



LATE ITEMS ORDINARY MEETING

AGENDA

20 JUNE 2019

Your attendance is required at an Ordinary meeting of Council to be held in the Council Chambers, 4 Lagoon Place, Yeppoon on 20 June 2019 commencing at 8.30am for transaction of the enclosed business.

CHIEF EXECUTIVE OFFICER

17 June 2019

Next Meeting Date: 02.07.19

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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12 REPORTS

12.11 MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 31 MAY 2019

File No: FM12.14.1

Attachments: 1. Monthly Financial Report - May 2019 [↓](#)

Responsible Officer: Andrea Ellis - Chief Financial Officer

Author: Damien Cross - Coordinator Accounting Services

SUMMARY

Presentation of the Livingstone Shire Council Monthly Financial Report for the period ending 31 May 2019 by the Chief Financial Officer.

RECOMMENDATION

THAT the Livingstone Shire Council Monthly Financial Report for the period ending 31 May 2019 be received.

BACKGROUND

The attached Financial Report has been compiled from information within Council's Finance One and Pathway systems. The report presented includes:

1. Key Strategic Financial Indicators
2. Summary of Financial Results
3. Detailed Statements

The attached financial information presents a snapshot of the month (May) and year-to-date position of Council's financial performance for the 2018-19 financial year.

Commitments are excluded from the reported operating & capital expenditures.

All variances are reported against the 19Q3 Revised Budget as adopted by Council on 4 June 2019. All budgets have been developed on a monthly basis. The attached reports show the business units segregated revenue and expenditure statements and balance sheets.

COMMENTARY

The Financial Report compares actual performance to date with Council's 19Q3 revised budget and identifies significant variances or areas of concern. It also provides information about additional areas of financial interest to Council and reinforces sound financial management practices throughout the organisation. This information is provided through the attached monthly financial report.

Financial Performance

The operating performance for the financial year to 31 May 2019 shows an operating surplus of approximately \$8.7 million compared to an YTD budgeted operating surplus of approximately \$1.6 million.

Financial Performance Summary to 31 May 2019					
	YTD 19Q3 Revised Budget (\$m)	YTD Actual (\$m)	Variance (\$m)	Variance YTD %	Status
Operating Revenue	\$83.2	\$83.1	(\$0.1)	(0%)	■
Operating Expense	(\$81.6)	(\$74.4)	\$7.2	(9%)	✓
<i>Operating Surplus</i>	\$1.6	\$8.7	\$7.1	441%	✓
Capital Revenue	\$10.9	\$14.2	\$3.3	31%	✓
Capital Expenditure	(\$39.8)	(\$35.0)	(\$4.7)	(12%)	✓

Note: Actual results exclude purchase order commitments.

Status Legend:

- Above budgeted revenue or under budgeted expenditure ✓
- Below budgeted revenue or over budgeted expenditure <10% ■
- Below budgeted revenue or over budgeted expenditure >10% ✗

Operating Revenue

The year to date operating revenue is in close proximity to the year-to-date budget. Whilst YTD Sales Revenue is behind the YTD budget, this is mostly offset by Rates & Utility Charges being slightly ahead of the YTD Budget to the end of May 2019. Council is to submit further funding claims in relation RMPC works recently undertaken.

Table A.1 in the Monthly Financial Report (Attachment 1) shows operating revenue by major category of actuals to budget variances by line item.

Operating Expenses

Year to date operating expenditure is below budget by \$7.1 million which excludes \$4.7 million in committals. Table A.1 in the Monthly Financial Report (Attachment 1) reports operating expenditure by major category of actuals to budget variances by line item.

Total operating expenses are under budget mostly due to an underspend of \$4.4M in materials & services and \$2.8 million in employee benefits. The \$4.4M variance in Materials & Services expenditure is partly due to expenditure accruals not being processed on a monthly basis and YTD underspends in relation to some contractors and consultancies.

The variance in relation to Employee Benefits is consistent with the report to the end of April 2019 in that this relates to an underspend YTD operational wages which is mostly due to Infrastructure staff being focused on the delivery of the capital works program, which is consistent with the disclosures outlined below in relation to urban and rural maintenance. It should be noted that employee benefits expenditure does not include all wages accruals depending on the pay cycles.

A snapshot of the expenditure on the rural and urban roads maintenance programs in comparison to both the 19Q3 year to date revised budget and the full year 19Q3 revised budget is outlined below:

	YTD Actual (\$000's)	YTD 19Q3 Revised Budget (\$000's)	Full Year 19Q3 Revised Budget (\$000's)	% Full Year 19Q3 Revised Budget Spent
Rural Maintenance	\$3,370	\$3,716	\$4,051	83.2%
Urban Maintenance	\$1,629	\$1,935	\$2,206	73.8%

Note: Actual results exclude purchase order commitments.

Capital Revenue

Total capital revenue is ahead of the 19Q3 YTD budget by approximately \$3.3 million. This is mostly due the prepayment of the 50% of the approved funding for the third round of Works for Queensland projects.

The 19Q3 capital revenue budget for developer contributions is \$665k. Year to date developer's contributions are \$1.25M due to a receiving a significant cash developer contribution of \$567k in late May.

Capital Expenditure

Capital expenditure incurred as at 31 May 2019 is summarized in Table D.1 and D.2 in Attachment 1. The 19Q3 year to date total budgeted capital expenditure is approximately \$39.8 million with YTD actuals of \$35.0 million with a further \$13.3 million in committed expenditure.

Table D.3 highlights the significant capital works projects with a revised expenditure budget greater than \$1 million and includes the YTD actuals and project life-to-date costs in comparison to budget.

Statement of Financial Position as at 31 May 2019

A detailed balance sheet is provided in Table B in Attachment 1 as at 31 May 2019.

The balance sheet shows a low level of total liabilities in comparison to total assets and consists predominantly of loan borrowings and to a lesser extent trade & other payables and other provisions.

Council's total loan balances are approximately \$82.4 million with the September, December and March quarterly repayments having been made to the Queensland Treasury Corporation (QTC). Council has not accessed the approved working capital facility.

Interest on long term borrowings range from 3.123% to 5.554%, with the average cost of capital being 4.35%.

Statement of Cash Flows

The statement of cash flows provided in Table C in Attachment 1 shows Council's expected cash flows for the financial year and the actual cash flows. The cash position remains sound with cash totaling approximately \$40.8 million at 31 May 2019.

Available cash is currently invested with the Queensland Treasury Corporation (QTC) Capital Guaranteed Cash Fund. The annual effective interest rate for the QTC Capital Guaranteed Cash Fund at 31 May 2019 was 2.41% p.a.

Interest earned on cash and investments for the month of May was \$84k.

Outstanding Sundry Debtors

At 31 May 2019 outstanding sundry debtors total \$962,638 and of this balance \$653,526 is current. There are 37 accounts which are over 60 days totaling \$267,162 which represent approximately 28% of total outstanding sundry debtors.

Outstanding and Overdue Rates and Charges

The total rates debtor balance at 31 May 2019 stands at \$4,431,807. There is \$2,660,818 in prepaid rates as at the 31 May, with net rates outstanding being \$1,770,989 as at 31 May.

The KPI target for outstanding rates is to reduce rates receivables to less than 5% of total rates outstanding prior to the next six monthly billing cycle. Whilst the collection process of overdue rates receivables is proceeding, total rates receivables as at 31 May 2019 eligible for collection (excluding the current levy) is \$4,417,427 which is 6.1% of rates levied.

The following table analyses this overdue amount by age of debt.

Aging Period	Arrears balance (before deducting prepaid rates)	% of eligible total for collection
Current	\$3,711,830	83.75%
1 years	\$379,085	8.55%
2 years	\$158,717	3.58%
3 years	\$119,038	2.69%
4 years	\$45,820	1.03%
5 years	\$17,317	0.39%
TOTAL	\$4,431,807	100%

Council offers a direct debit facility with 2,876 direct debits totaling \$256,449 processed in May.

Debt Management

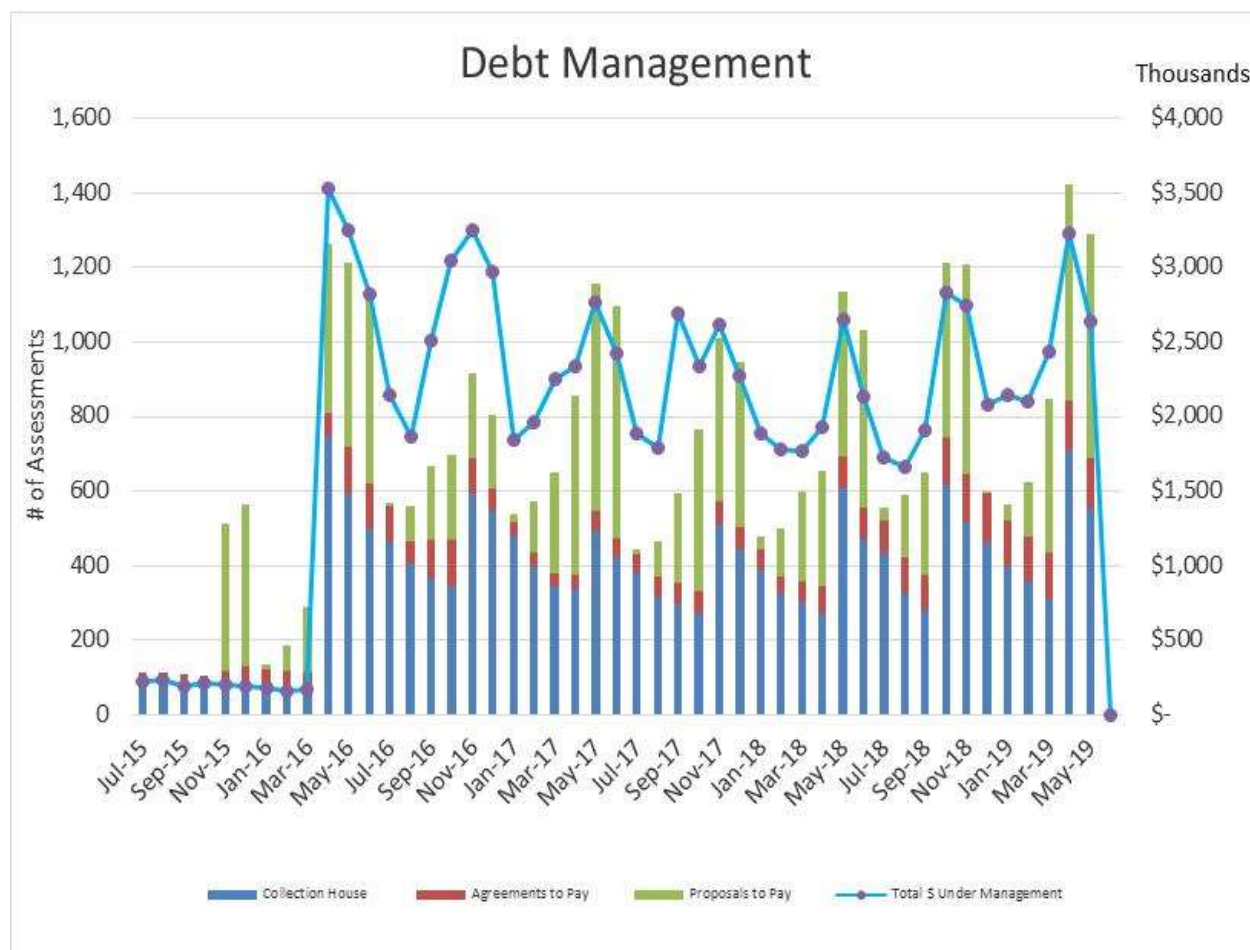
Ratepayers always have the option to enter into formal payment arrangements, which prevents legal action being progressed by Council's debt collection agency. Council resolved to reduce the overdue interest from 10% to 7% per annum in 2018-19, applied monthly, on all overdue balances, including those under a formal payment agreement.

In total, 38% of the overdue balances are under management, this reflects 1,291 assessments out of all (17,521) rateable assessments (7.4%).

Proposals to pay require all current arrears to be paid in full prior to the next rating period. Therefore, proposals to pay made prior to December 2018 have been cancelled and 601 proposals are now in place as of 31 May 2019 representing a total of \$489,125.

There are 134 (April: 131) assessments under long term arrangements (agreements to pay) with a total of \$451,438 with varying settlement periods.

A total of 556 (April: 712) assessments, representing \$1,698,121 (April: \$2,216,607) are currently being managed by Council's debt collection agency. Compared to May 2018, there are 51 less assessments under a debt management arrangement with a decrease in the total value under management by \$180,636.



Procurement Activities

Council strongly supports locally-owned and operated businesses, including those with an office or branch in our region. Council is able to report on direct local spend for both operational and capital expenditure in addition to employee salaries & wages. The data provided is only reflective of the payments made through Accounts Payable and via purchase cards and does not make any consideration for other economic impacts.

LSC = Businesses located within the shire boundaries.

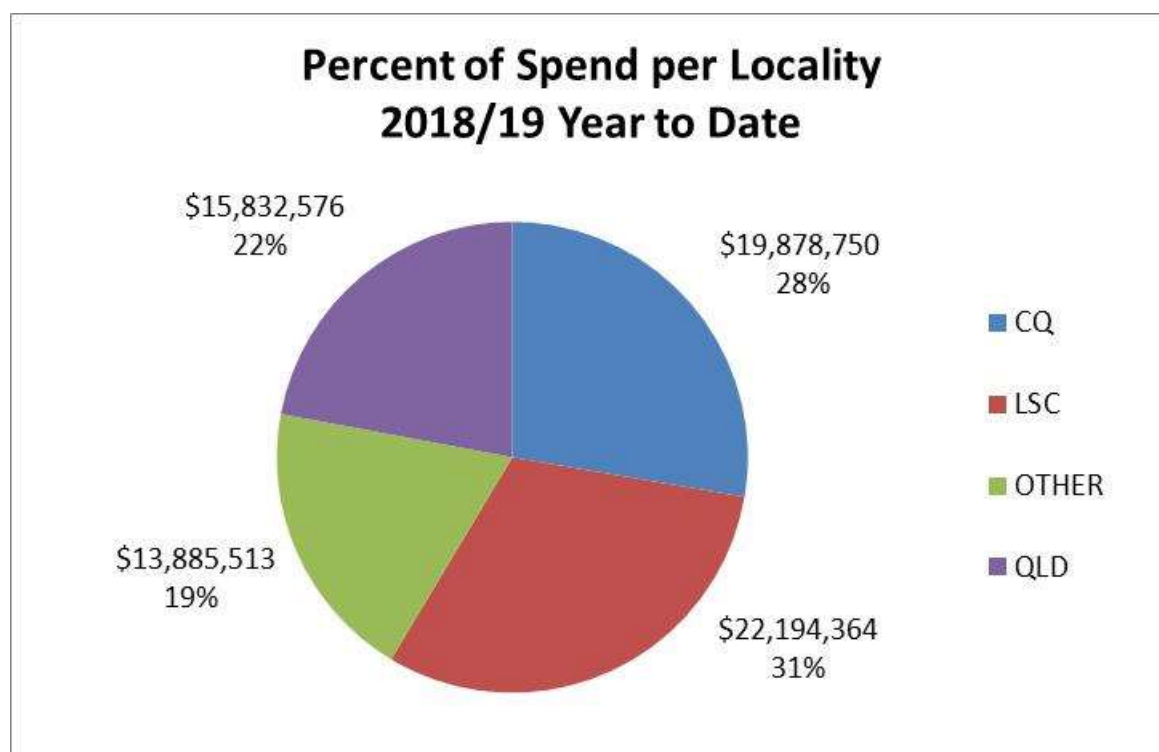
CQ = Business completely set up and run outside of LSC boundaries but within the Central Queensland.

QLD = Business based outside of Central Queensland but within Queensland

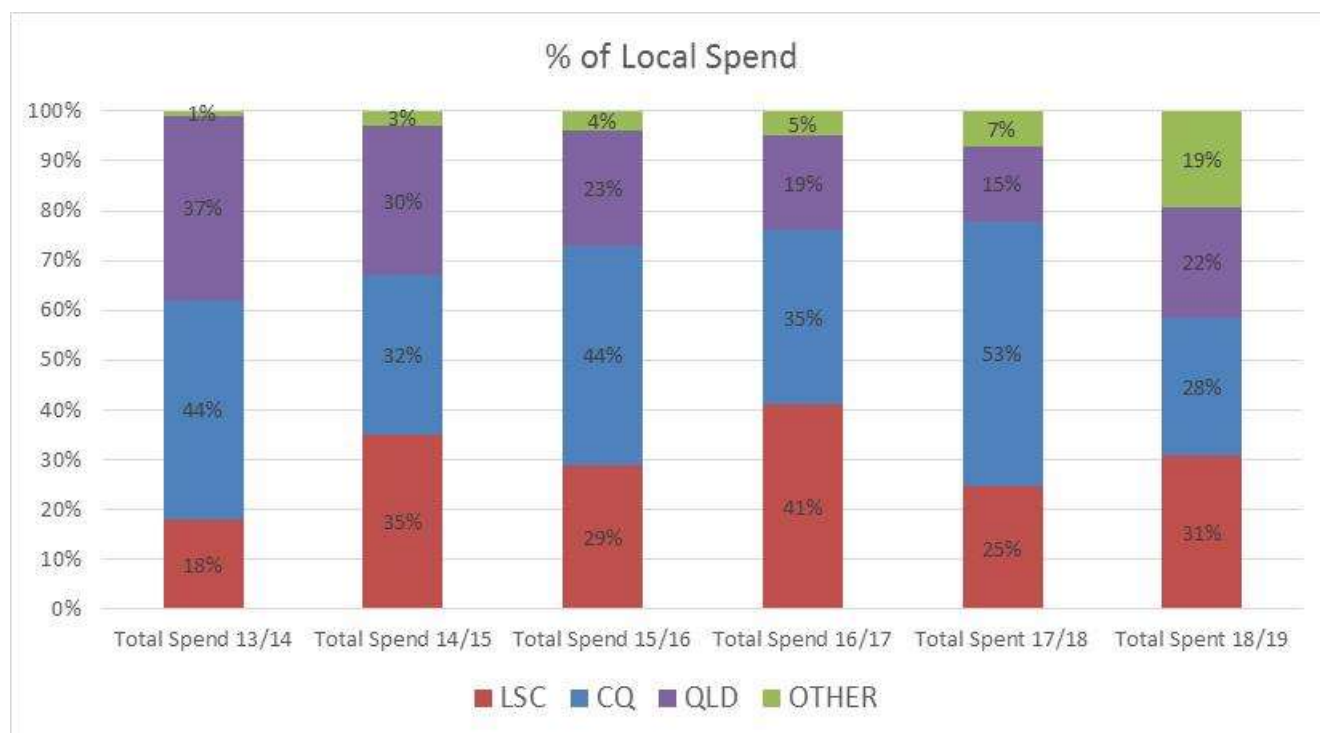
OTHER = Business based outside of Queensland.

The following pie chart illustrates the total dollars spent this financial year by geographical categories.

The total spend on businesses located within the Shire boundaries was 31% or \$22.2 million. For the financial year to 31 May 2019, Council has purchased more of its materials and services from businesses and industries that are located within the Shire boundaries.



The bar graph below summarises the allocation by local spend categories per financial year since 2013-14. Council procures, on average, 69% of materials & services from within the greater Central Queensland area, which includes Livingstone Shire Council.



PREVIOUS DECISIONS

Council adopted the 2018-19 Budget on 24 July 2018.

19Q1 Revised Budget was adopted by Council on 6 November 2018.

19Q2 Revised Budget was adopted on 19 February 2019.

19Q3 Revised Budget was adopted on 4 June 2019.

BUDGET IMPLICATIONS

The Monthly Financial Report shows Council's financial position in relation to the 19Q3 revised budget.

LEGISLATIVE CONTEXT

In accordance with Section 204 of the *Local Government Regulation 2012*, a Financial Report is to be presented to Council on at least a monthly basis.

LEGAL IMPLICATIONS

There are no legal implications as a result of this report.

STAFFING IMPLICATIONS

There are no staffing implications as a result of this report.

RISK ASSESSMENT

Regular robust reporting of Council's financial results assists in creating a framework of financial responsibility within the Council and providing sound long term financial management of Council's operations.

CORPORATE/OPERATIONAL PLAN

Corporate Plan Reference: Strategy GO3: Pursue financial sustainability through effective use of the Council's resources and assets and prudent management of risk.

LOCAL GOVERNMENT PRINCIPLES

The local government principles are –

- (a) Transparent and effective processes, and decision-making in the public interest; and
- (b) Sustainable development and management of assets and infrastructure, and delivery of effective services; and
- (c) Democratic representation, social inclusion and meaningful community engagement; and
- (d) Good governance of, and by, local government; and
- (e) Ethical and legal behaviour of councillors and local government employees.

CONCLUSION

The Financial Report provides information about Council's financial performance and position for the month ending 31 May 2019. The attached financial results are indication of Council's financial results in 2018-19 in comparison to the 19Q3 Revised Budget.

12.11 - MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 31 MAY 2019

Monthly Financial Report - May 2019

Meeting Date: 20 June 2019

Attachment No: 1



Livingstone
SHIRE COUNCIL

**Monthly Financial Report
for period ending
31/05/2019**

Contents

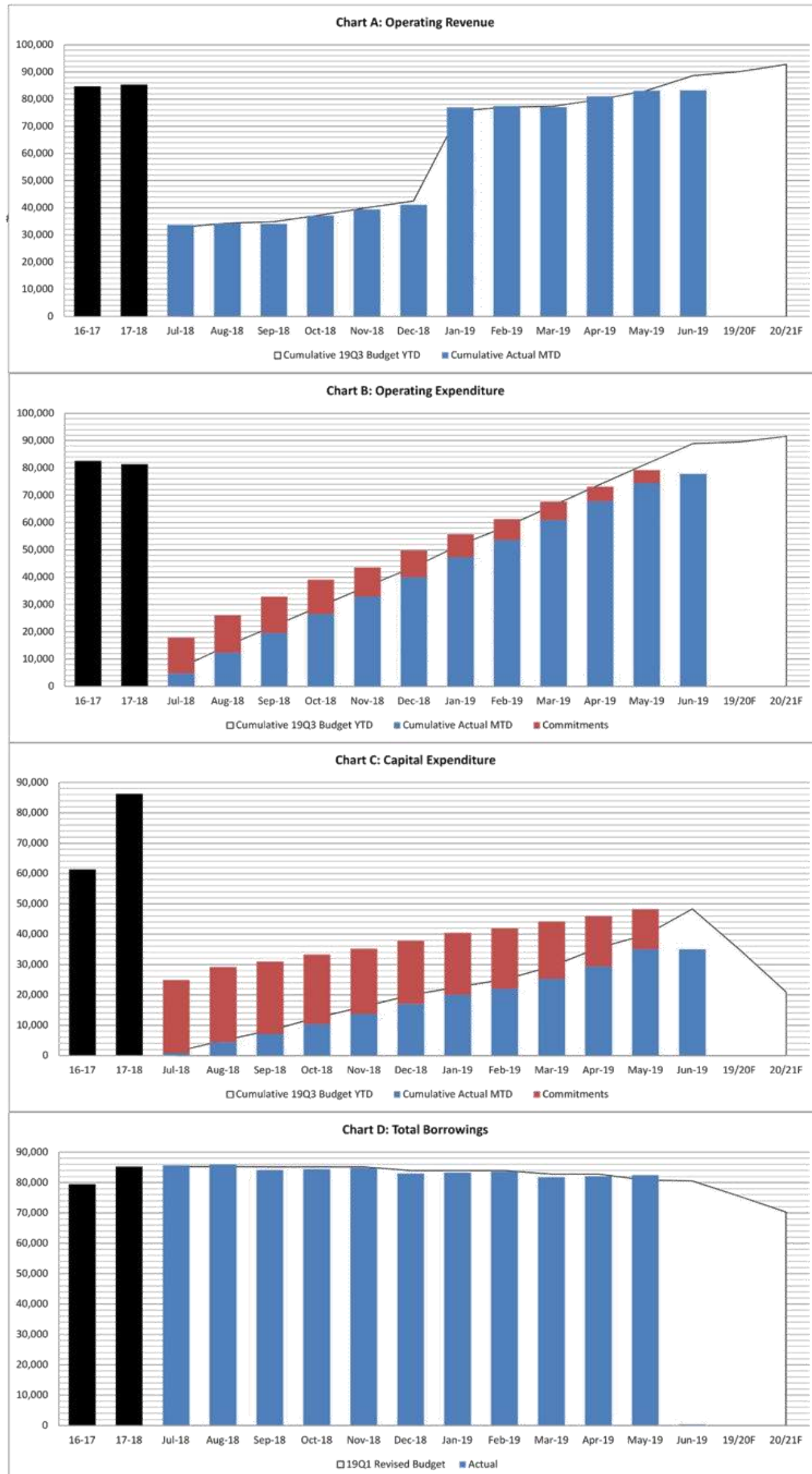
Financial Health Indicators

- Key strategic financial indicators
- Summary financial statements

Attachments: Detailed financial statements

Financial Health Indicators

Key strategic financial indicators: trend analysis



Key strategic financial indicators as at: 31/05/2019					
Operating performance					
	Target Benchmark	19Q3 Revised Budget	YTD Actual	Status	Commentary
Operating surplus ratio					The operating surplus and operating efficiency ratios are in close proximity to the target benchmark due to the levy of half-yearly General Rates during January and total operational expenditure being below budget to the end of May. These ratios indicate that operating revenue is greater than operating expenses and this assists with funding capital expenditure.
Operating surplus/operating revenue	10%	-0.3%	10.4%	✓	
Operating efficiency ratio					
Operating revenue/operating expense	110%	99.7%	111.6%	✓	
Fiscal flexibility					
	Target Benchmark	19Q3 Revised Budget	YTD Actual		Commentary
Net financial liabilities ratio					The Net Financial Liabilities and Own-Source Operating Revenue ratios are within the target benchmark range. The own source operating revenue ratio is well ahead of the target benchmark as general rates and utility charges are a large portion of Council's operational revenue. This ratio to the end of May 2019 is in close proximity with Council's 19Q3 budgeted ratio. The own-source revenue ratio is expected to decrease in June following the receipt of the prepaid portion of the 2019-20 Financial Assistance Grant in June. The interest cover ratio is within the target range of 0% - 5%.
Total liabilities - current assets / operating revenue	<60%	75.6%	58.0%	✓	
Own-source operating revenue ratio					
Own source/operating revenue	>60%	87.6%	91.6%	✓	
Interest cover ratio					
Net Interest Expense / Total Operating Revenue	0% - 5%	4.8%	4.7%	✓	
Liquidity					
	Target Benchmark	19Q3 Revised Budget	YTD Actual		Commentary
Cash balances - Cash capacity in months					The YTD cash expense cover indicates that Council has sufficient cash to meet current cash operating expenses for 9 months. This is high due to an underspend in YTD cash flows from investing activities.
Cash at bank/cash operating expense	3.0	2.7	9.0	✓	
Ability to pay our bills - Current Ratio (times)					The current ratio is well above the target benchmark of 2.0 due to total cash being well ahead of the budgeted position as at the end of May.
Current assets/current liabilities	2.0	2.6	5.5	✓	
Asset sustainability					
	Target Benchmark	19Q3 Revised Budget	YTD Actual		Commentary
Asset Sustainability Ratio					Asset sustainability ratio will remain lower than the 90% target benchmark due to the large proportion of new assets not requiring renewal at this stage. Approximately 34% of the capital renewal budget has been undertaken as at the end of May.
Renewal expenditure/depreciation	90%	40.0%	19%	✗	
Status Legend					
KPI target (budget) achieved or exceeded		✓	KPI target (budget) not achieved		✗

Summary financial statements for the year to date ending
31/05/2019

A. Summary of financial results

A. Income Statements

	Year-to-date 19Q2		Variance		Status	Comments
	Revised Budget	Actual				
	(\$m)	(\$m)	\$	%		
Own-source Revenues	75.75	76.15	0.39	0.5%	✓	Own source revenues are ahead of the YTD 19Q3 revised budget with the half yearly general rates and the third quarter water consumption notices having been issued in April. Total operational revenue is slightly behind budget due to sales revenues being behind budget at 31 May. Total employee expenses are below YTD budget. This is mostly due to Infrastructure staff being focused on the delivery of the capital works program. Of the remaining smaller variances in Employee Expenses the most material variances are underspends YTD in non-wages employee costs including training. The \$7.1M variance in total operational expenses is also a factor of expenditure accruals not being processed on a monthly basis for materials and services expenditure and YTD underspends in relation to some contractors and consultancies.
Total Revenues	83.19	83.11	(0.09)	-0.1%	✗	
Employee Expenses	(29.00)	(26.18)	2.82	-10%	✓	
Total Expenses	(81.59)	(74.44)	7.15	-9%	✓	
Operating Result	1.60	8.67	7.07	441%		

B. Balance Sheet

	Year-to-date 19Q2		Variance		Status	Comments
	Revised Budget	Actual				
	(\$m)	(\$m)	\$	%		
Cash and Cash Equivalents	27.57	40.84	13.27	48%	✓	Cash balances and total current assets are well ahead of the budgeted position at the end of May due to the drawdown of loans funds in June 2018 for the Yeppoon Sewerage Treatment Plant Augmentation Project and also due to YTD underspends in both total operational expenditure (as outlined above) and total capital expenditure. A number of end of financial year reconciliations are to be performed for both current and non-current liability accounts.
Current Assets	41.38	52.57	11.19	27%	✓	
Current Liabilities	5.86	9.60	3.74	64%	✗	
Non-Current assets	978.88	975.90	(2.98)	-0.3%	✗	
Borrowings	80.80	82.42	1.62	2%	✗	
Non-Current Liabilities	88.11	91.15	3.04	3%	✗	
Net Assets	926.29	927.72	1.43	0%		

C. Cash flows

	Year-to-date 19Q2		Variance		Status	Comments
	Revised Budget	Actual				
	(\$m)	(\$m)	\$	%		
Net Operating	21.11	24.34	3.23	15%	✓	Net Operating Cash Flows are ahead of the 19Q3 budget. Net Investing Cash Flows are well under budget YTD due to total capital expenditure being approximately \$5m behind the YTD 19Q3 budget.
Net Investing	(33.17)	(23.22)	9.95	-30%	✓	
Net Financing	(3.56)	(3.48)	0.09	-2%	✓	
Closing Cash Balance	27.57	40.84	13.27	48%		

D. Capital program

	Year-to-date 19Q2		Variance		Status	Comments
	Revised Budget	Actual				
	(\$m)	(\$m)	\$	%		
Renewal	8.21	3.91	(4.29)	-52%	✗	Whilst the capital program costs are lower than the YTD budget it needs to be recognised that a further \$13.2m in capital expenditure commitments have been raised relating to the 2018-19 capital program. The capital budget has been aligned to the delivery program and has been reviewed as part of the recent 19Q3 Budget revision.
New/Upgrade	31.56	31.11	(0.45)	-1%	✗	
Total Capital Program	39.76	35.02	(4.74)	-12%		

Status Legend:

Above budgeted revenue or under budgeted expenditure
Below budgeted revenue or over budgeted expenditure <10%
Below budgeted revenue or over budgeted expenditure >10%



Attachments

A.1: Monthly Summary revenue and expenditure report (by line item) YTD 92%

	This period				Year-to-date				Full year		
	19Q3 Revised Budget	Actual	Variance	Variance	19Q3 Revised Budget	Actual	Variance	Variance	Adopted Budget	19Q3 Revised Budget	Variance
	(\$'000)	(\$'000)	(\$'000)	%	(\$'000)	(\$'000)	(\$'000)	%	(\$'000)	(\$'000)	(\$'000)
Revenues											
Rates & Utility Charges	1,271	565	(706)	-56%	71,532	71,935	403	1%	72,749	72,088	(661)
User Fees & Charges	309	384	75	24%	3,362	3,276	(86)	-3%	3,714	3,653	(62)
Operating Grants	696	671	(24)	-3%	3,746	3,735	(12)	0%	6,009	7,102	1,093
Interest	71	84	13	18%	785	989	204	26%	1,207	997	(209)
Sales Revenue	873	266	(607)	-70%	2,910	2,237	(672)	-23%	2,448	3,005	557
Other	74	80	6	8%	860	937	77	9%	747	912	165
Total operating revenues	3,293	2,049	(1,244)	-38%	83,195	83,109	(86)	0%	86,875	87,757	883
Expenses											
Employee Benefits	(2,800)	(2,080)	721	-26%	(28,996)	(26,178)	2,819	-10%	(31,729)	(31,234)	496
Materials & Services	(2,513)	(2,066)	447	-18%	(27,216)	(22,751)	4,466	-16%	(28,348)	(29,098)	(750)
Depreciation	(1,870)	(1,875)	(5)	0%	(20,568)	(20,601)	(34)	0%	(22,777)	(22,446)	331
Interest	(354)	(342)	12	-3%	(3,895)	(3,882)	13	0%	(4,275)	(4,251)	24
Other	(60)	(239)	(178)	295%	(918)	(1,028)	(111)	12%	(1,101)	(979)	123
Less: Total operating expenses	(7,598)	(6,602)	996	-13%	(81,593)	(74,440)	7,153	-9%	(88,230)	(88,007)	223
Net operating result	(4,305)	(4,553)	(248)		1,602	8,669	7,067	441%	(1,356)	(250)	1,106
Capital Income											
Capital Grants	65	1,908	1,843	2826%	10,898	11,450	551	5%	10,335	12,994	2,659
Developer Contributions	18	597	579	3299%	647	1,249	603	93%	1,823	665	1,158
Other Capital Income	120	39	(81)	-67%	846	1,430	583	69%	846	973	127
Less: capital expenses	(12)	0	12	-100%	(131)	0	131	-100%	(143)	(143)	-
Net Capital Income	191	2,544	2,353	1233%	12,260	14,129	1,868	15%	12,861	14,489	1,627
Total comprehensive income	(4,114)	(2,009)	2,105		13,862	22,798	8,936	64%	11,506	14,239	2,733

A.2: Monthly Summary revenue and expenditure report (by program) YTD 92%

	This period				Year-to-date				Full year		
	19Q3 Revised Budget	Actual	Variance	Variance	19Q3 Revised Budget	Actual	Variance	Variance	Adopted Budget	19Q3 Revised Budget	Variance
	(\$'000)	(\$'000)	(\$'000)	%	(\$'000)	(\$'000)	(\$'000)	%	(\$'000)	(\$'000)	(\$'000)
Office of the CEO											
Revenue	15	10	(5)	-32%	289	282	(7)	-3%	188	294	106
Expenses	(993)	(565)	428	-43%	(11,265)	(9,915)	1,349	-12%	(12,275)	(12,607)	(332)
Liveability and Wellbeing											
Revenue	412	452	40	10%	3,651	3,745	95	3%	4,121	3,490	(631)
Expenses	(1,624)	(1,285)	339	-21%	(17,421)	(15,546)	1,876	-11%	(17,827)	(18,306)	(479)
Infrastructure											
Revenue	2,293	435	(1,858)	-81%	35,018	35,478	461	1%	37,450	37,901	451
Expenses	(4,986)	(4,571)	415	-8%	(53,062)	(48,847)	4,215	-8%	(57,182)	(57,291)	(109)
Central Funds											
Revenue	573	1,152	579	101%	44,237	43,604	(634)	-1%	45,116	46,072	956
Expenses	5	(181)	(187)	-3529%	155	(132)	(287)	-185%	(946)	197	1,144

	0	0	0	0	(0)	(0)	(0)	0	0
B: Monthly summary of assets and liabilities report							YTD	92%	
		Year-to-date				Full year			
		19Q3 Revised Budget	Actual	Variance	Variance	Adopted Budget	19Q3 Revised Budget	Variance	
		(\$'000)	(\$'000)	(\$'000)	%	(\$'000)	(\$'000)	(\$'000)	
Assets									
Cash and cash equivalents		27,567	40,838	13,270	48%	13,945	15,098	1,153	
Investments		-	-	0	0%	1,000	-	(1,000)	
Inventory		6,318	456	(5,861)	-93%	1,511	8,107	6,596	
Receivables:									
Trade & Other Receivables		7,494	6,424	(1,070)	-14%	8,069	8,295	226	
Land - for resale		6,514	13,628	7,114	109%	6,967	9,314	2,347	
Infrastructure:									
PPE		971,510	928,115	(43,395)	-4%	1,026,838	973,484	(53,354)	
Capital WIP		-	38,469	38,469	0%	-	-	0	
Other assets		853	540	(313)	-37%	1,374	930	(444)	
Total Assets		1,020,256	1,028,470	8,214	1%	1,059,704	1,015,228	(44,476)	
Liabilities									
Employee benefits		2,772	7,469	4,698	169%	4,810	3,020	(1,790)	
Trade creditors and accruals		504	959	455	90%	4,116	4,316	200	
Borrowings:									
Short-term		2,587	2,048	(539)	-21%	4,989	4,989	0	
Long-term		78,210	80,370	2,160	3%	75,527	75,541	14	
Other liabilities		9,898	9,905	7	0%	10,606	11,633	1,027	
Total Liabilities		93,971	100,752	6,781	7%	100,048	99,499	(549)	
Current assets		41,379	52,572	11,193	27%	32,610	32,431	-	179
Current liabilities		5,863	9,603	3,740	64%	12,125	12,304	179	
Non-current assets		978,877	975,898	(2,978)	0%	1,027,094	982,798	-	44,296
Non-current liabilities		88,108	91,149	3,041	3%	87,923	87,196	-	727
Net community assets		926,285	927,718	1,433	0%	959,656	915,729	-	43,927

C: Monthly summary cash flow report							YTD	92%			
	This period				Year-to-date				Full year		
	19Q3 Revised Budget	Actual	Variance	Variance	19Q3 Revised Budget	Actual	Variance	Variance	Adopted Budget	19Q3 Revised Budget	Variance
	(\$'000)	(\$'000)	(\$'000)	%	(\$'000)	(\$'000)	(\$'000)	%	(\$'000)	(\$'000)	(\$'000)
Cash inflows from operations -											
Rates & utility charges	2,375	2,670	296	12%	74,501	74,792	291	0%	73,749	74,818	1,069
User fees and charges	703	669	(34)	-5%	3,805	3,892	87	2%	3,996	3,996	0
Operating grants	790	671	(118)	-15%	5,832	3,616	(2,216)	-38%	6,009	7,053	1,044
Interest	106	84	(22)	-21%	975	989	14	1%	1,207	997	(210)
Other	355	339	(16)	-4%	15	15	(1)	-5%	1,445	(0)	(1,445)
Proceeds from sale of land inventory	0	0	0	0%	251	230	(21)	-8%	7,824	251	(7,573)
Total operating cash inflows	4,329	4,434	105	2%	85,379	83,534	(1,845)	-2%	94,230	87,115	(7,115)
Cash outflows from operations -											
Employee entitlements	(2,058)	(2,080)	(22)	1%	(30,296)	(26,116)	4,180	-14%	(31,729)	(32,721)	(992)
Payments to suppliers	(2,082)	(1,933)	149	-7%	(26,140)	(25,547)	593	-2%	(27,386)	(28,583)	(1,197)
Borrowing costs & bank charges	(357)	(342)	15	-4%	(3,918)	(3,882)	36	-1%	(4,275)	(4,109)	166
Other	(398)	(426)	(28)	7%	(1,378)	(1,753)	(375)	27%	(1,669)	(9,706)	(8,037)
Payments for land inventory	0	(177)	(177)	0%	(2,540)	(1,899)	641	-25%	(1,860)	(2,540)	(680)
Total operating cash outflows	(4,894)	(4,957)	(63)	1%	(64,272)	(59,197)	5,075	-8%	(66,919)	(77,659)	(10,740)
Net cash flows from operations	(566)	(524)	42	-7%	21,107	24,336	3,229	15%	27,311	9,456	(17,855)
Investing cash flows -											
Proceeds on disposal of assets	0	25	25	0%	233	475	242	104%	233	233	0
Capital grants & infrastructure charges	506	2,504	1,998	395%	10,076	16,023	5,947	59%	12,158	12,918	760
Acquisition of assets	(1,894)	(5,026)	(3,132)	165%	(43,482)	(39,719)	3,763	-9%	(46,410)	(45,764)	646
Other investing activities	0	0	0	0%	0	0	0	0%	(191)	(191)	0
Net investing cash flows	(1,388)	(2,497)	(1,109)	80%	(33,173)	(23,221)	9,952	-30%	(34,210)	(32,804)	1,406
Financing cash flows											
Repayments on borrowings	0	0	0	0%	(3,564)	(3,476)	88	-2%	(4,751)	(4,751)	0
Net financing cash flows	0	0	0	0%	(3,564)	(3,476)	88	-2%	(4,751)	(4,751)	0
Net combined cash flows	(1,954)	(3,021)	(1,067)	55%	(15,630)	(2,360)	13,270	-85%	(11,650)	(28,099)	(16,449)
Add: Opening cash balance	29,521	43,858	14,337	49%	43,197	43,198	1	0%	26,595	43,197	16,602
Closing cash balance	27,567	40,838	13,270	48%	27,567	40,838	13,270	48%	14,945	15,098	153

D.1: Monthly summary capital revenue and expenditure report by category (all projects)									YTD	92%	
	This period				Year-to-date				Full year		
	19Q3 Revised Budget	Actual	Variance	Variance	19Q3 Revised Budget	Actual	Variance	Variance	Adopted Budget	19Q3 Revised Budget	Variance
	(\$'000)	(\$'000)	(\$'000)	%	(\$'000)	(\$'000)	(\$'000)	%	(\$'000)	(\$'000)	(\$'000)
Renewal of existing assets -											
Capital grants and contributions	0	(890)	(890)	0%	(475)	(1,565)	(1,089)	229%	(958)	(603)	355
Renewal expenditure	761	395	(366)	-48%	8,206	3,913	(4,292)	-52%	11,528	8,976	(2,552)
New assets/upgrade of existing assets											
Capital grants and contributions	(65)	(1,654)	(1,588)	2436%	(10,423)	(12,677)	(2,254)	22%	(11,834)	(12,391)	(557)
New/upgrade expenditure	3,466	5,292	1,825	53%	31,559	31,109	(451)	-1%	36,742	39,327	2,585
Total											
Capital grants and contributions	(65)	(2,544)	(2,479)	3801%	(10,898)	(14,242)	(3,343)	31%	(12,792)	(12,994)	(202)
Renewal, upgrade and acquisition	4,227	5,686	1,459	35%	39,765	35,022	(4,743)	-12%	48,270	48,303	33

D.2: Monthly summary capital revenue and expenditure report by asset class (all projects)									YTD	92%	
	This period				Year-to-date				Full year		
	19Q3 Revised Budget	Actual	Variance	Variance	19Q3 Revised Budget	Actual	Variance	Variance	Adopted Budget	19Q3 Revised Budget	Variance
	(\$'000)	(\$'000)	(\$'000)	%	(\$'000)	(\$'000)	(\$'000)	%	(\$'000)	(\$'000)	(\$'000)
Land											
Capital grants and contributions	-	-	-	0%	0	(251)	(251)	0%	37	0	(37)
Renewal, new/upgrade	-	5	5	0%	385	396	11	3%	100	390	290
Buildings											
Capital grants and contributions	-	(400)	(400)	0%	20	(420)	(400)	2000%	20	(23)	(3)
Renewal, new/upgrade	13	0	(13)	-98%	626	485	(141)	-23%	777	627	-150
Plant & Equipment											
Capital grants and contributions	(65)	90	25	38%	(65)	(354)	(288)	442%	0	(65)	(65)
Renewal, new/upgrade	169	205	36	22%	2,053	1,075	(978)	-48%	-	2,221	2,221
Roads & Drainage											
Capital grants and contributions	0	(1,145)	(1,145)	0%	(6,214)	(8,623)	(2,409)	39%	(6,892)	(8,306)	(1,414)
Renewal, new/upgrade	1,116	2,875	1,759	158%	22,082	19,854	(2,228)	-10%	17,967	23,169	5,202
Bridges											
Capital grants and contributions	-	-	-	0%	-	-	-	0%	-	-	-
Renewal, new/upgrade	3	-	(3)	-100%	11	5	(6)	-57%	1,048	13	(1,035)
Water											
Capital grants and contributions	0	(175)	(175)	0%	0	(388)	(388)	0%	(611)	0	611
Renewal, upgrade and acquisition	36	62	26	73%	876	720	(156)	-18%	2,100	1,268	-832
Sewerage											
Capital grants and contributions	0	(103)	(103)	0%	(3,000)	(1,710)	1,290	-43%	(3,213)	(3,000)	213
Renewal, upgrade and acquisition	2,298	2,239	(58)	-3%	8,574	8,504	(70)	-1%	14,380	14,493	113
Site Improvements											
Capital grants and contributions	0	(630)	(630)	0%	(1,600)	(2,265)	(665)	42%	(1,442)	(1,600)	(158)
Renewal, upgrade and acquisition	386	122	(263)	-68%	3,216	2,099	(1,116)	-35%	7,900	3,583	(4,317)
Land Development											
Capital grants and contributions	-	-	-	0%	0	(230)	(230)	0%	0	0	-
Renewal, upgrade and acquisition	208	177	(31)	-15%	1,943	1,884	(59)	-3%	1,860	2,540	680

D.3: Summary capital expenditure report by project (>\$1 million)

	% Project Complete	Project Dates		WIP B/F FY 17/18	Project Costs YTD FY18/19			Project EOFY Forecast Cost	Budget FY18/19	Project Life Costs	
		Planned Start Date*	Planned Completion Date*		Actual	Commitments	Total Project Costs		19Q3 Revised Budget	Project LTD Costs	Project Life Budget
Major projects (>\$1m)				(\$'000)	(\$'000)	(\$'000)	(\$'000)	(\$'000)	(\$'000)	(\$'000)	(\$'000)
<u>Capricorn Coast New Cemetery</u>											
988058 (N) Capricorn Coast Cemetery Roadworks	100%	08/05/2017	09/11/2018	1,933	758	36	794	650	650	2,691	2,500
988173 (N) Capricorn Coast New Cemetery Internal	95%	16/04/2018	28/06/2019	130	262	202	464	320	320	392	320
1110324 (N) Cap Coast New Cemetery Internal R&D works PCL-530	90%	06/08/2018	01/05/2019	0	2,129	208	2,337	2,200	2,200	2,129	3,180
Subtotal of Capricorn Coast New Cemetery				2,063	3,149	446	3,595	3,170	3,170	5,212	6,000
<u>Emu Park Village & Forshore Revitalisation</u>											
1097725 (N) EPV&FR-Emu Park Foreshore Pre-project Plan	10%		30/06/2019	75	0	0	0	0	0	75	0
1100767 (N) EPV&FR Emu Park Village & Foreshore detailed design	70%	03/07/2017	30/06/2019	406	1,464	899	2,363	2,200	2,200	1,869	4,379
1105254 (U) EPV&FR Kerr Park Carpark (SLSC)	100%	06/11/2017	06/11/2017	0	0	0	0	0	0	0	0
1105255 (U) EPV&FR Tennent Memorial Dr	100%	04/12/2017	28/09/2018	17	0	0	0	0	0	18	0
1105256 (U) EPV&FR Emu St Stg1 Plans B to E	100%	04/12/2017	15/03/2019	63	163	14	177	0	0	226	0
1108479 (R) EPV&FR water main replacement Emu St	100%	15/03/2018	16/05/2018	0	0	0	0	0	0	141	141
Subtotal of Emu Park Village & Forshore Revitalisation				561	1,627	913	2,540	2,200	2,200	2,329	4,520
<u>Homemaker Centre</u>											
1067267 (N) Homemaker Centre Demolition & Site F	100%	01/11/2017	01/03/2019	442	0	0	0	0	0	442	0
1067268 (N) Homemaker Centre General	96%	01/03/2015	31/05/2019	88	167	17	183	0	0	254	0
1067269 (N) Homemaker Centre Land Development	96%	01/03/2015	31/05/2019	1,298	198	320	518	2,500	2,500	1,497	8,000
1108266 (N) Homemaker Centre Service Relocation	100%	01/10/2017	30/11/2018	1,122	34	1	35	0	0	1,155	0
1108267 (R) Homemaker Centre SPS replacement	100%	01/11/2017	01/03/2018	220	1	0	1	0	0	221	0
1108268 (N) Homemaker Centre Earthworks	98%	01/10/2017	01/03/2019	2,279	71	5	76	0	0	2,351	0
1108269 (N) Homemaker Centre SRM 300mm trunk sew	100%	01/01/2018	01/03/2019	53	1	0	1	0	0	54	0
1113203 (N) Homemaker Centre Civil Works	90%	01/07/2018	31/05/2019	0	1,429	159	1,588	0	0	1,429	0
Subtotal of Homemaker Centre				5,502	1,902	501	2,403	2,500	2,500	7,404	8,000
1066964 (N) UEC-NC-Intersection Taranganba Rd at	96%	30/10/2018	29/04/2019	39	1,002	57	1,059	991	991	1,040	1,300
1108790 (N)-RC-NC-Nerimbera Boat Ramp Car-traile	100%	23/10/2018	28/02/2019	0	791	65	857	1,200	1,200	792	1,200
1108221 (N)-RC-RC-Svendsen Road-Sealed Road Construction	100%	04/06/2018	28/09/2018	200	720	0	720	715	715	920	715
966564 (N)-UC-NC-R'ton Rd (Barmaryee & Condon Drive Intersection)	97%	27/04/2018	14/05/2019	668	2,148	158	2,306	1,823	1,823	2,815	2,430
(N)-UC-PW-Scenic Hwy Statue Bay to Kemp Beach Rosslyn St to											
1104375 Wildin Way	52%	08/10/2018	30/06/2019	35	1,375	431	1,807	2,113	2,113	1,410	2,113
959072 (U)-SP-SEW-33 STP YPN Augmentation Design & Construction	70%	12/06/2017	31/09/2019	2,050	7,922	5,091	13,012	13,739	13,739	9,971	16,601
1105687 (U)-RC-RC-St Christopher Chapel Rd	100%	20/11/2017	07/02/2019	11	918	0	919	941	941	930	941
1070087 (R)-WC-W-Main Replacement Reticulation V	40%	01/07/2018	30/06/2019	0	15	1	16	0	0	15	0
CP428 (R)-UEC-RS-AS/SS/SLS-Road Resurfacing Annual Program	2%	01/07/2018	30/06/2019	0	1	0	1	1,000	1,000	1	1,000
CP422 (R)-REC-GR-Gravel Resheet Program A	38%	01/07/2018	30/06/2019	0	637	33	670	1,100	1,100	637	1,100
CP427 (R)-UC-PR-Sealed Pavement Renewals AMP annual program	22%	01/07/2018	30/06/2019	0	415	721	1,136	703,650	703,650	415	703,650
CP440 (R)-Fleet Renewal Program	66%	01/07/2018	30/06/2019	0	892	456	1,348	2,025	2,025	892	2,025

E.1: Business Unit summary revenue and expenditure report (by line item)																			YTD					92%
	Water				Sewer				Waste				Council				Consolidated							
	19Q3 Revised Budget	YTD Actual	Variance	Variance	19Q3 Revised Budget	YTD Actual	Variance	Variance	19Q3 Revised Budget	YTD Actual	Variance	Variance	19Q3 Revised Budget	YTD Actual	Variance	Variance	Adopted Budget	19Q3 Revised Budget	Actual	Variance	Variance			
	(\$'000)	(\$'000)	(\$'000)	%	(\$'000)	(\$'000)	(\$'000)	%	(\$'000)	(\$'000)	(\$'000)	%	(\$'000)	(\$'000)	(\$'000)	%	(\$'000)	(\$'000)	(\$'000)	(\$'000)	%			
Rates & Utility Charges	16,275	15,498	(777)	-5%	9,436	9,797	361	4%	5,966	6,028	62	1%	40,411	40,611	200	0%	72,749	72,088	71,935	(153)	0%			
User fees & charges	347	194	(153)	-44%	138	146	8	6%	1,021	826	(195)	-19%	2,147	2,110	(37)	-2%	3,714	3,653	3,276	(376)	-10%			
Operating grants	0	0	0	0%	0	0	0	0%	0	10	10	0%	7,102	3,725	(3,377)	-48%	6,009	7,102	3,735	(3,368)	-47%			
Interest	0	0	0	0%	0	0	0	0%	0	0	0	0%	997	989	(8)	-1%	1,206	997	989	(8)	-1%			
Sales revenue	200	123	(77)	-38%	70	69	(1)	-2%	0	0	0	0%	2,735	2,045	(690)	-25%	2,448	3,005	2,237	(767)	-26%			
Other	19	2	(16)	-87%	7	1	(6)	-90%	40	115	75	188%	846	818	(28)	-3%	747	911	936	25	3%			
Total operating revenues	16,841	15,818	(1,023)	-6%	9,651	10,013	362	4%	7,026	6,979	(47)	-1%	54,238	50,298	(3,940)	-7%	86,875	87,757	83,109	(4,648)	-5%			
Expenses																								
Employee benefits	(2,385)	(1,965)	420	-18%	(1,472)	(1,111)	361	-25%	(367)	(279)	89	-24%	(27,009)	(22,822)	4,187	-16%	(31,729)	(31,234)	(26,178)	5,056	-16%			
Materials & Services	(7,481)	(6,803)	677	-9%	(2,697)	(2,648)	49	-2%	(4,385)	(3,863)	522	-12%	(14,535)	(9,435)	5,100	-35%	(28,348)	(29,097)	(22,750)	6,348	-22%			
Depreciation	(4,884)	(3,832)	1,053	-22%	(2,959)	(2,109)	850	-29%	(780)	(529)	251	-32%	(13,823)	(14,132)	(308)	2%	(22,777)	(22,446)	(20,601)	1,845	-8%			
Interest	(587)	(540)	48	-8%	(376)	(661)	(285)	76%	(620)	(570)	51	-8%	(2,667)	(2,112)	555	-21%	(4,275)	(4,251)	(3,882)	369	-9%			
Other	0	(0)	(0)	0%	(0)	0	0	0%	(10)	(8)	2	-21%	(969)	(1,020)	(52)	5%	(1,101)	(979)	(1,028)	(50)	5%			
Less: Total operating expenses	(15,338)	(13,140)	2,198	-14%	(7,504)	(6,530)	974	-13%	(6,162)	(5,248)	914	-15%	(59,003)	(49,521)	9,482	-16%	(88,230)	(88,007)	(74,439)	13,568	-15%			
Net operating result	1,503	2,678	1,175	78%	2,147	3,484	1,337	62%	864	1,731	866	100%	(4,765)	778	5,542	-116%	(1,356)	(250)	8,670	8,921	-3562%			

E.2: Business Unit summary of assets and liabilities report									YTD		92%
	Water	Sewerage	Waste	Council	Year-to-date				Full year		
					19Q3 Revised Budget	Actual	Variance	Variance	Adopted Budget	19Q3 Revised Budget	
	(\$'000)	(\$'000)	(\$'000)	(\$'000)	(\$'000)	(\$'000)	(\$'000)	%	(\$'000)	(\$'000)	
Assets											
Cash and cash equivalents	14,921	6,315	11,520	8,082	28,567	40,838	12,270	43%	14,945	15,098	
Inventory	0	0	0	298	6,318	456	(5,861)	-93%	1,511	8,107	
Trade & Other Receivables	1,154	471	507	4,293	7,494	6,424	(1,070)	0%	8,069	8,295	
Land - for resale	0	0	0	13,786	6,514	13,628	7,114	109%	6,967	9,314	
Infrastructure:	0	0	0	0	0	0	0	0%	0	0	
PPE	194,072	115,744	8,605	609,695	971,510	928,115	(43,395)	-4%	1,026,838	973,484	
Capital WIP	1,174	11,162	248	25,885	0	38,469	38,469	0%	0	0	
Other assets	7	(0)	0	532	853	540	(313)	0%	1,374	930	
Total Assets	211,328	133,691	20,880	662,572	1,021,256	1,028,470	7,214	1%	1,059,704	1,015,228	
Liabilities											
Employee benefits	5,154	5,156	55	6,048	2,772	7,469	4,698	169%	4,810	3,020	
Trade creditors and accruals	15	8	38	898	504	959	455	90%	4,116	4,316	
Borrowings:											
Short-term	272	331	288	1,156	2,587	2,048	(539)	-21%	4,989	4,989	
Long-term	9,988	16,138	10,505	43,739	78,210	80,370	2,160	3%	75,527	75,541	
Other liabilities	0	0	9,416	490	9,898	9,905	7	0%	10,606	11,633	
Total Liabilities	15,429	21,633	20,302	52,331	93,971	100,752	6,781	7%	100,048	99,499	
Current assets	16,082	6,785	12,027	17,678	41,379	52,572	11,193	27%	32,610	32,431	
Current liabilities	927	981	382	7,312	5,863	9,603	3,740	64%	12,125	12,304	
Non-current assets	195,245	126,906	8,853	644,894	978,877	975,898	(2,978)	0%	1,027,094	982,798	
Non-current liabilities	14,502	20,652	19,921	45,019	88,108	91,149	3,041	3%	87,923	87,196	
Net community assets	195,899	112,058	577	610,240	926,285	927,718	1,433	0%	959,656	915,729	