



# **ORDINARY MEETING**

## **MINUTES**

**19 MARCH 2019**

The resolutions contained within these minutes were confirmed at the Council meeting on 1 April 2019.

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**MINUTES OF THE ORDINARY MEETING HELD AT COUNCIL CHAMBERS, 4 LAGOON PLACE, YEPPOON ON TUESDAY, 19 MARCH 2019 COMMENCING AT 8.37AM**

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**1 OPENING**

**2 PRESENT**

Members Present:

Mayor, Councillor Bill Ludwig (Chairperson)  
Deputy Mayor, Councillor Nigel Hutton  
Councillor Adam Belot  
Councillor Pat Eastwood  
Councillor Jan Kelly  
Councillor Glenda Mather  
Councillor Tom Wyatt

Officers in Attendance:

Ms Chris Murdoch – Chief Executive Officer  
Mr Brett Bacon – Executive Director Liveability and Wellbeing  
Mr Dan Toon – Executive Director Infrastructure  
Mr Matthew Willcocks - Chief Technology Officer  
Mr Nick Sheehan - Chief Human Resources Officer  
Mr Damien Cross – Coordinator Accounting Services  
Ms Maddie Crigan – Property Officer  
Ms Lucy Walker – Executive Support Officer

### **3 LEAVE OF ABSENCE / APOLOGIES**

Nil

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COUNCIL RESOLUTION**

THAT the minutes of the Ordinary Meeting held on 4 March 2019 be taken as read and adopted as a correct record.

**Moved by:** Councillor Kelly

**Seconded by:** Councillor Wyatt

**MOTION CARRIED**

**5     DECLARATIONS OF INTEREST IN MATTERS ON THE  
AGENDA**

## **6 PUBLIC FORUMS/DEPUTATIONS**

Nil



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## 7 BUSINESS ARISING OR OUTSTANDING FROM PREVIOUS MEETINGS

### 7.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

**File No:** GV13.4.1

**Attachments:** 1. Business Outstanding Table - 19 March 2019 [⇒](#)

**Responsible Officer:** Chris Murdoch - Chief Executive Officer

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#### SUMMARY

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillors' information.*

#### COUNCIL RESOLUTION

THAT the Business Outstanding table for the Ordinary Council Meeting be received.

**Moved by:** Councillor Kelly

**Seconded by:** Deputy Mayor, Councillor Hutton

#### MOTION CARRIED

Cr Mather asked for her vote against the above motion be recorded in the minutes .

## **8 PRESENTATION OF PETITIONS**

Nil

## 9 MAYORAL MINUTE

### 9.1 AMENDED - MAYORAL MINUTE - 2019 QUEENSLAND PARLIAMENT'S FLOOD APPEAL AND SISTERS OF THE NORTH MARK COOMBE PAINTING FUNDRAISER

File No: 14.1

Attachments: 1. Email from Mark Coombe⇒  
2. Artwork by Mark Coombe⇒

Responsible Officer: Bill Ludwig - Mayor

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#### SUMMARY

*In lieu of accepting the Premiers invitation for the Mayor to attend the 2019 Queensland Parliament's Flood Appeal Reception in Brisbane on 28 March, it is recommended that Council write to the Premier to congratulate her on the initiative and make a donation of \$1,500 to the appeal from the Mayor's Discretionary Fund.*

*Livingstone Shire resident and artist Mark Coombe recently completed a work entitled "up-from-here" to acknowledge the recovery efforts of the flood victims. Support is being sought from a number of Councils to sponsor the artwork to remain in the affected areas.*

#### COUNCIL RESOLUTION

THAT Council approve the following donations from the Mayor's Discretionary Fund towards the North Queensland Flood appeals

1. \$1,500 to the 2019 Queensland Parliament's Flood Appeal
2. \$250 to the Sisters of the North to support fundraising through the Mark Coombe "Up-from-here" painting.

Moved by: Mayor Ludwig

Seconded by: Deputy Mayor, Councillor Hutton

MOTION CARRIED UNANIMOUSLY

## **10 COUNCILLOR/DELEGATE REPORTS**

Nil

**11     AUDIT, RISK AND BUSINESS IMPROVEMENT COMMITTEE  
REPORTS**

Nil

## 12 REPORTS

### 12.1 COUNCILLOR AGENDA ITEM REQUESTS

**File No:** GV13.4.1  
**Attachments:** Nil  
**Responsible Officer:** Chris Murdoch - Chief Executive Officer  
**Author:** Nicole Robertson - Coordinator Executive Support

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#### SUMMARY

*This report is to provide information in relation to Councillor requests for agenda items.*

#### COUNCIL RESOLUTION

THAT Council receive the report in relation to the following items requested by Councillors for inclusion in an agenda:

- Parking for Service Providers – Anzac Parade
- Kangaroo Signs & Dead Animal Collection
- Kerbside Collection
- Reticulated Water to Mabel Edmund Park
- Email from a Resident regarding numerous concerns about maintenance on Council Infrastructure, Parks and Sporting Facilities; and query on Rating Charges
- Envirolink Annal Rent
- Tookers Road Upgrade

**Moved by:** Councillor Kelly  
**Seconded by:** Councillor Eastwood

**MOTION CARRIED UNANIMOUSLY**

**12.2 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION NATIONAL GENERAL ASSEMBLY 2019****File No:** GV13.4.1**Attachments:** 1. 2019 NGA provisional program [📄](#)**Responsible Officer:** Chris Murdoch - Chief Executive Officer**Author:** Sue Schluter - Executive Assistant to Mayor

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**SUMMARY**

*The Australian Local Government Association (ALGA) National General Assembly (NGA) is being held in Canberra, 16 – 19 June 2019. This report provides information for the attendance of Deputy Mayor Cr Hutton (who will be Acting Mayor at the time) for endorsement by the table.*

**COUNCIL RESOLUTION**

That Council resolves to

1. endorse the attendance by Cr Hutton at the ALGA Assembly in Canberra 16-19 June 2019; and
2. change the date of the Ordinary Council Meeting scheduled for Tuesday, 18 June 2019 to Thursday, 20 June 2019 due to the absence of Acting Mayor Cr Hutton.

**Moved by:** Councillor Kelly**Seconded by:** Councillor Wyatt**MOTION CARRIED**

**12.3 MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 28 FEBRUARY 2019****File No:** FM12.14.1**Attachments:** 1. **Monthly Financial Report - February 2019** [⇒](#)**Responsible Officer:** Andrea Ellis - Chief Financial Officer**Author:** Damien Cross - Coordinator Accounting Services**SUMMARY**

*Presentation of the Livingstone Shire Council Monthly Financial Report for the period ending 28 February 2019 by the Coordinator Accounting Services.*

**COUNCIL RESOLUTION**

THAT the Livingstone Shire Council Monthly Financial Report for the period ending 28 February 2019 be received.

**Moved by:** Deputy Mayor, Councillor Hutton**Seconded by:** Councillor Kelly**MOTION CARRIED**



**12.4 AUDIT, RISK AND BUSINESS IMPROVEMENT COMMITTEE MEETING - 28 FEBRUARY 2019**

**File No:** GV13.4.2  
**Attachments:** Nil  
**Responsible Officer:** Rodney Chapman - Coordinator Governance  
**Author:** Tanya Callaghan - Support Services Officer

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**SUMMARY**

*The Audit, Risk and Business Improvement Committee met on 28 February 2019 and this report provides the recommendations from the Committee for consideration and adoption by Council. The reports from the meeting are available for viewing by Councillors on the Councillor Portal.*

**COUNCIL RESOLUTION**

THAT the unconfirmed minutes of the Audit, Risk and Business Improvement Committee held on 28 February 2019 be received and the following recommendations contained within those minutes be adopted.

**3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

THAT the minutes of the Audit, Risk and Business Improvement Committee held on 10 December 2018 be taken as read and adopted as a correct record.

**7 REPORTS**

THAT the Committee receive this report on the outcomes from the annual self-assessment.

**7.1 COMMITTEE WORK PROGRAM STATUS**

THAT the Committee receives the status of the Annual Work Program.

**7.2 2019 SCHEDULE OF MEETINGS FOR THE AUDIT RISK AND BUSINESS IMPROVEMENT COMMITTEE**

THAT the Audit, Risk and Business Improvement Committee investigate alternative dates for the months of August, October and December 2019.

**7.3 EXECUTIVE LEADERSHIP TEAM UPDATE TO THE COMMITTEE**

THAT the Committee receives the verbal updates provided by the Leadership Team on key activities or issues.

**7.4 CFO UPDATE**

THAT the Audit Risk and Business Improvement Committee receive the Chief Financial Officer's update.

**7.5 2018-19 FINANCIAL STATEMENTS TIMETABLE**

Council is required to provide key dates to the External Auditors of when information will be available for Audit.

**7.6 REPORTABLE LOSSES**

THAT the Audit, Risk and Business Improvement Committee receive the report on reportable losses.

**7.7 EXTERNAL AUDIT PLAN 2018-19**

THAT the Audit, Risk and Business Improvement Committee receive the draft 2018-19 External Audit Plan.

**7.8 EXTERNAL AUDITOR'S UPDATE**

THAT the Committee receive the update from the External Auditors.

**7.9 SUMMARY OF QAO REPORT 12: 2018-19 "MARKET-LED PROPOSALS"**

THAT the Audit, Risk and Business Improvement Committee receive this report on the QAO Report 12: 2018-19 "Market-led proposals"

**7.10 INTERNAL AUDIT UPDATE**

THAT the Committee receive the report on Internal Audit.

**7.11 ANNUAL REVIEW OF INTERNAL AUDIT POLICY AND CHARTER**

THAT the updated Internal Audit Charter be endorsed by the Committee.

**7.12 OVERVIEW OF INFRASTRUCTURE QUALITY MANAGEMENT SYSTEM**

THAT the Committee receive the overview of the Quality Management System report.

**7.13 RISK MANAGEMENT FRAMEWORK**

THAT the Audit, Risk and Business Improvement Committee receive this report on Council's Risk Management Framework.

**7.14 CORPORATE RISK REGISTER**

THAT the Audit, Risk and Business Improvement Committee receive the report and notes the status of the Corporate Risk Register.

**7.15 FINANCIAL SUSTAINABILITY MONITORING – QUARTERLY BUDGET REVIEW (19Q2)**

THAT the Audit, Risk and Business Improvement Committee receive the 2018/19 Second Quarter Budget Review for information.

**7.16 BUSINESS TRANSFORMATION TEAM WORKS PROGRAMME**

THAT the Audit, Risk and Business Improvement Committee receive the report.

**11.1 RISK MANAGEMENT**

THAT the Committee receive the Risk Management Report for information.

**11.2 CEO UPDATE ON EMERGING ISSUES**

THAT the Committee receive the verbal update provided by the Chief Executive Officer on emerging issues.

**11.3 CONFIRM WHETHER MEMBERS' BRIEFING SESSION IS REQUIRED**

THAT it is confirmed that there is no requirement for a Member's Briefing following the meeting.

**Moved by:** Deputy Mayor, Councillor Hutton

**Seconded by:** Councillor Kelly

**MOTION CARRIED**

**12.5 REGIONAL ARTS DEVELOPMENT FUND ROUND TWO 2018/2019**

**File No:** GS15.2.5

**Attachments:** Nil

**Responsible Officer:** Trish Weir - Manager Customer Service  
Brett Bacon - Executive Director Liveability and Wellbeing

**Author:** Julie Bickley - Coordinator Library & Arts

**SUMMARY**

*Twelve applications were received for Round Two of the 2018/2019 Regional Arts Development Fund, which closed on Monday 25 February 2019 with a total amount of \$59,068 requested. Budget available for the 2018/2019 year was \$65,556 with \$36,828 expended in Round One.*

*The Regional Arts Development Fund Assessment Panel assessed the applications and nominated that nine applicants met the programme criteria and recommended they be funded for the total amount of \$29,996.*

**COUNCIL RESOLUTION**

THAT in accordance with the recommendation of the Livingstone Shire Regional Arts Development Fund Assessment Panel, the following grant applications be funded from the Regional Arts Development Fund.

Name	Purpose of Grant	\$Total Project Expenses	\$ Grant Requested	\$ Grant Recommended
Beach Potters Association Inc	Towards holding a workshop to make glazes from scratch, develop glaze recipes and firing techniques.	\$5,250	\$3,150	\$2,750
Kristen Hannaford	Towards costs of researching, writing and editing a sequence of five short stories set in the Livingstone Shire region.	\$7,000	\$5,000	\$2,500
Ms Deborah Dekovic	Towards costs of recording original music developed in her disability/dementia music workshops	\$9,350	\$4,300	\$4,300
Gallery of Fine Arts	Towards costs of paying tutors for eight visual arts workshops at Emu Park Gallery.	\$11,170	\$5,180	\$1,220
Ms Karen	Towards creating a	\$6,020	\$1,980	\$1,980

Jones	website for Artsynergy, an arts project for artists with disability living in Central Queensland.			
Club 28	Towards costs of creating a big band show, bringing experienced performers from interstate to Yeppoon to perform with local musicians.	\$17,437	\$6,840	\$5,700
Tropical Bloom Festival	Towards costs of bringing Auaha Maori dance group to Tropical Bloom Festival to teach workshops and cultural performance as part of the multicultural arts programme.	\$18,920	\$5,800	\$3,600
Rockhampton Woodworkers Guild Inc	Towards costs of bringing Neil Turner, master turner from Western Australia to The Caves for a workshop in woodturning.	\$5,971	\$2,546	\$2,546
CQU Village Festival	Towards costs of engaging a curator and artists to produce an art installation at the 2019 festival.	\$27,900	\$5,400	\$5,400

**Moved by:** Councillor Eastwood

**Seconded by:** Councillor Kelly

**MOTION CARRIED**

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**12.6 VERSION 2 WASTE AND RECYCLING COMMUNITY SERVICE OBLIGATION POLICY AND PROCEDURE****File No:** 4.7.31**Attachments:**

- 1. Draft Policy (v2) [⇒](#)
- 2. Draft Procedure (v2) [⇒](#)
- 3. Ordinary Meeting Agenda 10 June 2014 [⇒](#)

**Responsible Officer:** Dan Toon - Executive Director Infrastructure**Author:** Carrie Burnett - Policy & Planning Officer

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**SUMMARY**

This report seeks Council's adoption of version 2 of the Waste and Recycling Community Service Obligation Policy and endorsement of its associated Procedure.

**COUNCIL RESOLUTION**

THAT Council:

- 1. Adopt the Waste and Recycling Community Service Obligation Policy (v2); and
- 2. Endorse the approval of the Waste and Recycling Community Service Obligation Procedure (v2) by the Executive Director Infrastructure.

**Moved by:** Councillor Belot**Seconded by:** Councillor Wyatt**MOTION CARRIED**

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**12.7 VERSION 2 CLEARING SEWER BLOCKAGES IN PRIVATE PROPERTY POLICY****File No:** 4.7.29**Attachments:**  
1. Draft Policy (v2) [⇒](#)  
2. Ordinary Meeting Agenda 10 June 2014 [⇒](#)**Responsible Officer:** Dan Toon - Executive Director Infrastructure**Author:** Carrie Burnett - Policy & Planning Officer

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**SUMMARY**

This report seeks Council's adoption of version 2 of the Clearing Sewer Blockages in Private Property Policy.

**COUNCIL RESOLUTION**

THAT Council adopt the Clearing Sewer Blockages in Private Property Policy (v2).

**Moved by:** Councillor Belot**Seconded by:** Councillor Eastwood**MOTION CARRIED**

**12.8 REQUEST FOR COMMENT - LOT 109 ON SP178490 TO BECOME TRANSFERABLE LAND UNDER ABORIGINAL LAND ACT 1991****File No:** GR14.4.2**Attachments:** 1. Aerial - Lot 109 and Lot 110 on Survey Plan 17490 [⇒](#)**Responsible Officer:** Brett Bacon - Executive Director Liveability and Wellbeing  
Mark McLean - Principal Property Officer**Author:** Maddie Crigan - Property Officer

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**SUMMARY**

*This report pertains to an expression of interest received by the Department of Natural Resources, Mines and Energy for the recreation and environmental reserve described as Lot 109 on Survey Plan 178490 to become transferable land under the Aboriginal Land Act 1991.*

**COUNCIL RESOLUTION**

THAT Council advise the Department of Natural Resources, Mines and Energy that it has no objection to the expression of interest for the recreation and environmental reserve described as Lot 109 on Survey Plan 178490 to become transferable land under the *Aboriginal Land Act 1991*.

**Moved by:** Mayor Ludwig**Seconded by:** Deputy Mayor, Councillor Hutton**MOTION CARRIED UNANIMOUSLY**

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**12.9 PROPOSED PERMANENT ROAD CLOSURE ADJOINING LOT 1 ON RP848851****File No:** GR14.4.2**Attachments:**

1. Plan of Proposed Road to be Permanently Closed [⇒](#)
2. Letter from the Department of Natural Resources, Mines and Energy - 20 February 2019 [⇒](#)

**Responsible Officer:** Mark McLean - Principal Property Officer  
David Mazzaferri - Manager Disaster Management, Recovery and Resilience  
Brett Bacon - Executive Director Liveability and Wellbeing**Author:** Maddie Crigan - Property Officer

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**SUMMARY**

*This report pertains to an application to permanently close part of the Venture Road road reserve adjoining 390 Dairy Inn Road, to enable it to be amalgamated with that property.*

**COUNCIL RESOLUTION**

THAT Council resolve to advise the Department of Natural Resources, Mines and Energy that it objects to the application to permanently close approximately 6.5 hectares of road reserve adjoining Lot 1 on Registered Plan 848851 at Dairy Inn Road, Cawarral for the following reasons:

- 1) The subject land is a strategic fire trail utilised by the Rural Fire Service.
- 2) The subject land could be required at some future time for its gazetted purpose (id est road reserve, as a potential strategic north-south link).
- 3) The vegetation within the road reserve has importance and is recognised as containing Matters of State Environmental Significance and Waterways under the *Livingstone Planning Scheme 2018*. The southern half of the road reserve is also mapped as High Risk for Protected Plants.

**Moved by:** Councillor Mather**Seconded by:** Councillor Kelly**MOTION CARRIED**



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**12.10 REQUEST FOR RENEWAL OF LEASE - THE CAVES RURAL FIRE BRIGADE**

**File No:** CP5.9.2-175

**Attachments:** 1. Aerial - The Caves Rural Fire Brigade, 22 Barmoya Road The Caves [↗](#)

**Responsible Officer:** David Mazzaferri - Manager Disaster Management, Recovery and Resilience  
Brett Bacon - Executive Director Liveability and Wellbeing

**Author:** Mark McLean - Principal Property Officer

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**SUMMARY**

*This report pertains to a request from the Public Safety Business Agency on behalf of The Caves Rural Fire Brigade to renew its freehold lease over land described as Lot 8 on Registered Plan 605788 at 22 Barmoya Road, The Caves.*

**COUNCIL RESOLUTION**

THAT Council resolve:

1. that the exception mentioned in Section 236(1)(b)(i) of the *Local Government Regulation 2012* may apply in its dealing with the State of Queensland (represented by Public Safety Business Agency) on behalf of The Caves Rural Fire Brigade over Lot 8 on Registered Plan 605788; and
2. to provide a twenty (20) year lease with one five-year option to the State of Queensland (represented by Public Safety Business Agency) on behalf of The Caves Rural Fire Brigade, at a nominal rent amount of \$1 per annum, over Lot 8 on Registered Plan 605788.

**Moved by:** Councillor Mather

**Seconded by:** Mayor Ludwig

**MOTION CARRIED**

**12.11 NAMING A LANE IN KEPPEL SANDS**

**File No:** RD28.4.1  
**Attachments:** 1. Locality Sketch [⇒](#)  
**Responsible Officer:** Dan Toon - Executive Director Infrastructure  
**Author:** Michael Prior - Manager Infrastructure Operations

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**SUMMARY**

*Council resolved at the 20 November 2018 Ordinary Meeting to undertake to name the unnamed laneway that connects the E. R. Larcombe Memorial Hall to Roden Street by using the LSC Naming Of Infrastructure Assets Policy. Following community consultation in accordance with the Policy, there is community support for the lane linking Roden Street with Adams Street to be named Loaders Lane.*

**COUNCIL RESOLUTION**

THAT Council resolve to name the lane between Roden Street and Adams Street in Keppel Sands Loaders Lane.

**Moved by:** Councillor Belot  
**Seconded by:** Councillor Mather  
**MOTION CARRIED**

**12.12 COMMERCIAL GREEN WASTE CHARGES**

**File No:** FM12.8.1  
**Attachments:** Nil  
**Responsible Officer:** Dan Toon - Executive Director Infrastructure  
**Author:** Sean Fallis - Manager Water and Waste Operations

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**SUMMARY**

*This report proposes changes to the current charges for commercial green waste. There has recently been some adverse publicity regarding the charges and a review has revealed some inconsistencies. The proposed changes will address these issues.*

**COUNCIL RESOLUTION**

THAT Council resolve to amend the 2018/19 charges for commercial green waste (green waste transported by commercial operators) to \$5/m<sup>3</sup> (volume charge) or \$30/tonne (weight charge) with a minimum charge of \$5.00 and that it be applied to all commercial operators.

**Moved by:** Councillor Belot  
**Seconded by:** Councillor Mather  
**MOTION CARRIED**

## 13 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### COUNCIL RESOLUTION

#### 9.19AM

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 14.1 LGAQ Extraordinary General Meeting - 2 April 2019

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

#### 14.2 Refund of disabled parking fine - Yeppoon Lagoon

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Moved by:** Councillor Mather

**Seconded by:** Councillor Kelly

**MOTION CARRIED**

10:19AM Mayor Ludwig left the meeting and did not return. In the absence of the Mayor, Deputy Mayor, Councillor Hutton assumed the position of chairperson for the remainder of the meeting.

10:24AM Councillor Mather left the meeting

10:29AM Councillor Mather returned to the meeting.

10:31AM Councillor Mather left the meeting.

10:32AM Councillor Mather returned to the meeting.

### COUNCIL RESOLUTION

#### 10.43AM

THAT the meeting moves out of closed session and be opened to the public.

**Moved by:** Councillor Mather

**Seconded by:** Councillor Wyatt

**MOTION CARRIED**

## 14 CONFIDENTIAL REPORTS

### 14.1 LGAQ EXTRAORDINARY GENERAL MEETING - 2 APRIL 2019

**File No:** GR14.1.1

**Attachments:**

1. Notice of LGAQ General Meeting
2. LGAQ General Meeting Voting Entitlements

**Responsible Officer:** Chris Murdoch - Chief Executive Officer

**Author:** Chris Murdoch - Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

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#### SUMMARY

*The Queensland Government is pursuing a Local Government rolling reform agenda which commenced in 2018 with future changes being recently released.*

*The Local Government Association of Queensland (LGAQ) has called a General Meeting on Tuesday 2<sup>nd</sup> April 2019 to discuss matters relating to the proposed legislative relating to local government. This report recommends the elected officials to represent Livingstone Shire Council at this meeting.*

#### COUNCIL RESOLUTION

THAT Council resolves to

1. endorse that the Mayor and Deputy Mayor attend the LGAQ General Meeting on 2<sup>nd</sup> April 2019 to represent Livingstone Shire Council and vote on the motions put to the meeting; and
2. change the date of the Ordinary Council meeting scheduled for Tuesday, 2 April 2019 to Monday, 1<sup>st</sup> April 2019 commencing at 1.00pm to allow the Mayor and Deputy Mayor to attend the LGAQ General Meeting.

**Moved by:** Councillor Kelly

**Seconded by:** Councillor Belot

**MOTION CARRIED**

**14.2 REFUND OF DISABLED PARKING FINE - YEPPOON LAGOON****File No:** LE19.3.10**Attachments:**  
1. Customer Statutory Declaration  
2. Letter of Support**Responsible Officer:** Chris Murdoch - Chief Executive Officer**Author:** Sue Schluter - Executive Assistant to Mayor

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

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**SUMMARY**

*This report seeks a Council resolution to refund a parking infringement fine under compassionate grounds that has already been paid in full, and to consider an amendment to the financial delegation of the CEO.*

**COUNCIL RESOLUTION**

THAT Council resolves to:

1. refund the amount of \$52 on compassionate grounds for infringement notice 11579
2. amend the Chief Executive Officer Financial Delegations to include the provision for the Chief Executive Officer to reimburse, in appropriate circumstances, Council issued infringement notices that have been satisfied in full to the value of not more than \$500.

**Moved by:** Councillor Kelly**Seconded by:** Councillor Eastwood**MOTION CARRIED UNANIMOUSLY**

## **15 URGENT BUSINESS\QUESTIONS**

## **16 CLOSURE OF MEETING**

**There being no further business the meeting closed at 10.44AM.**

---

Bill Ludwig  
CHAIRPERSON

---

DATE