resources Officer

Apologies:

Deputy Mayor, Councillor Nigel Hutton

### **3 LEAVE OF ABSENCE / APOLOGIES**

Councillor Nigel Hutton has tendered his apology due to his attendance at the World Cities Summit Young Leaders Network and Symposium in Singapore and will not be in attendance for the Special Council Meeting.

#### **COUNCIL RESOLUTION**

THAT the apologies tendered for the absence of Councillor Nigel Hutton be 'received'.

**Moved by:** Mayor, Councillor Ludwig

**Seconded by:** Councillor Kelly

**MOTION CARRIED**

**4    DECLARATIONS OF INTEREST IN MATTERS ON THE  
      AGENDA**

**5 URGENT BUSINESS QUESTIONS**

## 6 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### COUNCIL RESOLUTION

**10:10AM**

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

**7.1 Capricorn Homemaker Centre Yeppoon Stage 1 - Contract for Civil Works Construction - Tender Number 2018.006**

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

**Moved by: Councillor Kelly**  
**Seconded by: Councillor Wyatt**

**MOTION CARRIED**

### COUNCIL RESOLUTION

**10.33AM**

THAT the meeting moves out of closed session and be opened to the public.

**Moved by: Councillor Wyatt**  
**Seconded by: Councillor Mather**

**MOTION CARRIED**

## 7 CONFIDENTIAL REPORTS

### 7.1 CAPRICORN HOMEMAKER CENTRE YEPPON STAGE 1 - CONTRACT FOR CIVIL WORKS CONSTRUCTION - TENDER NUMBER 2018.006

**File No:** 15-133

**Attachments:**

1. Capricorn Coast Homemaker Stage 1 - Civil Works Tender Procurement Process Report
2. Capricorn Coast Homemaker Stage 1 - Civil Works Tender Evaluation Technical Review
3. Capricorn Coast Homemaker Stage 1 - Civil Works Tender Evaluation Panel Recommendation Report
4. Capricorn Coast Homemaker Stage 1 - Civil Works Tender Clarification Meeting Record
5. Capricorn Coast Homemaker Stage 1 - Civil Works Tender Evaluation Meeting Record
6. Capricorn Coast Homemaker Stage 1 - Civil Works Tender Box Summary Report
7. Capricorn Coast Homemaker Stage 1 - Civil Works Tender and Evaluation Plan

**Responsible Officer:** Chris Murdoch - Chief Executive Officer

**Author:** Dan Toon - Executive Director Infrastructure

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

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### SUMMARY

*This report provides Council with the required information to confidently award the contract for construction of the Civil Works for Stage 1 of the Capricorn Coast Homemaker development at Cordingley Street, Yeppoon.*

### COUNCIL RESOLUTION

THAT Council resolves to;

1. Approve the Procurement Process Report appended as Attachment 1 – Capricorn Coast Homemaker Stage 1 – Civil Works Tender Procurement Process Report; and
2. Award the contract for Tender 2018.006, Civil Works – Capricorn Homemaker Centre Yeppoon Stage 1, to JRT Civil Pty Ltd for the amount of \$1,125,377.94 (ex GST) having due regard to the contracting provisions contained in the Queensland Local Government Regulation 2012, Livingstone Shire Council's Procurement Policy and Livingstone Shire Council's Purchasing Directive.

**Moved by:** Councillor Eastwood

**Seconded by:** Councillor Kelly

**MOTION CARRIED**

**8 CLOSURE OF MEETING**

There being no further business the meeting closed at 10:36AM

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Bill Ludwig  
CHAIRPERSON

\_\_\_\_\_  
DATE