Livingstone
SHIRE COUNCIL

ORDINARY MEETING

AGENDA

21 JULY 2020

Your attendance is required at an Ordinary meeting of Council to be held in the Yeppoon Town Hall, 25 Normanby Street, Yeppoon on 21 July 2020 commencing at 9.00am for transaction of the enclosed business.

Brett Bacon
ACTING CHIEF EXECUTIVE OFFICER
17 July 2020

Next Meeting Date: 18.08.20

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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1 OPENING

Acknowledgement of Country

"I would like to take this opportunity to respectfully acknowledge the Darumbal People. The traditional custodians and elders past, present and emerging of the land on which this meeting is taking place today."

Opening Prayer

Pastor Schravemade of the Capricorn Coast Presbyterian Church scheduled to deliver an opening prayer.

2 ATTENDANCE

Members Present:

Mayor, Councillor Andrew Ireland (Chairperson)
Councillor Nigel Hutton
Councillor Adam Belot
Councillor Pat Eastwood
Councillor Glenda Mather
Councillor Tanya Lynch
Councillor Andrea Friend

Officers in Attendance:

Mr Brett Bacon – Acting Chief Executive Officer
Mr Dave Mazzaferri – Acting Executive Director Liveability and Wellbeing
Mr Scott Casey – Acting Executive Director Infrastructure
Mrs Andrea Ellis – Chief Financial Officer
Mr Matthew Willcocks - Chief Technology Officer
Mrs Belinda Housman – Acting Chief Human Resources Officer

3 LEAVE OF ABSENCE / APOLOGIES

Nil

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Minutes of the Ordinary Meeting held 16 June 2020

Minutes of the Special Meeting held 29 June 2020

5 DECLARATION OF INTEREST IN MATTERS ON THE AGENDA

6 PUBLIC FORUMS/DEPUTATIONS

6.1 9.10AM - DEPUTATION - YEPPOON LIONS CLUB

File No:	**GV13.4.4**
Attachments:	**Nil**
Responsible Officer:	**Brett Bacon - Acting Chief Executive Officer**
Author:	**Justine Schofield - Executive Support Officer**

SUMMARY

The Yeppoon Lions Club would like to address Council in regards to its actions and work in response to the Bush Fires of 2019. Lion John, former District Governor and Lion Estelle Lindsay, former President will speak on behalf of the club.

OFFICER'S RECOMMENDATION

THAT the Deputation be received.

7 BUSINESS ARISING OR OUTSTANDING FROM PREVIOUS MEETINGS

7.1 BUSINESS OUTSTANDING TABLE FOR COUNCIL MEETINGS

File No: GV13.4.1

Attachments: 1. Business Outstanding⇩

Responsible Officer: Brett Bacon - Acting Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillors' information.

OFFICER'S RECOMMENDATION

THAT the Business Outstanding table for Council Meetings be received.

7.1 - BUSINESS OUTSTANDING TABLE FOR COUNCIL MEETINGS

Business Outstanding

Meeting Date: 21 July 2020

Attachment No: 1

Item	Date	Report Title	Resolution	Responsible Officer	Comments
1.	17 July 2018	Draft Fig Tree Creek Masterplan	THAT Council endorse the Fig Tree Creek Master Plan for further public consultation and integration into the Council's Strategic Planning Framework.	*Coordinator Natural Resource Management*	*13 July 2020* *Briefing report presented 7 July 2020 to provide update to Councillors.*
2.	16 October 2018	Potential Sale of Lots 2 and 3 - The Gateway Business and Industry Park (C)	THAT Council: 1. reconfirms its previous decision on 1 May 2018, to sell Lots 2 and 3, known as 3 and 5 Pineapple Drive, Hidden Valley, within Stage One of The Gateway Business and Industry Park, at the nominated offer and acknowledges the new entity (purchaser) listed in this report; 2. confirms its preparedness to accept the option two payment terms and conditions for Lots 2 and 3, outlined in this report, and if deemed acceptable to the purchaser through further negotiation; 3. confirms in lieu of discounting infrastructure charges, it would favourably consider entering into an infrastructure agreement for the deferred payment of infrastructure charges, in accordance with the general terms prescribed by Council's *Development Incentive Policy for Reconfiguring a Lot*, based on the terms outlined in this report; and if deemed acceptable to the purchaser through further negotiations; 4. authorises the Chief Executive Officer to finalise negotiations with the purchaser, taking into consideration the terms and conditions outlined in this report, and execute a contract of sale for Lots 2 and 3, having due regard to the provisions for the disposal of non-current assets contained in the Queensland *Local Government Regulation 2012* and Livingstone Shire Council's Procurement Policy.	*Executive Director Liveability and Wellbeing*	*13 July 2020* *Settlement has occurred.*

Item	Date	Report Title	Resolution	Responsible Officer	Comments
3.	01 April 2019	Recyclables Processing Service Contract (C)	That Council authorise the Chief Executive Officer to proceed in the manner as outlined within the report.	*Manager Water and Waste Operations*	*13 July 2020* *Draft application for authorisation to collaboratively procure recyclables processing services has been sent to ACCC, who will advise if any amendments need to be made prior to officially submitting the application. CEO's from all four (4) Councils have signed the declarations for their respective Councils. Councils have received reduced application fee ($2,500.00 instead of $7,500.00) which will be shared by the four (4) Councils.*
4.	06/08/19	Livingstone Planning Scheme 2018 - Proposed Second Amendment	THAT Council resolve to 1. make amendments to the *Livingstone Planning Scheme 2018* in accordance with the changes identified in Attachment One; and 2. advance the amendments to the *Livingstone Planning Scheme 2018* in accordance with the *Planning Act 2016* and the *Minister's Guidelines and Rules July 2017*.	*Strategic Planning Officer*	*13 July 2020* *A Briefing Report is being completed for the 4th August 2020. The report will be accompanied by a presentation to Councillors. The Briefing Report and Presentation will seek guidance from Councillors regarding advancing this scheme amendment. This scheme amendment relates only to 4 Lagoon Place (this is the Council Office location).*
5.	17/09/19	Former Catholic Church Building – Marlborough (C)	THAT Council resolve: 1) to authorise Council officers to proceed to written tender for the sale of Lot 14 on Registered Plan 602167 and the building thereon on an 'as is where is' basis; and 2) further, if the written tender process for the sale of Lot 14 on Registered Plan 602167 and the building thereon is unsuccessful, authorise Council officers to proceed to written tender for the lease of this property on an 'as is where is' basis.	*Principal Property Officer*	*10 July 2020* *No offers for the purchase of this property were received from the agent by the required deadline i.e. midday 19 June 2020. Discussion to be held on whether to now offer this property for lease by tender and the most appropriate method for same.*

Item	Date	Report Title	Resolution	Responsible Officer	Comments
6.	19/11/19	Enquiry of The Gateway Business and Industry Park Proposed Lot 24 (C)	THAT Council resolve to provide a twelve-month non-exclusive Licence Agreement to the proponent, at a rental amount as prescribed under the non-exclusive Licence Agreement to, over part of Lot 5001 on Survey Plan 296924 at The Gateway Business and Industry Park.	*Project Support Officer*	*10 July 2020* *The proponent is still working with the State Government to identify funding opportunities and are undertaking due diligence on project feasibility.*
7.	03/12/19	LIVINGSTONE PLANNING SCHEME 2018 - PROPOSED PLANNING SCHEME AMENDMENTS	THAT Council resolve to: 1) Make amendments to the Livingstone Planning Scheme 2018 in accordance with the changes identified in Attachment 1; and 2) Advance the amendments to the Livingstone Planning Scheme 2018 in accordance with the Planning Act 2016 and the Minister's Guidelines and Rules July 2017.	*Principal Strategic Planner*	*13 July 2020* *Amendment has been sent to the State for review and Council awaits feedback to determine time for public notification*
8.	03/12/19	PROPOSED TRUSTEE LEASE TO NBN CO LIMITED OVER PART OF LOT 50 ON SURVEY PLAN 207050 - KEPPEL SANDS (C)	THAT Council resolve: 1. that the exception mentioned in section 236(1)(c)(vi) of the Local Government Regulation 2012 may apply in its dealing with NBN Co Limited over part of Lot 50 on Survey Plan 207050 described as Lease N on Survey Plan 311429; 2. pursuant to section 236(2) of the Local Government Regulation 2012 to apply section 236(1)(c)(vi) of the Local Government Regulation 2012 in its dealing with NBN Co Limited over part of Lot 50 on Survey Plan 207050 described as Lease N on Survey Plan 311429; and 3. to provide a twenty (20) year lease to NBN Co Limited, at an initial rent which is yet to be determined but in accordance with Section 236 Subsection (3) of Local Government Regulation 2012 will be equal to, or more than, the market value of the interest in land, over Lease N on Survey Plan 311429.	*Principal Property Officer*	*10 July 2020* *Negotiations are continuing with NBN Co on this matter.*

Item	Date	Report Title	Resolution	Responsible Officer	Comments
9.	19/12/19	Capricorn Coast Memorial Parkland Management (C)	THAT Council resolve to authorise Council officers to invite expressions of interest from parties interested in the provision and management of the following components of the Capricorn Coast Memorial Parkland: (1) provision of burials and inurnment of ashes in accordance with the Capricorn Coast Memorial Parkland Landscape Key Plan 2 Burial Plot Layout, including: a. using the modern burial system (crypt burial system) for formal lawn and informal lawn burials; b. provision of ashes garden(s); c. provision of columbarium(s); and d. the establishment of a pet cemetery; (2) horticultural and general maintenance of the site; (3) general operation (including opening hours) of the site; (4) development of a chapel; and (5) development of a crematorium.	*Manager Infrastructure Projects*	*14 July 2020* *A comprehensive report has been prepared and presented to the ELT which discusses* *- the project status and works completed to date* *- the comparison between the traditional and the crypt burial systems, including comparative costs, features and revenue* *- the outstanding work required to complete the project* *- ongoing maintenance and costs* *A report will be submitted to the next Council Briefing Session to be held on 4th August*
10.	04/02/2020	Notice of Motion - Councillor Adam Belot - Bangalee Beach Access Consultation	THAT Livingstone Shire Council undertake meaningful community consultation with the Bangalee community and (any other key stakeholders) to determine their level of support for the following in relation to vehicle access onto Farnborough Beach. 1/ Do you support Council investigating a viable additional and/or alternate northern vehicle beach access point accessing onto Farnborough Beach	*Executive Director Infrastructure*	*17 June 2020* *Report presented to Council at Briefing Session on 16 June 2020*

Item	Date	Report Title	Resolution	Responsible Officer	Comments
11.	04/02/2020	Questions on Notice - Councillor Glenda Mather - Great Keppel Island Revitalisation Project	THAT the 'Questions on Notice' be received and a report providing a response to the questions be brought to a future Council meeting.	*Acting Executive Director Infrastructure*	*14 July 2020* *Acting Executive Director discussed with Queensland Government Project Officer who confirmed that response would be provided on or before 16 July 2020*
12.	04/02/2020	Properties Eligible for Sale of Land for Rate Arrears (C)	THAT (a) pursuant to section 140(2) of the Local Government Regulation 2012 Council proceed with action to sell the land listed below, and also detailed in attachment 1 to the report for overdue rates and charges, and (b) that Council delegate to the Chief Executive Officer the power to take all further steps under Chapter 4, Part 12, Division 3 of the *Local Government Regulation 2012* to effect sale of the land (including, for avoidance of doubt, the power to end sale procedures). 127032 – L5 RP 601484 135251 – L1 RP 605760 131221 – L3 RP 617035 139480 – L 5 SP 269992 131847 – L29 MPH 14441 140000 – L2 RP 616623 132462 – L11 SP 226589 143633 – L142 SP 203612 132798 – L7 SP 112046 302419 – L52 SP 237553 134330 – L178 RP 610896 127596 – L71 RP 604123	*Coordinator Revenue*	*14 July 2020* *2 properties still remain outstanding*

Item	Date	Report Title	Resolution	Responsible Officer	Comments
13.	04/02/2020	ACQUISITION OF LAND (C)	THAT Council resolves to proceed in accordance with Option One, as detailed within the body of this report.	*Manager Infrastructure Projects*	*14 July 2020* *A Contamination Due Diligence Report has been prepared by a specialist contamination consultant. A summary report will be presented to the Acting CEO for discussion and direction within the next 2 weeks.*
14.	18/02/2020	Notice of Motion - Councillor Mather - Overgrown Vegetation	THAT pursuant to s2.19.1(d) and s2.19.6 of Livingstone Shire Council's Meeting Procedures Policy the matter lay on the table pending an officers report to return to a Council Meeting.	*Executive Director Liveability and Wellbeing*	*13 July 2020* *Open Spaces continuing to inspect area - the area is still quite wet and machinery are unable to access - Officers are keeping in contact with customer with updates.*
15.	18/02/2020	Proposed Trustee Lease to Capricorn Tourism and Economic Development Limited (C)	THAT Council resolve: 1) to rescind Resolution 12.3 of its Ordinary Meeting on 16 October 2018 which resolved to: *1) apply the exception mentioned in Section 236(1)(b)(ii) of the Local Government Regulation 2012 to its dealings with Capricorn Tourism and Economic Development Limited and Keppel Coast Arts Council Incorporated for issue of Trustee Leases over land currently described as Lot 2 on Survey Plan 104438, Merv Anderson Park Yeppoon; and* *2) provide Trustee Leases over land currently described reserve for Recreation, Public Boat Ramp, Jetties and Landing Place over Lot 2 on Survey Plan 104438 to:*	*Property Officer*	*10 July 2020* *Confirmation on registration of the Capricorn Tourism and Economic Development Ltd - Trustee Lease received from the Department of Natural Resources, Mines and Energy.*

Item	Date	Report Title	Resolution	Responsible Officer	Comments
			(a) Capricorn Tourism and Economic Development Limited for a term of 20 years for operation of the Capricorn Coast Visitor Information Centre and Shell World; and *(b) Keppel Coast Arts Council Incorporated for a term of 5 years for operation of the Artship;* 2) that the exception mentioned in section 236(1)(b)(ii) of the *Local Government Regulation 2012* may apply in its dealing with Capricorn Tourism and Economic Development Limited over part of Lot 12 on Survey Plan 143269 3) pursuant to section 236(2) of the *Local Government Regulation 2012* to apply section 236(1)(b)(ii) of the *Local Government Regulation 2012* in its dealing with Capricorn Tourism and Economic Development Limited over part of Lot 12 on Survey Plan 143269; and 4) to provide a twenty (20) year Trustee Lease to Capricorn Tourism and Economic Development Limited over part of Lot 12 on Survey Plan 143269 on the terms contained in this report		
16.	18/02/2020	PROPOSED TRUSTEE LEASE TO THE YEPPOON INLET ASSOCIATION INCORPORATED (C)	THAT Council resolve: 1. that the exception mentioned in section 236(1)(b)(ii) of the *Local Government Regulation 2012* may apply in its dealing with the Yeppoon Inlet Association Incorporated over part of Lot 12 on Survey Plan 143269 described as Leases B and C on Survey Plan 295928;	*Principal Property Officer*	*10 July 2020* *No further action to be undertaken on this matter until after Yeppoon Inlet Association Annual General Meeting.*

Item	Date	Report Title	Resolution	Responsible Officer	Comments
			2. pursuant to section 236(2) of the *Local Government Regulation 2012* to apply section 236(1)(b)(ii) of the *Local Government Regulation 2012* in its dealing with the Yeppoon Inlet Association Incorporated over part of Lot 12 on Survey Plan 143269 described as Leases B and C on Survey Plan 295928; and 3. to provide a thirty (30) year Trustee Lease to the Yeppoon Inlet Association Incorporated over part of Lot 12 on Survey Plan 143269 described as Leases B and C on Survey Plan 295928, at an initial rental of $350 per annum excluding Goods and Services Tax for each jetty located with the trustee lease area.		
17.	03/03/2020	Request for Renewal of Lease - Marlborough Rural Fire Brigade	THAT Council resolve: 1. that the exception mentioned in Section 236(1)(b)(i) of the *Local Government Regulation 2012* may apply in its dealing with the State of Queensland (represented by Public Safety Business Agency) on behalf of the Marlborough Rural Fire Brigade over part of Lot 12 on Survey Plan 270260; 2. pursuant to section 236(2) of the *Local Government Regulation 2012* to apply section 236(1)(b)(i) of the *Local Government Regulation 2012* in its dealing with the with the State of Queensland (represented by Public Safety Business Agency) on behalf of the Marlborough Rural Fire Brigade over part of Lot 12 on Survey Plan 270260; and 3. to provide a ten (10) year lease to the State of Queensland (represented by Public Safety Business Agency) on behalf of the Marlborough Rural Fire Brigade, at a nominal rent amount of $1 per annum, over part of Lot 12 on Survey Plan 270260.	*Principal Property Officer*	*10 July 2020* *Negotiations on the draft lease agreement for the Public Safety Business Agency are continuing with that agency's legal representatives.*

Item	Date	Report Title	Resolution	Responsible Officer	Comments
18.	19/05/2020	Mayoral Minute - Pacific Heights Road	THAT Council 1) Resolves for Council Officers to prepare a report to Council outlining options and costs for reducing the speed and volume of traffic along Pacific Heights Road, and a) that these options consider the following - Reducing the speed limit to 40kph; - Increasing the number of speed signs along Pacific Heights Road to remind motorists of the speed limit - The construction of a suitably positioned roundabout along Pacific Heights Road; - In conjunction with the Queensland Police Service, the installation of speed cameras along Pacific Heights Road; - Installing painted traffic markers/lines for traffic calming; and b) that the report from officers be presented to Council no later than July 2020	*Executive Director Infrastructure Services*	*13 July 2020* *Report to be tabled at Ordinary Council meeting on 21 July 2020 for resolution*
19.	19/05/2020	Notice of Motion - Councillor Mather - Lamberton Street	THAT Council receives the verbal update on the actions being undertaken as follows: 1) Work with landowners in regards to removal of overgrown foliage 2) Development of an adequate fire break on Council land on the northern side of 31 Lamberton Street 3) Community education and engagement activities for residents on the eastern side of Lamberton Street	*Acting Executive Director Liveability and Wellbeing*	*19 June 2020* *Matter resolved at Council meeting 16 June 2020.*

Item	Date	Report Title	Resolution	Responsible Officer	Comments
20.	19/05/2020	Notice of Motion - Councillor Hutton - Sustaining Animal Welfare Organisations COVID-19	THAT Council request a brief report by officers to investigate the ongoing costs and needs of animal welfare organisations servicing the Livingstone Shire, with potential funding sources, advocacy opportunities and funding methodologies to inform a decision around council's capacity to provide additional support to these organisations.	*Acting Manager Community Wellbeing*	*14 July 2020* *Information has been provided and report will be presented for the consideration of Councillors at the Council meeting on 18 August 2020*
21.	19/05/2020	Acquisition of Easements for Drainage Purposes - Sypher Drive Inverness (C)	THAT Council Officers commence negotiations with the owners of Lot 3 SP268397, Lot 16 SP268397 and Lot 2 SP110008 to obtain drainage easements over their properties generally in accordance with Drawing No 20-054-01	*Policy and Planning Officer*	*13 July 2020* *Negotiations with owners commenced*
22.	16/06/2020	Change Application for Development Permit D-46-2015 for Reconfiguring a Lot (two lots into two lots) and a Material Change of Use for a Retirement Village (sixty-two (62) additional units)	THAT pursuant to s2.19.1(d) and s2.19.6 of Livingstone Shire Council's Meeting Procedures Policy the matter lay on the table pending a further briefing to Councillors in July 2020 and to return to a future Council Meeting	*Coordinator Development Assessment*	*13 July 2020* *This matter was considered at the deputation and the Acting CEO asked that a report be presented to a briefing session regarding infrastructure charges. This is scheduled to be presented to council at the August 2020 Briefing session.*
23.	16/06/2020	Management of Public Marine Facilities	THAT 1. Pursuant to s 459(2) of the *Transport Infrastructure Act 1994*, Livingstone Shire Council affirm its consent to its appointment as manager of the following public marine facilities - boat ramp at Limpus Avenue, Keppel Sands (north bank of Pumpkin Creek, upstream ramp) as shown on Plan No. L-3-77-1B - boat ramp at Limpus Avenue, Keppel Sands (north bank of Pumpkin Creek, downstream ramp) as shown on Plan No. L-3-77-1B	*Policy and Planning Officer*	*13 July 2020* *Waiting on legal advice*

Item	Date	Report Title	Resolution	Responsible Officer	Comments
			- boat ramp at St Christophers Chapel Road, Nerimbera as shown on Plan No. L-3-77-10B - boat ramp at Taylor Street, Keppel Sands as shown on Plan No. L-3-77-11 - boat ramp at Svendsen Road, Zilzie (north bank of Coorooman Creek) as shown on Plan No. L-3-77-2A - boat ramp at Hill Street, Emu Park as shown on Plan No. L-3-77-3 - boat ramp at Resada Esplanade, Mulambin (Causeway Lake) as shown on Plan No. L-3-77-4A - boat ramp at Emu Park Road, Yeppoon (Fig Tree Creek) as shown on Plan No. L-3-77-7 - boat ramp at Corbetts Landing Road, Corbetts Landing as shown on Plan No. L-3-77-8B - boat ramp at Banksia Road, Stanage Bay as shown on Plan No. L-3-77-9B' 2. Pursuant to s 459(2) of the *Transport Infrastructure Act 1994*, Livingstone Shire Council consents to its appointment as manager of the following public marine facilities: - the new boat ramp to be constructed adjacent to the existing boat ramp at Corbetts Landing - the new boat ramp to be constructed at Thompson Point 3. Council does not consent to its appointment as manager under s 459(2) of the *Transport Infrastructure Act 1994* of the following public marine facilities:		

Item	Date	Report Title	Resolution	Responsible Officer	Comments
			- the new floating walkway and breakwater at Banksia Road, Stanage Bay - the proposed floating walkway at Corbetts Landing 4. That the validity of Council's consent to being appointed manager of the floating walkway at Thompson Point under the Deed of Agreement dated 7 January 2019 be further investigated 5. In relation to the floating walkway at Svendsen Road, Zilzie (north bank of Coorooman Creek) as shown on Plan No. L-3-77-2A, Council seek advice clarifying its position with regards to the transfer of responsibilities due to deamalgamation and the effects of Council's 4 June 2015 letter. 6. The Department of Transport and Main Roads: a. be advised that Council affirms its consent to the appointment as manager of the public marine facilities detailed in Item 1 above pursuant to s 459(2) of the *Transport Infrastructure Act 1994*; b. be advised that pursuant to s 459(2) of the *Transport Infrastructure Act* 1994, Council does not consent to the appointment as manager of the new floating walkway and breakwater at Banksia Road, Stanage Bay; c. be advised that Council will consent to its appointment as manager of the new boat ramp to be constructed adjacent to the existing boat ramp at Corbetts Landing and does not consent to its appointment as manager of the proposed floating walkway d. be advised that Council consents to its appointment as manager of the new boat ramp to be constructed at Thompson Point;		

Item	Date	Report Title	Resolution	Responsible Officer	Comments
			e. be advised that in regards to the proposed floating walkway at Thompson Point, Council is investigating the validity of its consent to being appointed manager under cl 3.17 of the Deed of Agreement dated 7 January 2019 and will provide further advice in the future on this matter. f. be advised that Council is undertaking further investigations in relation to the floating walkway at Coorooman Creek and will provide advice as to its management role in the future.		
24.	16/06/2020	2021 Australia Day Awards	THAT the report pertaining to the 2021 Australia Day Awards be referred to the open section of the Ordinary Meeting of 21 July 2020.	*Coordinator Engagement and Events*	*13 July 2020* *Report being presented to meeting of 21 July 2020.*
25.	16/06/2020	Bulk Water Supply Agreement with Rockhampton Regional Council	THAT Council resolves to delegate to the Chief Executive Officer authority to renew the Bulk Water Supply Agreement with Rockhampton Regional Council.	*Acting Executive Director Infrastructure*	*7 July 2020* *Bulk Water Supply Agreement submitted to RRC for signing. As report was required to go to RRC Ordinary meeting on 16 July 2020, the current agreement was extended to 31 July 2020 to allow time for this to happen.*
26.	16/06/2020	POTENTIAL SALE OF LOT 16 - THE GATEWAY BUISNESS AND INDUSTRY PARK	THAT Council accepts the offer, as detailed within the below report, to sell Lot 16 on SP296924, also known as 14 Macadamia Drive, Hidden Valley.	*Project Support Officer*	*13 July 2020* *Council is waiting for contract to be fully executed to progress this matter.*
27.	16/06/2020	Petition Requesting Access to Long Beach	THAT the petition requesting Access to Long Beach be received and referred to a Council Briefing Session for consideration.	*Manager Engineering Services*	*13 July 2020* *Report presented at Briefing Session 7 July 2020. Further action required by officers. Report to be presented at the next briefing session.*
28.	16/06/2020	Mayoral Minute – Off Leash Dog Areas	THAT Council Officers: 1. Investigate and identify potential sites for off-leash dog areas in Livingstone Shire. This	*Manager Liveability*	*13 July 2020* *Report to be presented to a briefing session on options for possible locations.*

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Item	Date	Report Title	Resolution	Responsible Officer	Comments
			investigation is to include consultation with the Livingstone community as to preferred locations; 2. Provide a report on the investigation to Council for the August 2020 Council meeting; and 3. Prepare a business case for consideration as part of the 2020/2021 Budget for the creation of off-leash dog areas within the shire		
29.	16/06/2020	Mayoral Minute - Repairs to Kraken	THAT Council prepare a business case, with community consultation, for the 2020/2021 Budget to install cushioning or soft fall material on all concrete surfaces of the Kraken that have sharp edges in wet areas.	*Manager Assets*	*2 July 2020* *Report will be compiled for the August Briefing session outlining options*
30.	16/06/2020	Audit, Risk and Business Improvement Committee Meeting 18 May 2020	That pursuant to s2.19.1(d) and s2.19.6 of Livingstone Shire Council's Meeting Procedures Policy the matter lay on the table pending further discussion.	*Support Services Officer*	*13 July 2020* *Report being presented at the July Council meeting for resolution*
31.	16/06/2020	Questions on Notice - Councillor Mather - Forward Works for Drainage	THAT the 'Questions on Notice' be received and a report providing a response to the Councillor's questions be presented to the next available Council meeting	*Manager Engineering Services*	*8 July 2020* *Report to be presented to the Ordinary Council meeting on 21 July 2020*
32.	16/06/2020	Questions on Notice - Councillor Mather - Great Keppel Island Water	THAT the 'Questions on Notice' be received and a report providing a response to the Councillor's questions be presented to the next available Council meeting	*Manager Water and Waste Operations*	*1 July 2020* *Report to be presented to the Ordinary Council meeting on 21 July 2020 providing responses*
33.	16/06/2020	Questions on Notice - Councillor Mather - Mount Charlton Reservoir	THAT the 'Questions on Notice' be received and a report providing a response to the Councillor's questions be presented to the next available Council meeting	*Manager Water and Waste Operations*	*7 July 2020* *Report prepared for Ordinary Council Meeting to be held on 21 July 2020.*

Item	Date	Report Title	Resolution	Responsible Officer	Comments
34.	16/06/2020	Notice of Motion - Councillor Mather - Installation of Boundary Signs	THAT Council officers: 1. prepare a business case to arrange appropriate signage which will be placed at all five boundary locations between Livingstone Shire Council, and other Councils, namely: - Ramsay Creek at Rockyview - Ramsay Creek on Belmont Road - North of Ogmore - Access 7-8 Rockhampton/Yeppoon Road - Hartington St Nerimbera; 2. prepare an appropriate message to be placed on the reverse side of the signs, acknowledging exiting motorists (eg drive safely), 3. liaise with the traditional owners of the land to add in traditional names/greetings where appropriate; and 4. present the signage to Council for approval and adoption, once preliminary design and wording has been finalised.	*Executive Director Liveability and Wellbeing*	*14 July 2020* *Funding has been confirmed. Project control group being established*
35.	16/06/2020	Notice of Motion - Councillor Friend - Financial Assistance For Capricorn Coast Landcare	THAT Council consider financial assistance and support for Capricorn Coast Land Care as part of its deliberations for the 2020/21 budget. Indicative funding required would be $1666.00 every two months.	*Manager Liveability*	*13 July 2020* *Briefing Report presented 7th July 2020 A report to be presented at a future meeting for resolution*
36.	16/06/2020	Mayoral Minute – Bike Racks in Shire Localities	THAT Council: 1. Prepare a business case for consideration as part of the 2020/21 budget to install push bike racks in and around the main business	*Manager Engineering Services*	*8 July 2020* *Report being prepared by Engineering Services for 4 August 2020 Briefing Session.*

Item	Date	Report Title	Resolution	Responsible Officer	Comments
			precincts within the shire's various townships; 2. Engages with the community in order to determine the optimal location of the push bike racks within their respective locality; and 3. Receives a report from officers in relation to this matter prior to any installation.		
37.	16/06/2020	Mayoral Minute - Caravan and RV Parking - Yeppoon	THAT Council Officers: 1. Investigate and identify potential short term parking sites and associated support infrastructure for RV's and caravans close to or within the Livingstone townships; 2. Provide a report on the investigation to Council for the October 2020 Council meeting, inclusive of community consultation; and 3. Prepare a business case for consideration as part the 2020/2021 Budget for the creation of a dedicated short term parking site for RV's and caravans in the Livingstone townships.	*Manager Engineering Services*	*8 July 2020* *Report being prepared by Engineering Services for 4 August 2020 Briefing Session.*
38.	16/06/2020	Fees and Charges Review 2020/21	THAT Council adopt the 2020-21 Fees and Charges Schedule, as contained in Attachment One, to be effective from Wednesday 1 July 2020.	*Coordinator Revenue*	*14 July 2020* *Website updated - Notice in Communications Bulletin*
39.	16/06/2020	Regional Arts Development Fund Round Three 2019/2020	THAT in accordance with the recommendation of the Livingstone Shire Regional Arts Development Fund Assessment Panel, the following grant applications be funded from the Regional Arts Development Fund. Name | Purpose of Grant | $Total Project | $ Grant | $ Grant	*Coordinator Library Arts & Culturee*	*14 July 2020* *Regional Arts Development Funds have been allocated to the recipients.*

16

Item	Date	Report Title	Resolution					Responsible Officer	Comments
					Expenses	Requested	Recommended		
			Ms Vilma Laucyte	Towards costs of recording her second music album.	$16,800	$9,130	$8,030		
			Keppel Coast Arts	Towards costs of presenting a series of workshops in the New Gallery (Old Post Office Building).	$32,840	$20,600	$18,948		

7.2 LIFTING MATTERS LAYING ON THE TABLE - ARABIC

File No:	**GV13.4.1**
Attachments:	**Nil**
Responsible Officer:	**Brett Bacon - Acting Chief Executive Officer**
Author:	**Nicole Robertson - Coordinator Executive Support**

SUMMARY

This report is being presented to Council in order for the stated matter to be formally lifted from the table prior to being dealt with at this meeting.

OFFICER'S RECOMMENDATION

THAT Council resolves the report titled *Audit, Risk and Business Improvement Committee Meeting 18 May 2020*, which is currently 'laying on the table' within the Business Outstanding Table awaiting return to a Council meeting, be lifted from the table to be dealt with later in this meeting.

BACKGROUND

At the Council meeting held on 16 June 2020, the report was presented to Council for resolution. The matter was laid on the table to allow for further discussion.

8 PRESENTATION OF PETITIONS

Nil

9 MAYORAL MINUTE

Nil

10 COUNCILLOR/DELEGATE REPORTS

Nil

11 AUDIT, RISK AND BUSINESS IMPROVEMENT COMMITTEE REPORTS

11.1 AUDIT, RISK AND BUSINESS IMPROVEMENT COMMITTEE MEETING 18 MAY 2020

File No:	**GV13.4.2**
Attachments:	**Nil**
Responsible Officer:	**Andrea Ellis - Chief Financial Officer**
Author:	**Michelle Broadfoot - Support Services Officer**

SUMMARY

The Audit, Risk and Business Improvement Committee met on 18 May 2020 and this report provides the recommendations from the Committee for consideration and adoption by Council. The reports from the meeting are available for viewing by Councillors on the Audit, Risk and Business Improvement Committee and Councillor Portals

This report was presented at the 16 June 2020 Council Meeting however pursuant to s2.19.1(d) and s2.19.6 of Livingstone Shire Council's Meeting Procedures Policy the matter lay on the table pending further discussion.

OFFICER'S RECOMMENDATION

THAT the unconfirmed minutes of the Audit, Risk and Business Improvement Committee held on 18 May 2020 be received and the following recommendations contained within those minutes be adopted.

BACKGROUND

The Audit, Risk and Business Improvement Committee (ARaBIC) operates in accordance with the ARaBIC Policy and ARaBIC Terms of Reference

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

THAT the minutes of the Audit, Risk and Business Improvement Committee held on 2 March 2020 be taken as read and adopted as a correct record.

7.1 COMMITTEE WORK PROGRAM STATUS

THAT the Committee receives the status of the Annual Work Program.

7.2 CHIEF FINANCIAL OFFICER'S UPDATE

THAT the Committee receive the Chief Financial Officer's update

7.3 GENERAL PURPOSE FINANCIAL STATEMENTS TIMETABLE

THAT the Committee receive the report.

7.4 SHELL GENERAL PURPOSE FINANCIAL STATEMENTS FOR THE YEAR ENDING 30 JUNE 2020

THAT the Audit, Risk and Business Improvement Committee;

1. Receive the Shell General Purpose Financial Statements for 2019-20; and

2. Note that any recommended changes to the Shell General Purpose Financial Statements be reflected in the draft 2019-20 General Purpose Financial Statements that will be submitted to the Audit, Risk and Business Improvement Committee in August 2020.

7.5 2019-20 NON CURRENT ASSET REVALUATIONS

THAT Audit, Risk and Business Improvement Committee receive this report on the outcome of the Buildings and Water and Sewer Infrastructure revaluations.

7.6 EXTERNAL AUDIT UPDATE

THAT the Committee receive the update from the External Auditors.

7.7 SUMMARY OF QUEENSLAND AUDIT OFFICE REPORT ON AUDITS OF LOCAL GOVERNMENT ENTITIES 2018-19

THAT the Committee note this summary of the Queensland Audit Office Report *Local Government Entities: 2018-19 Results of Financial Audits*.

7.8 DRAFT INTERNAL AUDIT PLAN - 2020-21 TO 2023-24

THAT the Committee receive the Draft Internal Audit Plan.

7.9 INTERNAL AUDIT UPDATE

THAT the Committee receive the report on Internal Audit.

7.10 STATUS OF OPEN AGREED AUDIT ACTIONS

THAT the Committee receive this update on the status of open agreed audit actions.

7.11 OPERATIONAL RISK UPDATE - PEOPLE AND CULTURE

THAT the Committee receive the update of the Operational Risk Register – People and Culture

7.12 FRAUD RISK MANAGEMENT OVERVIEW

THAT the Audit, Risk and Business Improvement Committee receive this report on Fraud Risk Management Overview.

7.13 COVID-19 UPDATE - BUSINESS CONTINUITY

THAT the Audit, Risk and Business Improvement Committee receive the report providing a COVID-19 update for organisational business continuity planning.

7.14 BUSINESS TRANSFORMATION AND PROJECT MANAGEMENT OFFICE UPDATE

THAT the Audit, Risk and Business Improvement Committee receive this update report on the Business Transformation and Project Management Office.

7.15 CEO UPDATE ON EMERGING ISSUES

No CEO update provided due to the absence of the Acting CEO

7.16 EXECUTIVE LEADERSHIP TEAM UPDATE TO THE COMMITTEE

THAT the Committee receives the verbal updates provided by the Leadership Team on key activities or issues.

7.17 CONFIRM WHETHER MEMBERS' BRIEFING SESSION IS REQUIRED

THAT it is confirmed that there will be a requirement for a Members' Briefing, or a Members' Briefing will be held following the meeting

12. CONFIDENTIAL REPORTS

12.1 RISK MANAGEMENT UPDATE

THAT the Committee receive the Risk Management Report for information.

COMMENTARY

Not applicable

PREVIOUS DECISIONS

Not applicable. Each report on a Committee meeting is considered separately from previous reports

ACCESS AND INCLUSION

There are no access and inclusion implications associated with this report.

ENGAGEMENT AND CONSULTATION

There are no engagement and consultation implications associated with this report

HUMAN RIGHTS IMPLICATIONS

There are no human rights implications as a result of the Committee meeting

BUDGET IMPLICATIONS

There are no budget implications as a result of the Committee meeting

LEGISLATIVE CONTEXT

Section 105 of the *Local Government Act* 2009 requires Council to establish an Audit Committee. Section 211 of the *Local Government Regulations* 2012 requires this report to be presented to Council following each meeting of the Committee

LEGAL IMPLICATIONS

There are no legal implications arising from the operation of the Committee

STAFFING IMPLICATIONS

There are no staffing implications as a result of the Committee meeting

RISK ASSESSMENT

The Audit, Risk and Business Improvement Committee is a key part of the governance structures established by Council that help ensure there is effective ongoing risk management

CORPORATE PLAN REFERENCE

Leading Livingstone

Community Plan Goal 4.3 - Engagement with the community as advisors and partners

4.3.2 Commit to open and accountable governance to ensure community confidence and trust in Council and its democratic values.

CONCLUSION

Council is demonstrating strong governance responsibilities by enabling independent oversight of the: management of risk; compliance with legislation and standards; internal audit function and external audit and reporting requirements

11.2 AUDIT, RISK AND BUSINESS IMPROVEMENT COMMITTEE MEETING 15 JUNE 2020

File No:	**GV13.4.2**
Attachments:	**Nil**
Responsible Officer:	**Andrea Ellis - Chief Financial Officer**
Author:	**Michelle Broadfoot - Support Services Officer**

SUMMARY

The Audit, Risk and Business Improvement Committee met on 15 June 2020 and this report provides the recommendations from the Committee for consideration and adoption by Council. The reports from the meeting are available for viewing by Councillors on the Audit, Risk and Business Improvement Committee and Councillor Portals

OFFICER'S RECOMMENDATION

THAT the unconfirmed minutes of the Audit, Risk and Business Improvement Committee held on 15 June 2020 be received and the following recommendations contained within those minutes be adopted.

BACKGROUND

The Audit, Risk and Business Improvement Committee (ARaBIC) operates in accordance with the ARaBIC Policy and ARaBIC Terms of Reference

3 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

THAT the minutes of the Audit, Risk and Business Improvement Committee held on 18 May 2020 be taken as read and adopted as a correct record

6 BUSINESS ARISING OR OUTSTANDING FROM PREVIOUS MEETINGS

THAT the Committee acknowledges receiving the Safety Forum and Process Maps as requested from the May ARaBIC Meeting

7.1 COMMITTEE WORK PROGRAM STATUS

THAT the Committee receives the status of the Annual Work Program

7.2 EXECUTIVE LEADERSHIP TEAM UPDATE TO THE COMMITTEE

THAT the Committee receives the verbal updates provided by the Leadership Team on key activities or issues

7.3 CEO UPDATE ON EMERGING ISSUES

THAT the Committee receive the verbal update provided by the Acting Chief Executive Officer on emerging issues

7.4 CHIEF FINANCIAL OFFICER'S UPDATE

THAT the Committee receive the Chief Financial Officer's update

7.5 2019-20 NON CURRENT ASSET REVALUATIONS

THAT the Committee note the results of the assessed movement in Non-Current Asset classes and endorse the report for consideration by Council.

7.6 EXTERNAL AUDIT UPDATE

THAT the Committee receive the update from the External Auditors.

7.7 FINAL INTERNAL AUDIT PLAN - 2020-21 TO 2023-24

THAT the Committee receive the Draft Internal Audit Plan for consideration and approval.

7.8 INTERNAL AUDIT UPDATE

THAT the Committee receive the report on Internal Audit.

7.9 INTERNAL AUDIT REPORTS

THAT the Committee receive the Internal Audit Reports.

7.10 STATUS OF OPEN AGREED AUDIT ACTIONS

THAT the Committee receive this update on the status of open agreed audit actions.

7.11 INTERNAL CONTROL FRAMEWORK

THAT the Audit Risk and Business Improvement Committee receive the report on the status of the Internal Control Framework.

7.12 RISK MANAGEMENT MATURITY ADVANCEMENT PROJECT

THAT the Audit, Risk and Business Improvement Committee receive the update on the Risk Management Maturity Advancement project and provide feedback to the Chief Financial Officer.

7.13 OPERATIONAL RISK UPDATE – LIVEABILITY AND WELLBEING

THAT the overview of Operation Risk provided by the Acting Executive Director Liveability and Wellbeing be received by the Committee.

7.14 BCP COVID-19 UPDATE

THAT the Audit, Risk and Business Improvement Committee receive the report providing a COVID-19 update for organisational business continuity planning.

7.15 BUSINESS TRANSFORMATION UPDATE

THAT the Audit, Risk and Business Improvement Committee receive this update report on the Business Transformation and Project Management Office.

7.16 CONFIRM WHETHER MEMBERS' BRIEFING SESSION IS REQUIRED

THAT it is confirmed that a Members' Briefing, or a Members' Briefing will be held following the meeting

12. CONFIDENTIAL REPORTS

12.1 RISK MANAGEMENT UPDATE

THAT the Committee receive the Risk Management Report for information.

COMMENTARY

Not applicable

PREVIOUS DECISIONS

Not applicable. Each report on a Committee meeting is considered separately from previous reports

ACCESS AND INCLUSION

There are no foreseen access and inclusion implications associated with this report.

ENGAGEMENT AND CONSULTATION

There are no engagement and consultation implications associated with this report

HUMAN RIGHTS IMPLICATIONS

Section 4(b) of the *Human Rights Act 2019* requires public entities such as Council '*to act and make decisions in a way compatible with human rights*'.

There are no foreseen human rights implications associated with the content of this report

BUDGET IMPLICATIONS

There are no budget implications as a result of the Committee meeting

LEGISLATIVE CONTEXT

Section 105 of the *Local Government Act* 2009 requires Council to establish an Audit Committee. Section 211 of the *Local Government Regulations* 2012 requires this report to be presented to Council following each meeting of the Committee

LEGAL IMPLICATIONS

There are no legal implications arising from the operation of the Committee

STAFFING IMPLICATIONS

There are no staffing implications as a result of the Committee meeting

RISK ASSESSMENT

The Audit, Risk and Business Improvement Committee is a key part of the governance structures established by Council that help ensure there is effective ongoing risk management

CORPORATE PLAN REFERENCE

Leading Livingstone

Community Plan Goal 4.3 - Engagement with the community as advisors and partners

4.3.2 Commit to open and accountable governance to ensure community confidence and trust in Council and its democratic values.

CONCLUSION

Council is demonstrating strong governance responsibilities by enabling independent oversight of the: management of risk; compliance with legislation and standards; internal audit function and external audit and reporting requirements

12 REPORTS

12.1 MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 30 JUNE 2020

File No:	**FM12.14.1**
Attachments:	**1. Monthly Finance Report - June 2020⇩**
Responsible Officer:	**Andrea Ellis - Chief Financial Officer**
Author:	**Damien Cross - Coordinator - Accounting Services**

SUMMARY

Presentation of the Livingstone Shire Council Monthly Financial Report for the Period Ending 30 June 2020 by the Chief Financial Officer.

OFFICER'S RECOMMENDATION

THAT the Livingstone Shire Council Monthly Financial Report for the period ending 30 June 2020 be received.

BACKGROUND

The attached Financial Report is collated financial data within Council's Finance One and Pathway systems. The report presented includes:

1. Executive Summary
2. Key Performance Indicators
3. Key Strategic Financial Indicators
4. Detailed Statements and Appendices

The attached financial results present a provisional indication of Council's financial performance for the 2019-20 financial year. Council should note that various year-end accounting entries are to be completed which will affect these financial results. These entries are to be finalised throughout July and August 2020. Commitments are excluded from the reported operating & capital expenditures.

All variances are reported against the 2019-20 Quarter 3 (20Q3) Revised Budget as adopted by Council on the 16 June 2020. Budgets have been developed on a monthly basis. The attached report shows the business activities (water, sewerage & waste) segregated revenue and expenditure statements and balance sheets.

COMMENTARY

The financial report compares actual performance with Council's 20Q3 revised budget and identifies significant variances or areas of concern. It also provides information about additional areas of financial interest to Council and reinforces sound financial management practices throughout the organisation.

Financial Performance

Key financial highlights and associated commentary in relation to Council's financial performance are outlined in Part 1 of the Executive Summary in Attachment 1 to this report. Council's Key Performance Indicators are outlined in Part 2 of the Executive Summary in Attachment 1 to this report.

Operating Revenue

Table A in the Monthly Financial Report (Attachment 1) shows operating revenue by major category of actuals to budget variances by line item.

Operating revenue is in close proximity to the 20Q3 budgeted revenue. A number of operational budget line items have small absolute dollar variances. Of particular note is that the three (3) remaining lots (Lots 1, 2 & 3) at the Capricorn Coast Homemaker Centre and

two (2) lots at The Gateway Business & Industry Park all settled in late June 2020. These five (5) settlements combined resulted in approximately $7m being received in cash by Council just prior to the end of the 2019-20 financial year. The financial impact of these settlements on Council's 2019-20 operational result was in close proximity to the 20Q3 revised budget. Table A in the Monthly Financial Report (Attachment 1) reports operating expenditure by major category of actuals to budget variances by line item.

Operating Expenditure

Operating expenditure is reported as less than the 20Q3 revised budget by approximately 4%. However, this is a provisional result which excludes materials and services expenditure which is to be accrued back into the 2019-20 financial year. Materials and services accrued expenses will be processed during July 2020 as part of the process of finalising Council's 2019-20 General Purpose Financial Statements.

Employee wages and salaries have been accrued up to and including the fortnight ending Sunday 28 June 2020 and as such have been included in the operational result outlined in this report. Depreciation expenditure and finance costs are in close proximity to the 20Q3 budget. As further end of financial year adjustments and accruals are finalised over coming weeks these financial entries will impact upon Council 2019-20 operational position.

Table A in the Monthly Financial Report (Attachment 1) reports operating expenditure by major category of actuals to budget variances by line item.

Below is a snapshot of the expenditure on the rural and urban roads maintenance programs in comparison to the 20Q3 Revised Budget.

	Actuals ($000's)	**Full Year 20Q3 Revised Budget ($000's)**	**% Full Year 20Q3 Revised Budget Spent ($000's)**
Rural Maintenance	$4,307	$4,091	105.3%
Urban Maintenance	$2,449	$2,295	106.7%

Note: Actual results exclude purchase order commitments and accrued materials & services expenditure.

Council's Infrastructure Portfolio, as outlined in this report previously, anticipated that the total annual rural maintenance budget would likely be exceeded by up to 5% due to wet weather earlier this financial year directly resulting in the need to complete further maintenance works on the rural road network. This has eventuated with expenditure currently at 105.3% with accrued expenditure likely to large this spend higher. A small portion of the rural maintenance expenditure incurred year to date is anticipated to be recoverable from the Queensland Reconstruction Authority as it related to works completed in response to the November 2019 bushfires.

Capital Revenue

Total capital grants and contributions are ahead the 20Q3 budget. The 20Q3 revised capital revenue budget for developer contributions is $2 million. Total developer's contributions received are approximately $2.4 million. The monthly budget phasing of developer's contributions is difficult to predict given a number of factors determine the timing of the receipt of the contributions. Developer contributions are a factor in determining the funding mix of Council's capital works programme requiring Council officers to monitor the total funding received throughout the financial year.

Capital Expenditure

Capital expenditure incurred is summarised in Table D.1 and D.2 in Attachment 1. The 2019-20 full year 20Q3 budgeted capital expenditure is approximately $27.3 million with actuals of approximately $22.5 million. There is approximately $6.97 million of capital expenditure commitments at month end.

Table D.4 highlights the significant capital works projects with 20Q3 revised budget expenditure budget greater than $800,000 and includes the year to date actuals and project life-to-date costs in comparison to budget.

Statement of Financial Position

A detailed balance sheet as provided in Table B in Attachment 1.

Statement of Cash Flows

The statement of cash flows provided in Table C in Attachment 1 shows Council's cash flows year to date in comparison to the year to date budget. The cash position remains sound with cash totalling approximately $56.15 million.

Investments and Borrowings

Information in relation to year to date interest revenue earnings and borrowings are outlined in Table E.3 of Attachment 1. The Department of Local Government, Racing and Multicultural Affairs has approved a working capital facility of $10 million on a permanent basis subject to an annual review by the Queensland Treasury Corporation in consultation with the department.

Outstanding Rates and Trade Debtors

Information in relation to outstanding rates and trade debtors are outlined in Table E.4 of Attachment 1. Table E.4 also outlines aged rates and trade debtor's balances.

Debt Management Statistics

The KPI target for outstanding rates is to reduce rates receivables to less than 5% of total rates outstanding prior to the next six monthly billing cycle. Whilst the collection process of overdue rates receivables is proceeding, total rates receivables eligible for collection (excluding the current levy) are $4.86 million, which is 6.5% of rates levied. (June 2019: 5.3% of rates levied).

Ratepayers always have the option to enter into formal payment arrangements, which prevents legal action being progressed by Council's debt collection agency. Council resolved to charge 7% per annum on overdue rates and utility charges in 2019-20, applied monthly, on all overdue balances, including those under a formal payment agreement.

- 22% of overdue balances are under management; this reflects 710 assessments out of all 17,613 rateable assessments (4%).
- There are 381 current proposals to pay totalling $270,073 (May: $382,022).
- There are 95 assessments (May: 96) under long-term arrangements (agreements to pay) with a total of $396,800 (May: $422,669) with varying settlement periods.
- Council's debt collection agency is currently managing 234 assessments (May: 250), representing $1,054,320 (May: $1,000,835). Compared to June 2019, there are 77 more assessments under a debt management arrangement; and there is a decrease in the total value under management by $239,158. Following the Cobraball Bush Fire event in November 2019 and the more recent evolving circumstances of COVID-19, referrals and legal action are currently on hold and will be delicately monitored by Council officers.
- Twelve (12) notices of intention to sell were issued in March 2020 to properties identified as eligible for 'sale of land' due to substantial arrears (> 3 years). There are three (3) properties remaining with a total of $129,051 outstanding, representing 2.7% of total rates and utility charges in arrears.
- Under the provisions of Chapter 4, Part 12, Division 3 of the *Local Government Regulation 2012,* Auction Notices may be issued as early as 19 July 2020 and prior to the end of August 2020.

Procurement

Local Content

Council strongly supports locally owned and operated businesses, including those with an office or branch in our region. Table E.4 of Attachment 1 outlines the total year spend (inclusive of both operational and capital expenditure) with businesses located both within and outside of Council's boundaries. A second graph is included outlining the historical spend since 1 January 2014.

Current Tenders

The summary of current tenders facilitates oversight of the progress by Councillors. Council applies best practice with tender evaluation undertaken at officer level by way of membership on an evaluation panel and with Councillors not being involved in the tender evaluation process.

Status Legend:

Open – tender has been publicly advertised and suppliers are preparing and submitting tender responses. Officers and Councillors are to apply probity by directing all enquiries to the procurement team while the tender is open.

Evaluation – the tender is under evaluation by the tender evaluation panel. Officers outside of the evaluation panel and Councillors are restricted from this process.

Contract Award – the evaluation process is completed and approval process to award contract is underway.

Non-Award – a decision is made not to award the contract, as the submission/s received has been deemed not suitable.

Contract – contract issued by letter of award.

Summary of current tenders:

Evaluation	
1030T	2 stage EOI/Tender - Integrated Business Solution (Peak Services)
1049T	Invitation to Tender - Preferred Supply Arrangement (PSA) Chemicals
Contract Award	
1040T	Invitation to Tender - Appleton Creek Bridge
1011T	Invitation to Tender - Register of Pre-qualified Suppliers - Line Marking

PREVIOUS DECISIONS

2019-20 Budget adopted on 11 July 2019.

20Q1 Revised Budget adopted on 22 October 2019.

20Q2 Revised Budget adopted on 4 February 2020.

20Q3 Revised Budget adopted on 16 June 2020.

ACCESS AND INCLUSION

This report once adopted by Council will be made publicly available on Council's website.

ENGAGEMENT AND CONSULTATION

Whilst this report is drafted internally by the author in consultation with other Council officers as required, community consultation becomes a mandatory legislative requirement for the development of the 2021-22 annual budget.

HUMAN RIGHTS IMPLICATIONS

Section 4(b) of the *Human Rights Act 2019* requires public entities such as Council '*to act and make decisions in a way compatible with human rights*'.

There are no foreseen human rights implications associated with the adoption of this monthly report.

BUDGET IMPLICATIONS

The Monthly Financial Report shows Council's financial position in relation to the 20Q3 Revised Budget.

LEGISLATIVE CONTEXT

In accordance with Section 204 of the *Local Government Regulation 2012*, a Financial Report is to be presented to Council on at least a monthly basis.

LEGAL IMPLICATIONS

There are no anticipated legal implications because of this report.

STAFFING IMPLICATIONS

There are no staffing implications because of this report.

RISK ASSESSMENT

Regular robust reporting of Council's financial results assists in creating a framework of financial responsibility within the Council and providing sound long-term financial management of Council's operations.

CORPORATE PLAN REFERENCE

Leading Livingstone

Community Plan Goal 4.3 - Engagement with the community as advisors and partners

4.3.2 Commit to open and accountable governance to ensure community confidence and trust in Council and its democratic values.

Regular monthly reporting of Council's finance performance and financial positon promotes open and accountable financial outcomes whilst providing Council and the community with relevant and reliable information on which to base financial decision making.

CONCLUSION

The financial report provides information about Council's financial performance and position for the period ending 30 June 2020. The attached financial results present a provisional indication of Council's financial performance for the 2019-20 financial year. Council should note that various year-end accounting entries still remain to be completed which will affect these financial results.

12.1 - MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 30 JUNE 2020

Monthly Finance Report - June 2020

Meeting Date: 21 July 2020

Attachment No: 1

Livingstone SHIRE COUNCIL

Monthly Financial Report for period ending 30/06/2020

Contents

Financial Health Indicators

- Executive Summary
- Key Performance Indicators
- Key Strategic Financial Indicators

Attachments: Detailed financial statements

1. Executive Summary

This monthly financial report illustrates the financial performance and position of Livingstone Shire Council compared to the 2019-20 Q3 Revised Budget at an organisational level for the period ended 30 June 2020. The 20Q3 Revised Budget referred to in this report reflects the revised budget as adopted by Council on 16 June 2020.

Key Financial Highlights and Overview

Key Financial Results ($000's)	20Q3 Revised Budget ($000's)	20Q3 YTD Revised Budget ($000's)	YTD Actuals ($000's)	YTD Variance ($000's)	YTD Variance %	Status
Operating Surplus/(Deficit)	(1,776)	(1,776)	2,311	4,087	-230%	✓
Operating Revenue	87,937	87,937	88,613	675	1%	✓
Operating Expenditure	(89,714)	(89,714)	(86,302)	3,412	-4%	✓
Capital Works Expenditure	27,303	27,303	22,498	(4,805)	-18%	✓
Closing Cash & Cash Equivalents	36,014	36,014	56,153	20,139	56%	✓
Total Borrowings	75,530	75,530	75,520	(10)	0%	✓

Status Legend:

Above budgeted revenue or under budgeted expenditure	✓
Below budgeted revenue or over budgeted expenditure <10%	▪
Below budgeted revenue or over budgeted expenditure >10%	•

Commentary

Operating revenue is in close proximity to the 20Q3 budgeted revenue. A number of operational budget line items have small absolute dollar variances. Of particular note is that the three (3) remaining lots (Lots 1, 2 & 3) at the Capricorn Coast Homemaker Centre and two (2) lots at The Gateway Business & Industry Park all settled in late June 2020. These five (5) settlements combined resulted in approximately $7m being received in cash by Council just prior to the end of the 2019-20 financial year. The financial impact of these settlements on Council's 2019-20 operational result was in close proximity to the 20Q3 revised budget.

Operating expenditure is reported as less than the 20Q3 revised budget by approximately 4%. However this is a provisional result which excludes materials and services expenditure which is to be accrued back into the 2019-20 financial year. Materials and services accrued expenses will be processed during July 2020 as part of the process of finalising Council's 2019-20 General Purpose Financial Statements. Employee wages and salaries have been accrued up to and including the fortnight ending Sunday 28 June 2020 and as such have been included in the operational result outlined in this report. Depreciation expenditure and finance costs are in close proximity to the 20Q3 budget. As further end of financial year adjustments and accruals are finalised over coming weeks these financial entries will impact upon Council 2019-20 operational position.

Total capital works expenditure will finish the 2019-20 financial year less than the total budgeted spend in the 20Q3 revised budget. The changes made in the 20Q3 revised budget reflected the capacity of the organisation to deliver, or defer, projects that were previously approved by the previous term of Council. The underspend in total capital expenditure is a major factor in Council's cash balance as at 30 June 2020 being above of the 20Q3 revised budget position.

2. Key Performance Indicators

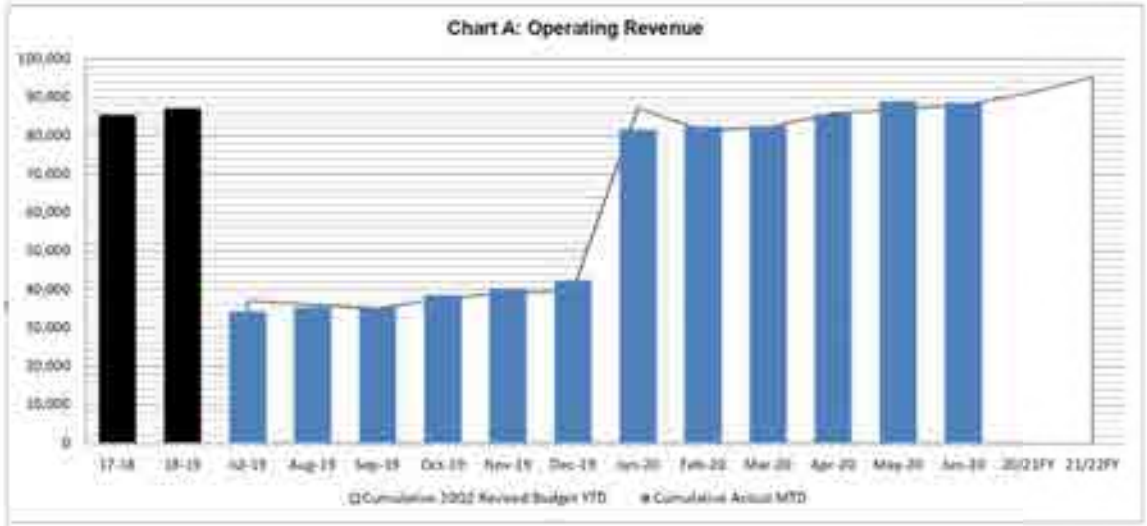
Key Financial Highlights and Overview

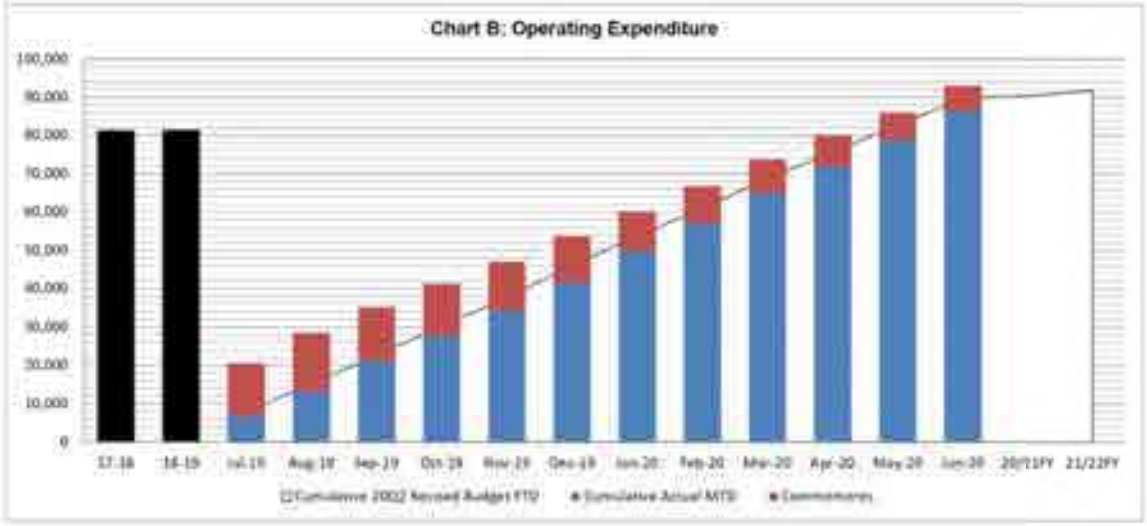
Financial Sustainability Ratios & Measures of Financial Sustainability	20Q3 Revised Budget ($000's)	YTD Actuals ($000's)	Status	Target
Operating Performance				
Operating Surplus Ratio (%)	-2%	3%	✓	Between 0 - 10% (on average over the long term)
Operating Efficiency Ratio (%)	98%	103%	✓	Between 90% - 110%
Fiscal Flexibility				
Net Financial Liabilities Ratio (%)	56%	36%	✓	Less than 60% (on average over the long term)
Council Controlled Revenue Ratio (%)	92%	91%	✓	Greater than 60%
Interest Cover Ratio (Times)	5%	4%	✓	Between 0 - 10%
Asset Sustainability				
Asset Sustainability Ratio (%)	48%	29%	•	Greater than 90% (on average over the long term)
Longer Term Financial Sustainability - Debt to Asset Ratio (%)	7%	7%	✓	Less than or equal to 10%
Liquidity				
Ability to pay our Bills - Current Ratio (Times)	3.7	3.9	✓	Greater than 2 times
Cash Balance ($M's)	$36.0	$56.2	✓	Greater than or equal to $20M
Cash Balance - Cash Capacity in Months	6.8	11.3	✓	Greater than 3 months cash capacity

Status Legend:

KPI target (budget) achieved or exceeded	✓
KPI target (budget) not achieved	•

3. Key strategic financial indicators: trend analysis





4. Attachments

A: Monthly Summary revenue and expenditure report (by line item)

	Year-to-date				Full year
	1920 Q3 Budget	Actual	Variance	Variance	2019-20 Q3 Budget
	($'000)	($'000)	($'000)	%	($'000)
Revenues					
Rates & Utility Charges	75,177	74,876	(301)	0%	75,177
User Fees & Charges	4,583	4,819	236	5%	4,583
Operating Grants	7,187	7,342	155	2%	7,187
Interest	706	671	(35)	-5%	706
Sales Revenue	(638)	(54)	584	-91%	(638)
Other	922	958	36	4%	922
Total operating revenues	***87,937***	***88,613***	***675***	***1%***	***87,937***
Expenses					
Employee Benefits	(39,920)	(31,333)	(413)	1%	(39,920)
Materials & Services	(30,675)	(26,776)	3,899	-13%	(30,675)
Depreciation	(22,566)	(22,592)	(26)	0%	(22,566)
Finance Costs	(3,995)	(3,970)	25	-1%	(3,995)
Other	(1,557)	(1,630)	(73)	5%	(1,557)
Less: Total operating expenses	***(89,714)***	***(86,302)***	***3,412***	***-4%***	***(89,714)***
Net operating result	***(1,776)***	***2,311***	***4,087***	***-230%***	***(1,776)***
Capital Income					
Capital Grants	5,883	8,294	2,311	39%	5,883
Developer Contributions	2,000	2,412	412	21%	2,000
Other Capital Income	55	2,515	2,459	4450%	55
Less: restoration provision capital expense	(146)	-	146	-100%	(146)
Net Capital Income	***7,893***	***13,221***	***5,329***	***68%***	***7,893***
Total comprehensive income	***6,116***	***15,532***	***9,416***	***154%***	***6,116***

B: Monthly summary of assets and liabilities report

	Year-to-date				Full year
	1920 Q3 Budget	Actual	Variance	Variance	2019-20 Q3 Budget
	($'000)	($'000)	($'000)	%	($'000)
Assets					
Cash and cash equivalents	36,014	56,153	20,139	56%	36,014
Inventory	1,106	1,105	(1)	0%	1,106
Receivables					
Trade & Other Receivables	8,612	4,911	(3,702)	-43%	8,612
Land - for resale	9,689	6,841	(2,848)	-29%	9,689
Infrastructure					
PPE	990,282	940,420	(49,863)	-5%	990,282
Capital WIP	-	46,852	46,852	0%	-
Other assets	1,031	412	(619)	-60%	1,031
Total Assets	***1,046,734***	***1,056,693***	***9,958***	***1%***	***1,046,734***
Liabilities					
Employee benefits	3,011	9,340	6,329	210%	3,011
Trade creditors and accruals	4,330	2,350	(1,981)	-46%	4,330
Borrowings					
Short-term	5,270	5,410	140	3%	5,270
Long-term	70,260	70,110	(150)	0%	70,260
Other liabilities	13,502	10,240	(3,262)	-24%	13,502
Total Liabilities	***96,373***	***97,450***	***1,077***	***1%***	***96,373***
Current assets	*46,763*	*65,609*	*18,846*	*40%*	*46,763*
Current liabilities	*12,611*	*16,691*	*4,080*	*32%*	*12,611*
Non-current assets	*999,971*	*991,083*	*(8,888)*	*-1%*	*999,971*
Non-current liabilities	*83,762*	*80,759*	*(3,003)*	*-4%*	*83,762*
Net community assets	***950,361***	***959,243***	***8,882***	***1%***	***950,361***

C: Monthly summary cash flow report

	Year-to-date				Full year
	1920 Q3 Budget	Actual	Variance	Variance	2019-20 Q3 Budget
	($'000)	($'000)	($'000)	%	($'000)
Operating Cashflows					
Cash inflows from operations					
Rates & utility charges	76,623	78,153	1,530	2%	76,623
User fees and charges	5,952	7,689	1,737	29%	5,952
Operating grants	7,165	7,209	44	1%	7,165
Interest	852	671	(180)	-21%	852
Proceeds from sale of land inventory	5,331	7,917	2,587	49%	5,331
Total operating cash inflows	95,922	103,513	7,591	8%	95,922
Cash outflows from operations					
Employee entitlements	(33,628)	(31,197)	2,431	-7%	(33,628)
Payments to suppliers	(38,448)	(32,083)	6,365	-17%	(38,448)
Borrowing costs & bank charges	(3,845)	(3,876)	(31)	1%	(3,845)
Other operating cash outflows	(300)	-	300	-100%	(300)
Payments for land inventory	(88)	(26)	62	-70%	(88)
Total operating cash outflows	(76,309)	(67,182)	9,127	-12%	(76,309)
Net cash flows from operations	**19,613**	**36,331**	**16,718**	**85%**	**19,613**
Investing cash flows					
Proceeds on disposal of assets	-	897	897	0%	0
Capital grants & infrastructure charges	8,974	11,234	2,260	25%	8,974
Acquisition of assets	(27,304)	(27,061)	243	-1%	(27,304)
Other investing activities	(30)	-	30	-100%	(30)
Net investing cash flows	**(18,360)**	**(14,930)**	**3,430**	**-19%**	**(18,360)**
Financing cash flows					
Repayments on borrowings	(4,999)	(5,007)	(8)	0%	(4,999)
Net financing cash flows	**(4,999)**	**(5,007)**	**(8)**	**0%**	**(4,999)**
Net combined cash flows	**(3,745)**	**16,394**	**20,139**	**-538%**	**(3,745)**
Add: Opening cash balance	**39,758**	**39,758**	0	**0%**	**39,758**
Closing cash balance	**36,013**	**56,153**	**32,779**	**91%**	**36,013**

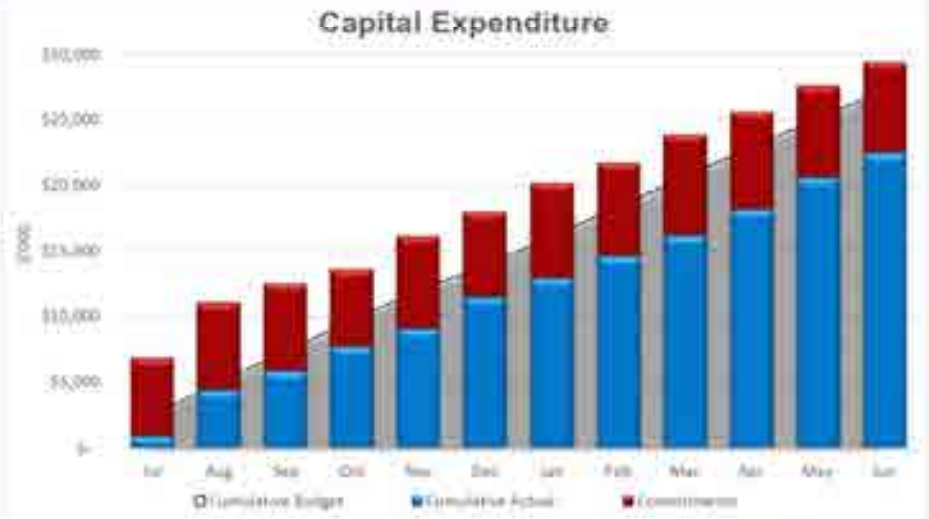
C.1: Monthly summary capital revenue and expenditure report by category (all projects)

	Year-to-date				Full year
	1920 Q3 Budget	Actual	Variance	Variance	2019-20 Q3 Budget
	($'000)	($'000)	($'000)	%	($'000)
Renewal of existing assets					
Capital grants and contributions	(892)	(559)	333	-37%	(892)
Renewal expenditure	10,778	6,557	(4,221)	-39%	10,778
New assets/upgrade of existing assets					
Capital grants and contributions	(6,086)	(8,152)	(2,066)	34%	(6,086)
New/upgrade expenditure	16,525	15,941	(584)	-4%	16,525
Total					
Capital grants and contributions	***(6,978)***	***(8,711)***	***(1,733)***	***25%***	***(6,978)***
Renewal, upgrade and acquisition	***27,303***	***22,498***	***(4,805)***	***-18%***	***27,303***

D.2: Monthly summary capital revenue and expenditure report by asset class (all projects)

	Year-to-date				Full year
	1920 Q3 Budget	Actual	Variance	Variance	2019-20 Q3 Budget
	($'000)	($'000)	($'000)	%	($'000)
Land					
Capital grants and contributions	-	-	-	0%	-
Renewal, new/upgrade	175	315	140	80%	175
Buildings					
Capital grants and contributions	(955)	(500)	455	-48%	(955)
Renewal, new/upgrade	1,068	478	(590)	-55%	1,068
Plant & Equipment					
Capital grants and contributions	(44)	(33)	11	-26%	(44)
Renewal, new/upgrade	2,672	1,840	(832)	-31%	2,672
Roads & Drainage					
Capital grants and contributions	(2,803)	(4,637)	(1,834)	65%	(2,803)
Renewal, new/upgrade	13,853	11,673	(2,180)	-16%	13,853
Bridges					
Capital grants and contributions	-	-	-	0%	-
Renewal, new/upgrade	32	49	17	52%	32
Water					
Capital grants and contributions	-	(410)	(410)	0%	-
Renewal, upgrade and acquisition	1,882	1,431	(451)	-24%	1,882
Sewerage					
Capital grants and contributions	(1,024)	(1,140)	(116)	11%	(1,024)
Renewal, upgrade and acquisition	4,192	4,116	(76)	-2%	4,192
Site Improvements					
Capital grants and contributions	(2,148)	(1,991)	157	-7%	(2,148)
Renewal, upgrade and acquisition	3,430	2,569	(861)	-25%	3,430
Information Communication Technology					
Capital grants and contributions	-	-	-	0%	-
Renewal, upgrade and acquisition	-	26	26	0%	-

D.3 Capital Expenditure for the Period Ending 30/06/2020



	20Q3 Budget ($'000)	YTD 20Q3 Budget ($'000)	YTD Actual ($'000)	YTD Variance ($'000)	YTD Variance %
Capitalised goods and services	24,268	24,268	19,187	(5,081)	-21%
Capitalised employee costs	3,036	3,036	3,285	249	8%
[illegible]	[illegible]	[illegible]	[illegible]	[illegible]	[illegible]

D.4: Summary capital expenditure report by project (>$500,000)

		Project Dates		Project Costs 2019-20					Project Life Costs	
	% Project Complete	Planned Start Date	Planned Completion Date	WIP B/F from FY	Actual	Commitments	Total Project Costs	2019-2020 Q3 Budget	Project LTD Costs	Project Life Budget
Capricorn Coast New Cemetery										
968006 Capricorn Coast Cemetery - Initial Planning				10	(10)	0	(10)	0	0	
968158 Capricorn Coast Cemetery - Roadworks				2,010	0	0	0	0	2,010	
968173 Capricorn Coast Cemetery - Internal works	30%	01/09/2017	30/06/2021	502	168	154	323	171	669	
1100324 Capricorn Coast Cemetery - Internal R&D works	100%			2,146	0	0	0	0	2,146	
Subtotal				**4,668**	**158**	**154**	**313**	**171**	**4,827**	**4,838**
Emu Park Village & Foreshore Revitalisation										
1097725 Emu Park Village & Foreshore - Emu Park Foreshore	100%	30/07/2017	15/02/2020	75	0	0	0	0	75	
1100767 Emu Park Village & Foreshore	100%	30/07/2017	15/02/2020	2,087	1,791	91	1,882	1,830	3,968	
1101161 Emu Park Village & Foreshore - CWA Rotunda Emu Park	0%			3	0	0	0	0	3	
1102254 Emu Park Village & Foreshore - Kon Park Carpark (SLSC)	100%			605	0	0	0	0	605	
1105255 Emu Park Village & Foreshore - Tennent Memorial Dr Stage 1 Planning	100%			38	0	0	0	0	38	
1105256 Emu Park Village & Foreshore - Emu Street Stage 1 Plans B to E	100%			231	1	0	1	0	232	
1106473 Emu Park Village & Foreshore - Water Main Replacement Emu Street				141	0	0	0	0	141	
Subtotal				**3,330**	**1,791**	**91**	**1,882**	**1,830**	**5,142**	**5,829**
1110380 ICT Strategy	15%	01/08/2020	30/07/2022	4	(4)	0	(4)	0	0	2,134
CP440 Fleet Renewal Program	75%	02/07/2018	30/06/2020	0	1,762	674	2,436	2,340	1,762	2,500
Road & Drainage										
CP422 Gravel Resheet Annual Program	97%	02/07/2018	30/06/2020	75	998	15	1,013	1,300	1,063	1,300
1017252 Matthew Flinders Drive - Scenic Highway to Gregory Street	95%	30/01/2020	15/07/2020	7	715	301	1,016	1,400	720	1,500
1080965 Frangipani Drive Extension & Tanargumba School Bus Shelters	0%	17/07/2020	05/11/2020	218	9	0	9	0	227	1,224
1114436 Adelaide Pk Road - St Brendan's Gate 1 to Gate 2	100%	09/09/2019	10/04/2020	2	1,630	43	1,673	1,306	1,632	1,306
1108378 Bakhaniya Rd Oaks Village - Yard's Road	80%	18/11/2019	23/07/2020	4	934	108	1,043	1,017	938	950
1113788 Wiseman St - Morris to Arthur Streets	95%	16/03/2020	31/07/2020	16	253	198	451	330	281	330
Subtotal				**423**	**4,496**	**672**	**5,168**	**5,757**	**4,911**	**7,110**
Major Projects										
1115553 Crows Bay Pool - Works for Queensland Round 3	0%	04/09/2019		0	74	1	75	75	74	74
999972 Sewer Treatment Plant Yeppoon - Augmentation Design & Construction	100%	22/03/2019	30/04/2020	14,167	2,411	270	2,680	2,400	16,578	16,600
1103846 Yeppoon Water Recycling Augmentation	10%	13/09/2018	30/04/2021	10	234	222	456	180	244	1,300
Subtotal				**14,167**	**2,720**	**698**	**3,210**	**2,655**	**16,253**	**18,374**
Water and Waste Operations										
1110394 Yeppoon Landfill entry works - Planning and Design	13%	01/05/2020	30/06/2021	0	26	0	26	200	26	0
1116575 Reservoir West Emu Park	5%	16/06/2019	31/08/2021	0	16	27	43	30	16	2,200
1065588 Arthur St Yeppoon Trunk Sewer	10%	04/06/2020	10/11/2020	6	112	42	173	100	138	914
Subtotal				**6**	**174**	**68**	**242**	**330**	**180**	**3,114**

	Water				Sewer				Waste				Council				Consolidated			
	1920 Q3 Budget	YTD Actual	Variance	Variance	1920 Q3 Budget	YTD Actual	Variance	Variance	1920 Q3 Budget	YTD Actual	Variance	Variance	1920 Q3 Budget	YTD Actual	Variance	Variance	1920 Q3 Budget	Actual	Variance	Variance
	($'000)	($'000)	($'000)	%	($'000)	($'000)	($'000)	%	($'000)	($'000)	($'000)	%	($'000)	($'000)	($'000)	%	($'000)	($'000)	($'000)	%
Rates & utility charges	18,133	17,073	(1,034)	-6%	9,758	9,859	99	1%	5,353	5,273	(80)	-2%	41,159	41,722	563	1%	35,177	34,477	(697)	-2%
User fees & charges	227	202	(25)	-11%	190	213	23	12%	1,581	1,490	(121)	-8%	2,382	2,414	232	10%	4,380	4,319	239	6%
Operating grants	0	0	0	0%	0	0	0	0%	0	33	33	0%	7,167	7,319	153	2%	7,167	7,352	185	3%
Interest	5	5	0	0%	0	0	0	0%	9	9	0	0%	356	371	(35)	-9%	370	371	(35)	-9%
Sales revenue	143	49	(91)	-65%	99	93	(6)	-6%	2	0	0	0%	(870)	(1,195)	681	-74%	(626)	(54)	564	-91%
Other	0	46	46	0%	0	31	(6)	-2%	201	131	(70)	-42%	721	757	36	5%	922	968	46	4%
Total operating revenues	**18,478**	**17,494**	**(984)**	**-5%**	**9,948**	**10,112**	**116**	**1%**	**8,040**	**7,889**	**(142)**	**-2%**	**51,427**	**53,112**	**1,691**	**3%**	**87,937**	**88,013**	**978**	**1%**
Expenses																				
Employee benefits	(2,311)	(2,123)	192	-8%	(1,149)	(1,274)	39	-3%	(383)	(382)	0	-1%	(26,964)	(27,614)	(649)	2%	(30,806)	(31,393)	(4,133)	1%
Materials & services	(5,744)	(7,881)	1,847	-32%	(3,385)	(2,521)	844	-14%	(6,541)	(4,338)	1,803	-24%	(13,121)	(11,936)	1,185	-9%	(28,870)	(26,777)	9,888	-144%
Depreciation	(4,306)	(4,315)	(11)	0%	(2,159)	(2,264)	(7)	0%	(555)	(555)	(0)	-2%	(15,359)	(15,215)	84	0%	(22,464)	(22,350)	(26)	0%
Interest	(344)	(344)	0	0%	(682)	(686)	2	0%	(318)	(315)	4	3%	(2,186)	(2,147)	39	1%	(3,586)	(3,511)	33	-1%
Other	0	(2)	(2)	0%	(0)	(0)	0	0%	(19)	(19)	1	10%	(1,547)	(1,620)	(72)	3%	(1,567)	(1,639)	(73)	0%
Less: Total operating expenses	**(12,917)**	**(14,673)**	**1,248**	**-8%**	**(7,417)**	**(7,218)**	**378**	**-5%**	**(7,096)**	**(5,778)**	**1,317**	**-18%**	**(59,096)**	**(59,612)**	**470**	**-1%**	**(86,714)**	**(86,302)**	**3,412**	**-4%**
Net operating result	**5,560**	**2,821**	**264**	**10%**	**2,579**	**2,873**	**493**	**21%**	**943**	**2,111**	**1,166**	**123%**	**(7,843)**	**(6,494)**	**2,160**	**-28%**	**(1,778)**	**2,011**	**4,087**	**-230%**

	Water	Sewerage	Waste	Council	Year-to-date				Full year
					1920 Q3 Budget	Actual	Variance	Variance	1920 Q3 Budget
	($'000)	($'000)	($'000)	($'000)	($'000)	($'000)	($'000)	%	($'000)
Assets									
Cash and cash equivalents	9,668	2,059	11,275	23,181	36,014	36,152	(2,139)	-55%	36,014
Inventory	0	0	0	1,102	1,109	1,108	(1)	0%	1,109
Trade & Other Receivables	1,206	632	449	3,371	8,812	8,911	(1,702)	-5%	8,812
Land - for resale	0	0	0	4,841	5,689	5,941	(2,848)	-23%	5,689
Infrastructure	0	0	0	0	0	0	0	0%	0
PPE	202,681	112,590	6,710	646,862	968,263	948,423	(49,863)	-3%	968,263
Capital WIP	1,079	18,520	162	36,333	0	40,823	(40,823)	0%	0
Other assets	0	(0)	(0)	833	1,000	412	(818)	0%	1,031
Total Assets	**215,749**	**114,561**	**(5,539)**	**686,291**	**1,046,734**	**1,038,650**	**9,909**	**1%**	**1,046,734**
Liabilities									
Employee benefits	731	412	138	7,951	3,911	8,141	8,329	218%	5,011
Trade creditors and accruals	724	92	230	1,957	4,334	2,359	(1,961)	-46%	4,359
Borrowings									
Short term	760	807	846	3,873	5,276	5,410	144	3%	5,231
Long term	8,438	14,411	3,879	36,357	51,360	51,110	(145)	0%	51,264
Other liabilities	0	0	5,890	766	11,502	10,268	(5,402)	-24%	11,502
Total Liabilities	**10,699**	**16,111**	**10,990**	**51,253**	**86,373**	**87,489**	**1,077**	**1%**	**86,373**
Current assets	10,878	2,811	11,712	40,808	46,703	50,809	18,446	40%	46,703
Current liabilities	7,831	1,440	1,209	12,179	12,411	16,701	4,086	32%	12,811
Non-current assets	204,776	101,452	6,807	645,040	999,671	991,165	(8,980)	-1%	999,671
Non-current liabilities	2,977	14,830	10,772	33,974	62,700	60,709	(2,000)	-3%	32,702
Net community assets	**205,850**	**147,944**	**997**	**620,538**	**990,384**	**998,220**	**8,683**	**1%**	**998,861**

Table E.3 Investment and Borrowings

Investment Returns for the Period Ending 30/06/2020





Total cash held at 30 June 2020 was $56.15m

Council's investments are held in the Capital Guaranteed Cash Fund and short term investment market. The Capital Guaranteed Cash Fund is operated by the Queensland Treasury Corporation (QTC). Council's current interest earning rate is 0.72% p.a (net of administration fees) with the QTC and Council's five (5) term deposits have interest rates ranging between 1.65% and 1.85% p.a. The earning rate on funds invested with the QTC has decreased from May to June. Two (2) of the five (5) term deposits are due to mature during July, where is is anticipated that the interest rate Council can obtain to re-invest surplus cash funds will be lower than the current interest rates being earnt.

The movement in interest earned is indicative of both the interest rate and the surplus cash balances held, the latter of which is affected by Council's cash flow requirements on a monthly basis as well as the rating cycle.

Cash surplus to day-to-day requirements is deposited with the QTC on a regular basis to earn higher interest. The interest returns are monitored regularly by Council finance officers to maximise interest earnings as much as possible.

Term deposit rates are also monitored regularly to identify investment opportunities to ensure Council maximises its interest earnings balanced against the need to invest cash for a fixed term.

Council adopted its Investment Policy on 20 June 2019 for the 2019-20 financial year.

Total Debt and Borrowing Costs

Debt Position	$'000
Total Debt held as at 1 July 2019	80,530
New borrowings drawn down in 2019-20	-
Capitalised interest & administrative charges	3,834
Total debt service payments	(8,844)
Total Debt held as at 30 June 2020	**75,520**

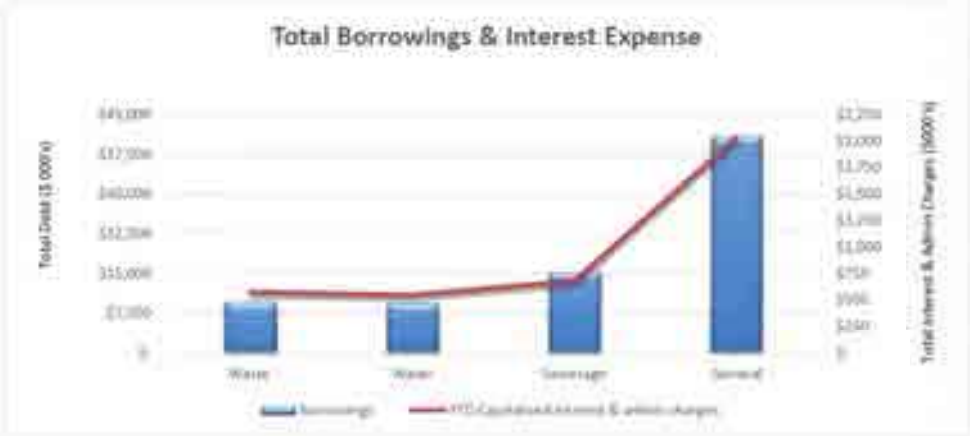
In line with Council's debt policy, a debt service payment of $2,211,013 (being approximately $1.23m repayment of principal and $981k interest and administrative charges) was paid quarterly 2019-20. Interest accrues monthly calculated on a daily basis until the next debt service payment. No new borrowings were drawn down in 2019-20.

As at 30 June 2020 the weighted average interest rate of all Council debt is 4.69%.

Total Debt and Borrowing Costs

Total Debt at 30 June 2020 was $75.52m





Council adopted its Debt Policy on 11 July 2019 for the 2019-20 financial year.

Table E.4: Additional Information
Outstanding Rates

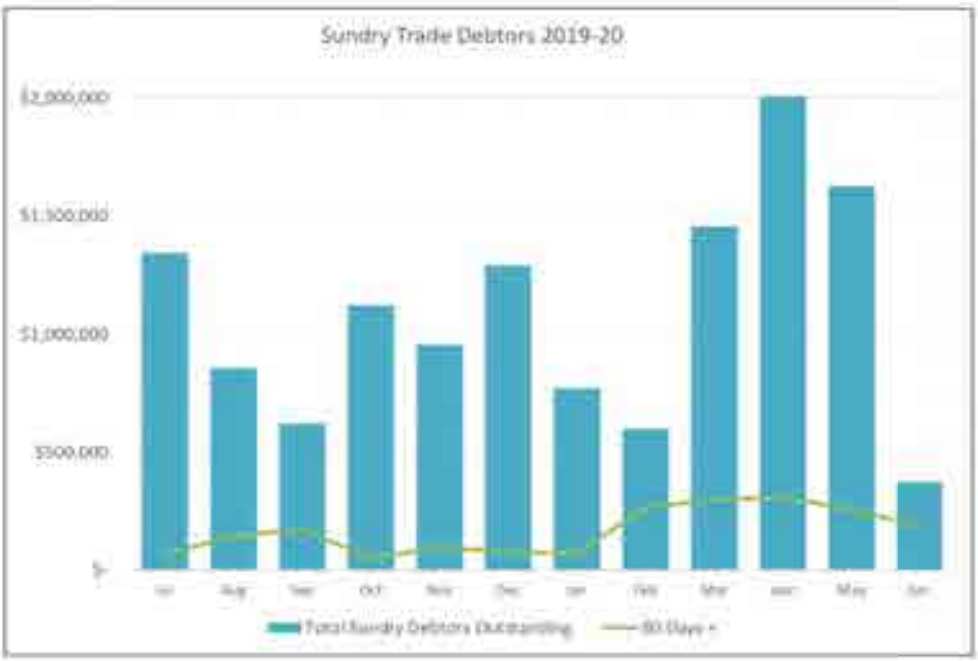
Ageing of Rates Receivable at Month End		
Ageing Period	**Arrears balance (before deducting prepaid rates)**	**% of total eligible for collection**
Current	$3,496,006	71.98%
1 years	$798,868	16.45%
2 years	$248,028	5.11%
3 years	$157,765	3.25%
4 years	$48,117	1.01%
5 years	$106,812	2.20%
TOTAL	$4,856,596	100.0%

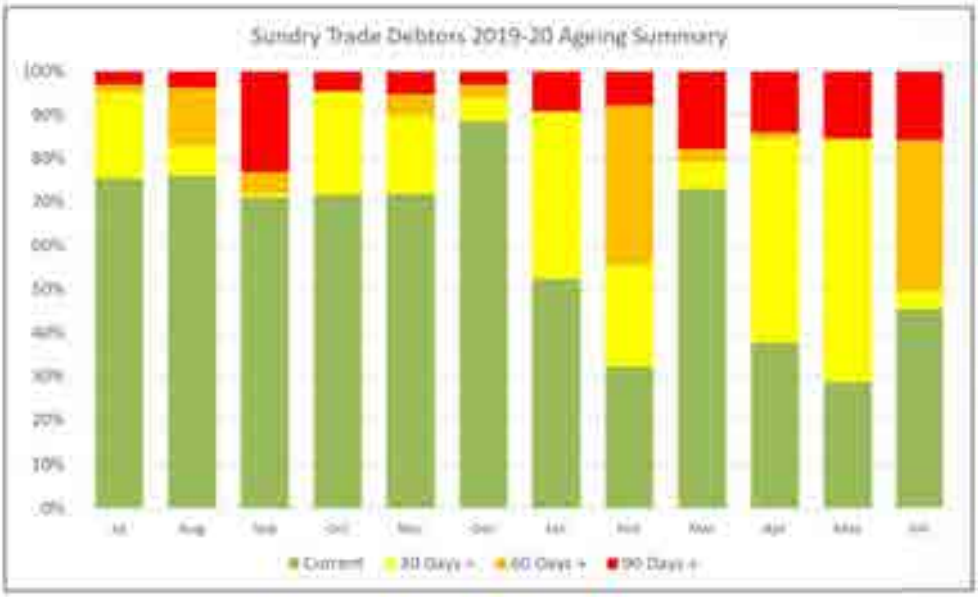




Outstanding Sundry Trade Debtors

Total Sundry Trade Debtors Outstanding at Month End: $375,217





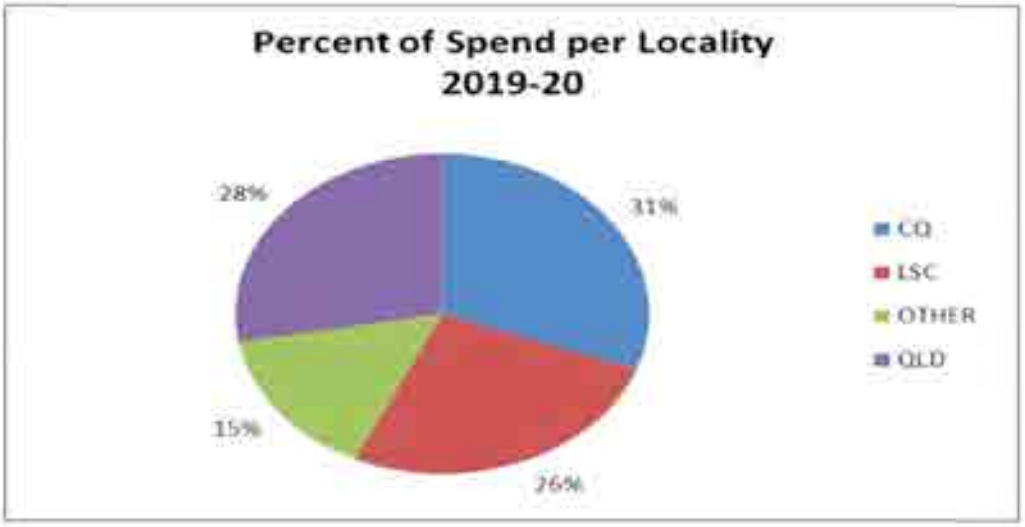
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Procurement

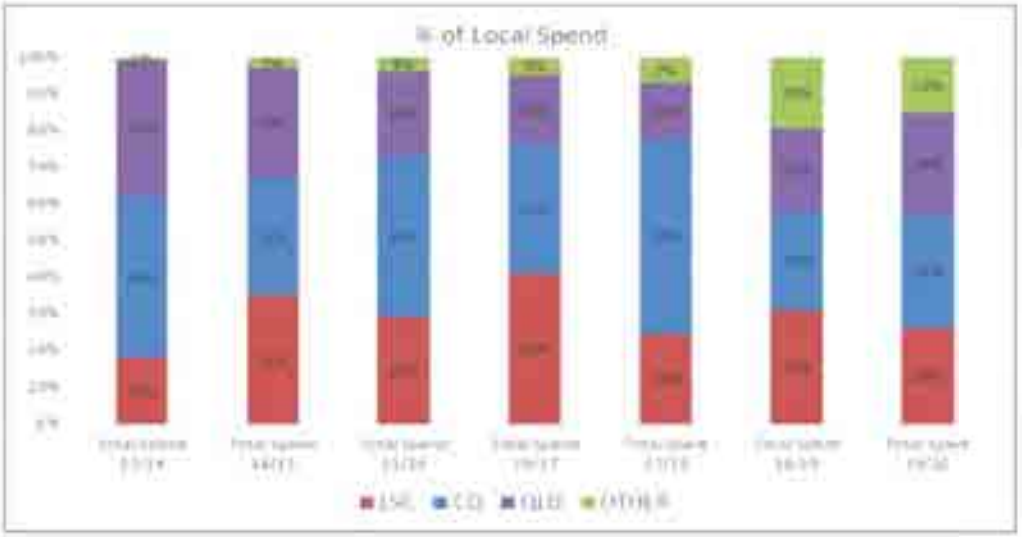
Council strongly supports locally owned and operated businesses, including those with an office or branch in our region. Council is able to report on direct local spend for both operational and capital expenditure in addition to employee salaries & wages.
Total expenditure with businesses located within the shire boundaries year to date is 26% or $16.9 million and illustrated in the following pie chart.

Chart legend:

LSC	Business located within the shire boundaries.
CQ	Business completely set up and run outside of LSC boundaries but within the Central Queensland region.
QLD	Business based outside of Central Queensland but within Queensland.
OTHER	Business based outside of Queensland.



The bar graph below summarises the allocation by local spend categories per financial year since 2013-14. Council has procured, on average, 67% of materials & services from within the greater Central Queensland area, which includes Livingstone Shire Council.



5. Glossary

Key Terms		
Operating surplus / deficit	Operating Revenues less Operating Expenses	
Definition of Ratios		
Operating Performance		
Operating surplus ratio (%)	This is an indicator of the extent to which revenues raised covers operational expenses only or are available for capital funding purposes	Operating result / Total operating revenue
Operating efficiency ratio (%)	This is an indicator of the extent to which operating revenue covers operational expenses	Total operating revenue / Total operating expenses
Liquidity		
Net financial liabilities ratio (%)	This is an indicator of the extent to which the net financial liabilities of Council can be serviced by operating revenues.	(Total Liabilities − Current assets) / Total operating revenue
Council controlled revenue ratio (%)	This is an indicator of the extent to which total Council controlled operational revenues are as a proportion of total operating expenses. Council controlled revenue sources are specifically Rates & Utility Charges, Fees & Charges and Other Miscellaneous Operating Revenues	(Total operating revenue − Operating subsidies, grants, contributions and donations) / Total operating expenses
Interest cover ratio (times)	Interest coverage ratio indicates the extent to which Council's operating revenues are committed to interest expenses.	(Operating result + Depreciation & amortisation + Gross interest expense) / Gross interest expense
Asset Management		
Asset Sustainability Ratio (%)	This ratio indicates whether Council is renewing or replacing existing non-financial assets at the same rate that its overall stock of assets is wearing out	Capital expenditure on renewals / Depreciation
Longer Term Financial Sustainability Debt to Asset Ratio (%)	This is total debt as a percentage of total assets, i.e. to what extent will our long term debt be covered by total assets	Current and non-current loans / Total assets
Other		
Ability to pay our Bills Current ratio (times)	This measures the extent to which Council has liquid assets available to meet short term financial obligations.	Total current assets / Total current liabilities
Cash balance $M	Cash balance includes cash on hand, cash at bank and other short term investments.	Cash held at period end
Cash balances Cash capacity in months	This provides an indication as to the number of months cash held at period end would cover operating cash flows.	Cash and cash equivalents / (Total operating expenses − Depreciation & amortisation − Gross interest expense) × 12 months

12.2 2021 AUSTRALIA DAY AWARDS

File No:	**Cr2.215**
Attachments:	**1. 2021 Terms of Reference Australia Day Awards Committee⇩**
Responsible Officer:	**Trish Weir - Manager Customer Engagement & Communications** **David Mazzaferri - Acting Executive Director - Liveability & Wellbeing**
Author:	**Meegan Armstrong - Coordinator Engagement and Events**

SUMMARY

This report discusses the proposed administration of the 2021 Australia Day Awards regarding five (5) proposed award categories and membership of the Australia Day Awards Advisory Committee.

OFFICER'S RECOMMENDATION

THAT Council approves the 2021 Australia Day Award Advisory Committee members, recommends a chair for the committee and endorses the five (5) categories for 2021.

BACKGROUND

The Terms of Reference for the Australia Day Awards Advisory Committee were amended and adopted by Council on the 6 August 2019. With changes to Councillor Portfolio's the Terms of Reference for the 2021 Australia Day Awards has been updated for Council's consideration.

COMMENTARY

In accordance with Council's adopted Terms of Reference, the Australia Day Awards Advisory Committee will consist of a minimum of seven (7) and maximum of eleven (11) members and include two (2) Councillors and up to two (2) persons from the Indigenous and South Sea Islander community.

The 2020 committee consisted of the following members:

1) Cr Nigel Hutton;
2) Cr Jan Kelly;
3) Cr Pat Eastwood;
4) Tanya Lynch;
5) Danielle Mackenzie;
6) Brian Dorey (2019 Citizen of the Year);
7) Melinda McKenzie;
8) Lance Warcon;
9) Camille Gallais (2020 Pinefest Ambassador);
10) Jet James
11) Malcolm Wells

In accordance with the Terms of Reference, the committee members standing down for the 2021 year are Brian Dorey, Danielle McKenzie, Jet James, Malcolm Wells and Camille Gallais.

Consideration is sought regarding the appointment of the following individuals to the Australia Day Awards Advisory Committee 2021 (based on their confirmation and willingness to participate):

1) Deputy Mayor, Cr Adam Belot;
2) Cr Tanya Lynch;
3) Cr Friend;
4) Susan Pullar (2020 Citizen of the Year);
5) Jason Field (President Emu Park Rugby league & CEO of CQID – Indigenous representative);
6) Katie Connor (Honey Bee Collective, Emu Park);
7) Melinda Mackenzie (The Caves Progress Association);
8) Glenn Adamus (Local and internationally renowned photography);
9) Andrew Gill (Principal from North Keppel Education Centre);
10) Lance Warcon (Indigenous representative);
11) Pinefest Ambassador for 2020

The Public Service Medal recognises outstanding service by employees of the Australian Government and state, territory and local government employees. Outstanding service could be shown through:

- service excellence to the public, or to external or internal clients;
- innovation in programme, project or policy development;
- leadership, including as a member of a team; or
- the achievement of more efficient processes, improved productivity or better service delivery.

For the 2021 year, the National Australia Day Council is encouraging Local Government councils to include a Public Service Award category. This is as an opportunity for all levels of government/agencies to nominate any employee (who resides in Livingstone Shire) for consideration. The criteria would be aligned to that of above. Public Service employees make a significant contribution to the life of any community and this seen as an opportunity to recognise and acknowledge their efforts, particularly given the past year from bushfires to management of COVID19 activities etcetera.

The categories proposed for 2021 Australia Day Awards are:

i. Citizen of the Year;

ii. Young Citizen of the Year;

iii. Living Legends Award;

iv. Community Group of the Year; and

v. Public Service Award

PREVIOUS DECISIONS

A Terms of Reference for the Australia Day Awards Advisory Committee were adopted on 6 August 2019.

ACCESS AND INCLUSION

The Australia Day Awards are inclusive and open to everyone within the Livingstone Shire Council boundary area.

ENGAGEMENT AND CONSULTATION

There are no formal engagement or consultation regarding the representatives on the Australia Day Awards Advisory Committee; however, the Australia Day Awards are highly promoted throughout the later months of the year (currently due to open mid to late August).

HUMAN RIGHTS IMPLICATIONS

All activities are undertaken in accordance with the commitments and principles of Council's human rights' obligations.

BUDGET IMPLICATIONS

Operational costs associated with the formation of the Australia Day Awards Advisory Committee are minimal and include an Australian Day polo shirt for each of the new judges. The judges are encouraged to wear the polo shirts during the Australia Day Awards promotional period to help promote the awards to the community. Each polo shirts costs $40 each and if this report is adopted there will be eight (8) new judges requiring polo shirts for this year's awards.

Further costs associated with the formation of the Australia Day Awards are thank you gifts for those judges that will leave the committee at the end of the 2021 Awards. A budget of $60 per judge is set and after the 2021 Awards, three (3) judges will leave the committee.

The total budget implications for the formation of the 2021 Australia Day Awards Committee is $500, this has been included in the operational budget for the 2020/21 financial year.

LEGISLATIVE CONTEXT

There are no legislative implications associated with the consideration of this report.

LEGAL IMPLICATIONS

There are no legal implications associated with the consideration of this report.

STAFFING IMPLICATIONS

There are no staffing implications associated with the consideration of this report. Officers from the Engagement and Events team manage this activity as part of their usual duties.

RISK ASSESSMENT

It is vital that council officers have clear directions regarding the Australia Day Awards Advisory Committee 2020 and associated nomination terms, conditions and processes to reduce any reputational risk associated with the awards.

CORPORATE PLAN REFERENCE

Thriving Livingstone

Community Plan Goal 2.4 - Arts and cultural activities and facilities that strengthen social connections

2.4.3 Foster access, collaboration, community connectedness, wellbeing and creativity by supporting arts and cultural activities within the Shire.

The Australia Day Awards gives our community an opportunity to showcase and thank residents that go above and beyond for our Shire that strengthen social connections, brings the community together and fosters wellbeing and creativity in our community.

CONCLUSION

The Australia Day Awards have played a deep part in Livingstone Shire Council's culture and pride for many years. The 2021 Australia Day Awards Advisory Committee consists of community representatives that derive from a range of industries, organisations and community groups. The introduction of the new Public Servant category is seen as an opportunity to recognise employees, at a local level, for the valuable contribution they make to our community.

12.2 - 2021 AUSTRALIA DAY AWARDS

2021 Terms of Reference Australia Day Awards Committee

Meeting Date: 21 July 2020

Attachment No: 1

Terms of Reference – Australia Day Awards Advisory Committee

1. PURPOSE

The Australia Day Awards Advisory Committee is a formal committee of Livingstone Shire Council that provides community advice and input into Councils Australia Day Awards programme.

2. SCOPE AND LIMITATIONS

The principal functions of the Australia Day Awards Advisory Committee are to:

1) ensure that award categories are appropriate to Livingstone Shire and aligned to the Australia Day National Awards;
2) advocate, promote and advise regarding the Australia Day Awards programme in a positive and participatory manner and to the highest standard;
3) ensure the criteria are applicable to the categories, clear to answer and decisive;
4) ensure the awards are held in high regard by the community and seen as prestigious;
5) provide an awards ceremony which best suits the occasion in conjunction with the Citizenship Ceremony; and
6) to remain impartial, transparent, fair and independently judge the nominations received.

The Australia Day Awards Advisory Committee has no delegated decision making authority and invitation to participate comes from Council.

3. RESPONSIBILITIES

The following is a list of requirements for the Australia Day Awards Advisory Committee members:

1) attend all meetings;
2) assist with the planning of award categories and criteria;
3) encourage nominations from the community;
4) promote the awards in a positive way at all times; and
5) act as an official judge for all the nominations based on the criteria of each category.

4. MEMBERSHIP

The Australia Day Awards Advisory Committee will comprise of a minimum of seven (7) and maximum of eleven (11) representatives, including:

1) two (2) Councillors;
2) one (1) Livingstone Shire representatives from Indigenous and South Sea Islander heritage;
3) the Citizen of the Year winner from the previous year; and
4) the Pinefest Ambassador from the current year.

Appointment to the Committee shall be for a term of two (2) years (with the exception of the Citizen of the Year winner and Pinefest Ambassador, which shall be for a period of one (1) year) or as amended by Council.

The Chairperson of the Australia Day Awards Committee will be appointed by a resolution of Council.

5. ROLE OF THE CHAIR

The Chairperson shall assume overall responsibility for governance and order at all meetings. The Chairperson, in consultation with the Executive Officer, is responsible for approving items for inclusion within the meeting agenda.

6. QUORUM

A quorum of the Australia Day Awards Advisory Committee is one third of the committee.

7. FREQUENCY

The Australia Day Awards Advisory Committee will meet a minimum of four (4) times and a maximum of six (6) times between July and February. A schedule of meetings will be forwarded to members prior to the first meeting, detailing dates and times for these meetings.

8. EXECUTIVE SUPPORT

The Executive Officer for this Australia Day Awards Committee will be from Council's Engagement and Events team.

9. AGENDA DISTRIBUTION TIME

The agenda for this Australia Day Awards Advisory Committee will be distributed at least forty-eight (48) hours prior to the meeting.

12.3 COUNCIL'S ENGAGEMENT PLAN ON A PAGE (INCLUDING RESIDENT REACH INITIATIVE)

File No:	**CR 21.5**
Attachments:	**1. Resident Reach Engagement Plan on a Page⇩**
Responsible Officer:	**David Battese - Executive Director Liveability and Wellbeing**
Author:	**Trish Weir - Manager Customer Engagement & Communications**

SUMMARY

With the rise in deepening and expanding public engagement, community engagement has become pivotal for well-functioning, twenty-first century democracies. Constructive relationships between communities and local government make genuine community engagement desirable, as it is likely to lead to more equitable, sustainable public decisions and improve the liveability of local communities.

This report serves to provide Councillors with an update on proposed engagement activities and introduce the Resident Reach Engagement Plan on a Page initiative that supports the One Shire, One Livingstone philosophy and desire.

OFFICER'S RECOMMENDATION

THAT Council considers the proposed Resident Reach Engagement Plan on a Page.

BACKGROUND

Livingstone Shire Council welcomed a newly elected team on 9 April 2020. This along with changes due to COVID19 have enabled the Engagement Team to review the 'look and feel' of past, current and future engagement activities. Stipulations around 'essential travel' during the COVID-19 pandemic have prevented the Mayor and Councillors from travelling to localities. Traditional Community Meetings would have occurred during the period June to October.

COMMENTARY

Livingstone Shire Councils' Engagement Framework has provided Council with the opportunity to ensure best practice for all engagement activities since its adoption in 2017. It details the six elements to successful engagement:

- Context - environment that shapes the people and the proposition;
- Scope – what the project or decision is about;
- People – the many individuals, organizations and groups that shape our shire;
- Purpose – who we are engaging with and how people can be involved;
- Influence – the level of participation the community can have over the decision; and
- Evaluation – the vigor around recommendations and decisions based on outcomes of the engagement.

It is accepted, in community engagement practice, that "face-to-face" is the best and the most meaningful form of community engagement, however, over recent years, participation rates with digital engagement have and continue to increase. Organisations have quickly evolved to manage how they communicate and engage during the current pandemic. There are four areas of practice:

- preparing your organisation for digital-first community engagement;
- planning for continuous engagement;

- facilitating online dialogue; and
- developing a digital-first engagement strategy.

Local Government is not immune to the implications from the COVID19 pandemic and industry changes around us. The decision by NewsCorp to cease printing regional newspapers, such as The Morning Bulletin and Capricorn Coast Mirror, contribute to the need for council to continue to develop and expand our digital footprint.

PREVIOUS DECISIONS

Livingstone Shire Council's Community Engagement Framework was adopted on 27 June 2017.

ACCESS AND INCLUSION

The Community Engagement Framework and associated Toolkit provides clear direction regarding the six (6) elements to successful engagement. Council endeavors to ensure that various mediums of communication are used to promote engagement activities to residents; this continues to evolve as our demographic does.

ENGAGEMENT AND CONSULTATION

The localities within Livingstone Shire have been clustered into nineteen (19) "Cluster Locality Groups". Dedicated engagement pages have been created in council's engagement software (EngagementHQ: Get Involved, they provide a two-way platform for engagement. Initial information provided is:

- Introduction of Mayor and Councillors via video link(s);
- Direct link to Council's media releases/news (LSC Website);
- Provision of option(s) for Surveys, Polls, Forums, Idea's or Stories; and
- Sharing of relevant links, information and 'faces' of Council, localised to the specific cluster.

Cluster Locality Groups

Locality	**Adelaide Park**	**Bondoola**	**Byfield**	**Cawarral**
	Adelaide Park Bungundarra Lake Mary	Bondoola Cobraball Hidden Valley Mulara	Byfield Maryvale Stockyard Woodbury Weerriba	Cawarral Ironpot Mt Chalmers Tungamull
Locality	**Emu Park**	**Glendale**	**Keppel Sands**	**Kinka Beach**
	Emu Park	Glendale Glenlee Rockyview Sandringham	Keppel Sands Coowoonga Joskeleigh	Kinka Beach Causeway Lake Mulambin
Locality	**Marlborough**	**Nerimbera**	**Ogmore**	**Stanage**
	Marlborough Canoona Mt Gardiner	Nerimbera Nankin Thompson Point Lakes Creek	Ogmore	Stanage Shoalwater Kunawarra
Locality	**Tanby**	**The Caves**	**The Keppels**	**Yeppoon Central**
	Tanby Taroomball	The Caves Barmoya Canal Creek Etna Creek Greenlake Jardine Milman Rossmoya Wattlebank Yaamba	The Keppels	Barmaryee Yeppoon

Locality	Yeppoon North	Yeppoon South	Zilzie	
	Bangalee Barlows Hill Meikleville Hill Pacific heights Inverness Farnborough	Cooee Bay Lammermoor Rosslyn Taranganba	Coorooman Zilzie	

HUMAN RIGHTS IMPLICATIONS

All engagement activities are undertaken in accordance with the commitments and principles of Council's human rights' obligations.

BUDGET IMPLICATIONS

Management of the associated tasks has been within the existing budget allocations. There is an annual fee for the engagement platform of approximately $18,000 and $1,000 has been allocated for associated costs for Resident Reach activities.

LEGISLATIVE CONTEXT

There is no legislative requirement associated to this report.

LEGAL IMPLICATIONS

There are no known associated legal implications for consideration of this report.

STAFFING IMPLICATIONS

The Engagement and Events team will work closely with the Marketing and Communications Team to monitor all engagement activities. There will be clear definition regarding what is 'communication' and what is 'engagement'.

RISK ASSESSMENT

The risks to council in relation to the consideration of this request are primarily reputational. Officers will ensure that the One Shire, One Livingstone vision is geographically shared and promoted to inspire participation.

CORPORATE PLAN REFERENCE

Leading Livingstone

Community Plan Goal 4.3 - Engagement with the community as advisors and partners

4.3.3 Take actions to enable the use of meaningful tools to engage the community on diverse issues so that the community is well informed and can contribute to decision making.

Meaningful engagement and communication is vital for any organization. As previously stated, participation by citizens helps ensure that council activities and decisions align to those of the community.

CONCLUSION

The synergies between the Resident Reach Engagement Plan on a Page, Engagement Framework and Toolkit, Corporate and Community Plans and yet to be adopted Livingstone Shire Communication Plan will help guide officers and the community with clear direction, understanding and acceptance of engagement operations and activities. Council is proactive in its stance to ensure that the community is involved, informed, collaborated, consulted and at times empowered regarding current and future decisions.

One Shire, One Livingstone, is to be the clear thread in all of our operations and messaging.

12.3 - COUNCIL'S ENGAGEMENT PLAN ON A PAGE (INCLUDING RESIDENT REACH INITIATIVE)

Resident Reach Engagement Plan on a Page

Meeting Date: 21 July 2020

Attachment No: 1

LIVINGSTONE SHIRE COUNCIL RESIDENT REACH INITIATIVE

Livingstone Shire Council welcomed a newly elected team on 9 April 2020. This along with changes due to COVID19 have enabled the Engagement Team to review the 'look and feel' of past, current and future engagement activities. Stipulations around essential travel have prevented the Mayor and Councillors from travelling to localities. Traditional Community Meetings would have occurred during the period June to October.

More Australians than ever are now technically engaged. COVID-19 has resulted in huge increases in sales of digital technology as all generations take necessary steps to 'stay in touch'. Reports indicate that sales in digital items such as desk cameras/microphones, mobile phones and IPADS/desk computers have significantly increased since January 2020. In general, Australians are reasonably avid consumers of social media. It was thought that "face-to-face" was the best and the most meaningful form of community engagement, this belief is now changing and digital engagement helps provide the bridge.

RESIDENT REACH, REACHING OUT TO RESIDENTS IN OUR COMMUNITY.... ONE SHIRE, ONE LIVINGSTONE

Resident Reach

Livingstone Shire covers an area of 11, 700km2 from Stanage Bay in the north, the Keppel Bay Islands to the east, Nerimbera in the south and Ogmore and Mount Gardiner in the west. Our population is just over 38,000 residents (51.3% Males/48.7% Females) and median age is 42.8 years.

There are 66 localities in Livingstone Shire. Using councils dedicated digital engagement software platform, Get Involved, 19 cluster groups have evolved.

Digital engagement creates an opportunity for a transformative form of continuous engagement. Council must ensure that contemporary tools, along with traditional, are available to customers. It provides:

- The ability to have deeper and meaningful conversations,
- Platform for instant messaging;
- People opt in and engaging by choice on topics and interest that have meaning them; and
- Opportunity for two-way transparent interactions.

These dedicated Get Involved pages, share synergies with various current communication channels: social media, Councillors, telephone, email or in person. Content is localised or specific to that cluster, residents can contribute via the ideas, stories and poll tabs.

Council remains mindful of the diversity and needs of our residents and localities.

Livingstone SHIRE COUNCIL

Our Plans

The **Livingstone Community Plan: Towards 2050** is a long-term strategic plan adopted in late 2019 after consultation with the community and captures the themes, strategies, and goals prioritised by the community that will move the region towards its vision for 2050. This 30-year whole-of-community plan provides council the opportunity to align our operations to the identified shared vision and values of the Livingstone community.

LIVEABLE LIVINGSTONE A 'Liveable Livingstone' will support and advocate for services for the wellbeing of the people of Livingstone at any age and with any ability.

THRIVING LIVINGSTONE Prioritise the Traditional Owners and the importance of the place and country of Indigenous people; offer a diverse range of cultural activities and events; and develop and sustain a diverse economy.

NATURAL LIVINGSTONE Protect, sustainably manage and enhance the natural beauty, landscapes and resources of the country of the Darumbal and Woppaburra people in order to safeguard the sustainability and environmental resilience of the region into the future.

LEADING LIVINGSTONE Provide transparent, accountable leadership, which listens to the needs of the Livingstone community and advocates strongly for Livingstone's interests to State and Federal Governments.

FUTURE LIVINGSTONE Become a resilient community prepared for future economic, social, and environmental and infrastructure challenges to ensure Livingstone retains its unique character and thrives into the future.

Livingstone Shire Councils' Engagement Framework has provided Council with the opportunity to ensure best practice for all engagement activities since its adoption in 2017. It details the six elements to successful engagement:

- Context - environment that shapes the people and the proposition;
- Scope – what the project or decision is about;
- People – the many individuals, organizations and groups that shape our shire;
- Purpose – who we are engaging with and how people can be involved;
- Influence – the level of participation the community can have over the decision; and
- Evaluation – the vigor around recommendations and decisions based on outcomes of the engagement.

As COVID COVID 19 restrictions ease face-to-face delivery and return to 'regular' service, meetings and programming for Libraries, Community Development Officers and Engagement Officers will evolve.

Potential Engagement Opportunities

There are various regular or annual opportunities for 'face to face' engagement (post COVID19), or 'pop up' sites, meeting opportunities to be considered, such as (and not limited to):

- Pop Up Stall at any Park, Reserve or Beach area;
- All Library sites Byfield, Emu Park, Marlborough, Mt Chalmers, Yeppoon,
- Locality Community Halls/Meeting places;,
- Shopping Center's/General Stores;
- Markets – Byfield, Cawarral, Emu Park, The Causeway, Yeppoon;
- Safety on the Sand/Pinefest - October 2020
- Wellness on the Coast - October 2020
- Tsunami/Get Ready Day - November 2020
- Christmas Carols – various sites - December 2020
- Marlborough Show - April 21
- The Caves Show - May 21
- Yeppoon Show - June 21
- Consider possibility of holding Ordinary Council Meeting at alternate site to Yeppoon – Livestreaming of these meetings now occurs and is proving to be popular with residents.

Management and Marketing - Resident Reach Initiative

- Resident Reach branding and marketing plan has been established;
- Councils Engagement and Events Team will manage the cluster pages and provide updates as required;
- Enquiries and/or service requests are managed in councils Customer Request Module;
- Important locality and council news will be shared via these pages, and where required, tailored to the geographical location;
- A quarterly report can be provided if required; and
- Review and evaluation of participation levels to occur regularly to help support user experience is of a high standard.

LIVINGSTONE IS WELCOMING, CONNECTED, AND RESILIENT WITH A RELAXED COMMUNITY SPIRIT, CELEBRATED FOR ITS NATURAL BEAUTY, VIBRANT CULTURE, AND THRIVING ECONOMY.

ONE SHIRE
ONE LIVINGSTONE

12.4 CATEGORY D BUSHFIRE RECOVERY EXCEPTIONAL ASSISTANCE IMMEDIATE SUPPORT PACKAGE

File No: ES9.5.1

Attachments:
1. Fire Trail Mapes Rd⇩
2. Cabbage Tree Creek⇩
3. Sawmill Rd⇩

Responsible Officer: Brett Bacon - Acting Chief Executive Officer

Author: David Mazzaferri - Acting Executive Director - Liveability & Wellbeing

Previous Items: 5.7 - Category D Bushfire Recovery Exceptional Assistance Immediate Support Package - Briefing Session - 02 Jun 2020 9.00am
5.12 - Category D Bushfire Recovery Exceptional Assistance Immediate Support Package - Briefing Session - 10 Feb 2020 12.30pm
12.6 - Category D Bushfire Recovery Exceptional Assistance Immediate Support Package - Ordinary Council - 18 Feb 2020 9.00am

SUMMARY

This report is to seek Council endorsement of eight (8) priorities in relation to Category D Bushfire Recovery Exceptional Assistance Immediate Support Package.

OFFICER'S RECOMMENDATION

THAT Council resolve to submit the following programme of work for approval for funding pursuant to the Category D Bushfire Recovery Exceptional Assistance Immediate Support Package:

1) generator installations at Woodbury Water Treatment Plant and Kellys Dam Water Pump Station;
2) upgrade of spatial imagery for all of shire;
3) upgrade to Marlborough helipad;
4) bushfire resilience budget;
5) construction of 2.5 kilometres of fire trail within the existing road reserve between Coucom Road and Sawmill Road;
6) upgrade 700 metres of fire trail within the existing road reserve from Ch 1300 of Cabbage Tree Creek Road towards Dairy Inn Road;
7) upgrade to New Zealand Gully Road (3.1 kilometres, including clearing and resheeting of fifty per cent and clearing ten (10) metres wide); and
8) two wheel drive access, being Mapes Road link to Byfield Road.

BACKGROUND

In recognition of the severity, scale, and duration of the 2019-2020 bushfire season, the Commonwealth Government provided an immediate support payment of $1,000,000 and then a further $300,000 activated under Category D funding of the Disaster Recovery Funding Arrangements to Livingstone Shire Council.

On 18 February 2020, Council resolved to submit a programme of work for approval for funding pursuant to the Category D Bushfire Recovery Exceptional Assistance Immediate Support Package.

As a result of discussion with Council and consultation with Queensland Reconstruction Authority, it was identified as an opportunity to review the programme of works. On the 2 June 2020 Briefing Session Council decided to reconsider the programme of works based on Council projects for the 2020/2021 budget, which builds resilience for the community

COMMENTARY

These eight (8) priorities are tabled below:

Category D	**Description**	**$1,275,000**
Generators	Generator installations at Woodbury Water Treatment Plant and Kelly's Dam Water Pump Station to ensure uninterrupted water supply during events.	$340,000
upgrade spatial imagery	Access to up to date shire wide high resolution imagery.	$25,000
Marlborough helipad	Upgrade to Helipad including pilot activated lights.	$74,000
Bushfire Resilience	Extension of Bushfire Officer (170,000) and Bushfire mitigation (70,234). We have applied under the Category C Flexible Funding for an extension of this role. If that is approved request use of full amount to work with the rural fire through the Fire Management Group to conduct fire mitigation strategies and support the needs of the brigades.	$240,234
Construct 2.5 kilometres of new fire trail within the existing road reserve between Coucom Road and Sawmill Road.	The construction of the Coucom Road Fire Trail would greatly increase the safety of residents both in the dead end road Coucom Road and the dead end of Sawmill Road. Residents in these areas would have options to be able to escape a fire that blocks their one way in one way out access.	$280,000
Upgrade 700 metres of fire trail within the existing road reserve from Ch 1300 of Cabbage Tree Creek Road towards Dairy Inn Road.		$100,000
Upgrade to New Zealand Gully Road (3.1 kilometres, including clearing and resheeting of fifty per cent and clearing ten (10) metres wide)		$130,000
Two wheel drive access-Mapes Road Link to Byfield Road	Make suitable for an evacuation route including signage. The Mapes Road link to Byfield Road was used during the Cobraball fire as both an escape route and a fire break. It proved invaluable to residents to be able to escape the path of the fire however as this road is not used generally by the public and is joined by many HQ plantation tracks, residents got lost trying to escape in the dark. The track is in reasonable	$6,000

Category D	Description	$1,275,000
	condition, however, has some areas that need addressing to accommodate two wheel drive vehicles as well as signage.	
Project Management and Contingency approximately ten percent	Project costs and contingency for the road projects.	$80,000
Total		**$1,275,234**

PREVIOUS DECISIONS

At its Ordinary Meeting of 21 January 2020, Council resolved:

> *THAT Council prepare a report identifying rural roads and other supporting infrastructure in consultation with rural brigades that would improve access and firefighting capabilities for rural brigades and that consideration be given to expending the one million dollars being provided by the Federal Government as part of the bush fire recovery and resilience effort to those roads and assets.*

At its Ordinary meeting of 18 February 2020, Council resolved:

> *That Council resolve to submit the following programme of work for approval for funding pursuant to the Category D Bushfire Recovery Exceptional Assistance Immediate Support Package:*
>
> *1) Gravel Pit Road to Tookers Road – Upgraded to allow northern brigades access;*
>
> *2) Sealing of Grandbower Road;*
>
> *3) 221 Lake Mary Road – about 400 metres of bitumen in front of new rural fire brigade location;*
>
> *4) Construction of turnaround at end of Maries Road, which allows linkage to breaks;*
>
> *5) Entrance from road to driveway apron at Coowonga Rural Fire Brigade;*
>
> *6) Construction of access from road to concrete apron of Nerimbera Rural Fire Brigade; and*
>
> *7) Upgrade to New Zealand Gully Road (3.1 kilometres, including clearing and resheeting of fifty per cent and clearing ten (10) metres wide).*

ACCESS AND INCLUSION

There are no foreseen access and inclusion implications associated with this report.

ENGAGEMENT AND CONSULTATION

Internal and external engagement has been conducted. The Bushfire Resilience Officer has conducted engagement with the Rural Fire Brigades.

HUMAN RIGHTS IMPLICATIONS

Section 4(b) of the Human Rights Act 2019 requires public entities such as Council 'to act and make decisions in a way compatible with human rights'.

There are no human rights implications associated with this report.

BUDGET IMPLICATIONS

In recognition of the severity, scale, and duration of the 2019-2020 bushfire season, the Commonwealth Government has provided an immediate support payment of one million dollars to severely affected Councils activated under Category D funding of the Disaster Recovery Funding Arrangements.

The ongoing maintenance and on costs associated with the improvements will need to be considered in future budgets.

LEGISLATIVE CONTEXT

Section 4A(a)(ii) and (iii) of the *Disaster Management Act 2003* states:

4A Guiding principles

This Act is to be administered according to the following principles—

(a) disaster management should be planned across the following four phases

(i) …

(ii) the taking of preparatory measures to ensure that, if an event occurs, communities, resources and services are able to cope with the effects of the event;

(iii) the taking of appropriate measures to respond to an event, including action taken and measures planned in anticipation of, during, and immediately after an event to ensure that its effects are minimised and that persons affected by the event are given immediate relief and support.

LEGAL IMPLICATIONS

There are no legal implications associated with the consideration of this matter.

STAFFING IMPLICATIONS

There are no staffing implications associated with the consideration of this matter. All identified projects would be delivered utilising existing resources.

RISK ASSESSMENT

There is a risk that some brigades may not see the benefit of the proposed programme of works. This has been treated by the Bushfire Resilience Officer engaging with the brigades.

CORPORATE PLAN REFERENCE

Leading Livingstone

Community Plan Goal 4.1 - Innovative and accountable leadership to achieve a shared future

4.1.1 Implementation of the Community Plan and Corporate Plan is well co-ordinated across Council and through a delivery mechanism which provides clear line of sight, accountability, and performance measurement for all employees.

CONCLUSION

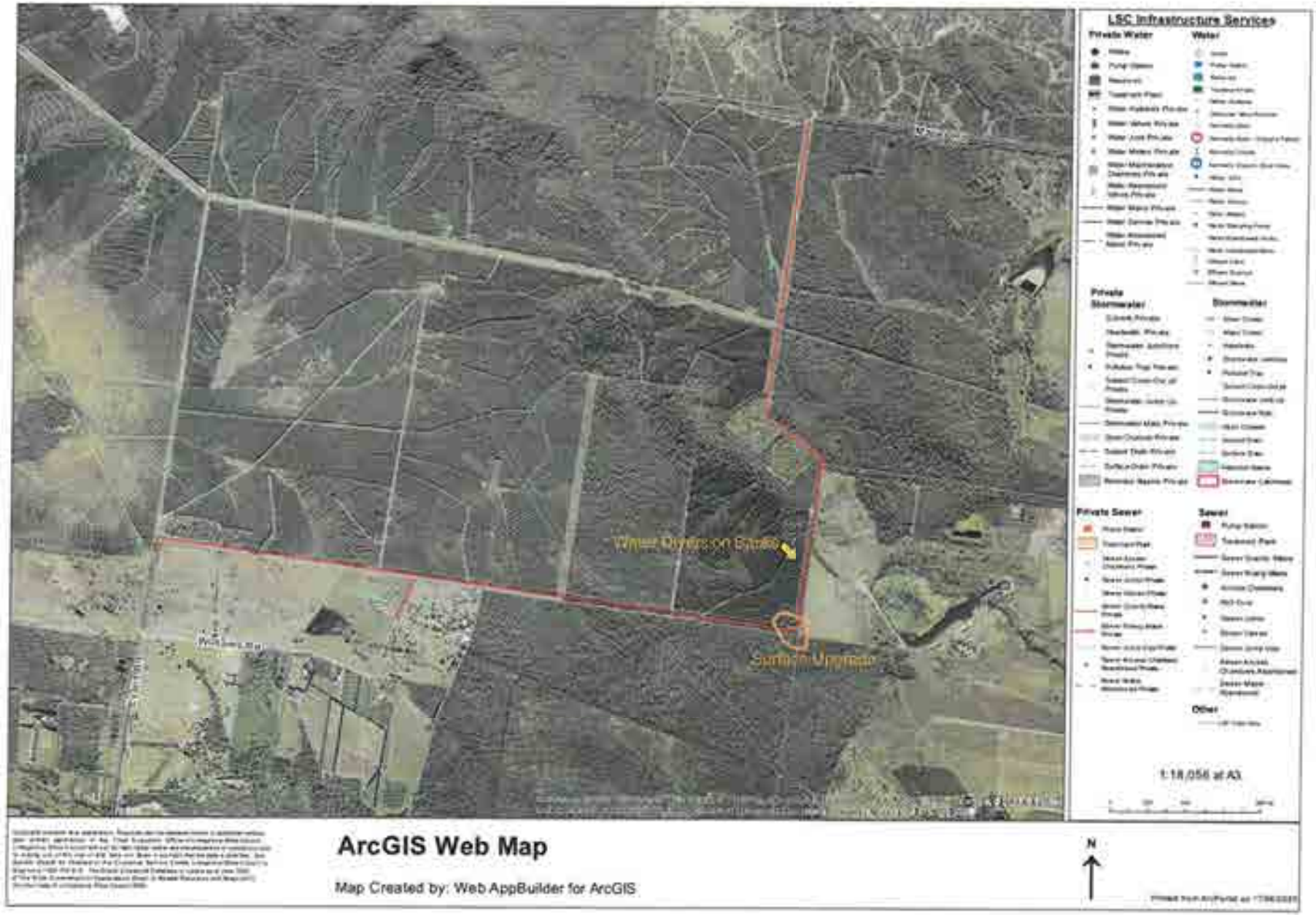
If the seven (7) priorities are endorsed by Council a revised Programme of Works will be provided to Queensland Reconstruction Authority.

12.4 - CATEGORY D BUSHFIRE RECOVERY EXCEPTIONAL ASSISTANCE IMMEDIATE SUPPORT PACKAGE

Fire Trail Mapes Rd

Meeting Date: 21 July 2020

Attachment No: 1


LSC Infrastructure Services
Private Water
Water
Private Stormwater
Stormwater
Private Sewer
Sewer
Other
1:18,056 at A3
ArcGIS Web Map
Map Created by: Web AppBuilder for ArcGIS
N

12.4 - CATEGORY D BUSHFIRE RECOVERY EXCEPTIONAL ASSISTANCE IMMEDIATE SUPPORT PACKAGE

Cabbage Tree Creek

Meeting Date: 21 July 2020

Attachment No: 2


Gabbage Tree Creek Rd - Fire Trail
Dairy Inn Rd
Total length: 3413.600 m
Yeppoon Rd
N

12.4 - CATEGORY D BUSHFIRE RECOVERY EXCEPTIONAL ASSISTANCE IMMEDIATE SUPPORT PACKAGE

Sawmill Rd

Meeting Date: 21 July 2020

Attachment No: 3


Sawmill Rd
Sawmill Rd
Sawmill Rd

12.5 GREAT BARRIER REEF MARINE PARK AUTHORITY'S REEF GUARDIAN COUNCIL PROGRAMME

File No:	**EM11.12.3**
Attachments:	**1. Memorandum of Understanding and Terms of Reference⇩** **2. Nomination Form - Roles⇩** **3. Nomination Form - Co-chair of Executive Committee⇩**
Responsible Officer:	**Craig Newsome - Acting Manager Community Wellbeing** **David Battese - Executive Director Liveability and Wellbeing**
Author:	**Leise Childs - Coordinator Natural Resource Management**

SUMMARY

This report is for Council to reaffirm its commitment to the Reef Guardian Councils Programme through the signing of a new Memorandum of Understanding, implementation of a Reef Guardian Action Plan; nomination of a Reef Guardian Champion and representatives to participate in the Executive Committee and Reef Guardians Council's Working Group

A Deputation from the Great Barrier Reef Marine Park Authority was received on 2 June 2020 and Council considered a Briefing report to discuss the invitation from the Great Barrier Reef Marine Park Authority to reaffirm participation in the Reef Guardian Councils Programme.

RECOMMENDATION

THAT Council reaffirm its commitment to the Reef Guardian Councils Program through the signing of a new Memorandum of Understanding; implementation of a Reef Guardian Action Plan; nomination of a Reef Guardian Champion and representatives to participate in the Executive Committee and Reef Guardian Council's Working Group.

BACKGROUND

The Great Barrier Reef Marine Park Authority requested a deputation with the incoming Council to brief elected members regarding recent changes to the Reef Guardian Council Programme. Rebecca Allen, Assistant Director - Southern Region Engagement and Reef Guardian Councils Reef Strategy Branch, gave a presentation to the Council Briefing session on 2 June 2020. The Great Barrier Reef Marine Park Authority now has its regional office in Yeppoon and seeks Council support following the recent review to continue to engage and collaborate through the Reef Guardian Council programme and the Local Marine Advisory Group.

The intent of the programme remains the same – a collaborative stewardship programme that seeks to deliver on-ground actions to enhance Reef resilience, empower people to be part of the solution, foster innovation and change and increase awareness of the Reef's values, threats and positive actions that can be taken. Following a review by the Working Group, Steering Committee and Authority staff, there is a new Terms of Reference for the Reef Guardian Councils programme.

Members of the Reef Guardian Council programme commit to a Memorandum of Understanding including undertakings to carry out certain actions or projects to improve environmental outcomes for the Reef and work collaboratively with each other, the Authority and Reef Guardian schools, to harness the power of collective Reef stewardship actions

Councils will contribute to the Executive Committee membership with the Mayor and/or Chief Executive Officer and the Reef Guardian Champion attending at least one meeting per year.

Nominated staff members will contribute to the Working Group meetings in person or via teleconference.

COMMENTARY

The purpose, operations of the programme and the roles of Great Barrier Reef Marine Park Authority and member Councils is explained in the Memorandum of Understanding and Terms of Reference attached (Attachment One). The Memorandum of Understanding will commence on the date of signing by both parties (or date last party signs) and end on the date of the next Local Government election (estimated to be March 2024). The goal of the Reef Guardian Council programme is to facilitate and highlight the role of local government in addressing threats to the Great Barrier Reef as detailed in the five-year Outlook Report. Great Barrier Reef Marine Park Authority supports the programme by coordinating overall management and organising Executive Committee and Working Group meetings and advocating for greater support for Reef Guardian Councils to achieve positive outcomes for the Reef. A key focus of the new term is communicating Reef Guardian Council successes through an annual communication and engagement plan, to be implemented jointly with councils.

As members of the Reef Guardian Council programme it is expected that Councils will undertake actions to improve on-ground outcomes for the Reef. Action plans can be developed using a standard annual plan template provided by the Authority or through a process and report devised by each council.

Actions must address the key threats to the Reef, as identified in the Outlook Report: climate change, coastal development, land based run-off and direct use, to help manage factors influencing the Reefs ecological and heritage values. As a minimum, Council must commit to at least one action, per section in Table 1, of the Terms of Reference. However, the programme empowers councils to drive change and deliver innovative solutions to help the Reef by identifying other actions beyond those provided.

Nominations are required for the following roles;

1) a councillor passionate about sustainability and/or the Reef to be a Reef Guardian Champion.
2) up to two representatives for the Executive Committee (Mayor and/or Chief Executive Officer and the Reef Guardian Champion).
3) operational level representative(s) from Reef-relevant work areas for the Working Group.
4) a senior representative to attend Local Marine Advisory Committee meetings.
5) a communications officer for promotion of the programme and council actions.

A completed Nomination form for these roles is attached with the representatives identified through the Briefing session discussion (Attachment Two). Representatives of the Executive Committee may also wish to nominate for the role of co-chair of the Executive Committee, form attached (Attachment Three).

PREVIOUS DECISIONS

Council is a long term supporter and active member of the Reef Guardian Councils Programme.

ACCESS AND INCLUSION

The endorsement of Council participation in the Reef Guardian Councils programme aligns with Council's Inclusive Community Policy version 1.1 2018.

ENGAGEMENT AND CONSULTATION

As an ongoing member of the Reef Guardian Council programme and Local Marine Advisory Group, Council has received frequent feedback in support of participation in the programme. The interaction and collaboration with various community groups and organisations has

provided the catalyst for a number of projects including the Drain Buddies stormwater monitoring project.

HUMAN RIGHTS IMPLICATIONS

There are no human rights implications in regards to this report under the Queensland *Humans Rights Act* 2019

BUDGET IMPLICATIONS

There are no direct budget implications in addition to approved Council projects that will support better outcomes for the Reef, relevant projects will be identified in the Reef Action Plan.

LEGISLATIVE CONTEXT

The Reef Guardian Councils Programme is a voluntary stewardship initiative of the Great Barrier Reef Marine Park Authority.

LEGAL IMPLICATIONS

The Memorandum of Understanding is not a legally binding document rather a formal agreement to partner for the delivery of Reef Guardian initiatives and public education. Although the Memorandum of Understanding is not intended to create legally enforceable obligations between the Parties, there are provisions for the use of the programme trademark; clause 8 (Promotional Material and Intellectual Property), and in clause 9 (Disclosure of Information), the Parties agree that any information shared under this Memorandum of Understanding will be used, disclosed and stored in accordance with the Commonwealth *Privacy Act 1988*, and any other statutory requirements and any other policy requirements of each Party.

STAFFING IMPLICATIONS

Existing staff of Councils Natural Resource Management team and Sustainability office will support the Reef Guardian Working Group and provide technical and administrative support to the nominated Reef Guardian Champion and Executive Committee members.

RISK ASSESSMENT

Council needs to consider the risks associated with project commitments identified in the Action Plan.

CORPORATE PLAN REFERENCE

Natural Livingstone

Community Plan Goal 3.2 – Protection of coastlines and waterways

3.2.3 Collaborate with partners to reduce sediments and nutrients in waterways.

Community Plan Goal 3.3 – Conservation of natural assets and green corridors

3.3.3 Manage threats by collaborating with traditional owners, agencies, community groups and private landholders about land management, protection methods including hazard reduction strategies and conservation policies to ensure the protection of people, property, and the environment

CONCLUSION

Council has an opportunity to reaffirm its commitment to the Great Barrier Reef Marine Park Authority Reef Guardian Councils Programme through; the adoption of a new Memorandum of Understanding; implementation of Reef Guardian Action Plan; nomination of a Reef Guardian Champion and participation in the Executive Committee and Working Group.

12.5 - GREAT BARRIER REEF MARINE PARK AUTHORITY'S REEF GUARDIAN COUNCIL PROGRAMME

Memorandum of Understanding and Terms of Reference

Meeting Date: 21 July 2020

Attachment No: 1


COUNCIL LOGO HERE
Please email your council logo to reef.councils@gbrmpa.gov.au once MOU signed
REEF GUARDIAN COUNCIL PROGRAM
MEMORANDUM OF UNDERSTANDING 2020-2024
Between the
Great Barrier Reef Marine Park Authority
and
Livingstone Shire Council
reef guardian council
www.gbrmpa.gov.au

Photographic credits:

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141135 aerial of Hook Reef © Commonwealth of Australia (GBRMPA) Photographer: Jumbo Aerial Photography

This Memorandum of Understanding (**MOU**) is made between the following parties:

The Commonwealth of Australia acting through the Great Barrier Reef Marine Park Authority

(the Authority)

and

The Livingstone Shire Council (ABN: _____)

(the Council)

(collectively **the Parties**)

Context

A. The Authority is responsible for the management of the Great Barrier Reef Marine Park pursuant to section 7(1B) of the *Great Barrier Reef Marine Park Act 1975*.

B. The Authority has developed the Reef Guardian Council Program (**Program**) as a vehicle for encouraging engagement in the protection and management of the Great Barrier Reef Region through education, information sharing and active involvement.

C. The purpose of this MOU is to document the understanding between the Parties in working cooperatively together to achieve the purpose of the Program.

D. The Authority has requested that the Council cooperate to achieve the purpose of the Program. The Council has agreed to cooperate with the Authority to achieve the purpose of the Program in accordance with the provisions of this MOU.

Operative Provisions

The parties agree as follows:

1. **Definitions**

Authority means the Great Barrier Reef Marine Park Authority on behalf of the Commonwealth of Australia.

Act means the *Great Barrier Reef Marine Park Act 1975*.

Council means the Livingstone Shire Council.

3

Licence means the licence agreement to use the Reef Guardian Council Trademark, attached at Schedule A to this MOU.

Local Government means a local government established under the *Local Government Act 2009* (QLD).

Marine Park means the Great Barrier Reef Marine Park.

MOU means this Memorandum of Understanding and any attachment, schedule or other annexure to this MOU.

Outlook Report means the Great Barrier Reef Outlook Report as required under *Great Barrier Reef Marine Park Act 1975* (section 54). The Outlook Report aims to provide a regular and reliable means of assessing reef health and management in an accountable and transparent way.

Program means the Reef Guardian Council Program.

Reef Guardian School means a school that participates in the Reef Guardian Schools Program.

Reef Guardian Schools Program means the action-based school program developed by the Authority to encourage behavioural change to protect the Marine Park.

Reef Guardian Council Terms of Reference 2020–2024 means the document attached as Schedule B to this MOU, or as may be amended from time to time by mutual agreement between the Parties.

Reef Guardian Council Trademark means the Trademark which appears at Attachment 1 to the Licence.

2. Term

2.1 This MOU will commence on the date on which both Parties sign this MOU (or if the Parties do not sign this MOU on the same day, the date the last Party signs this MOU) and ends on the date that the next Queensland local government election is held (which is estimated to be in March 2024) unless terminated earlier under clause 11.

3. Relationship between the Parties

3.1 The Parties will work together to facilitate the successful delivery of the Program under this MOU.

3.2 Each Party will:

a) act in the spirit of cooperation and good faith in the performance of this MOU;

b) liaise with the other Party as necessary;

c) provide all information as specified under the MOU and in a timely manner; and

d) immediately or as soon as practicable notify the other Party of any matter which will impact the other, relating directly or indirectly to this MOU or anything which this MOU may contemplate;

to ensure that the Parties are able to perform their roles and responsibilities as set out in this MOU.

3.3 This MOU is not intended to create legally enforceable obligations between the Parties, except for the provisions of clause 8 (Promotional Material and Intellectual Property), and clause 9 (Disclosure of Information).

4. Each party is responsible for meeting its own costs of and incidental to this MOU.

5. Responsibilities of the Authority

5.1 The Authority will:

a) use its best endeavours to consult the Council in any development, review and amendment of the Program; and

b) comply with the terms of the Reef Guardian Council Terms of Reference 2020-2024.

6. Responsibilities of the Council

6.1 The Council will:

a) use its best endeavours to achieve the purpose of the Program;

b) comply with the terms of the Reef Guardian Council Terms of Reference 2020–2024;

7. Mutual Responsibilities

7.1 The Parties will:

a) exchange information, ideas and expertise relevant to the Program throughout the term of this MOU;

b) facilitate the exchange of information, ideas and expertise with other Local Government members of the Program;

c) cooperate in community education, interpretation and awareness raising in line with the purpose of the Program;

d) seek to form partnerships with other Local Government bodies and natural resource management bodies with a view to benefiting the Program; and

e) encourage and foster partnerships between the Parties and Reef Guardian Schools.

8. Promotional Material and Intellectual Property

8.1 All promotional material provided to the Council by the Authority in connection with the Program remains the property of the Authority (**Promotional Material**).

8.2 The Council agree:

a) to return all Promotional Material to the Authority within thirty (30) days after termination of this MOU, in accordance with clause 11, or on request by the Authority; and

b) that the Promotional Material will only be used for the purposes of the Program in accordance with this MOU.

8.3 The Authority will grant to the Council a Licence for the Council to use the Reef Guardian Council Trademark for the purposes of the Program, on the terms set out in Schedule A of this MOU.

8.4 The Council agree that the Reef Guardian Council Trademark will be used strictly in accordance with the conditions and restrictions set out in the Licence.

9. Disclosure and Use of Information

9.1 The Council authorises the Authority to post on the Authority's website information provided by the Council in relation to the communication, promotion or reporting of the Program, for the purposes of sharing information between the Council and the wider community.

9.2 The Parties agree that any information shared under this MOU will be used, disclosed and stored in accordance with the *Privacy Act 1988* (Cth), and any other statutory requirements and any other policy requirements of each Party.

10. Disputes

10.1 Where an issue arises between the Parties in relation to any matter in this MOU, the nominated contact officers, or their delegates, will meet to attempt to resolve the issue within 28 days. The nominated contact officers for the purpose of this MOU are:

The Authority

General Manager of Reef Strategy

The Council

Chief Executive Officer of the Council

10.2 Despite the existence of a dispute the Parties agree to continue to perform their roles and responsibilities under this MOU, until the dispute is resolved, unless requested in writing not to do so by the other Party.

11. Variation and Termination

11.1 Changes may be made to this MOU by written agreement of both Parties at any time.

11.2 Either Party may terminate this MOU at any time, without cause or compensation, by providing at least thirty (30) days written notice to the other party.

11.3 Upon a notice of termination being given, each Party will:

a) comply with the terms of the notice;

b) do everything it reasonably can to minimise any loss it suffers (or may suffer) as a consequence; and

c) continue to perform their respective roles and responsibilities under this MOU, if any, that remain after it complies with the notice.

SIGNED by the **COMMONWEALTH OF AUSTRALIA** acting through the **GREAT BARRIER REEF MARINE PARK AUTHORITY** by its duly authorised delegate

Signature of Authorised Delegate

Full name

Date

Signature of witness

Full name

Date

SIGNED for and on behalf of **Livingstone Shire Council** by its duly authorised delegate

Signature of Authorised Delegate

Full name

Date

Signature of witness

Full name

Date

Schedule A

Australian Government
Great Barrier Reef Marine Park Authority

reef guardian council

Livingstone Shire Council
Mr Brett Bacon
A/Chief Executive Officer
25 Normanby Street
YEPPOON QLD 4703

18 June 2020

Dear **Mr Bacon**

Reef Guardian Council Trademark Licence

This letter is to confirm the arrangements between the Commonwealth of Australia a through the Great Barrier Reef Marine Park Authority, of 280 Flinders St Townsville, 4810 (**the Authority**) and Livingstone Shire Council
[ACN and address
(**Licensee**) in relation to use of the Reef Guardian Council trademark (**Trademark**).

The terms of the licence are set out below.

1. This licence commences on and from the date this letter is executed by the Licensee (**Commencement Date**) and continues until terminated in accordance with clause 8 (**Term**).
2. The Trademark which is the subject of this Licence is set out in **Attachment 1**.
3. The Licensee agrees to only use the Trademark for the purpose of fulfilling its obligations under the *Reef Guardian Councils Terms of Reference 2020-2024* as agreed to between the parties in the *Reef Guardian Council Program Memorandum of Understanding* (**MOU**) dated [insert MOU Commencement Date] (**Purpose**).
4. In consideration of the Licensee agreeing to comply with the terms of this agreement, the Authority grants to the Licensee on and from the Commencement Date solely for the Purpose, a non-exclusive, royalty free, revocable and non-assignable licence to use the Trademark during the Term, on the terms set out in this document.
5. The Licensee acknowledges and agrees that:
   (a) the Authority owns the Trademark and all goodwill generated through use of the Trade Mark; and
   (b) nothing in this document gives the Licensee any rights or interests in the Trademark, other than as Licensee under this document for the Purpose and in accordance with the terms of this document.
6. The Licensee agrees to:
   (c) use the Trademark, and ensure that its employees, agents and sub-contractors use the Trade Mark, only in the form set out in Attachment 1 or in the manner determined by the Authority from time to time;
   (d) comply with all of the Authority's directions and guidelines concerning the use of the Trademark notified to the Licensee, for example each proposed use, reproduction or copy of the Trademark by the Licensee, must be consistent with the Style Guide and the Reef Guardian Councils communication and

engagement plan (as endorsed by the Director of the Authority Communication and Regional Engagement Section); and

(e) not use the Trademark in a way likely to deceive or cause confusion or prejudice its distinctiveness or value or the Authority's goodwill or reputation.

7. The Authority may request, by reasonable written notice, samples of the Licensee's proposed use of the Trademark to ensure that the manner in which the Licensee is using the Trademark is acceptable to the Authority.

8. The Authority may terminate this licence by written notice effective immediately if:

(f) the Authority provides the Licensee thirty (30) days written notice; or

(g) the Authority provides the Licensee seven (7) days written notice of a breach of this licence by the Licensee and:

(i) the breach is not remedied by the Licensee within seven (7) days of the written notice; or

(ii) the breach is not capable of remedy.

9. In the event of expiry or termination of the MOU, this licence will also terminate and the Licensee will forthwith cease using the Trademark.

10. This licence will be governed by the laws in force in the State of Queensland and the parties agree to submit to the jurisdiction of the courts of the State of Queensland, Australia.

Please indicate your acceptance of these terms for the grant of licence where indicated below.

Yours Sincerely

[Signature of Authority authorised representative]

I, _____, an authorised representative of Livingstone Shire Council [**ABN** _____] agree to the terms of this licence as a legally binding agreement.

10

Signature of authorised representative

Signature of witness

Full Name

Full Name

Attachment 1

The Trademark

reef guardian council

A Great Barrier Reef Marine Park Authority Initiative

11

Schedule B

Reef Guardian Council Program
Terms of Reference

2020 - 2024

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1. Background

The Reef Guardians program is the Great Barrier Reef Marine Park Authority's (Authority) most widely recognised stewardship and education program. Its purpose is to build a sense of collective stewardship within Reef communities through activities that foster care for the Reef. The program works with schools, councils, and fishers to engage with and influence stewardship in the wider community. These activities are a component of the Authority's investment in on-ground stewardship actions that address the five-year Outlook Report findings.

The Reef Guardian Council program (RGC program) is a collaborative stewardship arrangement between local government in the Great Barrier Reef catchment and the Authority, which recognises that local and regional approaches are central to protecting and managing the Reef and the communities it supports. The RGC program was first launched in 2007 and in 2019 has grown to include 18 member councils covering an area of 300 000 square kilometres and a population of more than one million people.

Through their statutory responsibilities, local government delivers many actions that support the outcomes of the Reef 2050 Long Term Sustainability Plan. Councils work with industry to facilitate economic development and provide significant guidance and support to the community in achieving their aspirations in a coordinated way. Most local governments adjacent to the Great Barrier Reef are Reef Guardian councils—these councils have identified both statutory and non-statutory actions to manage the threats to the Great Barrier Reef and support the community in understanding and appreciating the Reef's values.

The Authority and Reef Guardian Councils agree to comply with these, collaboratively developed, terms of reference pursuant to the terms memoranda of understanding which the Authority enters into with each individual Reef Guardian Council.

REEF GUARDIAN COUNCIL VISION

A local government alliance to reduce land-based impacts on the Great Barrier Reef through collaboration, education and targeted action.

The goal of the RGC program is to facilitate and highlight the role of local government in addressing threats to the Great Barrier Reef as detailed in the five-year Outlook Report.

3. Purpose

The RGC program is underpinned by three key principles which guide the design and delivery of the program. These are guided by the strategic priorities established by the corporate plans of individual councils and the Authority's strategic priorities.

Continuous improvement

- Local government will encourage continuous improvement in addressing key threats to the Reef by action planning, sharing best practices and supporting their uptake.

Reef stewardship

- Local Government will encourage Reef stewardship in catchment communities through education campaigns, building community capacity and supporting activities that improve Reef health.

Advocacy

- Local Government will promote positive outcomes and advocate for further action through the Reef Guardian Council platform.

4. Outcomes

Reef Guardian Councils and the Authority are committed to achieving the following outcomes under the program.

- Delivering on-ground actions to enhance Reef resilience
- Empowering people to be part of the solution
- Fostering innovation and change
- Providing information to increase awareness of the Reef's values, threats and actions that can be taken to protect the Reef

5. Role of the Reef Guardian Councils

- Reef Guardian Councils will:
  - identify and undertake annual actions that improve the health of the Great Barrier Reef
  - work collaboratively with each other, the Authority and Reef Guardian schools, to improve outcomes and harness the power of the collective for Reef stewardship actions
  - integrate the program across business units, in corporate culture and decision-making
  - nominate the following:
    - a councillor to take on the role of Reef Guardian Champion
    - a senior representative (Reef Guardian Champion or staff member) to attend Local Marine Advisory Committee (LMAC) meetings as a management partner. Alternatively council should nominate a senior representative to attend meetings of a catchment organisation if there is no LMAC within the local government area
    - up to two representatives for the Executive Committee

  - operational level representative(s) from Reef-relevant work areas for the Working Group
  - a communications officer for promotion of the RGC program and council actions.
- contribute to the Executive Committee with the Mayor and/or CEO and the Reef Guardian Champion attending at least one meeting per year
- contribute to the Working Group with nominated staff members, or their proxy, from each council attending working group meetings in person or via teleconference.
- provide case studies that publicise the positive actions the council is taking to the Authority for promotion and sharing.

5.1 Reef Guardian Council Action Plans

A Reef Guardian Council Action Plan will be developed and adopted by each council as a tool to identify the gaps and positive actions they are taking to improve the health of the Reef.

The action plan will help each council track continuous improvements in their activities.

Recognising each council's capacities and operations are different, councils may choose to complete action plans every year, every second year or over the four-year local government term.

Action plans can be developed using a standard annual plan template provided by the Authority or through a process and report devised by each council.

Actions must address the key threats to the Reef, as identified in the Outlook Report: climate change, coastal development, land based run-off and direct use, to help manage factors influencing the Reefs ecological and heritage values.

Actions are scalable reflecting the council's financial or technical capacity to contribute. However, to be a member, councils with a population of less than 50,000 residents must commit to at least one action, per section in table 1, while Councils with greater than 50,000 residents must commit to at least three actions, per section. Examples of actions are provided in Table 1, however the program empowers councils to drive change and deliver innovative solutions to help the Reef by identifying other actions beyond those provided.

The action plans will be provided to the Authority to promote the RGC program and enable reporting.

Table 1: Reef Guardian Council actions

Climate change	• Adopt a climate change policy and / or emissions reduction target • Corporate emissions profile / reporting • Increased renewable energy generation • Buildings / facilities emissions reduction • Fleet emissions reduction • Landfill management emissions reduction • Emissions offsets • Climate change adaptation / resilience planning

	• Circular economy initiatives – innovative waste diversion and re-use • Climate change education / mitigation and / or adaptation initiatives for the wider community
Coastal development (including head water catchments)	• Positive net environmental benefit development (e.g vegetation offsets) • No further loss of habitat connectivity • Remove artificial barriers to water flow • Manage acid sulphate soils • Monitor water quality in urban waterways • Mitigation measures for artificial light and noise pollution • Offer water / energy saving incentives • Install cycle / walkways to promote active transport options • Waste and recycling initiatives / education program • Adopt single-use plastic free policy for all council events and venues
Land-based run-off	• Minimise the impact of discharge from council infrastructure • Reduce land-based contribution to marine debris • Council regulatory services investigate water pollution incidents • Development approvals, operational works permits do not authorise increased sediment runoff, nutrient and pesticide runoff • Council capital and operational work programs do not increase sediment runoff, nutrient and pesticide runoff • Monitor developments for compliance • Council's road network is continuously improved to reduce sediment and nutrient runoff, and litter over time • Public education program for water conservation and catchment awareness • Support community marine debris clean-ups and source reduction workshops • Water Sensitive Urban Design
Direct use	• Identify, protect and promote important fish habitats • Support/develop programs to promote sustainable recreational fishing activities in schools and the broader community • Develop a Recreational Fishing Strategy • Promote responsible boating and fishing practices • Support the development of a voluntary code of conduct for recreational fishers • Support fish surveys and community monitoring

	• Support community and industry partnerships working to improve Reef health • Support fish restocking programs • Investigate opportunities to establish land-based fishing platforms • Ensure new recreational fishing infrastructure is appropriately planned and prioritised
Heritage values **(Historic and Traditional Owner)**	• Identify, protect and manage: - cultural heritage sites - contemporary cultural heritage connections - social and cultural (place) values - aesthetic values that contribute to community pride in, and connection to, the Reef • Install interpretative materials to celebrate and share cultural heritage information • Integrate Traditional Owner knowledge and input into development assessment involving sea country (guidance can be found in the Authority's Traditional Owner Heritage Assessment Guideline) • Integrate historic heritage considerations into development assessment involving Reef heritage values (guidance can be found in the Authority's Historic Heritage Assessment guidelines and Social Value Assessment Guidelines) • Support / develop programs to promote Traditional Owner heritage • Support Traditional Owner projects to improve Reef health and / or manage cultural Reef values • Support Traditional Owner social and economic outcomes through programs and partnerships • Undertake or support cultural heritage awareness / education / celebration programs – art, public appreciation, research in relation to the natural, social, economic and cultural systems • Valuing and maintaining historic and cultural information about the Reef

5. Role of the Authority

The Authority will:

- coordinate overall management of the RGC program
- brief Reef Guardian Council officers and incoming elected members, at the beginning of each local government term, on the RGC program
- provide relevant Reef related information and resources to Reef Guardian Councils
- organise meetings of the Executive Committee and Working Group, providing secretariat support, maintaining records and circulating agendas, papers and minutes
- provide travel assistance where necessary for meeting attendance

- lead the development of an annual communication and engagement plan, to help promote the actions being undertaken, for joint implementation with councils
- provide a RGC program communication package for implementation by councils
- promote the positive actions taken by Reef Guardian Councils in the media and social media, in particular empowering councils to use their channels to promote their work
- advocate for greater support for Reef Guardian Councils to achieve positive outcomes for the Reef
- provide guidance on the use of Reef Guardian branding
- attend at least one council event, per council, each year
- seek to support professional development and networking opportunities for council staff to encourage innovation and the uptake of best practices
- seek to have Reef Guardians Councils represented on the Reef 2050 Advisory Committee
- support Reef Guardian Councils to obtain external funding to undertake further actions.

7. Executive Committee

The Reef Guardian Council Executive Committee provides a forum for executive representatives of the Reef Guardian Councils and the Authority to discuss strategic issues and opportunities. The role of the committee and its members are to:

- provide a united voice for local governments in the Reef catchment in advocating for action and external funding that will improve the outlook of the Reef
- share information and advice on issues that affect the Reef
- seek opportunities for councils to build their capacity and collaborate to find solutions to relevant Reef threats
- seek alignment between local government and Authority priorities to maximise environmental outcomes for the Reef champion the uptake of Reef Guardian practices in their own council in relation to climate change, coastal development, land-based runoff and direct use of the Reef
- promote the RGC program and actions Reef Guardian Councils are taking to the wider community.

7.1 Executive Committee members

The core membership of the Reef Guardian Council Executive Committee is:

- Mayors / Deputy Mayors / Chief Executive Officers / Reef Guardian Champions (Councillors) – up to two representatives from each Reef Guardian Council
- Local Government Association of Queensland
- General Manager, Reef Strategy Branch, the Authority
- Director, Communication and Regional Engagement, the Authority
- Program Manager, Reef Guardian Councils, the Authority.

From time to time, the Executive Committee may invite affiliated associations to participate in or inform Committee meetings. Invitees may include but may not be limited to the following:

- Australian government e.g. Department Environment and Energy
- Other Authority staff as required
- Great Barrier Reef Foundation

- Natural Resource Management Groups and / or NRM Regions Queensland
- Queensland Water
- Queensland Government e.g. lead agencies for environment, natural resources and biosecurity
- Stormwater Queensland
- River Improvement Trusts
- Institute of Public Works Engineering Australasia.

7.2 Executive Committee co-chairs

The committee will elect two co-chairs (Mayors / Deputy Mayors / Chief Executive Officers / Reef Guardian Champions (councillors)) for the four-year local government term. One chair will represent the councils with populations greater than 50,000 residents i.e. Cairns, Townsville, Mackay, Rockhampton, Gladstone and Bundaberg. One chair will represent the councils with less than 50,000 residents i.e. Cook, Wujal Wujal, Douglas, Mareeba, Tablelands, Cassowary Coast, Hinchinbrook, Burdekin, Whitsundays, Central Highlands, Isaac and Livingstone. The co-chairs will be selected to ensure appropriate coverage of the Reef catchment i.e. not both be located from the one region.

Voting will take place out-of-session with a call for nominations following the local government elections, with two votes allocated to each organisation.

The co-chairs will divide the responsibilities of:

- providing a key liaison point with the Authority
- chairing committee meetings including ensuring:
  - agenda items align with the Committee's purpose and the terms of reference
  - meetings address each agenda item
  - each member is given the opportunity to contribute
  - discussions are kept to time and within the boundaries of the agenda item business
  - all attendees comply with the terms of reference
  - reviewing final minutes, communiques and reports
- representing Reef Guardian Councils through external communications, forums and in the media

At times the committee may wish to formally raise an issue through the co-chairs writing to a third party such as a government agency. Draft letters should be provided to committee members for approval at least one week before the proposed distribution date. If no response is received within one week, the letter is deemed to be approved.

Any member representing the committee at another forum must first be endorsed to do so by the committee. Comments made on behalf of the committee must be the view of the committee as a whole, not an individual's view.

7.3 Executive Committee meetings

The Executive Committee will meet as required, but at least once per year. Opportunities to meeting via videoconferencing between annual meetings will be considered when needs arise.

Joint meetings with the Working Group are supported when needs arise or opportunity allows.

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The Authority will cover reasonable costs associated with travel for committee meetings (airfare, taxi, and accommodation) provided that prior written approval of the Authority is obtained before incurring such costs, and copies of invoices are provided to the Authority.

Meeting agendas will be prepared by the Authority, in consultation with the co-chairs and the committee, and circulated to members at least one week prior to the meeting.

Key participants may be invited to participate in meetings to support specific priorities and functions of the Executive Committee. They must be nominated and supported by the committee.

Proxies may be permitted where approved by the co-chairs (and are to be of a similar seniority to the member).

Decisions and negotiations will be through consensus, recognising the legitimate interests and diverse views of the members.

Resulting actions, responsible persons and due dates will be recorded and distributed within four weeks of the meeting.

The committee meeting minutes or records of decisions will be provided to the Reef Guardian Council Working Group through the secretariat.

7.4 Executive Committee subgroups

The committee may establish subgroups to support various committee roles, functions or activities as needed.

In establishing a group, the committee will identify the group's desired outcomes, reporting responsibilities and membership.

Additional participants may be invited to provide further input to the committee through participation in these groups.

Subgroups will meet at intervals as agreed by the committee.

Subgroups will report to the committee by providing meeting minutes or records of decisions via the secretariat.

8. Role of Local Government Association of Queensland

The Local Government Association of Queensland, in their role as member of the Reef Guardian Council Executive Committee, may:

- assist the Reef Guardian Councils to identify and undertake annual actions that improve the health of the Great Barrier Reef
- work collaboratively with the Reef Guardian Councils and the Authority, to improve outcomes and harness the power of the collective for Reef stewardship actions
- nominate a representative to the Executive Committee and attend at least one meeting a year
- share case studies that publicise the positive actions the Reef Guardian Councils are taking, as well as promoting the broader program
- seek to have Reef Guardians Councils represented on the Reef 2050 Advisory Committee

- advocate for greater support for Reef Guardian Councils to achieve positive outcomes for the Reef
- support Reef Guardian Councils to obtain external funding to undertake further actions
- promote the positive actions taken by Reef Guardian Councils in the media and social media

9. Working Group

The Reef Guardian Council Working Group provides a forum for technical and operational staff from the councils and the Authority to share their expertise, build capacity and discuss operational matters to be raised at the Executive Committee meetings. Council staff nominated to join the Working Group are generally the officers who are responsible for action planning within their council.

The roles of the Working Group and its members are to:

- facilitate the uptake of best practice in their own council in relation to climate change, coastal development, land-based runoff and the impacts of direct use
- share best practices and innovations between Reef Guardian Councils
- champion Reef stewardship in the wider community
- seek alignment between local government and Authority priorities to maximise environmental outcomes for the Reef
- provide information and advice to the Executive Committee
- seek opportunities for councils to build their capacity and collaborate to find solutions to relevant Reef threats.

9.1 Working Group members

The core membership of the Reef Guardian Council Working Group is:

- nominated officers from each of the Reef Guardian Councils
- Reef Guardian Council Program Manager from the Authority
- senior regional engagement staff from the Authority's southern, central, northern and far northern offices

9.2 Working Group meetings

The Working Group will meet up to four times per year, three of these being in regional working groups and one being a Reef-wide Working Group which may be held via video conference or in person.

Joint meetings with the Reef Guardian Council Executive Committee are supported when needs arise or opportunity allows.

The Authority will cover reasonable costs associated with travel for Working Group meetings (airfare, taxi, and accommodation) provided that prior written approval of the Authority is obtained before incurring such costs, and copies of invoices are provided to the Authority.

Meeting agendas will be prepared by the Authority, in consultation with members, and circulated to members at least one week prior to the meeting.

Other participants may be invited to participate in meetings to support specific priorities and functions of the Working Group. Their attendance must be nominated and supported by the Working Group.

The Authority's Reef Guardian Council Program Manager (currently the Assistant Director, Southern Region Regional Engagement) will chair the meetings.

Decisions and negotiations will be through consensus, recognising the legitimate interests and diverse views of the members.

Resulting actions, responsible persons and due dates will be recorded.

The Working Group will report to the Reef Guardian Council Executive Committee by providing meeting summaries or records of decisions.

8.3 Working Group subgroups

The Working Group may establish subgroups to support various roles, functions or activities, as needed.

In establishing a group, the Working Group will identify the subgroup's desired outcomes, reporting responsibilities and membership.

Additional participants may be invited to provide further input to the Working Group through participation in these groups.

Subgroups will meet at intervals as agreed by the Working Group.

The subgroups will report to the Working Group by providing meeting minutes or records of decisions via the secretariat.



Figure 2: Meetings and Communication diagram

10. Reef Guardian Council brand

Being a Reef Guardian Council distinguishes councils that are committed to improved Reef health by adopting sustainable behaviours and best practices and encouraging stewardship actions relevant to the protection and of the Reef. It symbolises a collective platform from which councils advocate for Reef protection. The aim of the brand is to instil trust within the broader community.

Councils participating in the RGC program are required to enter into a licence agreement to use to a trademarked graphic element (the Trademark) developed by the Marine Park Authority for councils to use to promote their involvement through materials, websites, and other channels. The licence agreement that provides for the use of the Trademark by Reef Guardian Councils is attached to the memorandum of understanding that is entered into with each Reef Guardian Council.

Each proposed use of the Trademark must be consistent with the licence agreement.

Should the Trademark change in the future, Councils may be requested to enter into a new licence agreement.

11. Media and social media

10.1 Council generated news releases

Press, radio, television and social media are channels to raise the profile of the RGC program itself and the local actions being taken to address Reef threats, encourage Reef stewardship in catchment communities, and provide comment on relevant issues.

When Reef Guardian councils are promoting local initiatives and events which benefit the Reef, they are encouraged to link them to the Reef Guardian program.

Councils are encouraged to supply draft media releases to the Authority for comment and co-promotion at least two days in advance (media@gbrmpa.gov.au). The media release should be consistent with the RGC program vision, goals and purpose, and if possible include the following wording:

> [Name of council] is part of the Great Barrier Reef Marine Park Authority's Reef Guardian Council program, which involves 18 councils along the Queensland coast working to support a healthy and resilient Reef through local government and community actions.

The Authority's communication team should be advised in advance of any social media content (digital@gbrmpa.gov.au). The Authority's social media accounts can also be tagged in to the posts to allow for sharing.

Draft media releases from the Executive Committee should be provided to members for approval at least one week before the proposed distribution date. If no response is received within one week, the release can be taken to be approved.

10.2 Spokespeople

The Executive Committee co-chairs are the designated spokespeople for RGC program media opportunities, noting that this does not prevent members from expressing their views or representing their organisation's views independently of the RGC program, nor individual Reef Guardian Councils raising the profile of their actions to address Reef threats.

Comments should not be made to the media regarding the program – especially regarding management or policy matters – without the unanimous support of the Executive Committee.

10.3 Authority generated news releases

On occasion, the Authority staff will assist in drafting and disseminating media releases where it primarily relates the Authority's work with the Councils. For example, new councils

joining the program, key outcomes or whole-of-Reef related stories. These will be provided to the relevant council(s) for comment.

12. Reporting

A progress report of Reef Guardian Council actions will be developed by each regional Working Group as a tool to promote the positive actions they are taking to improve the health of the Reef and to track progress against the action plan.

The progress reports will help councils track continuous improvements in activities in their region.

Progress reports will be used to celebrate council activities on a quarterly basis and will also be collated into an annual report card by the Authority and provided to the Executive Committee to assist with their leadership role.

Reef Guardian Councils will work together with the Authority and Local Government Association of Queensland in formulating advice to the Reef 2050 Reef Advisory Committee relating to the Reef 2050 Long Term Sustainability Plan. In addition the Reef Guardian Council annual progress report will be provided to the Reef 2050 Reef Advisory Committee for their consideration.

13. Measuring success

- Reef Guardian Councils undertake 1 – 3 (depending on council size) actions per key threat / Reef value (refer section 4)
- An Authority officer attends at least one Reef Guardian Council event per council per year
- A professional development / networking opportunity is offered by the Authority to Reef Guardian Council officers to encourage innovation and the uptake of best practices per year
- Regional progress reports are compiled quarterly
- An annual report card is produced to celebrate council actions
- Each Reef Guardian Council is promoted at least once per quarter across the Authority's communication channels

14. Variation or termination of engagement

Refer to section 11 of the Memorandum of Understanding.

15. Review

The terms of reference will be reviewed following the release of the five-yearly Outlook Report.

12.5 - GREAT BARRIER REEF MARINE PARK AUTHORITY'S REEF GUARDIAN COUNCIL PROGRAMME

Nomination Form - Roles

Meeting Date: 21 July 2020

Attachment No: 2

Reef Guardian Council roles nomination form (please complete and return by 30 June 2020 if possible)

Council name: LIVINGSTONE SHIRE COUNCIL

Reef Guardian Council program role	Title	First name	Surname	Council position title	Phone number	Mobile phone number	Email
Reef Guardian Champion Councillor	Cr	Andrea	Friend	Councillor	07 4939 9804	0459 392 411	Andrea.Friend@livingstone.qld.gov.au
Two representatives for the Executive Committee (of an executive level, for example the Mayor and / or CEO / Reef Guardian Champion Councillor)	Mr	Andrew	Ireland	Mayor	07 4939 9802		Andrew.Ireland@livingstone.qld.gov.au
	Cr	Andrea	Friend	Councillor	07 4939 9804	0459 392 411	Andrea.Friend@livingstone.qld.gov.au
Representative(s) for the Working Group (of an operational officer level)	Ms	Leise	Childs	NRM Coordinator		0409 617 285	Leise.Childs@livingstone.qld.gov.au
	Mr	Matthew	Baldock	Principal Sustainability Officer		0438 914 689	Matthew.Baldock@livingstone.qld.gov.au

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Reef Guardian Council program role	Title	First name	Surname	Council position title	Phone number	Email
Senior representative (Reef Guardian Champion or staff member) to attend Local Marine Advisory Committee (LMAC) meetings as a management partner. Or senior representative to attend meetings of a catchment organisation if there is no LMAC within the local government area	Cr	Andrea	Friend	Councillor	0459 392 411	Andrea.Friend@livingstone.qld.gov.au
Communications officer as a contact for the promotion of the RGC program and council actions.	Ms	Ellie	Sibson	Co-ordinator Communications and Marketing	07 49133859	Ellie.Sibson@livingstone.qld.gov.au

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12.5 - GREAT BARRIER REEF MARINE PARK AUTHORITY'S REEF GUARDIAN COUNCIL PROGRAMME

Nomination Form - Co-chair of Executive Committee

Meeting Date: 21 July 2020

Attachment No: 3

Reef Guardian Council Executive Committee:

Co-chair nomination form

Nominee name:

Phone:

Email:

Which council do you represent?

Far Northern GBR	☐ Cook Shire ☐ Wujal Wujal Aboriginal Shire ☐ Douglas Shire ☐ Cairns Regional ☐ Cassowary Coast Regional ☐ Tablelands Regional ☐ Mareeba Shire
Northern GBR	☐ Hinchinbrook Shire ☐ Townsville City ☐ Burdekin Shire
Central GBR	☐ Isaac Regional ☐ Mackay Regional ☐ Whitsunday Regional
Southern GBR	☐ Central Highlands Regional ☐ Livingstone Shire ☐ Rockhampton Regional ☐ Gladstone Regional ☐ Bundaberg Regional

What is your role in council?

☐ **CEO** ☐ **Mayor** ☐ **Deputy Mayor** ☐ **Reef Guardian Champion (Councillor)**

What size is your local government?

☐ **A council with greater than 50,000 residents** i.e. Cairns, Townsville, Mackay, Rockhampton, Gladstone and Bundaberg

☐ **A council with less than 50,000 residents** i.e. Cook, Wujal Wujal, Douglas, Mareeba, Tablelands, Cassowary Coast, Hinchinbrook, Burdekin, Whitsundays, Central Highlands, Isaac and Livingstone

Please provide, in 300 words or less, why you think you would fit the Reef Guardian Council Executive Committee co-chair role?

Reef Guardian Council Executive Committee:

Co-chair nomination form

What is the Executive Committee?[1]

The Reef Guardian Council Executive Committee provides a forum for executive representatives of the Reef Guardian Councils and the Authority to discuss strategic issues and opportunities. The role of the committee and its members are to:

- provide a united voice for local governments in the Reef catchment in advocating for action and external funding that will improve the outlook of the Reef
- share information and advice on issues that affect the Reef
- seek opportunities for councils to build their capacity and collaborate to find solutions to relevant Reef threats
- seek alignment between local government and Authority priorities to maximise environmental outcomes for the Reef and champion the uptake of Reef Guardian practices in their own council in relation to climate change, coastal development, land-based runoff and direct use of the Reef
- promote the RGC program and actions Reef Guardian Councils are taking to the wider community.

The Executive Committee will meet as required, but at least once per year and usually coinciding with the Local Government Association of Queensland's annual meeting. Opportunities to meeting via videoconferencing between annual meetings will be considered when needs arise.

What is the role of the co-chairs?

The co-chairs will divide the responsibilities of:

- providing a key liaison point with the Authority
- chairing committee meetings including ensuring:
  - agenda items align with the Committee's purpose and the terms of reference
  - meetings address each agenda item
  - each member is given the opportunity to contribute
  - discussions are kept to time and within the boundaries of the agenda item business
  - all attendees comply with the terms of reference
  - reviewing final minutes, communiques and reports
- representing Reef Guardian Councils through external communications, forums and in the media.

How will the Executive Committee co-chairs be selected?

The committee will elect two co-chairs for the four-year local government term.

Nominations open 1 June and close COB 30 June 2020.

Nominations will be collated by the Authority and circulated to the Executive Committee representatives by COB 10 July 2020.

Voting will take place out-of-session via correspondence. Each of the following will be allocated two votes and asked to vote for a co-chair from a council greater than 50,000 residents, and a council less than 50,000 residents:

- Each Reef Guardian Council
- Local Government Association of Queensland
- General Manager, Reef Engagement Branch, the Authority
- Director, Communication and Regional Engagement, the Authority
- Program Manager, Reef Guardian Councils, the Authority.

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[1] *For more information on the Executive Committee role and membership please refer to the Reef Guardian Council Program Terms of Reference 2020-24.*

Reef Guardian Council Executive Committee:

Co-chair nomination form

Voting closes COB 10 August 2020.

Votes will be tallied and considered in terms of geographic spread across the Reef catchment and representation of both a large and small council. If there is no clear outcome fitting this requirement the election process will finalised at the Executive Committee meeting. The Great Barrier Reef Marine Park Authority Chief Executive Officer will review and endorse the co-chairs by September 2020

12.6 COMMUNITY ORGANISATION TENURE

File No:	**CP5.9.2**
Attachments:	**Nil**
Responsible Officer:	**John Buttigieg - Principal Community and Devlopment Engagement Officer** **Craig Newsome - Acting Manager Community Wellbeing** **David Mazzaferri - Acting Executive Director - Liveability & Wellbeing**
Author:	**Molly Saunders - Community Development and Engagement Officer**

SUMMARY

This report details five not-for-profit community organisations desire to continue tenure agreements with Council providing formal access to Council controlled land and/or its facilities.

OFFICER'S RECOMMENDATION

THAT Council supports the issuing of tenure agreements for each of the five not-for-profit community organisations, as mentioned within the report, for a term one-year.

BACKGROUND

Council manages tenure agreements with a significant number of not-for-profit community organisations in order to provide formal access to Council controlled land and/or its facilities.

As tenure agreements expire or approach expiry, Council must undertake the requisite process to ensure continued access is provided to not-for-profit community organisations in their delivery of activities, programmes, and projects.

COMMENTARY

Five tenure agreements have recently expired and each of the not-for-profit community organisations have confirmed they wish to continue to hold a tenure agreement with Livingstone Shire Council:

1) The Caves Pony Club Incorporated
   342 Rossmoya Road, The Caves
   Lot 1 on RP606924
   Proposed Tenure: Freehold Lease, one (1) year term.

2) Capricorn Coast Historical Society Incorporated
   25-27 Normanby Street and 28 Raymond Terrace, Yeppoon
   Part Lot 6 on Y17133 and Part Lot 1 on RP605096
   Proposed Tenure: Trustee Permit, one (1) year term, and Freehold Licence, one (1) year term.

3) Capricorn Coast Mallet Sports Club Incorporated
   24 Bowls Street, Yeppoon
   Lot 53 on SP176889
   Proposed Tenure: Freehold Lease, one (1) year term.

4) Emu Park and District Men's Activity Shed Incorporated
   48 Hartley Street, Emu Park
   Part Lot 111 on CP848762
   Proposed Tenure: Reserve Lease, one (1) year term.

5) Sailability Capricornia Incorporated

Resada Esplanade, Causeway Lake
Part Lot 41 on LN1518
Proposed Tenure: Reserve Lease, one (1) year term.

The proposed tenure is one year only, due to operational staff currently in the process of undertaking a comprehensive review of current not-for-profit community organisation tenure practices and undertaking the development of a not-for-profit community organisation tenure policy, procedure and not-for-profit community organisation tenure information kit.

PREVIOUS DECISIONS

The Caves Pony Club Incorporated first entered into a tenure agreement with Livingstone Shire Council in 2008. The Caves Pony Club Incorporated has requested no changes to the tenure agreement proposed.

The Capricorn Coast Historical Society Incorporated first entered into a tenure agreement for 'the bunker' behind Yeppoon Town Hall with Livingstone Shire Council in 2010. The Capricorn Coast Historical Society has requested no changes to the tenure agreement proposed. In September 2014, the Capricorn Coast Historical Society Inc. requested a significant reduction in charges for the freehold licence agreement. Council voted unanimously to charge an annual payment of one dollar ($1.00) for both the freehold licence and the trustee permit as per the following resolution:

> *THAT the Trustee Permit and licence agreement arrangements with the Capricorn Coast Historical Society Incorporated be extended from 1 January 2014 with the annual payment for each being set at $1 p.a for the agreement but the requirement for payment of these peppercorn amounts be waived.*

The Capricorn Coast Mallet Sports Club Incorporated first entered into a tenure agreement with Rockhampton Regional Council in 2012. The Capricorn Coast Mallet Sports Club Incorporated has requested no changes to the tenure agreement proposed.

The Emu Park and District Men's Activity Shed Incorporated first entered into a tenure agreement with Livingstone Shire Council in 2015. The Emu Park and District Men's Activity Shed Incorporated has requested no changes to the tenure agreement proposed.

Sailability Capricornia Incorporated first entered into a tenure agreement with Rockhampton Regional Council in 2012. Sailability Capricornia Incorporated has requested no changes to the tenure agreement proposed.

ACCESS AND INCLUSION

Due to the absence of a policy and/or procedural framework, there are a number of inconsistencies across current tenure agreements with not-for-profit community organisations including variations in fees, charges and maintenance requirements and/or responsibilities. A one-year tenure has been proposed to support the aforementioned organisations to continue operating 'as normal' despite the inconsistent agreements.

It is suggested that development of the Not-For-Profit Community Organisation Tenure Policy and Procedure will ensure there is an equitable, inclusive and transparent approach to tenure agreements for all community organisations into the future.

ENGAGEMENT AND CONSULTATION

The Community Development Sport and Recreation Team has liaised with each organisation to discuss their tenure requirements and preferences.

In reviewing current practices regarding not-for-profit community organisation tenure and the subsequent development of a policy and procedure, operational staff will engage and consult with a wide range of not-for-profit community organisations on this matter.

HUMAN RIGHTS IMPLICATIONS

There are no identified human rights implications in considering this matter.

BUDGET IMPLICATIONS

The relevant fees and charges, in line with Council's adopted *2020/21 Fees and Charges* or the established *Management and Maintenance Framework* for the respective facilities, as well as the *Rates Remission and Rebates Policy*, will be levied to each of the not-for-profit community organisations, reflective of the individual tenure agreement. Exceptions apply when organisations make a direct request to Council in regards to reduction of fees.

Not-for-profit community organisations may be eligible to apply for a Rates remission from Council in accordance to Council's *Rates, Rebates and Remissions Policy*. An application can be made by completing the *Rate Remission Application for Not For Profit Community Organisations* form.

LEGISLATIVE CONTEXT

Commencement and renewal of tenure agreements must be undertaken in accordance with the *Local Government Regulations (2012)*, Section 236 (1)(c)(iii) which states:

'(1) Subject to subsections (2) to (4), a local government may dispose of a valuable non-current asset other than by tender or auction if—

(a) …

(b) …

(c) For the disposal of land or an interest in land—

(i) …

(ii) …

(iii) the disposal is for the purpose of renewing the lease of land to the existing tenant of the land.'

Further to this, the *Local Government Regulations (2012)*, Section 236 (2) outlines that:

'(2) An exception mentioned in subsection (1) (a) to (d) applies to a local government disposing of a valuable non-current asset only if, before the disposal, the local government has decided, be resolution, that the exception may apply to the local government on the disposal of a valuable non-current asset other than be tender or auction.'

LEGAL IMPLICATIONS

There are no legal implications relevant to this matter.

STAFFING IMPLICATIONS

The requisite actions associated with the tenure commencement and/or renewal process can continue to be accommodated within existing staffing capacities.

It is suggested that the development of a Community Tenure Policy, Procedure and associated information kit will improve the overall efficiency of tenure arrangements for staff and not-for-profit community organisations significantly.

RISK ASSESSMENT

The following risks associated with not resolving to grant the requisite tenure agreements have been identified:

1) *Reputation* – not providing support to the development of not-for-profit community organisations as per the Corporate Plan;

2) *Compliance* – failing to establish an appropriate tenure agreement as per legislation.

The following risks associated with resolving to grant the requisite tenure agreements have been identified:

1) *Assets* – if these not-for-profit community organisations were to dissolve Council, as Trustee / Owner of the land, would assume the asset, if not recovered by the not-for-profit community organisations.

2) *Economic* - if one not-for-profit community organisation is granted a fee structure outside of the Council's adopted *2020/21 Fees and Charges*, there is a risk that other not-for-profit community organisations will request the same consideration when establishing or maintaining tenure with Livingstone Shire Council. This will have an impact on revenue for Council.

CORPORATE PLAN REFERENCE

Liveable Livingstone

Community Plan Goal 1.3 - Places for active and passive recreation

1.3.2 Optimise community benefit from the use of parklands and facilities by improving the quality, access to, and shared use of, public spaces and facilities for cultural, recreational, and community activities.

Supporting not-for-profit community organisations to maintain their tenure for their respective operations supports their capacity to continue and provides a variety of cultural, recreational and community activities for the benefit of the broader Livingstone community.

CONCLUSION

The above mentioned not-for-profit community organisations have been operating across the Shire for many years. Each entity provides opportunity for the local community to be involved in a range of activities. By undertaking the requisite renewal of tenure arrangements Council will be continuing to enable the not-for-profit community organisations to grow and develop as well as continue to provide the Livingstone community with access to a variety of activities.

12.7 REVIEW OF MORATORIUM ON REGULATED PARKING IMPLEMENTED TO ASSIST BUSINESSES WITHIN LIVINGSTONE SHIRE IN RESPONSE TO THE IMPACTS CAUSED BY COVID-19

File No:	**ES902.9**
Attachments:	**Nil**
Responsible Officer:	**David Battese - Executive Director Liveability and Wellbeing** **David Mazzaferri - Acting Executive Director - Liveability & Wellbeing**
Author:	**Nat Druery - Acting Coordinator Public Environments**

SUMMARY

At a special meeting of Council held on 23 March 2020 it was resolved to suspend paid and timed parking until further notice, in response to requests from the business sector, as a result of COVID-19 (Coronavirus) impacts.

Over recent weeks, there have been a number of requests made to Council from the business community to reinstate the timed parking within the regulated parking areas due to an increase in business activity.

OFFICER'S RECOMMENDATION

THAT Council;

(1) Recommence timed parking within the regulated parking areas of the Yeppoon Central Business District effective 1 September 2020; and

(2) Implement an education program during August to inform the public and the business community of recommencement of timed parking.

BACKGROUND

In March of this year, Council received a request pursuant to section 2.3.1(b) of Council's *Meeting Procedures Policy* for a Special Meeting of Council for the purpose of:

(1) receiving a briefing regarding COVID-19 (Coronavirus) and discussing measures which Council may implement to assist businesses within Livingstone Shire to respond to the impacts caused by COVID-19 (Coronavirus); and

(2) inviting the Capricorn Chamber of Commerce to speak to its public request for assistance for business.

This special meeting was held on the 23 March 2020, at which Council resolved the following "THAT Council suspend paid and timed parking until further notice in response to requests from the business sector".

COMMENTARY

Over recent weeks, there have been a number of requests made to Council from the business community to reinstate the timed parking within the regulated parking areas due to an increase in business activity.

In response to these requests and due to the lessening of restrictions associated with COVID-19 (Coronavirus) in Queensland, it is now considered appropriate for Council to recommence the enforcement of timed parking within the regulated parking area of the Yeppoon Central Business District.

Accordingly, it is recommended that enforcement of timed parking in the regulated parking area of the Yeppoon Central Business District recommence on 1 September 2020 and that Council implement an education program during August to inform the public and the business community of the reinstatement.

It is not intended that Council reinstate paid parking at this point in time.

PREVIOUS DECISIONS

At a special meeting of Council held on 23 March 2020 it was resolved to suspend paid and timed parking until further notice in response to requests from the business sector because of COVID-19 (Coronavirus) impacts

ACCESS AND INCLUSION

There are no identified access or inclusion issues associated with this matter.

ENGAGEMENT AND CONSULTATION

Should Council resolve to reinstate timed parking, as recommended, appropriate engagement and consultation will be undertaken with the public and the business community during August.

HUMAN RIGHTS IMPLICATION

There are no identified human rights implications associated with this issue.

BUDGET IMPLICATIONS

There will be an ongoing loss of income from the continued suspension of paid parking.

LEGISLATIVE CONTEXT

Local Government Act and Councils Local Law No 5 (Parking) 2011

LEGAL IMPLICATIONS

There are no legal implications for Council associated with implementing measures to assist businesses within Livingstone Shire to respond to the impacts caused by COVID-19 (Coronavirus).

STAFFING IMPLICATIONS

The staffing implication associated with this matter is the increased pressure on Local Law Officers to undertake education and enforcement of timed parking restrictions within the regulated parking area of the Yeppoon Central Business District.

RISK ASSESSMENT

The primary risk associated with this matter is considered to be reputational risk from public and businesses from not being accepting of Councils decision to either recommence or continue to suspend timed parking within the regulated parking area of the Yeppoon Central Business District.

CORPORATE PLAN REFERENCE

Leading Livingstone

Community Plan Goal 4.3 - Engagement with the community as advisors and partners

4.3.3 Take actions to enable the use of meaningful tools to engage the community on diverse issues so that the community is well informed and can contribute to decision making.

CONCLUSION

Due to the recent lessening of restrictions associated with COVID-19 (Coronavirus) in Queensland, and requests from businesses and the community, it is appropriate for Council to recommence the enforcement of timed parking within the regulated parking area of the Yeppoon Central Business District effective 1 September 2020.

It is also recommended that Council implement an education program during August to inform the public and the business community of the reinstatement of timed parking and that it is not intended to reinstate paid parking now.

12.8 FERAL GOATS ON GREAT KEPPEL ISLAND

File No:	**EM11.12.7**
Attachments:	**1. Suggested stakeholder meeting representative invitees⇩**
Responsible Officer:	**David Battese - Executive Director Liveability and Wellbeing** **David Mazzaferri - Acting Executive Director - Liveability & Wellbeing**
Author:	**Nat Druery - Acting Coordinator Public Environments**

SUMMARY

The issue of feral goats on Great Keppel Island is ongoing and difficult and in an endeavour to address the various problems, Council's Portfolio holder for Water, Waste Management and Environment, Councillor Friend, has advocated establishing a stakeholder meeting. The purpose of this is to focus on developing a strategy for controlling goats on the Island, as well as meeting community expectations.

Council involvement in identifying relevant stakeholders from landowners, leaseholders, Environmental/Community groups, state government and Livingstone Shire Council is the first step in this process.

RECOMMENDATION

THAT Council facilitate the establishment of a combined stakeholder meeting to discuss strategies of controlling the feral goat numbers on Great Keppel Island with the representatives outlined in attachment one (1) of this report being invited to attend.

BACKGROUND

Feral goats have been present on Great Keppel Island for a long period and have been the subject of community debate and a number of different control efforts. Queensland National Parks staff undertook a control program in the 1980's which significantly reduced numbers. Population growth since that time has generated concerns regarding the impact of goats on the native vegetation and landform. There are various opinions held regarding the level and type of control that should be undertaken.

The Biosecurity Act 2014, states that feral goats are a Category 3, 4 and 6 Restricted Invasive Biosecurity matter. As such, the Act prescribes that everyone has a general biosecurity obligation, that is, an obligation to take all reasonable and practical measures to prevent or minimise a biosecurity risk from an invasive plant, animal or other biosecurity matter. Council has an approved Biosecurity Plan, which identifies feral goats as a target for Containment with the management objective to prevent spread to pest-free areas and minimise the impact on particular assets by containing and managing impacts on, and risk to surrounding land uses.

In 2016, Council convened a combined stakeholders meeting, facilitating discussion around control methods for feral goats on Great Keppel Island. In attendance were representatives from the Department of Natural Resources, Mines and Energy, Biosecurity Queensland, Livingstone Shire Council, local members of parliament, Tower Holdings and residents of Great Keppel Island. Generally, participants focused on the major landholder, GKI Resort Pty Ltd (Tower Holdings) encouraging action in accordance with its biosecurity obligations.

Subsequent to this meeting, Tower Holdings engaged a contractor to muster and remove goats from the island. The muster resulted in approximately 100 goats being removed from the island. Surveys of the Island to observe numbers and condition of goats occurred in June and November of 2018 with the number of goats approximated at 250 to 270. Another muster was conducted in July 2019, which successfully removed approximately 200 goats

from the island. The contractor provided an estimate of remaining goats after flying over the island, his count approximated 200 to 230 goats.

COMMENTARY

The issue of feral goats on Great Keppel Island is ongoing, through engagement with Water, Waste Management and Environment Portfolio holder, Councillor Friend. It has been suggested that Council facilitate another combined stakeholder meeting to discuss strategies of controlling the feral goat numbers.

Focus of the meeting will be to develop a strategy for controlling goats on Great Keppel Island as well as meeting community expectations. Whilst it is always difficult to determine the appropriate makeup of any stakeholder group, the following names have been suggested for Council to consider – (refer attachment one)

- Aunty Glenis Croft- Woppaburra
- Bob Muir- Woppaburra
- Suzie Watson- Property owner
- Carl Svendsen- Property owner and fire warden
- Tower Holdings- Lease holder
- John Reeves- Department of Agriculture and Fisheries
- Darren Moore- Department of Natural Resources Mines and Energy Council
- Brittany Lauga - Member for Keppel
- Mayor Andrew Ireland
- Councillor Friend
- Councillor Belot
- John Grimes – Previously Department of Primary Industries and Fitzroy Basin Association also writing a book on Great Keppel Island history
- Tom Sjolund

PREVIOUS DECISIONS

Goats on Great Keppel Island Briefing Session 12 August 2019

ACCESS AND INCLUSION

The proposed engagement will be compliant with Council's Inclusive Community Policy.

ENGAGEMENT AND CONSULTATION

The engagement of stakeholders is in line with Councils Community Engagement Framework.

HUMAN RIGHTS IMPLICATIONS

The approach suggested conforms to the obligations of Council under the Queensland Human Rights Act 2019.

BUDGET IMPLICATIONS

There are no budget implications in regard to convening a meeting of stakeholders.

LEGISLATIVE CONTEXT

The development of community lead solutions to minimizing biosecurity risk is in accordance with the objectives of the Biosecurity Act 2014.

LEGAL IMPLICATIONS

There are no legal implications in regard to holding discussions with relevant stakeholders. Council may act as a facilitator to engage stakeholders and property owners in understanding and discharging the General Biosecurity Obligation under the Biosecurity Act 2014.

STAFFING IMPLICATIONS

There are no staffing implications for the facilitation of a stakeholders meeting.

RISK ASSESSMENT

The proposed stakeholder meeting provides an opportunity to assess risks to safety, the environment, the economy and impacts to matters of social and cultural importance.

CORPORATE PLAN REFERENCE

Natural Livingstone

Community Plan Goal 3.3 - Conservation of natural assets and green corridors

3.3.3 Manage threats by collaborating with traditional owners, agencies, community groups and private landholders about land management, protection methods including hazard reduction strategies and conservation policies to ensure the protection of people, property

CONCLUSION

The issue of feral goats on Great Keppel Island is ongoing and difficult, however, by focusing on developing a strategy for controlling goats on the Island, as well as meeting community expectations, it is anticipated that there will be benefits to both the island and community.

Council involvement in identifying relevant stakeholders from landowners, leaseholders, Environmental/Community groups, state government and Livingstone Shire Council is the first step in this process.

It is recommended that Council facilitate the establishment of a combined stakeholder meeting to discuss strategies of controlling the feral goat numbers on Great Keppel Island with the representatives outlined in attachment one (1) of this report being invited to attend.

12.8 - FERAL GOATS ON GREAT KEPPEL ISLAND

Suggested stakeholder meeting representative invitees

Meeting Date: 21 July 2020

Attachment No: 1

Suggested representatives for Council to consider in forming a stakeholder meeting for feral goat issues on Great Keppel Island

- Aunty Glenis Croft- Woppaburra
- Bob Muir- Woppaburra
- Suzie Watson- Property owner
- Carl Svendsen- Property owner and fire warden
- Tower Holdings- Lease holder
- John Reeves- Department of Agriculture and Fisheries
- Darren Moore- Department of Natural Resources Mines and Energy Council
- Brittany Lauga - Member for Keppel
- Mayor Andrew Ireland
- Councillor Friend
- Councillor Belot
- John Grimes – Previously Department of Primary Industries and Fitzroy Basin Association also writing a book on Great Keppel Island history
- Tom Sjolund

12.9 DEPARTMENT OF DEFENCE MEMORANDUM OF UNDERSTANDING FOR MAINTENANCE OF ACCESS ROADS TO SHOALWATER BAY TRAINING AREA

File No:	**RD28.3.7**
Attachments:	**1. DRAFT MOU - Contribution To State and Local Bodies for Defence Use of Public Roads and Bridges April 2020⇩**
Responsible Officer:	**Scott Casey - Executive Director Infrastructure**
Author:	**Jeff Carter - Manager Construction and Maintenance**

SUMMARY

The Australian Defence Force (ADF) have offered to enter into a non-binding Memorandum of Understanding with Council for the "Contribution to State and Local Bodies for Defence Use of Public Roads and Bridges.

OFFICER'S RECOMMENDATION

THAT Council resolves to delegate to the Chief Executive Officer authority to enter into a Memorandum of Understanding with the Australian Defence Force for maintenance of access roads to Shoalwater Bay Training Area.

BACKGROUND

Since the mid 2000's, the Australian Defence Force (ADF) have contributed to the maintenance of roads that access the Shoalwater Bay Training Area (SWBTA) by means of six (6) monthly payments of a percentage of actual maintenance costs incurred during the period, or full payment for damaged assessed as having occurred during major exercises. In 2009, the first agreement on maintenance contributions was drafted and subsequently exchanged by both parties. This agreement was informal and non-binding.

COMMENTARY

ADF's contributions towards maintenance of access roads to SWBTA continued up until March 2018 when unexpectedly ADF claimed the unbinding agreement had ended on 30 June 2017. Following a series of communications between ADF and Council in 2018 and the first half of 2019, ADF made its last contribution for maintenance on 25 June 2019. This contribution covered maintenance works up to 30 June 2019.

In September 2019, ADF presented Council with a Memorandum of Understanding (MOU) for the "Contribution to State and Local Bodies for Defence Use of Public Roads and Bridges" which was intended to formalise arrangements for future contributions to maintenance of access roads in lieu of past informal arrangements. This MOU was to provide the methodology by which both parties establish the fees for service of future repairs and maintenance for damages caused by Defence vehicle use. The crux of the methodology was for Council to identify repairs or maintenance works required and provide ADF with a quote for such works. ADF would need to agree to the quote before issuing a purchase order for Council to carry out the works. This fundamentally differed from previous informal arrangements whereby Council undertook all maintenance works it deemed necessary and provided ADF with a bill for their contribution to such works.

In October of 2019, Council responded to ADF with an amended MOU. Council's amendments included a methodology by where Council formulated an estimated annual cost to maintain all access roads to SWBTA and ADF would pay an annual contribution of their share of this estimated maintenance costs. In December 2019, ADF formally responded to Council's suggested changes to the MOU. Of main concern to ADF was their indication that Commonwealth regulations prevented them from paying an annual contribution to a local government entity, and any agreement needed to be based on payment for works actually done, i.e. a "fee for service". The MOU proposed by ADF contained a section titled "Calculation of Fee for Service" which detailed how ADF and Council would determine the

proportion of traffic attributed to ADF, and that any repair/maintenance works undertaken on the road would need to be agreed to by ADF before works commenced.

In early 2020 a series of meetings were held between Council officers and ADF representatives to discuss the details of how the process for determining the fee for service may look. Whilst many of the ambiguities were sorted out, it was agreed the final methodology to determine the proportion of ADF's contribution and the exact way Council would present quotes to ADF would need further scrutiny that should only occur after both parties agreed to the MOU. It needs to be noted that the proposed MOU is quite clear in identifying that the MOU is not intended to be legally binding, so if "fee for service" discussions break down the MOU can be withdrawn without legal penalty. It is also acknowledged that Council has offered to undertake traffic counts required to determine the proportion of ADF traffic using the access roads.

In April 2020, ADF presented to Council the attached MOU that effectively mirrored its original MOU of September 2019.

PREVIOUS DECISIONS

There have been no previous decisions by Council to enter into a maintenance agreement with ADF.

ACCESS AND INCLUSION

There are no foreseen access and inclusion implications associated with entering into the non-binding maintenance agreement with ADF.

ENGAGEMENT AND CONSULTATION

Officers have engaged directly with ADF personal to finalise the proposed MOU.

HUMAN RIGHTS IMPLICATIONS

Section 4(b) of the *Human Rights Act 2019* requires public entities such as Council '*to act and make decisions in a way compatible with human rights*'.

There are no human rights implications associated with entering into the MOU with ADF.

BUDGET IMPLICATIONS

Since de-amalgamation in 2014 ADF's annual contribution to maintenance of roads accessing the SWBTA has varied from $50,000pa to $450,000pa. It is expected that as the proposed MOU will cover the extended SWBTA that future annual payments will tend towards the upper end of this range. Failure to enter into an understanding with ADF could see Council loose up to $500,000pa in cost recovery revenue.

LEGISLATIVE CONTEXT

ADF claim that a "fee for service" is the only instrument they can use to make contributions to maintenance within current legislation.

LEGAL IMPLICATIONS

The proposed MOU is not intended to be legally binding.

STAFFING IMPLICATIONS

There are no additional staff required for works associated with this MOU.

RISK ASSESSMENT

There are no risks associated with the entering into the MOU with ADF.

CORPORATE PLAN REFERENCE

Leading Livingstone

Community Plan Goal 4.2 - Collaboration and partnerships to advocate for the needs of the community

4.2.2 Identify opportunities for alignment between Council's interests and objectives with those of Federal and State Governments.

Council partners with various external authorities to provide a safe, and fit for purpose road network.

CONCLUSION

Acceptance of ADF's proposed MOU will allow Council officers the opportunity of negotiating a "fee for service" from ADF for works done on access roads to SWBTA. Whilst no agreement is in place ADF will make no contribution towards maintaining access roads.

12.9 - DEPARTMENT OF DEFENCE MEMORANDUM OF UNDERSTANDING FOR MAINTENANCE OF ACCESS ROADS TO SHOALWATER BAY TRAINING AREA

DRAFT MOU - Contribution To State and Local Bodies for Defence Use of Public Roads and Bridges April 2020

Meeting Date: 21 July 2020

Attachment No: 1

Memorandum of Understanding

Between

The Livingstone Shire Council

And

The Commonwealth of Australia as represented by the Department of Defence

For

Contribution to State and Local Bodies for Defence Use of Public Roads and Bridges

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Memorandum of Understanding for Contribution to State and Local Bodies for Defence Use of Public Roads and Bridges

Date **2019**

Parties

Livingstone Shire Council of 25 Normanby Street Yeppoon, Queensland 4703, ABN 95 399 253 048 (**Council**)

The Commonwealth of Australia as represented by the Department of Defence of 26 Brindabella Business Park, in the state of ACT (**Defence**)

Background

A. Council is responsible for the costs of maintaining, and repairing damage to, Council Property.

B. Defence, along with other users, utilise Council Property to access some of the Defence Estate.

C. The Parties have had informal arrangements previously in which Defence paid the Council a contribution towards the costs of maintaining and repairing damage to Council Property caused by Defence vehicles.

D. The Parties wish to formalise arrangements for future contributions to maintenance works for any damage above and beyond the normal wear and tear of Defence vehicle traffic such as overweight vehicles or significant increases in use.

E. This MOU provides the methodology by which both Parties establish the fees for service of future repairs and maintenance for damages caused by Defence vehicle use.

F. This MOU is not intended to be legally binding.

Operative provisions

1. Definitions and interpretations

Definitions

In this MOU:

Affected Council Property means any Council Property that has been used in connection with Defence usage.

Business Day means a day which is not a Saturday, Sunday or public holiday in Livingstone Shire Council, Queensland.

Commencement Date means the date on which this MOU is executed by all parties.

Confidential Information has the meaning given in clause 10.

Council Property means any road or bridge that is owned or controlled by Council from time to time.

Defence means the Commonwealth of Australia as represented by the Department of Defence.

Defence Exercise means an activity conducted, in whole or in part, by Defence.

Defence MOU Manager has the meaning given in clause 8.

Defence Representative(s) (Technical) has the meaning given in clause 3.2.

Defence usage refers to the use of Affected Council Property by Defence vehicles to access the Defence Estate, excluding major Defence Exercises.

Dispute Notice has the meaning given in clause 11.1

Fee for Service means an agreed contribution by Defence for repairs and maintenance to public roads and bridges as described in and calculated in accordance with clause 3.

Financial Year means a financial year ending on 30 June and, where the context permits, includes part of financial year ending on 30 June.

Force Majeure Event means anything affecting a person outside that party's reasonable control including, but not limited to, fire, lightning, storm, cyclone, flood, earthquake, explosion, war, invasion, rebellion, sabotage, blockade, epidemic, revolution or riot and (in appropriate circumstances) also including a strike, lockout or industrial dispute.

Government Agency means any Local, State or Federal government department, instrumentality, tribunal, authority, commission, agency, regulator or other quasi-governmental body that is established or regulated by, or (directly or indirectly) accountable to, a Local, State or Federal government, other than Defence or Council.

GST has the meaning it has in the GST Act.

GST Act means the A New Tax System (Goods and Services Tax) Act 1999 (Cth).

Law means legislation, ordinances, regulations, by-laws, orders, awards, subordinate legislation and proclamations and includes a State Direction.

Maintenance Works means any maintenance works carried out on Affected Council Property that is needed as a consequence of Defence usage where that maintenance work exceeds the maintenance work that would normally be required having regard to the design of the Affected Council Property due to the Defence usage.

MOU means this memorandum of understanding.

Repair Works means any works to repair damage to Affected Council Property that is above the normal wear and tear expected of the Affected Council Property having regard to its design caused by Defence usage.

State Direction means any present or future requirement, instruction, direction or order made under any Law, or made by any Government Agency which is binding on Council or Defence.

Term means the period during which this MOU is in force as specified in clause 2.

Usage Calculation means the calculation applied to determine the percentage of road and bridge repairs and maintenance that can be directly attributed to Defence use for the purpose of invoicing a fee for service fee.

1.2 Interpretation

1. In this MOU, except where the context otherwise requires:

   (i) The singular includes the plural and vice versa, and a gender includes other genders;

   (ii) Another grammatical form of a defined word or expression has a corresponding meaning;

(iii) A reference to a clause, paragraph, schedule or annexure is to a clause or paragraph of, or schedule or annexure to this MOU, and a reference to this MOU includes any schedule or annexure;

(iv) A reference to a document or instrument includes the document or instrument as novated, altered, supplemented or replaced from time to time;

(v) A reference to A$, $A, dollar or $ is to Australian currency;

(vi) A reference to the time is the time in Townsville;

(vii) A reference to a party is to a party to this MOU and a reference to a party to a document includes the party's executors, administrators, successors and permitted assigns and substitutes;

(viii) A reference to a person includes a natural person, partnership, body corporate, association, governmental or local authority or agency or other entity;

(ix) A reference to a statute, ordinance, code or other law includes regulations and other instruments under it and consolidations, amendments, re-enactments or replacements of any of them;

(x) The meaning of general words is not limited by specific examples introduced by including, for example or similar expressions;

(xi) A rule of construction does not apply to the disadvantage of a party because the party was responsible for the preparation of this MOU or any part of it; and

(xii) If a day on or by which an obligation must be performed or an event must occur is not a Business Day, the obligation must be performed, or the event must occur on or by the next Business Day.

ll. Headings are for ease of reference only and do not affect interpretation.

1.3 MOU not legally binding

This MOU sets out an agreed understanding between the parties as to the subject matter of it, but neither party intends that the terms, conditions, arrangements and understandings set out in this MOU are legally binding or that this MOU creates a contract. Each party releases the other from all possible claims, demands and liability that may arise as a consequence of the non-performance by either of them of the terms of this MOU or from any representations or communications between them that pre-dated this MOU on the subject of this MOU.

2. Term

This MOU commences on the Commencement Date and ends on the date that is three years from the Commencement Date, unless this MOU is otherwise terminated in accordance with clause 99.

2.1 Extension Option

Council or Defence can, by providing notice in writing, exercise the option to extend the term of this MOUS for a further two year period if agreed by both parties. The notice to extend must be provided no later than 30 days before the expiry of this MOU.

3. Annual Fee for Service

3.1 Agreement to pay Fee for Service

(i) Defence will pay to Council (annually) an amount identified and agreed by both parties for Repair Works and Maintenance Works, calculated using the methodology set out in this MOU (**Fee for Service**).

3.2 Calculation of Fee for Service

(i) Council will:

a) on an annual basis and as otherwise reasonably requested by Defence, engage with a Defence appointed engineer or Defence appointed subject matter expert to inspect Affected Council Property so as to determine if Maintenance Works or Repair Works are required, and to inform the preparation by Council of a Scope of Works for Maintenance Works and Repair Works;

b) provide to Defence vehicle counts on the Affected Council Property that identify the 'average use' per day and per week of the Affected Council Property, other than during a major Defence Exercise;

c) liaise with Defence to establish best "average use" time period to conduct the vehicle counts;

d) liaise with Defence to establish the proportion of Defence usage of the Affected Council Property as a percentage of overall usage of the Affected Council Property (in accordance with clause 4);

e) liaise with Defence to establish the scope of the Maintenance Works and the Repair Works and develop a Scope of Works for those works;

f) in a manner that meets Defence requirements for ensuring value for money and complies with policies applicable to the funding of building works (including the Building Case and WHS Accreditation Scheme), obtain and provide to Defence a quote for the carrying out of the Scope of Works, with details reasonably required by Defence to enable Defence to approve that quote by the issuing of a purchase order;

g) upon receipt of from Defence of a purchase order described in the previous paragraph, deliver the Maintenance Works and the Repair Works; and

h) issue Defence with a valid tax invoice for the amount of the purchase order issued by Defence.

(ii) The parties agree and acknowledge that:

a) Defence's responsibility for the Fee for Service is for the amount set out in its issued purchase orders and is not affected by the ultimate cost to Council of the Maintenance Works or Repair Works;

b) Council acknowledges that the approval by Defence of a quote referred to above is conditional upon a Defence official who holds the appropriate delegation approving the expenditure and in order to obtain that approval the delegate may require further information. Council will provide such information reasonably required by the Defence delegate; and

c) Council's obligations under statute or common law to repair and maintain Affected Council Property and any liability associated with a failure to perform that work is unaffected by any provisions of this MOU.

II. Defence will:

a) provide Council with the details of the Defence representative(s) to liaise with Council in order to perform inspections, agree the Scope of Works and discuss Fee for Service as required above (**Defence Representative(s) (Technical)**);

b) provide Council with a purchase order when the quote referred to above is approved.

c) notify Council if it does not approve a quote for a Scope of Work and reasons for its non-approval (e.g. not directly related to Defence usage; not calculated correctly using the agreed methodology outlined in this MOU etc).

d) pay the tax invoices properly issued by Council to Defence under this MOU within 30 days of receipt.

4. Defence Usage Calculation

Defence usage will be established between Council and the Defence Representative(s) (Technical). The calculation for Repair Works and Maintenance Works will consider the design of the Affected Council Property, weight of Defence vehicles, percentage of Defence road and bridge usage and the percentage of public traffic usage, to be identified during traffic counts conducted by Council under clause 3.2.

5. Annual Meeting

5.1 Annual Meeting

I. The parties will meet annually following the Commencement Date of this MOU on a date and at a time and place agreed by them acting reasonably (**Annual Meeting**).

II. At the Annual Meeting the parties will review:

(i) expected Maintenance Works for Affected Council Property for the next 12 months; and

(ii) the status of any outstanding Repair Works or Maintenance Works

6. Payments

6.1 Tax invoices

Defence will make payment of receipt of a properly rendered tax invoice for the agreed Scope of Works in accordance with clause 3.2.



7. Variations

7.1 Variations to be in writing

All variations from the original Scope of Works are to be approved by Defence before any additional works are initiated.

7.2 No obligation to pay higher Fee for Service

Defence is not responsible for any additional costs arising from a change to the Scope of Works unless it approves a revised quote and issues a revised purchase order in accordance with clause 3.2.

8. Nominated MOU Management Representatives

I. Council appoints its:

(i) Manger of Construction and Maintenance and any other person assigned to that role from time to time); and

(ii) Executive Director, Infrastructure

as its representatives to act as a first contact point for all matters relating to this MOU.

II. Defence appoints the Director, Service Delivery, North Queensland, and his/her nominated delegates as its representative(s) to act as a first contact point for all matters relating to this MOU (**Defence MOU Manager**).

9. Termination

9.1 Termination by either party

A party may terminate this MOU with immediate effect by giving notice to the other party (**defaulting party**) if:

I. the defaulting party materially breaches this MOU, and fails to remedy it within 30 days of receiving notice from the other party; or

II. a Force Majeure Event occurs, preventing a party from complying with its obligations for more than 90 days.

9.2 Termination for convenience

Either party may terminate this MOU (without cause) by giving 90 days' notice to the other party.

10. Confidential information

10.1 Definition

Confidential Information of a party (**Disclosing Party**) means all information notified to the other party that it is treated by the Disclosing Party as confidential or which the other party should, given the nature of the information, be aware is treated by the Disclosing Party as confidential:

but does not include information that:

I. the other party creates (whether alone or jointly with any third person) independently of the Disclosing Party; or

II. is public knowledge (otherwise than as a result of a breach of confidentiality by the other party).

10.2 Use and disclosure

Each party (**Recipient**):

I. may use Confidential Information of a Disclosing Party only for the purposes of this MOU; and

II. must keep confidential all Confidential Information of the Disclosing Party except:

(i) for disclosures permitted under clause 10.3; or

(ii) to the extent (if any) the Recipient is required by law or government reporting and accountability process or policy (eg to relevant Ministers, Parliament or parliamentary committee) to disclose any Confidential Information.

10.3 Permitted disclosure

A Recipient may disclose Confidential Information of a Disclosing Party to persons who:

I. have a need to know for the purposes of this MOU (and only to the extent that each has a need to know); and

II. before disclosure:

(i) in the case of the Recipient's officers and employees, have been directed by the Recipient to keep confidential all Confidential Information of the Disclosing Party; and

(ii) in the case of other persons, have agreed in writing with the Recipient to comply with substantially the same obligations in respect of Confidential Information of the Disclosing Party as those imposed on the Recipient under this MOU,

(each a **Direction**).

10.4 Recipient's obligations

A Recipient must:

I. take reasonable steps to ensure that each person to whom it discloses Confidential Information of a Disclosing Party under clause 10.3 complies with its Direction; and

II. notify the Disclosing Party of, and take reasonable steps to prevent or stop, any suspected or actual breach of a Direction.

10.5 Disclosure law or policy

If a Recipient is required by law or or government reporting and accountability processor policy (eg to relevant Ministers, Parliament or parliamentary committee) to disclose any Confidential Information of a Disclosing Party to a third person (including, but not limited to, Ministers or Councillors) the Recipient must use reasonable endeavours to:

I. before doing so:

(i) notify the Disclosing Party; and

(ii) give the Disclosing Party a reasonable opportunity to take any steps that the Disclosing Party considers necessary to protect the confidentiality of that information; and

II. notify the third person that the information is confidential information of the Disclosing Party.

11. Dispute resolution

11.1 Method of Dispute Resolution

All disputes between the parties under or in connection with this MOU must be resolved in accordance with this clause.

11.2 Meeting of nominated representative

I. If either party considers that a dispute exists under or in connection with this MOU, that party must give written notice setting out the nature of the dispute to the other party (**Dispute Notice**).

II. Within 10 Business Days after the service of a Dispute Notice, a representative, nominated by each party, with authority to resolve the dispute must confer at least once to attempt to resolve the dispute.

12. Conflict of interest

Each party agrees to notify the other party of any actual, perceived or potential conflicts of interest that could affect its performance of this MOU and agrees to take action to resolve the conflict. Without prejudice to that requirement, Council will inform Defence whether any quote obtained or provided under clause 3.2 is affected by a conflict of interest Council or any of its officers involved in the process of obtaining the quote.

13. Freedom of information

I. The *Freedom of Information Act 1982* (Cth) gives members of the public rights of access to official documents of the Commonwealth Government and its agencies. The Act extends, as far as possible, to rights to access information (generally documents) in the possession of the Commonwealth Government, limited only by considerations for the protection of essential public interest and of the private and business affairs of persons in respect of whom information is collected and held by departments and public authorities.

II. Council consents to any disclosures made as a result of Defence complying with its obligations under the *Freedom of Information Act 1982* (Cth).

14. General

14.1 Notices

Each communication (including each notice, consent, approval, request and demand)under or in connection with this MOU:

(a) must be in writing;

(b) must be addressed as set out below or as otherwise notified by a party to the other party from time to time:

Council

Name: Livingstone Shire Council

Address: PO Box 2292 Yeppoon QLD 4703

Email: enquiries@livingstone.qld.gov.au

For the attention of: Jeff Carter

Defence

Name: The Commonwealth of Australia represented by the Department of Defence

Address: PO Box 7925 Canberra BC ACT 2610

Email: [TBA]

For the attention of: [TBA]

(c) must be signed by (or, in the case of email, sent by) the party making it or (on that party's behalf) by the solicitor for, or any attorney, director, secretary or authorised agent of, that party;

(d) must be delivered by hand or posted by prepaid post to the address, or sent by email, in accordance with clause 14.1(b) except that communications pursuant to clause 9 cannot be sent by email;

(e) subject to clause 14.1(f), is taken to be received by the addressee:

(i) (in the case of prepaid post sent to an address in the same country) on the fourth day after the date of posting;

(ii) (in the case of email) when the email enters the information system of the addressee;

(iii) (in the case of prepaid post sent to an address in another country) on the seventh day after the date of posting by airmail; and

(iv) (in the case of delivery by hand) on delivery; and

(f) if taken to be received under clause 14.1(e) on a day that is not a Business Day or after 5.00 pm, it is taken to be received at 9.00 am on the next Business Day.

14.2 Governing law

This MOU is governed by and must be construed according to the law applying in Queensland.

14.3 Amendments

This MOU may only be varied in writing signed by or on behalf of each party.

14.4 Entire Understanding

This MOU (including its schedules and annexures):

I. constitutes the entire understanding between the parties as to its subject matter; and

II. in relation to that subject matter, supersedes any prior understanding between the parties and any prior condition, warranty, indemnity or representation imposed, given or made.

14.5 Further action

Each party must use its best efforts to do all things necessary or desirable to give full effect to this MOU.

14.6 Relationship

This MOU does not create a contract or a relationship of employment, agency or partnership between the parties.

14.7 Costs

Each party is responsible for its own costs in connection with negotiating, finalising and executing this document.

14.8 GST

I. Terms used in this clause 14.8 have the meaning given to them in the GST Act.

II. All amounts stated in and payable under this MOU include GST unless otherwise indicated. Where GST is payable by an entity in relation to a supply that it makes under or in connection with this MOU, and the consideration for that supply excludes GST, the party providing the consideration will pay an additional amount equal to the GST when any part of the consideration is first payable.

III. The amount of GST will be calculated at the prevailing GST rate. If the GST rate is varied, the consideration payable for any supply under this MOU will be varied to reflect the change of rate and any reduction in any other tax, duty or statutory charge connected with the rate change.

IV. Where GST applies to any supply made under this MOU, the supplier will deliver to the recipient a valid tax invoice or adjustment note at or before the time payment for the supply is required.

V. If this MOU requires a party to reimburse or indemnify the other party for any expense, loss or outgoings (**Reimbursable Expense**) the amount required to be paid by the first party will be the sum of:

(i) the amount of the Reimbursable Expense net of input tax credits (if any) to which the other party is entitled in respect of the Reimbursable Expense; and

(ii) if the other party's recovery of the Reimbursable Expense from the first party is a taxable supply, any GST payable in respect of that supply.

Signed by **[INSERT]** as duly authorised Council delegate under section 238 of the *Local Government Regulation 2012* in accordance with section 236 of the *Local Government Act 2009* in the presence of:

Signature of witness	Signature
Full name of witness	Full name of authorised delegate
Date	Date

Signed for and on behalf of the **Commonwealth of Australia** as represented by the **Department of Defence** by a duly authorised officer in the presence of:

Signature of witness	Signature
Full name of witness	Full name of authorised officer
Date	Date

12.10 UNSEALED ROADS SERVICE LEVELS

File No: RD28.3.4

Attachments:
1. Att 1 - Condition Assessment Procedure⇩
2. Att 2 - Road Roughness Surveys⇩
3. Att 3 - 100m Sections Exceeding Intervention Roughness⇩
4. Att 4 - Resourcing Costs⇩

Responsible Officer: Scott Casey - Executive Director Infrastructure

Author: Jeff Carter - Manager Construction and Maintenance

SUMMARY

Council's current service levels for unsealed roads provides for grading works once the average roughness along an entire section of road exceeds a roughness count of 7.0. This report explains the likely costs of applying the roughness intervention level to individual short sections of road.

OFFICER'S RECOMMENDATION

THAT Council endorses the current method of applying grading intervention for unsealed roads based on the average roughness of the entire road and not individual short 100m sections, acknowledging that any isolated dangerous defects will be attended to immediately.

BACKGROUND

For over fifteen (15) years Livingstone Shire Council has utilised a condition based approach to the maintenance of the running surfaces of its unsealed road network. The assessment considers three (3) main attributes of the unsealed roads, those being pavement condition (otherwise known as gravel coverage), surface condition (otherwise known as drivability or road roughness) and high priority defects (otherwise known as immediate safety issues, sometimes represented by an IRI of >18). In this time these attributes have been addressed by annual gravel re-sheeting programs, programming maintenance grading when roughness intervention is reached, and the immediate deployment of repair crews to isolated sections of roads that have been determined an imminent safety hazard. See Attachment 1 for "Condition Assessment Procedure".

Annual gravel re-sheeting programs are determined by considering the location of the last seven (7) years of capital re-sheets and continual monitoring of the unsealed road network for extended lengths of subgrade break through, beyond the percentage of coverage currently provided for on differing road classes. Isolated sections of subgrade break through are dealt with by means of gravel patching during grading works. Unsealed roads condition assessment undertaken for the 2015 Asset Management Plan determined gravel coverage in excess of adopted standards hence a correction to resheeting levels was enacted between 2015 and 2017. The following table provides a history of service levels for both grading intervention and resheeting coverage.

Operational Class	199	150	125	100	75	30	10
Traffic Volumes (vpd)	>150	125-150	100-125	75-100	30-75	10-30	<10
Former Fitzroy Shire (Pre 2008)	42%	38%	38%	33%	25%	21%	10%
Former Livingstone Shire (Pre 2008)	70%	65%	65%	60%	55%	50%	40%
Former combined Rockhampton Regional	Upgrade to seal	75%	70%	60%	55%	25%	10%

Operational Class	199	150	125	100	75	30	10
(2008 to 2013)							
Livingstone immediately following amalgamation and currently (2014 & 2018 onwards)	Upgrade to seal	75%	70%	60%	55%	25%	10%
Livingstone – AMP adjustment – (2015 to 2017)	75%	85%	70%	60%	55%	0%	0%
Typical grading frequency (months) for IRI 8	6	7.2	9	12	18	24	36
Typical grading frequency (months) for IRI 7	5.3	6.3	7.9	10.5	15.8	21	31.5

Council's current intervention level for programming grading works is when an entire length of road exceeds an average roughness count of 7.0. This average count is determined from measuring the roughness of a road at 100m intervals. Operators of the roughness vehicle are instructed to drive the line that would be taken on newly graded surface and not artificially lower the average roughness reading by avoiding current surface defects.

Following significant rain events the entire unsealed road network is inspected for hazardous isolated defects such as washouts, scours, soft or loose sedimentation, culvert collapses, trees over roads, etc. Depending of the severity of the defects, actions will range from immediate road closure and deployment of repair crew, to provision of adequate warning signage and programming of repair works as high priority. Outside of significant events, deterioration of a short section of unsealed road beyond intervention level is tolerated in the short term, or signed as a rough surface should the remainder of the road be beyond 2 to 3 months for intervention grading.

COMMENTARY

In February and March of 2020, customer requests for road grading have honed in on isolated sections of roads as requiring attention when they have been advised that overall the road is below intervention and will not be graded in the short term, ie. next few months. There have been suggestions that the roughness intervention levels of 7.0, currently adopted for entire road lengths, be considered for programming of works at the 100m interval level. Effectively if the majority of a road is well below intervention (assume average roughness of <5.0), but a short section of 100m is found to have a roughness exceeding 7.0, then maintenance will be programmed for this short section. To ensure this short section is restored to a condition that fits in with the remainder of the road, maintenance works needs to be done using a grader, water truck and roller to ensure appropriate shape and adequate compaction is achieved.

In January 2020 roughness surveys were undertaken on thirty five (35) unsealed roads totaling 85.1 km in length. These roads represent about 10% of Council's total unsealed road network of 325 roads totaling 853 km in length. The average roughness for the thirty five (35) roads surveyed was 4.1, see Attachment 2 for "Road Roughness Surveys" results. The surveys also indicated that seventy one (71) sections (each 100 m long) had a roughness of 7.0 or higher of which twenty (20) sections were 10.0 or higher, see Attachment 3 for "100 m Sections Exceeding Intervention Roughness". Extrapolating the results for thirty five (35) roads to cover the entire unsealed road network it is estimated at any one time there could be up to 700 short section exceeding roughness of 7.0 of which 200 would be exceeding a roughness of 10.0.

To determine the viability of addressing short sections of roads exceeding the adopted intervention level, a grading crew was deployed to a 400 m section of Old Byfield Road which was showing 100 m roughness reading ranging from 7.0 to 12.2. The cost to grade this short 400 m section of road was approximately $3,600, compared to average grading

costs of $3,700 per kilometer. This result suggests that grading of short sections of road is less than 50% as efficient as grading full road lengths, and possibly even less efficient for short defect sections.

From the results of this trial section on Old Byfield Road, it is estimated that to consistently address individual 100 m sections of roads exceeding a roughness of 7.0 would require an additional two grading crews consisting of a grader, a water truck and a small roller with tag trailer to transport between sites. It is also envisaged an additional supervisor would be required to run the crews, and an additional inspector would be required to monitor the entire unsealed network to this level of detail.

Should it be determined that intervention of 100 m sections would only occur when roughness exceeds 10.0, then it is estimated one additional grading crew would be required which could be supervised by existing supervisory staff. The need for an additional inspector to monitor the network to this level is still envisaged to be required.

PREVIOUS DECISIONS

The intervention service level of 7.0 has been accepted formally by Council in the past by means of the adoption of the Asset Management Plans for Roads. Past practices have led to the intervention level being considered for the whole road and not short individual sections. Short sections of roads exceeding a roughness of 7.0 have been dealt with as severity required.

ACCESS AND INCLUSION

There are no foreseen access and inclusion implications associated with considering levels of service on unsealed roads.

ENGAGEMENT AND CONSULTATION

Officers have not undertaken any external engagement or consultation in regards to altering service levels on unsealed roads.

HUMAN RIGHTS IMPLICATIONS

Section 4(b) of the *Human Rights Act 2019* requires public entities such as Council '*to act and make decisions in a way compatible with human rights*'.

There are no human rights implications associated with levels of service adopted for the maintenance of the running surfaces of unsealed roads.

BUDGET IMPLICATIONS

From the initial trial undertaken in March of 2020 on Old Byfield Road, it is estimated an initial capital outlay of $1,620,000 would be required to form two additional grading crews. An increase in Rural Operation's maintenance budget of $1,480,000 per annum would be required to operate these crews attending to short section defects. See Attachment 4 "Resourcing Costs".

It is noted that this estimate is based on a very limited trial and it is suggested that should this level of service be considered, that an extensive trial over many months, including both wet and dry periods, would need to be undertaken before a more confident and consistent annual estimate could be determined.

LEGISLATIVE CONTEXT

There is no legislation pertinent to consideration of this matter.

LEGAL IMPLICATIONS

There are no legal implications associated with the consideration of this matter.

STAFFING IMPLICATIONS

An additional 4 to 8 staff would be required to apply current intervention levels down to 100 m road sections.

RISK ASSESSMENT

Current intervention practices are considered adequate to ensure the safety of responsible road users, and defend any liability claims Council may receive.

CORPORATE PLAN REFERENCE

Leading Livingstone

Community Plan Goal 4.1 - Innovative and accountable leadership to achieve a shared future

4.1.2 Council produces and delivers against sustainable financial forecasts as a result of best practice Capital and Asset Management Plans which guide project planning and service delivery across the Shire.

Maintaining unsealed roads based on average roughness for the entire length provides for an efficient, cost effective, and fit for purpose maintenance solution.

CONCLUSION

The shifting of intervention levels for roughness on unsealed roads from average roughness along the entire length of a road to the roughness of individual 100m sections is estimated to initially cost Council between $810,000 and $1,620,000 to purchase additional plant, and then an ongoing operational expense of between $740,000 and $1,480,000 per annum.

12.10 - UNSEALED ROADS SERVICE LEVELS

Att 1 - Condition Assessment Procedure

Meeting Date: 21 July 2020

Attachment No: 1

unsealedroads.com

EXPERTS IN THE MANAGEMENT OF UNSEALED ROAD NETWORKS

UNSEALED ROADS "CONDITION INSPECTION PROCEDURES"

Produced by unsealedroads.com Print Date 28/10/2010

UNSEALED ROADS - SERVICE LEVEL ASSESSMENT GUIDELINE

Assessments are based around the measurement of the major services that council provide on it unsealed roads. Those of "Pavement Condition" – gravel amounts by length to ensure wet weather access, "Surface Condition" –smoothness of the running surface and finally "High Priority Defects" – temporary repairs for isolated defects.

Inspections can be recorded on the standard form **RCA001** in Appendix B. If completing the inspections using a dictation machine, make sure that the same information is recorded as on the standard form.

For long roads an assessment every 5 km will be adequate. However you can make the assessment at any interval. Ensure that a driveability and profile rating is completed for every segment. See Appendix A for an example.

Below is a list of the standard items recorded during an unsealed road inspection.

SERVICE LEVEL ASSESSMENT ITEMS

1.0 PAVEMENT CONDITION - % OF GRAVEL REMAINING BY LENGTH

(Service level 1 – ability of access during wet weather)

Determine the average % of gravel pavement remaining along the total length of the road. (E.g. An assessment of the trafficable lengths with gravel)

Therefore if you are seeing the below photos this would mean that no gravel is present.



Very Boggy with no Gravel



Slightly boggy and has little gravel

RATING

Rating	Description
1	>80% by length gravelled to current service standards
2	60-80% by length gravelled to current service standards
3	40-60% by length gravelled to current service standards
4	20-40% by length gravelled to current service stanadrds
5	<20% by length gravelled to current service standards

2.0 SURFACE CONDITION

(Service level 2- smoothness of running surface. Ability to travel road at reasonable speed)

To determine this service level we will be using the QLD alliance assessment guide lines as shown below. The combined scores of PROFILE AND DRIVEABLE rating will be used to determine the overall condition score for the running surface condition)

2.1 DRIVEABLITY RATING

QUEENSLAND ALLIANCE ASSESSMENTS

Ride quality is most easily rated as a function of the "estimated" comfortable and safe driving speed that could be driven in a sedan or four wheel drive vehicle. The assessor should drive at a speed a reasonable person would safely travel the road being assessed.

Rating	Description
1	80-100 % of ideal speed environment
2	60-80 % of ideal speed environment
3	40-60 % of ideal speed environment
4	20-40 % of ideal speed environment
5	<20 % of ideal speed environment

2.2 PROFILE RATING

Rating	Description
1	Well formed camber (about > 4 per cent).
2	Good camber (about 2 - 4 per cent).
3	Some unevenness with camber mostly less than 2 per cent.
4	Obvious development of irregularities that will impede drainage and form depressions.
5	Development of severe irregularities impeding drainage and likely to cause extensive localised ponding. Water tends to flow to the centre of the road or individual lanes.

Figure 6: Unsealed road profile

Profile type	Schematics of cross section profiles
1	
3	
5	

The above inserts come from the Appendix C –Road Condition Evaluation Manual for Queensland

Surface condition rating = driveability rating + profile rating.

3.0 HIGH PRIORITY DEFECTS

(Service level 3- where there are defects that require temporary works prior to major works to make roads safe)

There are defects that are considered **high priority** for repair. By using a "Very Poor" rating on the assessment form these defects are considered to be of a very high priority for repair. These defect ratings suggest that they need works completed as quickly as Councils resources are free to do so.

Below is a common list of defects and descriptions of what is considered a very high priority.

	**RUTTING** Rutting to a depth greater than 150mm
	**WASHOUTS** To a depth greater than 150mm



POTHOLES

To a depth greater than 150mm



LOOSENESS

Very noticeable in Vehicle – No Safe Traffic Speed

Appendix A



ROAD CONDITION INSPECTIONS - UNSEALED ROADS

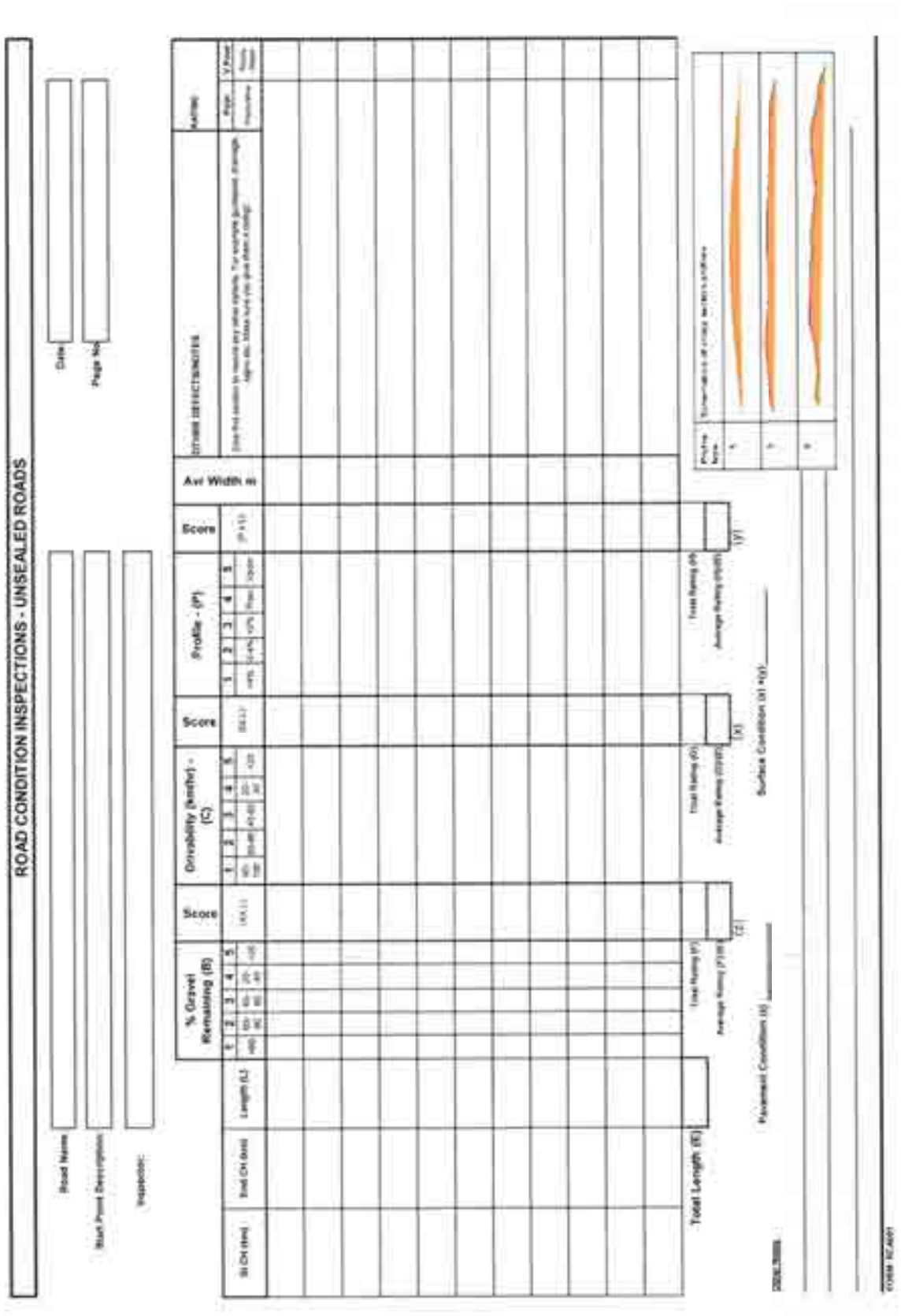
Road Name: BILLS ROAD Date: 1/02/2010

Start Point Description: INTERSECTION WITH JOHN ROAD Inspector: DARREN

			% Gravel Remaining (B)					Driv Score	Drivability (km/hr) - (C)					Surf Score	Profile - (D)					Surf Score	OTHER DEFECTS/NOTES	ACTION	
			1	2	3	4	5		1	2	3	4	5		1	2	3	4	5			Maint.	Rehab.
0	3	3		↙				6	↙					6	↙					6			
3	3.1																				washout		↙
3	8				↙			15	↙					10	↙					10			
8	12	4		↙				8		↙				12		↙				12			

Appendix B




ROAD CONDITION INSPECTIONS - UNSEALED ROADS
Date
Page No
Road Name
Start Point Description
Inspector
Ch (km)
End Ch (km)
Length (L)
% Gravel Remaining (B)
Score
Drivability (kmhr) - (C)
Score
Profile - (P)
Score
Ave Width m
Notes
Total Length (E)
Total Rating (V)
Average Rating (V)/(E)
(Z)
Total Rating (X)
Average Rating (X)/(E)
(X)
Total Rating (Y)
Average Rating (Y)/(E)
(Y)
Pavement Condition (z)
Surface Condition (x) + (y)

12.10 - UNSEALED ROADS SERVICE LEVELS

Att 2 - Road Roughness Surveys

Meeting Date: 21 July 2020

Attachment No: 2

Attachment 2

Road Roughness Surveys

Road Name	Road Length (m)	Average Roughness
Alligator Creek Rd	778	4.4
Barmoya Rd	2075	3.2
Black Creek Rd	1508	3.1
Browns Rd	406	5.1
Camms Rd	1244	6.5
Camoo Caves Rd	705	3.1
Canfells Rd	1369	1.7
C Barretts	865	3.2
Dendles	1986	2.8
Dry Weather	2184	3.8
East Barmoya Rd	1183	2.8
Hanschens Rd	5779	4.1
H Farrs Rd	2653	4.3
Hinchcliffe Rd	3675	4.4
Hoffmans Rd	5069	4.5
Iris St	1050	3.6
Ladynskis Rd	1200	3.6
Leaholme Rd	2462	8.3
Melanie Rd	855	3.6
Millers Rd	2671	4.9
Milman Rd	6303	4.7
Milman North Rd	5855	3.8
Old Byfield Rd	7982	5.3
Pershouse Rd	1337	4.0
Pratts Rd	2606	3.5
Prouse Rd	1408	6.4
Reynolds Rd	2158	3.2
Schwarz	517	3.1
Shaws Rd	1705	2.5
Sherwins Rd	2672	2.7
Sleipner Rd	4602	5.6
Stenhouse Rd	321	7.6
Tennent Rd	2228	4.6
Warcons Rd	2309	4.5
Whitings Rd	3417	2.6

12.10 - UNSEALED ROADS SERVICE LEVELS

Att 3 - 100m Sections Exceeding Intervention Roughness

Meeting Date: 21 July 2020

Attachment No: 3

Attachment 3

100m sections exceeding intervention roughness

Road Name	Start Chainage of 100m section (km)	Section Roughness
Camms Rd	0.5	8.2
Camms Rd	0.6	8.0
Camms Rd	0.7	10.3
Camms Rd	0.8	7.2
Camms Rd	1.2	7.9
Hanschens Road	5.8	7.8
Hanschens Road	4.0	7.8
Hanschens Road	3.6	7.2
Hanschens Road	1.5	8.0
Hanschens Road	1.3	17.0
Hanschens Road	1.2	7.4
Hanschens Road	1.1	8.1
Hanschens Road	0.1	7.9
H Farrs Rd	0.0	9.0
H Farrs Rd	0.8	14.3
Hinchcliffe Rd	1.1	7.5
Hinchcliffe Rd	2.0	8.8
Hoffmans Rd	4.9	7.8
Hoffmans Rd	5.0	10.7
Iris St	0.7	9.4
Ladynskis	0.8	7.7
Leaholme Rd	0.0	8.6
Leaholme Rd	0.3	8.5
Leaholme Rd	0.5	17.4
Leaholme Rd	0.6	10.0
Leaholme Rd	0.7	9.1
Leaholme Rd	1.4	14.4
Leaholme Rd	1.5	8.4
Leaholme Rd	1.6	27.1
Leaholme Rd	2.4	24.7
Melanie Rd	0.8	7.7
Millers Rd	0.9	8.3
Millers Rd	1.1	7.9
Millers Rd	2.1	9.5
Millers Rd	2.3	10.7
Millers Rd	2.4	12.1
Milman Road	9.6	10.3
Milman Road	7.5	10.6
Milman Road	7.2	8.4
Milman Road	7.1	7.3
Milman Road	6.1	7.8
Milman Road	4.4	7.9
Milman Road	4.2	13.8
Milman Road	4.1	7.2

Milman Road	3.7	7.8
Milman North Rd	3.6	7.7
Milman North Rd	4.3	8.1
Milman North Rd	5.5	7.1
Old Byfield Rd	17.3	9.2
Old Byfield Rd	17.1	12.2
Old Byfield Rd	17.0	7.0
Old Byfield Rd	16.9	11.3
Old Byfield Rd	16.6	7.0
Old Byfield Rd	15.3	9.0
Old Byfield Rd	14.0	9.6
Old Byfield Rd	13.5	7.2
Old Byfield Rd	10.7	7.2
Old Byfield Rd	10.6	8.2
Old Byfield Rd	10.5	8.9
Prouse Rd	1.1	11.2
Prouse Rd	1.2	13.7
Prouse Rd	1.3	13.8
Sleipner Rd	4.6	9.2
Sleipner Rd	4.2	8.3
Sleipner Rd	2.9	8.0
Sleipner Rd	2.2	7.2
Sleipner Rd	1.6	8.0
Sleipner Rd	1.5	8.2
Sleipner Rd	1.3	21.5
Stenhouse Rd	0.1	9.3
Tennent Rd	0.0	7.4

12.10 - UNSEALED ROADS SERVICE LEVELS

Att 4 - Resourcing Costs

Meeting Date: 21 July 2020

Attachment No: 4

Attachment 4

Resourcing costs

Resource	Capital Costs	Annual Operational Costs
Grader	$385,000	$210,000
Water Truck	$330,000	$135,000
Small Roller	$45,000	$20,000
Tag Trailer	$15,000	$5,000
Utility	$35,000	$20,000
Grader Op	$0	$65,000
Water Truck Driver	$0	$60,000
Roller Operator	$0	$60,000
Supervisor/Inspector	$0	$80,000
Operational O/Heads	$0	$85,000
Total	**$810,000**	**$740,000**

12.11 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM (LRCI) 2020-21 GRANT

File No: GS15.2.4

Attachments:
1. LRCI Livingstone - Letter of Offer⇩
2. LRCI Program - Work Schedule - Project Nomination⇩
3. LRCI Program Grant Agreement⇩

Responsible Officer: Scott Casey - Executive Director Infrastructure

Author: Jeff Carter - Manager Construction and Maintenance

SUMMARY

This report discusses the Federal Government's recent offer to Livingstone Shire Council for funding to the value of $906,477 (excluding GST) under the Local Roads and Community Infrastructure Program (LRCI).

OFFICER'S RECOMMENDATION

THAT Council resolve to:

1 accept the funding offer of $906,477 (ex GST) under the Local Roads and Community Infrastructure Program and authorise the Chief Executive Officer to execute and return the Grant Agreement by 31 July 2020; and

2 Endorse the funding to be allocated as follows;
- $500,000 to Etna Creek Road pavement rehabilitation; and
- $406,477 for Yeppoon Lagoon improvements including the provision of arbours, BBQ's, seating and shade structures.

BACKGROUND

On 3 July 2020, Council received notification from the federal government that it had been allocated a grant of $906,477 (ex GST) under the Local Roads and Community Infrastructure Program (LRCI). Refer to the attached Letter of Offer.

COMMENTARY

The LRCI Program aims to assist a community-led recovery from COVID-19 by supporting local jobs, firms and procurement. Program guidelines were included with the letter of offer and are attached.

The funding grant requires the monies to be spent by 30 June 2021. Eligible projects include local road projects that involve the construction or maintenance of roads managed by local governments, and community infrastructure projects that involve the construction, maintenance and/or improvements to council-owned assets (including natural assets) that are generally accessible to the public. As the intent of the program is to stimulate economic activity, projects must not be those already nominated in Council's 2020/21 budget.

To give Council the best chance to expend the entire $906,477 by 30 June 2021 it is recommended that $500,000 worth of pavement rehabilitation works on Etna Creek Road be bought forward from 2021/22. The current Forward Works Program (FWP) is showing Council funding of $600,000 in 2021/22 for this project. This project requires minimal design and can be put out to contract along with other 2020/21 pavement rehabilitation projects already nominated for the 2020/21 budget.

In addition to Etna Creek Road works, it is proposed that two (2) projects at the Yeppoon Lagoon facility be bought forward from 2021/22 and 2022/23. The 2021/22 project is estimate to be valued at $210,000 and involves improvements to the arbour, BBQ's and seating, whilst the 2022/23 project is valued at $200,000 and provides Nodal Shade

Structures to the facility. Both of these projects will be contracted out and managed by the recently appointed Temporary Project Manager employed by Construction & Maintenance.

The effect of this proposal is to ensure the $906,477 grant is fully spent in 2020/21 freeing up Council funds in 2021/22 and 2022/23 for either budget saving or acceleration of other projects currently nominated for future years in the FWP. Alternatively, completely new projects could be added to these future years.

PREVIOUS DECISIONS

The Local Roads and Community Infrastructure Program funding offer has not previously been the subject of any Council resolution.

ACCESS AND INCLUSION

There are no foreseen access and inclusion implications associated with accepting the funding offer.

ENGAGEMENT AND CONSULTATION

Officers have not undertaken any external engagement or consultation in relation to accepting the funding offer. The funding offer and recommended project nomination has been discussed at an Executive Leadership Team meeting on 9 July 2020.

HUMAN RIGHTS IMPLICATIONS

Section 4(b) of the *Human Rights Act 2019* requires public entities such as Council '*to act and make decisions in a way compatible with human rights*'.

There are no human rights implications associated with accepting the funding offer.

BUDGET IMPLICATIONS

The funding grant offer of $906,477 to be provided in 2020/21 is not subject to any complementary Council funding.

LEGISLATIVE CONTEXT

The consideration of the Local Roads and Community Infrastructure Program funding offer is not impacted by any specific legislation.

LEGAL IMPLICATIONS

There are no legal implications associated with consideration of the Local Roads and Community Infrastructure Program funding offer.

STAFFING IMPLICATIONS

The delivery of the projects funded by the Local Roads and Community Infrastructure Program funding offer will be accommodated within existing staff resources, augmented with appropriate contracts (for example, civic contractors and builders).

RISK ASSESSMENT

Apart from choosing appropriate projects that are acceptable to the requirements of the grant agreement, the primary risk to Council is choosing projects that can be designed and constructed to meet the funding deadline of 30 June 2021. This is particularly important considering Council resources are already looking stretched to deliver the currently proposed 2020/21 capital works budget.

CORPORATE PLAN REFERENCE

Leading Livingstone

Community Plan Goal 4.3 - Engagement with the community as advisors and partners

4.3.2 Commit to open and accountable governance to ensure community confidence and trust in Council and its democratic values.

CONCLUSION

Livingstone Shire Council has received a grant of $906,477 (ex GST) under the Federal Government's Local Roads and Community Program (LRCI). To accept this offer, the Grant Agreement must be executed and returned by 31 July 2020.

The rehabilitation of Etna Creek Road project, currently in the FWP 2021/22 and the Yeppoon Lagoon improvement projects currently listed in the FWP for 2021/22 & 2022/23, are recommended as suitable projects to be brought forward to the 2020/21 capital program for the funding to be allocated to.

12.11 - LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM (LRCI) 2020-21 GRANT

LRCI Livingstone - Letter of Offer

Meeting Date: 21 July 2020

Attachment No: 1

THE HON MICHAEL MCCORMACK MP
Deputy Prime Minister
Minister for Infrastructure, Transport and Regional Development

THE HON MARK COULTON MP
Minister for Regional Health, Regional Communications and Local Government

Ref: MS20-000934

Cr Andy Ireland
Livingstone Shire Council
PO Box 2292
YEPPOON QLD 4703

Dear Mayor

Letter of Offer – Local Roads and Community Infrastructure Program

We are writing to offer you, Livingstone Shire Council ABN 95 399 253 048, an Australian Government Grant under the Local Roads and Community Infrastructure (LRCI) Program.

The offer is for a grant of $906,477 total, excluding GST, (the 'Grant') to undertake the Grant Activity as set out in the attached Grant Agreement.

The LRCI Program aims to assist a community-led recovery from COVID-19 by supporting local jobs, firms, and procurement. It is expected councils, where possible, will use local businesses and workforces to deliver projects under the LRCI Program to ensure stimulus funding flows into local communities. Program guidelines are included with this letter and can also be accessed through the Department's website at www.investment.infrastructure.gov.au/lrci.

To accept this offer in relation to the Grant, please sign the attached Grant Agreement and send or email a scanned copy to IIP@infrastructure.gov.au by 31 July 2020, otherwise this offer will lapse. A legally binding agreement will be created once the Grant Agreement has also been signed by the Commonwealth, represented by the Department of Infrastructure, Transport, Regional Development and Communications ABN 86 267 354 017.

In agreeing to and signing the Grant Agreement, you confirm that you have read and understood the Program Guidelines and Grant Agreement.

Yours sincerely

Michael McCormack

MICHAEL MCCORMACK

MARK COULTON

Enc

The Hon Michael McCormack MP
Parliament House Canberra | (02) 6277 7520 | minister.mccormack@infrastructure.gov.au
Suite 2, 11-15 Fitzmaurice Street, Wagga Wagga NSW 2650 | michael.mccormack.mp@aph.gov.au

12.11 - LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM (LRCI) 2020-21 GRANT

LRCI Program - Work Schedule - Project Nomination

Meeting Date: 21 July 2020

Attachment No: 2

Australian Government
Department of Infrastructure, Transport, Regional Development and Communications

Local Roads and Community Infrastructure Program – Work Schedule Template - Project nomination

Funding Recipients are required to nominate project(s) they plan to undertake with LRCI Program funding by providing information to the Department of Infrastructure, Transport, Regional Development and Communications ('Department') via emailing lrp@infrastructure.gov.au.

A **separate** Project Nomination Form must be completed for each project or group of small projects that an Eligible Funding Recipient wishes to undertake.

Project type:	☐ Normal (>$10,000) ☐ Small (<$10,000)
Work category:	Road Infrastructure ☐ General maintenance ☐ Construction of a new road ☐ Sheeting/re-sheeting ☐ Reconstruction ☐ Rehabilitation ☐ Widening ☐ Sealing ☐ Resealing ☐ Bridge works ☐ Tunnel works ☐ Drainage ☐ Traffic improvement ☐ Street lighting equipment ☐ Other, please specify: Community Infrastructure ☐ Closed Circuit TV (CCTV) ☐ Bicycle and Walking Paths ☐ Painting/Improvements to community facilities ☐ Repairs/Replacement of fencing ☐ Improved Accessibility of Community Facilities and Areas ☐ Landscaping Improvements ☐ Picnic Shelters or Barbeque Facilities at Community Parks

	☐ Playgrounds and Skateparks (including all ability playgrounds) ☐ Toilet blocks ☐ Replacement of light bulbs in street lights ☐ Noise and Vibration Mitigation Measures ☐ Off-road Car Parks (such as those at sporting grounds or parks) ☐ Other, please specify:
Work Location (including coordinates):	
Description of project and work proposed:	
Problem being addressed:	
Date construction will commence (MM/YY):	
Date construction will be completed (MM/YY):	
Total Project Cost:	
Fully Funded by LRCI Program:	☐ Yes ☐ No
Details of council or other contribution:	
LRCI Program funding required:	
Project land or asset owner:	☐ Council ☐ State/territory ☐ Crown ☐ Commonwealth Do you have have the permission of the land/ asset owner to undertake the proposed project? How was permission obtained?

	☐ Yes ☐ No
Primary project goal:	☐ Improved Road Safety ☐ Regional Economic Development ☐ Improved Access for Heavy Vehicles ☐ Promotion of Tourism ☐ Improvement to School Bus Routes ☐ Access to Remote Communities ☐ Access to Intermodal Facilities ☐ Traffic Management ☐ Improved Recreational Opportunities ☐ Amenity of Nearby Residents ☐ Equity of Access ☐ Other, please specify:
Estimated number of FTE jobs (employees and independent contractors) generated over the construction period:	
Details of the use of any recycled materials intended to be used in the project:	
Specific outputs/project activities being undertaken: (e.g. Xkm of road resealed/Repair of 400 metres of fencing/Add ten waste and recycling bins to Council's local park/ Building of swing set for children's play/Painting of a community hall)	
Details of any real, apparent, or potential conflicts of interest relating to the proposed project, and how you propose to manage them, or to the best of their knowledge, that there are no conflicts of interest.	

3

Declaration

I declare that:

- I have read, understood and agree to abide by the Program Guidelines on the Department's website at www.investment.infrastructure.gov.au/lrci as in force at the time of submission
- I have read, understood and agree to the Grant Agreement
- the information I have submitted in this form is, to the best of my knowledge, true, accurate and complete. I also understand that giving false or misleading information is a serious offence under the *Criminal Code 1995* (Cth)
- the project is an eligible grant activity
- the project is additional to any existing work plans
- the project will be physically complete by 30 June 2021 unless otherwise agreed by the Department
- any conflict of interests identified in this form are true to best of knowledge
- that the Eligible Funding Recipient and its subcontractors and independent contractors will comply with all applicable laws
- I understand that the Local Roads and Community Infrastructure Program is an Australian Government program and that the Department will use the information provided in accordance with the following:
    - Australian Government Public Data Policy Statement
    - Commonwealth Grants Rules and Guidelines
    - Applicable Australian laws.
- I am authorised to complete this form and to sign and submit this declaration on behalf of the Eligible Funding Recipient.

☐ Yes

☐ No

Your full name:	
Email address:	
Date:	

Project Work Categories

Work Category	Examples of Works
General Maintenance	Pothole repairs, vegetation clearing, minor crack sealing and grading (unless new gravel is being added) are all considered to be general maintenance. Individual projects of this kind are generally less than $10,000 and multiple projects of this kind are often grouped as a single project.
Constructing a new road	Construction of a road where no road existed on that alignment before.
Reconstruction	Rebuilding a road that already exists (can include upgrading)
Rehabilitation	Work to return a road to its original standard
Widening	Work to make the surface or pavement of a road wider
Sheeting / Re-sheeting	Where additional gravel etc. is added on top of an existing road
Sealing	Putting a seal on an unsealed road.
Resealing	Second or subsequent sealing of roads
Bridge works	Any work involving bridges or culverts
Tunnel works	A tunnel to enable the building an underground road
Drainage	Culverts, kerb and guttering and related activities where the purpose of the works is to improve drainage only.
Traffic improvement	Works involving traffic calming devices, traffic lights, pedestrian islands, lighting, warning signs and roundabouts
Street lighting equipment	Works related to vehicle traffic and pedestrian lighting
Closed Circuit TV (CCTV)	Works associated with installing a fixed mobile CCTV system
Bicycle and Walking Paths	Works involving cycling and pedestrian infrastructure
Painting/Improvements to community facilities	Community facilities include community centres, community halls, childcare centres, educational establishment, club houses, and major sport, recreation and entertainment facilities
Repairs/Replacement of fencing	Works relating to building a new fence or repairs/replacement of existing fences
Improved Accessibility of Community Facilities and Areas	Works could include pedestrian bridges, ramps, accessible public toilets, and designated car parking for individuals with a disability
Landscaping Improvements	Works could include tree planting to increase shade, creation of green spaces, and beautification of roundabouts
Picnic Shelters or Barbeque Facilities at Community Parks	Self-explanatory
Playgrounds and Skateparks (including all ability playgrounds)	Self-explanatory
Noise and Vibration Mitigation Measures	Works related to reducing and mitigating noise and vibrations, such as quieter pavement surfaces and noise barriers
Off-road Car Parks	Such as off-road car parks at sporting grounds or parks
Other	Works that do not fall into the above categories

Main Project Goal Categories

Benefit Category	Examples
Road Safety	Where the goal is primarily to address road safety issues
Regional Economic Development	Where the goal is primarily to provide an economic benefit to the local community
Asset Maintenance	Where the goal is primarily to achieve to preserve the viability of the road
Improved access for heavy vehicles	Where the goal is primarily to improve access to heavy vehicles
Promotion of tourism	Where the goal is primarily to improve tourism within the local community
Improvements to school bus routes	Where the goal is primarily to improve the safety etc. of rural school bus routes
Access to remote communities	Where the goal is primarily to improve access to remote communities
Access to intermodal facilities	Where the goal is primarily to provide access to intermodal facilities e.g. the movement of grain etc. through various transport hubs
Traffic management	Where the goal is to primarily improve traffic management, pedestrian access etc
Improved recreational opportunities	Where the goal is primarily to improve recreational opportunities within the local community
Amenity of nearby residents	Where the goal is primarily to improve access for residents to their property, shopping facilities etc
Equity of Access	Where the goal is primarily to improve access for all within the local community
Other	Benefits that do not fall into the above categories

Calculation of estimated number of full-time equivalent (FTE) jobs
A full-time employee is defined as working 75 hours per fortnight.

In calculating the estimated number of FTE jobs during the construction period, Eligible Funding Recipients will need to convert part-time employees to full-time equivalent.

For example:
Five workers will be working on a project.

Three of these workers will be employed full-time, working 75 hours per fortnight.

Two workers will be employed part-time, working 20 hours per fortnight.
To determined FTE of part-time workers: 2*(20/75)=0.53 FTE

So total FTE = 3 (full time workers) + 0.53 FTE
= 3.53

12.11 - LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM (LRCI) 2020-21 GRANT

LRCI Program Grant Agreement

Meeting Date: 21 July 2020

Attachment No: 3

Local Roads and Community Infrastructure Grant Agreement

between the Commonwealth represented by

Department of Infrastructure, Transport, Regional Development and Communications

And

The Grantee

Contents

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Grant Agreement

Once completed and executed by the Parties, this document, together with the Letter of Offer that accompanied this document, the Commonwealth Standard Grant Conditions (Schedule 1), and Schedule 2, forms an Agreement between the Commonwealth and the Grantee.

Parties to this Agreement

The Grantee is the entity identified in the Letter of Offer.

The Commonwealth

The Commonwealth of Australia represented by the
Department of Infrastructure, Transport, Regional Development and Communications
of 111 Alinga Street, Canberra, Australian Capital Territory

ABN 86 267 354 017

Background

The Commonwealth has agreed to enter this Agreement under which the Commonwealth will provide the Grantee with a Grant for the purpose of assisting the Grantee to undertake the associated Activity.

The Grantee agrees to use the Grant and undertake the Activity in accordance with this Agreement.

Scope of this Agreement

This Agreement comprises:

(a) this document;

(b) the Supplementary Terms (if any);

(c) the Standard Grant Conditions (Schedule 1);

(d) the Grant Details;

(e) the Letter of Offer;

(f) any other document referenced or incorporated in the Grant Details.

If there is any ambiguity or inconsistency between the documents comprising this Agreement in relation to the Grant, the document appearing higher in the list will have precedence to the extent of the ambiguity or inconsistency.

This Agreement represents the Parties' entire agreement in relation to the Grant provided under it and the relevant Activity and supersedes all prior representations, communications, agreements, statements and understandings, whether oral or in writing.

Certain information contained in or provided under this Agreement may be used for public reporting purposes.

Grant Details

A. Purpose of the Grant

The Grant is being provided as part of the Local Roads and Community Infrastructure Program (LRCI Program).

The objective of the LRCI Program is to stimulate additional infrastructure construction activity in local communities across Australia to assist communities to manage the economic impacts of COVID-19.

The intended outcomes of the LRCI Program are to:

- provide stimulus to protect and create local short-term employment opportunities through funded projects following the impacts of COVID-19; and
- deliver benefits to communities, such as improved road safety, accessibility and visual amenity.

The LRCI Program is administered by the Department of Infrastructure, Transport, Regional Development and Communications, referred to as 'the Department' throughout this agreement.

B. Activity

1 The Grantee is required to use the Grant funds to undertake the Eligible Projects set out in the approved Work Schedule.

2 Work Schedules

2.1 The Grantee must submit a draft Work Schedule in the manner and form notified by the Commonwealth, and in accordance with the requirements in this Agreement including Schedule 2.

2.2 The draft Work Schedule must contain the following information in relation to each of the nominated projects the Grantee proposes to undertake using the Grant:

2.2.1 project description, including details of how the project meets the Project Eligibility Requirements detailed in 5;

2.2.2 proposed timeframes for the project, including construction commencement date, construction duration and estimated construction completion date;

2.2.3 detail any Conflicts of Interest and management actions to manage these conflicts (see 7 below);

2.2.4 the amount of Grant funding required, and details of any other contributions to the total costs of the project, along with details of all proposed expenditure including confirmation that none of the proposed expenditure is Ineligible Expenditure;

2.2.5 maps in accordance with the mapping requirements notified by the Commonwealth on the Department's website;

2.2.6 expected number of jobs supported by the project over the construction period;

2.2.6.1 If some of the jobs supported by a project are new jobs/redistribution of personnel in the Grantee's workforces, labour costs for work undertaken must be derived from timesheets or via an equally acceptable method. Management time included in the expected number of jobs supported by a project must not include Ineligible Expenditures or costs associated with Ineligible Projects. Ineligible Projects and Ineligible Expenditures are set out at 6.

2.3 The total amount of Grant funding sought under the draft Work Schedule cannot exceed the amount of the Grant specified in the Letter of Offer.

3 The Commonwealth will review the draft Work Schedule following the process detailed in the Local Roads and Community Infrastructure Program Guidelines (as in force at the time the decision to approve the Work Schedule is made).

3.1 The Grantee will be advised in writing if its Work Schedule is approved.

3.2 The Commonwealth's approval of the draft Work Schedule may be subject to conditions, including:

3.2.1 the removal of some of the nominated projects where the Commonwealth does not consider they are Eligible Projects or otherwise meet the requirements of this Grant Agreement or the objectives of the LRCI Program – in which case the Grantee may submit an updated Work Schedule that includes additional nominated projects for approval at any time; or

3.2.2 the Grantee agreeing to amendments to this Grant Agreement required by the Commonwealth to implement any relevant government policy or that the Commonwealth otherwise considers necessary due to the value, nature, scope or location of the Activity or any nominated project.

3.3 The Commonwealth's decision regarding the approval of the draft Work Schedule and/or any conditions is at its absolute discretion and is final. Once approved, the Work Schedule forms part of this Grant Agreement. The approval of the Work Schedule is a condition for release of the First Instalment of Grant money.

4 A Grantee can only spend Grant money on Eligible Projects detailed in an Approved Work Schedule.

5 Project Eligibility Requirements

5.1 An Eligible Project is a project that meets the requirements of 5.2, 5.3, and 5.4; and; the requirements of 5.5 and/or 5.6;

5.2 An Eligible Project must be additional to the Grantee's existing work program for 2020-21.

5.2.1 A project brought forward from a post 2020-21 work plan is additional.

5.2.2 A project for which the Grantee has substituted Grant money for their own funding or other sources of funding is not additional. The purpose of the LRCI Program funding is to enable Grantees to undertake projects that are additional to what they had planned to undertake using their own funds to stimulate local economies and employment opportunities.

5.3 A project must deliver benefits to the community.

5.4 Construction on the project must be completed by 30 June 2021, unless otherwise agreed by the Commonwealth due to exceptional circumstances.

5.5 Eligible local road projects are projects that involve the construction or maintenance of roads managed by local governments. Local governments are encouraged to consider how works can support improved road safety outcomes. This could include projects involving any of the following associated with a road:

5.5.1 traffic signs;

5.5.2 traffic control equipment;

5.5.3 street lighting equipment;

5.5.4 a bridge or tunnel;

5.5.5 a facility off the road used by heavy vehicles in connection with travel on the road (for example, a rest area or weigh station);

5.5.6 facilities off the road that support the visitor economy;

5.5.7 road and sidewalk maintenance, where additional to normal capital works schedules.

5.6 Eligible community infrastructure projects are projects that involve the construction, maintenance and/or improvements to council-owned assets (including natural assets) that are generally accessible to the public.

Projects that involve the construction, maintenance and/or improvements to state/territory and crown owned land/assets and Commonwealth owned land/assets, can also be Eligible Projects where the Council can confirm that they have the authority of the land or asset owner to undertake the project at the nominated site(s) and the sites are accessible to the public (including natural assets).

5.6.1 These projects must deliver benefits to the community, such as improved accessibility, visual amenity, and/or safety. Examples of eligible works include:

5.6.1.1 Closed Circuit TV (CCTV);

5.6.1.2 bicycle and walking paths;

5.6.1.3 painting or improvements to community facilities;

5.6.1.4 repairing and replacing fencing;

5.6.1.5 improved accessibility of community facilities and areas;

5.6.1.6 landscaping improvements, such as tree planting and beautification of roundabouts;

5.6.1.7 picnic shelters or barbeque facilities at community parks;

5.6.1.8 playgrounds and skate parks (including all ability playgrounds);

5.6.1.9 noise and vibration mitigation measures; and

5.6.1.10 off-road car parks (such as those at sporting grounds or parks).

5.7 If Grant funds will be used for fifty per cent or less of the total cost of a project, which meets the below requirements:

5.7.1 Grant funds allocated to the project will be used to cover the cost of construction activity to 30 June 2021;

5.7.2 all other Eligible Project requirements (except 5.4) are met;

5.7.3 the Project will complete construction by 30 June 2022; and

5.7.4 The Commonwealth was made aware that the project was intended to meet the requirements of this section.

The part of the project paid for by the Commonwealth may be approved as an Eligible Project.

6 Ineligible Projects/Ineligible Expenditure

6.1 Grant money cannot be used for Ineligible Projects or Ineligible Expenditure. Ineligible Projects and Ineligible Expenditure are the Grantee's business as usual activities and costs, or any other activities and costs not associated with Eligible Projects, including those set out at 6.2.

6.2 The following is a non-exhaustive list of examples of Ineligible Projects or Ineligible Expenditures:

6.2.1 costs incurred in the preparation of a draft Work Schedule or related documentation;

6.2.2 general administrative overheads and staff salaries not connected with Eligible Projects;

6.2.3 subsidy of general ongoing administration of an organisation such as electricity, phone and rent;

6.2.4 projects that receive Australian, state or territory government funding for the same purpose (unless otherwise agreed by the Commonwealth);

6.2.5 commencement ceremony, opening ceremony or any other event associated with Eligible Projects;

6.2.6 transport planning studies;

6.2.7 road rehabilitation studies (if not part of an Eligible Project);

6.2.8 community/public art;

6.2.9 road building plant or other capital equipment especially moveable equipment (e.g. graders);

6.2.10 training (if not part of an Eligible Project);

6.2.11 public liability insurance;

6.2.12 fringe benefits tax;

6.2.13 GST payable component of a supply;

6.2.14 finance leases on equipment;

6.2.15 depreciation, except for depreciation of plant and equipment directly attributable to a grant funded eligible project;

6.2.16 stand-alone design and preliminary works;

6.2.17 operating lease charges where the rental expense cannot be directly linked to the grant project (e.g. a grader may be hired for a period for a variety of tasks, only charges that specifically relate to the Eligible Project can be charged against the grant funds);

6.2.18 overseas travel; and

6.2.19 the covering of retrospective costs.

6.3 The Commonwealth may determine further costs to be Ineligible Expenditures and notify the Grantee of these expenditures.

7 Conflicts of Interest

7.1 The Grantee must disclose if any of their personnel:

7.1.1 has a relationship with, or interest in, an organisation, which is likely to interfere with or restrict the Grantee from carrying out the Activities and/or implementing the Work Schedule fairly and independently; or

7.1.2 has a relationship with, or interest in, an organisation which may be awarded work in relation to a nominated project or is otherwise to be involved in the implementation of the Work Schedule.

7.2 The Grantee must include in the Work Schedule:

7.2.1 any details of any real, apparent, or potential conflicts of interest (as detailed in 7.1) that may arise in relation to the Grantee's nominated projects, or the program;

7.2.2 details of how the Grantee proposes to manage these or any other conflict of interest that may arise; or

7.2.3 that to the best of their knowledge, there are no conflicts of interest.

7.3 The Grantee must include in the Work Schedule details of the arrangements it will implement to effectively manage conflicts of interest in relation to the conduct of projects. If a Grantee later identifies an actual, apparent, or perceived conflict of interest during the conduct of an Eligible Project, they must inform the Commonwealth Representative of the conflict of Interest in writing immediately; and detail how they intend to manage it.

8 Media Releases

8.1 If the Grantee proposes to issue any media release relating to an Eligible Project, it must:

8.1.1 at least two business days prior to its proposed release, unless otherwise agreed by the Commonwealth, provide a copy of the proposed media release to the Commonwealth and obtain the Commonwealth's agreement to the media release; and

8.1.2 provide the relevant local Federal Member of Parliament with the opportunity to participate in the media release.

8.2 Within seven calendar days of receipt of an instalment, the Grantee must provide via email to the relevant local Federal Member of Parliament (with a copy provided to the Commonwealth) a summary of all Eligible Projects, commencing, in progress, and completing in a Federal Electorate and the funds claimed against those Eligible Projects under this Grant Agreement.

9 Eligible Project Events

9.1 If the Grantee proposes to hold a works commencement ceremony, opening ceremony or any other event in relation to the commencement/opening/reopening of an Eligible Project, they must inform the Commonwealth and the relevant local Federal Member of Parliament of the proposed ceremony or event:

9.1.1 at least two weeks before the proposed ceremony or event is to be held; and

9.1.2 provide details of the proposed ceremony or event, including proposed invitees and order of proceedings.

10 Signage

10.1 The Grantee must erect a sign for each Eligible Project over $10,000, at the time work on the Eligible Project commences.

10.2 The sign must be erected in accordance with the Signage Guidelines available on the Department's website.

11 Changes to Grantees and Eligible Projects

11.1 Grantees must notify the Commonwealth of significant changes that are likely to affect an Eligible Project or their participation in the LRCI Program. This includes any key changes to the Grantee's organisation, particularly if it affects their ability to complete an Eligible Project, carry on their business and pay debts due.

11.2 A Grantee's Representative is the Formal Contact the Grantee uses for the Roads to Recovery program unless otherwise agreed by the Commonwealth. A Grantee must inform the Commonwealth of any changes to their:

11.2.1 name;

11.2.2 addresses;

11.2.3 Grantee's Representative details; or

11.2.4 bank account details.

11.3 Any changes to a Grantee's Representative identified at 11.2 must follow the process notified by the Commonwealth.

C. Duration of the Grant

Activity start date	Activity Completion Date
The Activity starts on 1 July 2020	and ends on 31 December 2021

12 Activity Timeframe

12.1 Construction activity on Eligible Projects must be undertaken between 1 July 2020 and 30 June 2021, other costs associated with Eligible Projects may continue to 31 December 2021.

12.2 The Agreement ends on 30 June 2022 which is the **Agreement End Date**.

D. Payment of the Grant

13 The total amount of the Grant is the Nominal Funding Allocation approved in relation to the Grantee contained in the Letter of Offer.

13.1 A Grantee's bank account for the LRCI program is the bank account the Grantee uses for the Roads to Recovery Program. A change to a bank account must follow the process notified by the Commonwealth.

14 Grant Instalments

14.1 Grant Instalments will be paid in accordance with the instalments set out in Table 1 below, subject to:

14.1.1 any necessary amendments being made to the *Financial Framework (Supplementary Powers) Regulations 1997* to authorise expenditure being made under the LSCI program;

14.1.2 receipt of required Reports by the Commonwealth;

14.1.3 the Commonwealth's decision on Reports and information provided therein;

14.1.4 the required information contained in Work Schedules;

14.1.5 the Commonwealth's consideration of other relevant information;

14.1.6 compliance by the Grantee with its obligations under this Agreement; and

14.1.7 any further requirements in the Local Roads and Community Infrastructure Program Guidelines (as in force at the time the decision to make a payment is made) being met.

15 Payments will be paid in accordance with Table 1: Grant Payments

Table 1: Grant Payments

Payment milestone	Grant payment date	Amount
First Instalment: Work Schedule approval payment	Within four weeks of the Work Schedule being approved.	The first payment will be equal to 50 per cent of a Grantee's Nominal Funding Allocation.
Second Instalment: Top up - mid program progress payment	Within four weeks of the Secretary of the Commonwealth or their Delegate's decision on the following: 1) an updated Work Schedule; and 2) the second Quarterly Report submitted between 1– 31 January 2021.	The Second Instalment will be equal to the Grantee's: • actual expenditure up until 31 December 2020; and • projected expenditure to 31 March 2021 on Eligible Projects in an Approved Work Schedule **less:** • the First Instalment; and • 10 per cent of the Nominal Funding Allocation. If, following the method of calculation above, the Grantee's second instalment would be less than zero, the Grantee will not receive any money in their second instalment.
Second Instalment: Early Access	If all grant money has been expended in advance of 1 January 2021. Within four weeks of the Secretary of the Commonwealth's or their Delegate's decision on the following: 1) an updated Work Schedule; and 2) an Ad hoc report.	The Second Instalment will be equal to the Grantee's: • actual expenditure up until 31 December 2020; and • projected expenditure to 31 March 2021 on Eligible Projects in an Approved Work Schedule **less:** • the First Instalment; and • 10 per cent of the Nominal Funding Allocation. If, following the method of calculation above, the Grantee's second instalment would be less than zero, the Grantee will not receive any money in their second instalment.

Third Instalment: Final payment	Within four weeks of the Secretary of the Commonwealth or their Delegate's decision being made to release the final instalment upon receipt of the Annual Report.	The Third Instalment will be the lesser of: • the residual amount of a Grantee's Nominal Funding Allocation; or • total eligible expenditure under the program **less** instalments paid to date.

E. Reporting

16 The Grantee agrees to update Work Schedules in accordance with;

16.1 the Local Roads and Community Infrastructure Program Guidelines as in force from time to time; and

16.2 any other requirements notified by the Commonwealth.

16.3 At a minimum, a Grantee must update a Work Schedule in accordance with any requirements notified by the Commonwealth, immediately prior to submitting the second Quarterly Report or immediately before submission of an Ad hoc report for Early Access to the Second Instalment.

17 The Grantee agrees to create the following reports in the manner and form specified by the Commonwealth and provide the reports to the Commonwealth representative:

17.1 Quarterly Reports;

17.2 Annual Reports;

17.3 Ad hoc Reports (if required).

17.4 The Grantee must provide Reports in accordance with the timeframes at **Table 2: Reports** unless 17.5 applies.

17.5 If the Grantee has expended all Grant funds and/or returned any Grant funds additional to the requirements of the Activity, after providing the Quarterly Report for the quarter in which this occurs, the Grantee will not be required to provide any further Quarterly Reports, but will be required to provide the Annual Report.

Table 2: Reports		
Lodgement period for Quarterly Reports	**Quarter: Actual expenditure period**	**Quarterly Report**
1–31 October 2020	1 July to 30 September 2020	Mid payment update of Work schedule. Actual expenditure and eligible project updates for the period commencing on 1 July 2020 and ending on the last day of the quarter to which the Quarterly Report relates. Projected Expenditure for the next quarter.
1–31 January 2021	1 October to 31 December 2020	Actual expenditure and eligible project updates for the period commencing on 1 July 2020 and ending on the last day of the quarter to which the Quarterly Report relates. Projected Expenditure for the next quarter.
1–30 April 2021	1 January to 31 March 2021	Actual expenditure and eligible project updates for the period commencing on 1 July 2020 and ending on the last day of the quarter to which the Quarterly Report relates. Projected Expenditure for the next quarter.
Annual Report must be provided by 14 August 2021	1 July 2020 to 30 June 2021	Annual Report Actual expenditure and eligible project updates from 1 July 2020/Commencement of program to 30 June 2021.

1–31 October 2021	1 July 2021 – 30 September 2021 (if required)	Actual expenditure for the period commencing on 1 July 2020 and ending on the last day of the quarter to which the Quarterly Report relates. Projected Expenditure for the next quarter.
1–31 January 2022	1 October 2021 to 31 December 2021 (if required)	Actual expenditure for the period commencing on 1 July 2020 and ending on the last day of the quarter to which the Quarterly Report relates. Projected Expenditure for the next quarter.

18 Quarterly Reports

18.1 Quarterly Reports must be in the manner and form notified by the Commonwealth.

18.2 A Quarterly Report must include the following information:

18.2.1 the amount of Grant funding spent (actual expenditure) for the period commencing on 1 July 2020 and ending on the last day of the quarter to which the Quarterly Report relates;

18.2.2 the amount of Grant funding (proposed expenditure) which the Grantee intends to spend on Eligible Projects in the quarter following the report;

18.2.3 details of progress towards completion of Eligible Projects;

18.2.4 estimated and/or confirmed jobs supported by the Grant funding; and

18.2.5 such other information notified by the Commonwealth from time to time.

18.3 The figures in the Quarterly Reports should be prepared on an accrual basis.

19 Annual Reports

19.1 Annual Reports must be in the manner and form notified by the Commonwealth.

19.2 Annual Reports must include the following information:

19.2.1 Total amount of Grant funding made available and subsequently received over the financial year;

19.2.2 Total amount of Grant funding spent on Eligible Projects;

19.2.3 Total amount (if any) of Grant funding unspent and either returned or will be returned to the Commonwealth;

19.2.4 a written Financial Statement by the Chief Executive Officer or equivalent officer however named. The Financial Statement must be in the form specified by the Commonwealth and include:

19.2.4.1 the amount of Grant payment which remained unspent from the financial year;

19.2.4.2 the amount of Grant payments received by the Grantee in the financial year;

19.2.4.3 the amount of Grant payments available for expenditure by the Grantee on Eligible Projects in that year;

19.2.4.4 the amount spent by the Grantee during that year out of the Grant payments available for expenditure by the Grantee during that year;

19.2.4.5 the amount (if any) retained at the end of that year by the Grantee out of Grant payments available for expenditure by the Grantee during that year and which remained unspent at the end of that year;

Note: The figures in the Chief Executive Officer's financial statement should be calculated on an accrual basis.

19.2.5 a report in writing and signed by an appropriate auditor stating whether, in the auditor's opinion:

19.2.5.1 the Chief Executive Officer's financial statement is based on proper accounts and records;

19.2.5.2 the Chief Executive Officer's financial statement is in agreement with the accounts and records;

19.2.5.3 the expenditure referred to in subparagraph (d)(iv) has been on Eligible Projects under the LRCI Program; and

19.2.5.4 the amount certified by the Chief Executive Officer in the Chief Executive Officer's financial statement as the Grantee's own source expenditure is based on, and in agreement with, proper accounts and records.

19.2.6 Any further information notified by the Commonwealth.

20 Ad Hoc Reports

20.1 If the Grantee has spent all of their First Instalment in advance of 1 January 2021, the grantee can submit an Ad hoc report to access their Second Instalment of Grant funds early.

20.2 An Ad hoc report must be in the manner and form specified by the Commonwealth.

20.3 An Ad hoc report must contain the following information:

20.3.1 the amount of Grant funding spent from 1 July 2020 until the date specified in the Ad Hoc Report;

20.3.2 the amount of grant funding which the Grantee intends to spend on Eligible Projects following the report until 31 March 2021;

20.3.3 details of progress towards completion of Eligible Projects; including any evidence required per the Local Roads and Community Infrastructure Program Guidelines;

20.3.4 estimated and/or confirmed jobs supported by Grant funding; and

20.3.5 such other information notified by the Commonwealth from time to time.

20.4 The submission of an Ad hoc report does not negate the requirement to submit Quarterly Reports or an Annual Report.

F. Party representatives and address for notices

Grantee's representative and address

The Grantee's Representative is the Grantee's Formal Contact under the Roads to Recovery program unless otherwise agreed by the Commonwealth.

Commonwealth representative and address

Name of representative	Daniel Caruso
Position	Assistant Secretary, COVID Recovery Infrastructure Investment Stimulus
Postal address	GPO Box 594, Canberra Australian Capital Territory 2601
Physical address	111 Alinga Street, Canberra, Australian Capital Territory
Business hours telephone	02 6274 6522
Email	Daniel.Caruso@infrastructure.gov.au

The Parties' representatives will be responsible for liaison and the day-to-day management of the Grant, as well as accepting and issuing any written notices in relation to the Grant.

G. Activity Material

N/A.

Supplementary Terms from Clause Bank

1. **Other Contributions**

N/A

2. **Activity budget**

N/A

3. **Intellectual property in Activity Material**

N/A

3A. Intellectual property – research

N/A

3B. Creative Commons licence

N/A

4. **Access/Monitoring/Inspection**

4.1. The Grantee agrees to give the Commonwealth, or any persons authorised in writing by the Commonwealth:

(a) access to premises where the Activity is being performed and/or where Material relating to the Activity is kept within the time period specified in a Commonwealth notice; and
(b) permission to inspect and take copies of any Material relevant to the Activity.

4.2. The Auditor-General and any Information Officer under the *Australian Information Commissioner Act 2010* (Cth) (including their delegates) are persons authorised for the purposes of clause CB4.1.

4.3. This clause CB4 does not detract from the statutory powers of the Auditor-General or an Information Officer (including their delegates).

5. **Equipment and Assets**

N/A

6. **Specified Personnel**

N/A

7. **Relevant qualifications, licences, permits, approvals or skills**

7.1. The Grantee agrees to ensure that personnel performing work in relation to the Activity: and

(a) are appropriately qualified to perform the tasks indicated;
(b) have obtained the required qualifications, licences, permits, approvals or skills before performing any part of the Activity and
(c) continue to maintain all relevant qualifications, licences, permits, approvals or skills for the duration of their involvement with the Activity.

8. **Vulnerable Persons**

N/A

9. **Child safety**

N/A

10. **Commonwealth Material, facilities and assistance**

N/A

11. **Jurisdiction**

N/A

12. **Grantee trustee of Trust**

N/A

13. **Fraud**

13.1. In this Agreement, Fraud means dishonestly obtaining a benefit, or causing a loss, by deception or other means, and includes alleged, attempted, suspected or detected fraud.

13.2. The Grantee must ensure its personnel and subcontractors do not engage in any Fraud in relation to the Activity.

13.3. If the Grantee becomes aware of:

(a) any Fraud in relation to the performance of the Activity; or

(b) any other Fraud that has had or may have an effect on the performance of the Activity;

then it must within 5 business days report the matter to the Commonwealth and all appropriate law enforcement and regulatory agencies.

13.4. The Grantee must, at its own cost, investigate any Fraud referred to in clause CB13.3 in accordance with the Australian Government Investigations Standards available at www.ag.gov.au.

13.5. The Commonwealth may, at its discretion, investigate any Fraud in relation to the Activity. The Grantee agrees to co-operate and provide all reasonable assistance at its own cost with any such investigation.

13.6. This clause survives the termination or expiry of the Agreement.

14. **Prohibited dealings**

N/A

15. **Anti-corruption**

15.1. In this Agreement:

Illegal or Corrupt Practice means directly or indirectly:
(a) making or causing to be made, any offer, gift, payment, consideration or benefit of any kind to any party, or
(b) receiving or seeking to receive, any offer, gift, payment, consideration or benefit of any kind from any party, as an inducement or reward in relation to the performance of the Activity, which would or could be construed as an illegal or corrupt practice.

15.2. The Grantee warrants that the Grantee, its officers, employees, contractors, agents and any other individual or entity involved in carrying out the Activity have not, engaged in an Illegal or Corrupt Practice.

15.3. The Grantee agrees not to, and to take all reasonable steps to ensure that its officers, employees, contractors, agents and any other individual or entity involved in carrying out the Activity do not:

(a) engage in an Illegal or Corrupt Practice; or
(b) engage in any practice that could constitute the offence of bribing a foreign public official contained in section 70.2 of the Criminal Code Act 1995 (Cth).

15.4. The Grantee agrees to inform the Commonwealth within five business days if the Grantee becomes aware of any activity as described in CB15.3 in relation to the performance of the Activity.

16. **Step-in rights**

N/A

17. **Grant Administrator**

N/A

18. **Management Adviser**

N/A

19. **Indemnities**

N/A

20. **Compliance with Legislation and policies**

20.1. In this Agreement: Legislation means a provision of a statute or subordinate legislation of the Commonwealth, or of a State, Territory or local authority

20.2. The Grantee agrees to comply with all Legislation applicable to its performance of this Agreement.

20.3. The Grantee agrees, in carrying out its obligations under this Agreement, to comply with any of the Commonwealth's policies as notified, referred or made available by the Commonwealth to the Grantee (including by reference to an internet site).

21. **Work health and safety**

21.1. The Grantee agrees to ensure that it complies at all times with all applicable work health and safety legislative and regulatory requirements and any additional work health and safety requirements set out in the Grant Details.

21.2. If requested by the Commonwealth, the Grantee agrees to provide copies of its work health and safety management plans and processes and such other details of the arrangements it has in place to meet the requirements referred to in clause ST21.1.

21.3. When using the Commonwealth's premises or facilities, the Grantee agrees to comply with all reasonable directions and procedures relating to work health and safety and security in effect at those premises or facilities, as notified by the

Commonwealth or as might reasonably be inferred from the use to which the premises or facilities are being put.

22. **Transition**

N/A

23. **Corporate governance**

N/A

23A. **Incorporation requirement**

N/A

24. **Counterparts**

N/A

25. **Employees subject to SACS Decision**

N/A

26. **Program interoperability with National Disability Insurance Scheme**

N/A

27. **Rollover of surplus and uncommitted funds**

N/A

28. **Secret and Sacred Indigenous Material**

N/A

Signature

Executed as an agreement:

Grantee

Full legal name of the Grantee <name of the grantee> <ABN of the grantee>	
Signatory Name	
Signature	
Date	
Witness Name	
Signature and date	

Commonwealth

Signed for and on behalf of the Commonwealth of Australia as represented by the Commonwealth of Infrastructure, Transport, Regional Development and Communications	
Name	
Position	
Date	
Signature	
Witness Name	
Signature and date	

Schedule 1: Commonwealth Standard Grant Conditions

1. Undertaking the Activity

1.1. The Grantee agrees to undertake the Activity for the purpose of the Grant in accordance with this Agreement.

1.2. The Grantee is fully responsible for the Activity and for ensuring the performance of all its obligations under this Agreement in accordance with all relevant laws. The Grantee will not be relieved of that responsibility because of:

(a) the grant or withholding of any approval or the exercise or non-exercise of any right by the Commonwealth; or

(b) any payment to, or withholding of any payment from, the Grantee under this Agreement.

2. **Payment of the Grant**

2.1. The Commonwealth agrees to pay the Grant to the Grantee in accordance with the Grant Details.

2.2. Notwithstanding any other provision of this Agreement, the Commonwealth may by notice withhold payment of any amount of the Grant and/or take any other action specified in the Supplementary Terms if it reasonably believes that:

(a) the Grantee has not complied with this Agreement;

(b) the Grantee is unlikely to be able to perform the Activity or manage the Grant in accordance with this Agreement; or

(c) there is a serious concern relating to the Grantee or this Agreement that requires investigation.

2.3. A notice under clause 2.2 will contain the reasons for any action taken under clause 2.2 and, where relevant, the steps the Grantee can take to address those reasons.

2.4. The Commonwealth will only be obliged to pay a withheld amount once the Grantee has addressed the reasons contained in a notice under clause 2.2 to the Commonwealth's reasonable satisfaction.

3. **Acknowledgements**

3.1. The Grantee agrees not to make any public announcement, including by social media, in connection with the awarding of the Grant without the Commonwealth's prior written approval.

3.2. The Grantee agrees to acknowledge the Commonwealth's support in all Material publications and promotional and advertising materials published in connection with this Agreement. The Commonwealth may notify the Grantee of the form of acknowledgement that the Grantee is to use.

3.3. The Grantee agrees not to use the Commonwealth Coat of Arms in connection with the Grant or the Activity without the Commonwealth's prior written approval.

4. **Notices**

4.1. Each Party agrees to promptly notify the other Party of anything reasonably likely to adversely affect the undertaking of the Activity, management of the Grant or its performance of any of its other requirements under this Agreement.

4.2. A notice given by a Party under this Agreement must be in writing and addressed to the other Party's representative as set out in the Grant Details or as most recently updated by notice given in accordance with this clause.

4.3. A notice is deemed to be effected:

(a) if delivered by hand - upon delivery to the relevant address;

(b) if sent by post - upon delivery to the relevant address; or

(c) if transmitted electronically - upon actual receipt by the addressee.

4.4. A notice received after 5.00 pm, or on a day that is a Saturday, Sunday or public holiday, in the place of receipt, is deemed to be effected on the next day that is not a Saturday, Sunday or public holiday in that place.

4.5. The Commonwealth may, by notice, advise the Grantee of changes to the Agreement that are minor or of an administrative nature, provided that any such changes do not increase the Grantee's obligations under this Agreement. Such changes, while legally binding, are not variations for the purpose of clause 8.

5. **Relationship between the Parties**

A Party is not by virtue of this Agreement the employee, agent or partner of the other Party and is not authorised to bind or represent the other Party.

6. **Subcontracting**

6.1. The Grantee is responsible for the performance of its obligations under this Agreement, including in relation to any tasks undertaken by subcontractors.

6.2. The Grantee agrees to make available to the Commonwealth the details of any of its subcontractors engaged to perform any tasks in relation to this Agreement upon request.

7. **Conflict of interest**

7.1. Other than those which have already been disclosed to the Commonwealth, the Grantee warrants that, to the best of its knowledge, at the date of this Agreement neither it nor its officers have any actual, perceived or potential conflicts of interest in relation the Activity.

7.2. If during the term of the Agreement, any actual, perceived or potential conflict arises or there is any material change to a previously disclosed conflict of interest, the Grantee agrees to:

(a) notify the Commonwealth promptly and make full disclosure of all relevant information relating to the conflict; and

(b) take any steps the Commonwealth reasonably requires to resolve or otherwise deal with that conflict.

8. **Variation, assignment and waiver**

8.1. This Agreement may be varied in writing only, signed by both Parties.

8.2. The Grantee cannot assign its obligations, and agrees not to assign its rights, under this Agreement without the Commonwealth's prior approval.

8.3. The Grantee agrees not to enter into negotiations with any other person for the purposes of entering into an arrangement that will require novation of, or involve any assignment of rights under, this Agreement without first consulting the Commonwealth.

8.4. A waiver by a Party of any of its rights under this Agreement is only effective if it is in a signed written notice to the other Party and then only to the extent specified in that notice.

9. Taxes, duties and government charges

9.1. The parties have entered into this Grant Agreement on the understanding that the Commonwealth and the Grantee are both government related entities, and that the amount of the Grant and anything else the Grantee receives from another entity in relation to any supply under this Agreement does not exceed the Grantee's cost of making that supply. On this basis, and in accordance with GSTR 2012/2 the parties rely on s.9-17 of the GST Act for no GST being imposed in connection with a supply made under this Agreement. Consequently, the actual and projected expenditure the Grantee reports to the Commonwealth must exclude the GST component on goods and services, and the payments the Commonwealth makes under this Agreement will not include GST.

9.2. The Grantee agrees to pay all taxes, duties and government charges imposed or levied in Australia or overseas in connection with the performance of this Agreement, except as provided by this Agreement.

9.3. If Goods and Services Tax (GST) is payable by a supplier on any supply made under this Agreement, the recipient of the supply will pay to the supplier an amount equal to the GST payable on the supply, in addition to and at the same time that the consideration for the supply is to be provided under this Agreement.

9.4. If at the commencement of the Agreement the Grantee is not registered for GST and during the term of the Agreement the Grantee becomes, or is required to become, registered for GST, the Grantee agrees to notify the Commonwealth in writing within 7 days of becoming registered for GST.

10. Spending the Grant

10.1. The Grantee agrees to spend the Grant for the purpose of performing the Activity and otherwise in accordance with this Agreement.

10.2. Within one month after the Activity Completion Date, the Grantee agrees to provide a statement signed by the Grantee in a form specified by the Commonwealth verifying the Grant was spent in accordance with this Agreement.

11. Repayment

11.1. If any amount of the Grant:

(a) has been spent other than in accordance with this Agreement; or

(b) is additional to the requirements of the Activity; then the Commonwealth may by written notice:

(c) require the Grantee to repay that amount to the Commonwealth;

(d) require the Grantee to deal with that amount as directed by the Commonwealth;

or

(e) deduct the amount from subsequent payments of the Grant or amounts payable under another agreement between the Grantee and the Commonwealth.

11.2. If the Commonwealth issues a notice under this Agreement requiring the Grantee to repay a Grant amount:

(a) the Grantee must do so within the time period specified in the notice;

(b) the Grantee must pay interest on any part of the amount that is outstanding at the end of the time period specified in the notice until the outstanding amount is repaid in full; and

(c) the Commonwealth may recover the amount and any interest under this Agreement as a debt due to the Commonwealth without further proof of the debt being required.

12. Record keeping

12.1. The Grantee agrees to keep financial accounts and other records that:

(a) detail and document the conduct and management of the Activity;

(b) identify the receipt and expenditure of the Grant separately within the Grantee's accounts and records so that at all times the Grant is identifiable; and

(c) enable all receipts and payments related to the Activity to be identified and reported.

12.2. The Grantee agrees to keep the records for five years after the Activity Completion Date or such other time specified in the Grant Details and provide copies of the records to the Commonwealth upon request.

13. Reporting and Liaison

13.1. The Grantee agrees to provide the Reporting Material specified in the Grant Details to the Commonwealth.

13.2. In addition to the obligations in clause 13.1, the Grantee agrees to:

(a) liaise with and provide assistance and information to the Commonwealth as reasonably required by the Commonwealth; and

(b) comply with the Commonwealth's reasonable requests, directions and monitoring requirements,

in relation to the Activity.

13.3. If the Commonwealth acting reasonably has concerns regarding the performance of the Activity or the management of the Grant, the Commonwealth may by written notice require the Grantee to provide one or more additional reports, containing the information and by the date(s), specified in the notice.

13.4. The Grantee acknowledges that the giving of false or misleading information to the Commonwealth is a serious offence under the Criminal Code Act 1995 (Cth).

14. Privacy

14.1. When dealing with Personal Information in carrying out the Activity, the Grantee agrees:

(a) to comply with the requirements of the Privacy Act 1988 (Cth); and

(b) not to do anything which, if done by the Commonwealth, would be a breach of an Australian Privacy Principle.

15. **Confidentiality**

15.1. The Parties agree not to disclose each other's confidential information without the other Party's prior written consent unless required or authorised by law or Parliament to disclose.

15.2. The Commonwealth may disclose the Grantee's confidential information where;

(a) the Commonwealth is providing information about the Activity or Grant in accordance with Commonwealth accountability and reporting requirements;

(b) the Commonwealth is disclosing the information to a Minister of the Australian Government, a House or Committee of the Commonwealth Parliament; or

(c) the Commonwealth is disclosing the information to its personnel or another Commonwealth agency where this serves the Commonwealth's legitimate interests.

16. **Insurance**

16.1. The Grantee agrees to maintain adequate insurance for as long as any obligations remain in connection with this Agreement and provide proof of insurance to the Commonwealth upon request.

17. **Intellectual property**

17.1. Subject to clause 17.2, the Grantee owns the Intellectual Property Rights in Activity Material and Reporting Material.

17.2. This Agreement does not affect the ownership of Intellectual Property Rights in Existing Material.

17.3. The Grantee provides the Commonwealth a permanent, non-exclusive, irrevocable, royalty-free licence to use, modify, communicate, reproduce, publish, adapt and sub-license the Reporting Material for Commonwealth Purposes.

17.4. The licence in clause 17.3 does not apply to Activity Material.

18. **Dispute resolution**

18.1. The Parties agree not to initiate legal proceedings in relation to a dispute arising under this Agreement unless they have first tried and failed to resolve the dispute by negotiation.

18.2. Unless clause 18.3 applies, the Parties agree to continue to perform their respective obligations under this Agreement when a dispute exists.

18.3. The Parties may agree to suspend performance of the Agreement pending resolution of the dispute.

18.4. Failing settlement by negotiation in accordance with clause 18.1, the Parties may agree to refer the dispute to an independent third person with power to intervene and direct some form of resolution, in which case the Parties will be bound by that resolution. If the Parties do not agree to refer the dispute to an independent third person, either Party may initiate legal proceedings.

18.5. Each Party will bear their own costs in complying with this clause 18, and the Parties will share equally the cost of any third person engaged under clause 18.4.

18.6. The procedure for dispute resolution under this clause does not apply to any action relating to termination, cancellation or urgent interlocutory relief.

19. **Reduction, Suspension and Termination**

19.1. Reduction in scope of agreement for fault

19.1.1. If the Grantee does not comply with an obligation under this Agreement and the Commonwealth believes that the non-compliance is incapable of remedy, or if the Grantee has failed to comply with a notice to remedy, the Commonwealth may by written notice reduce the scope of the Agreement.

19.1.2. The Grantee agrees, on receipt of the notice of reduction, to:

(a) stop or reduce the performance of the Grantee's obligations as specified in the notice;

(b) take all available steps to minimise loss resulting from the reduction;

(c) continue performing any part of the Activity or the Agreement not affected by the notice if requested to do so by the Commonwealth; and

(d) report on, and return any part of, the Grant to the Commonwealth, or otherwise deal with the Grant, as directed by the Commonwealth.

19.1.3. In the event of reduction under clause 19.1.1, the amount of the Grant will be reduced in proportion to the reduction in the scope of the Agreement.

19.2. Suspension

19.2.1. If:

(a) the Grantee does not comply with an obligation under this Agreement and the Commonwealth believes that the non-compliance is capable of remedy;

(b) the Commonwealth reasonably believes that the Grantee is unlikely to be able to perform the Activity or manage the Grant in accordance with this Agreement; or

(c) the Commonwealth reasonably believes that there is a serious concern relating to the Grantee or this Agreement that requires investigation;

the Commonwealth may by written notice:

(d) immediately suspend the Grantee from further performance of the Activity (including expenditure of the Grant); and/or

(e) require that the non-compliance or inability be remedied, or the investigation be completed, within the time specified in the notice.

19.2.2. If the Grantee:

(a) remedies the non-compliance or inability specified in the notice to the Commonwealth's reasonable satisfaction, or the Commonwealth reasonably concludes that the concern is unsubstantiated, the Commonwealth may direct the Grantee to recommence performing the Activity; or

(b) fails to remedy the non-compliance or inability within the time specified, or the Commonwealth reasonably concludes that the concern is likely to be substantiated, the Commonwealth may reduce the scope of the Agreement in accordance with clause

19.1 or terminate the Agreement immediately by giving a second notice in accordance with clause 19.3.

19.3. Termination for fault

19.3.1. The Commonwealth may terminate this Agreement by notice where the Grantee has:

(a) failed to comply with an obligation under this Agreement and the Commonwealth believes that the non-compliance is incapable of remedy or where clause 19.2.2.b applies; or

(b) provided false or misleading statements in relation to the Grant; or

(c) become bankrupt or insolvent, entered into a scheme of arrangement with creditors, or come under any form of external administration.

19.3.2. The Grantee agrees, on receipt of the notice of termination, to:

(a) stop the performance of the Grantee's obligations;

(b) take all available steps to minimise loss resulting from the termination; and

(c) report on, and return any part of, the Grant to the Commonwealth, or otherwise deal with the Grant, as directed by the Commonwealth.

20. **Cancellation or reduction for convenience**

20.1. The Commonwealth may cancel or reduce the scope of this Agreement by notice, due to:

(a) a change in government policy; or

(b) a Change in the Control of the Grantee which the Commonwealth reasonably believes will negatively affect the Grantee's ability to comply with this Agreement.

20.2. On receipt of a notice of reduction or cancellation under this clause, the Grantee agrees to:

(a) stop or reduce the performance of the Grantee's obligations as specified in the notice;

(b) take all available steps to minimise loss resulting from that reduction or cancellation;

(c) continue performing any part of the Activity or the Agreement not affected by the notice if requested to do so by the Commonwealth; and

(d) report on, and return any part of, the Grant to the Commonwealth, or otherwise deal with the Grant, as directed by the Commonwealth.

20.3. In the event of reduction or cancellation under this clause, the Commonwealth will be liable only to:

(a) pay any part of the Grant due and owing to the Grantee under this Agreement at the date of the notice; and

(b) reimburse any reasonable and substantiated expenses the Grantee unavoidably incurs that relate directly and entirely to the reduction in scope or cancellation of the Agreement.

20.4. In the event of reduction, the amount of the Grant will be reduced in proportion to the reduction in the scope of the Agreement.

20.5. The Commonwealth's liability to pay any amount under this clause is:

(a) subject to the Grantee's compliance with this Agreement; and

(b) limited to an amount that when added to all other amounts already paid under the Agreement will not exceed the total amount of the Grant.

20.6. The Grantee will not be entitled to compensation for loss of prospective profits or benefits that would have been conferred on the Grantee but for the cancellation or reduction in scope of the Agreement under clause 20.1.

20.7. The Commonwealth will act reasonably in exercising its rights under this clause.

21. Survival

The following clauses survive termination, cancellation or expiry of this Agreement:

- clause 10 (Spending the Grant);
- clause 11 (Repayment);
- clause 12 (Record keeping);
- clause 13 (Reporting);
- clause 14 (Privacy);
- clause 15 (Confidentiality);
- clause 16 (Insurance);
- clause 17 (Intellectual property);
- clause 19 (Reduction, Suspension and Termination);
- clause 21 (Survival);
- clause 22 Definitions; and
- Any applicable provisions included from the clause bank; and
- Any other clause which expressly or by implication from its nature is meant to survive.

22. Definitions

In this Agreement, unless the contrary appears:

- **Activity** means the activity described in the Grant Details and includes the provisions of the Reporting Material.
- **Activity Completion Date** means the date or event specified in the Grant Details.
- **Activity Material** means any Material, other than Reporting Material, created or developed by the Grantee as a result of the Activity and includes any Existing Material that is incorporated in or supplied with the Activity Material.
- **Agreement** means the Grant Details, Supplementary Terms (if any), the Commonwealth Standard Grant Conditions and any other document referenced or incorporated in the Grant Details.
- **Agreement End Date** means the date or event specified in the Grant Details.
- **Australian Privacy Principle** has the same meaning as in the *Privacy Act 1988*.
- **Change in the Control** means any change in any person(s) who directly exercise effective control over the Grantee.

- **Commonwealth** means the Commonwealth of Australia as represented by the Commonwealth entity specified in the Agreement and includes, where relevant, its officers, employees, contractors and agents.
- **Commonwealth Purposes** includes the following:

  a. the Commonwealth verifying and assessing grant proposals, including a grant application;

  b. the Commonwealth administering, monitoring, reporting on, auditing, publicising and evaluating a grant program or exercising its rights under this Agreement;

  c. the Commonwealth preparing, managing, reporting on, auditing and evaluating agreements, including this Agreement; and

  d. the Commonwealth developing and publishing policies, programs, guidelines and reports, including Commonwealth annual reports;

  but in all cases:

  e. excludes the commercialisation (being for-profit use) of the Material by the Commonwealth.
- **Commonwealth Standard Grant Conditions** means this document.
- **Existing Material** means Material developed independently of this Agreement that is incorporated in or supplied as part of Reporting Material or Activity Material.
- **Grant** means the money, or any part of it, payable by the Commonwealth to the Grantee for the Activity as specified in the Grant Details.
- **Grantee** means the legal entity other than the Commonwealth specified in the Agreement and includes, where relevant, its officers, employees, contractors and agents.
- **Grant Details** means the document titled Grant Details that forms part of this Agreement.
- **Intellectual Property Rights** means all copyright, patents, registered and unregistered trademarks (including service marks), registered designs, and other rights resulting from intellectual activity (other than moral rights under the *Copyright Act 1968*).
- **Material** includes documents, equipment, software (including source code and object code versions), goods, information and data stored by any means including all copies and extracts of them.
- **Party** means the Grantee or the Commonwealth.
- **Personal Information** has the same meaning as in the *Privacy Act 1988*.
- **Records** includes documents, information and data stored by any means and all copies and extracts of the same.
- **Reporting Material** means all Material which the Grantee is required to provide to the Commonwealth for reporting purposes as specified in the Grant Details and includes any Existing Material that is incorporated in or supplied with the Reporting Material.

Schedule 2: Work Schedule

Nominating Projects through the Work Schedule

1. The Department will provide a form that the Grantee must complete and submit to the Department at IIP@infrastructure.gov.au.

2. The following information must be provided for each project an Eligible Funding Recipient proposes to spend LRCI Program funds on:

   a. the project type (small <$10,000 or normal >$10,000);
   b. the work category;
   c. the work location or address, and primary road if relevant;
   d. data for use in a Geographical Information System in the manner and form required by the Department;
   e. description of the proposed project and work proposed;
   f. the problem the proposed project is seeking to address;
   g. the estimated construction start and completion date (physical not financial);
   h. the estimated total cost of the project, excluding GST;
   i. whether the project is being fully funded by the LRCI Program;
   j. the estimated council or other funding co-contributions (if applicable);
   k. how much LRCI Program funding is required;
   l. if the project land or asset is state/territory/crown or Commonwealth owned, please provide evidence of authority to undertake the project from the land or asset owner;
   m. the benefits from each project, including:
      - primary project goal;
      - estimated number of full time equivalent jobs supported over the construction period; and
      - any specific outputs/project activities being undertaken, for example:
        i. repair of 400 metres of fencing;
        ii. installation of ten waste and recycling bins to a Council's local park;
        iii. building of a swing set for children's play; or
        iv. painting of a community hall.
   n. conflict of interest declarations in accordance with requirements.

3. Once an approved project has been completed, Funding Recipients will need to detail whether the project goal has been achieved, and if it not, what outcome has been achieved and why.

4. Funding Recipients may group a series of individual projects valued at less than $10,000 that are of the same or similar nature as one 'group project'. In these circumstances, the Funding Recipient must provide the same information as individual projects with the following modifications:

   o. a general description of each group project;
   p. the location and cost (excluding GST) of each small funded project within the group project;
   q. the estimated total cost of the group project, excluding GST as a whole;
   r. how much LRCI Program funding is required for the group project as a whole;
   s. the estimated start date of the first of the small funded projects in the group project to begin and the scheduled completion date of the small funded project in

the group expected to be completed last;

t. specifies the overall expected outcome from the group project;

u. the collective benefits from each group project, including:

- primary project goal;
- estimated amount of full time equivalent jobs supported over the construction period; and
- each specific outputs/project activity being undertaken (e.g. Xkm of road resealed/Repair of 400m of fencing/Add ten waste and recycling bins to Council's local park/ Building of swing set for children's play/Painting of a community hall).

12.12 RESPONSE TO QUESTION ON NOTICE - COUNCILLOR MATHER - GREAT KEPPEL ISLAND REJUVENATION PROJECT

File No: P-18-065

Attachments:
1. Questions on Notice - Great Keppel Island⇩
2. Ordinary Council Report - 21 January 2020 - Great Keppel Island Revitalisation Project⇩
3. Option - Albemarle Street⇩
4. Option - Haven Road⇩
5. Option - Marine Parade⇩
6. Concept Estimate - Albemarle Street⇩
7. Concept Estimate - Haven Road⇩
8. Concept Estimate - Marine Parade⇩

Responsible Officer: Brett Bacon - Acting Chief Executive Officer

Author: Scott Casey - Executive Director Infrastructure

SUMMARY

This report provides a response to Questions on Notice tendered by Councillor Mather to the Ordinary Council meeting on 16 June 2020.

OFFICER'S RECOMMENDATION

THAT Council resolves to receive the report providing a response to Councillor Mather's Questions on Notice regarding the Great Keppel Island Rejuvenation Project.

BACKGROUND

At Council's Ordinary meeting on 16 June 2020, Councillor Mather presented eight (8) Questions on Notice pertaining to the Great Keppel Island Rejuvenation Project.

COMMENTARY

The following provides a response to Councillor Mather's questions:

1 *When the state allocated the $1.8M and $5M to Council, what were the stipulations as to where / how this money was to be spent ie what was its specific purpose? Please provide the relative correspondence which sets this out.*

The funding approvals awarded to Council are described as follows:

Maturing the Infrastructure Pipeline Programme

Approval dated 21 August 2018 for $1,800,000 (including goods and services tax) to be applied to detailed planning and design with construction specifically excluded.

Building Our Regions Program Round 4

Approval dated 11 January 2019 for $5,000,000 (excluding goods and services tax) to be applied to design and construction.

A copy of the report presented to Council at its Ordinary meeting on 21 January 2020 in relation to the funding approvals is attached.

2 *Provide the details of what infrastructure is required on the mainland. Has a preliminary design been carried out? Please supply a map of the service.*

Council officers have determined that the preferred strategy involves a booster pump station located at the Emu Park Hawke Street Reservoir site which pumps water via a rising main to Tanby Point Beach where it enters the submarine pipeline to Great Keppel Island. Officers looked at several alternative alignments and determined the following three (3) options as being viable:

- Albemarle Street
- Haven Road
- Marine Parade

Concept designs for the three (3) options are attached. Officers consider the Haven Road alignment to be the preferred option.

3 *What costings have been carried out on this expected infrastructure? Could these be provided please, with a breakdown.*

Concept design cost estimates were prepared for the three options and are attached. In summary:

Alignment	Cost Estimate
Albemarle Street	$2,032,048
Haven Road	$1,977,563
Marine Parade	$2,395,810

4 *Is the cost of the new Emu Park reservoir included in the state-allocated funding, or in Council's own costings for this infrastructure? What was this estimate alone?*

Council is not proposing a new reservoir on the mainland at Emu Park for the Great Keppel Island project. Council is currently preparing tender documentation for the construction of a new reservoir for the Emu Park township (West Emu Park Reservoir) but this new reservoir is not intended to directly serve the Great Keppel Island development.

5 *Has the cost of the pipe which has already been laid for the new reservoir been charged to a) the allocated (state) funding, or b) a Council (ratepayers) budget?*

Council is not proposing a new reservoir on the mainland at Emu Park for the Great Keppel Island project and no new pipe has been laid.

6 *If there is a shortfall of funding in providing this infrastructure, who carries the shortfall on the project? What written assurances have been provided in this regard?*

The scope of works for this Great Keppel Island project has yet to be finalised and is dependent upon a suitable development project proponent being confirmed.

7 *Have any funds been deducted from the state funding so far, if so, for what purpose?*

Council is yet to formalise the funding agreements with the State government for either funding streams at this stage so no funds have been allocated or deducted.

8 *Any further information is relevant to this issue is encouraged and welcomed.*

Additional information is attached to this report.

PREVIOUS DECISIONS

At the Ordinary Meeting of Council held 7 May 2019, the following resolution was adopted:

'*THAT Council resolve to adopt recommendations 1 and 2 contained in the conclusion section of this report and that the Project Team be advised accordingly.*

Moved by: Deputy Mayor, Councillor Hutton

Seconded by: Councillor Eastwood

MOTION CARRIED UNANIMOUSLY'

The recommendations referred to in the resolution are:

1. *That Council reiterates previous advice that it has no interest in accepting ownership of the submarine pipeline in any circumstances and;*
2. *That Council will not accept ownership of the island water supply infrastructure if the firefighting service relies on pumps on the island and will only accept ownership if a single reservoir for stage one is constructed at an elevation of approximately 38m AHD.*

At its Ordinary Council meeting on 21 January 2020, Council resolved to:

"That, in relation to current approved funding for provision of services to Great Keppel Island, Council resolve;

(a) To allocate the Maturing the Infrastructure Pipeline Program Round 2 funding to detailed design tasks for the mainland water supply infrastructure and planning for the island water supply infrastructure in the first instance, and the balance to the Department of Innovation and Tourism Industry Development's project tasks.

(b) To advise the Department of State Development, Manufacturing, Infrastructure and Planning that Council is inclined to allocate the Building Our Regions Round 4 funding to construct the land based water supply infrastructure in the first instance with the balance available to fund elements of the reduced scope Department of Innovation and Tourism Industry Development project and that a final decision is pending confirmation of a development project proponent.

Moved by: Deputy Mayor, Councillor Hutton

Seconded by: Mayor Ludwig

DIVISION:

Crs A Belot, P Eastwood, N Hutton, J Kelly, B Ludwig and T Wyatt voted in the affirmative.

Cr G Mather voted in the negative.

At its Ordinary Council meeting on 19 May 2020, the following resolution was adopted:

'*THAT Council:*

1. *Writes to the Queensland Department of Innovation and Tourism Industry Development as manager of the Great Keppel Island project, offering its continued support for the development of Great Keppel Island;*
2. *Clearly articulates in its correspondence with the Department of Innovation and Tourism Industry Development that Council's responsibility for the maintenance of the proposed water supply infrastructure to Great Keppel Island would conclude at the point where it left the mainland."*

Moved by: Mayor, Councillor Ireland

Seconded by: Councillor Mather

MOTION CARRIED UNANIMOUSLY'

ACCESS AND INCLUSION

There are no foreseen access and inclusion implications associated with providing responses to these questions on notice.

ENGAGEMENT AND CONSULTATION

Officers have not undertaken any engagement or consultation (internally or externally) in relation to responding to these questions on notice.

HUMAN RIGHTS IMPLICATIONS

Section 4(b) of the *Human Rights Act 2019* requires public entities such as Council '*to act and make decisions in a way compatible with human rights*'.

There are no human rights implications associated with responding to these questions on notice.

BUDGET IMPLICATIONS

There are no budget implications associated with responding to these questions on notice.

LEGISLATIVE CONTEXT

There is no legislation pertinent to the consideration of this matter.

LEGAL IMPLICATIONS

There are no legal implications associated with the consideration of this matter.

STAFFING IMPLICATIONS

There are no staffing implications for Council associated with the provision of the above responses to these questions on notice.

RISK ASSESSMENT

There are no risks associated with the provision of the above responses to the questions on notice.

CORPORATE PLAN REFERENCE

Leading Livingstone

Community Plan Goal 4.1 - Innovative and accountable leadership to achieve a shared future

4.1.2 Council produces and delivers against sustainable financial forecasts as a result of best practice Capital and Asset Management Plans which guide project planning and service delivery across the Shire.

CONCLUSION

At Council's Ordinary Meeting of 16 June 2020, Councillor Mather presented Council with eight (8) Questions on Notice pertaining to the Great Keppel Island Rejuvenation project. This report provides a response to those questions.

12.12 - RESPONSE TO QUESTION ON NOTICE - COUNCILLOR MATHER - GREAT KEPPEL ISLAND REJUVENATION PROJECT

Questions on Notice - Great Keppel Island

Meeting Date: 21 July 2020

Attachment No: 1

PO Box 5186
Red Hill PO
Rockhampton Q 4701
23May 2020

Mr Brett Bacon
A/Chief Executive Officer
Livingstone Shire Council
Yeppoon Q 4703

Questions on Notice
GKI Water - Unanswered Questions

Dear Sir,
I refer to the State's proposal to provide a water pipeline to GKI in readiness for a development.

There are many unanswered questions surrounding Council's part in any such service and the expectation of the already approved funding to Council ($1.8M and $5M) .

The following questions are relevant to Council's own plans and decisions going forward.

Q1. When the state allocated the $1.8M and $5M to Council, what were the stipulations as to where / how this money was to be spent ie what was it's specific purpose? Please provide the relative correspondence which sets this out.

Q2. Provide the details of what infrastructure is required on the mainland. Has a preliminary design been carried out? Please supply a map of the service.

Q3. What costings have been carried out on this expected infrastructure? Could these be provided please, with a breakdown.

Q4. Is the cost of the new Emu Park reservoir included in the state-allocated funding, or in Council's own costings for this infrastructure? What was this estimate alone?

Q5. Has the cost of the pipe which has already been laid for the new reservoir been charged to a) the allocated (state) funding, or b) a Council (ratepayers) budget?

Q6. If there is a shortfall of funding in providing this infrastructure, who carries the shortfall on the project? What written assurances have been provided in this regard?

Q7. Have any funds been deducted from the state funding so far, if so, for what purpose?

Q8. Any further information is relevant to this issue is encouraged and welcomed.

Many thanks, Glenda Mather - Councillor

12.12 - RESPONSE TO QUESTION ON NOTICE - COUNCILLOR MATHER - GREAT KEPPEL ISLAND REJUVENATION PROJECT

Ordinary Council Report - 21 January 2020 - Great Keppel Island Revitalisation Project

Meeting Date: 21 July 2020

Attachment No: 2

12.1 GREAT KEPPEL ISLAND REVITALISATION PROJECT

File No: P-18-065

Attachments:
1. Great Keppel Island - MIPP Funding Application
2. Great Keppel Island Revitalisation Project - MIPP Funding Approval
3. Great Keppel Island Revitalisation Project - BOR Round 4 Application
4. Great Keppel Island Revitalisation Project - BOR Round 4 Approval

Responsible Officer: Brett Bacon - Executive Director Liveability and Wellbeing

Author: Dan Toon - Executive Director Infrastructure

SUMMARY

This report provides options for consideration and resolution by Council regarding the allocation of funding approved pursuant to the Queensland Government's Building Our Regions and Maturing the Infrastructure Pipeline Program funding streams.

RECOMMENDATION

That, in relation to current approved funding for provision of services to Great Keppel Island, Council resolve;

(a) To allocate the Maturing the Infrastructure Pipeline Program Round 2 funding to detailed design tasks for the mainland water supply infrastructure and planning for the island water supply infrastructure in the first instance, and the balance to the Department of Innovation and Tourism Industry Development's project tasks.

(b) To advise the Department of State Development, Manufacturing, Infrastructure and Planning that Council is inclined to allocate the Building Our Regions Round 4 funding to construct the land based water supply infrastructure in the first instance with the balance available to fund elements of the reduced scope Department of Innovation and Tourism Industry Development project and that a final decision is pending confirmation of a development project proponent.

BACKGROUND

Council is familiar with the general details of the Queensland Government project focused on assisting revitalisation of Great Keppel Island as a tourism development precinct by provision of electricity and water supply connections to the mainland, hence, there is no need to repeat the project scope in this report. The specific objective of the discussion precipitated by this report is to consider the allocation options for the current funding approvals awarded to Council as described below.

1. Maturing the Infrastructure Pipeline Program (MIPP2)

   Approval dated 21 August 2018 for $1,800,000 (including goods and services tax) to be applied to detailed planning and design with construction specifically excluded.

2. Building Our Regions Program Round 4 (BOR4)

   Approval dated 11 January 2019 for $5,000,000 (excluding goods and services tax) to be applied to design and construction.

The applications and approval letters for each programme are included as attachments to this report.

COMMENTARY

The scope of the Queensland Government project, managed by the Department of Innovation and Tourism Industry Development, has recently been altered to exclude design and construction of any land based water supply infrastructure, without identifying whom would be responsible for meeting the cost for the excluded elements. The project team has expressed a view that the Maturing the Infrastructure Pipeline Programme Round Two and Building Our Regions Programme Round Four funding should be allocated solely to the retained elements regardless of the fact that the funding applications both included the now excluded elements. However, Livingstone Shire Council is the recipient of both approvals and can ultimately decide what elements of the project to allocate the funding towards. This position was recently confirmed via contact with an officer from the Department of State Development, Manufacturing, Infrastructure and Planning. The apparent options for each funding programme are set out below.

1. Maturing the Infrastructure Pipeline Program Round Two

   The Maturing the Infrastructure Pipeline Programme Round Two funding can only be applied to planning, investigation and design tasks as the guidelines specifically exclude funding construction activities. The Department of Innovation and Tourism Industry Development's Project Team has identified a list of tasks related to the reduced scope of works that could be eligible. The cost of the eligible tasks would be ascertained by inviting quotations from suitably qualified providers with the value of contracts awarded capped by the total approved funding. A collaboration agreement between Livingstone Shire Council and the Department of Innovation and Tourism Industry Development has been negotiated for this purpose Maturing the Infrastructure Pipeline Programme Round Two is close to finalisation. Due to the programme objectives, expenditure of the MIPP2 funding is less reliant upon a new proponent committing to development on the island.

   The funding allocation options are;

   (a) Allocate the full amount to the tasks identified by the Department of Innovation and Tourism Industry Development for the reduced project scope.

   (b) Allocate the full amount to eligible tasks related to land based water supply infrastructure.

   (c) Allocate a portion of the funding to planning and design tasks for the mainland water supply infrastructure and the balance to the Department of Innovation and Tourism Industry Development's project tasks.

   (d) Council also has the option to advise the Department of State Development, Manufacturing, Infrastructure and Planning that the funding is declined.

2. Building Our Regions Programme Round Four

   The Building Our Regions Programme Round Four funding is approved for design and construction activities and whilst an approval letter was received, the funding agreement has not progressed as the Department of State Development, Manufacturing, Infrastructure and Planning is understandably reticent to have expenditure commence before the development lease area is transferred to a new proponent with definite construction commitments and timeframes.

   The funding allocation options are;

   (a) Advise the Department of State Development, Manufacturing, Infrastructure and Planning and the Department of Innovation and Tourism Industry Development that Council supports the full amount of the funding being allocated to the reduced scope Department of Innovation and Tourism Industry Development

project, on the proviso a competent proponent is confirmed and the balance of funding required for the project is identified by the Queensland Government.

(b) Advise the Department of State Development, Manufacturing, Infrastructure and Planning that Council is inclined to direct the full amount of the funding to provision of land based water supply infrastructure with the first priority the mainland infrastructure, on the proviso a competent proponent is confirmed and the balance of funding required for the project is identified by the Queensland Government.

(c) Advise the Department of State Development, Manufacturing, Infrastructure and Planning that Council is inclined to allocate the quantum of funding necessary to construct the mainland water supply infrastructure in the first instance with the balance available to fund elements of the reduced scope Department of Innovation and Tourism Industry Development project, on the proviso a competent proponent is confirmed and the balance of funding required for the project is identified by the Queensland Government.

(d) Council also has the option to advise the Department of State Development, Manufacturing, Infrastructure and Planning that the funding is declined.

PREVIOUS DECISIONS

At the Ordinary Meeting of Council held 7 May 2019, the following resolution was adopted.

'THAT Council resolve to adopt recommendations 1 and 2 contained in the conclusion section of this report and that the Project Team be advised accordingly.

Moved by: Deputy Mayor, Councillor Hutton

Seconded by: Councillor Eastwood

MOTION CARRIED UNANIMOUSLY'

The recommendations referred to in the resolution are:

1. *That Council reiterates previous advice that it has no interest in accepting ownership of the submarine pipeline in any circumstances and;*
2. *That Council will not accept ownership of the island water supply infrastructure if the firefighting service relies on pumps on the island and will only accept ownership if a single reservoir for stage one is constructed at an elevation of approximately 38m AHD.*

BUDGET IMPLICATIONS

The matters addressed in this report would have no direct budget implications.

LEGISLATIVE CONTEXT

There is no legislation pertinent to the consideration of this matter.

LEGAL IMPLICATIONS

There are no legal implications associated with the consideration of this matter.

STAFFING IMPLICATIONS

Council employee time would be utilised as in kind support.

RISK ASSESSMENT

The funding allocation options presented represent a low risk to Council.

CORPORATE/OPERATIONAL PLAN

Strategy EC1 of Council's Corporate Plan states: *'Identify and capitalise on ecoromic opportunities for the benefit of the community.'*

LOCAL GOVERNMENT PRINCIPLES

The local government principles are –

(a) *Transparent and effective processes, and decision-making in the public interest; and*

(b) *Sustainable development and management of assets and infrastructure, and delivery of effective services; and*

(c) *Democratic representation, social inclusion and meaningful community engagement; and*

(d) *Good governance of, and by, local government; and*

(e) *Ethical and legal behaviour of councillors and local government employees.*

CONCLUSION

The Great Keppel Island Revitalisation Project is crucial to kick starting sustainable development of tourism facilities on the island and Council has a role to play by supporting the provision of water supply infrastructure. Council has two approved Qld Government funding streams for the works and for the reasons detailed in the report above is required to make a decision regarding how to allocate the funds.

Given the different imperatives for the MIPP2 and BOR4 funding programs, they have been considered separately and the conclusions of this report are based on Council's desire to support the project whilst also ensuring the approved funding is allocated in the best interests of the Livingstone community.

The MIPP2 funding can be utilised in advance of a decision regarding a new proponent for the development project and the recommendation of this report is that a portion of the funding be allocated to detailed design tasks for the mainland water supply infrastructure and planning for the island water supply infrastructure, and the balance to the Department of Innovation and Tourism Industry Development's project tasks.

The BOR4 funding being committed for construction tasks is reliant on a competent proponent for the development being confirmed. Whilst Council could defer making a decision it may be beneficial to advise the Department of State Development, Manufacturing, Infrastructure and Planning that Council is inclined to allocate the quantum of funding necessary to construct the land based water supply infrastructure in the first instance with the balance available to fund elements of the reduced scope Department of Innovation and Tourism Industry Development project.

Maturing the Infrastructure Pipeline Program 2

Submission for business case and/or detailed design

Submitted by Livingstone Shire Council (Applicant)

13 April April 2018

The following questions relate to submissions seeking funding for **business case and/or detailed design**

Key contact

Key contact	
Name	Dan Toon
Role	Executive Director Infrastructure Services
Phone	(07) 4913 5000
Email	dan.toon@livingstone.qld.gov.au

What is your proposed activity?

Details	
Name of Applicant	Livingstone Shire Council
Description *(1-2 paragraphs)*	This application seeks funding for the Great Keppel Island (GKI) Revitalisation Project to undertake detailed design for the delivery of common-user power and water infrastructure for GKI (the Project). This work is required to inform the Queensland Government's commitment of $25 million towards the costs of providing power and water to GKI. The Project is being delivered to provide a significant stimulus for crucial existing operations, and proposed tourism development projects, on GKI. Livingstone Shire Council (LSC) is partnering with the Queensland Government Department of Innovation, Tourism Industry Development and the Commonwealth Games (DITID) to deliver this project.
Location	Yeppoon, Great Keppel Island
Geocode (latitude and longitude)	**Yeppoon** Latitude: -23° 07' 36.59" S Longitude: 150° 44' 38.62" E **Great Keppel Island** Latitude: -23° 10' 18.00" S Longitude: 150° 57' 23.95" E

Details	
Asset class (Tick as appropriate)	☐ Arts, Culture and Recreation ☐ Cross-government ☐ Digital ☐ Education and Training ☒ Energy ☐ Health ☐ Justice and Public Safety ☐ Social Housing ☐ Transport ☒ Water ☐ Other (please provide)

Background

Background	
How was the proposed infrastructure project identified as a priority for local government?	Redevelopment of the GKI Resort has been a priority for council over the last decade. While there are a number of small businesses on the island, the main resort has been closed for a number of years, having a significant impact on the region's economy. The resort owner currently has State and local government approvals in place for the redevelopment. As the development on GKI currently stands, it remains an underutilised tourism asset that is unlikely to reach its potential without addressing some of the fundamental inhibitors for development investment. Given the importance of the project to the region and a lack of progress with redevelopment approved in March 2013, LSC approached the State Government in 2017 to commit funding which would provide a catalyst to support progress with the resort redevelopment. Consequently, the Queensland Government made a commitment to provide funds of up to $25 million (GST Exclusive) towards the construction of water supply and electricity infrastructure, with a view this would stimulate progress on the resort development while also providing a catalyst for the development of further tourism opportunities in the island.

Background	
How does the proposed infrastructure project meet strategic needs or priorities? Please include details of whether it: - aligns with local, state or regional infrastructure priorities/ policies/ initiatives - addresses any issues identified through previous reviews or audits.	The Project is critical to ensuring communities and businesses are able to benefit from the potential economic development opportunities an operational resort on GKI will provide the region. Furthermore the provision of power and water will stimulate development opportunities in other areas of the island. Specifically, the delivery of power and water to GKI leading to the development the resort and new tourism experiences aligns with a range of strategic priorities across all levels of government including: • the *State Infrastructure Plan*, with the Queensland Government's $25 Million commitment being funded through the State Infrastructure Fund. • LSC's *Capricorn Coast Region Economic Development Plan* identifies the resort development as an aspirational project for the region and acknowledges that power and water from the mainland is critical to any prospects for major future development on the GKI. • the Queensland Government's *Advancing Tourism 2016-2020* acknowledges the importance of developing new and refreshed tourism products and experiences to attracting new and repeat visitors to Queensland. Advancing Queensland also acknowledges the role of cultural heritage tourism and its goals to improve Indigenous business capability and encourage tourism employment opportunities for Indigenous people. • the *Advance Queensland: Connecting with Asia Strategy* which focuses on delivering new products and experiences aligned to Asian markets. • the *Capricorn Destination Tourism Plan* provides the definitive direction for tourism and events in the Capricorn Region to 2020 and identifies the revitalisation of GKI as a Priority Project which will act as a catalyst to new investments in reef and island tourism products in the region. • the *Central Queensland Tourism Opportunity Plan 2009-2019* identifies the revitalisation of GKI as one of 16 Catalyst Projects which are of regional significance and will drive a range of other investment, marketing and product development opportunities. • the *Central Queensland Regional Plan* acknowledges the tourism potential of the region and the opportunity to build on this potential to ensure long-term economic sustainability, including through eco-tourism and Indigenous cultural heritage experiences. • employment and economic development outcomes from the Project will support the Queensland Government's *Reconciliation Action Plan* and Commonwealth Government's *Closing the Gap* initiative.
What is the next stage of planning for the proposed infrastructure project? (i.e. what stage are you seeking funding for?) (Choose one)	☐ Business case ☑ Detailed Design

Maturing the Infrastructure Pipeline Program 2 – Submission form for business case and/or detailed design 4

Background	
Please provide a summary of work completed to date, including key dates, and documented evidence of need and options analysis. *(Relevant documents should be included as attachments)*	The provision of power and water to GKI was considered and forms part of the approved resort development which was approved by the Coordinator General on 2 March 2013 and by LSC on 17 May 2013. Copies of relevant power and water reports from the Environmental Impact Statement (EIS) are attached to support the application. Notwithstanding the investigations completed as part of the EIS, LSC is working closely with DITID who is leading further analysis to: • understand the current demand profile as this has potentially changed from when this work was completed in 2011 • verify the preferred delivery option being direct connection to the mainland • test the assumptions underpinning the design works and options assessment. This work will conclude in June 2018 when DITID will present detail around options for delivery of this project to LSC and then the Queensland Government. The Project is on a critical delivery path to meet the Government's commitment and detailed design will commence immediately after Options Report has been endorsed. LSC signed a Heads of Agreement with DITID on 26 February 2018 to outline each party's commitment to the Project. LSC and DITID have also established a Project Control Group as the key advisory body for the Project and are establishing a Stakeholder Advisory Group, given the level of stakeholder interest in this project. Council is not the lead agency for the provision of power and water to GKI and has made no financial commitment towards the project, nor any commitment to own the infrastructure in question; however, it is providing in-kind support.
Does the proposed infrastructure project impact on state government infrastructure, an existing infrastructure network, or a state government service? *(Please confirm that you have consulted with relevant state agencies, and that they are supportive of the submission. Include contact details of state agency officers consulted)*	The Project will connect into council's existing water network however the power supply is required to connect into the State Government's existing power network. Energy Queensland is supportive of the project and DITID has engaged Energy Queensland to undertake a planning report which reviews an earlier assessment of infrastructure needs and will provide an indication of the existing supply capacity within the system and network enhancements required to deliver power to GKI. The project contact within Energy Queensland is Sam Pocock - Connections Operations Manager, Connections Solutions, 07 3664 8505, sam.pocock@energyq.com.au

Criteria

Criteria

Maturing the Infrastructure Pipeline Program 2 - Submission form for business case and/or detailed design

How does the proposed activity meet the submission criteria outlined on page 3 (three) of the MIPP 2 guidelines	***How the proposed activity meets strategic needs and priorities*** The Project as a critical part of the resort redevelopment and potential driver of tourism growth is strongly aligned with strategic priorities for the region. The Project, and resort development more broadly are identified as a major priority or opportunity in a number of key documents as detailed below. Operators of island resorts face a number of unique challenges compared to those on the mainland, with operational costs of about three times that of mainland operators. Research conducted by PricewaterhouseCoopers into the extent to which various factors impact on the commercial viability of the entire Great Barrier Reef island resort market highlighted the challenges of providing essential services. The study found that essential services such as power, water and waste form approximately 25 per cent of operational costs of an island resort. LSC's Capricorn Coast Region Economic Development Plan specifically acknowledges that power and water from the mainland is critical to any prospects for major future development on the island. The Economic Development Plan identifies the resort development as an aspirational project for the region and also acknowledges the importance of enhancing direct air links to the region, to mitigate the closure of Rockhampton during flooding events, and subsequent economic losses. The resort development plan includes a new airstrip which help provide greater access certainty to the region. The Capricorn Destination Tourism Plan identifies supporting the development of the GKI resort as a priority project. Development of the resort will also contribute to the Queensland Government's capacity to achieve the key strategic outcomes of *Advancing Tourism 2016-20 Growing Queensland Jobs*, and *Advancing Tourism in North Queensland 2016-20*, including: • Grow quality products, events and experiences • Invest in infrastructure and access • Build a skilled workforce and business capabilities • Seize the opportunity in Asia Power and water supply to GKI will also help stimulate new tourism opportunities on the island, including providing potential for Traditional Owners to create new tourism businesses. As such, the Project also aligns with a number of initiatives aimed at creating opportunities for Indigenous people such as the Queensland Government's Reconciliation Action Plan and the Australian Government's Closing the Gap initiative. ***Whether the previous options analysis considered both infrastructure and non-infrastructure solutions*** The desired outcome can only be achieved through an infrastructure solution. ***How the project will contribute to economic growth and jobs, or enhance liveability*** GKI is widely recognised as having significant untapped potential to generate major growth in international and domestic visitor numbers.

	to the Capricorn Coast and Rockhampton Region. The realisation of the potential will create immediate direct and indirect employment opportunities on the Capricorn Coast and Rockhampton while providing a major and on-going economic driver for the broader Central Queensland region. The project will drive economic growth and jobs through both construction of the power and water infrastructure and construction of the resort. While there is no data available at this point in time on the employment and economic impact of the power and water supply project, providing a catalyst for the resort development itself will lead to an annual average 427 construction-related jobs (as per EIS). The EIS estimated over 1055 full-time, part-time and casual jobs would be created when the resort is fully operational. This estimate includes approximately 370 jobs on the mainland, located predominantly in Yeppoon and Rockhampton for supply of goods and services to the resort. Redevelopment of the resort will drive significant economic activity in the region through increased visitor expenditure and driving growth through the tourism supply chain. Once fully operational, the resort is expected to increase the gross regional product of the Fitzroy Region by $75 million per annum. Importantly, the provision of power and water to GKI will stimulate further economic activity on the island. There is significant tourism potential on the island and the power and water supply along with the resort redevelopment, will create a positive environment for expansion and new business opportunities, including for the islands' existing business. Benefits will be realised across the tourism supply chain including new opportunities for locally sourced food, transport and other service providers, tourism products and experiences. The boost to tourism the resort and other developments will provide will increase drive tourism to the region and drive increased activity in sectors such as aviation and agriculture. The project will also enhance the liveability of the region for both island residents and those on the mainland. Currently there are fifteen businesses and fifty permanent residents on GKI. Water quality and the reliability of power supply currently presents significant challenges for island businesses and residents. Island users currently access power through diesel generators and solar generation systems. Access to potable water on the island is via rainwater harvesting and while there is a bore, the water quality is poor. Provision of mainland power and water connections will significantly increase liveability for island residents, providing a reliable, sustainable and affordable supply. This will also offset the need for significant investments in self-generating power, provide surety of supply for businesses looking to expand and also reduce the environmental and amenity impacts of diesel generators currently in use. Development of tourism on the island will also improve the liveability for mainland residents by providing a broader range of experiences and better facilities for residents visiting the island either overnight or as a day visitor.

	Whether the project has the capacity to attract funding from outside the Queensland Government for the delivery stage The project has strong potential to attract funding from external sources including the Commonwealth Government and private sector. Given the economic and social benefits of the project to the Capricorn Coast region and Central Queensland more broadly, the Project has potential to attract funding from the Commonwealth Government, either through a competitive grant program such as the Regional Growth Fund or a non-competitive means. In this context, DITID has already engaged with the Northern Australia Investment Fund and Department of Infrastructure, Regional Development and Cities. The Project also has the potential to attract a funding commitment from the private sector such as the resort owner. ***The timeframes associated with the project, including whether there is an urgent need and whether the project will address a short, medium or long-term priority.*** As the project is a Queensland Government election commitment, delivery is on a time critical path to ensure the project is delivered during the current term of government. The project will address both short and medium term priorities. In the short term, power and water connections will support tourism development on GKI. Completion of the resort development is expected over the medium term; however project scheduling will also align with the development plan for the resort. Notwithstanding this, delivery of the project and completion of the resort development are major priorities with strong business and community sentiment around the lack of progress to date in the resort redevelopment.

Funding

Funding	
What is the estimated cost of the next stage of planning? (i.e. how much funding is being sought?)	The estimated cost of the next stage of planning is $1.8 million. Given the complexity of the project this stage will include three phases of design work across the four key areas of the project: • Electrical • Hydraulic • Civil and balance of works • Marine and environmental. Design phase costs have been applied at 7.5% of the total construction cost based on a construction industry standard of 7-10%. While this application seeks the total cost of the next stage, council is open to discussing the quantum of the request if required.

Funding	
What is the total estimated cost of construction (if available)? *(If these estimates are available using P50 and P90, that should be noted here. A range can be provided if the scope of the project is unclear at this stage)*	Costs estimates for the project have not been determined at this point in time. P50 estimates are expected to be available in May 2018 with greater clarity around the costs to be informed through the proposed detailed design work. Notwithstanding this, analysis undertaken to date indicates that the total cost of the mainland power and water connection option will likely exceed the Queensland Government's $25 million commitment.
Has an investment strategy been developed that would enable the proposed infrastructure project to proceed? *(If yes, please provide details)*	A detailed funding strategy will be presented as part of the Options Report to be considered by Government in June 2018. This will detail how the project will be funded and is expected to include the Queensland Governments $25m commitment, funding sourced through competitive funding programs, commitments from the other levels of government or key stakeholders such as the developers.
Does the proposed infrastructure project have the capacity to attract funding from outside the Queensland Government? *(Please be specific and clearly identify funding sources. Clear differentiation should be made between Commonwealth, State and private sector funding. Also, please be clear about whether funding sources are subject to a competitive process)*	The project has the capacity of attracting additional funding. Potential funding sources are detailed below: • discussions have already occurred with the Commonwealth Government and DITID/LSC are submitting an application for funding through the Commonwealth Government's Regional Growth Fund which is a competitive process. • private sector such as the resort developers.
Are you seeking to recover the cost of additional resources required to undertake procurement and initiation activities?	☐ Yes ☑ No
If yes, does your council have no more than 1,000 FTEs? Please attach evidence of this	☐ Yes, Evidence attached ☐ No

Potential solutions

Potential solutions	
Is there an identified solution? *(If yes, please provide details)*	Yes, the infrastructure solution has been identified and approved through the EIS and LSCs development approvals. The identified solution is to provide power and water from the mainland at Ritamada Road, Emu Park to GKI via a submarine connection.
Have alternate solutions been considered? If so, why are they not suitable?	As part of the current work program, alternative options are also re-evaluated concurrently to ensure the project delivers the most effective, value for money investment. Notwithstanding this, the key driver of the decision to provide direct connections to the mainland is driven by the importance of the resort having reliability of supply.

Potential solutions	
Is the proposed infrastructure project being addressed through another Queensland or Commonwealth government initiative?	As part of the *Growing Tourism, Growing Tourism Jobs: Putting Queenslanders First* election policy, the Queensland Government committed $25 million to support tourism development on Great Keppel Island through the establishment of a sustainable water and electricity supply. The project is not currently being addressed through any Commonwealth Government initiative however DITID is actively seeking funding from the Commonwealth Government towards the project.

Benefits

Benefits	
What economic benefits will the proposed infrastructure project bring to the community (including enhancing economic growth, job creation)?	The Project will deliver significant economic benefits to the region both via the provision of utilities to the island and the redevelopment of the resort, including supply chain growth for businesses servicing or supplying the island. These benefits include: • expenditure and construction jobs associated with delivery of power and water connections • power and water connections stimulating new and expanded tourism business opportunities • once fully operational, the resort is expected to increase the gross regional product of the Fitzroy Region by $75 million per annum • an annual average of 427 construction-related jobs for the resort re-development • over 1055 full-time, part-time and casual jobs would be created when the resort is fully operational, including approximately 370 jobs on the mainland
How will the proposed infrastructure project contribute to the liveability of the community, and the broader local government area?	The project will enhance the liveability of the region for both island and mainland residents. Water quality and the reliability of power supply currently present significant challenges for island businesses and residents. Provision of mainland power and water connections will significantly increase liveability for island residents, providing a reliable and cost effective supply. This will also offset the need for significant investments in self-generating power, provide surety of supply for businesses looking to expand and also reduce the environmental and amenity impacts of diesel generators. The development of tourism on the island will also improve the liveability for mainland residents through providing a broader range of experiences and better facilities for residents visiting the island either overnight or as a day visitor.

Benefits	
Will the proposed infrastructure project attract further investment in the region? *(If yes, please describe)*	The Project will play a key role in attracting further investment into the region. Given its scale, the resort development will be a catalyst to stimulate further investment in the region on a number of levels: • investment in businesses that service and supply the resort like tour operators, fresh produce suppliers, transport providers and accommodation providers • the resort raising the profile of the region and stimulating visitor demand that creates new market opportunities for others looking to invest in tourism.

Acceptance

By submitting this application, the Applicant:

- warrants to the State that the information contained in this application is accurate and complete as at the date on which it is submitted and not by omission misleading, and may be relied on by the State in determining whether or not to select the Applicant for the MIPP 2
- undertakes to promptly advise the State if it becomes aware of any change in circumstances which causes the information contained in this application to become inaccurate or incomplete in a material respect
- acknowledges that the State will rely on the above warranty and undertaking when evaluating this application
- acknowledges that the State may elect to remove the Applicant at any stage as a result of material changes to the information presented in this application
- acknowledges that the State may suffer loss or damage if the Applicant breaches the above warranty and undertaking
- is taken to have accepted the MIPP 2 guidelines including the submission terms and conditions

Queensland Government

Department of State Development, Manufacturing, Infrastructure and Planning

Our ref: DGB/18/916

21 August 2018

Ms Chris Murdoch
Chief Executive Officer
Livingstone Shire Council
PO Box 2292
YEPPOON QLD 4703

Email: chris.murdoch@livingstone.qld.gov.au

Dear Ms Murdoch

Thank you for your interest in the second release of the Maturing the Infrastructure Pipeline Program (MIPP2).

The Honourable Cameron Dick MP, Minister for State Development, Manufacturing, Infrastructure and Planning recently wrote to the Mayor of Livingstone Shire Council advising of your successful submission(s) under the MIPP2:

- Great Keppel Island Revitalisation Project, Power and Water Infrastructure - Detailed Design which will be funded up to $1,800,000.00 (including GST).

To formalise the allocation of MIPP2 funding from the Department of State Development, Manufacturing, Infrastructure and Planning (the department), a funding agreement has been prepared outlining the terms, conditions and obligations of funding, service delivery and accountability for both the department and your council. As per the program guidelines and the attached funding agreement, this grant funding is for the engagement of an appropriately qualified professional service provider to undertake the relevant work outlined in your successful submission.

All submissions were assessed against the submission criteria described in the Submission Guidelines sent to you in March 2018. As the program was heavily oversubscribed, funding levels were capped in accordance with the Submission Guidelines.

1 William Street
Brisbane QLD 4000
PO Box 15009 City East
Queensland 4002 Australia
Telephone +61 7 3452 7100
www.dsdmip.qld.gov.au
ABN 29 230 178 530

As such, I regret to inform you that your other submission was not successful:

- Pedestrian Connection between the Yeppoon Foreshore, Town Centre and Yeppoon Lagoon Precinct.

The department is available to provide feedback on these submissions, if required.

To assist with the development of this project, I have also advised relevant state government agencies of your successful submission under MIPP2 and encourage you to liaise with them.

The department looks forward to working with you. We will continue to support Queensland local governments to identify, plan for and build the infrastructure needed to support economic growth and liveability of our local communities into the future.

You are requested to sign and return the attached Funding Agreement by 5 September 2018 via email to mipp@dsdmip.qld.gov.au.

The key contact for your MIPP2 submission should also contact Mr Darren Nightingale, Director, Infrastructure Policy and Planning, in the department, on (07) 3452 7682 or by email at darren.nightingale@dsdmip.qld.gov.au to discuss and confirm any ongoing arrangements and activities under MIPP2.

Yours sincerely

Rachel Hunter

Rachel Hunter
Director-General

Enc

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Building our Regions

Building our Regions

Round 4

Business Case - BoR R04 LIVI 0037 - Great Keppel Island Revitalisation Project

APPLICANT DETAILS

Council	Livingstone Shire Council

PROJECT DETAILS

Project title:	Great Keppel Island Revitalisation Project
Project description:	The project will provide power and water to Great Keppel Island (GKI) via a connection to the mainland infrastructure systems. These vital services will provide the catalyst for the development of tourism on GKI, which has stalled since the main resort was closed over 10 years ago. The project entails the installation of approximately 13.5km of power, water and telecommunications infrastructure via submarine connections from Emu Park, across Keppel Bay to GKI. The project also incorporates essential support infrastructure required to deliver and receive services on both the mainland and island. Specifically the project includes: Design, manufacture, supply and installation of HDPE submarine potable water pipeline and high voltage submarine cable complete with integrated fibre optic element; Supply and installation of supporting infrastructure including basic trunk reticulation, pumping stations, substations and a reservoir on GKI and Upgrades of mainland electrical network to 2.5MW.
Indicate which best describes the project:	Other Infrastructure
Is this Project:	New Infrastructure
Specify other infrastructure type:	water, power and telecommunications

PROJECT CONTACT

Please provide a contact person from the council for correspondence and enquiries regarding this project and application for funding.

Title:	Mr
First name:	Stuart
Last name:	Dowe
Position:	Acting Manager Infrastructure Planning and Design

Phone:	07 4939 9854	Mobile:	0455 790 356	Fax:	
E-mail:	stuart.doak@livingstone.qld.gov.au				
Project manager's name:	Stuart Doak				

Other Contacts

Full Name	Position	Business Phone	Email
Rebbekah Hearn	Environmental/Cultural Heritage Manager	07 4931 1915	rebbekah.hearn@ecogroup.com.au
Sascha Kurz	Project Director	0405364449	sascha.kurz@dtmr.qld.gov.au
Stuart Doak	Acting Manager Infrastructure Planning and Design	07 4939 9854	stuart.doak@livingstone.qld.gov.au
Terry Flynn	Construction Manager	0416742912	terryjohn.flynn@gmail.com

ESTIMATED PROJECT TIMEFRAME

Project start date:	05/12/2018	Project completion date:	30/06/2020
Construction commencement date:	01/07/2019		

Project Readiness

Please indicate which of the following documents have been attached as evidence that construction can be expected to commence during the required period.

Gantt chart showing the project's delivery:	Yes
Detailed project delivery/works schedule:	No

Please indicate if any additional documentation is attached to demonstrate the project's readiness.

Tender documents:	No
Professional designs (for tender or construction):	No
Other Documents:	Yes
Other (please specify):	Preliminary designs

What stage has the project reached at the time of application:	Other

If the project is not ready to proceed to construction, please describe what action is being taken to ensure the project will be able to commence construction within the required timeframe:

The Project is currently pending consideration of a detailed business case and as such, has not been approved for construction at this point. Noting the Queensland Governmentâ€™s significant

investment in the project and funding considerations, final approval to construct will require the approval of the Queensland Government. Notwithstanding this, the attached delivery programme sets out in detail the path to construction with commencement prior to 31 July 2019. The Project remains on a critical path to meet the project delivery milestones. Where appropriate, preparations are being made for the delivery stage to enable commencement as soon as project approval is provided. This includes preparatory work on design, specifications, environmental and other monitoring, procurement documentation & approvals.Key actions being undertaken to ensure commencement within the required timeframe include: â€¢ Finalisation of the detailed business case for Queensland Government consideration. Packages of work to inform the business case include hydraulic and electrical design, economic analysis, cost estimates, cultural heritage engagement, stakeholder engagement, marine surveys & detailed construction methodologies â€¢ Formation of a procurement management team, commencement of market sounding and refining a procurement management and project delivery approach â€¢ Continuing to seek additional funding opportunities to support project optimisation â€¢ Working with GBRMPA to streamline and modernise the permit conditions in place for the infrastructure corridor â€¢ Commencement of environmental monitoring which must be undertaken for a period of 12 months prior to construction.It is expected a decision to proceed with construction will come following consideration of the detailed business case which will be presented to the Queensland Government in September 2018.

PROJECT COSTINGS

Total estimated project cost (ex GST):	$62,425,400.00
Building our Regions funding sought (ex GST):	$5,000,000.00
Council's financial contribution (ex GST):	$0.00

Funding Category	Funding Contributor	Contribution Description	Amount (ex GST)	Funding Status	Funding Status Details
QLD Govt	Department of Innovation, Tourism Industry Development and the Commonwealth Games	Election Commitment	$25,000,000.00	Confirmed	
QLD Govt	Department of State Development, Manufacturing, Infrastructure and Planning	Maturing the Infrastructure Pipeline Program	$1,636,363.00	Confirmed	
Federal Govt	Department of Infrastructure, Regional Growth and Cities	Funding has been sought via the Regional Growth Fund	$25,000,000.00	Not Confirmed	Announcement of whether the application has progressed to the business case stage is expected in mid 2018
Other	Funding to be confirmed	To be confirmed	$5,789,037.00	Not Confirmed	

Total other funding contributions (ex GST):	$57,425,400.00

If financial contributions are not being made by other organisations, please describe any actions taken to attract financial contributions and any reasons why they are not available:

Currently the only other confirmed financial contributor to the project is the Queensland Government, with an EOI submitted to the Federal Government through the Regional Growth Fund.

Please detail any funding the Qld Govt has provided for any component of this project,incl earlier stages:

Section not required, detailed in other financial contributions section

Inkind Contributions

In-Kind Contribution Contributor	Contribution Description	Value (ex GST)	Funding Status	Status Details
Department of Environment and Science	Time/Resources	$50,000.00	Confirmed	
Department of Natural Resources, Mines and Energy	Time/Resources	$50,000.00	Confirmed	
Department of State Development, Manufacturing, Infrastructure and Planning	Time/Resources	$50,000.00	Confirmed	
Livingstone Shire Council	Time/Resources	$100,000.00	Confirmed	

Total in kind contributions: $280,000.00

Cost Breakdown

Cost Type	Cost Description	Program Funding Sought	Council Contribution	Other Funding Contributions	Total Cost
Building Escalation (if not included in quote)	Escalation - Procurement phase	$0.00	$0.00	$51,200.00	$51,200.00
Building Escalation (if not included in quote)	Escalation - Execution Phase	$0.00	$0.00	$3,319,700.00	$3,319,700.00
Construction Costs	A-01 Contractors Preliminaries	$0.00	$0.00	$6,334,600.00	$6,334,600.00
Construction Costs	As builts & handover	$0.00	$0.00	$228,400.00	$228,400.00
Construction Costs	Commissioning	$0.00	$0.00	$75,100.00	$75,100.00
Construction Costs	Communications Towers and DATa connections	$0.00	$0.00	$376,300.00	$376,300.00
Construction Costs	Construction Barge	$0.00	$0.00	$1,520,900.00	$1,520,900.00
Construction Costs	Contractors Design	$0.00	$0.00	$2,682,800.00	$2,682,800.00
Construction Costs	Electrical Infrastructure - Emu Park	$0.00	$0.00	$1,449,900.00	$1,449,900.00
Construction Costs	Electrical Infrastructure - GKI	$0.00	$0.00	$4,176,500.00	$4,176,500.00
Construction Costs	Hydraulic Infrastructure - Emu Park	$500,000.00	$0.00	$492,400.00	$992,400.00
Construction Costs	Hydraulic Infrastructure - GKI	$2,000,000.00	$0.00	$4,718,700.00	$6,718,700.00
Construction Costs	Submarine Cable installation	$0.00	$0.00	$8,503,000.00	$8,503,000.00
Construction Costs	Submarine Cable Supply	$0.00	$0.00	$3,286,400.00	$3,286,400.00
Construction Costs	Submarine Pipe Supply and installation	$2,500,000.00	$0.00	$5,830,400.00	$8,330,400.00
Contingency (allow max 15%)	Contingency	$0.00	$0.00	$7,636,500.00	$7,636,500.00
Other (please specify)	ECI Fee	$0.00	$0.00	$150,000.00	$150,000.00
Other (please specify)	Land Rental for Site compounds	$0.00	$0.00	$100,000.00	$100,000.00
Other (please specify)	Owners team	$0.00	$0.00	$2,739,600.00	$2,739,600.00
Other (please specify)	Surveys	$0.00	$0.00	$1,392,000.00	$1,392,000.00
Professional Fees	Consultants - Delivery phase	$0.00	$0.00	$250,000.00	$250,000.00
Professional Fees	Consultants - Supply Strategy Phase	$0.00	$0.00	$975,000.00	$975,000.00
Professional Fees	Cultural Heritage Fees and inspections	$0.00	$0.00	$400,000.00	$400,000.00
Professional Fees	Feasibility phase	$0.00	$0.00	$564,000.00	$564,000.00
Statutory Fees and	GBRMPA fees and	$0.00	$0.00	$150,000.00	$150,000.00

Charges	inspections
How have the project costs been calculated or determined:	Costs estimates are currently being compiled by the DITID team, which includes experienced infrastructure construction project management professionals, and is supported by current market feedback and preliminary design. The Preliminary Evaluation stage will provide a P50 (or greater) estimate in June 2018, with further clarity around the costs to be informed through the detailed business case, to be delivered following endorsement of the Options Report in June 2018. The detailed business case will come with a P90 estimate that will be endorsed by a quantity surveyor or equivalent. Notwithstanding this, analysis undertaken to date indicates that the total cost of the mainland power and water connection option will likely exceed the Queensland Government's $25 million commitment.

PROJECT SITE DETAILS

Project Site Details

Street number/location name:	Haven Beach
Street name:	Haven Road
Town/suburb:	EMU PARK, QLD, 4710

Real Property description of the project site

Title Reference	Lot	County	Parish	Registered Plan
17659025	2	Livingstone	Yeppoon	LN2615, LN2704, LN2763, LN2763, LN2831, LN2832, 293747
30195197	28	Livingstone	yeppoon	LN279
40068874	59	Livingstone	Yeppoon	268496
40068875	60	Livingstone	Yeppoon	268497
40068876	8	Livingstone	yeppoon	129154, 293747
49018467	63	Livingstone	Keppel	268496
49020110	5	Livingstone	Keppel	620313
49100833	96	Livingstone	Keppel	910143

Latitude start	-23.073659	Latitude end	-23.101800
Longitude start	150.443862	Longitude end	-23.101800

State Electorates
Keppel
Federal Electorates
Capricornia

LAND OWNERSHIP

Who owns the land where the project will be located?	Queensland Govt
	Given the nature and scale of the project, infrastructure will be sited on land owned or managed by multiple organisations. In addition to council land, the primary land owner is the Department of Natural Resources, Mines and Energy (DNRME). The attached map highlights land tenure for the project area however major land owners include:

If Crown Land, please specify the agency responsible	â€¢ For works on the mainland at Emu Park, land is either owned or managed by council or managed by the State through Energy Queensland. â€¢ The submarine cable will be installed on land owned by the State through DNRME. â€¢ Island side works are located on land managed by Council/owned by the State through DNRME. This includes leasehold land currently leased to Tower Holdings, however due to the current sale process there could potentially be a new leaseholder in the near future. â€¢ There are a number of privately owned parcels of land which are currently under consideration as potentially suitable sites during the construction phase. While a number of preferable sites have been identified, it is not known if they will be required until the design and construction methodology has been finalised. Engagement is underway with all owners to expedite the use of the land identified as required in the current project design, as shown in the attached map.
If other, provide details	

If council does not own the land

(a) Does Council have control over the land? (e.g. crown reserve)	Yes

If yes please provide details and supporting documentation:

Council has control over some of the land required for the project on both the mainland and island side. This includes â€¢ Reserve where the reservoir is located on the mainland â€¢ Road reserve in the Haven Rd area. â€¢ Esplanade, road and utility reserves on Great Keppel Island. Other parcels of land in the project area are managed by the State through the Department of Natural Resources, Mines and Energy, including land currently leased to Tower Holdings.

(b) Does Council intend to acquire ownership or control over the land? (e.g. purchase, lease, be granted an easement)	No

Please provide details and supporting documentation:

There are no parcels of land where Council is seeking to acquire or seek control over. However there are a number of land parcels which the State, through DITID, will be seeking to acquire rights over. This includes excise Leasehold land on GKI within the current leased footprint.

(c) Has the owner approved the development on the proposed project site?	Yes

Please provide details and supporting documentation:

Development of the resort and the proposed infrastructure corridor was approved in 2013 as part of the approval package for the resort. However given the project is now being progressed separately to the resort development, operational works approvals will be required for the utilities corridor. Council has been working with DITID and other agencies regarding approval requirements which will be progressed through the State Assessment and Referral Agency.

Is there any third party interest in the land?	Yes

If yes please provide details and supporting documentation:

Some of the proposed works on the island side are located on leasehold land currently leased to Tower Holdings by the Department of Natural Resources, Mines and Energy (DNRME). This includes permanently locating ancillary infrastructure such as an electrical switchroom and compound, substations and a water reservoir. Advice provided by DNRME indicates this would be enacted through excision from the current GKI Resort lease and issue of separate lease to the State or another party. The attached DNRME advice provides detail around this and estimated annual lease

costs. Note that some of the property descriptions relate to proposed infrastructure that doesn't form part of the preferred mainland connection option such as the desalination plant. Given the substantial benefits of the project to the GKI Resort leaseholder, excising small parts of the lease for the siting of critical operational infrastructure is not expected to be an issue. Once approved for construction, DITID will work with DNRME to action the excision of leases. This will likely be able to be timed with the transfer of leases from Tower Holdings to a new owner in the event of a sale. The Queensland Government is working closely with Tower Holdings regarding the leasehold land and potential siting of infrastructure.

Are there any land issues (e.g. a road reserve, native title or strategic cropping land etc) that need to be addressed before construction can commence?	Yes

The significant geographical, environmental and cultural heritage considerations that influence the project are well understood, with the project being progressed closely with relevant approval and advisory bodies, to ensure the incorporation of these critical elements into the development of the delivery solution Investigation into the implications of Native Title (NT) on the project have determined the project can be delivered without triggering native title issues. An assessment of the NT implications of the proposed works has been provided by Land and Native Title Services within the Department of Natural Resources, Mines and Energy. The Native Title Assessment found the proposed works will be in areas where NT has been already extinguished, is able to be delivered under the provisions of the Native Title Act or through existing ILUAs. As such there is no need to enter into any ILUAs and discussions with Traditional Owners will be focussed on cultural heritage management. A copy of the Assessment is attached. Engagement with both Woppaburra and Darumbal Traditional Owners was instigated by DITID in the initial stakeholder meetings. Woppaburra and Darumbal representatives have been instrumental in the consideration of the proposed concept plans for the utilities cable and the island / mainland interfaces. Both groups are members of the Project's Stakeholder Advisory Group (SAG) and have been consulted in regards to the protection of cultural and heritage values in the corridor through a commitment by DITID to enter into a CHMP Agreement with Woppaburra and Darumbal. Formal engagement with both Traditional Owner Groups for the development of CHMP's will commence one final approval is given for the Project to proceed. Designs are progressing for utilities to be installed within road reserve on both the mainland and the island, and the project team, including council, are working diligently to ensure relevant approvals are identified and managed (24).

If yes please provide details and supporting documentation:

The significant geographical, environmental and cultural heritage considerations that influence the project are well understood, with the project being progressed closely with relevant approval and advisory bodies, to ensure the incorporation of these critical elements into the development of the delivery solution Investigation into the implications of Native Title (NT) on the project have determined the project can be delivered without triggering native title issues. An assessment of the NT implications of the proposed works has been provided by Land and Native Title Services within the Department of Natural Resources, Mines and Energy. The Native Title Assessment found the proposed works will be in areas where NT has been already extinguished, is able to be delivered under the provisions of the Native Title Act or through existing ILUAs. As such there is no need to enter into any ILUAs and discussions with Traditional Owners will be focussed on cultural heritage management. A copy of the Assessment is attached. Engagement with both Woppaburra and Darumbal Traditional Owners was instigated by DITID in the initial stakeholder meetings. Woppaburra and Darumbal representatives have been instrumental in the consideration of the proposed concept plans for the utilities cable and the island / mainland interfaces. Both groups are members of the Project's Stakeholder Advisory Group (SAG) and have been consulted in regards to the protection of cultural and heritage values in the corridor through a commitment by DITID to enter into a CHMP Agreement with Woppaburra and Darumbal. Formal engagement with both Traditional Owner Groups for the development of CHMP's will commence one final approval is given for the Project to proceed. Designs are progressing for utilities to be installed within road reserve on both the mainland and the island, and the project team, including council, are working diligently to ensure relevant approvals are identified and managed (24).

REGULATORY REQUIREMENTS

Please list all licences and/or development approvals required to deliver this project and indicate current status.

Licence Required / Development Approval Required	Regulatory Agency	Approval Status	Details
EPBC	Department of the Environment and Energy	Approved	Variation currently under consideration
GBRMPA Marine Park Permit	GBRMPA	Approved	GBRMPA is currently considering a request to vary numerous conditions of the permit and an alternative corridor. A decision is expected in the coming months.
Operational Works Permit	Livingstone Shire Council	Not Approved	To be progressed following consideration of business case
State Marine Park Permit	Department of Environment and Science	Not Approved	To be progressed following consideration of business case

RESPONSE TO CRITERIA

1. What is the opportunity or need to be addressed and the consequences for the local economy if action is not taken?

Describe the opportunity or need for the project, the specific economic circumstances that created them, and the consequences if action is not taken. Include quantitative and qualitative information and attach evidence to demonstrate the significance of the opportunity or need.

The Project provides an opportunity to address some of the unique challenges faced by Great Barrier Reef (GBR) island resorts and pilot a targeted intervention to rejuvenate Great Keppel Island (GKI) to grow tourism and the economy of the Southern Great Barrier Reef (SGBR) region.

Tourism is important to the Australian economy, contributing 3.2% of national GDP and in 2016/17 grew faster than the national economy. The industry is a key employment generator in Queensland and supports 12,400 jobs across the SGBR, or 6% of employment in the region. Tourism in SGBRâ€™s contribution to Gross Regional Product is 4.7%, higher than its 3.2% contribution to National GDP, demonstrating its importance to the region. (1 & 2).

GBR island resorts are a key point of difference for the Queensland tourism offering; however many are closed. GKI Resort remains closed, with no construction works planned, despite having approvals for a revitalisation plan since 2013. The resorts closure has a significant impact on the regionâ€™s economy, with island tourism sustained locally by a number of small businesses. Challenges facing GKI are not unique, and represent systemic issues facing island resorts as detailed in reports by Jones Lang LaSalle (3) and PriceWaterhouseCoopers (PWC) (4). The PWC Study of Great Barrier Reef Island Resorts found over 40% (12 of 27) resorts were closed and demonstrated the need for action based on:

â€¢ Damage to the global reputation of the GBR

â€¢ Australiaâ€™s share of the global tourism market has been shrinking and length of stay in Queensland is declining

â€¢ Queensland has been losing market share to other Australian jurisdictions with a marked decrease since peaking at 37% in 2005

â€¢ The cost of utilities is prohibitive to resort operators for example, the cost of utilities for GBR Island Resorts is roughly 25% of total operational costs, compared to a 7% industry standard

â€¢ Capital investment challenges are hindering the prospects of the re-opening of closed resorts.

Given the importance of the reef and GBR islands to Queenslandâ€™s tourism identity, there is an undeniable case for action to enable GBR Island Resorts to better contribute to the reef economy, including reducing impediments that lead to market failure and encouraging viable investment and development. GKI presents an ideal case to pilot an intervention given the resorts existing

redevelopment plans and potential to drive economic and social benefits.

Responding to the demonstrated need, the service requirements include:

â€¢ Reducing the restrictive costs of power and water supply and addressing unreliable telecommunications

â€¢ Meeting projected demand for power and water whilst not limiting future expansion or use of sustainable technologies

â€¢ Being a catalyst to encourage additional private sector investment

â€¢ Expanding GKIâ€™s ability to increase accommodation, resulting in increased visitation and expenditure.

This will be achieved through the GKI Rejuvenation Project, supported by a suite of policy and program interventions delivered through a Queensland Government Island Resorts Working Group.

In the absence of this intervention, benefits which are unlikely to be realised include:

â€¢ new and expanded tourism business opportunities which increase visitation rights, including re-development of the GKI resort

â€¢ increased employment opportunities associated with delivery of power and water connections and operations, including indigenous and local employment

â€¢ reduced burden of running costs for self-generating power and water supply

â€¢ increased telecommunications capability with benefits in enhanced visitor communication, business operations, safety and research

â€¢ reduced environmental and amenity impacts of diesel generators

â€¢ improved attractiveness and liveability of the region through additional private investment in tourism infrastructure.

2. Describe stakeholder recognition of the opportunity or need. Describe the nature and level of their support for the project.

Identify project stakeholders (business/industry/community) and describe their understanding/recognition of the opportunity or need. Also describe their support for construction of the project and its location. Provide detail's about howthey were consulted e.g. forums, reference groups, surveys.

The Project has attracted significant public and political interest given its importance to the region. There is widespread support for the project from tourism and economic development organisations, tourism operators, island residents and the business community. Provision of power and water to GKI and the redevelopment of the GKI Resort has strong support aligning with strategic priorities across all levels of Government(5-10):

â€¢ Councilâ€™s Capricorn Coast Region Economic Development Plan acknowledges power and water from the mainland is critical to any prospects for major future development on the GKI.

â€¢ ICT Infrastructure delivered through the project will help meet the objectives of Councilâ€™s Capricorn Coast Smart Region Strategy.

â€¢ The Revitalisation of GKI is prioritised in the Capricorn Destination Tourism Plan and the Central Queensland Tourism Opportunity Plan 2009-2019

â€¢ The Central Queensland Regional Plan acknowledges the tourism potential of the region and the opportunity to build on it to ensure long-term economic sustainability.

â€¢ The Project is a priority for the Queensland Government forming a key election commitment. The project aligns with the State Infrastructure Plan and the Stateâ€™s $25 million contribution is funded

through the State Infrastructure Fund.

â€¢ The Project also aligns with Queensland Government plans and priorities including Advancing Tourism 2016-2020 which highlights the need for new tourism products.

Discussions with residents and businesses indicate support for the Project having recognised the economic benefits to the region of seeing the resort redeveloped and other tourism opportunities that the project will enable(11).

Resident attitudes to tourism and future tourism development in Capricorn Region. The 2017 Capricorn Social Indicators (12) research showed sentiment towards tourism is more positive than the Queensland average. 72 per cent of residents would like their local area to attract more tourists.

Some community concerns have been raised in relation to the scale of the approved resort development and the lost economic benefits through the extended closure. These issues were addressed through the Resort development EIS or are not directly part of the scope of the power and water commitment and will be positively addressed through the project.

It is acknowledged some community members and island stakeholders have a preference for a renewable based solution, however the renewable solution has numerous disadvantages as detailed in the response to criteria 4. It is important to note that the project has a master plan for integration with renewable energy sources when further capacity is required.

Engagement with Darumbal and Woppaburra Traditional Owner groups, including the Woppaburra Land Trust has recognised the works will be undertaken in their traditional lands and the Project team is working closely with the TOâ€™s to develop Cultural Heritage Management Plans. The project is also seen to have potential opportunity to TOâ€™s in regards to employment.

A Communications and Stakeholder Engagement Plan has been developed to detail the approach to stakeholder engagement and communications (13). Engagement is being managed through a number of mechanisms:

â€¢ Regular monthly meetings with island residents and businesses

â€¢ A Project Control Group established to guide the project throughout the project lifecycle

â€¢ A Stakeholder Advisory Group (Att 14).

â€¢ Project Update Newsletters

â€¢ CHMP development meetings and meeting with TOs

â€¢ One on one meetings with key stakeholders including residents, approval agencies such as GBRMPA, tourism and community groups

â€¢ Councilâ€™s community meetings series to occur later for this year .

3. Describe how the project will address the identified opportunity or need?

Explain the link between the project and the identified opportunity or need. Describe the scale of the projectâ€™s impact on the opportunity or need. Provide evidence to support your answer.

The Project will provide economic stimulus for current and future businesses, including the proposed resort, on GKI, leading to an increase in visitors to the region. Benefits across the tourism supply chain for agriculture, aviation, transport and other service providers, tourism products, hospitality and retail industries would also occur through this project.

The catalytic impact the resort and other tourism developments will have for the regionâ€™s tourism industry will significantly increase the appeal of the region for residents, visitors, investors and the business community, driving economic growth and a vibrant community. It has been documented, that the likelihood of this occurring without the project, is extremely low due to the issues highlighted above. The island resort has been closed for 10 years and providing critical services to balance the scales for island resort operating costs has been identified as most likely to achieve the desired outcomes.

The benefits to be realised through this project include:

â€¢ The expedited development of the planned resort and other associated facilities on the island

â€¢ Increased tourism numbers to SGBR, length of stay and expenditure

â€¢ Greater investment in tourism assets in SGBR including GKI. Actions taken should be a catalyst for additional private sector investment in tourism assets on GKI

â€¢ Increased employment opportunities for construction and ongoing jobs for locals on GKI, including Indigenous employment

â€¢ Greater economic opportunities in the region: Actions will enable greater economic opportunities across the regions through the tourism supply chain

â€¢ Providing island residents and businesses with a reliable, sustainable and affordable power and water supply, offsetting the need for significant capital investment and running costs in self-generating services

â€¢ Critical digital connectivity which can support a range of outcomes including improved public safety and visitor services, reduced costs for proponents and businesses and providing an access point for the use of smart technologies

â€¢ Improved access to and liveability across the region.

Investment in water and power infrastructure creates economic opportunities for businesses involved in the feasibility assessments, design, engineering, and construction of the infrastructure, with employment gains initially concentrated in construction and maintenance related positions. Project estimates suggest 140 direct job opportunities will be generated as part of the construction and post construction phases of the Project.

More broadly, the resort development itself will have a significant impact on the regional economic and employment market. The 2011 Forecast Economic Impacts Report by Foresight Partners for the EIS showed very significant economic benefits stemming from the full development of the master plan. This Project focuses on the development of the 250-room resort, marina precinct and other infrastructure, with the remainder of the master plan to be developed at a later date. Given the significant time that has passed since the approval, it is clear that without this mainland connection the resort will not be built. In order to calculate the economic benefits stemming from the 250-room resort, it has been assumed that the resort will trade at 74.1% occupancy, 2.5 persons per room and 2.7 days average length of stay (based on the most recent information available from ABS and TRA). The resort will therefore attract 62,775 visitors to the region. Using the most recent data from TRA for the region, there will be 58,360 domestic overnight visitors and 4,415 international visitors. Using the most recent visitor expenditure data for the SGBR region, new visitors will generate $33.3 million in new visitor expenditure for the region.

This level of expenditure will create:

â€¢ $21.7 million in Gross Regional Product ($11.9 million direct and $9.8 million indirectly)

â€¢ 219 jobs (157 direct and 62 indirect).

4. Describe all options considered and why the project is the best option, or explain why other options were not considered.

Provide details of all other options considered (including non-infrastructure options) and why the proposed project is the best option, or why other options were not considered. Provide evidence to support your answer, e.g. options assessment.

GKI Resort has now been closed for 10 years. To date no Government has intervened, however it has become clear that the â€˜do nothingâ€™ option is not working and intervention must occur.

The Project is being delivered in accordance with the Business Queensland, Business Case Development Framework and Queensland Treasuryâ€™s (QT) Project Assessment Framework. An Options assessment was conducted in accordance with requirements of these decision making frameworks and feedback provided by QT.

Based on the service need and identification of stakeholder preferences, various technical options were considered for the supply of power and water to GKI. These options are summarised below, with details in the Calibre Hydraulic Report (16) and Calibre Renewables Report (17).

â€¢ Power and water provided via a submarine connection to mainland existing (including various options for upgrades to Ergon Energyâ€™s mainland network (low to high capacity) and with and without on-island ancillary infrastructure

â€¢ Power and water provided via an on island solar and battery installation & desalination plant (low and medium capacity)

â€¢ Power and water provided via an on island hydrogen, solar & battery installation & desalination plant (medium capacity)

â€¢ Wind turbine system on island

â€¢ Concentrated solar system on island

â€¢ Thermal storage system on island

â€¢ Hybrid solution of mainland connection and on island hydrogen, solar and battery installation

The above options were filtered, via high level and strategic alignment considerations to four options which were considered in more detail through an analysis of options which reviewed technical aspects, approvals, and environmental, cultural heritage and stakeholder considerations for all options. The four options identified for detailed consideration were:

1. On island stand-alone budget solution

2. Mainland connection (submarine) 2.5MW solution

3. On island stand-alone 2.5MW solution

4. Hybrid solution (mainland connection coupled with island based generation to provide ultimate demand load) Following detailed assessment of the technical, environmental, social and economic merits of these four options, an exercise to identify the most suitable option was developed, a high level multi-criteria analysis (MCA) was undertaken (18) with each criteria weighted equally and a list of pros and cons for each option was developed (20).

As detailed in the MCA, mainland connection is preferable for a number of reasons including:

â€¢ reliability of supply

â€¢ delivery timeframes

â€¢ value for money

â€¢ environmental impacts, avoiding the need to clear significant areas of land

â€¢ avoiding significant new approval processes

â€¢ capacity to deliver improved outcomes through including fibre optic capability in the electrical cable to support improved telecommunications on the island in the future

â€¢ greater resilience to natural disasters

â€¢ comparatively lower operations and maintenance costs

â€¢ potential to provide technical capability so renewable generation could be used to complement mainland power as demand on the island increases over the long term.

Furthermore, recent experience has shown that a mainland connection has been a proven solution for other islands. Anecdotal evidence shows island resorts, such as Hamilton Island, with a mainland power supply are more profitable and sustainable.

1. On island stand-alone budget solution was unsuitable due to:

â€¢ limited power and water capacity which would not provide the required stimulus for a resort and be inconsistent with the intent of the project

â€¢ new approval processes required

3. On island stand-alone solution was undesirable due to:

â€¢ higher cost comparative to the mainland connection option

â€¢ new approval processes required

â€¢ the need to clear significant areas of land

â€¢ high ongoing operations and maintenance costs.

4. Hybrid solution was undesirable due to:

â€¢ significant capital costs

â€¢ significant operations and maintenance costs

â€¢ environmental impacts.

5. Describe any ongoing partnerships with other organisations that will help achieve the long-term objectives of the project.

Include information about any partnerships with other organisations (e.g. industry, business, universities, etc) that council will be working with, such as operating the infrastructure or delivering services associated with the project. Provide evidence to support your answer, e.g. letters.

The Project is being undertaken by a team, of which Council is a part. The other members of the team are the Department of Innovation, Tourism Industry Development and the Commonwealth Games (DITID), the Department of Environment and Science (DES), the Department of Natural Resources, Mines and Energy (DNRME), the Department of State Development, Manufacturing and Planning (DSDMIP) and the Office of the Co-ordinator-General (OCG). The Queensland Government has an instrumental role in Project given the significant financial commitment the Queensland Government has made and the political commitment to see the benefits of this project realised for the Capricorn Coast Region.

The Queensland Government has committed $25M through the State Infrastructure Fund and $1.64M (Ex GST) through the Maturing Infrastructure Pipeline Program.

Council has entered into a partnership with DITID through a Heads of Agreement signed in February 2018 with Livingstone Shire Council having committed to playing a pro-active role in facilitating and providing technical support in any key areas where it has the expertise to assist in advancing the Project (Att 23). The Agreement outlines proposed operational arrangements and each organisations intent to develop the project. Appropriate governance structures and partnership arrangements will be put in place to support the project delivery phase.

The Project will also generate new cooperation and partnership agreements with Traditional Owners and the scientific community through the comprehensive pre-construction and ongoing environmental monitoring program. Research and monitoring activities will provide opportunities for Traditional Owners to inform and participate in the research and monitoring activities.This arrangement is expected to be formalised through the development of a Cultural Heritage Management Program with the Woppaburra People.

Discussions about ownership and operational arrangements for the infrastructure are ongoing at a senior level within Council, Energy Queensland and the Queensland Government. Appropriate contractual and partnership arrangements will be put in place once these have been determined.

Council and DITID acknowledge the long term objective of the Project is to see tourism development on Great Keppel Island. Once development plans and timing for the GKI Resort redevelopment become clearer, following the resort sales period, it will be important to take a holistic look at the development of tourism for the island and the supply chain that supports it. Led by DITID, Council will work in partnership with Capricorn Enterprise, tourism operators, resort owners, government agencies, the business community, residents and other key stakeholders to formulate a long term development plan which articulates a shared vision for the island and surrounding areas that captures a broad range of future tourism development opportunities.

While the pending sale of the GKI Resort creates some uncertainty at this point in time, once a new buyer is confirmed, council will also foster a strong partnership with the new owners of the resort.

6. Provide any other relevant information to support the project that has not been addressed elsewhere in the business case.

Use this response to provide additional information, including where response fields for other questions were not sufficient.

The owner of the GKI Resort and main island leaseholder, Tower Holdings, is currently in negotiations with a number of parties for the sale of the resort development and associated approvals. This follows an extensive global marketing campaign undertaken with brokers Knight Frank and JLL which drew strong interest from both international and domestic investors. Through this process potential buyers have highlighted the positive impact the Project is having on the attractiveness of the investment. This provides strong validation for the intervention to provide trunk infrastructure and the exponential benefits it will provide to the broader region.

Council acknowledges the ongoing sale process for the resort and the role of the Queensland Government in facilitating the investment going ahead, including providing approval for the transfer of the leases to a new owner and negotiating development milestones and timeframes.

This Project, being the provision of common user power and water to Great Keppel Island, forms part of a broader plan for the island, lead by the development of the GKI Resort. As a private sector project with approvals in place, the resort development is subject to a range of matters such as financing which are outside the immediate influence of council. Council and the Queensland Government are doing all they can to facilitate the development, including through the provision of power and water. There has been recent positive news regarding a sale, however were it not to eventuate the Project would still deliver direct benefits for existing users on the island and provide incentive for alternative tourism develop over the short, medium and long term.

Project arrangements

Council acknowledges the significant investment being made into the project by the Queensland Government and that the project is being undertaken by a team, of which Council is a part. The other members of the team are the Department of Innovation, Tourism Industry Development and the Commonwealth Games (DITID), the Department of Environment and Science (DES), the Department of Natural Resources, Mines and Energy (DNRME), the Department of State Development, Manufacturing and Planning and the Office of the Co-ordinator-General (OCG).

Council will not be making a direct financial commitment to the project. Council will contribute through the following in-kind support:

â€¢ applying for, and administering, grant funding for the project;

â€¢ provision of technical expertise where available and required (e.g. Council engineers to review the proposed design of the water supply infrastructure);

â€¢ provision of Council-owned land and infrastructure to facilitate the project (e.g. for the mainland connection to Councilâ€™s water supply infrastructure.

Giving Councils contribution is in-kind, Council will not be able to resolve that it has budgeted to fund any shortfall in the project as required by page 16 of the program guidelines. However, the project team is committed to sourcing the required funding and delivering the project.

Council also acknowledges a final investment decision on the project will not be made by Council but that this will be made in consultation with all funding partners including the Queensland Government and potentially the Federal Government.

It should also be noted that ownership and maintenance arrangements for matters outside of Councilâ€™s direct responsibilities like connection into the Energy Queenslandâ€™s electricity network will be negotiated by DITID, but will form part of the overall project.

Please provide relevant details on key personnel below and attach copies of CVs.

Full Name	Date of Birth	Project Role	Key Skills
Stuart Divik		Project Manager	â€¢ Project Management roles with Council delivered projects â€¢ Long history working with LSC (â€¢ RPEQ certified
Sascha Kurz		Project Director	â€¢ Project Management of large infrastructure projects â€¢ Intimate knowledge of the project as actively involved in current phases â€¢ Stakeholder & Approvals Management
Terry Flynn		Construction Manager	â€¢ Electrical engineering â€¢ Expertise in submarine cable installation in the Great Barrier Reef Region â€¢ Long history with the GKI project
Rebbekah Hearn		Senior Environmental Scientist	Ecological surveys Impact assessment Environmental approvals Environmental Impact Statements (EIS), EPBC Referrals and Initial Advice Statements (IAS)

APPLICATION DOCUMENTS

Mandatory attachments

Project Gantt Chart or Detailed Delivery/Works Schedule showing timeframes for all project stages up to and including project completion	Yes
If applicable, Letters from other contributors confirming financial or in-kind contributions	Yes

Detailed Project Plan (refer to template)	Yes
Project Cash Flow (refer to template)	Yes
Cost Benefit Analysis or Benefits Assessment (one required based on total project cost - refer to templates)	Yes
For Road Projects: Letter of support from the Chair of Regional Road and Transport Group (RRTG) or a copy of RRTG minute stating that the project was considered, not funded, but is a priority for the region and worthy of funding	Yes
CVs for all Key Personnel identified in the business case including the Project Manager	Yes

Additional / Optional attachments

Additional documentation supporting project readiness such as detailed project costings, professional designs ('for tender' or 'for construction'), tender documents, etc	Yes
Mapping files - for GIS spatial mapping purposes, please attach either an ESRI Shape File or MapInfo Tab File for this project site if available - please attach ALL file layers	Yes
If building on land not owned or controlled by local government: supporting documentation demonstrating the current status of negotiations with the land owner	No
If the local government will not own, operate and maintain the infrastructure: supporting documentation demonstrating the current status of negotiations with the proposed owner/operator	No
Copies of all supporting documents referred to and relied on as evidence in the application form (unless web addresses/hyperlinks have been provided in the relevant response field)	Yes

The Hon. Cameron Dick MP
Minister for State Development, Manufacturing, Infrastructure and Planning

1 William Street
Brisbane QLD 4000
PO Box 15009 City East
Queensland 4002 Australia
Telephone +61 7 3719 7200
Email statedevelopment@ministerial.qld.gov.au

Our ref MBN18/2019

11 January 2019

Councillor Bill Ludwig
Mayor
Livingstone Shire Council
PO Box 2292
YEPPOON QLD 4703

Email: bill.ludwig@livingstone.qld.gov.au

Dear Councillor Ludwig

Thank you for your council's business cases for funding under Round 4 of the Queensland Government's Building our Regions program. I am pleased to inform you that the following projects have been successful:

- Great Keppel Island Revitalisation Project $5,000,000
- Mill Gallery Expansion: Yeppoon $250,000

An officer from my department will be in contact with you soon to confirm the contractual arrangements required for the council to accept this funding.

I plan to announce all successful projects over the coming weeks and ask that you keep this advice confidential until notified by my department.

If you have any questions about my advice to you, please contact my office on (07) 3719 7200 or email statedevelopment@ministerial.qld.gov.au.

Yours sincerely

CAMERON DICK MP
Minister for State Development, Manufacturing, Infrastructure and Planning

12.12 - RESPONSE TO QUESTION ON NOTICE - COUNCILLOR MATHER - GREAT KEPPEL ISLAND REJUVENATION PROJECT

Option - Albemarle Street

Meeting Date: 21 July 2020

Attachment No: 3

Livingstone SHIRE COUNCIL

CONCEPT
12/02/2020

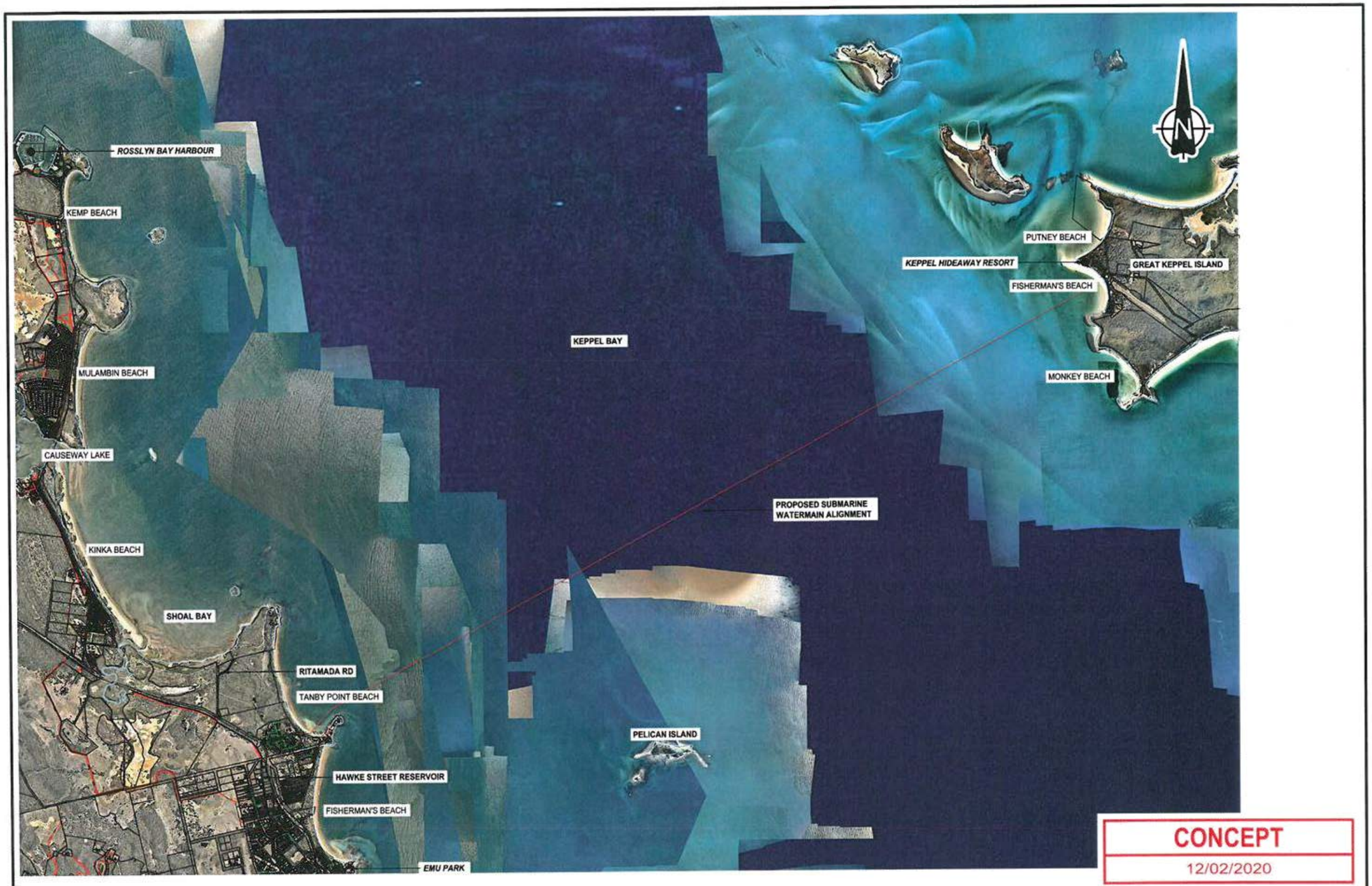
CIVIL DRAFTSPERSON
Mick Ryan
Cordingley Street Depot (Yeppoon)
Ph: (07) 4913 3638
Email: Michael.Ryan@livingstone.qld.gov.au

DWG No.	DRAWING INDEX
18-046-99	DOCUMENT COVER SHEET
	WATERMAIN CONSTRUCTION
18-046-01	OVERALL SITE LAYOUT
18-046-02	COASTAL MANAGEMENT DISTRICT
18-046-03	MAINLAND SITE LAYOUT AND EXISTING SERVICES
18-046-04	ALBEMARLE STREET AND HAVEN PARK ALIGNMENT OPTION
18-046-05	LONG SECTION 1
18-046-06	LONG SECTION 2
18-046-07	LONG SECTION 3
18-046-08	LONG SECTION 4
18-046-09	ALBEMARLE STREET, MARINE PARADE AND HAVEN ROAD ALIGNMENT OPTION
18-046-10	LONG SECTION 5
18-046-11	LONG SECTION 6



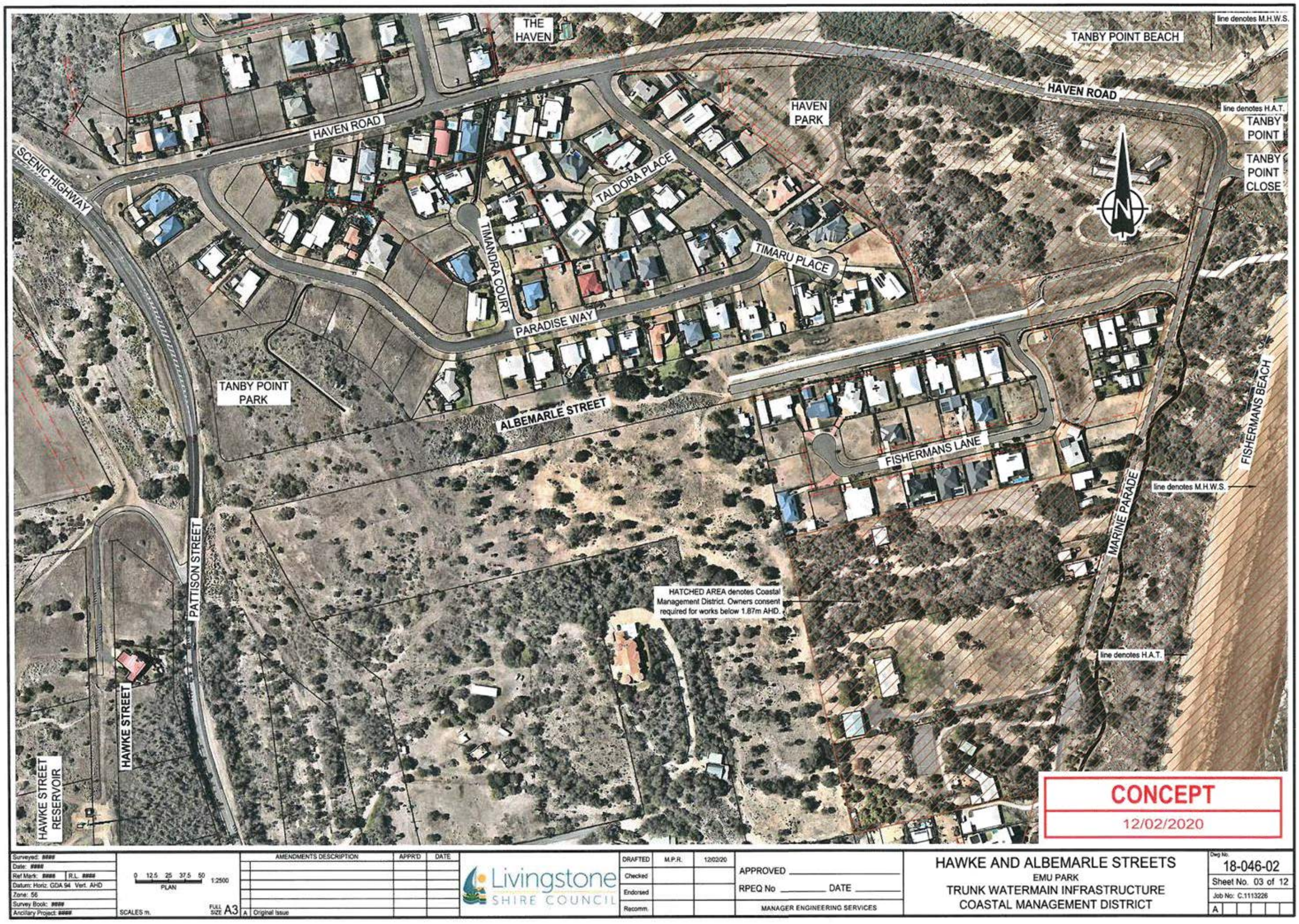
HAWKE AND ALBEMARLE STREETS
EMU PARK
CH 0.000 - CH 1190.098
TRUNK WATERMAIN INFRASTRUCTURE
PROJECT No. 18-046

Dwg No. 18-046-99

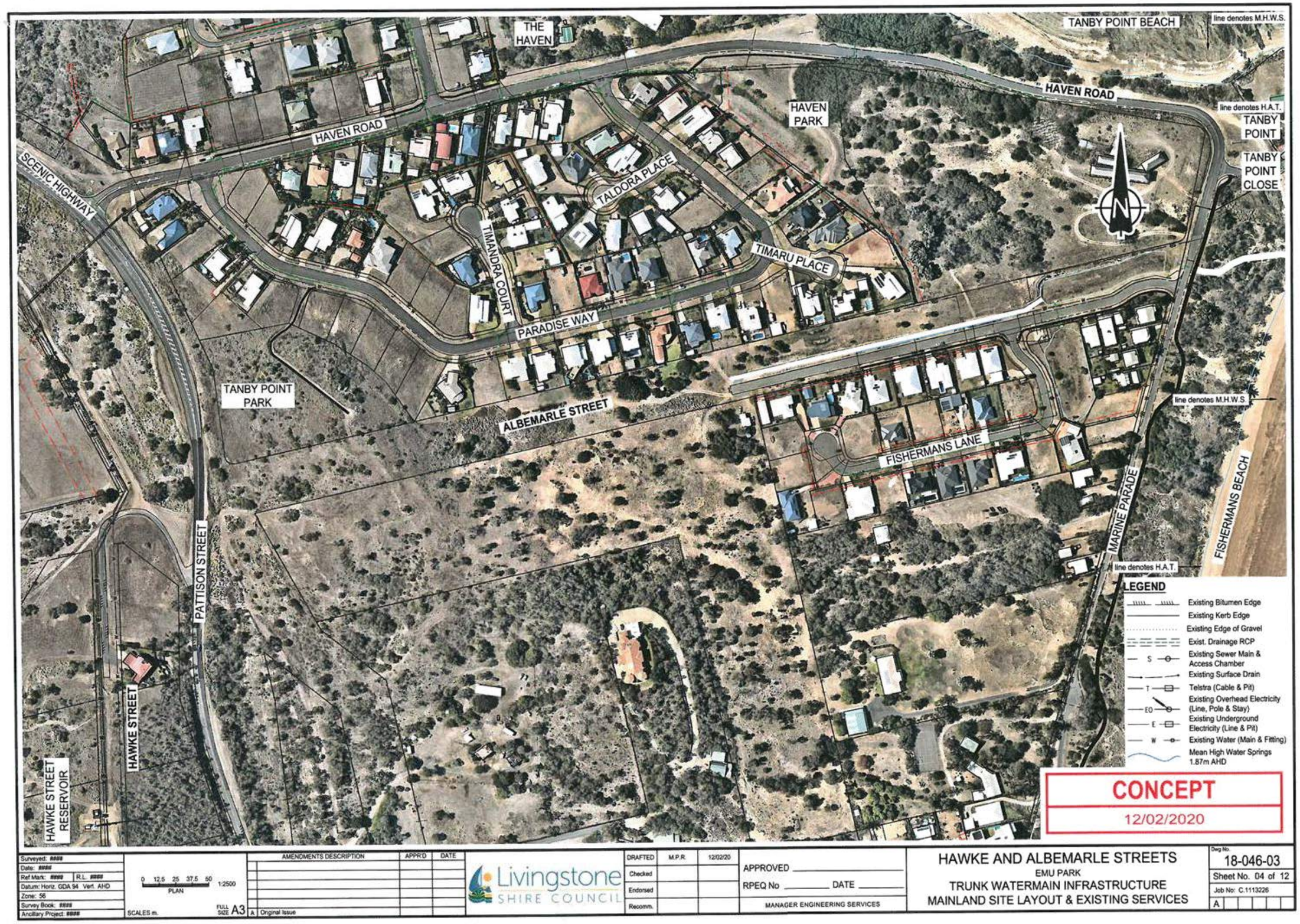


CONCEPT
12/02/2020

Surveyed: ####	0 250 500 750 1000 1:50000 PLAN	AMENDMENTS DESCRIPTION	APPR'D	DATE	Livingstone SHIRE COUNCIL	DRAFTED	M.P.R.	—	APPROVED	HAWKE AND ALBEMARLE STREETS EMU PARK TRUNK WATERMAIN INFRASTRUCTURE OVERALL SITE LAYOUT	Dwg No. 18-046-01
Date: ####						Checked					Sheet No. 02 of 12
Ref Mark: #### R.L. ####						Endorsed			RPEQ No ____ DATE ____		Job No: C.1113226
Datum: Horiz. GDA 94 Vert. AHD						Recomm.			MANAGER ENGINEERING SERVICES		A
Zone: 56											
Survey Book: ####											
Ancillary Project: ####	SCALES m. FULL SIZE A3	A Original Issue									



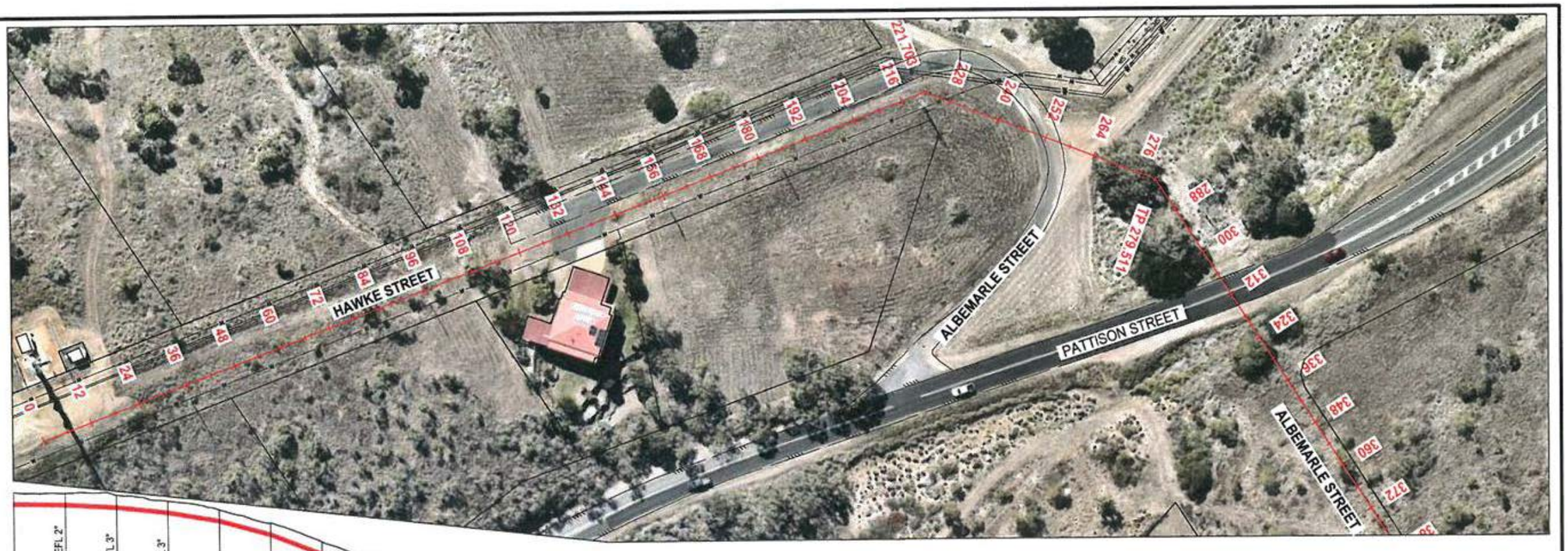
Surveyed: ####	0 12.5 25 37.5 50 1:2500 PLAN	AMENDMENTS DESCRIPTION	APPR'D	DATE	Livingstone SHIRE COUNCIL	DRAFTED M.P.R. 12/02/20	HAWKE AND ALBEMARLE STREETS EMU PARK TRUNK WATERMAIN INFRASTRUCTURE COASTAL MANAGEMENT DISTRICT
Date: ####						Checked	
Ref Mark: #### R.L. ####						Endorsed	APPROVED
Datum: Horiz. GDA 94 Vert. AHD						Recomm.	RPEQ No DATE
Zone: 56							MANAGER ENGINEERING SERVICES
Survey Book: ####							Dwg No. 18-046-02
Ancillary Project: ####	SCALES m. FULL SIZE A3	A Original Issue					Sheet No. 03 of 12
							Job No: C.1113226
							A

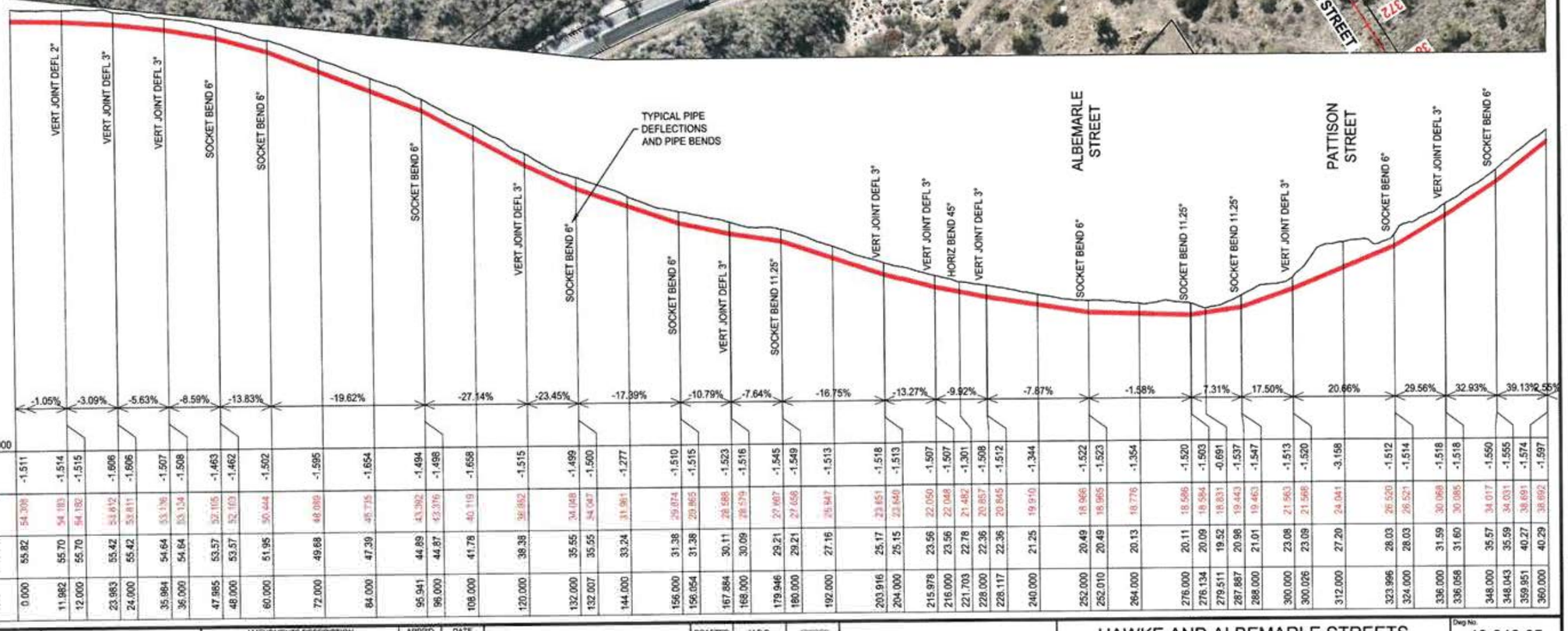

THE HAVEN
TANBY POINT BEACH
line denotes M.H.W.S.
HAVEN ROAD
HAVEN ROAD
HAVEN PARK
line denotes H.A.T.
TANBY POINT
TANBY POINT CLOSE
SCENIC HIGHWAY
TALDORA PLACE
TIMANDRA COURT
TIMARU PLACE
PARADISE WAY
TANBY POINT PARK
ALBEMARLE STREET
FISHERMANS LANE
line denotes M.H.W.S.
MARINE PARADE
FISHERMANS BEACH
PATTISON STREET
HAWKE STREET
HAWKE STREET RESERVOIR
line denotes H.A.T.
LEGEND
Existing Bitumen Edge
Existing Kerb Edge
Existing Edge of Gravel
Exist. Drainage RCP
Existing Sewer Main & Access Chamber
Existing Surface Drain
Telstra (Cable & Pit)
Existing Overhead Electricity (Line, Pole & Stay)
Existing Underground Electricity (Line & Pit)
Existing Water (Main & Fitting)
Mean High Water Springs 1.87m AHD
CONCEPT
12/02/2020
Surveyed: ####
Date: ####
Ref Mark: #### R.L. ####
Datum: Horiz. GDA 94 Vert. AHD
Zone: 56
Survey Book: ####
Ancillary Project: ####
0 12.5 25 37.5 50
PLAN
1:2500
SCALES m.
FULL SIZE A3
AMENDMENTS DESCRIPTION
APPR'D
DATE
A Original Issue
Livingstone SHIRE COUNCIL
DRAFTED M.P.R. 12/02/20
Checked
Endorsed
Recomm.
APPROVED
RPEQ No DATE
MANAGER ENGINEERING SERVICES
HAWKE AND ALBEMARLE STREETS
EMU PARK
TRUNK WATERMAIN INFRASTRUCTURE
MAINLAND SITE LAYOUT & EXISTING SERVICES
Dwg No. 18-046-03
Sheet No. 04 of 12
Job No: C.1113226
A



Surveyed: ####	0 12.5 25 37.5 50 1:2500 PLAN	AMENDMENTS DESCRIPTION	APP'D	DATE	Livingstone SHIRE COUNCIL	DRAFTED M.P.R. 12/02/20	HAWKE AND ALBEMARLE STREETS EMU PARK TRUNK WATERMAIN INFRASTRUCTURE ALBEMARLE ST - HAVEN PK ALIGNMENT OPTION	Dwg No. 18-046-04
Date: ####						Checked		Sheet No. 05 of 12
Ref Mark: #### R.L. ####						Endorsed		Job No: C.1113226
Datum: Horiz. GDA 94 Vert. AHD						Recomm.		A
Zone: 56						APPROVED		
Survey Book: ####						RPEQ No DATE		
Ancillary Project: ####	SCALES m. FULL SIZE A3	A Original Issue				MANAGER ENGINEERING SERVICES		

CONCEPT
12/02/2020





CHAINAGE	0.000	11.982	12.000	23.983	24.000	35.984	36.000	47.985	48.000	60.000	72.000	84.000	95.941	96.000	108.000	120.000	132.000	132.007	144.000	156.000	156.054	167.884	168.000	179.946	180.000	192.000	203.916	204.000	215.978	216.000	221.703	228.000	228.117	240.000	252.000	252.010	264.000	276.000	276.134	279.511	287.887	288.000	300.000	300.026	312.000	323.996	324.000	336.000	336.058	348.000	348.043	359.951	360.000
EXISTING SURFACE	55.82	55.70	55.70	53.42	55.42	54.64	54.64	53.57	53.57	51.95	49.68	47.39	44.89	44.87	41.78	38.38	35.55	35.55	33.24	31.38	31.38	30.11	30.09	29.21	29.21	27.16	25.17	25.15	23.56	23.56	22.78	22.36	22.36	21.25	20.49	20.49	20.13	20.11	20.09	19.52	20.98	21.01	23.08	23.09	27.20	28.03	28.03	31.59	31.60	35.57	35.59	40.27	40.29
INVERT LEVEL	54.308	54.183	54.182	53.612	53.811	53.136	53.134	52.105	52.103	50.444	48.089	45.735	43.392	43.376	40.119	36.852	34.048	34.047	31.961	29.874	29.865	28.588	28.579	27.667	27.656	25.647	23.651	23.649	22.050	22.048	21.482	20.857	20.845	19.910	18.966	18.965	18.776	18.586	18.584	18.831	19.443	19.463	21.563	21.568	24.041	26.520	26.521	30.068	30.085	34.017	34.031	38.691	38.692
CUT & FILL	-1.511	-1.514	-1.515	-1.806	-1.606	-1.507	-1.508	-1.463	-1.462	-1.502	-1.595	-1.654	-1.494	-1.498	-1.658	-1.515	-1.499	-1.500	-1.277	-1.510	-1.515	-1.523	-1.516	-1.545	-1.549	-1.513	-1.518	-1.513	-1.507	-1.507	-1.301	-1.508	-1.512	-1.344	-1.522	-1.523	-1.354	-1.520	-1.503	-0.691	-1.537	-1.547	-1.513	-1.520	-3.158	-1.512	-1.514	-1.518	-1.518	-1.550	-1.555	-1.574	-1.597

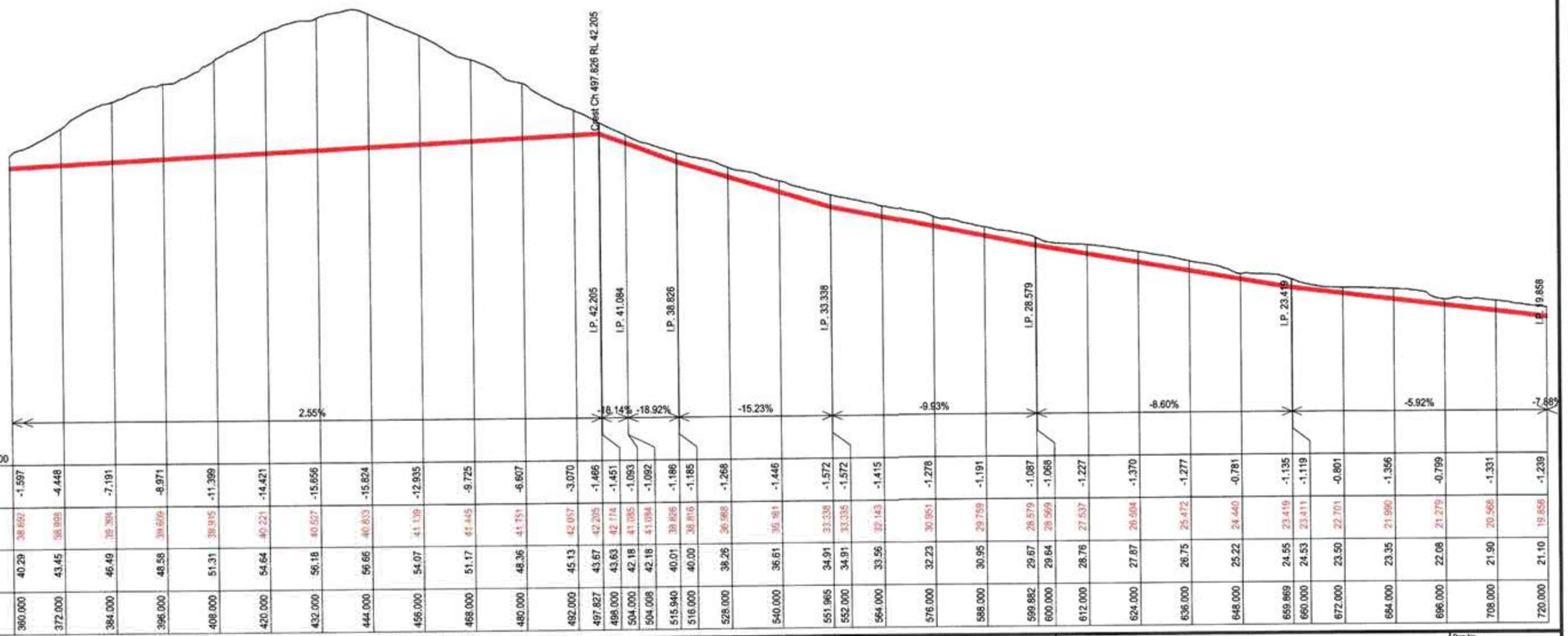
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Date: ####	0 2.5 5 7.5 10 1:500 VERT					Checked
Ref Mark: #### R.L. ####						Endorsed
Datum: Horiz: GDA 94 Vert: AHD	SCALES m. FULL SIZE A3	A Original Issue				Recomm.
Zone: 56						APPROVED
Survey Book: ####						RPEQ No DATE
Ancillary Project: ####						MANAGER ENGINEERING SERVICES

HAWKE AND ALBEMARLE STREETS
EMU PARK
TRUNK WATERMAIN INFRASTRUCTURE
LONG SECTION 1

Dwg No. 18-046-05
Sheet No. 06 of 12
Job No: C.1113226
A

CONCEPT
12/02/2020





R.L. 4.000

CHAINAGE	EXISTING SURFACE	INVERT LEVEL	CUT & FILL
360.000	40.29	38.692	-1.597
372.000	43.45	38.998	-4.448
384.000	46.49	39.304	-7.191
396.000	48.58	39.609	-8.971
408.000	51.31	39.915	-11.399
420.000	54.64	40.221	-14.421
432.000	56.18	40.527	-15.656
444.000	56.66	40.833	-15.824
456.000	54.07	41.139	-12.935
468.000	51.17	41.445	-9.725
480.000	48.36	41.751	-6.607
492.000	45.13	42.057	-3.070
497.827	43.67	42.205	-1.466
498.000	43.63	42.174	-1.451
504.000	42.18	41.085	-1.093
504.008	42.18	41.084	-1.092
515.940	40.01	38.826	-1.186
516.000	40.00	38.816	-1.185
528.000	38.26	36.988	-1.268
540.000	36.61	35.161	-1.446
551.965	34.91	33.338	-1.572
552.000	34.91	33.335	-1.572
564.000	33.56	32.143	-1.415
576.000	32.23	30.951	-1.278
588.000	30.95	29.759	-1.191
599.882	29.67	28.579	-1.087
600.000	29.64	28.569	-1.068
612.000	28.76	27.537	-1.227
624.000	27.87	26.504	-1.370
636.000	26.75	25.472	-1.277
648.000	25.22	24.440	-0.781
659.869	24.55	23.419	-1.135
660.000	24.53	23.411	-1.119
672.000	23.50	22.701	-0.801
684.000	23.35	21.990	-1.356
696.000	22.08	21.279	-0.799
708.000	21.90	20.568	-1.331
720.000	21.10	19.858	-1.239

Surveyed: ####
Date: ####
Ref Mark: #### R.L. ####
Datum: Horiz GDA 94 Vert. AHD
Zone: 55
Survey Book: ####
Ancillary Project: ####

SCALES m: HORIZ 0 5 10 15 20 1:1000; VERT 0 2.5 5 7.5 10 1:500; FULL SIZE A3

AMENDMENTS DESCRIPTION	APPR'D	DATE
A Original Issue		

Livingstone SHIRE COUNCIL

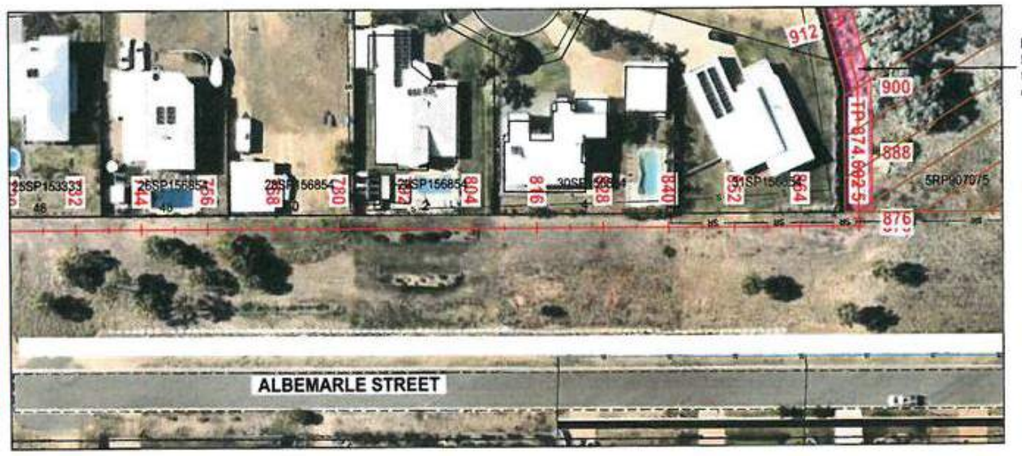
DRAFTED	M.P.R.	12/02/20
Checked		
Endorsed		
Recomm.		

APPROVED _____
RPEQ No _____ DATE _____
MANAGER ENGINEERING SERVICES

HAWKE AND ALBEMARLE STREETS
EMU PARK
TRUNK WATERMAIN INFRASTRUCTURE
LONG SECTION 2

Dwg No. 18-046-06
Sheet No. 07 of 12
Job No: C.1113226
A

CONCEPT
12/02/2020



EASEMENT REQUIRED
5.0m wide easement required for watermain infrastructure over lot 5 RP 907 075.



R.L. 4.000

CUT & FILL	-1.239	-1.439	-1.066	-1.069	-1.674	-1.076	-1.076	-1.129	-1.221	-1.161	-1.160	-0.866	-0.992	-1.076	-1.047	-1.046	-1.299	-1.011	
INVERT LEVEL	19.858	18.972	17.972	17.966	17.244	16.522	16.521	16.231	15.941	15.652	15.649	15.118	14.587	14.057	13.238	13.235	11.336	9.841	
EXISTING SURFACE	21.10	20.35	19.04	19.04	18.92	17.60	17.60	17.36	17.16	16.81	16.81	15.98	15.58	15.13	14.28	14.28	12.64	10.65	
CHAINAGE	720.000	732.000	743.924	744.000	756.000	767.959	768.000	780.000	792.000	803.940	804.000	816.000	828.000	840.000	852.000	852.053	864.000	874.692	

CUT & FILL	-1.239	-1.439	-1.066	-1.069	-1.674	-1.076	-1.076	-1.129	-1.221	-1.161	-1.160	-0.866	-0.992	-1.076	-1.047	-1.046	-1.299	-1.011	
INVERT LEVEL	19.858	18.972	17.972	17.966	17.244	16.522	16.521	16.231	15.941	15.652	15.649	15.118	14.587	14.057	13.238	13.235	11.336	9.841	
EXISTING SURFACE	21.10	20.35	19.04	19.04	18.92	17.60	17.60	17.36	17.16	16.81	16.81	15.98	15.58	15.13	14.28	14.28	12.64	10.65	
CHAINAGE	720.000	732.000	743.924	744.000	756.000	767.959	768.000	780.000	792.000	803.940	804.000	816.000	828.000	840.000	852.000	852.053	864.000	874.692	

Surveyed: ####
Date: ####
Ref Mark: #### R.L. ####
Datum: Horiz. GDA 94 Vert. AHD
Zone: 56
Survey Book: ####
Ancillary Project: ####

SCALES in. HORIZ 0 5 10 15 20 1:1000
VERT 0 2.5 5 7.5 10 1:500
FULL SIZE A3

AMENDMENTS DESCRIPTION	APP'RD	DATE
A Original Issue		

Livingstone SHIRE COUNCIL

DRAFTED	M.P.R.	12/02/20
Checked		
Endorsed		
Recomm.		

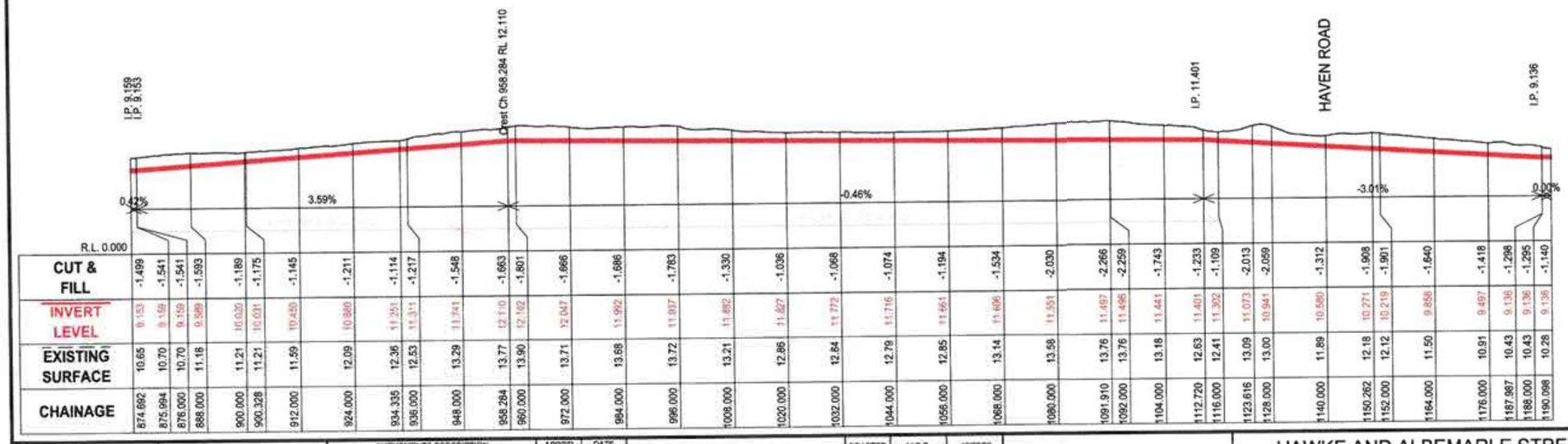
APPROVED _____
RPEQ No _____ DATE _____
MANAGER ENGINEERING SERVICES

HAWKE AND ALBEMARLE STREETS
EMU PARK
TRUNK WATERMAIN INFRASTRUCTURE
LONG SECTION 3

Dwg No. 18-046-07
Sheet No. 08 of 12
Job No: C.1113226
A

CONCEPT
12/02/2020





R.L. 0.000

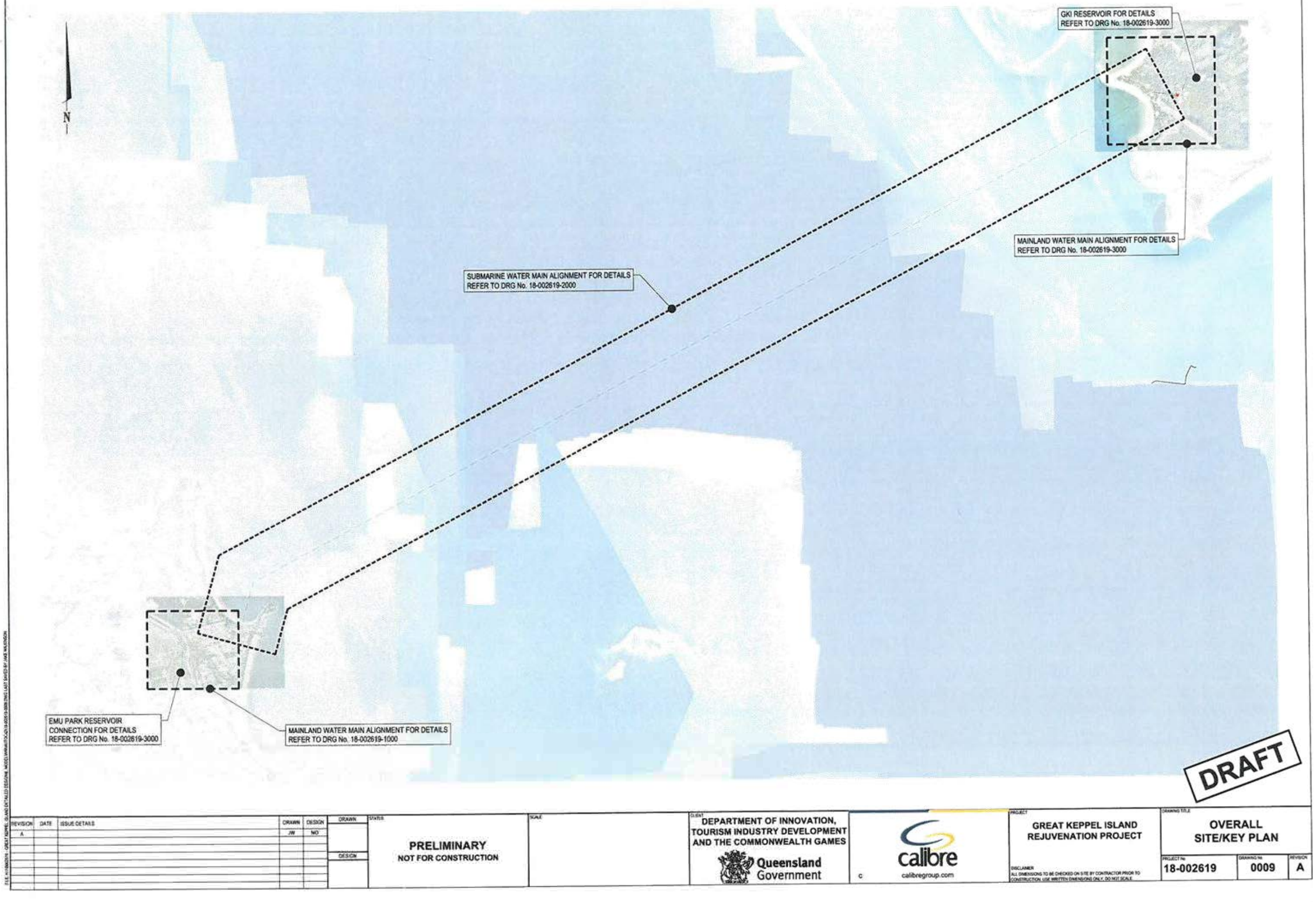
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12.12 - RESPONSE TO QUESTION ON NOTICE - COUNCILLOR MATHER - GREAT KEPPEL ISLAND REJUVENATION PROJECT

Option - Haven Road

Meeting Date: 21 July 2020

Attachment No: 4



REVISION	DATE	ISSUE DETAILS	DRAWN	DESIGN
A			JW	MO

DRAWN

DESIGN

STATUS: PRELIMINARY NOT FOR CONSTRUCTION

SCALE

CLIENT: DEPARTMENT OF INNOVATION, TOURISM INDUSTRY DEVELOPMENT AND THE COMMONWEALTH GAMES
Queensland Government

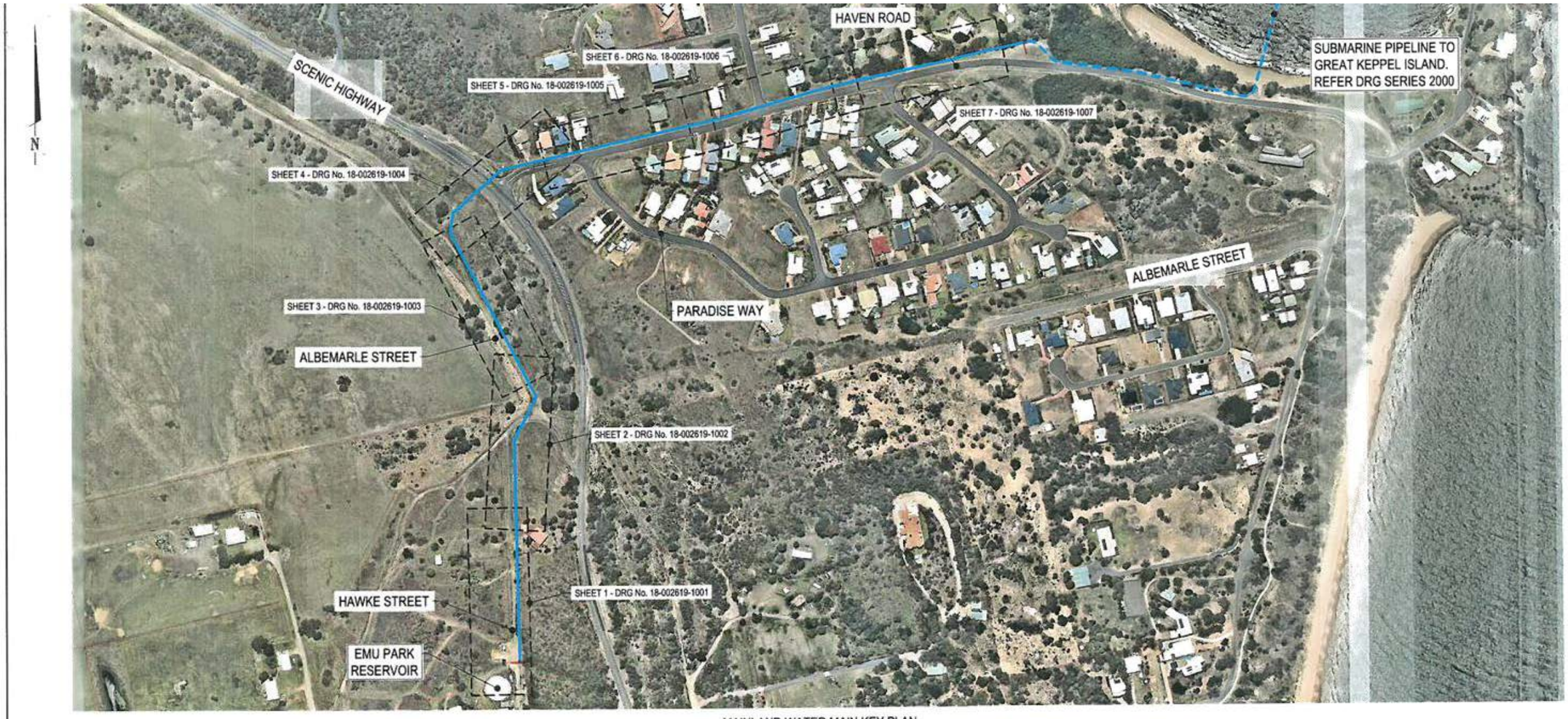
calibre
c calibregroup.com

PROJECT: GREAT KEPPEL ISLAND REJUVENATION PROJECT

DISCLAIMER
ALL DIMENSIONS TO BE CHECKED ON SITE BY CONTRACTOR PRIOR TO CONSTRUCTION. USE WRITTEN DIMENSIONS ONLY. DO NOT SCALE.

DRAWING TITLE: OVERALL SITE/KEY PLAN

PROJECT No.	DRAWING No.	REVISION
18-002619	0009	A



MAINLAND WATER MAIN KEY PLAN
SCALE 1:2000 (A1)
SCALE 1:4000 (A3)

MAINLAND WATER MAIN OVERALL LONGITUDINAL SECTION
SCALE 1:500 (A1)
SCALE 1:250 (A3)

DRAFT

REVISION	DATE	ISSUE DETAILS	DRAWN	DESIGN
A	01.02.19	30% DESIGN REVIEW	JW	MO

DRAWN

DESIGN

STATUS: **PRELIMINARY** NOT FOR CONSTRUCTION

SCALE: 1:2000 20 0 20 40 60 80 100 A1; 1:4000 A3

CLIENT: DEPARTMENT OF INNOVATION, TOURISM INDUSTRY DEVELOPMENT AND THE COMMONWEALTH GAMES
Queensland Government

calibre
c calibregroup.com

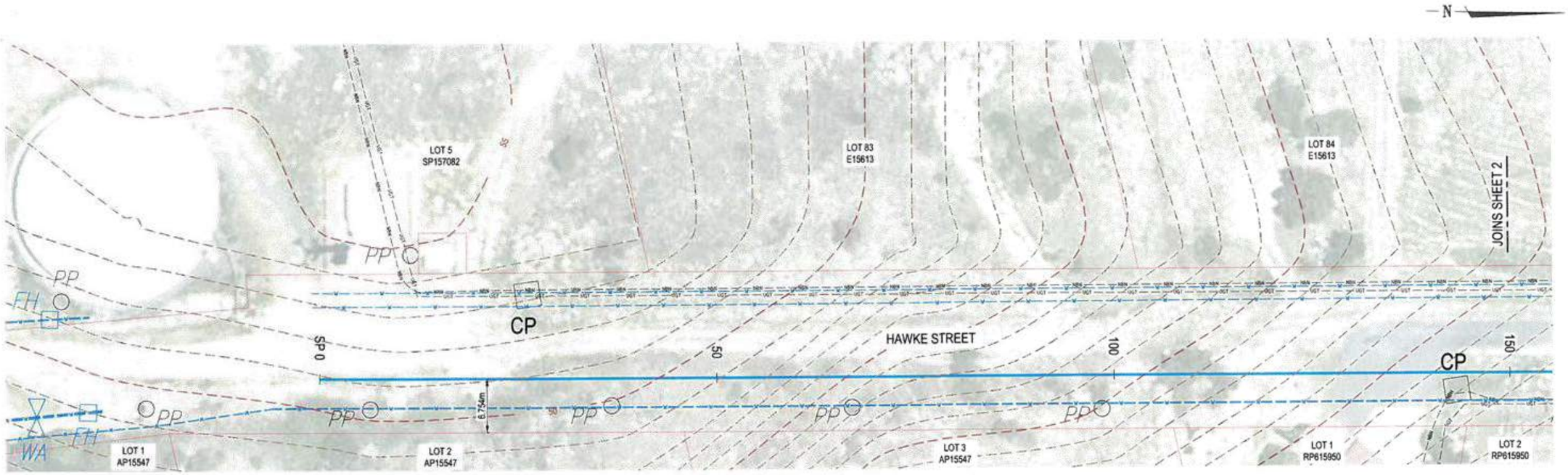
PROJECT: GREAT KEPPEL ISLAND REJUVENATION PROJECT

DISCLAIMER
ALL DIMENSIONS TO BE CHECKED ON SITE BY CONTRACTOR PRIOR TO CONSTRUCTION. USE WRITTEN DIMENSIONS ONLY. DO NOT SCALE.

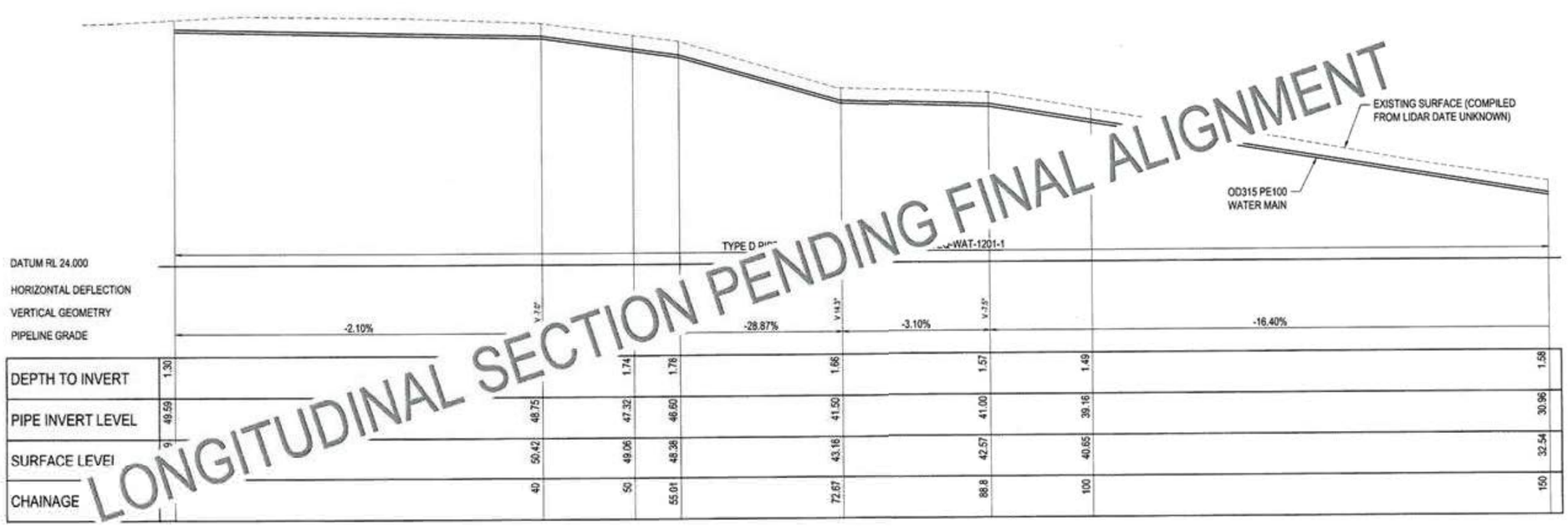
DRAWING TITLE: MAINLAND KEY PLAN AND OVERALL LONGITUDINAL SECTION

PROJECT No.	DRAWING No.	REVISION
18-002619	1000	A

FILE: H:\PROJECTS - GREAT KEPPEL ISLAND DETAILED DESIGN\...\18-002619-1000.DWG LAST SAVED BY JAKE WILKINSON



WATER MAIN PLAN
SCALE 1:250 (A1)
SCALE 1:125 (A3)



WATER MAIN LONGITUDINAL SECTION
SCALE 1:250 (HORIZONTAL)
SCALE 1:125 (VERTICAL)

REVISION	DATE	ISSUE DETAILS	DRAWN	DESIGN
A	01.02.19	30% DESIGN REVIEW	JW	MO

DRAWN
DESIGN

STATUS: **PRELIMINARY** NOT FOR CONSTRUCTION

SCALE: 1:250 1:500 HORIZONTAL A1 A3; 1:125 1:250 VERTICAL A1 A3

CLIENT: DEPARTMENT OF INNOVATION, TOURISM INDUSTRY DEVELOPMENT AND THE COMMONWEALTH GAMES
Queensland Government

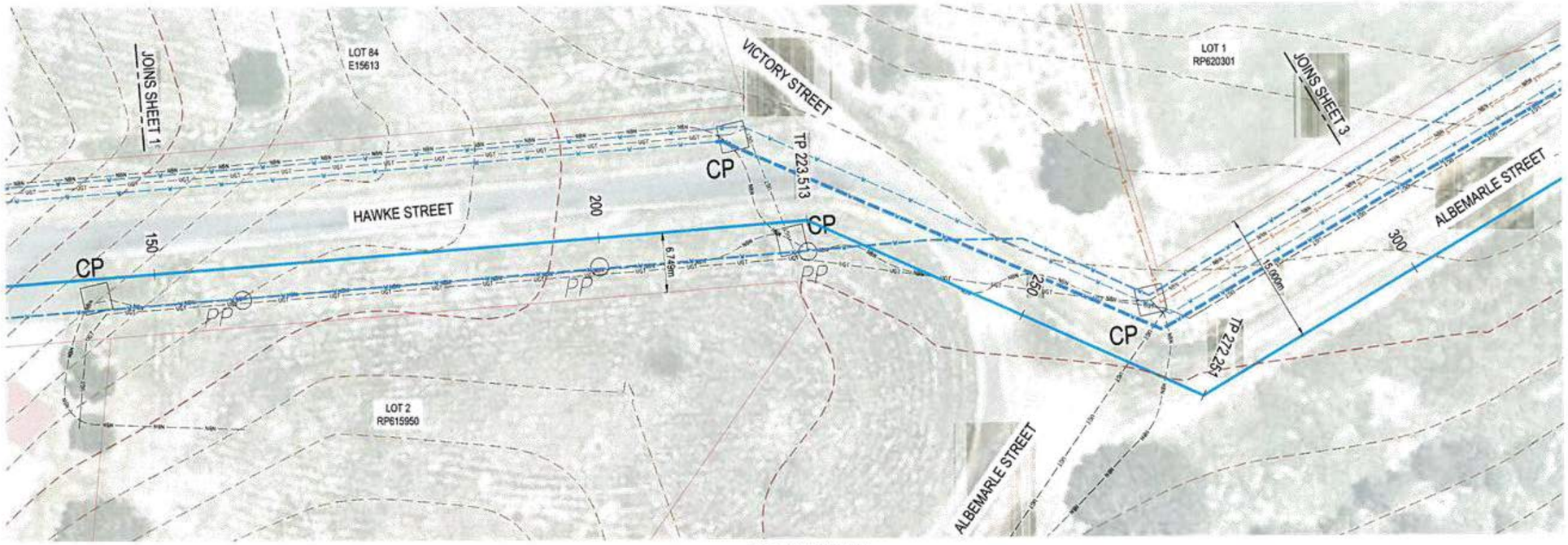
calibre
calibregroup.com

PROJECT: GREAT KEPPEL ISLAND REJUVENATION PROJECT

DISCLAIMER: ALL DIMENSIONS TO BE CHECKED ON SITE BY CONTRACTOR PRIOR TO CONSTRUCTION. USE WRITTEN DIMENSIONS ONLY. DO NOT SCALE.

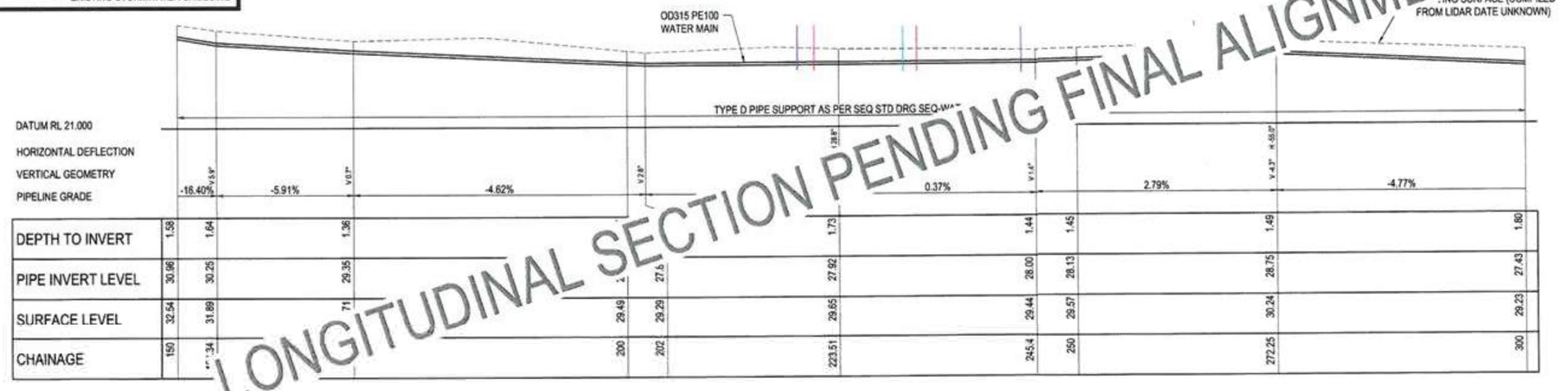
DRAWING TITLE: **WATER MAIN PLAN AND LONGITUDINAL SECTION SHEET 1**

PROJECT No.	DRAWING No.	REVISION
18-002619	1001	A



WATER MAIN PLAN
SCALE 1:250 (A1)
SCALE 1:125 (A3)

LEGEND:
- EXISTING NBN CROSSING
- EXISTING TELSTRA CROSSING
- EXISTING ELECTRICAL CROSSING
- EXISTING WATER CROSSING
- EXISTING SEWER CROSSING
- EXISTING STORMWATER CROSSING

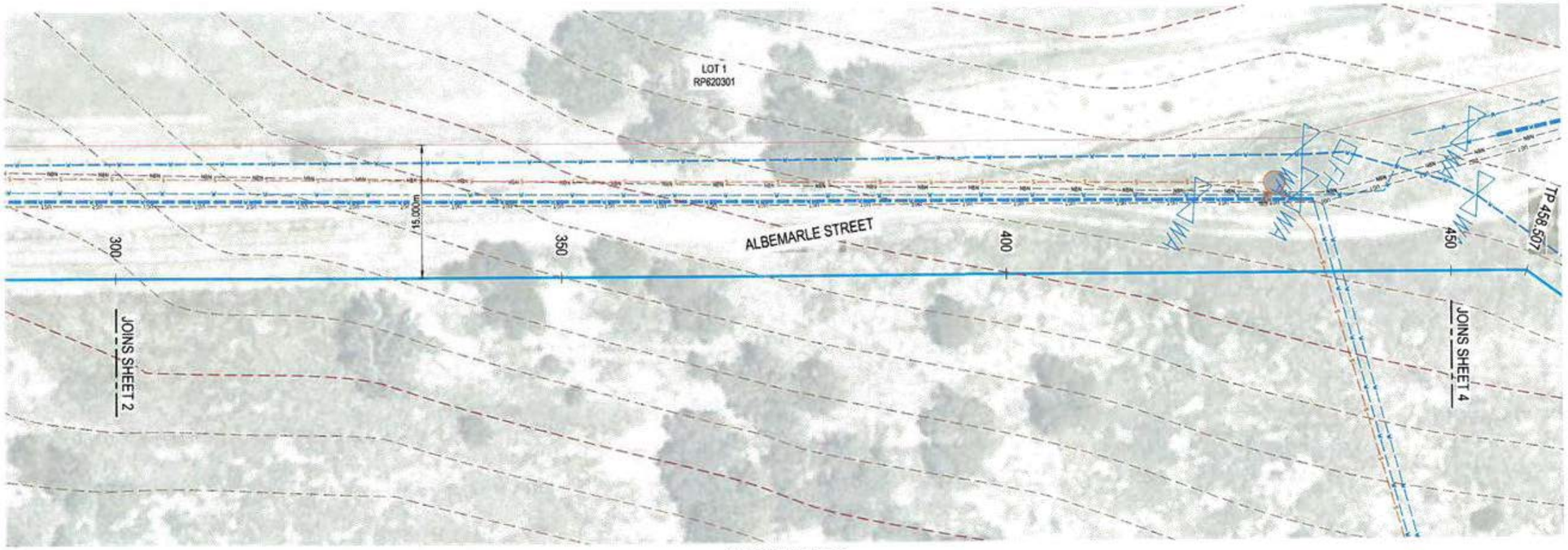


LONGITUDINAL SECTION PENDING FINAL ALIGNMENT

WATER MAIN LONGITUDINAL SECTION
SCALE 1:250 (HORIZONTAL)
SCALE 1:125 (VERTICAL)

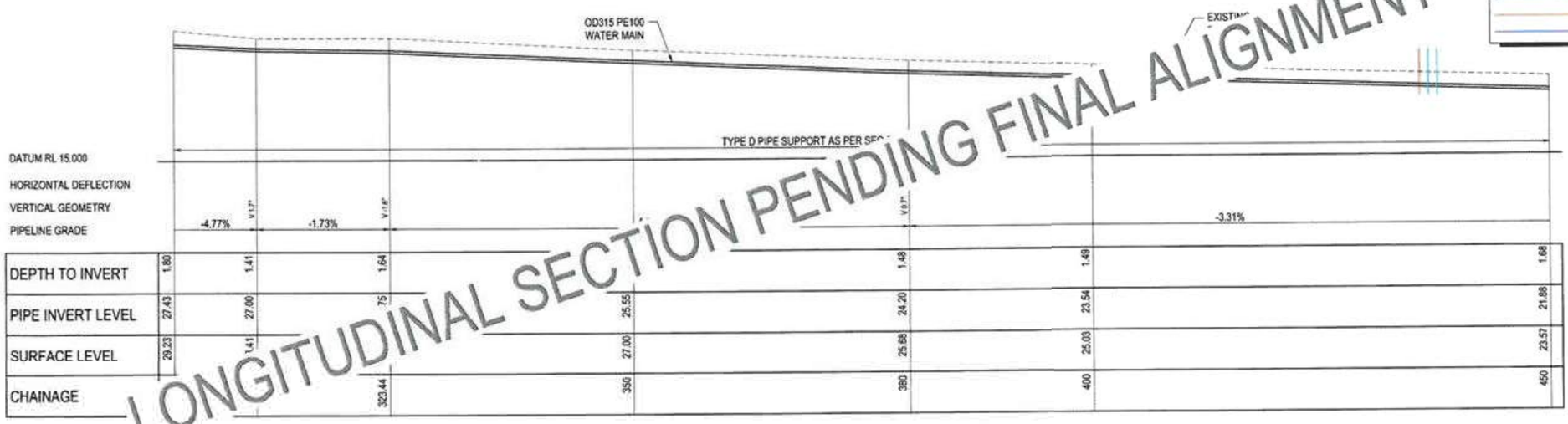
REVISION	DATE	ISSUE DETAILS	DRAWN	DESIGN
A	01.02.19	30% DESIGN REVIEW	JW	MO

DRAWN
DESIGN
STATUS: PRELIMINARY NOT FOR CONSTRUCTION
SCALE: 1:250 1:500 HORIZONTAL A1 A3; 1:125 1:250 VERTICAL A1 A3
CLIENT: DEPARTMENT OF INNOVATION, TOURISM INDUSTRY DEVELOPMENT AND THE COMMONWEALTH GAMES — Queensland Government
calibre — calibregroup.com
PROJECT: GREAT KEPPEL ISLAND REJUVENATION PROJECT
DISCLAIMER: ALL DIMENSIONS TO BE CHECKED ON SITE BY CONTRACTOR PRIOR TO CONSTRUCTION. USE WRITTEN DIMENSIONS ONLY, DO NOT SCALE
DRAWING TITLE: WATER MAIN PLAN AND LONGITUDINAL SECTION SHEET 2
PROJECT No: 18-002619
DRAWING No: 1002
REVISION: A



WATER MAIN PLAN
SCALE 1:250 (A1)
SCALE 1:125 (A3)

LEGEND:
- EXISTING NBN CROSSING
- EXISTING TELSTRA CROSSING
- EXISTING ELECTRICAL CROSSING
- EXISTING WATER CROSSING
- EXISTING SEWER CROSSING
- EXISTING STORMWATER CROSSING

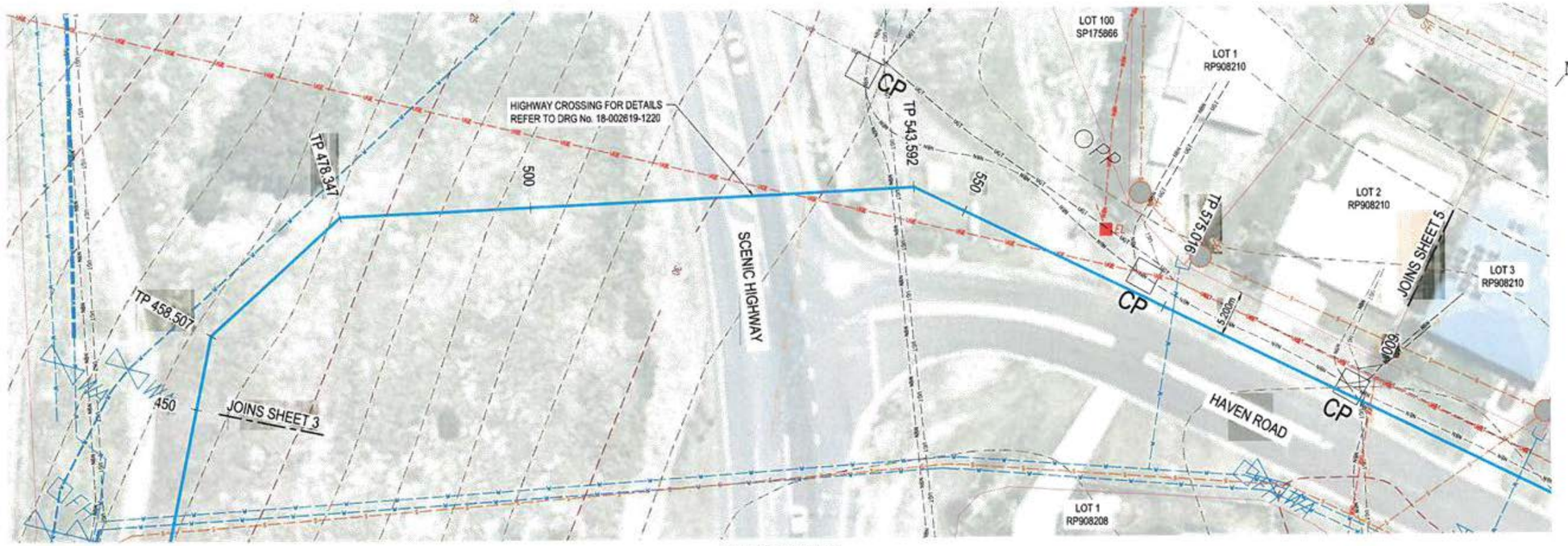


LONGITUDINAL SECTION PENDING FINAL ALIGNMENT

WATER MAIN LONGITUDINAL SECTION
SCALE 1:250 (HORIZONTAL)
SCALE 1:125 (VERTICAL)

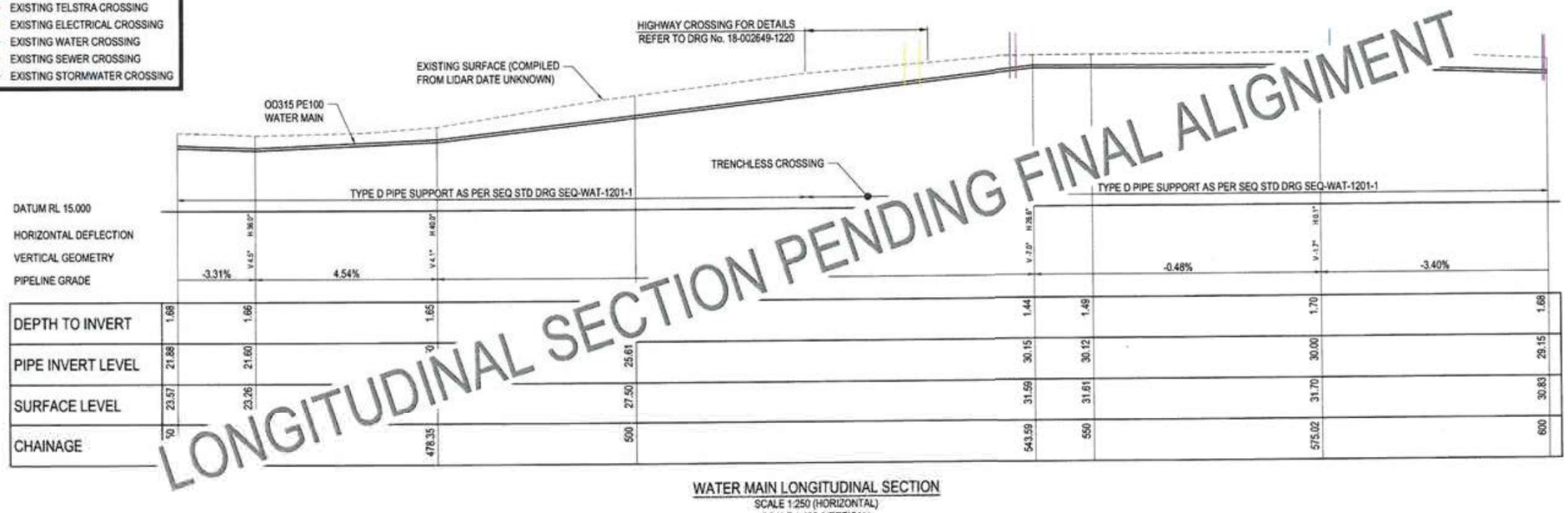
REVISION	DATE	ISSUE DETAILS	DRAWN	DESIGN
A	01.02.19	30% DESIGN REVIEW	JW	MO

DRAWN
DESIGN
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SCALE: 1:250 5 0 5 10 A1 / 1:500 A3 HORIZONTAL; 1:125 2.5 0 2.5 5 A1 / 1:250 A3 VERTICAL
CLIENT: DEPARTMENT OF INNOVATION, TOURISM INDUSTRY DEVELOPMENT AND THE COMMONWEALTH GAMES — Queensland Government
calibre calibregroup.com
PROJECT: GREAT KEPPEL ISLAND REJUVENATION PROJECT
DISCLAIMER: ALL DIMENSIONS TO BE CHECKED ON SITE BY CONTRACTOR PRIOR TO CONSTRUCTION. USE WRITTEN DIMENSIONS ONLY. DO NOT SCALE
DRAWING TITLE: **WATER MAIN PLAN AND LONGITUDINAL SECTION SHEET 3**
PROJECT No. 18-002619 | DRAWING No. 1003 | REVISION A



WATER MAIN PLAN
SCALE 1:250 (A1)
SCALE 1:125 (A3)

LEGEND:
- EXISTING NBN CROSSING
- EXISTING TELSTRA CROSSING
- EXISTING ELECTRICAL CROSSING
- EXISTING WATER CROSSING
- EXISTING SEWER CROSSING
- EXISTING STORMWATER CROSSING



LONGITUDINAL SECTION PENDING FINAL ALIGNMENT

WATER MAIN LONGITUDINAL SECTION
SCALE 1:250 (HORIZONTAL)
SCALE 1:125 (VERTICAL)

REVISION	DATE	ISSUE DETAILS	DRAWN	DESIGN
A	01.02.19	30% DESIGN REVIEW	JW	MO

DRAWN
DESIGN

STATUS: **PRELIMINARY** NOT FOR CONSTRUCTION

SCALE: 1:250 1:500 HORIZONTAL; 1:125 1:250 VERTICAL

CLIENT: DEPARTMENT OF INNOVATION, TOURISM INDUSTRY DEVELOPMENT AND THE COMMONWEALTH GAMES
Queensland Government

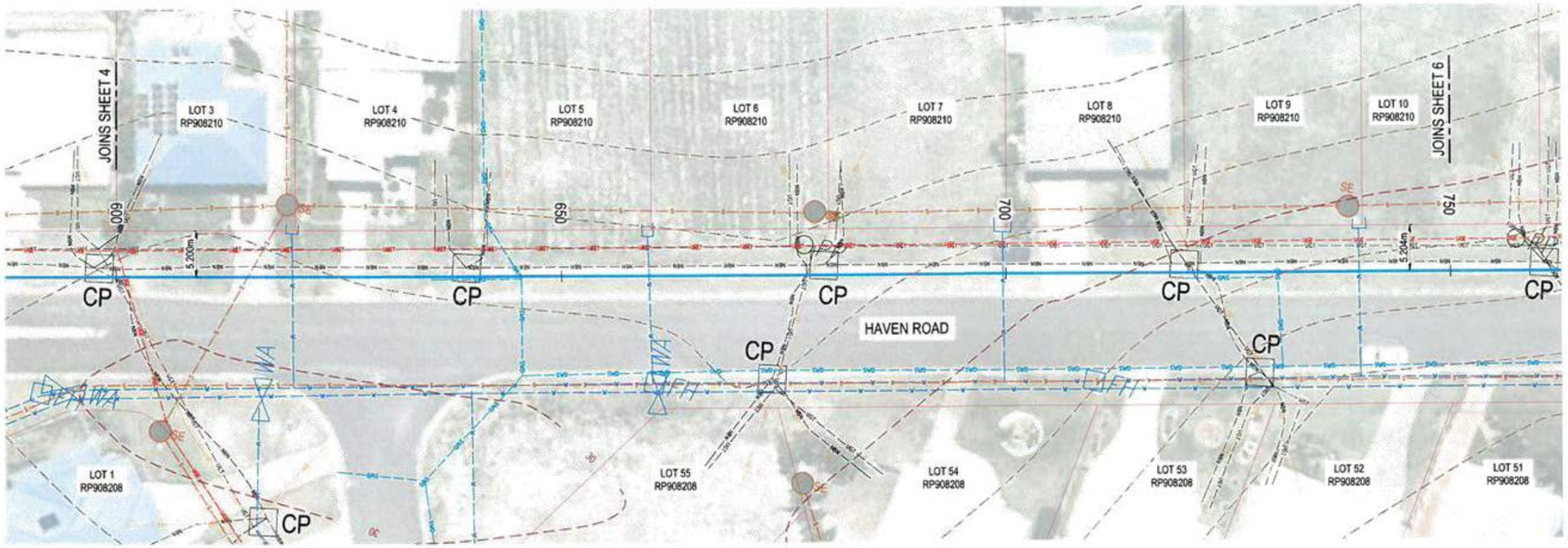
calibre
calibregroup.com

PROJECT: GREAT KEPPEL ISLAND REJUVENATION PROJECT

DISCLAIMER
ALL DIMENSIONS TO BE CHECKED ON SITE BY CONTRACTOR PRIOR TO CONSTRUCTION. USE WRITTEN DIMENSIONS ONLY. DO NOT SCALE

DRAWING TITLE: **WATER MAIN PLAN AND LONGITUDINAL SECTION SHEET 4**

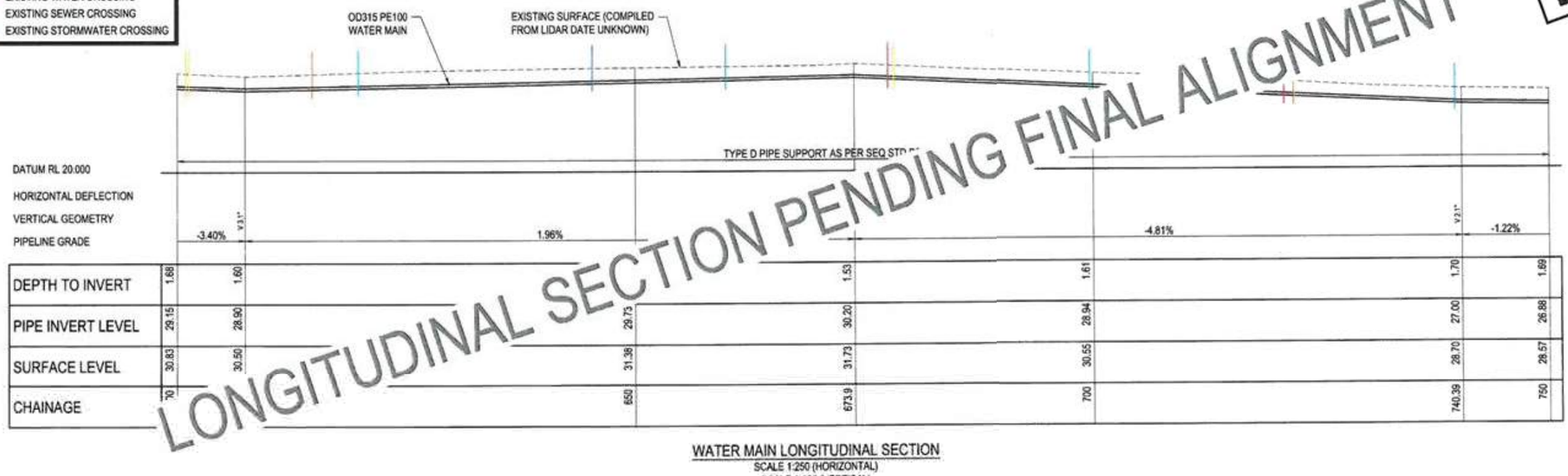
PROJECT No	DRAWING No	REVISION
18-002619	1004	A



WATER MAIN PLAN
SCALE 1:250 (A1)
SCALE 1:125 (A3)

LEGEND:
- EXISTING NBN CROSSING
- EXISTING TELSTRA CROSSING
- EXISTING ELECTRICAL CROSSING
- EXISTING WATER CROSSING
- EXISTING SEWER CROSSING
- EXISTING STORMWATER CROSSING

DRAFT

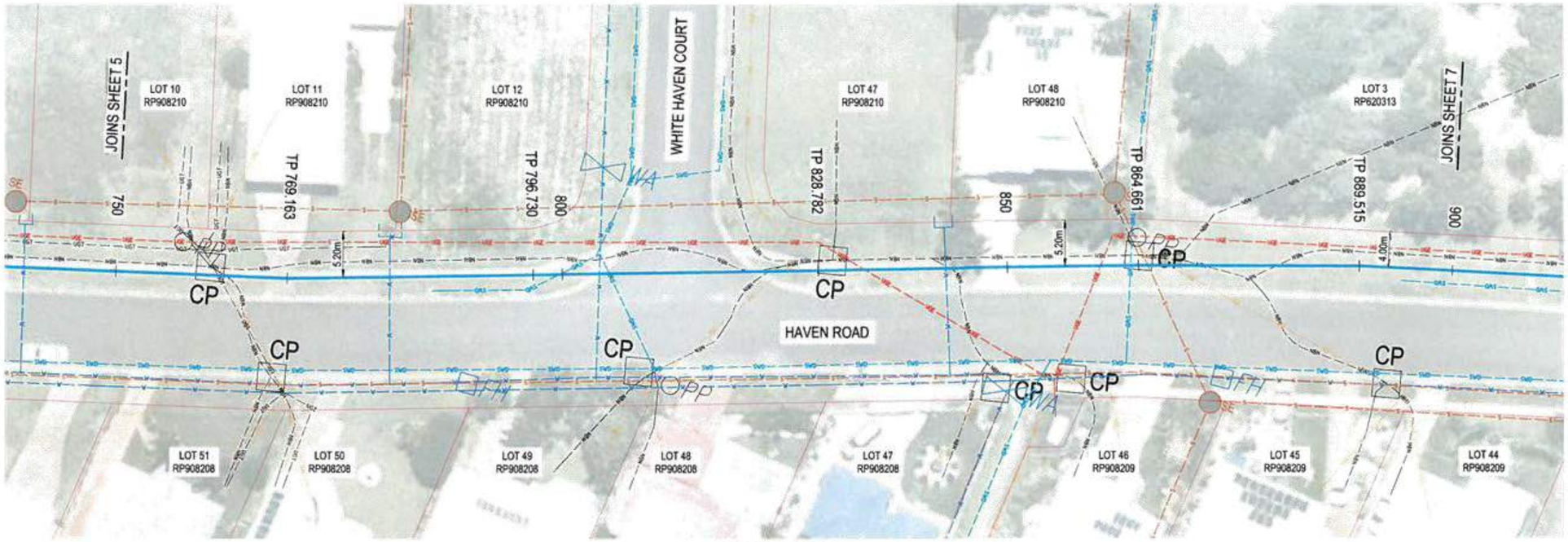


LONGITUDINAL SECTION PENDING FINAL ALIGNMENT

WATER MAIN LONGITUDINAL SECTION
SCALE 1:250 (HORIZONTAL)
SCALE 1:125 (VERTICAL)

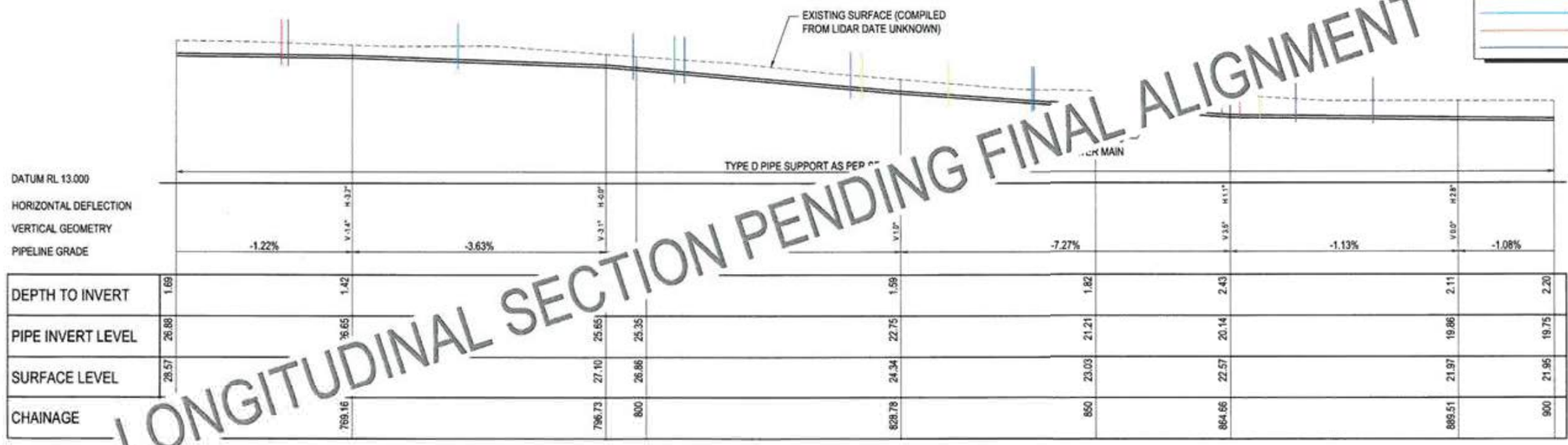
REVISION	DATE	ISSUE DETAILS	DRAWN	DESIGN
A	01.02.19	30% DESIGN REVIEW	JW	MO

DRAWN
DESIGN
STATUS: **PRELIMINARY** NOT FOR CONSTRUCTION
SCALE: 1:250 1:500 HORIZONTAL; 1:125 1:250 VERTICAL; A1 A3
CLIENT: DEPARTMENT OF INNOVATION, TOURISM INDUSTRY DEVELOPMENT AND THE COMMONWEALTH GAMES — Queensland Government
calibre — calibregroup.com
PROJECT: GREAT KEPPEL ISLAND REJUVENATION PROJECT
DISCLAIMER: ALL DIMENSIONS TO BE CHECKED ON SITE BY CONTRACTOR PRIOR TO CONSTRUCTION. USE WRITTEN DIMENSIONS ONLY. DO NOT SCALE.
DRAWING TITLE: WATER MAIN PLAN AND LONGITUDINAL SECTION SHEET 5
PROJECT No: 18-002619 | DRAWING No: 1005 | REVISION: A



WATER MAIN PLAN
SCALE 1:250 (A1)
SCALE 1:125 (A3)

LEGEND:
- EXISTING NBN CROSSING
- EXISTING TELSTRA CROSSING
- EXISTING ELECTRICAL CROSSING
- EXISTING WATER CROSSING
- EXISTING SEWER CROSSING
- EXISTING STORMWATER CROSSING



LONGITUDINAL SECTION PENDING FINAL ALIGNMENT

WATER MAIN LONGITUDINAL SECTION
SCALE 1:250 (HORIZONTAL)
SCALE 1:125 (VERTICAL)

REVISION	DATE	ISSUE DETAILS	DRAWN	DESIGN
A				

DRAWN
DESIGN

STATUS: **PRELIMINARY** NOT FOR CONSTRUCTION

SCALE: 1:250 5 0 5 10 A1; 1:500 A3 HORIZONTAL; 1:125 2.5 0 2.5 5 A1; 1:250 A3 VERTICAL

CLIENT: DEPARTMENT OF INNOVATION, TOURISM INDUSTRY DEVELOPMENT AND THE COMMONWEALTH GAMES
Queensland Government

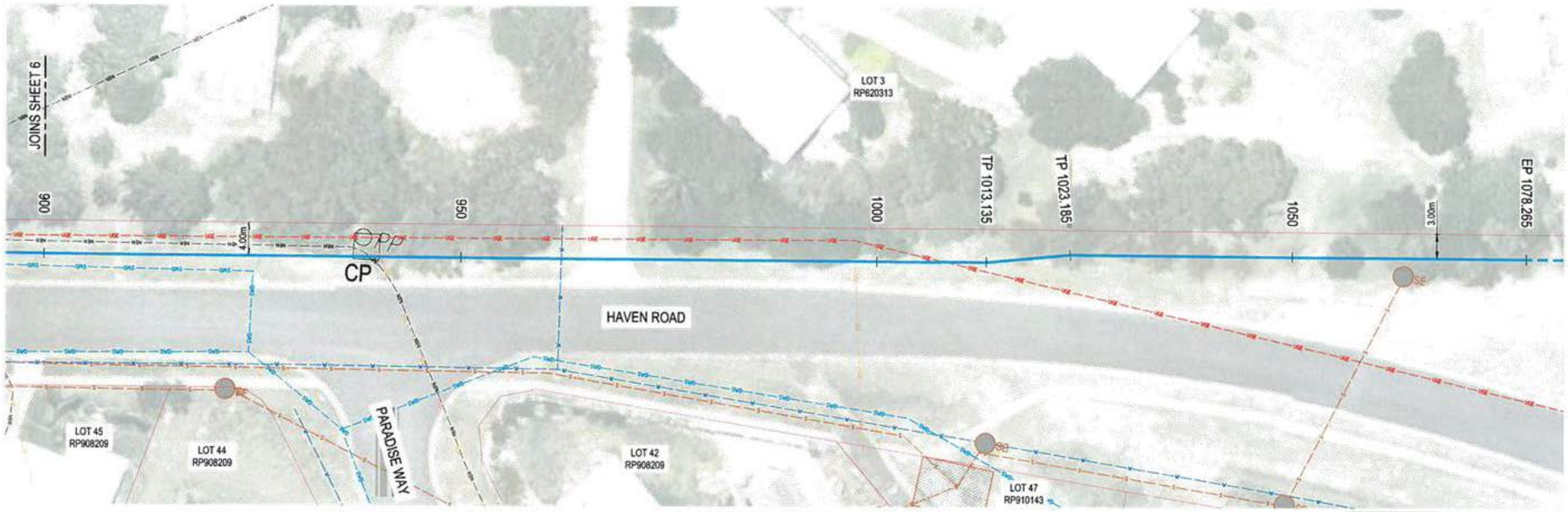
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PROJECT: GREAT KEPPEL ISLAND REJUVENATION PROJECT

DISCLAIMER: ALL DIMENSIONS TO BE CHECKED ON SITE BY CONTRACTOR PRIOR TO CONSTRUCTION. USE WRITTEN DIMENSIONS ONLY. DO NOT SCALE

DRAWING TITLE: **WATER MAIN PLAN AND LONGITUDINAL SECTION SHEET 6**

PROJECT No	DRAWING No	REVISION
18-002619	1006	A



WATER MAIN PLAN
SCALE 1:250 (A1)
SCALE 1:125 (A3)

LEGEND:
- EXISTING NBN CROSSING
- EXISTING TELSTRA CROSSING
- EXISTING ELECTRICAL CROSSING
- EXISTING WATER CROSSING
- EXISTING SEWER CROSSING
- EXISTING STORMWATER CROSSING

DRAFT



DEPTH TO INVERT	2.20	1.43		1.42		1.44	1.45	1.47	1.49	1.38		1.38
PIPE INVERT LEVEL	19.75	18.57		15.90		14.06	13.40	13.33	13.20	13.01		12.80
SURFACE LEVEL	21.95	20.73	19.99	17.32		15.50	14.85	14.80	14.69	14.38		14.16
CHAINAGE	VO	941.27	950	978.85		1000	1007.58	1013.14	1023.19	1050		1078.27

LONGITUDINAL SECTION PENDING FINAL ALIGNMENT

WATER MAIN LONGITUDINAL SECTION
SCALE 1:250 (HORIZONTAL)
SCALE 1:125 (VERTICAL)

REVISION	DATE	ISSUE DETAILS	DRAWN	DESIGN
A				

DRAWN
DESIGN

STATUS: **PRELIMINARY** NOT FOR CONSTRUCTION

SCALE: 1:250 1:500 HORIZONTAL A1 A3; 1:125 1:250 VERTICAL A1 A3

CLIENT: DEPARTMENT OF INNOVATION, TOURISM INDUSTRY DEVELOPMENT AND THE COMMONWEALTH GAMES — Queensland Government

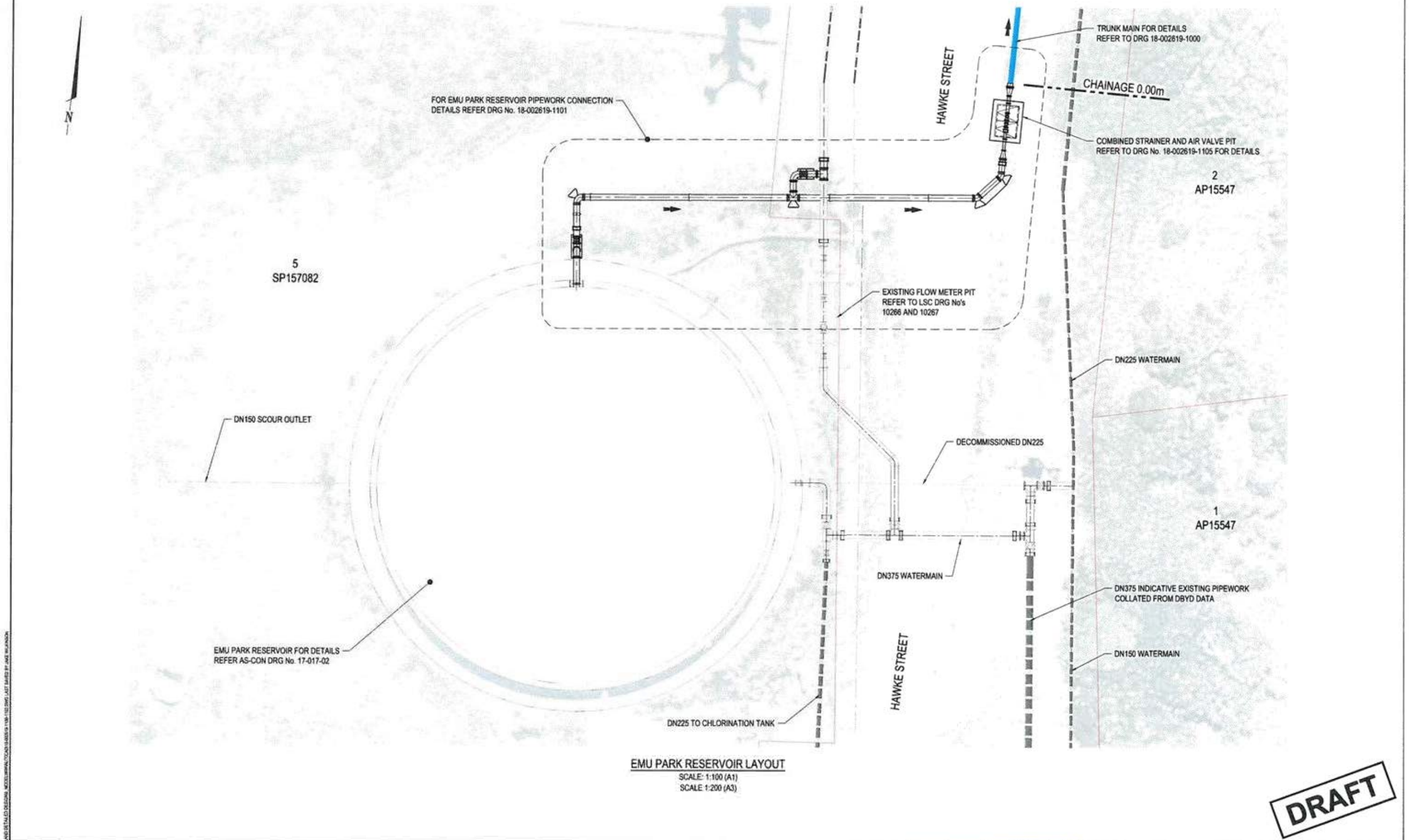
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PROJECT: **GREAT KEPPEL ISLAND REJUVENATION PROJECT**

DISCLAIMER: ALL DIMENSIONS TO BE CHECKED ON SITE BY CONTRACTOR PRIOR TO CONSTRUCTION. USE WRITTEN DIMENSIONS ONLY. DO NOT SCALE.

DRAWING TITLE: **WATER MAIN PLAN AND LONGITUDINAL SECTION SHEET 7**

PROJECT No	DRAWING No	REVISION
18-002619	1007	A



EMU PARK RESERVOIR LAYOUT
SCALE: 1:100 (A1)
SCALE 1:200 (A3)

DRAFT

REVISION	DATE	ISSUE DETAILS	DRAWN	DESIGN
A	21.02.19	30% DESIGN REVIEW	JW	MO

DRAWN
DESIGN

STATUS: PRELIMINARY
NOT FOR CONSTRUCTION

SCALE: 1:100 1:200 0 1 2 3 4 5 A1 A3

CLIENT: DEPARTMENT OF INNOVATION, TOURISM INDUSTRY DEVELOPMENT AND THE COMMONWEALTH GAMES
Queensland Government

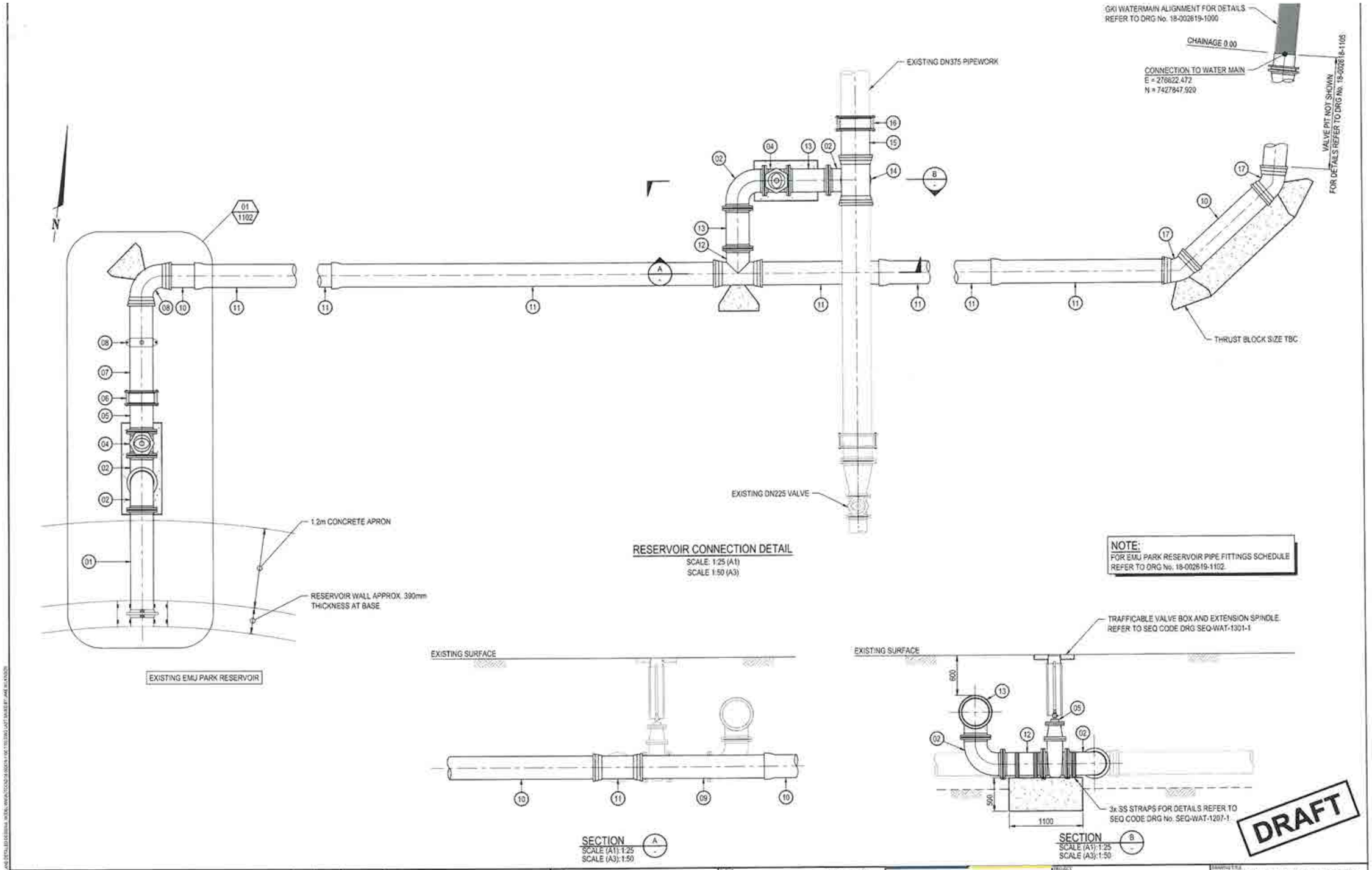
calibre
© calibregroup.com

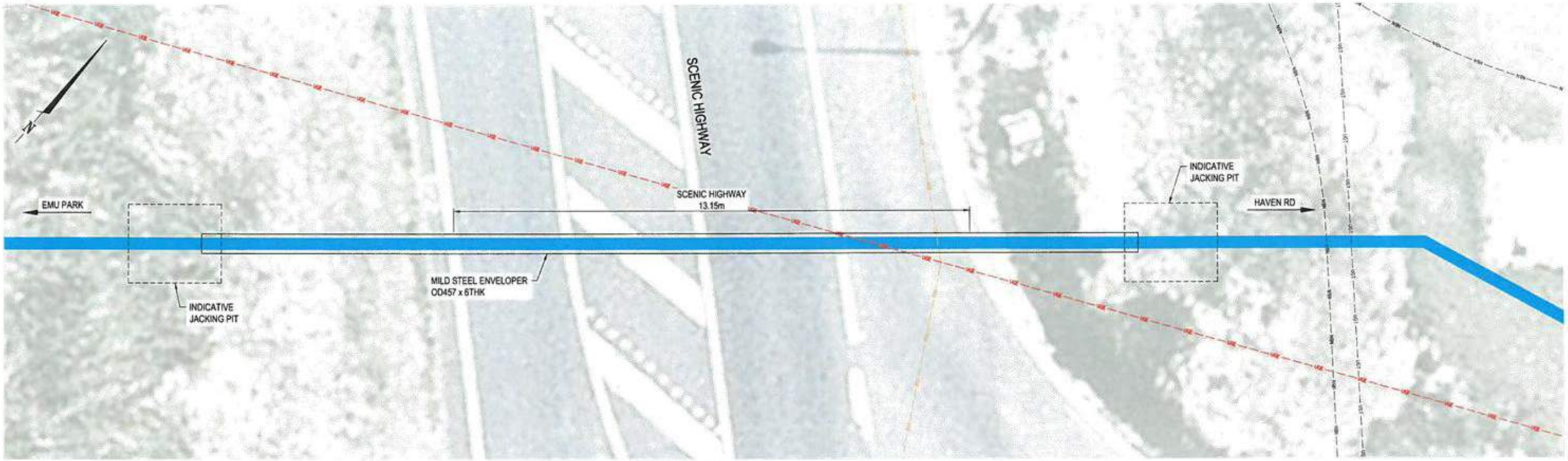
PROJECT: GREAT KEPPEL ISLAND REJUVENATION PROJECT

DISCLAIMER
ALL DIMENSIONS TO BE CHECKED ON SITE BY CONTRACTOR PRIOR TO CONSTRUCTION. USE WRITTEN DIMENSIONS ONLY. DO NOT SCALE

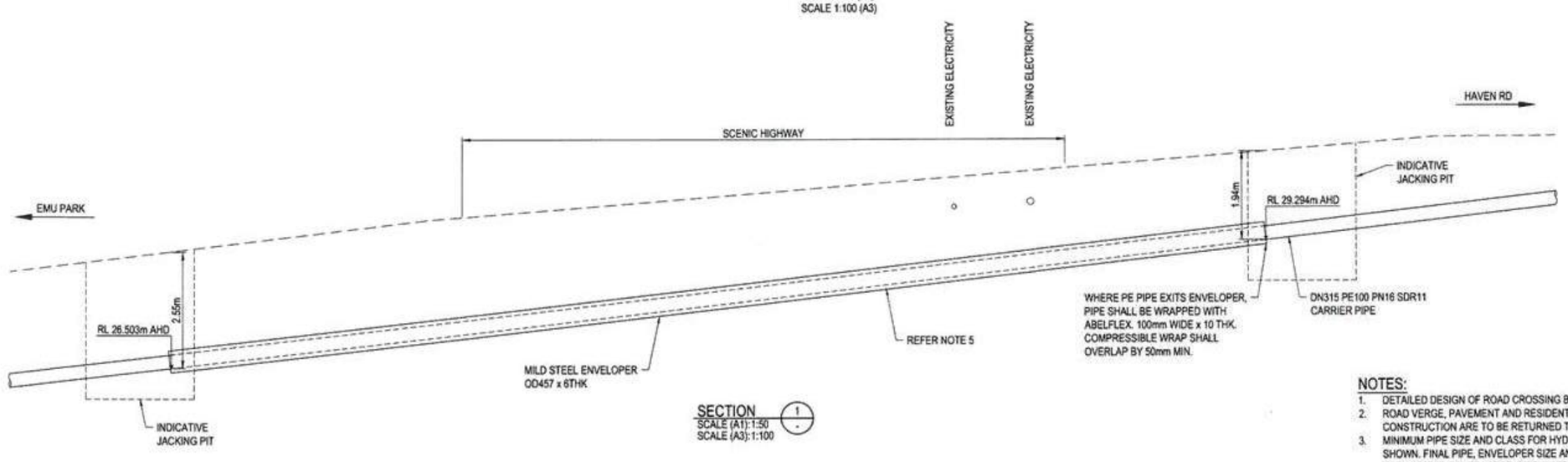
DRAWING TITLE: EMU PARK RESERVOIR GKI CONNECTION LAYOUT PLAN

PROJECT No.	DRAWING No.	REVISION
18-002619	1100	A


GKI WATERMAIN ALIGNMENT FOR DETAILS REFER TO DRG No. 18-002619-1000
CHAINAGE 0.00
CONNECTION TO WATER MAIN
E = 276822.472
N = 7427847.920
VALVE PIT NOT SHOWN FOR DETAILS REFER TO DRG No. 18-002618-1105
EXISTING DN375 PIPEWORK
EXISTING DN225 VALVE
THRUST BLOCK SIZE TBC
N
01 1102
1.2m CONCRETE APRON
RESERVOIR WALL APPROX. 390mm THICKNESS AT BASE
EXISTING EMU PARK RESERVOIR
RESERVOIR CONNECTION DETAIL
SCALE: 1:25 (A1)
SCALE 1:50 (A3)
NOTE:
FOR EMU PARK RESERVOIR PIPE FITTINGS SCHEDULE REFER TO DRG No. 18-002619-1102.
EXISTING SURFACE
SECTION A
SCALE (A1):1:25
SCALE (A3):1:50
TRAFFICABLE VALVE BOX AND EXTENSION SPINDLE. REFER TO SEQ CODE DRG SEQ-WAT-1301-1
EXISTING SURFACE
600
500
1100
3x SS STRAPS FOR DETAILS REFER TO SEQ CODE DRG No. SEQ-WAT-1207-1
SECTION B
SCALE (A1):1:25
SCALE (A3):1:50
DRAFT
REVISION A
DATE 01.02.19
ISSUE DETAILS 30% DESIGN REVIEW
DRAWN JW
DESIGN MO
STATUS PRELIMINARY NOT FOR CONSTRUCTION
CLIENT DEPARTMENT OF INNOVATION, TOURISM INDUSTRY DEVELOPMENT AND THE COMMONWEALTH GAMES
Queensland Government
calibre
calibregroup.com
PROJECT GREAT KEPPEL ISLAND REJUVENATION PROJECT
DRAWING TITLE EMU PARK RESERVOIR GKI OUTLET PIPEWORK ARRANGEMENT
PROJECT No 18-002619
DRAWING No 1101
REVISION A



WATER MAIN CROSSING
SCALE 1:50 (A1)
SCALE 1:100 (A3)



SECTION 1
SCALE (A1):1:50
SCALE (A3):1:100

NOTES:
1. DETAILED DESIGN OF ROAD CROSSING BASED ON LIDAR SURVEY.
2. ROAD VERGE, PAVEMENT AND RESIDENTIAL DRIVEWAYS DISTURBED DURING CONSTRUCTION ARE TO BE RETURNED TO SIMILAR OR BETTER STATE.
3. MINIMUM PIPE SIZE AND CLASS FOR HYDRAULIC AND IN SERVICE REQUIREMENTS SHOWN. FINAL PIPE, ENVELOPER SIZE AND CLASS TO BE NOMINATED BY TRENCHLESS CONTRACTOR. PIPE MUST BE SUITABLE FOR INSTALLATION FORCES AND IN ACCORDANCE WITH ALL REQUIREMENTS OF THIS DRAWING AND SEQ-WAT-1212-1. PROJECT MANAGER TO BE SUPPLIED WITH RPEQ CERTIFIED CALCULATIONS PRIOR TO CONSTRUCTION.
4. PE PIPE TO BE INSTALLED WITH KWIK-ZIP CENTRALISERS AT 1M SPACING (OR MANUFACTURERS NOMIATED SPACING)
5. ANNULUS BETWEEN EVELOPER AND CARRIER PIPE SHALL BE GROUT FILLED WITH FLOWABLE MIN. 1MPa GROUT WITH A LOW HEAT AGGREGATE OF HYDRATION WITH AGGREGATE BEING A FINE WELL ROUNDED SAND. PLASTICISERS MAY BE USED.

DRAFT

REVISION	DATE	ISSUE DETAILS	DRAWN	DESIGN
A			JW	MO

DRAWN
DESIGN

STATUS: **PRELIMINARY** NOT FOR CONSTRUCTION

SCALE: 1:50 1:100 0 0.5 1 2 A1 A3

CLIENT: DEPARTMENT OF INNOVATION, TOURISM INDUSTRY DEVELOPMENT AND THE COMMONWEALTH GAMES
Queensland Government

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PROJECT: **GREAT KEPPEL ISLAND REJUVENATION PROJECT**

DISCLAIMER
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DRAWING TITLE: **HIGHWAY CROSSING**

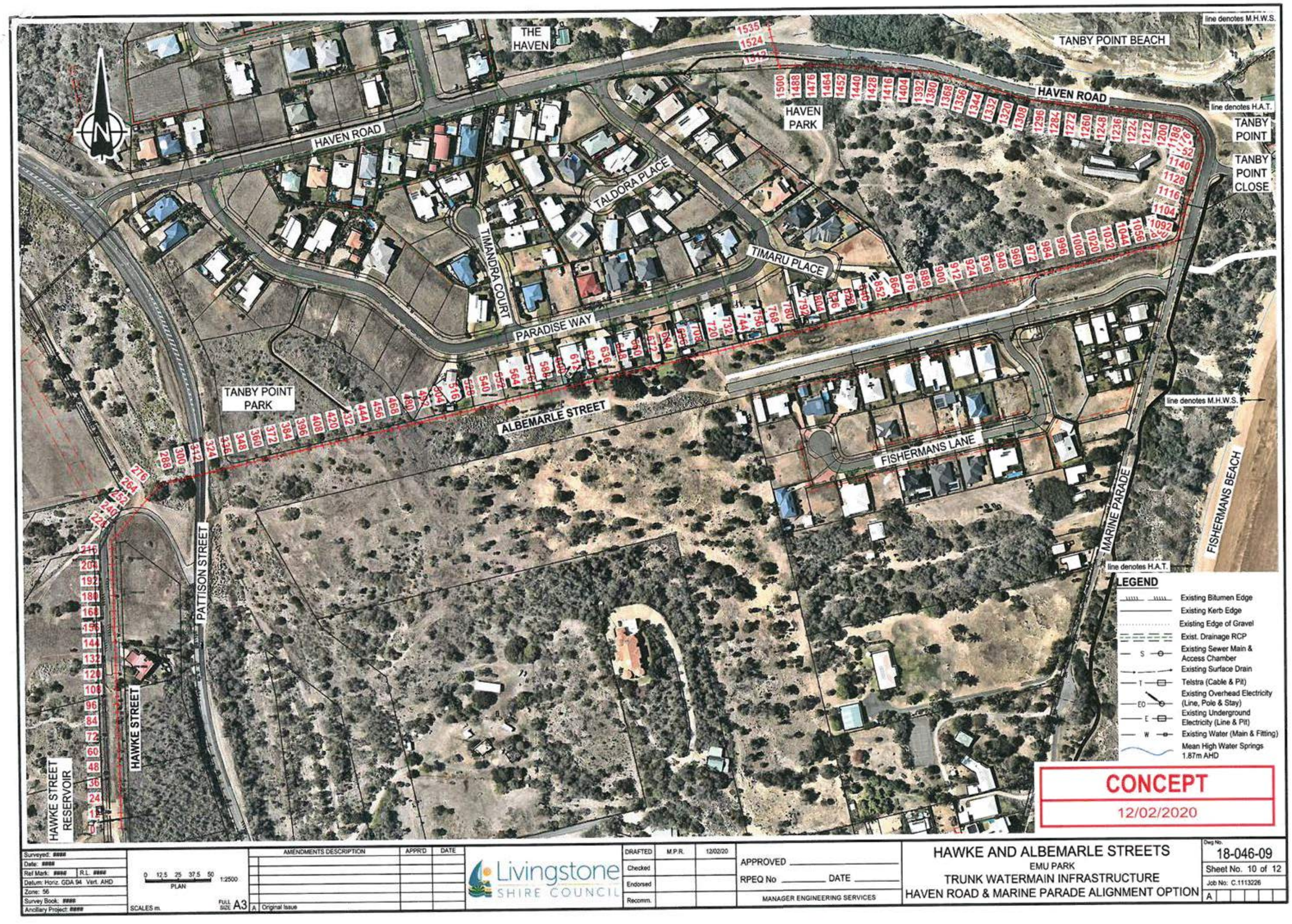
PROJECT No	DRAWING No	REVISION
18-002619	1320	A

12.12 - RESPONSE TO QUESTION ON NOTICE - COUNCILLOR MATHER - GREAT KEPPEL ISLAND REJUVENATION PROJECT

Option - Marine Parade

Meeting Date: 21 July 2020

Attachment No: 5

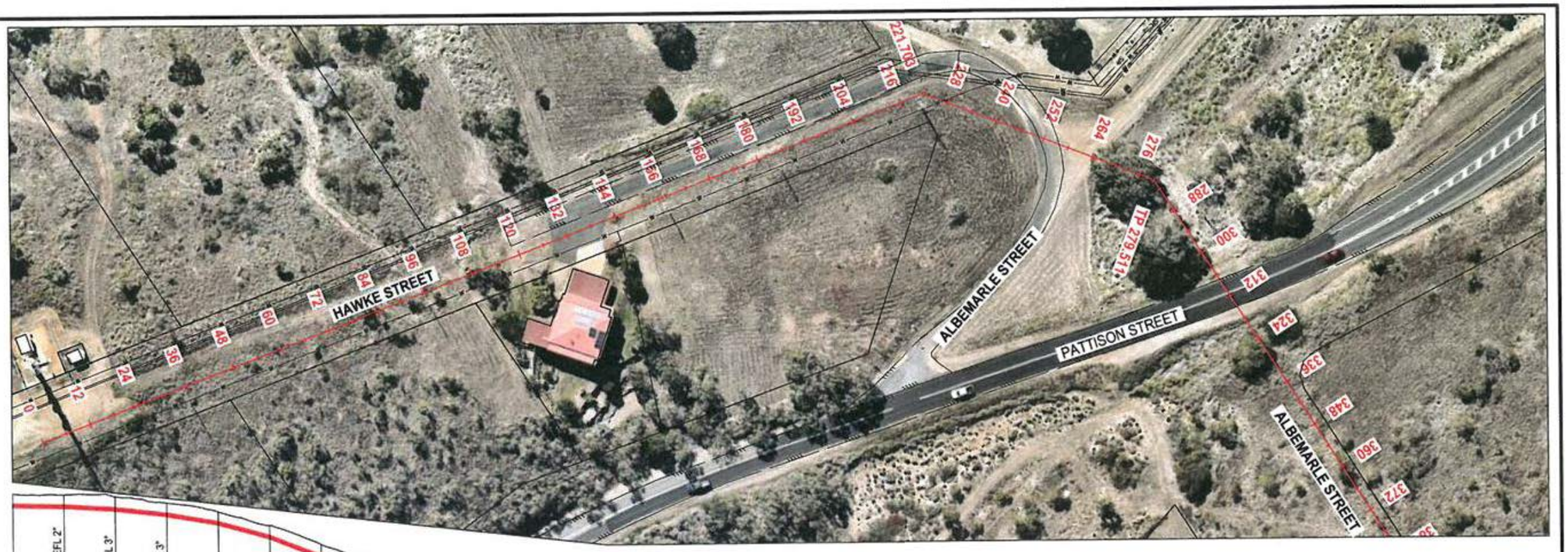


Surveyed: ####		AMENDMENTS DESCRIPTION	APPR'D	DATE	Livingstone SHIRE COUNCIL	DRAFTED	M.P.R.	12/02/20
Date: ####						Checked		
Ref Mark: #### R.L. ####	0 12.5 25 37.5 50 PLAN 1:2500					Endorsed		
Datum: Horiz. GDA 94 Vert. AHD						Recomm.		
Zone: 56						APPROVED		
Survey Book: ####						RPEQ No	DATE	
Ancillary Project: ####	SCALES m. FULL SIZE A3	A Original Issue				MANAGER ENGINEERING SERVICES		

HAWKE AND ALBEMARLE STREETS
EMU PARK
TRUNK WATERMAIN INFRASTRUCTURE
HAVEN ROAD & MARINE PARADE ALIGNMENT OPTION

Dwg No. 18-046-09
Sheet No. 10 of 12
Job No: C.1113226
A

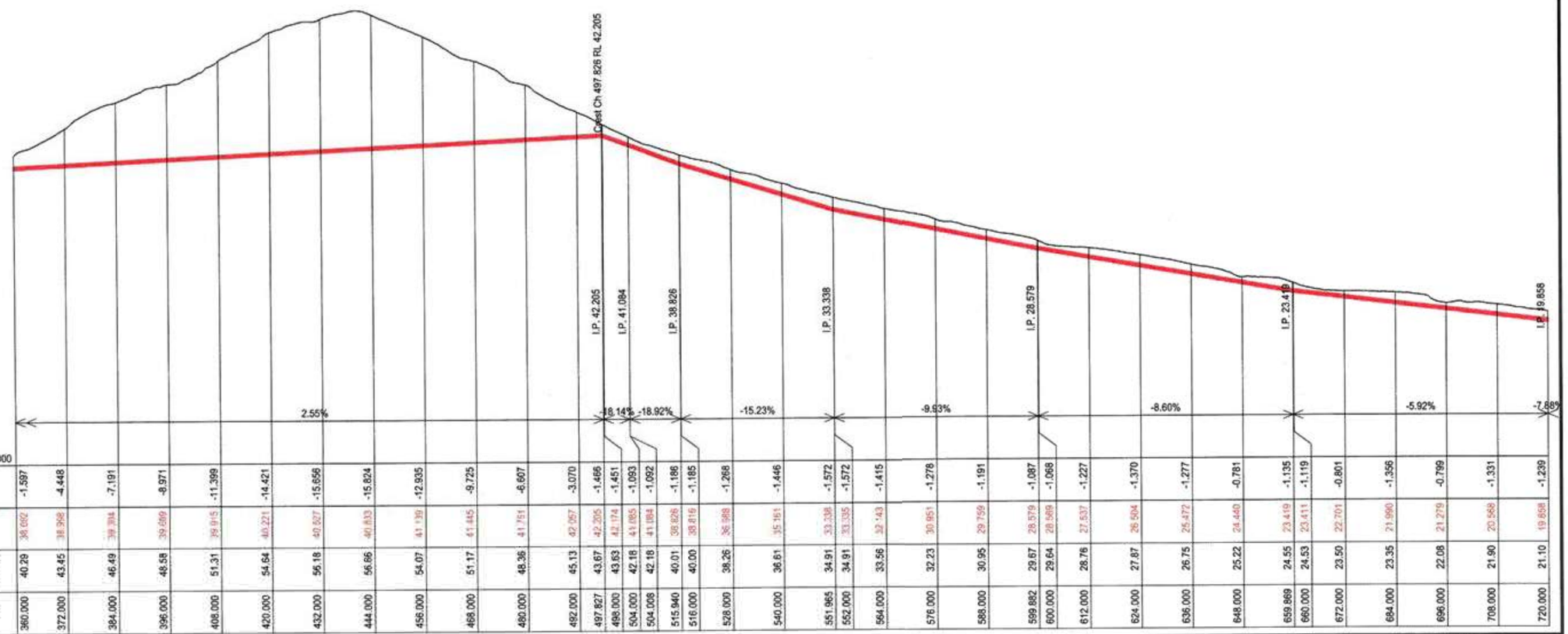
CONCEPT 09/03/2020



| R.L. 4.000 | | |

CONCEPT
09/03/2020



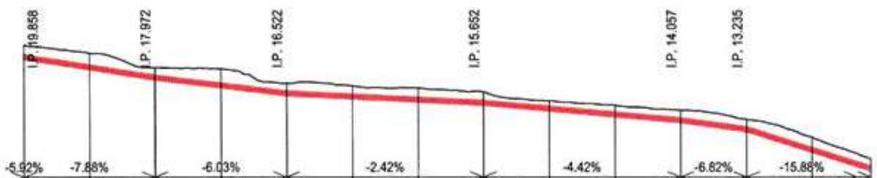


R.L. 4.000

| | | |

CONCEPT
09/03/2020





R.L. 4.000

CUT & FILL	-1.239	-1.439	-1.066	-1.069	-1.674	-1.076	-1.076	-1.076	-1.129	-1.221	-1.161	-1.160	-0.866	-0.992	-1.076	-1.047	-1.046	-1.299	-1.011
INVERT LEVEL	18.998	18.912	17.872	17.968	17.244	16.922	16.821	16.231	16.141	15.852	15.849	15.118	14.587	14.057	13.288	13.235	12.684	11.338	9.541
EXISTING SURFACE	21.10	20.35	19.04	19.04	18.92	17.60	17.60	17.36	17.16	16.81	16.81	15.98	15.58	15.13	14.28	14.28	12.64	11.338	10.65
CHAINAGE	720.000	732.000	743.924	744.000	756.000	767.959	768.000	780.000	792.000	803.940	804.000	816.000	828.000	840.000	852.000	852.053	864.000	874.692	

Surveyed: ####
Date: ####
Ref Mark: #### R.L. ####
Datum: Horiz. GDA 94 Vert. AHD
Zone: 56
Survey Book: ####
Ancillary Project: ####

0 5 10 15 20 HORIZ 1:1000
0 2.5 5 7.5 10 VERT 1:500
SCALES m. FULL SIZE A3

AMENDMENTS DESCRIPTION	APP'D	DATE
A Original Issue		

Livingstone SHIRE COUNCIL

DRAFTED	M.P.R.	09/03/20
Checked		
Endorsed		
Recomm.		

APPROVED _____
RPEQ No _____ DATE _____
MANAGER ENGINEERING SERVICES

HAWKE AND ALBEMARLE STREETS
EMU PARK
TRUNK WATERMAIN INFRASTRUCTURE
LONG SECTION 3

Dwg No. 18-046-07
Sheet No. 08 of 12
Job No: C.1113226
A

CONCEPT
12/02/2020





CHAINAGE	EXISTING SURFACE	INVERT LEVEL	CUT & FILL
874.692	10.65	9.146	-1.506
876.000	10.42	9.117	-1.303
880.000	10.01	9.007	-1.001
1064.000	4.95	3.788	-1.161
1066.602	4.88	3.779	-1.103
1068.000	4.99	3.893	-1.100
1071.903	5.17	4.210	-0.958
1075.806	5.55	4.527	-1.024
1079.709	5.94	4.845	-1.091
1080.000	5.97	4.869	-1.105
1083.009	6.26	5.113	-1.151
1086.019	6.53	5.353	-1.177
1086.767	6.58	5.419	-1.159
1087.514	6.61	5.481	-1.133
1088.262	6.63	5.546	-1.087
1089.009	6.67	5.601	-1.072
1089.757	6.72	5.662	-1.062
1090.505	6.77	5.723	-1.049
1090.692	6.79	5.738	-1.052
1091.252	6.89	5.813	-1.074
1092.000	6.98	5.911	-1.072
1096.000	7.78	6.436	-1.345
1100.000	8.48	6.966	-1.513
1104.000	8.95	7.494	-1.454
1106.644	9.25	7.843	-1.406
1109.289	9.49	8.192	-1.299
1111.933	9.66	8.541	-1.122
1113.289	9.85	8.720	-1.127
1114.644	10.07	8.896	-1.169
1114.653	10.07	8.900	-1.169
1116.000	10.20	8.897	-1.298
1120.000	10.44	8.887	-1.554
1124.000	10.86	8.877	-1.984
1128.000	11.06	8.868	-2.195
1132.000	10.77	8.859	-1.911
1136.000	10.83	8.848	-1.985
1140.000	10.98	8.838	-2.146
1140.904	10.95	8.836	-2.118
1143.123	10.90	8.831	-2.069
1145.343	10.97	8.826	-2.140
1147.562	10.90	8.826	-2.084
1149.781	10.97	8.814	-2.156
1152.000	11.06	8.809	-2.249
1153.936	10.80	8.804	-1.998
1155.194	10.85	8.801	-2.045
1156.452	10.95	8.798	-2.152
1157.710	10.97	8.795	-2.175
1158.968	10.81	8.792	-2.021
1160.226	10.74	8.788	-1.949
1161.484	10.66	8.788	-1.873
1162.742	10.55	8.783	-1.766
1164.000	10.41	8.780	-1.632
1166.742	9.99	8.773	-1.213
1167.880	10.04	8.770	-1.265
1169.018	9.97	8.768	-1.197
1170.155	9.90	8.765	-1.134
1171.293	9.89	8.762	-1.129
1172.431	9.86	8.759	-1.101
1173.568	9.86	8.757	-1.100
1174.706	9.73	8.754	-0.975
1175.844	9.66	8.751	-0.907
1176.000	9.65	8.751	-0.901
1178.500	9.64	8.745	-0.892
1181.001	9.58	8.738	-0.838
1183.501	9.59	8.732	-0.856
1184.401	9.59	8.730	-0.856
1185.301	9.61	8.728	-0.883
1186.201	9.61	8.726	-0.880
1187.100	9.65	8.724	-0.933
1188.000	9.63	8.721	-0.910
1190.688	9.65	8.715	-0.931
1192.550	9.80	8.710	-1.088
1194.413	9.90	8.706	-1.190
1196.275	10.10	8.701	-1.396
1198.138	10.17	8.697	-1.468
1200.000	10.19	8.692	-1.500
1204.000	10.49	8.683	-1.806
1208.000	10.36	8.673	-1.687
1212.000	10.27	8.663	-1.604
1215.851	10.31	8.654	-1.655
1219.702	10.14	8.644	-1.498
1222.692	9.98	8.637	-1.346
1223.553	9.93	8.607	-1.326
1224.000	9.96	8.592	-1.372
1228.000	9.68	8.453	-1.230
1232.000	9.65	8.314	-1.336
1236.000	9.32	8.175	-1.142

Surveyed: ####
Date: ####
Ref Mark: #### R.L. ####
Datum: Horiz. GDA 94 Vert. AHD
Zone: 56
Survey Book: ####
Ancillary Project: ####

SCALES m. HORIZ 0 5 10 15 20 1:1000
VERT 0 2.5 5 7.5 10 1:500
FULL SIZE A3

AMENDMENTS DESCRIPTION	APP'D	DATE
A Original Issue		

Livingstone SHIRE COUNCIL

DRAFTED	M.P.R.	12/02/20
Checked		
Endorsed		
Recomm.		

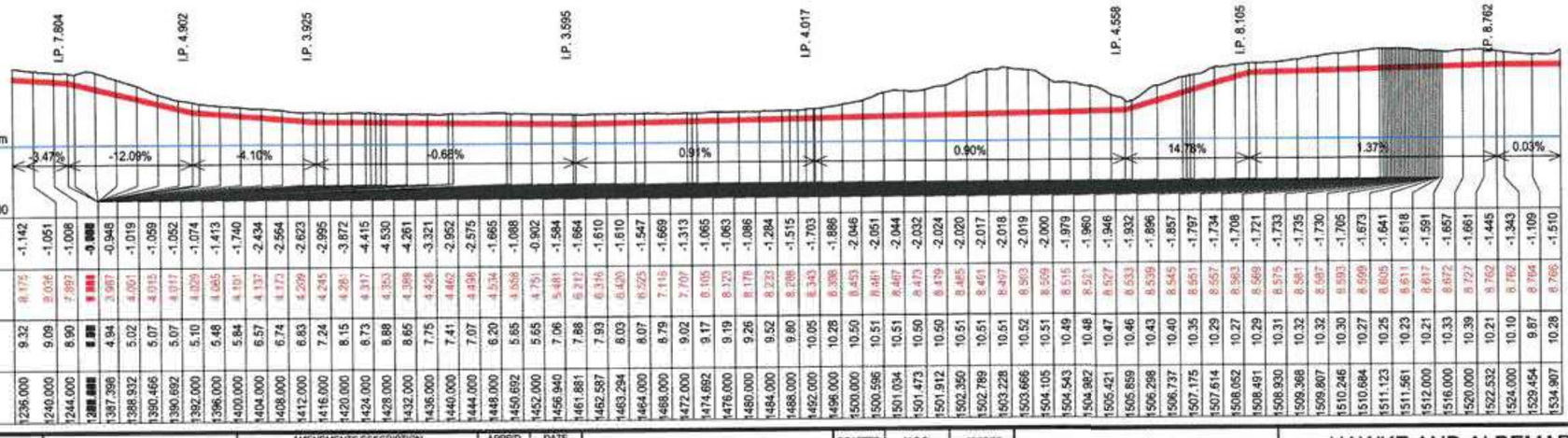
APPROVED _____
RPEQ No _____ DATE _____
MANAGER ENGINEERING SERVICES

HAWKE AND ALBEMARLE STREETS
EMU PARK
TRUNK WATERMAIN INFRASTRUCTURE
LONG SECTION 5

Dwg No. 18-046-10
Sheet No. 11 of 12
Job No: C.1113226
A

CONCEPT 12/02/2020





CHAINAGE	EXISTING SURFACE	INVERT LEVEL	CUT & FILL
1236.000	9.32	8.175	-1.142
1240.000	9.09	8.038	-1.051
1244.000	8.90	7.892	-1.008
1248.000	[illegible]	[illegible]	-0.948
1387.396	4.94	3.987	-0.948
1388.932	5.02	4.001	-1.019
1390.466	5.07	4.015	-1.059
1390.692	5.07	4.017	-1.052
1392.000	5.10	4.029	-1.074
1396.000	5.48	4.065	-1.413
1400.000	5.94	4.191	-1.740
1404.000	6.57	4.137	-2.434
1408.000	6.74	4.173	-2.564
1412.000	6.83	4.209	-2.623
1416.000	7.24	4.245	-2.995
1420.000	8.15	4.281	-3.872
1424.000	8.73	4.317	-4.415
1428.000	8.88	4.353	-4.530
1432.000	8.65	4.389	-4.261
1436.000	7.75	4.428	-3.321
1440.000	7.41	4.462	-2.952
1444.000	7.07	4.498	-2.575
1448.000	6.20	4.534	-1.665
1450.692	5.65	4.558	-1.088
1452.000	5.65	4.751	-0.902
1456.940	7.06	5.481	-1.584
1461.881	7.88	6.212	-1.664
1462.587	7.93	6.316	-1.610
1463.294	8.03	6.420	-1.610
1464.000	8.07	6.525	-1.547
1468.000	8.79	7.118	-1.669
1472.000	9.02	7.707	-1.313
1474.692	9.17	8.105	-1.065
1476.000	9.19	8.123	-1.063
1480.000	9.26	8.178	-1.086
1484.000	9.52	8.233	-1.284
1488.000	9.80	8.288	-1.515
1492.000	10.05	8.343	-1.703
1496.000	10.26	8.388	-1.886
1500.000	10.50	8.453	-2.046
1500.596	10.51	8.461	-2.051
1501.034	10.51	8.467	-2.044
1501.473	10.50	8.473	-2.032
1501.912	10.50	8.479	-2.024
1502.350	10.51	8.485	-2.020
1502.789	10.51	8.491	-2.017
1503.228	10.51	8.497	-2.018
1503.666	10.52	8.503	-2.019
1504.105	10.51	8.509	-2.000
1504.543	10.49	8.515	-1.979
1504.982	10.48	8.521	-1.960
1505.421	10.47	8.527	-1.946
1505.859	10.46	8.533	-1.932
1506.298	10.43	8.539	-1.896
1506.737	10.40	8.545	-1.857
1507.175	10.35	8.551	-1.797
1507.614	10.29	8.557	-1.734
1508.052	10.27	8.563	-1.708
1508.491	10.29	8.569	-1.721
1508.930	10.31	8.575	-1.733
1509.368	10.32	8.581	-1.735
1509.807	10.32	8.587	-1.730
1510.246	10.30	8.593	-1.705
1510.684	10.27	8.599	-1.673
1511.123	10.25	8.605	-1.641
1511.561	10.23	8.611	-1.618
1512.000	10.21	8.617	-1.591
1516.000	10.33	8.672	-1.657
1520.000	10.39	8.727	-1.661
1522.532	10.21	8.762	-1.445
1524.000	10.10	8.762	-1.343
1529.454	9.87	8.764	-1.109
1534.907	10.28	8.766	-1.510

Surveyed: ####
Date: ####
Ref Mark: #### R.L. ####
Datum: Horiz. GDA 94 Vert. AHD
Zone: 56
Survey Book: ####
Ancillary Project: ####

SCALES m: HORIZ 0 5 10 15 20 1:1000; VERT 0 2.5 5 7.5 10 1:500; FULL SIZE A3

AMENDMENTS DESCRIPTION	APP'D	DATE
A Original Issue		

Livingstone SHIRE COUNCIL

DRAFTED	M.P.R	12/02/20
Checked		
Endorsed		
Recomm.		

APPROVED _____
RPEQ No _____ DATE _____
MANAGER ENGINEERING SERVICES

HAWKE AND ALBEMARLE STREETS
EMU PARK
TRUNK WATERMAIN INFRASTRUCTURE
LONG SECTION 6

Dwg No. 18-046-11
Sheet No. 12 of 12
Job No: C.1113226
A

12.12 - RESPONSE TO QUESTION ON NOTICE - COUNCILLOR MATHER - GREAT KEPPEL ISLAND REJUVENATION PROJECT

Concept Estimate - Albemarle Street

Meeting Date: 21 July 2020

Attachment No: 6

Livingstone SHIRE COUNCIL

INFRASTRUCTURE - PLANNING & DESIGN
PROJECT ESTIMATE

ATT.101

LOCATION: Emu Park
DESCRIPTION: GKI Mainland Water Supply Concept Estimate - V2 Albemarle Street

PROJECT No: 18-046
JOB No: C.1113226

SUMMARY OF ESTIMATE			
ACTIVITY		PROJECT COSTS	ESTIMATE
C.1113226.	101	Site Establishment & Traffic Control	$140,820
C.1113226.	102	Electrical/Communications Conduits & Pits	$0
C.1113226.	103	Clearing of Vegetation	$0
C.1113226.	104	Earthworks to Subgrade	$0
C.1113226.	201	Reinforced Concrete Pipes (RCP's)	$0
C.1113226.	202	Reinforced Concrete Box Culverts (RCBC's)	$0
C.1113226.	203	Stormwater Chambers & Inlets	$0
C.1113226.	204	Concrete Work (Horizontal)	$0
C.1113226.	205	Concrete Work (Vertical)	$0
C.1113226.	206	Subsoil Drainage	$0
C.1113226.	207	Concrete Kerbing	$700
C.1113226.	220	Gravity Sewer Pipes & Components	$0
C.1113226.	221	Sewer Access Chambers (incl Lampholes)	$0
C.1113226.	222	Sewer Rising Mains	$0
C.1113226.	223	Effluent/Recycled Water Mains	$0
C.1113226.	224	Renewal - House connection to sewer main or drop connection to chamber	$0
C.1113226.	225	Sewer relining	$0
C.1113226.	226	Valves & Chambers associated with Sewer Rising Mains	$0
C.1113226.	227	Sewage Pump Station	$0
C.1113226.	228	Refurbish Sewer Access Chambers	$0
C.1113226.	250	Reticulated Water Mains	$912,500
C.1113226.	251	Water Service Lines	$0
C.1113226.	252	Water Trunk Mains	$0
C.1113226.	253	Supply & Installation of chambers associated with Water	$337,400
C.1113226.	301	Road Pavement	$0
C.1113226.	302	Stabilisation	$0
C.1113226.	313	Cultural Heritage/Native Title Investigation	$0
C.1113226.	323	Setout Survey	$0
C.1113226.	346	Demolition & Disposal	$0
C.1113226.	401	Bitumen Surfacing	$0
C.1113226.	402	Asphalt Surfacing	$600
C.1113226.	501	Signs	$0
C.1113226.	502	Guide Posts	$0
C.1113226.	503	Pavement Marking	$0
C.1113226.	504	Guardrail	$0
C.1113226.	505	Landscaping	$0
C.1113226.	506	Erosion and Sediment Control	$1,000
C.1113226.	507	Fencing	$8,000
C.1113226.	508	Restoration of Footpath	$0
C.1113226.	601	Design, Investigation & Documentation	$20,000
C.1113226.	619	Traffic Signals	$0
C.1113226.	801	Relocation of External Services	$0
C.1113226.	802	Streetlighting	$0
C.1113226.	803	Licensed Survey	$10,000
		PROJECT SUB TOTAL	$1,431,020
PROJECT CONTINGENCIES			
C.1113226.	602	Project Management & Landscaping Contingencies	$457,926
C.1113226.	700	Water & Sewer Corporate Overheads (only for projects funded by Water & Waste)	$0
C.1113226.	991	Construction & Maintenance Overheads	$143,102
		TOTAL ESTIMATED COST	$2,032,048
SUMMARY OF FUNDING			
			$0
			$0
		TOTAL FUNDS AVAILABLE	$0

ESTIMATED: ..... Civil Designer
CHECKED: ..... Coordinator Civil Design
APPROVED: ..... Manager Engineering Services

ACTIVITY	DESCRIPTION	UNITS	QTY.	TYPICAL RATE	TOTAL
SITE ESTABLISHMENT & TRAFFIC CONTROL					
101	***SITE ESTABLISHMENT & TRAFFIC CONTROL***				
1	Site Establishment and Maintenance	Lsum	1	0	70,410.00
2	Provision for Traffic	Lsum	1	0	70,410.00
3	Construction of Side Track	m	0	100	0.00
99			0	0	0.00
				SUB TOTAL	140,820.00
SITE PREPERATION					
103	***CLEARING OF VEGETATION***				
1	Clearing of Vegetation	m^2	0	5	0.00
2	Grubbing of Natural Surface	m^2	0	2	0.00
3	Stripping and Stockpiling of Topsoil	m^2	0	40	0.00
99			0	0	0.00
				SUB TOTAL	0.00
104	***EARTHWORKS TO SUBGRADE***				
1	Excavation/Cut	m^3	0	30	0.00
2	Roadway Embankment/Fill	m^3	0	40	0.00
3	Break out and dispose of Kerb and Channel (Landfill)	m	0	30	0.00
4	Preparation and Compaction of Subgrade	m^2	0	5	0.00
5	Supply & Install Geofabric	m^2	0	5	0.00
99					0.00
				SUB TOTAL	0.00
346	***DEMOLITION AND DISPOSAL***				
1	Break out existing Drainage Structures	LSum	1	0	0.00
2	Demolition and disposal	LSum	1	0	0.00
99			0	0	0.00
				SUB TOTAL	0.00
ELECTRICAL & COMMUNICATIONS					
102	***ELECTRICAL/COMMUNICATIONS CONDUITS & PITS***				
1	Supply & Install 50mm Electrical Conduit	m	0	80	0.00
2	Supply & Install 100mm Electrical Conduit	m	0	100	0.00
3	Supply & Install 50mm Telecommunication Conduit	m	0	80	0.00
4	Supply & Install 100mm Telecommunication Conduit	m	0	100	0.00
5	Supply & Install Electrical Pit (Type 3)	No	0	400	0.00
6	Supply & Install Electrical Pit (Type 4)	No	0	500	0.00
7	Supply & Install Electrical Pit (Type 7)	No	0	1300	0.00
8	Supply & Install Telecommunication Pit (Type 1)	No	0	250	0.00
9	Supply & Install Telecommunication Pit (Type 4)	No	0	500	0.00

10	Supply & Install Telecommunication Pit (Type 7)	No.	0	1300	0.00
99			0	0	0.00
				SUB TOTAL	0.00

619	*TRAFFIC SIGNALS*				
1	Supply & Install Traffic Signal Post Footing	No.	0	600	0.00
2	Supply & Install Joint Use Pole Footing	No.	0	3000	0.00
3	Supply & Install Traffic Signal Mast Arm Footing	No.	0	3500	0.00
4	Supply & Install Traffic Signal Controller Base	No.	0	600	0.00
5	Supply & Install Traffic Signal Post	No.	0	1200	0.00
2	Supply & Install Joint Use Pole	No.	0	6000	0.00
6	Supply & Install Traffic Signal Mast Arm	No.	0	7500	0.00
7	Supply & Install Traffic Signal Lanterns (200mm)	No.	0	1500	0.00
7	Supply & Install Traffic Signal Lanterns (300mm)	No.	0	3000	0.00
8	Supply & Install Pedestrian Lanterns	No.	0	1000	0.00
9	Supply & Install Target Boards	No.	0	400	0.00
10	Supply & Install Pedestrian Push Buttons	No.	0	1200	0.00
11	Supply & Install Detector Loops	No.	0	600	0.00
12	Supply & Install Traffic Signal Controller	No.	0	40000	0.00
13	Supply & Install Traffic Signal Cable	m	0	100	0.00
14	Supply & Install Electrical Cable	m	0	10	0.00
99			0	0	0.00
				SUB TOTAL	0.00

802	*STREET LIGHTING*				
1	Installation by External Source (Complete)	LSum	1	0	0.00
2	Supply and Install Footing (Complete)	No.	0	2500	0.00
3	Supply and Install 9.0m Pole	No.	0	5000	0.00
4	Supply and Install 10.5m Pole	No.	0	5500	0.00
5	Supply and Install 12.0m Pole	No.	0	6000	0.00
6	Supply and Install Outreach and Luminaire	No.	0	3000	0.00
7	Supply and Install Electrical Cable	m	0	10	0.00
8	Supply and Install Solar Light complete with footing	No.	0	7,000	0.00
99			0	0	0.00
				SUB TOTAL	0.00

STORMWATER & CONCRETE WORKS

201	*REINFORCED CONCRETE PIPES (RCP's)*				
1	Supply & Install 375 RCP(2)	m	0	250	0.00
2	Supply & Install 450 RCP(2)	m	0	300	0.00
3	Supply & Install 525 RCP(2)	m	0	400	0.00
4	Supply & Install 600 RCP(2)	m	0	500	0.00
5	Supply & Install 675 RCP(2)	m	0	650	0.00
6	Supply & Install 750 RCP(2)	m	0	750	0.00
7	Supply & Install 900 RCP(2)	m	0	1000	0.00
8	Supply & Install 1050 RCP(2)	m	0	1300	0.00
9	Supply & Install1200 RCP(2)	m	0	1700	0.00

10	Supply & Install 1350 RCP(2)	m	0	2000	0.00
11	Supply & Install 1500 RCP(2)	m	0	2500	0.00
12	Supply & Install 1650 RCP(2)	m	0	3000	0.00
13	Supply & Install 1800 RCP(2)	m	0	3500	0.00
99			0	0	0.00
				SUB TOTAL	0.00

202	*REINFORCED CONCRETE BOX CULVERTS (RCBC's)*				
1	Supply & Install 300 x 225 RCBC	m	0	270	0.00
2	Supply & Install 375 x 300 RCBC	m	0	400	0.00
3	Supply & Install 450 x 300 RCBC	m	0	500	0.00
4	Supply & Install 600 x 450 RCBC	m	0	800	0.00
5	Supply & Install 750 x 600 RCBC	m	0	1000	0.00
6	Supply & Install 900 x 600 RCBC	m	0	1100	0.00
7	Supply & Install 1200 x 375 RCBC	m	0	1200	0.00
8	Supply & Install 1200 x 450 RCBC	m	0	1200	0.00
9	Supply & Install 1200 x 600 RCBC	m	0	1300	0.00
10	Supply & Install 1200 x 750 RCBC	m	0	1400	0.00
11	Supply & Install 1200 x 900 RCBC	m	0	1500	0.00
12	Supply & Install 1200 x 1200 RCBC	m	0	1700	0.00
99		m	0	1800	0.00
				SUB TOTAL	0.00

203	*STORMWATER CHAMBERS & INLETS*				
1	Cast in place Concrete Access Chamber	No.	0	3000	0.00
2	Cast in place C-M Concrete 1.2m RGU	No.	0	3000	0.00
3	Cast in place C-M Concrete 2.4m RGU	No.	0	3500	0.00
4	Cast in place C-M Concrete 3.6m RGU	No.	0	5000	0.00
5	Cast in place Field Inlet	No.	0	3000	0.00
6	Supply & Install Precast Headwall (300-525)	No.	0	500	0.00
7	Supply & Install Precast Headwall (600-750)	No.	0	900	0.00
8	Supply & Install Precast Headwall (900-1050)	No.	0	1100	0.00
99			0	0	0.00
				SUB TOTAL	0.00

204	*CONCRETE WORK (HORIZONTAL)*				
1	Concrete Lids for Chambers (Precast)	m^3	0	1500	0.00
2	Concrete Base Slab for Box Culverts	m^3	0	1000	0.00
3	Concrete Aprons and Cut-off Walls	m^3	0	800	0.00
4	Concrete Pathway	m^2	0	100	0.00
5	Concrete Driveways	m^2	0	120	0.00
6	Concrete Median Infill	m^2	0	80	0.00
7	Concrete Kerb Ramps	No.	0	1000	0.00
8	Concrete Driveway Aprons	m	0	250	0.00
9	Concrete Footings	m^3	0	500	0.00
99			0	0	0.00
				SUB TOTAL	0.00

205	CONCRETE WORK (VERTICAL)				
1	Concrete Headwalls & Wingwalls to Culverts (reinforced)	m^3	0	1500	0.00
2	Concrete Retaining Walls (reinforced)	m^3	0	1500	0.00
99			0	0	0.00
				SUB TOTAL	0.00

206	SUBSOIL DRAINAGE				
1	Supply & Install 100dia. Sub-soil Pipe (with K&C)	m	0	15	0.00
2	Supply & Install 100dia. Sub-soil Pipe	m	0	25	0.00
3	Supply & Install Strip filter drains	m	0	35	0.00
99			0	0	0.00
				SUB TOTAL	0.00

207	CONCRETE KERBING				
1	Concrete Barrier Kerb & Channel (Type 1)	m	10	70	700.00
2	Concrete Mountable Kerb & Channel (Type 2)	m	0	70	0.00
3	Concrete Barrier Kerb (Type 3)	m	0	40	0.00
4	Concrete Semi-Mountable Kerb (Type 4)	m	0	40	0.00
5	Concrete Invert - 600mm Wide (Type 6)	m	0	100	0.00
6	Concrete Invert - 900mm Wide (Type 7)	m	0	150	0.00
7	Supply and Install Overhead crossing	m	0	500	0.00
8	Supply & Install Kerb Adaptors	No	0	50	0.00
99			0	0	0.00
				SUB TOTAL	700.00

506	EROSION & SEDIMENT CONTROL				
1	Erosion and Sediment Control	LSum	1	1000	1,000.00
2	Scour Protection Works	LSum	1	0	0.00
3	Rock Armour Protection - incl. cartage, geofab & placement	m^3	0	80	0.00
99			0	0	0.00
				SUB TOTAL	1,000.00

ROAD PAVEMENT

301	ROAD PAVEMENT				
1	Supply, Place and Compact Type 2.1 Roadbase	m^3	0	200	0.00
2	Supply, Place and Compact Type 2.3 Roadbase	m^3	0	180	0.00
3	Supply, Place and Compact Type 2.5 Roadbase	m^3	0	170	0.00
4	Supply, Place and Compact Local Gravels	m^3	0	80	0.00
99			0	0	0.00
				SUB TOTAL	0.00

302	STABILISATION				
1	Pavement Stabilisation (2% Cement - 200mm depth)	m^2	0	25	0.00
2	Subgrade Stabilisation	m^2	0	25	0.00
99			0	0	0.00
				SUB TOTAL	0.00

401	BITUMEN SURFACING				
1	Primer Seal (10mm Agg.)	m^2	0	5	0.00
2	Primer Seal - Rubber added (7mm Agg.)	m^2	0	5.5	0.00
3	2 Coat Bitumen Seal (10mm/7mm Agg.)	m^2	0	10	0.00
4	2 Coat Bitumen Seal (15mm/10mm Agg.)	m^2	0	12	0.00
99			0	0	0.00
				SUB TOTAL	0.00

402	ASPHALT SURFACING				
1	Asphalt Surfacing (supply and place)	m^2	12	50	600.00
2	Asphalt Surfacing - Rubber added (supply and place)	m^2	0	53	0.00
99			0	0	0.00
				SUB TOTAL	600.00

SIGNAGE, LINEMARKING, LANDSCAPING & ROAD FURNITURE

501	SIGNS				
1	Supply & Install Road Signs	No.	0	200	0.00
2	Remove and Store existing Road Signs	No.	0	50	0.00
3	Remove and Re-erect existing Road Signs	No.	0	100	0.00
4	Supply & Install Guide Signs	No.	0	500	0.00
99			0	0	0.00
				SUB TOTAL	0.00

502	GUIDE POSTS				
1	Supply and Install Road Edge Guide Posts	No.	0	60	0.00
99			0	0	0.00
				SUB TOTAL	0.00

503	PAVEMENT MARKING				
1	Edge Lines	m	0	4	0.00
1	Lane Lines (Unbroken)	m	0	3.5	0.00
2	Lane Lines (Broken)	m	0	3	0.00
3	Barrier Lines (Both Directions & One Direction)	m	0	5	0.00
4	Continuity Lines	m	0	6	0.00
5	Holding Lines	m	0	10	0.00
6	Give Way Lines	m	0	10	0.00
7	Stop Lines	m	0	10	0.00
8	Turning Lines	m	0	5	0.00
9	Crosswalk Lines	m	0	7	0.00
9	Outline Marking Lines	m	0	5	0.00
10	Chevrons	m^2	0	20	0.00
11	Arrows / Symbols	No.	0	100	0.00
12	Messages	LSum	1	0	0.00
13	Supply & Install RRPMs	No.	0	30	0.00
99			0	0	0.00
				SUB TOTAL	0.00

504	GUARDRAIL				
1	Supply and Erect Steel Beam Guardrail	m	0	500	0.00
2	Supply and Erect MELT Terminal	No	0	3000	0.00
3	Supply and Erect ET2000 Plus Terminal	No	0	6000	0.00
99			0	0	0.00
				SUB TOTAL	0.00

505	LANDSCAPING				
1	Planting/Garden Establishment & Irrigation	LSum	0	0	0.00
2	Supply and Install 25mm RPZ for irrigation	No	0	2000	0.00
3	Keppel Block Retaining Wall	No	0	300	0.00
99			0	0	0.00
				SUB TOTAL	0.00

507	FENCING				
1	1200 High Safety Fence - 1.5m post spacing	m	100	80	8,000.00
2	Treated Timber Bollards - 900mm high & painted white	No	0	50	0.00
99			0	0	0.00
				SUB TOTAL	8,000.00

508	RESTORATION OF FOOTPATH				
1	Restoration of Footpaths and Batters	m^2	0	4	0.00
2	Turfing	m^2	0	10	0.00
3	Roofwater alterations	No	0	200	0.00
99			0	0	0.00
				SUB TOTAL	0.00

DESIGN, PROJECT MANAGEMENT/CONTINGENCIES & EXTERNAL WORKS

313	CULTURAL HERITAGE/NATIVE TITLE INVESTIGATION				
1	Allowance for onsite Cultural Heritage Inspection	Lsum	1	0	0.00
99					
				SUB TOTAL	0.00

323	SETOUT SURVEY				
1	Setout Survey	Hours	0	150	0.00
99			0	0	0.00
				SUB TOTAL	0.00

601	DESIGN, INVESTIGATION & DOCUMENTATION				
1	Survey Pick-up and DTM Creation	Hours	0	150	0.00
2	Design and Documentation	%	3%	0	0.00
3	Potholing of Services	LSum	1	0	0.00
4	Traffic Counts	LSum	1	0	0.00
5	Subgrade & Pavement Investigation	LSum	1	0	0.00
6	As Constructed	LSum	1	0	0.00
	BPS Design Cost	Lsum	1	10,000	10,000.00
99	Design Costs	Lsum	1	10000	10,000.00

				SUB TOTAL	20,000.00

602	PROJECT MANAGEMENT & CONTINGENCIES				
1	Construction Contingencies	LSum	1	30%	429,306.00
2	Landscaping Contingencies (Urban Projects Only)	LSum	1	2%	28,620.40
99			0	0	0.00
				SUB TOTAL	457,926.40

700	WATER & SEWERAGE CORPORATE OVERHEADS				
1	W&S Corporate Overheads	LSum	1	0%	0.00
99					
				SUB TOTAL	0.00

801	RELOCATION OF EXTERNAL SERVICES				
1	Telecommunication - Quote for _____	LSum	1	0	0.00
2	Electrical Services - Quote for _____	LSum	1	0	0.00
3	Gas Services - Quote for _____	LSum	1	0	0.00
99			0	0	0.00
				SUB TOTAL	0.00

803	LICENSED SURVEY				
1	Licensed Survey	LSum	1	10000	10,000.00
99			0	0	0.00
				SUB TOTAL	10,000.00

991	CONSTRUCTION & MAINTENANCE OVERHEADS				
1	Overheads	LSum	1	10%	143,102.00
99			0	0	0.00
				SUB TOTAL	143,102.00

WATER & SEWER

220	GRAVITY SEWER PIPES & COMPONENTS				
1	supply & install 150mm gravity sewer to 1.5m	m	0	350	0.00
2	supply & install 150mm gravity sewer 1.5m to 3.0m	m	0	525	0.00
3	supply & install 225mm gravity sewer to 1.5m	m	0	375	0.00
4	supply & install 225mm gravity sewer 1.5m to 3.0m	m	0	550	0.00
5	supply & install 300mm gravity sewer to 1.5m	m	0	460	0.00
6	supply & install 300mm gravity sewer 1.5m to 3.0m	m	0	610	0.00
7	supply & install 375mm gravity sewer to 1.5m	m	0	660	0.00
8	supply & install 375mm gravity sewer 1.5m to 3.0m	m	0	650	0.00
9	supply & install 450mm gravity sewer to 1.5m	m	0	660	0.00
10	supply & install 450mm gravity sewer 1.5m to 3.0m	m	0	680	0.00
99		m	0	0	0.00
				SUB TOTAL	0.00

221	SEWER ACCESS CHAMBERS (INCL. LAMPHOLES)				
1	1050mm shaft to 1.5m	No	0	5900	0.00

2	1050mm shaft 1.5 to 3.0m	No.	0	8900	0.00
3	1500mm shaft to 2.0m	No.	0	13500	0.00
4	1500mm shaft greater than 2.0m	No.	0	18900	0.00
5	1800mm Shaft to 2.5m	No.	0		0.00
6	1800mm shaft greater than 2.5m	No.	0		0.00
99		m	0	0	0.00
				SUB TOTAL	0.00

222	***SEWER RISING MAINS***				
1	100mm M-PVC pipe	m	0	280	0.00
2	150mm M-PVC pipe	m	0	300	0.00
3	200mm M-PVC pipe	m	0	330	0.00
4	250mm M-PVC pipe	m	0	350	0.00
5	Supply & Install other	m	0		0.00
99		m	0	0	0.00
				SUB TOTAL	0.00

223	***EFFLUENT/RECYCLED WATER MAINS***				
1	100mm M-PVC pipe	m	0	280	0.00
2	150mm M-PVC pipe	m	0	300	0.00
3	200mm M-PVC pipe	m	0	330	0.00
4	250mm M-PVC pipe	m	0	350	0.00
5	Supply & Install other	m	0		0.00
99		m	0	0	0.00
				SUB TOTAL	0.00

224	***RENEWAL - HOUSE CONNECTION TO SEWER MAIN OR DROP CONNECTION TO CHAMBER***				
1	Renew jumpup to 1.5m	No.	0	1400	0.00
2	Rrenew jumpup 1.5m to 3.0m	No.	0	3100	0.00
3	Rrenew jumpup 3.0m to 4.5m	No.	0	6500	0.00
4	Rrenew jumpup 4.5m to 6.0m	No.	0	9600	0.00
99		m	0	0	0.00
				SUB TOTAL	0.00

225	***SEWER RELINING***				
1	150mm diameter	m	0	100	0.00
2	225mm diameter	m	0	120	0.00
3	300mm diameter	m	0	200	0.00
4	375mm diameter	m	0	300	0.00
5	450mm diameter	m	0	325	0.00
6	525mm diameter	m	0	375	0.00
7	600mm diameter	m	0	450	0.00
99		m	0	0	0.00
				SUB TOTAL	0.00

226	***VALVES & CHAMBERS ASSOCIATED WITH SEWAGE PRESSURE MAINS***				
1	Valve and pipework	No.	0		0.00
2	Supply & Install precast chamber	No.	0		0.00

3	Supply & Install cast insitu chamber	No.	0		0.00
99		m	0	0	0.00
				SUB TOTAL	0.00

227	SEWAGE PUMP STATION				
1	Suply & Install well, pumps & pipework	No.	0		0.00
2	Supply and install electrical	No.	0		0.00
3	Supply & Install earth fence	No.	0		0.00
4	Access road	No.	0		0.00
99		m	0	0	0.00
				SUB TOTAL	0.00

228	REFURBISH SEWER ACCESS CHAMBERS				
1	Raise to surface	No.	0	1500	0.00
2	Renew complete chamber	No.	0	10000	0.00
99		m	0	0	0.00
				SUB TOTAL	0.00

250	RETICULATED WATER MAINS				
1	100mm M-PVC PN16 pipe	m	0	365	0.00
2	150mm M-PVC PN16 pipe	m	0	400	0.00
3	200mm M-PVC PN16 pipe	m	0	410	0.00
4	250mm M-PVC PN16 pipe	m	1025	600	615,000.00
5	300mm M-PVC PN16 pipe	m	0	450	0.00
6	Road Crossing - Horizontal Underbore	m	25	1500	37,500.00
7	Reservoir Pipework	No.	1	60000	60,000.00
8	Reservoir Outlet	No.	1	32000	32,000.00
99	'Albemarle Hill - Horizontal Underbore	m	140	1200	168,000.00
				SUB TOTAL	912,500.00

251	WATER SERVICE LINES				
1	25mm poly c/w taping bands, valves & fittings	m	0	150	0.00
2	40mm poly c/w taping bands, valves & fittings	m	0	155	0.00
3	63mm poly c/w taping bands, valves & fittings	m	0	170	0.00
4		m	0		0.00
99		m	0	0	0.00
				SUB TOTAL	0.00

252	WATER TRUNK MAINS				
1	300mm M-PVC PN16 pipe	m	0	410	0.00
2	375mm M-PVC PN16 pipe	m	0	555	0.00
3	450mm M-PVC PN16 pipe	m	0	580	0.00
99		m	0	0	0.00
				SUB TOTAL	0.00

253	SUPPLY & INSTALLATION OF CHAMBERS ASSOCIATED WITH WATER				
1	Supply & Install precast	No.	0		0.00
2	Install Cast In-situ	No.	2	6200	12,400.00

3	Hawke Street Booster Pump Station - BPS	No.	1	325000	325,000.00
99		m	0	0	0.00
				SUB TOTAL	337,400.00

12.12 - RESPONSE TO QUESTION ON NOTICE - COUNCILLOR MATHER - GREAT KEPPEL ISLAND REJUVENATION PROJECT

Concept Estimate - Haven Road

Meeting Date: 21 July 2020

Attachment No: 7

Livingstone SHIRE COUNCIL

INFRASTRUCTURE - PLANNING & DESIGN
PROJECT ESTIMATE

ATT.101

LOCATION: Emu Park
DESCRIPTION: GKI Mainland Water Supply Concept Estimate - Haven Road

PROJECT No: 18-046
JOB No: C.1113226

SUMMARY OF ESTIMATE			
ACTIVITY		PROJECT COSTS	ESTIMATE
C.1113226.	101	Site Establishment & Traffic Control	$137,500
C.1113226.	102	Electrical/Communications Conduits & Pits	$0
C.1113226.	103	Clearing of Vegetation	$4,000
C.1113226.	104	Earthworks to Subgrade	$15,120
C.1113226.	201	Reinforced Concrete Pipes (RCP's)	$5,000
C.1113226.	202	Reinforced Concrete Box Culverts (RCBC's)	$0
C.1113226.	203	Stormwater Chambers & Inlets	$14,000
C.1113226.	204	Concrete Work (Horizontal)	$3,660
C.1113226.	205	Concrete Work (Vertical)	$0
C.1113226.	206	Subsoil Drainage	$0
C.1113226.	207	Concrete Kerbing	$1,400
C.1113226.	220	Gravity Sewer Pipes & Components	$0
C.1113226.	221	Sewer Access Chambers (incl Lampholes)	$0
C.1113226.	222	Sewer Rising Mains	$0
C.1113226.	223	Effluent/Recycled Water Mains	$0
C.1113226.	224	Renewal - House connection to sewer main or drop connection to chamber	$0
C.1113226.	225	Sewer relining	$0
C.1113226.	226	Valves & Chambers associated with Sewer Rising Mains	$0
C.1113226.	227	Sewage Pump Station	$0
C.1113226.	228	Refurbish Sewer Access Chambers	$0
C.1113226.	250	Reticulated Water Mains	$804,060
C.1113226.	251	Water Service Lines	$0
C.1113226.	252	Water Trunk Mains	$0
C.1113226.	253	Supply & Installation of chambers associated with Water	$337,400
C.1113226.	301	Road Pavement	$3,260
C.1113226.	302	Stabilisation	$0
C.1113226.	313	Cultural Heritage/Native Title Investigation	$0
C.1113226.	323	Setout Survey	$0
C.1113226.	346	Demolition & Disposal	$5,400
C.1113226.	401	Bitumen Surfacing	$435
C.1113226.	402	Asphalt Surfacing	$3,915
C.1113226.	501	Signs	$0
C.1113226.	502	Guide Posts	$0
C.1113226.	503	Pavement Marking	$0
C.1113226.	504	Guardrail	$0
C.1113226.	505	Landscaping	$0
C.1113226.	506	Erosion and Sediment Control	$1,000
C.1113226.	507	Fencing	$0
C.1113226.	508	Restoration of Footpath	$20,200
C.1113226.	601	Design, Investigation & Documentation	$20,000
C.1113226.	619	Traffic Signals	$0
C.1113226.	801	Relocation of External Services	$0
C.1113226.	802	Streetlighting	$16,300
C.1113226.	803	Licensed Survey	$0
		PROJECT SUB TOTAL	$1,392,650
PROJECT CONTINGENCIES			
C.1113226.	602	Project Management & Landscaping Contingencies	$445,648
C.1113226.	700	Water & Sewer Corporate Overheads (only for projects funded by Water & Waste)	$0
C.1113226.	991	Construction & Maintenance Overheads	$139,265
		TOTAL ESTIMATED COST	$1,977,563
SUMMARY OF FUNDING			
			$0
			$0
		TOTAL FUNDS AVAILABLE	$0

ESTIMATED: ---------- Civil Designer

CHECKED: ---------- Coordinator Civil Design

APPROVED: ---------- Manager Engineering Services

ACTIVITY	DESCRIPTION	UNITS	QTY.	TYPICAL RATE	TOTAL
SITE ESTABLISHMENT & TRAFFIC CONTROL					
101	***SITE ESTABLISHMENT & TRAFFIC CONTROL***				
1	Site Establishment and Maintenance	Lsum	1	68750	68,750.00
2	Provision for Traffic	Lsum	1	68750	68,750.00
3	Construction of Side Track	m	0	100	0.00
99			0	0	0.00
				SUB TOTAL	137,500.00
SITE PREPERATION					
103	***CLEARING OF VEGETATION***				
1	Clearing of Vegetation	m^2	400	5	2,000.00
2	Grubbing of Natural Surface	m^2	0	2	0.00
3	Stripping and Stockpiling of Topsoil	m^2	50	40	2,000.00
99			0	0	0.00
				SUB TOTAL	4,000.00
104	***EARTHWORKS TO SUBGRADE***				
1	Excavation/Cut	m^3	0	30	0.00
2	Roadway Embankment/Fill	m^3	0	40	0.00
3	Break out and dispose of Kerb and Channel (Landfill)	m	500	30	15,000.00
4	Preparation and Compaction of Subgrade	m^2	24	5	120.00
5	Supply & Install Geofabric	m^2	0	5	0.00
99					0.00
				SUB TOTAL	15,120.00
346	***DEMOLITION AND DISPOSAL***				
1	Break out existing Drainage Structures	LSum	4	1200	4,800.00
2	Demolition and disposal	LSum	1	600	600.00
99			0	0	0.00
				SUB TOTAL	5,400.00
ELECTRICAL & COMMUNICATIONS					
102	***ELECTRICAL/COMMUNICATIONS CONDUITS & PITS***				
1	Supply & Install 50mm Electrical Conduit	m	0	80	0.00
2	Supply & Install 100mm Electrical Conduit	m	0	100	0.00
3	Supply & Install 50mm Telecommunication Conduit	m	0	80	0.00
4	Supply & Install 100mm Telecommunication Conduit	m	0	100	0.00
5	Supply & Install Electrical Pit (Type 3)	No	0	400	0.00
6	Supply & Install Electrical Pit (Type 4)	No	0	500	0.00
7	Supply & Install Electrical Pit (Type 7)	No	0	1300	0.00
8	Supply & Install Telecommunication Pit (Type 1)	No	0	250	0.00
9	Supply & Install Telecommunication Pit (Type 4)	No	0	500	0.00

10	Supply & Install Telecommunication Pit (Type 7)	No.	0	1300	0.00
99			0	0	0.00
				SUB TOTAL	0.00

619	*TRAFFIC SIGNALS*				
1	Supply & Install Traffic Signal Post Footing	No.	0	600	0.00
2	Supply & Install Joint Use Pole Footing	No.	0	3000	0.00
3	Supply & Install Traffic Signal Mast Arm Footing	No.	0	3500	0.00
4	Supply & Install Traffic Signal Controller Base	No.	0	600	0.00
5	Supply & Install Traffic Signal Post	No.	0	1200	0.00
2	Supply & Install Joint Use Pole	No.	0	6000	0.00
6	Supply & Install Traffic Signal Mast Arm	No.	0	7500	0.00
7	Supply & Install Traffic Signal Lanterns (200mm)	No.	0	1500	0.00
7	Supply & Install Traffic Signal Lanterns (300mm)	No.	0	3000	0.00
8	Supply & Install Pedestrian Lanterns	No.	0	1000	0.00
9	Supply & Install Target Boards	No.	0	400	0.00
10	Supply & Install Pedestrian Push Buttons	No.	0	1200	0.00
11	Supply & Install Detector Loops	No.	0	600	0.00
12	Supply & Install Traffic Signal Controller	No.	0	40000	0.00
13	Supply & Install Traffic Signal Cable	m	0	100	0.00
14	Supply & Install Electrical Cable	m	0	10	0.00
99			0	0	0.00
				SUB TOTAL	0.00

802	*STREET LIGHTING*				
1	Installation by External Source (Complete)	LSum	1	0	0.00
2	Supply and Install Footing (Complete)	No.	4	2500	10,000.00
3	Supply and Install 9.0m Pole	No.	0	5000	0.00
4	Supply and Install 10.5m Pole	No.	0	5500	0.00
5	Supply and Install 12.0m Pole	No.	0	6000	0.00
6	Supply and Install Outreach and Luminaire	No.	0	3000	0.00
7	Supply and Install Electrical Cable	m	30	10	300.00
8	Supply and Install Solar Light complete with footing	No.	0	7,000	0.00
99	Relocate existing pole and luminaires	No.	4	1500	6,000.00
				SUB TOTAL	16,300.00

STORMWATER & CONCRETE WORKS

201	*REINFORCED CONCRETE PIPES (RCP's)*				
1	Supply & Install 375 RCP(2)	m	20	250	5,000.00
2	Supply & Install 450 RCP(2)	m	0	300	0.00
3	Supply & Install 525 RCP(2)	m	0	400	0.00
4	Supply & Install 600 RCP(2)	m	0	500	0.00
5	Supply & Install 675 RCP(2)	m	0	650	0.00
6	Supply & Install 750 RCP(2)	m	0	750	0.00
7	Supply & Install 900 RCP(2)	m	0	1000	0.00
8	Supply & Install 1050 RCP(2)	m	0	1300	0.00
9	Supply & Install 1200 RCP(2)	m	0	1700	0.00

10	Supply & Install 1350 RCP(2)	m	0	2000	0.00
11	Supply & Install 1500 RCP(2)	m	0	2500	0.00
12	Supply & Install 1650 RCP(2)	m	0	3000	0.00
13	Supply & Install 1800 RCP(2)	m	0	3500	0.00
99			0	0	0.00
				SUB TOTAL	5,000.00

202	REINFORCED CONCRETE BOX CULVERTS (RCBC's)				
1	Supply & Install 300 x 225 RCBC	m	0	270	0.00
2	Supply & Install 375 x 300 RCBC	m	0	400	0.00
3	Supply & Install 450 x 300 RCBC	m	0	500	0.00
4	Supply & Install 600 x 450 RCBC	m	0	800	0.00
5	Supply & Install 750 x 600 RCBC	m	0	1000	0.00
6	Supply & Install 900 x 600 RCBC	m	0	1100	0.00
7	Supply & Install 1200 x 375 RCBC	m	0	1200	0.00
8	Supply & Install 1200 x 450 RCBC	m	0	1200	0.00
9	Supply & Install 1200 x 600 RCBC	m	0	1300	0.00
10	Supply & Install 1200 x 750 RCBC	m	0	1400	0.00
11	Supply & Install 1200 x 900 RCBC	m	0	1500	0.00
12	Supply & Install 1200 x 1200 RCBC	m	0	1700	0.00
99		m	0	1800	0.00
				SUB TOTAL	0.00

203	STORMWATER CHAMBERS & INLETS				
1	Cast in place Concrete Access Chamber	No.	0	3000	0.00
2	Cast in place C-M Concrete 1.2m RGU	No.	0	3000	0.00
3	Cast in place C-M Concrete 2.4m RGU	No.	4	3500	14,000.00
4	Cast in place C-M Concrete 3.6m RGU	No.	0	5000	0.00
5	Cast in place Field Inlet	No.	0	3000	0.00
6	Supply & Install Precast Headwall (300-525)	No.	0	500	0.00
7	Supply & Install Precast Headwall (600-750)	No.	0	900	0.00
8	Supply & Install Precast Headwall (900-1050)	No.	0	1100	0.00
99			0	0	0.00
				SUB TOTAL	14,000.00

204	CONCRETE WORK (HORIZONTAL)				
1	Concrete Lids for Chambers (Precast)	m^3	0	1500	0.00
2	Concrete Base Slab for Box Culverts	m^3	0	1000	0.00
3	Concrete Aprons and Cut-off Walls	m^3	0	800	0.00
4	Concrete Pathway	m^2	27	100	2,700.00
5	Concrete Driveways	m^2	8	120	960.00
6	Concrete Median Infill	m^2	0	80	0.00
7	Concrete Kerb Ramps	No.	0	1000	0.00
8	Concrete Driveway Aprons	m	0	250	0.00
9	Concrete Footings	m^3	0	500	0.00
99			0	0	0.00
				SUB TOTAL	3,660.00

205	CONCRETE WORK (VERTICAL)				
1	Concrete Headwalls & Wingwalls to Culverts (reinforced)	m^3	0	1500	0.00
2	Concrete Retaining Walls (reinforced)	m^3	0	1500	0.00
99			0	0	0.00
				SUB TOTAL	0.00

206	SUBSOIL DRAINAGE				
1	Supply & Install 100dia. Sub-soil Pipe (with K&C)	m	0	15	0.00
2	Supply & Install 100dia. Sub-soil Pipe	m	0	25	0.00
3	Supply & Install Strip filter drains	m	0	35	0.00
99			0	0	0.00
				SUB TOTAL	0.00

207	CONCRETE KERBING				
1	Concrete Barrier Kerb & Channel (Type 1)	m	0	70	0.00
2	Concrete Mountable Kerb & Channel (Type 2)	m	20	70	1,400.00
3	Concrete Barrier Kerb (Type 3)	m	0	40	0.00
4	Concrete Semi-Mountable Kerb (Type 4)	m	0	40	0.00
5	Concrete Invert - 600mm Wide (Type 6)	m	0	100	0.00
6	Concrete Invert - 900mm Wide (Type 7)	m	0	150	0.00
7	Supply and Install Overhead crossing	m	0	500	0.00
8	Supply & Install Kerb Adaptors	No	0	50	0.00
99			0	0	0.00
				SUB TOTAL	1,400.00

506	EROSION & SEDIMENT CONTROL				
1	Erosion and Sediment Control	LSum	1	1000	1,000.00
2	Scour Protection Works	LSum	1	0	0.00
3	Rock Armour Protection - incl. cartage, geofab & placement	m^3	0	80	0.00
99			0	0	0.00
				SUB TOTAL	1,000.00

ROAD PAVEMENT

301	ROAD PAVEMENT				
1	Supply, Place and Compact Type 2.1 Roadbase	m^3	5	200	1,000.00
2	Supply, Place and Compact Type 2.3 Roadbase	m^3	5	180	900.00
3	Supply, Place and Compact Type 2.5 Roadbase	m^3	0	170	0.00
4	Supply, Place and Compact Local Gravels	m^3	17	80	1,360.00
99			0	0	0.00
				SUB TOTAL	3,260.00

302	STABILISATION				
1	Pavement Stabilisation (2% Cement - 200mm depth)	m^2	0	25	0.00
2	Subgrade Stabilisation	m^2	0	25	0.00
99			0	0	0.00
				SUB TOTAL	0.00

401	BITUMEN SURFACING				
1	Primer Seal (10mm Agg.)	m^2	87	5	435.00
2	Primer Seal - Rubber added (7mm Agg.)	m^2	0	5.5	0.00
3	2 Coat Bitumen Seal (10mm/7mm Agg.)	m^2	0	10	0.00
4	2 Coat Bitumen Seal (15mm/10mm Agg.)	m^2	0	12	0.00
99			0	0	0.00
				SUB TOTAL	435.00

402	ASPHALT SURFACING				
1	Asphalt Surfacing (supply and place)	m^2	87	45	3,915.00
2	Asphalt Surfacing - Rubber added (supply and place)	m^2	0	53	0.00
99			0	0	0.00
				SUB TOTAL	3,915.00

SIGNAGE, LINEMARKING, LANDSCAPING & ROAD FURNITURE

501	SIGNS				
1	Supply & Install Road Signs	No.	0	200	0.00
2	Remove and Store existing Road Signs	No.	0	50	0.00
3	Remove and Re-erect existing Road Signs	No.	0	100	0.00
4	Supply & Install Guide Signs	No.	0	500	0.00
99			0	0	0.00
				SUB TOTAL	0.00

502	GUIDE POSTS				
1	Supply and Install Road Edge Guide Posts	No.	0	60	0.00
99			0	0	0.00
				SUB TOTAL	0.00

503	PAVEMENT MARKING				
1	Edge Lines	m	0	4	0.00
1	Lane Lines (Unbroken)	m	0	3.5	0.00
2	Lane Lines (Broken)	m	0	3	0.00
3	Barrier Lines (Both Directions & One Direction)	m	0	5	0.00
4	Continuity Lines	m	0	6	0.00
5	Holding Lines	m	0	10	0.00
6	Give Way Lines	m	0	10	0.00
7	Stop Lines	m	0	10	0.00
8	Turning Lines	m	0	5	0.00
9	Crosswalk Lines	m	0	7	0.00
9	Outline Marking Lines	m	0	5	0.00
10	Chevrons	m^2	0	20	0.00
11	Arrows / Symbols	No.	0	100	0.00
12	Messages	LSum	1	0	0.00
13	Supply & Install RRPMs	No.	0	30	0.00
99			0	0	0.00
				SUB TOTAL	0.00

504	GUARDRAIL				
1	Supply and Erect Steel Beam Guardrail	m	0	500	0.00
2	Supply and Erect MELT Terminal	No	0	3000	0.00
3	Supply and Erect ET2000 Plus Terminal	No	0	6000	0.00
99			0	0	0.00
				SUB TOTAL	0.00

505	LANDSCAPING				
1	Planting/Garden Establishment & Irrigation	LSum	0	0	0.00
2	Supply and Install 25mm RPZ for irrigation	No	0	2000	0.00
3	Keppel Block Retaining Wall	No	0	300	0.00
99			0	0	0.00
				SUB TOTAL	0.00

507	FENCING				
1	1200 High Safety Fence - 1.5m post spacing	m	0	80	0.00
2	Treated Timber Bollards - 900mm high & painted white	No	0	50	0.00
99			0	0	0.00
				SUB TOTAL	0.00

508	RESTORATION OF FOOTPATH				
1	Restoration of Footpaths and Batters	m^2	4000	4	16,000.00
2	Turfing	m^2	420	10	4,200.00
3	Roofwater alterations	No	0	200	0.00
99			0	0	0.00
				SUB TOTAL	20,200.00

DESIGN, PROJECT MANAGEMENT/CONTINGENCIES & EXTERNAL WORKS

313	CULTURAL HERITAGE/NATIVE TITLE INVESTIGATION				
1	Allowance for onsite Cultural Heritage Inspection	Lsum	1	0	0.00
99					
				SUB TOTAL	0.00

323	SETOUT SURVEY				
1	Setout Survey	Hours	0	150	0.00
99			0	0	0.00
				SUB TOTAL	0.00

601	DESIGN, INVESTIGATION & DOCUMENTATION				
1	Survey Pick-up and DTM Creation	Hours	0	150	0.00
2	Design and Documentation	%	3%	0	0.00
3	Potholing of Services	LSum	1	0	0.00
4	Traffic Counts	LSum	1	0	0.00
5	Subgrade & Pavement Investigation	LSum	1	0	0.00
6	As Constructed	LSum	1	0	0.00
	BPS Design Cost	Lsum	1	10,000	10,000.00
99	Design Costs	Lsum	1	10000	10,000.00

				SUB TOTAL	20,000.00

602	PROJECT MANAGEMENT & CONTINGENCIES				
1	Construction Contingencies	LSum	1	30%	417,795.00
2	Landscaping Contingencies (Urban Projects Only)	LSum	1	2%	27,853.00
99			0	0	0.00
				SUB TOTAL	445,648.00

700	WATER & SEWERAGE CORPORATE OVERHEADS				
1	W&S Corporate Overheads	LSum	1	0%	0.00
99					
				SUB TOTAL	0.00

801	RELOCATION OF EXTERNAL SERVICES				
1	Telecommunication - Quote for _____	LSum	1	0	0.00
2	Electrical Services - Quote for _____	LSum	1	0	0.00
3	Gas Services - Quote for _____	LSum	1	0	0.00
99			0	0	0.00
				SUB TOTAL	0.00

803	LICENSED SURVEY				
1	Licensed Survey	LSum	0	10000	0.00
99			0	0	0.00
				SUB TOTAL	0.00

991	CONSTRUCTION & MAINTENANCE OVERHEADS				
1	Overheads	LSum	1	10%	139,265.00
99			0	0	0.00
				SUB TOTAL	139,265.00

WATER & SEWER

220	GRAVITY SEWER PIPES & COMPONENTS				
1	supply & install 150mm gravity sewer to 1.5m	m	0	350	0.00
2	supply & install 150mm gravity sewer 1.5m to 3.0m	m	0	525	0.00
3	supply & install 225mm gravity sewer to 1.5m	m	0	375	0.00
4	supply & install 225mm gravity sewer 1.5m to 3.0m	m	0	550	0.00
5	supply & install 300mm gravity sewer to 1.5m	m	0	460	0.00
6	supply & install 300mm gravity sewer 1.5m to 3.0m	m	0	610	0.00
7	supply & install 375mm gravity sewer to 1.5m	m	0	660	0.00
8	supply & install 375mm gravity sewer 1.5m to 3.0m	m	0	650	0.00
9	supply & install 450mm gravity sewer to 1.5m	m	0	660	0.00
10	supply & install 450mm gravity sewer 1.5m to 3.0m	m	0	680	0.00
99		m	0	0	0.00
				SUB TOTAL	0.00

221	SEWER ACCESS CHAMBERS (INCL. LAMPHOLES)				
1	1050mm shaft to 1.5m	No	0	5900	0.00

2	1050mm shaft 1.5 to 3.0m	No.	0	8900	0.00
3	1500mm shaft to 2.0m	No.	0	13500	0.00
4	1500mm shaft greater than 2.0m	No.	0	18900	0.00
5	1800mm Shaft to 2.5m	No.	0		0.00
6	1800mm shaft greater than 2.5m	No.	0		0.00
99		m	0	0	0.00
				SUB TOTAL	0.00

222	*SEWER RISING MAINS*				
1	100mm M-PVC pipe	m	0	280	0.00
2	150mm M-PVC pipe	m	0	300	0.00
3	200mm M-PVC pipe	m	0	330	0.00
4	250mm M-PVC pipe	m	0	350	0.00
5	Supply & Install other	m	0		0.00
99		m	0	0	0.00
				SUB TOTAL	0.00

223	*EFFLUENT/RECYCLED WATER MAINS*				
1	100mm M-PVC pipe	m	0	280	0.00
2	150mm M-PVC pipe	m	0	300	0.00
3	200mm M-PVC pipe	m	0	330	0.00
4	250mm M-PVC pipe	m	0	350	0.00
5	Supply & Install other	m	0		0.00
99		m	0	0	0.00
				SUB TOTAL	0.00

224	*RENEWAL - HOUSE CONNECTION TO SEWER MAIN OR DROP CONNECTION TO CHAMBER*				
1	Renew jumpup to 1.5m	No.	0	1400	0.00
2	Rrenew jumpup 1.5m to 3.0m	No.	0	3100	0.00
3	Rrenew jumpup 3.0m to 4.5m	No.	0	6500	0.00
4	Rrenew jumpup 4.5m to 6.0m	No.	0	9600	0.00
99		m	0	0	0.00
				SUB TOTAL	0.00

225	*SEWER RELINING*				
1	150mm diameter	m	0	100	0.00
2	225mm diameter	m	0	120	0.00
3	300mm diameter	m	0	200	0.00
4	375mm diameter	m	0	300	0.00
5	450mm diameter	m	0	325	0.00
6	525mm diameter	m	0	375	0.00
7	600mm diameter	m	0	450	0.00
99		m	0	0	0.00
				SUB TOTAL	0.00

226	*VALVES & CHAMBERS ASSOCIATED WITH SEWAGE PRESSURE MAINS*				
1	Valve and pipework	No.	0		0.00
2	Supply & Install precast chamber	No.	0		0.00

3	Supply & Install cast insitu chamber	No.	0		0.00
99		m	0	0	0.00
				SUB TOTAL	0.00

227	SEWAGE PUMP STATION				
1	Suply & Install well, pumps & pipework	No.	0		0.00
2	Supply and install electrical	No.	0		0.00
3	Supply & Install earth fence	No.	0		0.00
4	Access road	No.	0		0.00
99		m	0	0	0.00
				SUB TOTAL	0.00

228	REFURBISH SEWER ACCESS CHAMBERS				
1	Raise to surface	No.	0	1500	0.00
2	Renew complete chamber	No.	0	10000	0.00
99		m	0	0	0.00
				SUB TOTAL	0.00

250	RETICULATED WATER MAINS				
1	100mm M-PVC PN16 pipe	m	0	365	0.00
2	150mm M-PVC PN16 pipe	m	0	400	0.00
3	200mm M-PVC PN16 pipe	m	0	410	0.00
4	250mm M-PVC PN16 pipe	m	1054	640	674,560.00
5	300mm M-PVC PN16 pipe	m	0	450	0.00
7	Reservoir Pipework	No.	1	60000	60,000.00
8	Reservoir Outlet	No.	1	32000	32,000.00
99	Road Crossing - Horizontal Underbore	m	25	1500	37,500.00
				SUB TOTAL	804,060.00

251	WATER SERVICE LINES				
1	25mm poly c/w taping bands, valves & fittings	m	0	150	0.00
2	40mm poly c/w taping bands, valves & fittings	m	0	155	0.00
3	63mm poly c/w taping bands, valves & fittings	m	0	170	0.00
4		m	0		0.00
99		m	0	0	0.00
				SUB TOTAL	0.00

252	WATER TRUNK MAINS				
1	300mm M-PVC PN16 pipe	m	0	410	0.00
2	375mm M-PVC PN16 pipe	m	0	555	0.00
3	450mm M-PVC PN16 pipe	m	0	580	0.00
99		m	0	0	0.00
				SUB TOTAL	0.00

253	SUPPLY & INSTALLATION OF CHAMBERS ASSOCIATED WITH WATER				
1	Supply & Install precast	No.	0		0.00
2	Install Cast In-situ	No.	2	6200	12,400.00
3	Hawke Street Booster Pump Station - BPS	No.	1	325000	325,000.00
99		m	0	0	0.00
				SUB TOTAL	337,400.00

12.12 - RESPONSE TO QUESTION ON NOTICE - COUNCILLOR MATHER - GREAT KEPPEL ISLAND REJUVENATION PROJECT

Concept Estimate - Marine Parade

Meeting Date: 21 July 2020

Attachment No: 8

Livingstone SHIRE COUNCIL

INFRASTRUCTURE - PLANNING & DESIGN
PROJECT ESTIMATE

ATT.101

LOCATION: Emu Park **PROJECT No:** 18-046
DESCRIPTION: GKI Mainland Water Supply Concept Estimate - Marine Parade Option **JOB No:** C.1113226

SUMMARY OF ESTIMATE			
ACTIVITY		PROJECT COSTS	ESTIMATE
C.1113226.	101	Site Establishment & Traffic Control	$163,550
C.1113226.	102	Electrical/Communications Conduits & Pits	$0
C.1113226.	103	Clearing of Vegetation	$0
C.1113226.	104	Earthworks to Subgrade	$14,460
C.1113226.	201	Reinforced Concrete Pipes (RCP's)	$0
C.1113226.	202	Reinforced Concrete Box Culverts (RCBC's)	$0
C.1113226.	203	Stormwater Chambers & Inlets	$0
C.1113226.	204	Concrete Work (Horizontal)	$0
C.1113226.	205	Concrete Work (Vertical)	$0
C.1113226.	206	Subsoil Drainage	$0
C.1113226.	207	Concrete Kerbing	$16,000
C.1113226.	220	Gravity Sewer Pipes & Components	$0
C.1113226.	221	Sewer Access Chambers (incl Lampholes)	$0
C.1113226.	222	Sewer Rising Mains	$0
C.1113226.	223	Effluent/Recycled Water Mains	$0
C.1113226.	224	Renewal - House connection to sewer main or drop connection to chamber	$0
C.1113226.	225	Sewer relining	$0
C.1113226.	226	Valves & Chambers associated with Sewer Rising Mains	$0
C.1113226.	227	Sewage Pump Station	$0
C.1113226.	228	Refurbish Sewer Access Chambers	$0
C.1113226.	250	Reticulated Water Mains	$1,120,100
C.1113226.	251	Water Service Lines	$0
C.1113226.	252	Water Trunk Mains	$0
C.1113226.	253	Supply & Installation of chambers associated with Water	$337,400
C.1113226.	301	Road Pavement	$8,400
C.1113226.	302	Stabilisation	$0
C.1113226.	313	Cultural Heritage/Native Title Investigation	$0
C.1113226.	323	Setout Survey	$0
C.1113226.	346	Demolition & Disposal	$0
C.1113226.	401	Bitumen Surfacing	$1,200
C.1113226.	402	Asphalt Surfacing	$12,000
C.1113226.	501	Signs	$0
C.1113226.	502	Guide Posts	$0
C.1113226.	503	Pavement Marking	$0
C.1113226.	504	Guardrail	$0
C.1113226.	505	Landscaping	$0
C.1113226.	506	Erosion and Sediment Control	$0
C.1113226.	507	Fencing	$0
C.1113226.	508	Restoration of Footpath	$13,000
C.1113226.	601	Design, Investigation & Documentation	$1,080
C.1113226.	619	Traffic Signals	$0
C.1113226.	801	Relocation of External Services	$0
C.1113226.	802	Streetlighting	$0
C.1113226.	803	Licensed Survey	$0
		PROJECT SUB TOTAL	$1,687,190
PROJECT CONTINGENCIES			
C.1113226.	602	Project Management & Landscaping Contingencies	$539,901
C.1113226.	700	Water & Sewer Corporate Overheads (only for projects funded by Water & Waste)	$0
C.1113226.	991	Construction & Maintenance Overheads	$168,719
		TOTAL ESTIMATED COST	$2,395,810
SUMMARY OF FUNDING			
			$0
			$0
		TOTAL FUNDS AVAILABLE	$0

ESTIMATED: ---------- Civil Designer
CHECKED: ---------- Coordinator Civil Design
APPROVED: ---------- Manager Engineering Services

ACTIVITY	DESCRIPTION	UNITS	QTY.	TYPICAL RATE	TOTAL
SITE ESTABLISHMENT & TRAFFIC CONTROL					
101	***SITE ESTABLISHMENT & TRAFFIC CONTROL***				
1	Site Establishment and Maintenance	Lsum	1	81775	81,775.00
2	Provision for Traffic	Lsum	1	81775	81,775.00
3	Construction of Side Track	m	0	100	0.00
99			0	0	0.00
				SUB TOTAL	163,550.00
SITE PREPERATION					
103	***CLEARING OF VEGETATION***				
1	Clearing of Vegetation	m^2	0	5	0.00
2	Grubbing of Natural Surface	m^2	0	2	0.00
3	Stripping and Stockpiling of Topsoil	m^3	0	40	0.00
99			0	0	0.00
				SUB TOTAL	0.00
104	***EARTHWORKS TO SUBGRADE***				
1	Excavation/Cut	m^3	42	30	1,260.00
2	Roadway Embankment/Fill	m^3	0	40	0.00
3	Break out and dispose of Kerb and Channel (Landfill)	m	400	30	12,000.00
4	Preparation and Compaction of Subgrade	m^2	240	5	1,200.00
5	Supply & Install Geofabric	m^2	0	5	0.00
99					0.00
				SUB TOTAL	14,460.00
346	***DEMOLITION AND DISPOSAL***				
1	Break out existing Drainage Structures	LSum	1	0	0.00
2	Demolition and disposal	LSum	1	0	0.00
99			0	0	0.00
				SUB TOTAL	0.00
ELECTRICAL & COMMUNICATIONS					
102	***ELECTRICAL/COMMUNICATIONS CONDUITS & PITS***				
1	Supply & Install 50mm Electrical Conduit	m	0	80	0.00
2	Supply & Install 100mm Electrical Conduit	m	0	100	0.00
3	Supply & Install 50mm Telecommunication Conduit	m	0	80	0.00
4	Supply & Install 100mm Telecommunication Conduit	m	0	100	0.00
5	Supply & Install Electrical Pit (Type 3)	No.	0	400	0.00
6	Supply & Install Electrical Pit (Type 4)	No.	0	500	0.00
7	Supply & Install Electrical Pit (Type 7)	No.	0	1300	0.00
8	Supply & Install Telecommunication Pit (Type 1)	No.	0	250	0.00
9	Supply & Install Telecommunication Pit (Type 4)	No.	0	500	0.00
10	Supply & Install Telecommunication Pit (Type 7)	No.	0	1300	0.00
99			0	0	0.00

				SUB TOTAL	0.00

619	*TRAFFIC SIGNALS*				
1	Supply & Install Traffic Signal Post Footing	No.	0	600	0.00
2	Supply & Install Joint Use Pole Footing	No.	0	3000	0.00
3	Supply & Install Traffic Signal Mast Arm Footing	No.	0	3500	0.00
4	Supply & Install Traffic Signal Controller Base	No.	0	600	0.00
5	Supply & Install Traffic Signal Post	No.	0	1200	0.00
2	Supply & Install Joint Use Pole	No.	0	6000	0.00
6	Supply & Install Traffic Signal Mast Arm	No.	0	7500	0.00
7	Supply & Install Traffic Signal Lanterns (200mm)	No.	0	1500	0.00
7	Supply & Install Traffic Signal Lanterns (300mm)	No.	0	3000	0.00
8	Supply & Install Pedestrian Lanterns	No.	0	1000	0.00
9	Supply & Install Target Boards	No.	0	400	0.00
10	Supply & Install Pedestrian Push Buttons	No.	0	1200	0.00
11	Supply & Install Detector Loops	No.	0	600	0.00
12	Supply & Install Traffic Signal Controller	No.	0	40000	0.00
13	Supply & Install Traffic Signal Cable	m	0	100	0.00
14	Supply & Install Electrical Cable	m	0	10	0.00
99			0	0	0.00
				SUB TOTAL	0.00

802	*STREET LIGHTING*				
1	Installation by External Source (Complete)	LSum	1	0	0.00
2	Supply and Install Footing (Complete)	No.	0	2500	0.00
3	Supply and Install 9.0m Pole	No.	0	5000	0.00
4	Supply and Install 10.5m Pole	No.	0	5500	0.00
5	Supply and Install 12.0m Pole	No.	0	6000	0.00
6	Supply and Install Outreach and Luminaire	No.	0	3000	0.00
7	Supply and Install Electrical Cable	m	0	10	0.00
8	Supply and Install Solar Light complete with footing	No.	0	7,000	0.00
99			0	0	0.00
				SUB TOTAL	0.00

STORMWATER & CONCRETE WORKS

201	*REINFORCED CONCRETE PIPES (RCP's)*				
1	Supply & Install 375 RCP(2)	m	0	250	0.00
2	Supply & Install 450 RCP(2)	m	0	300	0.00
3	Supply & Install 525 RCP(2)	m	0	400	0.00
4	Supply & Install 600 RCP(2)	m	0	500	0.00
5	Supply & Install 675 RCP(2)	m	0	650	0.00
6	Supply & Install 750 RCP(2)	m	0	750	0.00
7	Supply & Install 900 RCP(2)	m	0	1000	0.00
8	Supply & Install 1050 RCP(2)	m	0	1300	0.00
9	Supply & Install1200 RCP(2)	m	0	1700	0.00
10	Supply & Install 1350 RCP(2)	m	0	2000	0.00
11	Supply & Install 1500 RCP(2)	m	0	2500	0.00
12	Supply & Install 1650 RCP(2)	m	0	3000	0.00

13	Supply & Install 1800 RCP(2)	m	0	3500	0.00
99			0	0	0.00
				SUB TOTAL	0.00

202	*REINFORCED CONCRETE BOX CULVERTS (RCBC's)*				
1	Supply & Install 300 x 225 RCBC	m	0	270	0.00
2	Supply & Install 375 x 300 RCBC	m	0	400	0.00
3	Supply & Install 450 x 300 RCBC	m	0	500	0.00
4	Supply & Install 600 x 450 RCBC	m	0	800	0.00
5	Supply & Install 750 x 600 RCBC	m	0	1000	0.00
6	Supply & Install 900 x 600 RCBC	m	0	1100	0.00
7	Supply & Install 1200 x 375 RCBC	m	0	1200	0.00
8	Supply & Install 1200 x 450 RCBC	m	0	1200	0.00
9	Supply & Install 1200 x 600 RCBC	m	0	1300	0.00
10	Supply & Install 1200 x 750 RCBC	m	0	1400	0.00
11	Supply & Install 1200 x 900 RCBC	m	0	1500	0.00
12	Supply & Install 1200 x 1200 RCBC	m	0	1700	0.00
99		m	0	1800	0.00
				SUB TOTAL	0.00

203	*STORMWATER CHAMBERS & INLETS*				
1	Cast in place Concrete Access Chamber	No.	0	3000	0.00
2	Cast in place C-M Concrete 1.2m RGU	No.	0	3000	0.00
3	Cast in place C-M Concrete 2.4m RGU	No.	0	3500	0.00
4	Cast in place C-M Concrete 3.6m RGU	No.	0	5000	0.00
5	Cast in place Field Inlet	No.	0	3000	0.00
6	Supply & Install Precast Headwall (300-525)	No.	0	500	0.00
7	Supply & Install Precast Headwall (600-750)	No.	0	900	0.00
8	Supply & Install Precast Headwall (900-1050)	No.	0	1100	0.00
99			0	0	0.00
				SUB TOTAL	0.00

204	*CONCRETE WORK (HORIZONTAL)*				
1	Concrete Lids for Chambers (Precast)	m^3	0	1500	0.00
2	Concrete Base Slab for Box Culverts	m^3	0	1000	0.00
3	Concrete Aprons and Cut-off Walls	m^3	0	800	0.00
4	Concrete Pathway	m^2	0	100	0.00
5	Concrete Driveways	m^2	0	120	0.00
6	Concrete Median Infill	m^2	0	80	0.00
7	Concrete Kerb Ramps	No.	0	1000	0.00
8	Concrete Driveway Aprons	m	0	250	0.00
9	Concrete Footings	m^3	0	500	0.00
99			0	0	0.00
				SUB TOTAL	0.00

205	*CONCRETE WORK (VERTICAL)*				
1	Concrete Headwalls & Wingwalls to Culverts (reinforced)	m^3	0	1500	0.00
2	Concrete Retaining Walls (reinforced)	m^3	0	1500	0.00
99			0	0	0.00

				SUB TOTAL	0.00

206	SUBSOIL DRAINAGE				
1	Supply & Install 100dia. Sub-soil Pipe (with K&C)	m	0	15	0.00
2	Supply & Install 100dia. Sub-soil Pipe	m	0	25	0.00
3	Supply & Install Strip filter drains	m	0	35	0.00
99			0	0	0.00
				SUB TOTAL	0.00

207	CONCRETE KERBING				
1	Concrete Barrier Kerb & Channel (Type 1)	m	0	70	0.00
2	Concrete Mountable Kerb & Channel (Type 2)	m	0	70	0.00
3	Concrete Barrier Kerb (Type 3)	m	0	40	0.00
4	Concrete Semi-Mountable Kerb (Type 4)	m	400	40	16,000.00
5	Concrete Invert - 600mm Wide (Type 6)	m	0	100	0.00
6	Concrete Invert - 900mm Wide (Type 7)	m	0	150	0.00
7	Supply and Install Overhead crossing	m	0	500	0.00
8	Supply & Install Kerb Adaptors	No.	0	50	0.00
99			0	0	0.00
				SUB TOTAL	16,000.00

506	EROSION & SEDIMENT CONTROL				
1	Erosion and Sediment Control	LSum	1	0	0.00
2	Scour Protection Works	LSum	1	0	0.00
3	Rock Armour Protection - incl. cartage, geofab & placement	m^3	0	80	0.00
99			0	0	0.00
				SUB TOTAL	0.00

ROAD PAVEMENT

301	ROAD PAVEMENT				
1	Supply, Place and Compact Type 2.1 Roadbase	m^3	42	200	8,400.00
2	Supply, Place and Compact Type 2.3 Roadbase	m^3	0	180	0.00
3	Supply, Place and Compact Type 2.5 Roadbase	m^3	0	170	0.00
4	Supply, Place and Compact Local Gravels	m^3	0	80	0.00
99			0	0	0.00
				SUB TOTAL	8,400.00

302	STABILISATION				
1	Pavement Stabilisation (2% Cement - 200mm depth)	m^2	0	25	0.00
2	Subgrade Stabilisation	m^2	0	25	0.00
99			0	0	0.00
				SUB TOTAL	0.00

401	BITUMEN SURFACING				
1	Primer Seal (10mm Agg.)	m^2	240	5	1,200.00
2	Primer Seal - Rubber added (7mm Agg.)	m^2	0	5.5	0.00
3	2 Coat Bitumen Seal (10mm/7mm Agg.)	m^2	0	10	0.00
4	2 Coat Bitumen Seal (16mm/10mm Agg.)	m^2	0	12	0.00

99			0	0	0.00
				SUB TOTAL	1,200.00

402	*ASPHALT SURFACING*				
1	Asphalt Surfacing (supply and place)	m^2	240	50	12,000.00
2	Asphalt Surfacing - Rubber added (supply and place)	m^2	0	53	0.00
99			0	0	0.00
				SUB TOTAL	12,000.00

SIGNAGE, LINEMARKING, LANDSCAPING & ROAD FURNITURE

501	*SIGNS*				
1	Supply & Install Road Signs	No.	0	200	0.00
2	Remove and Store existing Road Signs	No.	0	50	0.00
3	Remove and Re-erect existing Road Signs	No.	0	100	0.00
4	Supply & Install Guide Signs	No.	0	500	0.00
99			0	0	0.00
				SUB TOTAL	0.00

502	*GUIDE POSTS*				
1	Supply and Install Road Edge Guide Posts	No.	0	60	0.00
99			0	0	0.00
				SUB TOTAL	0.00

503	*PAVEMENT MARKING*				
1	Edge Lines	m	0	4	0.00
1	Lane Lines (Unbroken)	m	0	3.5	0.00
2	Lane Lines (Broken)	m	0	3	0.00
3	Barrier Lines (Both Directions & One Direction)	m	0	5	0.00
4	Continuity Lines	m	0	6	0.00
5	Holding Lines	m	0	10	0.00
6	Give Way Lines	m	0	10	0.00
7	Stop Lines	m	0	10	0.00
8	Turning Lines	m	0	5	0.00
9	Crosswalk Lines	m	0	7	0.00
9	Outline Marking Lines	m	0	5	0.00
10	Chevrons	m^2	0	20	0.00
11	Arrows / Symbols	No.	0	100	0.00
12	Messages	LSum	1	0	0.00
13	Supply & Install RRPMs	No.	0	30	0.00
99			0	0	0.00
				SUB TOTAL	0.00

504	*GUARDRAIL*				
1	Supply and Erect Steel Beam Guardrail	m	0	500	0.00
2	Supply and Erect MELT Terminal	No.	0	3000	0.00
3	Supply and Erect ET2000 Plus Terminal	No.	0	6000	0.00
99			0	0	0.00
				SUB TOTAL	0.00

505	LANDSCAPING				
1	Planting/Garden Establishment & Irrigation	LSum	0	0	0.00
2	Supply and Install 25mm RPZ for irrigation	No.	0	2000	0.00
3	Keppel Block Retaining Wall	No.	0	300	0.00
99			0	0	0.00
				SUB TOTAL	0.00

507	FENCING				
1	1200 High Safety Fence - 1.5m post spacing	m	0	80	0.00
2	Treated Timber Bollards - 900mm high & painted white	No.	0	50	0.00
99			0	0	0.00
				SUB TOTAL	0.00

508	RESTORATION OF FOOTPATH				
1	Restoration of Footpaths and Batters	m^2	2000	4	8,000.00
2	Turfing	m^2	500	10	5,000.00
3	Roofwater alterations	No.	0	200	0.00
99			0	0	0.00
				SUB TOTAL	13,000.00

DESIGN, PROJECT MANAGEMENT/CONTINGENCIES & EXTERNAL WORKS

313	CULTURAL HERITAGE/NATIVE TITLE INVESTIGATION				
1	Allowance for onsite Cultural Heritage Inspection	Lsum	1	0	0.00
99					
				SUB TOTAL	0.00

323	SETOUT SURVEY				
1	Setout Survey	Hours	0	150	0.00
99			0	0	0.00
				SUB TOTAL	0.00

601	DESIGN, INVESTIGATION & DOCUMENTATION				
1	Survey Pick-up and DTM Creation	Hours	0	150	0.00
2	Design and Documentation	%	3%	36000	1,080.00
3	Potholing of Services	LSum	1	0	0.00
4	Traffic Counts	LSum	1	0	0.00
5	Subgrade & Pavement Investigation	LSum	1	0	0.00
6	As Constructed	LSum	1	0	0.00
99			0	0	0.00
				SUB TOTAL	1,080.00

602	PROJECT MANAGEMENT & CONTINGENCIES				
1	Construction Contingencies	LSum	1	30%	506,157.00
2	Landscaping Contingencies (Urban Projects Only)	LSum	1	2%	33,743.80
99			0	0	0.00
				SUB TOTAL	539,900.80

700	WATER & SEWERAGE CORPORATE OVERHEADS				
1	W&S Corporate Overheads	LSum	0	0%	0.00
99					
				SUB TOTAL	0.00

801	RELOCATION OF EXTERNAL SERVICES				
1	Telecommunication - Quote for _____	LSum	1	0	0.00
2	Electrical Services - Quote for _____	LSum	1	0	0.00
3	Gas Services - Quote for _____	LSum	1	0	0.00
99			0	0	0.00
				SUB TOTAL	0.00

803	LICENSED SURVEY				
1	Licensed Survey	LSum	0	10000	0.00
99			0	0	0.00
				SUB TOTAL	0.00

991	CONSTRUCTION & MAINTENANCE OVERHEADS				
1	Overheads	LSum	1	10%	168,719.00
99			0	0	0.00
				SUB TOTAL	168,719.00

WATER & SEWER

220	GRAVITY SEWER PIPES & COMPONENTS				
1	supply & Install 150mm gravity sewer to 1.5m	m	0	350	0.00
2	supply & Install 150mm gravity sewer 1.5m to 3.0m	m	0	525	0.00
3	supply & Install 225mm gravity sewer to 1.5m	m	0	375	0.00
4	supply & Install 225mm gravity sewer 1.5m to 3.0m	m	0	550	0.00
5	supply & Install 300mm gravity sewer to 1.5m	m	0	460	0.00
6	supply & Install 300mm gravity sewer 1.5m to 3.0m	m	0	610	0.00
7	supply & Install 375mm gravity sewer to 1.5m	m	0	660	0.00
8	supply & Install 375mm gravity sewer 1.5m to 3.0m	m	0	650	0.00
9	supply & Install 450mm gravity sewer to 1.5m	m	0	660	0.00
10	supply & Install 450mm gravity sewer 1.5m to 3.0m	m	0	680	0.00
99		m	0	0	0.00
				SUB TOTAL	0.00

221	SEWER ACCESS CHAMBERS (INCL. LAMPHOLES)				
1	1050mm shaft to 1.5m	No.	0	5900	0.00
2	1050mm shaft 1.5 to 3.0m	No.	0	8900	0.00
3	1500mm shaft to 2.0m	No.	0	13500	0.00
4	1500mm shaft greater than 2.0m	No.	0	18900	0.00
5	1800mm Shaft to 2.5m	No.	0		0.00
6	1800mm shaft greater than 2.5m	No.	0		0.00
99		m	0	0	0.00
				SUB TOTAL	0.00

222	SEWER RISING MAINS

1	100mm M-PVC pipe	m	0	280	0.00
2	150mm M-PVC pipe	m	0	300	0.00
3	200mm M-PVC pipe	m	0	330	0.00
4	250mm M-PVC pipe	m	0	350	0.00
5	Supply & Install other	m	0		0.00
99		m	0	0	0.00
				SUB TOTAL	0.00

223	EFFLUENT/RECYCLED WATER MAINS				
1	100mm M-PVC pipe	m	0	280	0.00
2	150mm M-PVC pipe	m	0	300	0.00
3	200mm M-PVC pipe	m	0	330	0.00
4	250mm M-PVC pipe	m	0	350	0.00
5	Supply & Install other	m	0		0.00
99		m	0	0	0.00
				SUB TOTAL	0.00

224	RENEWAL - HOUSE CONNECTION TO SEWER MAIN OR DROP CONNECTION TO CHAMBER				
1	Renew jumpup to 1.5m	No.	0	1400	0.00
2	Rrenew jumpup 1.5m to 3.0m	No.	0	3100	0.00
3	Rrenew jumpup 3.0m to 4.5m	No.	0	6500	0.00
4	Rrenew jumpup 4.5m to 6.0m	No.	0	9600	0.00
99		m	0	0	0.00
				SUB TOTAL	0.00

225	SEWER RELINING				
1	150mm diameter	m	0	100	0.00
2	225mm diameter	m	0	120	0.00
3	300mm diameter	m	0	200	0.00
4	375mm diameter	m	0	300	0.00
5	450mm diameter	m	0	325	0.00
6	525mm diameter	m	0	375	0.00
7	600mm diameter	m	0	450	0.00
99		m	0	0	0.00
				SUB TOTAL	0.00

226	VALVES & CHAMBERS ASSOCIATED WITH SEWAGE PRESSURE MAINS				
1	Valve and pipework	No.	0		0.00
2	Supply & Install precast chamber	No.	0		0.00
3	Supply & Install cast insitu chamber	No.	0		0.00
99		m	0	0	0.00
				SUB TOTAL	0.00

227	SEWAGE PUMP STATION				
1	Suply & Install well, pumps & pipework	No.	0		0.00
2	Supply and install electrical	No.	0		0.00
3	Supply & Install earth fence	No.	0		0.00
4	Access road	No.	0		0.00
99		m	0	0	0.00

				SUB TOTAL	0.00

228	*REFURBISH SEWER ACCESS CHAMBERS*				
1	Raise to surface	No.	0	1500	0.00
2	Renew complete chamber	No.	0	10000	0.00
99		m	0	0	0.00
				SUB TOTAL	0.00

250	*RETICULATED WATER MAINS*				
1	100mm M-PVC PN16 pipe	m	0	365	0.00
2	150mm M-PVC PN16 pipe	m	0	400	0.00
3	200mm M-PVC PN16 pipe	m	0	410	0.00
4	250mm M-PVC PN16 pipe	m	711	600	426,600.00
5	250mm M-PVC PN16 pipe plus wet sand	m	660	600	396,000.00
5	300mm M-PVC PN16 pipe	m	0	450	0.00
6	Road Crossing - Horizontal Underbore	m	25	1500	37,500.00
7	Reservoir Pipework	No.	1	60000	60,000.00
8	Reservoir Outlet	No.	1	32000	32,000.00
99	'Albemarle Hill - Horizontal Underbore	m	140	1200	168,000.00
99		m	0	0	0.00
				SUB TOTAL	1,120,100.00

251	*WATER SERVICE LINES*				
1	25mm poly c/w taping bands, valves & fittings	m	0	150	0.00
2	40mm poly c/w taping bands, valves & fittings	m	0	155	0.00
3	63mm poly c/w taping bands, valves & fittings	m	0	170	0.00
4		m	0		0.00
99		m	0	0	0.00
				SUB TOTAL	0.00

252	*WATER TRUNK MAINS*				
1	300mm M-PVC PN16 pipe	m	0	410	0.00
2	375mm M-PVC PN16 pipe	m	0	555	0.00
3	450mm M-PVC PN16 pipe	m	0	580	0.00
99	250mm M-PVC PN16 + other	m	0	1100	0.00
				SUB TOTAL	0.00

253	*SUPPLY & INSTALLATION OF CHAMBERS ASSOCIATED WITH WATER*				
1	Supply & Install precast	No.	0		0.00
2	Install Cast In-situ	No.	2	6200	12,400.00
3	Hawke Street Booster Pump Station - BPS	No.	1	325000	325,000.00
99		m	0	0	0.00
				SUB TOTAL	337,400.00

12.13 RESPONSE TO QUESTIONS ON NOTICE - COUNCILLOR MATHER - MOUNT CHARLTON RESERVOIR

File No:	**WS32.3.4**
Attachments:	**1. Questions on Notice - Councillor Mather - Mt Charlton Reservoir - 23 May 2020⇩**
Responsible Officer:	**Scott Casey - Executive Director Infrastructure**
Author:	**Michael Dalton - Manager Water and Waste Operations**

SUMMARY

This report provides a response to Questions on Notice which Councillor Mather tendered to the Ordinary Council meeting on 16 June 2020.

OFFICER'S RECOMMENDATION

THAT Council resolve to receive the report providing a response to Councillor Mather's Questions on Notice regarding the Mount Charlton Reservoir.

BACKGROUND

At Council's Ordinary meeting on 16 June 2020, Council Mather presented three (3) Questions on Notice pertaining to the Mount Charlton Reservoir.

COMMENTARY

The following provides a response to Councillor Mather's questions:

1 *When was the last inspection carried out to determine the current condition of the structure in relation to these persistent leakages?*

In October 2019, an inspection of the exterior of the Mt Charlton Reservoir was carried out by Forcecor. Previous attempts going back prior to 2008 to repair leaks had subsequently failed.

2 *Who carried out the inspection, and was there a written report with recommendations which include estimates to fix, funding sources, degree of urgency, timelines etc?*

If so could members be provided with a copy at the earliest please – given we are in budget deliberations.

Due to the bushfires, extremely dry conditions and then subsequent rain, no repairs were able to be completed. In early March 2020, Forcecor mobilized on-site to effect minor concrete repairs to three (3) locations identified as existing water leaks in the inspection. Two further locations were also identified. The five (5) locations were prepared and treated creating greatly reduced water flow.

An additional leak point was discovered near one of the repaired locations, however this was unable to be sealed at the time. This leak point will require repair from inside the reservoir either with the reservoir emptied or with a specialised dive team.

Due to the wet weather event in March, the repairs were not completely finished. Completion of the repairs was going to take place concurrently with the floor leak investigation and repairs, however further delays due to Covid-19 have been necessary.

An engineering assessment of the repairs and the overall condition of the reservoir was requested and recommendations provided. Short term actions include:

- Investigating and repairing the floor leak;
- Treating the outer surface of the reservoir to both waterproof and chloride inhibit; and
- Replace the existing roof.

Approximate total being $250,000 exc. GST.

A business case has been submitted to the Project Management Office for approval for Capital Expenditure in the 2020/2021 financial year.

Long term action would be to replace the 95 year old reservoir. The estimated cost being $1,500,000 - $2,300,000.

3 *Has the condition of the access stairs on the reservoir been documented as a safety issue, and what action plan is in place to address this – as per Q2.*

The existing access steps do not comply with AS 1657. Following a condition assessment report in 2012, a design was completed for replacement of the external stairs and also an internal staircase to replace the unserviceable internal ladder. They were due to be replaced during a project to replace the roof in 2012, however the contract was terminated and the scope of work reduced. Since then the project to replace the stairs has been unsuccessful in gaining Capital funding.

PREVIOUS DECISIONS

There are no previous decisions regarding the Mount Charlton Reservoir.

ACCESS AND INCLUSION

There are no foreseen access and inclusion implications associated with providing responses to these questions on notice.

ENGAGEMENT AND CONSULTATION

Officers have not undertaken any engagement or consultation (internally or externally) in relation to responding to these questions on notice.

HUMAN RIGHTS IMPLICATIONS

Section 4(b) of the *Human Rights Act 2019* requires public entities such as Council *'to act and make decisions in a way compatible with human rights'.*

There are no human rights implications associated with responding to these questions on notice.

BUDGET IMPLICATIONS

There are no budget implications associated with responding to these questions on notice.

LEGISLATIVE CONTEXT

As mentioned in response to Question 3, the existing access steps do not comply with Australian Standard, AS 1657.

LEGAL IMPLICATIONS

There are no legal implications associated with the consideration of this matter.

STAFFING IMPLICATIONS

There are no staffing implications for Council associated with the provision of the above responses to these questions on notice.

RISK ASSESSMENT

As mentioned in response to Question 3, the internal ladder is in an unserviceable condition and requires replacement.

CORPORATE PLAN REFERENCE

Future Livingstone

Community Plan Goal 5.1 - Balanced environmental and development outcomes

5.1.1 Maintain a clear and comprehensive planning vision for the region.

By upgrading and maintaining Council's infrastructure to meet the ongoing needs of the community, this provides for a balanced environmental and development outcome for the region.

CONCLUSION

At Council's Ordinary Meeting of 16 June 2020, Councillor Mather presented Council with three (3) Questions on Notice pertaining to the Mount Charlton Reservoir. This report provides a response to those questions.

12.13 - RESPONSE TO QUESTIONS ON NOTICE - COUNCILLOR MATHER - MOUNT CHARLTON RESERVOIR

Questions on Notice - Councillor Mather - Mt Charlton Reservoir - 23 May 2020

Meeting Date: 21 July 2020

Attachment No: 1

PO Box 5186
Red Hill PO
Rockhampton Q 4701

23 May 2020

Mr Brett Bacon
A/Chief Executive Officer
Livingstone Shire Council
Yeppoon Q 4703

Questions on Notice
Mt Charlton Reservoir

Dear Sir,

I refer to the ongoing leaks on the Mt Charlton Reservoir which have spanned many years. They have been patched from time to time, but remain leaking.

I am not aware of any short, or medium term plan to address this problem.

Q1. When was the last inspection carried out to determine the current condition of the structure in relation to these persistent leakages?

Q2. Who carried out the inspection, and was there a written report with recommendations which include estimates to fix, funding sources, degree of urgency, timelines etc?

If so could members be provided with a copy at the earliest please - given we are in budget deliberations.

Q3. Has the condition of the access stairs on the reservoir been documented as a safety issue, and what action plan is in place to address this - as per Q2.

12.14 RESPONSE TO MAYORAL MINUTE - PACIFIC HEIGHTS ROAD TRAFFIC ISSUES

File No: CR2.13.40

Attachments:
1. Briefing Session Report - 9 March 2020 - Pacific Heights Road Traffic Concerns⇩
2. Minutes of Ordinary Meeting - Tuesday, 19 May 2020 - Mayoral Minute⇩
3. Roundabout Concept Design⇩
4. Preliminary Design - PHR Shared Path⇩

Responsible Officer: Scott Casey - Executive Director Infrastructure

Author: Tony Lau - Manager Engineering Services

SUMMARY

In November 2019, Council received a petition from residents of Pacific Heights Road outlining their safety concerns in relation to traffic matters. The concerns raised in the petition were addressed by way of a briefing session report on 9 March 2020. A subsequent meeting with the head petitioner and related parties resulted in a Mayoral Minute on 19 May 2020 requesting further investigation and report to Council.

RECOMMENDATION

That Council accepts the Officers' investigation outcomes and endorses the proposed actions being:

1. Maintain the current default speed limit of 50khp.
2. Maintain the current number of speed limit signs.
3. Rule out the use of roundabouts along PHR as viable options for calming traffic.
4. Officers to raise the matter of speed cameras along PHR at the next 3E meeting.
5. Officers to monitor traffic speed environment following completion of on-going shared pathway project and determine if additional line marking and signs may be required.

BACKGROUND

In November 2019 Council received a petition from residents of Pacific Heights Road (PHR) which raised safety concerns in relation to traffic issues on Pacific Heights Road. Council received the petition at its Ordinary meeting on 3 December 2019.

Following an investigation, Council officers presented a briefing session report on 9 March 2020 (see attached) that recommended the following actions:

1. If approved in the budget, Pacific Heights Road Shared Pathway project is recommended to be delivered during the first half of the 2020/21 financial year (in order to address Items 1 & 2);
2. For the section from Samoa Street and Roberts Street, appropriate temporary measures are recommended to achieve acceptable level of speed compliance in the short term (in order to address Item 3);
3. Council officers will continue to monitor operational efficiency and safety concerns at the intersection and the immediate network, and will address if deemed necessary (in order to address Item 8); and
4. No other actions are required to address any of the other concerns.

On 23 April 2020, Council officers attended a site meeting with members of the elected Council, head petitioner and residents of PHR. A subsequent Council resolution on 19 May 2020 (see attached) provided instruction for officers to carry out the following:

1. Prepare a report to Council outlining options and costs for reducing the speed and volume of traffic along Pacific Heights Road, and

   a. that these options consider the following:

      - reducing the speed limit to 40kph;
      - increasing the number of speed signs along Pacific Heights Road to remind motorists of the speed limit
      - the construction of a suitably positioned roundabout along Pacific Heights Road;
      - in conjunction with the Queensland Police Service, the installation of speed cameras along Pacific Heights Road;
      - installing painted traffic markers/lines for traffic calming; and

   b. that the report from officers be presented to Council no later than July 2020.

COMMENTARY

Officers have carried out further investigations to considered treatment methods and remedial measures and their responses are as follows:

1 <u>Reducing the speed limit to 40km/h</u>

In the Council briefing session report dated 9 March 2020, officers presented their investigation outcomes in relation to reduction of speed limit under items 1, 2, 3, 5, and 6 in the petition. Officers recommended that no actions are required in relation the reducing the speed limit on PHR. In response to Item 3, officers explained the engineering methodology adopted to collect traffic volume and speed data across three different sections of PHR. Officers concluded that out of the three sections investigated, two sections substantially complied with the default speed limit, including the section from Roberts Street to Laceys Road. Therefore, speed limit reduction is not warranted for the entire length of PHR.

Further consideration was given to the function of PHR. PHR is classed as a Minor Urban Collector and a speed limit of 40km/h is not consistent with the criteria associated with this classed of road.

Officers also concluded that the recorded speeds for the section from Samoa Street to Roberts Street does not comply with the default speed limit, hence recommended appropriate temporary measures and/or speed limit enforcement (via QPS) to be adopted in order to achieve an acceptable level of speed compliance.

Accordingly, Officers utilized a trailer mounted “Smiley Face” sign for a two-week period in early 2020. These signs proved effective at reminding drivers to check speeds and encouraged speed limit compliance. Officers intend to reapply similar temporary measures in future as the resources become available. On 7 July 2020 the trailer mounted “Smiley Face” sign was once again deployed along PHR. It is the intention of Officers to routinely deploy this device along PHR for short periods, as the resource becomes available.

A review of the previous findings confirm that the Officers conclusions are justified.

Officers’ conclusions:

a. Speed limit reduction is not warranted based on speed statistics for the entire PHR as explained in the previous report. However, Officers expect to monitor traffic speeds again through their traffic counters, when the traffic flow conditions on the Shire’s roads become normal following removal of current Covid-19 restrictions in the future; and

b. Trailer mounted “Smiley Face” signs (or similar temporary speed reduction measures) will be routinely be placed along PHR for short periods in future, as the resources become available.

c. Council should seek QPS involvement to enforce speed limits to achieve an acceptable level of speed compliance.

d. Officers will continue to monitor traffic speeds when the traffic flow conditions on the Shire's roads become normal following removal of current Covid-19 restrictions in the future.

2 Increasing the number of speed signs along Pacific Heights Road to remind motorists of the speed limit

In the Council briefing session report dated 9 March 2020, officers presented their investigation outcomes in relation to increasing the number of speed limit signs under item 4 of the petition. Officers investigated the need to increase the number of speed limit signs on PHR against applicable legislation and standards i.e. Manual of Traffic Control Devices (MUTCD). Investigation concluded that the current speed limit for PHR is 50km/h by default, and hence, no additional speed limit signage is warranted or proposed.

A review of the previous findings confirm that the Officers' conclusions are justified.

Officers' conclusions:

a. No additional speed limit signage is warranted or proposed.

3 The construction of a suitably positioned roundabout along Pacific Heights Road

Officers investigated the residents' suggestion for constructing a roundabout along PHR as a traffic-calming device. From a traffic engineering perspective, this form of traffic calming device is not recommended, as a roundabout should serve a different purpose. Roundabouts should be provided for traffic management at intersections, based on vehicle movements, volumes, and trends. However, as requested by Council, Officers carried out preliminary investigations to demonstrate if a roundabout along PHR is warranted or viable.

The preliminary investigation outcomes are as follows.

- Geometry:
  - There is insufficient area within the road reserve to construct a suitably sized roundabout along PHR and land acquisitions will be required, which includes possible removal or alteration of structures.
  - Driveway locations within the roundabout are unsafe.
  - Underground services may require relocating.
- Noise:
  - Increase in noise generated by vehicles stopping and accelerating.
  - Increase in noise generated by large vehicles mounting the island to navigate the intersection.
- Lighting:
  - Increased levels of lighting will be required.
  - Potential nuisance caused by vehicle headlights being directed at houses.
- Cost:
  - Significant capital outlay compared to cheaper alternative traffic calming treatments.
  - Approximate cost of the roundabout construction is in the order of $25,000 excluding any additional works and land acquisitions. When considering the land acquisitions and potential modifications to structures required, costs could increase to several hundred thousand dollars.
  - Higher maintenance costs compared to alternative treatments.

- Traffic calming:
  - o May be effective in slowing some motorists but not all, as the roundabout island must be mountable to accommodate long vehicles.
  - o Over time, motorists will become accustomed to mounting the island, rendering the roundabout as ineffective at calming traffic.

A concept design to demonstrate the required geometry is attached. Considering the significant costs and hindrances to acquire land and construct a roundabout, this option is not viable.

Officers assessed that a different form of intersection traffic management structure other than the existing treatments, is not required or recommended for any of the current mid-block intersections along PHR.

Officers' conclusions:

a. Installing a roundabout is likely to generate a significant number of undesirable effects on nearby residents.

b. Installing a roundabout as a measure of traffic calming is not recommended.

c. Installing a roundabout as an intersection traffic management structure is not required.

4 <u>In conjunction with the Queensland Police Service, the installation of speed cameras along Pacific Heights Road;</u>

The current practice is that installation of mid-block speed cameras must be discussed and endorsed in the Regional Road Safety (i.e. 3E) committee meeting which involves QPS, Department of Transport and Main Roads, Livingstone Shire Council (as a peer reviewer) and Rockhampton Regional Council (as a peer reviewer).

The 3E committee meeting is yet to be held for 2020. Council officers will raise this matter in the next committee meeting for peer review and endorsement.

Officers' conclusions:

a. This matter will be raised at the next 3E meeting to assess the practicability of this option and seek endorsement, if supported.

5 <u>Installing painted traffic markers/lines for traffic calming</u>

Council officers are currently undertaking a shared pathway project on PHR that includes a staged pedestrian crossing within the section of PHR in question. These works will include some traffic calming in design through narrowed and divided traffic lanes, and appropriate channeling of traffic through line marking at the crossing locations.

A copy of the preliminary design is attached.

Officers believe the additional treatments provided by the pathways works will have the desired effect in calming traffic. Upon completion of this project, Officers will monitor traffic speeds and behaviour. Further actions may be implemented if necessary.

Officers' conclusions:

a. Officers will monitor traffic speed environment following completion of on-going shared pathway project on PHR.

b. Consider outcomes of the above and identify if further measures are required.

PREVIOUS DECISIONS

No previous decisions have been passed. On 9 March 2020, a report was tabled at the Council briefing session informing Council of the officers' intended responses to the numerous requests and enquiries from the residents of PHR, in particular the head petitioner.

Previously, the residents had been informed of the outcome from officers' investigations. Those outcomes are consistent with the findings of this latest investigation and review.

ACCESS AND INCLUSION

Introduction of new traffic calming measures and the shared path will allow for improved shared use of PHR for vehicular and pedestrian traffic. The shared path also incorporates accessibility principles to cater for people with mobility aids and prams, in order to benefit the whole community. Consequently, by providing pedestrian crossing facilities with refuge islands and additional signs and line marking, the overall effect is to encourage drivers to reduce speeds.

ENGAGEMENT AND CONSULTATION

Records indicate that officers have engaged with the residents of PHR and participated in numerous on site meetings, consultations, and various other forms of correspondence, since early 2018. Officers will continue to engage with the PHR community as required.

HUMAN RIGHTS IMPLICATIONS

There are no Human Rights implications.

BUDGET IMPLICATIONS

Existing Council staff, within existing operational budgets, carry out investigations. The shared path construction project is scheduled for construction in the 2020/2021 financial year, pending budget approval. Should Council wish to proceed with the implementation of additional traffic management treatments, a business case will be prepared for future budget consideration.

LEGISLATIVE CONTEXT

There are no legislative implications.

LEGAL IMPLICATIONS

Safety concerns are being investigated and dealt with following approved Council processes and procedures and carried out by appropriately qualified and authorized Officers. There are no legal implications.

STAFFING IMPLICATIONS

Investigations are carried out by existing Council staff and is within current resourcing requirements.

RISK ASSESSMENT

There are no associated risks as appropriately qualified Registered Professional Engineers of Queensland (RPEQ), following standard traffic engineering principles and practices, carry out investigations.

CORPORATE PLAN REFERENCE

Liveable Livingstone

Community Plan Goal 1.2 - Supporting healthy living at any age

1.2.3 Plan, design and deliver community infrastructure which connects communities and encourages non-vehicular transport

Officers' investigations are carried out with the broader community in mind, in order to plan, design and deliver transport infrastructure that connects communities. The transport network planning identifies PHR as a minor urban collector that connects communities. Maintaining this important link is essential for supporting the Community Plan.

The current project to construct a shared path along PHR supports the Community's desire for Council to support non-vehicular transport and to provide a shared use solution that benefits all users.

CONCLUSION

Officers have carried out further investigation along with reviewing the results of previous reports and concluded the following:

1. Reducing the speed limit to 40km/h is not warranted.
2. Increasing the number of speed limit signage is not warranted.
3. Installation of roundabouts for traffic calming purposes is not appropriate of recommended.
4. Installation of speed cameras along PHR is reasonable and will be raised for discussion at the next 3E meeting.
5. Installation of additional line marking may be beneficial. Officers will monitor traffic trends after completion of the shared path construction project as some line marking and pedestrian crossing facilities are included in that project. Additional line marking may be provided if necessary.

Should Council resolve to implement additional traffic calming measures, there will be budget implications. For example, if Council resolved to reduce the speed limit to 40kph a road safety audit may be required in addition to design, procurement, installation, and public notification. The overall project costs could be in the order of $20,000.

12.14 - RESPONSE TO MAYORAL MINUTE - PACIFIC HEIGHTS ROAD TRAFFIC ISSUES

Briefing Session Report - 9 March 2020 - Pacific Heights Road Traffic Concerns

Meeting Date: 21 July 2020

Attachment No: 1

5.3 PACIFIC HEIGHTS ROAD TRAFFIC CONCERNS

File No:	CR2.13.40
Attachments:	1. Ordinary Council Report - 3 December 2019 - Petition Requesting Implementation of Traffic Safety Measures on Pacific Heights Road, Pacific Heights 2. Concept plan
Responsible Officer:	Dan Toon - Executive Director Infrastructure
Author:	Amal Meegahawattage - Co-ordinator Infrastructure Planning

SUMMARY

This report is for the briefing of Councillors prior to the matter being dealt with operationally.

Following receipt of a petition, Council officers have undertaken further investigations in relation to the traffic and safety concerns raised by the residents on Pacific Heights Road (PHR), Pacific Heights. The investigation was carried out aiming to determine any risks which need to be addressed and recommendations for improvements to the existing infrastructure.

This report presents outcomes of the investigation.

RECOMMENDATION

Not applicable for Briefing Session report.

BACKGROUND

Council received a letter of 28 November 2019 from Mr. Alan Bristow, and a petition that accompanied the letter which raised safety concerns by the residents of Pacific Heights Road, Pacific Heights (PHR). The petition was received by Council at the Ordinary Meeting on 3 December 2019.

The petition included the following concerns:

1. Risk of injury to pedestrians forced to walk on road pavement (no paved footpath / unsuitable grass verges);
2. Risk of injury to cyclists (insufficient road width for traffic lanes parking lanes cycle lanes as the road is 'not fit for purpose');
3. Risk of single vehicle or multiple vehicle accidents (due to excess vehicle speed by a substantial number of motorists as the road is 'not fit for purpose');
4. Insufficient and ineffective speed signage (and not in accordance with MUTCD);
5. Excess traffic volume / PHR is 'not fit for purpose' (7.75m width is insufficient to allow for 2 lanes on-street parking + 2 traffic lanes including a bus route);
6. Excess traffic noise (combination of vehicle speed and inappropriate road pavement);
7. Excess traffic congestion at intersections of 'minor urban collector road' and all 'urban access streets', particularly at PHR / St Benedict's roundabout (excess volume / speed);
8. Excess traffic congestion at roundabout at entrance to St Benedict's Catholic Primary School daily during school start and finish times impacting on traffic movement past the school and accessing / egressing Armstrong Drive and Priors Pocket;

9. Use of PHR by commercial traffic between Panorama Drive and Famborough Road; and

10. Use of PHR as a shortcut for access / egress to / from Barlows Hill via Pacific Heights to Panorama Drive.

COMMENTARY

Following the petition, Council officers have taken the following measures to collect more information:

1. Three mid-block traffic counters were installed on PHR from 14 January 2020 to 17 February 2020. The purpose of this exercise was to capture current traffic data both with and without school traffic to facilitate full assessment of the prevailing conditions. (See Figure 01 for counter locations)

2. A trailer-mounted camera was installed near the roundabout at PHR and Laceys Road on 21 January 2020 which recorded footage until 4 February 2020. The purpose of this exercise was to collect traffic data in order to undertake an intersection analysis both with and without school related traffic.



Figure 01: Mid-Block Traffic Count Locations

From the mid-block traffic count data, following information has been derived.

Site	School Holidays				School Term				AADT
	Daily Traffic	85% Speed	HV (veh)	HV%	Daily Traffic	85% Speed	HV (veh)	HV%	
Site 1	1617 veh	55.6 km/h	146 veh	9.0	1764 veh	55.9 km/h	164 veh	9.3	1670 veh
Site 2	1223 veh	61.8 km/h	76 veh	6.2	1400 veh	61.5 km/h	84 veh	6.0	1329 veh
Site 3	715 veh	54.8 km/h	54 veh	7.5	912 veh	54.2 km/h	72 veh	7.9	828 veh

Table 01 – Traffic Data Summary – Pacific Heights Road

Following the investigations, Council officers provide the following responses to the concerns raised in the petition:

1. ***Risk of injury to pedestrians forced to walk on road pavement (no paved footpath / unsuitable grass verges)***

   Action required by petitioners:

   Expedite construction / completion of shared 2.5m wide concrete footpath now and reduce traffic speed now irrespective of Council finances in view of the significant safety issues.

   Council officers' response:

   An off-road shared path is currently in the Forward Works Program and proposed to be constructed within the 2020/21 financial year which will be considered by Councillors during budget deliberations. This project will provide a 2.5m wide off-road shared path linking the existing paths on PHR.

   The current concept plan for the proposed shared path consists of a crossing facility for the cyclists and pedestrians between the intersections at Mana Avenue and Setu Drive (refer to Attachment 2 – Concept Plan). Council officers have also considered installing a raised refuge island as an option to improve safety of the road users. However, due to the limited existing carriageway width, this option is likely to incur significant costs in order to undertake carriageway widening, associated modifications to the adjacent intersections and possibly, relocation of the existing bus stop and street lighting improvements.

   Council officers will consider options to ensure the safety of pedestrians and cyclists given the prevailing traffic conditions when this project progresses into detailed design stage.

   Council officers' recommendation:

   a. The shares pathway project, if approved in the budget, can be delivered during the first half of the 2020/21 financial year;

   b. Council officers to consider feasible options to further improve safety pedestrians and cyclists during the detailed design stage of the shared pathway project; and

   c. Reduction of speed limit is not required to address this issue.

2. ***Risk of injury to cyclists (insufficient road width for traffic lanes parking lanes cycle lanes as the road is 'not fit for purpose')***

   Action required by petitioners:

   Expedite construction of shared 2.5m wide concrete footpath now and reduce traffic speed now.

   Council officers' response:

   As mentioned in response to #1 above, an off-road shared path along PHR is scheduled to be constructed, if approved during budget deliberations, within FY 2020/21. This shared path will be designed and constructed as per the State's Cycle

Grant Program's standards and guidelines and will provide a 2.5m wide pathway for both cyclists and pedestrians to share.

Council Officers' recommendation:

a. This project, if approved in the budget, can be delivered during the first half of the 2020/21 financial year;

b. Council Officers to consider feasible options to further improve safety pedestrians and cyclists during the detailed design stage of the shared pathway project; and

c. Reduction of speed limit is not required to address this issue.

3. ***Risk of single vehicle or multiple vehicle accidents (due to excess vehicle speed by a substantial number of motorists as the road is 'not fit for purpose')***

Action required by petitioners:

Reduce speed limit to 40km/h and enforce lower speed by construction of 5 (minimum) engineered traffic calming devices (i.e. chicanes) at the intersections at Armstrong Road, Setu Drive, Samoa Street and Macaulay Way, and a roundabout at Roberts Road, which will increase use of Farnborough Road.

Council officers' response:

Speed statistics have been analysed for three segments along PHR.

PHR, from Farnborough Road to Samoa Street:

Recorded 85th percentile speed (i.e. 55.6 ~ 55.9 km/h) **substantially complies** with the default speed limit of 50km/h. Annual Average Daily Traffic estimated for this section is 1670, which is within the lower half of the traffic threshold (i.e 750-3000 veh/day, CMDG). Hence, this section of PHR **complies** with the current Minor Urban Collector classification.

PHR, from Samoa Street to Roberts Street:

Recorded 85th percentile speed (i.e. 61.6 ~ 61.8 km/h) **does not comply** with the default speed limit of 50km/h. Annual Average Daily Traffic estimated for this section is 1329 veh/day which is closer to the lower threshold for Minor Urban Collector classification (i.e 750-3000 veh/day, CMDG). Hence, this section of PHR **complies** with the current Minor Urban Collector classification.

PHR, from Roberts Street to Laceys Road:

Recorded 85th percentile speed (i.e. 54.2 ~ 54.8 km/h) **substantially complies** with the default speed limit of 50km/h. Annual Average Daily Traffic estimated for this section is 828 veh/day. This is closer to the lower threshold for Minor Urban Collector classification (i.e 750-3000 veh/day, CMDG). Hence, this section of PHR **complies** with the current Minor Urban Collector classification.

Council officers' recommendation:

a. Speed limit reduction is not warranted based on speed statistics for the entire PHR. Hence, physical traffic calming measures at the intersections are not required; and

b. Only for the section from Samoa Street and Roberts Street, appropriate temporary measures, such as "Smiley Face" signs and / or speed limit enforcement (i.e. QPS), are recommended to achieve acceptable level of speed compliance, before considering permanent local treatments for this section of the road.

4. ***Insufficient and ineffective speed signage (and not in accordance with MUTCD)***

Action required by petitioners:

Install new signage in accordance with MUTCD Table 10.1.6.

Council officers' response:

The petitioners' reference to Table 10.1.6 of MUTCD is in error. This table only applies to linear speed zones that are in accordance with Clause 10.1.6 (a) of MUTCD and does not apply to Pacific Heights Road.

Current speed limit for PHR is 50km/h by default, and hence, no additional speed limit signage is warranted or proposed.

Council officers' recommendations:

a. New signage is not required.

5. ***Excess traffic volume / PHR is 'not fit for purpose' (7.75m width is insufficient to allow for 2 lanes on-street parking + 2 traffic lanes including a bus route)***

Action required by petitioners:

Reduce traffic speed and volume – refer item # 3 above. Livingstone Shire is one of only two municipal areas out of seven areas covered by the CMDG that 'accepts' a width for a Minor Urban Collector Road less than 10.0m wide (to include two traffic lanes and 2 parking lanes).

Council officers' response:

Average Annual Daily Traffic (AADT) for PHR has been estimated to be 1670, 1329 and 828 for the three (3) segments covering the entire road length.

As per the CMDG Guidelines, nominal carriageway width (i.e. kerb to kerb) for Minor Urban Collector classification is 7.5m. It is also notable that demarcated parking lanes are not required for this road category to comply with the local guidelines. (Note: Rockhampton Regional Council also applies same cross-sectional standards to Minor Urban Collector roads within their jurisdiction).

Council officers' recommendations:

a. Speed limit reduction is not required to address this concern; however measures to be taken to achieve compliance as explained in above 3(b); and

b. Traffic volume reduction is not required to address this concern.

6. ***Excess traffic noise (combination of vehicle speed and inappropriate road pavement)***

Action required by petitioners:

Reduce traffic speed as above item #3, and refurbish pavement with 20mm asphaltic cement surface on completion of re-profiling, maintenance and construction of chicanes as per item #3 above.

Council officers' response:

The petitioners' reference to 'inappropriate road pavement' as a contributing factor for road noise is in error. It is the surface texture and condition that contribute to the noise levels in addition to the contributors associated with the vehicle and driver behavior.

As per the Council's asset records, Pacific Heights Road was resurfaced in 2006. Under current circumstances, when a resurfacing is done, it is expected to have at least 30 years of life before the next resurfacing.

Notwithstanding that, Council officers have assessed surface condition by using the condition assessment data from December 2017. This data show that the surface condition of the entire PHR is at rating 1 (i.e. "near new with no visible deterioration") with percentage of asset remaining is estimated to be above 90%. With visual site observations, it is apparent that the surface has not deteriorated much since 2017 assessment and does not warrant a resurfacing.

Therefore, Council officers conclude that the road surface condition is not 'inappropriate, and hence does not need resurfacing done in the near future.

Council officers' recommendations:

a. Resurfacing is not required in the near future;

b. Speed limit reduction is not required to address this concern; and

c. Local area traffic management is not required to address this concern.

7. ***Excess traffic congestion at intersections of 'minor urban collector road' and all 'urban access streets', particularly at PHR / St Benedict's Catholic Primary School roundabout (excess volume / speed)***

Action required by petitioners:

Reduce traffic volume as per item #3 above and also as per items #9 and #10 below. (it is noted that the clear sight distances may be adequate if traffic moved at the regulated speed of less).

Council officers' response:

Council officers have installed trailer mounted CCTV cameras to observe the traffic behavior and congestion at this intersection. From the recorded footage, it can be observed that the morning traffic causes very minimal traffic congestion at the roundabout as the peak traffic volume is spread over a relatively larger time window due to staggered drop off times.

In the afternoon, the intersection is subjected to some congestion, however, it does not last more than ten (10) minutes under normal circumstances. This situation is no different to any intersections or roads near schools in Yeppoon and the surroundings. It is also observed that the intersection operates at the highest level of service throughout the rest of the day.

As part of the investigations, Council officers have communicated with the school and have been advised that the school's observations in relation the congestion at the intersection is no different to the view of Council officers. It is also learnt that the school has been taking measures to advise the parents to use Farnborough Road / Laceys Road for their trips to / from the school as opposed to using PHR.

None of the other intersections along PHR experience any congestion during any peak period of traffic.

Based on this information, Council officers have concluded that the intersection congestion occurs only for a very short period of time and does not require immediate measures to improve efficiency.

Council officers' recommendations:

a. No immediate measures, including measures to reduce traffic volumes, are required to improve operational efficiency of any of the intersections along PHR.

8. ***Excess traffic congestion at roundabout at entrance to St Benedict's Catholic Primary School daily during school start and finish times impacting on traffic movement past the school and accessing / egressing Armstrong Drive and Priors Pocket***

Action required by petitioners:

Close the existing vehicle entrance to the school – the new vehicle entrance and exit to be located north along Laceys Road (ideally north of mid distance) – this will allow vehicle queuing inside the school property for student drop-off, and for vehicle queueing to re-enter Laceys Road + items 1 & 3 above for public safety.

Traffic volume attending the school will increase in the future with the growth of the school and expanding population + LSC has also approved a local shopping facility in Laceys Road – exacerbating the problems and risks.

Council officers' response:

As explained above in the response to #9, Council officers have observed that the morning traffic causes very minimal traffic congestion at the roundabout.

In the afternoon, the intersection performs at a lower level of service, but it lasts only for 10 to 15 minutes. This is no different to any intersections or roads near schools in Yeppoon and surroundings. It is also observed that the intersection operates at the highest level of service outside these very short peak times.

The school has confirmed that, whilst admitting that there is some queuing building up at the ingress/egress point, queuing occurs only for a very short period of time.

In regard to the potential issues in entering and exiting Armstrong Road, it is noted that this situation occurs only for a short period of time and there other alternative routes available for the local residents to avoid undesirable traffic environments near the subject roundabout.

For the catchments located immediately west of the roundabout, including those along Priors Pocket, there are no alternative routes available to avoid traffic congestion at the roundabout. However, the number of trips generated from these catchments is relatively low compared to the volumes on the road network in the immediate vicinity. It is also noted that Council has not received any complaints or enquiries from the residents in those catchments in relation to ingress / egress or safety concerns at the subject intersection.

Council officers have concluded that this is not an unusual situation for intersections and immediate road network near a school, and hence no immediate measures are required to improve operational capacity of the subject intersection.

However, Council officers will continue to monitor performance of the subject intersection, and will take appropriate measures to improve operational efficiency and safety, as deemed necessary, in the future. These actions may include operational and safety enhancements at the subject intersection as well as in the immediate transport network considering potential growth of the school and the residential catchments, and also future commercial developments in the vicinity.

Council officers' recommendations:

a. No immediate measures, including measures to relocate ingress/ egress point of the school, are required to improve operational efficiency of the roundabout at Laceys Road; and

b. Council Officers will continue to monitor operational efficiency and safety concerns at the intersection and the immediate network, and will address if deemed necessary.

9. *Use of PHR by commercial traffic between Panorama Drive and Farnborough Road*

Action required by petitioners:

Large commercial and industry vehicles to be deterred from resorting to PHR by the construction of chicanes as per item #3 above. This includes the 50-passenger buses, but does not include the use of 24-30 passenger buses as these are small enough to negotiate the traffic calming devices to be constructed. Provision of a scheduled bus service is mandated under CMDG.

Council officers' response:

Heavy vehicle proportions for the three (3) sections of PHR (as shown in Table 01) range from 6.0% to 9.3%. Lowest heavy vehicle proportion of 6.0% - 6.2% has been

recorded for the section from Samoa Street to Roberts Road, which is closer to the lower value of the typical range of heavy vehicle percentages for a Minor Urban Collector classification (i.e. 5-10%) for the region.

A point to point route comparison from the intersection at PHR / Farnborough Road, and the intersection at Panorama Drive / Laceys Road (Figure 2) shows that the route along Farnborough Road / Panorama Drive would be quicker and desirable under normal circumstances as opposed to the route along PHR due to the speed environment and the road geometry.



Figure 2: Point to Point Route Comparison Farnborough Rd & Panorama Drive

Considering the above-mentioned information, Council officers have concluded that it is unlikely that commercial vehicles travelling from Farnborough Road to Panorama Drive (and vice versa) would take PHR as their desired route.

In regard to the buses travelling along PHR, TransLink has confirmed that they operate only two (2) trips per day during the school term. TransLink's transport operations are considered to have minimal impact to the operational efficiency and safety on PHR.

Council officers' recommendations:

a. No action is required to address this concern.

10. *Use of PHR as a shortcut for access / egress to / from Barlows Hill via Pacific Heights to Panorama Drive*

Action required by petitioners:

Chicanes are also to be constructed in Olympia Avenue at Bradford Park, Barlows Hill to encourage lower speed and volume with additional like traffic calming devices constructed in Olympia Avenue as required to 'encourage' use of Farnborough Road.

Apply speed regime as per #3 above.

Council officers' response:

A point to point route comparison from the intersection at Olympia Avenue / Jarman Street, and the intersection at Panorama Drive / Laceys Road (Figure 3) shows that the route along Jarman Street / Farnborough Road / Panorama Drive would be quicker and desirable under normal circumstances as opposed to the route along PHR due to the speed environment and the road geometry.



Figure 3: Point to Point Route Comparison Jarman St & Panorama Drive

There would still be some trips generated in the locality of Bradford Park that would take PHR route to connect to Panorama Drive. Council Officers have concluded that this is not 'undesirable' due to the fact that PHR functions as a Minor Urban Collector and is expected to provide necessary connectivity between the roads of upper and lower levels in the transport network hierarchy.

Council officers' recommendations:

a. No action is required to address this concern.

PREVIOUS DECISIONS

The petition was received by Council at the Ordinary meeting held on 3 December 2019.

BUDGET IMPLICATIONS

Recommendations presented in this report do not impose any budget implications to the Council.

LEGISLATIVE CONTEXT

Change of ingress / egress point of St Benedict's Catholic Primary School, as proposed by the petitioners, involves works outside the road reserve. However, Council officers do not recommend any changes or modifications to the school's access under this report.

Any change to the bus transport routes, as proposed by the petitioners, is to be considered and actioned by TransLink, which might involve St Benedict's Catholic Primary School too as an external stakeholder. However, Council officers do not recommend any changes or modifications to the bus transport routes under this report.

All other recommendations presented in this report involve actions on the roads within Council's jurisdiction.

LEGAL IMPLICATIONS

Recommendations presented in this report do not impose any legal implications.

STAFFING IMPLICATIONS

Recommendations presented in this report do not impose any staffing implications to the Council.

RISK ASSESSMENT

Recommendations presented in this report do not involve any risks to the community, to any external stakeholder nor to the Council.

CORPORATE/OPERATIONAL PLAN

Corporate Plan Reference: Strategy AM2: Identify infrastructure and asset requirements through community consultation and technical expertise.

LOCAL GOVERNMENT PRINCIPLES

The local government principles are –

(a) Transparent and effective processes, and decision-making in the public interest; and

(b) Sustainable development and management of assets and infrastructure, and delivery of effective services; and

(c) Democratic representation, social inclusion and meaningful community engagement; and

(d) Good governance of, and by, local government; and

(e) Ethical and legal behaviour of councillors and local government employees.

CONCLUSION

Council officers recommend the following actions under this report:

1. If approved in the budget, Pacific Heights Road Shared Pathway project is recommended to be delivered during the first half of the 2020/21 financial year (in order to address Items 1 & 2);
2. for the section from Samoa Street and Roberts Street, appropriate temporary measures are recommended to achieve acceptable level of speed compliance in the short term (in order to address Item 3);
3. Council officers will continue to monitor operational efficiency and safety concerns at the intersection and the immediate network, and will address if deemed necessary (in order to address Item 8); and
4. No other actions are required to address any of the other concerns.

8.1 PETITION REQUESTING IMPLEMENTATION OF TRAFFIC SAFETY MEASURES ON PACIFIC HEIGHTS ROAD, PACIFIC HEIGHTS

File No: GV13.4.1

Attachments: 1. Letter from Alan Bristow
2. Copy of Petition

Responsible Officer: Chris Murdoch - Chief Executive Officer

SUMMARY

Council has received the following petition from Mr Alan Bristow and residents of Pacific Heights requesting the implementation of traffic safety measures on Pacific Heights Road, Pacific Heights.

RECOMMENDATION

THAT the petition requesting the implementation of traffic safety measures on Pacific Heights Road, Pacific Heights Road be received.

LOCAL GOVERNMENT PRINCIPLES

The local government principles are –

(a) Transparent and effective processes, and decision-making in the public interest; and

(b) Sustainable development and management of assets and infrastructure, and delivery of effective services; and

(c) Democratic representation, social inclusion and meaningful community engagement; and

(d) Good governance of, and by, local government; and

(e) Ethical and legal behaviour of councillors and local government employees.

PHR GROUP
[redacted]

28 November, 2019

Mayor, Livingstone Shire Council,
Lagoon Place, Yeppoon.

Pacific Heights Traffic Safety

- Mayor Bill Ludwig
- Queensland Ombudsman,
- Queensland Police Service, Yeppoon,
- Councillor Nigel Hutton, Deputy Mayor
- Councillor Adam Belot
- Councillor Tom Wyatt
- Councillor Glenda Mather
- Councillor Pat Eastwood
- Councillor Jan Kelly
- Senator the Hon Matthew Canavan, Yeppoon
- Hon Michelle Landry, MP, Yeppoon
- Brittany Lauga, MP, Yeppoon
- Principal, St Benedicts School, Pacific Heights

To Whom It May Concern

The accompanying Petition to Livingstone Shire Council has been precipitated by the absence of responsible action on matters of concern raised in previous correspondence with Livingstone Shire Council and representations in person to Council officers and Councillors in general over a period in excess of a decade. Councillors Mather and Belot have attended meetings on site to observe the issues first hand and with follow-up correspondence and both acknowledge the severity of the subject issues, however nothing has happened in real terms, except that the safety issues increase with the growth of the population and the school community.

A great proportion of the matters of concern result from unacceptable traffic planning and engineering design, and from failure of Council officers Messrs Prior and Toon to acknowledge, comprehend or accept the outcomes of that planning. Council officers have refused requests to meet on-site to personally experience the concerns, and in the alternative choose to be dismissive in their written responses and to perpetuate matters which could readily result in serious injury or death. Quality of life for the affected residents has been and is continuing to be adversely impacted by these safety and Council's inaction.

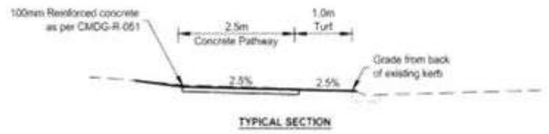
This Petition is also being forwarded to the Queensland Ombudsman as directed by Mr Toon (ref: D/T kg:CR:507658 - 12 June 2019).
Please be advised that if you are not satisfied with Council's decision you may contact the Queensland Ombudsman on 1800 068 908 to seek an external review.

What value does Livingstone Shire Council place on human life, whether young or old?

Yours Sincerely,

Alan Brisnow
[redacted]





TYPICAL SECTION

PRELIMINARY
18/12/2018

Surveyed: S.J.P Date: JUN '17 Ref Mark: RTK-PERM RL: — Datum: Horiz: GDA 94 Vert: AHD Zone: 56 Survey Book: 149 File Ref: 2012-081 XREF: Aux Plans: 2012-081	0 2.5 5 7.5 10 1:500 PLAN 0 0.5 1.0 1.5 2.0 1:100 DETAIL SCALES in A3	AMENDMENTS DESCRIPTION A Original Issue	APPRD Y YY/YY	DATE DD/MM/YY	Livingstone SHIRE COUNCIL	Designed S.J.P Checked Endorsed Recvrfied	APPROVED RPEQ No DATE COORDINATOR CIVIL DESIGN	PACIFIC HEIGHTS ROAD PACIFIC HEIGHTS ROADWORKS CONSTRUCTION WORKING PLAN - ROBERTS TO MANA	Dwg No 2012-081-05 Sheet No. 5 of 3 Job No C.0991890 A

12.14 - RESPONSE TO MAYORAL MINUTE - PACIFIC HEIGHTS ROAD TRAFFIC ISSUES

Minutes of Ordinary Meeting - Tuesday, 19 May 2020 - Mayoral Minute

Meeting Date: 21 July 2020

Attachment No: 2

9.2 MAYORAL MINUTE - PACIFIC HEIGHTS ROAD

File No: CR2.13.24
Attachments: Nil
Responsible Officer: Andrew Ireland - Mayor

SUMMARY

This Mayoral Minute is presented to Council for consideration in relation to Pacific Heights Road, Yeppoon.

COUNCIL RESOLUTION

THAT Council:

1) Resolves for Council Officers to prepare a report to Council outlining options and costs for reducing the speed and volume of traffic along Pacific Heights Road, and
   a) that these options consider the following:
      - Reducing the speed limit to 40kph;
      - Increasing the number of speed signs along Pacific Heights Road to remind motorists of the speed limit
      - The construction of a suitably positioned roundabout along Pacific Heights Road;
      - In conjunction with the Queensland Police Service, the installation of speed cameras along Pacific Heights Road;
      - Installing painted traffic markers/lines for traffic calming; and
   b) that the report from officers be presented to Council no later than July 2020.

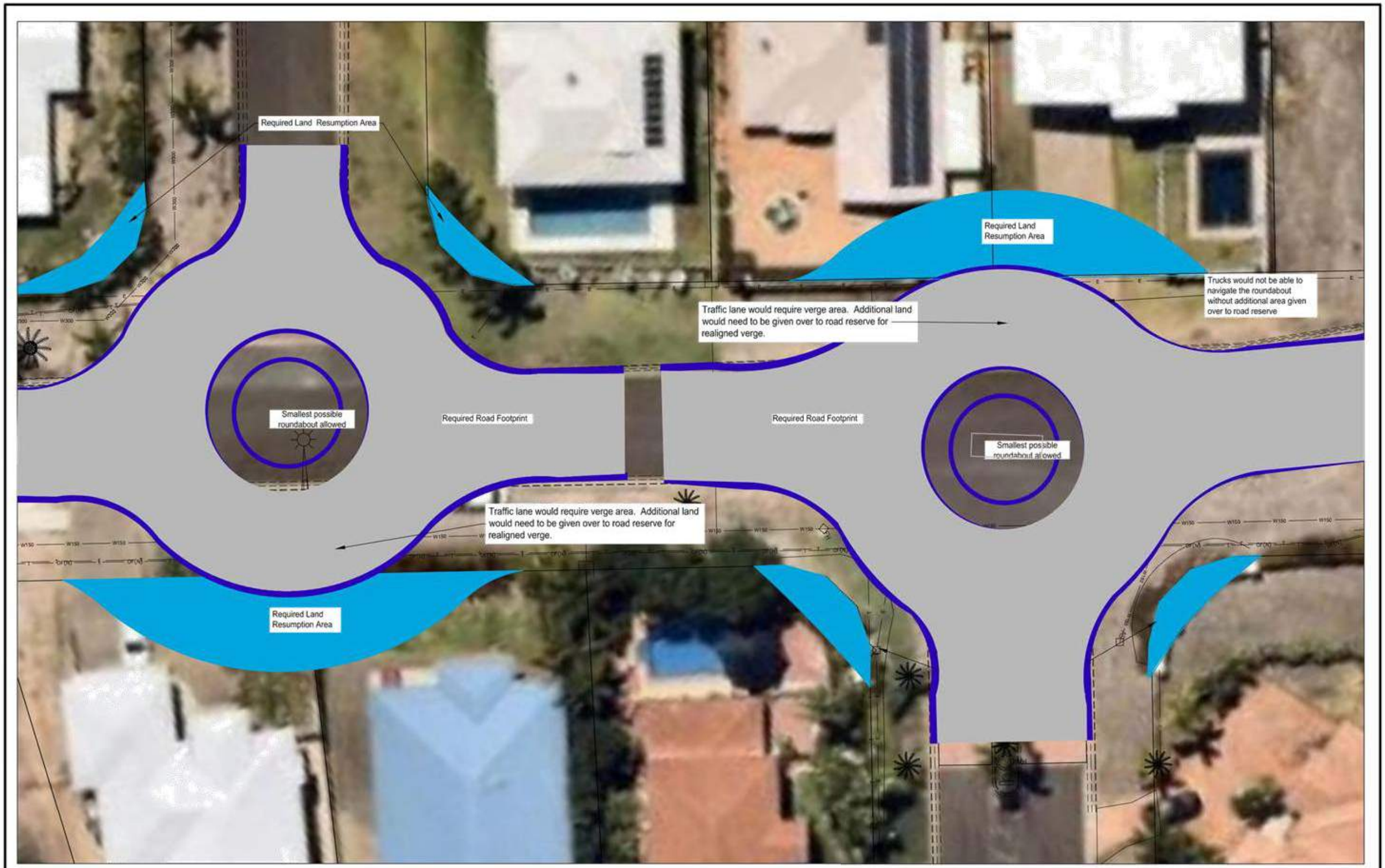
Moved by: Mayor, Councillor Ireland
Seconded by: Councillor Mather
MOTION CARRIED UNANIMOUSLY

12.14 - RESPONSE TO MAYORAL MINUTE - PACIFIC HEIGHTS ROAD TRAFFIC ISSUES

Roundabout Concept Design

Meeting Date: 21 July 2020

Attachment No: 3



Surveyed: -		AMENDMENTS DESCRIPTION	APPR'D	DATE	Livingstone SHIRE COUNCIL	Designed	A.W	05/05/20
Date: -						Checked		
Ref Mark: - R.L. -						Endorsed		
Datum: Horiz. GDA 94 Vert. AHD						Recomm.		
Zone: 56								
Survey Book: -								
Ancillary Project: -	SCALES m. FULL SIZE A3	A Original Issue						

APPROVED _____
RPEQ No _____ DATE _____
MANAGER ENGINEERING SERVICES

PACIFIC HEIGHTS ROAD
PACIFIC HEIGHTS
SHARED PATHWAY CONSTRUCTION
ROUNDABOUT ILLUSTRATION

Dwg No. 2012-081-NA
Sheet No. Concept
Job No: C.0991895
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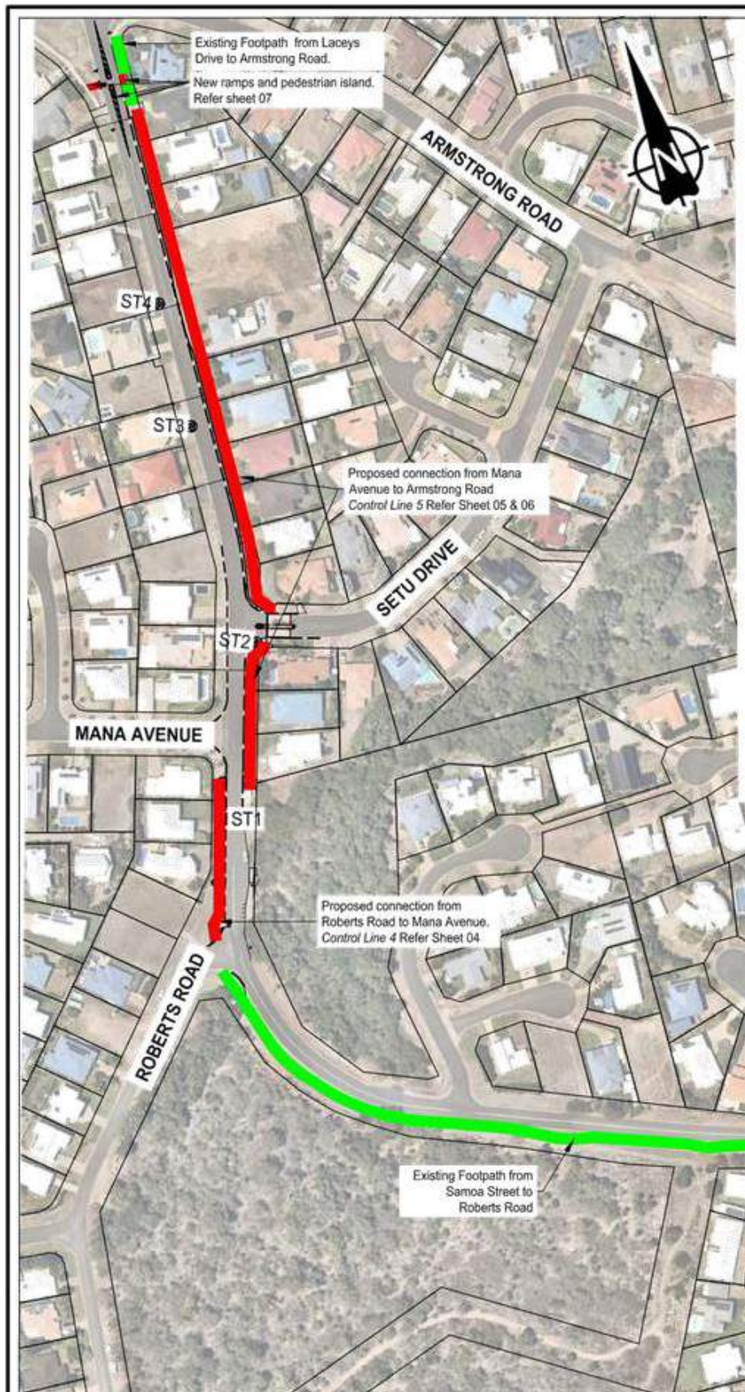
W:\Projects\2012 (RRC)\081 - Pacific Heights Shared Path\Design\ACAD Dwgs\2012-081-00_2020_PLAN.dwg, Wed May 27 09:02:39 2020, (4A) PDF - Dwg to Pdf.pc3

12.14 - RESPONSE TO MAYORAL MINUTE - PACIFIC HEIGHTS ROAD TRAFFIC ISSUES

Preliminary Design - PHR Shared Path

Meeting Date: 21 July 2020

Attachment No: 4



EROSION AND SEDIMENT CONTROL NOTES:

1. Construction are responsible for the control of dust and silt on the site. Dust suppression measures shall be implemented at all time during clearing, grubbing and construction.
2. Silt fences are to be installed on the low side of all excavations and disturbed surface area as per CMDG-D-050(D)
3. All Drainage pits/inlets shall be protected from silt & sediment CMDG-D-051(D). This is the last alternative, all practical measures shall be taken prior to installation of inlet protection.
4. Prior to removal of sediment control measures, the Contractor shall stabilize all contributory disturbed areas using hydromulch or seed.

PATH CONSTRUCTION NOTES:

1. Path to be reinstated to match existing layout. 100mm thick, broom finished, 32MPA Concrete to CMDG standard, or FRC Equivalent with K-Form jointing system or Similar.
2. Proposed path to be doweled to existing, see detail.
3. Concrete path similar to CMDG-R-051(E)

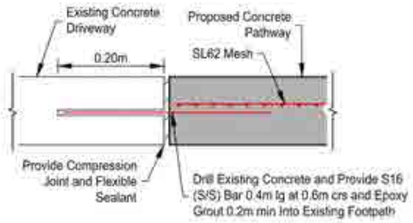
GENERAL NOTES:

1. All dimensions are in metres unless otherwise shown.
2. Concrete to be 32MPa and in accordance with AS1379 and AS3600.
3. Reinforcement to be in accordance with AS1304.
4. Construction to be in accordance with CMDG
5. Kerb ramps to be installed in accordance with CMDG-R-050.
6. Match path smoothly into existing driveways.
7. Retaining wall to be constructed as directed by works supervisor.
8. All valves and fire hydrants within concrete path to match finished surface level.
9. Pruning or removal of existing vegetation to be confirmed on site as directed by works supervisor.
10. Telstra and Electrical shown is indicative only.

STATION TABLE

STATION	EASTING	NORTHING	R.L.	DESCRIPTION	POINT No.
PSM 105097	269040.707	7443385.889	21.783	PSM 105097	105097
PSM 153306	268246.955	7443479.912	67.122	Nail in Kerb	153306
ST1	268609.911	7443638.940	29.888	Nail in Kerb	1001
ST2	268653.193	7443708.760	31.191	Nail in Kerb	1002
ST3	268662.351	7443812.045	35.856	Nail in Kerb	1003
ST4	268669.413	7443869.784	35.155	Nail in Kerb	1004

PSM 153306 in Fraser Cresent



DRIVEWAY AND PATH JOINT DETAIL
NTS

LEGEND:
- Existing Path Network
- Proposed Path Network

PRELIMINARY
22/06/2020

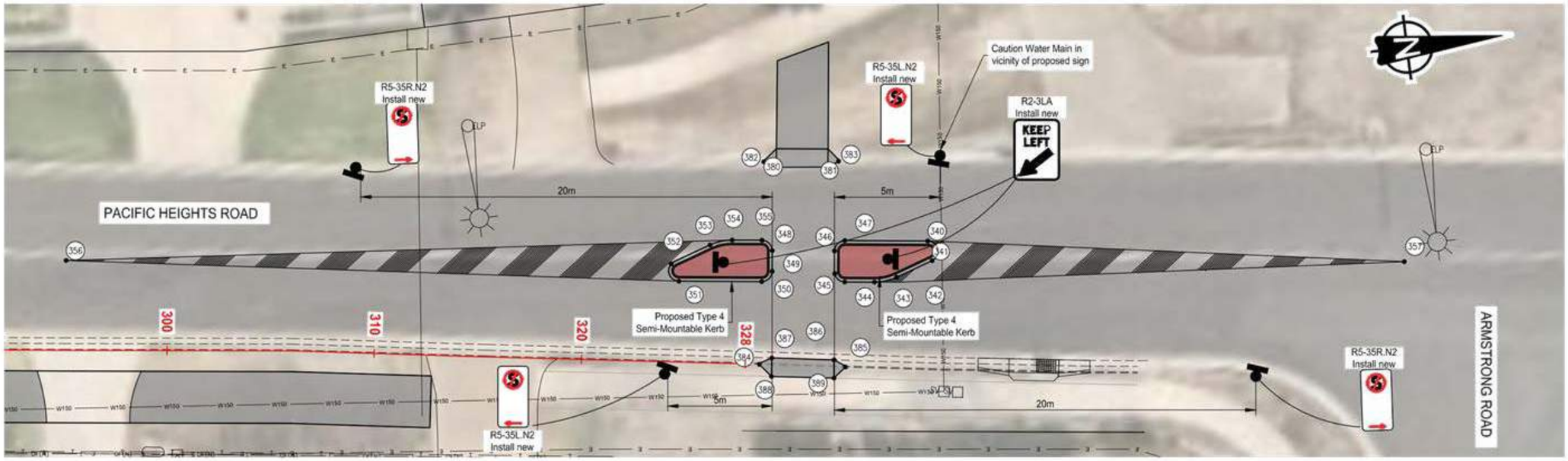
Surveyed: S.J.P & A.S.W		AMENDMENTS DESCRIPTION	APPR'D	DATE	Designed	A.W	22/06/20
Date: JUN12, MAY20					Checked		
Ref Mark: - R.L. -	0 12.5 25 37.5 50 1:2500 PLAN				Endorsed		
Datum: Horiz. GDA94 Vert. AHD					Recomm.		
Zone: 56					APPROVED		
Survey Book: ###					RPEQ No ____ DATE ____		
Ancillary Project: ----	SCALES in. FULL SIZE A3	A Original Issue			MANAGER ENGINEERING SERVICES		

Livingstone SHIRE COUNCIL

PACIFIC HEIGHTS ROAD
PACIFIC HEIGHTS
SHARED PATH CONSTRUCTION
OVERALL LAYOUT PLAN & GENERAL NOTES

Dwg No: 2012-081-01
Sheet No. 01 of 12
Job No: C.0991895
A

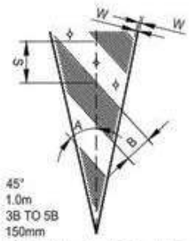
W:\Projects\2012 (RRC's\081 - Pacific Heights Shared Path\3 Design\3.2 ACAD Dwgs\2012-081-00_2020_PLAN.dwg 22/06/2020 12:31:16 PM (4A) PDF - Dwg to Pdf.pc3



SETOUT TABLE				
POINT No.	EASTING	NORTHING	ELEVATION	DESCRIPTION
320	268660.263	7443712.814	31.190	CUT
321	268660.129	7443713.142	31.260	FEK
322	268660.716	7443714.534	31.220	FEK
323	268661.042	7443714.667	31.160	CUT
324	268658.403	7443715.494	31.360	FEK
325	268657.824	7443714.100	31.340	FEK
326	268657.497	7443713.965	31.330	FEK
327	268656.343	7443714.444	31.390	FEK
328	268656.727	7443715.368	31.430	R1
329	268657.114	7443716.300	31.450	FEK
330	268658.269	7443715.821	31.370	FEK
331	268658.420	7443709.017	30.990	RAMP
332	268655.829	7443709.321	31.090	RAMP
333	268655.211	7443707.954	31.170	RAMP
334	268657.489	7443706.924	31.070	RAMP
335	268662.771	7443719.490	31.130	RAMP
336	268660.690	7443720.997	31.400	RAMP
337	268661.056	7443721.880	31.520	RAMP
338	268663.365	7443720.921	31.300	RAMP
339	268663.655	7443722.962	31.600	FPLHS

SETOUT TABLE				
POINT No.	EASTING	NORTHING	ELEVATION	DESCRIPTION
382	268681.513	7443971.331	26.470	RAMP
383	268681.928	7443974.912	26.210	RAMP
384	268691.190	7443969.918	26.540	RAMP
385	268691.829	7443974.029	26.190	RAMP
386	268691.422	7443973.526	26.180	RAMP
387	268690.961	7443970.560	26.450	RAMP
388	268691.847	7443970.431	26.510	RAMP
389	268692.294	7443973.415	26.260	RAMP

CHEVRON PAVEMENT MARKING DETAIL



A: 45°
B: 1.0m
S: 3B TO 5B
W: 150mm
◊ Yellow Bidirectional Retroreflective Raised Pavement Markers

LEGEND

- Proposed Concrete Path
- Existing Property Boundary
- Existing Kerb & Channel
- Telstra (Cable & Pit)
- Existing Underground Electricity (Line & Pit)
- Existing Road Signs
- Proposed Road Signs
- Existing Water Connection
- Existing Water (Main & Fitting)
- NBN (Cable & Pit)
- Existing Tree
- Existing Palm
- Proposed Retaining Wall

PRELIMINARY
22/06/2020

Surveyed: S.J.P & A.S.W
Date: JUN12, MAY20
Ref Mark: - R.L. -
Datum: Horiz. GDA94 Vert. AHD
Zone: 56
Survey Book: ###
Ancillary Project: ----

SCALES m. PLAN 0 2.5 5 7.5 10 1:500
SECTIONS 0 0.5 1.0 1.5 2.0 1:100
FULL SIZE A3

AMENDMENTS DESCRIPTION	APPRO	DATE
A Original Issue		

Livingstone SHIRE COUNCIL

Designed	A.W	22/06/20
Checked		
Endorsed		
Recomm.		

APPROVED _____
RPEQ No _____ DATE _____
MANAGER ENGINEERING SERVICES

PACIFIC HEIGHTS ROAD
PACIFIC HEIGHTS
SHARED PATH CONSTRUCTION
CHEVRON AND RAMP SETOUT DETAILS

Dwg No: 2012-081-07
Sheet No. 07 of 12
Job No: C.0991895
A

W:\Projects\2012 (RRC)\081 - Pacific Heights Shared Path\3 Design\3.2 ACAD Dwgs\2012-081-00_2020_PLAN.dwg, 22/06/2020 12:32:02 PM, (4A) PDF - Dwg to Pdf.pc3

12.15 RESPONSE TO QUESTION ON NOTICE - COUNCILLOR MATHER - FORWARD WORKS FOR DRAINAGE

File No:	**CR2.13.38**
Attachments:	**1. Question on Notice - Drainage Issues⇩**
Responsible Officer:	**Scott Casey - Executive Director Infrastructure**
Author:	**Tony Lau - Manager Engineering Services**

SUMMARY

This report provides a response to a Question on Notice tendered by Councillor Mather to the Ordinary Council meeting on 16 June 2020.

OFFICER'S RECOMMENDATION

THAT Council resolves to receive the report providing a response to Councillor Mather's Question on Notice regarding forward works for drainage.

BACKGROUND

At Council's Ordinary meeting on 16 June 2020, Councillor Mather presented one (1) Question on Notice pertaining to drainage in residential areas, particularly Emu Park. This report is prepared by officers in response to the question.

COMMENTARY

In order for officers to respond to the question, a general outline of the investigation, planning and design processes is provided.

Legislative Requirements

Officers carry out infrastructure planning for the stormwater network in accordance with industry best practices and current engineering standards. Livingstone Shire Council's (LSC) Engineering Services Unit (ESU) consists of a team of civil engineers within the Infrastructure Planning Team, whom carry out infrastructure planning for the stormwater drainage network. The team of engineers carry out professional engineering work under the direct supervision of a Coordinator and Manager, both of whom are Registered Professional Engineers of Queensland (RPEQ), as required by the *Professional Engineers Act 2002*. Stormwater modelling and network planning is carried out by suitably qualified Officers.

With regard to the planning, design and delivery of stormwater infrastructure, LSC Officers are guided by the following tools and documents that steer decisions in terms of best practice, sustainability, safety and design efficiency:

- The Local Government Infrastructure Plan (LGIP)
- Adopted Infrastructure Charges Resolution (AICR)
- Capricorn Municipal Design Guidelines (CMDG) - D5 Stormwater Design Specification
- Priority Development Area (PDA) - guideline no. 15 May 2015
- Queensland Urban Drainage Manual (QUDM)
- Geoscience Australia - Australian Rainfall and Runoff (ARR) guide to flood estimation
- Department of Transport and Mainroads (DTMR)
- Austroads Guide to Road Design (AGRD)
- Standards Australia

- Engineers Australia - Australian Runoff Quality: A Guide to Water Sensitive Urban Design

The above documents provide *guidance material* to ensure developed works within LSC jurisdictions meet state and federal legislative obligations and; keep in trend with current industry best practices.

Infrastructure Planning and the LGIP

The Local Government Infrastructure Plan (LGIP) is part of the Livingstone Planning Scheme 2018 and it identifies the future trunk infrastructure (major pipes, channels and treatment devices) required for LSC to provided adequate stormwater drainage within the Shire. Trunk infrastructure are the large drainage components within the overall network that serve whole catchments. They receive the stormwater collected from larger developed areas, or multiple development sites, and directs it to a safe discharge point where it can re-enter the natural ecosystem.

This LGIP is the principal forward planning tool LSC uses to plan for the future stormwater network needs. In accordance with the Planning Act 2016, the LGIP is restricted to a 15 year planning horizon. The LGIP is available through the LSC website. Projects identified in the LGIP are added to the Forward Works Program.

Planning and design of the stormwater networks within individual catchments is generally the responsibility of and driven by orderly development. Through development applications, Officers assess the proposed stormwater drainage works in accordance with Council's standards and community needs.

Hydrology and Hydraulics

New developments are to be designed with a level of flood immunity that meets requirements illustrated in the table below. The two terms, annual recurrence interval (ARI) and annual exceedance probability (AEP) refer to the type of storm event that is likely to occur within the frequency. For example, developments within the Central Business and Commercial districts must provide flood immunity for a 1 in 100 year storm event.

Table D05.04.1 - Design Annual Exceedance Probabilities (CMDG 2019)

Development Category		Major System		Minor System	
		ARI (yrs)	AEP (%)	ARI (yrs)	AEP (%)
Central Business & Commercial		100	1	10	10
Industrial		100	1	2	39
Urban Residential (High Density – greater than 20 dwelling units/ha)		100	1	10	10
Urban Residential (Low Density – 6 & up to 20 dwelling units/ha)		100	1	2	39
Rural Residential – 2 to 5 dwelling units/ha		100	1	2	39
Open Space – Parks, etc		100	1	1	63
Major Collector / Distributor and higher	Kerb and channel flow	100	1	10	10
	Cross drainage (culverts)	100	1	50	2
Minor road	Kerb and channel flow	20	5		
	Cross drainage (culverts)	20	5	10	10

Likewise, LSC's stormwater drainage network is designed to provide certain levels of immunity, depending on the function and type of infrastructure. For example, the trunk infrastructure network is design to cater for stormwater flows expected from a 100yr ARI event, or 1 in 100 year storm. Similarly, trunk road networks are designed to provide 100yr ARI flood immunity and this includes stormwater drainage structures associated with that trunk road.

It is important to understand that providing a level of flood immunity does not guarantee a disruption-free service for all roads. Many local roads are designed with a lower level of immunity depending on the road class, function, and the size of the drainage catchment. It is simply not feasible for Council to provide a high level of immunity for all roads as the drainage structures are costly and large, requiring a lot of space within the road reserve.

Pipe Network and Open Channels

Standard engineering principles dictate when it is appropriate to collect stormwater in a piped or open channel network. Other reference documents include the LSC Planning Scheme, CMDG, and QUDM, etc. In a general sense, if open channel stormwater flow is going to cause nuisance to traffic, pedestrians, residences and businesses, etc. then it should be piped underground. However, constructing and maintaining piped networks is costly so where possible, it is prudent to provide open channels as they are a more cost effective solution.

In recent years, there has been a shift in global trends towards the collection and treatment of stormwater. Design principles have shifted to meet more stringent water quality objectives endorsed by state and federal policy. Green spaces such grassed channels and open detention areas form an invaluable part of the modern drainage system with the ability to absorb water and filter out pollutants (particularly nutrients) from passing runoff. With wide road reserves and large grassed areas, locations such as Emu Park present a prime opportunity to employ such principles to demonstrate Council's commitment to achieving sustainability and water quality targets.

Proactive Measures

In addition and support of the LGIP, the following major flood studies have also steered LSC's planning.

- 2020 LSC, Stage 1A of Fig Tree Creek Project post development model
- 2018 AECOM, Erosion mitigation and options analysis study within the Fig Tree Creek and Corduroy Creek catchments"
- 2017 GHD, Q100 Flood Mapping for all regions within LSC
- 2015 Yeppoon Creek Q100 Model
- 2014 Capricorn Coast Flood Mitigation Strategy Stage 1

These studies are supported by extensive flood modelling. Officers regularly create smaller models for flood mapping and hydraulic design, for planning and design of individual catchments, usually associated with specific capital works projects (infrastructure upgrades).

Where Officers identify stormwater infrastructure works are required, a planning report is prepared (supported by concept designs and network modelling). A business case is then prepared to apply for budget allocation and inclusion in the Forward Works Program.

Reactive Measures

Some reactive processes in place to identify problematic drainage include the following:

- Assessable development applications trigger a need for improved drainage infrastructure within the development and other parts of the affected catchment.
- Ageing assets are flagged for renewal and assigned to the Construction and Maintenance team for remedial work.
- Upgrades to existing infrastructure in developed areas triggered by customer generated requests.

With regard to flooding complaints, there have been a total of 34 customer requests associated with Emu Park that have been actioned by Engineering Services since 4 January 2017. Typically, once a request has been received, Officers carry out an investigation and prepares a report, which in most instances is supported by flood modelling, for management consideration. Where Officers determine that the existing stormwater infrastructure requires augmenting or upgrading, a planning report is prepared (supported by concept designs and network modelling). A business case is then prepared to apply for budget allocation and inclusion in the Forward Works Program.

Response to Question on Notice

Officers offer the following response.

"Poor drainage in residential areas, particularly in the Emu Park area, is primarily due in my opinion, to either (of the following):

a) Undersized pipes or

b) Lack of kerb and channel."

Officers apply best practice engineering principles to design and size the stormwater pipe networks. As demonstrated in this report, there may be instance where Officers investigate and recommend upgrades to the stormwater piped network. Internal planning or customer requests can initiate investigations. If there are customer requests suggesting that the pipe network is undersized, officers will investigate.

There may be other factors that cause drainage issues such as damaged infrastructure, increase in stormwater runoff that was not accounted for during the initial planning, environmental factors (climate change), changes to legislation resulting in increased development, and amendments to the LSC Planning Scheme, etc. When issues arise, officers investigate accordingly.

Kerb and channel is often provided as part of the road and in some areas of Emu Park, it is appropriate to collect stormwater in the pipe network via pits and inlets along the kerb and channel. It should be noted that the kerb and channel is part of the road, not the stormwater network. The purpose of the kerb and channel is to transport stormwater within a concrete channel to prevent scouring of the bitumen surface. The critical elements in designing a piped network is the number and frequency of pit inlets and the size of the pipes, more specifically the volumes and flowrates that the pipes can carry.

The Question on Notice suggests that *"flooding or repeat damage to property due to either a) or b) will continue until Council (delivers the following):*

1. *A map of areas flood affected within the shire;*
2. *Details of a long term plan and prioritised budget to address drainage issues;*
3. *Allocated funding to progress the plan."*

Flood mapping is available through Council's GIS and Planning Scheme – overlay maps. When officers receive customer requests, they are investigated and appropriate actions taken. Officers are not aware of repeat damage to property because of undersized pipes or lack of kerb and channel.

There are instances where buildings/structures have been constructed within natural stormwater flow paths. It is the property owners' responsibility to ensure their structures and buildings are designed and constructed to provide the appropriate level of flood immunity to satisfy the various building codes, planning scheme codes, and engineering standards. Council does not approve all building works as private certifiers share this responsibility. In many instances, Council's stormwater infrastructure network is not the cause of flood damage to properties.

As outlined in this report, the LGIP is LSC's long-term plan for delivering trunk infrastructure and projects identified by the LGIP are included in the forward works program. Similarly, projects identified by officers that are not associated with the LGIP are nominated for inclusion in the forward works program. These projects can be initiated by officers forward planning or by customer requests. Budget allocation for projects within the forward works program is subject to Council Resolution.

PREVIOUS DECISIONS

There are no previous decisions in relation to this question on notice.

ACCESS AND INCLUSION

There are no foreseen access and inclusion implications associated with providing responses to the question on notice.

ENGAGEMENT AND CONSULTATION

Officers have not undertaken any engagement or consultation (internally or externally) in relation to responding to the question on notice.

HUMAN RIGHTS IMPLICATIONS

Section 4(b) of the *Human Rights Act 2019* requires public entities such as Council '*to act and make decisions in a way compatible with human rights*'.

There are no human rights implications associated with responding to the question on notice.

BUDGET IMPLICATIONS

There are no budget implications associated with responding to the question on notice.

LEGISLATIVE CONTEXT

There is no legislation pertinent to the consideration of this matter.

LEGAL IMPLICATIONS

There are no legal implications associated with the consideration of this matter.

STAFFING IMPLICATIONS

There are no staffing implications for Council associated with the provision of the above response to the question on notice.

RISK ASSESSMENT

There are no risks associated with the provision of the above response to the question on notice.

CORPORATE PLAN REFERENCE

Thriving Livingstone

Community Plan Goal 2.3 - A welcoming and desirable place to visit

2.3.2 Council provides and maintains infrastructure which encourages business and tourism growth.

By carrying out appropriate stormwater planning and delivering suitable infrastructure projects, Council can provide confidence to developers and business owners that LSC has the necessary planning in place to cater for the community's future infrastructure needs. Appropriate forms of stormwater collection can promote healthy waterways and protect our environment.

CONCLUSION

At Council's Ordinary Meeting of 16 June 2020, Councillor Mather presented Council with a Question on Notice pertaining to forward drainage works. This report provides a response to that question.

12.15 - RESPONSE TO QUESTION ON NOTICE - COUNCILLOR MATHER - FORWARD WORKS FOR DRAINAGE

Question on Notice - Drainage Issues

Meeting Date: 21 July 2020

Attachment No: 1

PO Box 5186
Red Hill PO
Rockhampton Q 4701

23 May 2020

Mr Brett Bacon
A/Chief Executive officer
Livingstone Shire Council
Yeppoon Q 4703

Question on Notice
Forward Works for Drainage

Dear Sir,

Poor drainage in residential areas, particularly in the Emu Park area, is primarily due in my opinion, to either:

a) undersized pipes or
b) lack of kerb and channel.

Flooding or repeat damage to property due to either a) or b) will continue until Council:

1. Identifies and maps the many areas affected,

2. Formulates a long term plan and budget estimates to address the various issues, specifying priority areas, and

3. Allocate funding in each budget to progress the plan.

Question:

Has Council undertaken any of the above to address these flooding / drainage issues, and if so, please provide councillors with a copy of the relative report/s and respective plans, as well as any works in this regard which have been /will be included in the coming budget.

Many thanks,
Glenda Mather - councillor

12.16 APPLICATION FOR PERMANENT ROAD CLOSURE - LAKE MARY ROAD, LAKE MARY

File No:	**14.4.2**
Attachments:	**1. Plan⇩** **2. Letter from applicant and Council response⇩** **3. Application for road closure⇩**
Responsible Officer:	**Tony Lau - Manager Engineering Services** **Scott Casey - Executive Director Infrastructure**
Author:	**Carrie Burnett - Policy & Planning Officer**

SUMMARY

This report pertains to an application to permanently close an unconstructed road reserve off Lake Mary Road.

OFFICER'S RECOMMENDATION

THAT Council resolve to:

1) advise the applicant that:

   (a) it does not support the proposal to permanently close the road reserve off Lake Mary Road shown on LN58 because the closure would result in Lot 128 LIV40887 having no legal means of access; and

   (b) he may lodge a formal application with Council for a permit to graze on the subject road reserve; and

2) authorise the Manager Engineering Services to sign a 'Statement in relation to an application under the *Land Act 1994* over State Land (Part C)' advising the Department of Natural Resources, Mines and Energy that Council, as road manager, does not support the proposal to permanently close the road reserve off Lake Mary Road shown on LN58 because the closure would result in Lot 128 LIV40887 having no legal means of access.

BACKGROUND

In February 2020, Council received correspondence from the owner of Lot 42 LN58 (696 Lake Mary Road, Lake Mary) regarding the unconstructed road reserve shown in green on Attachment 1. The correspondence and Council's response is included at Attachment 2. The owner has now submitted a request for Council to consider a proposed application for permanent road closure over the unconstructed road reserve.

The owner claims that this road reserve contributed to the bushfires in late 2019 because it was overgrown and he wishes to graze cattle on it.

COMMENTARY

Under the *Land Act 1994* an adjoining land owner may apply to have an area of road permanently closed and incorporated into their adjoining freehold land. The owner of Lot 42 is requesting Council to complete a 'Statement in relation to an application under the *Land Act 1994* over State Land Part C' which he will lodge with the Department of Natural Resources, Mines and Energy ('*NRM*') along with his application for road closure (refer to Attachment 3 for application form).

Advice was sought from various sections of Council and several officers advised that the proposed road closure should not be supported as the closure would result in Lot 128 LIV40887 being denied a legal means of access. Council's Engineering Services Technical Officer has confirmed that subject to a formal application being lodged with Council and an assessment process being undertaken, it is likely that an approval to graze on the subject road reserve would be approved with conditions for a period of three months, with further

extensions possible.

PREVIOUS DECISIONS

Not applicable.

ACCESS AND INCLUSION

Not applicable.

ENGAGEMENT AND CONSULTATION

On their website, *NRM* states '*To assess local community opinion about a proposed closure, a public notice is required (e.g. advertisement in a local newspaper, signs erected on the land).*'

HUMAN RIGHTS IMPLICATIONS

Section 4(b) of the *Human Rights Act 2019* requires public entities such as Council '*to act and make decisions in a way compatible with human rights*'.

There are no adverse human rights implications associated with this report.

BUDGET IMPLICATIONS

There are no foreseeable budget implications associated with this matter.

LEGISLATIVE CONTEXT

Pursuant to s 99 of the *Land Act 1994* an owner of land that adjoins road may apply for the permanent closure of the road. The owner may ask for the closed road to be amalgamated into the owner's adjoining land.

Applications are assessed by *NRM* on their own merits and the Minister may refuse a road closure application if the Minister is satisfied-

a) the road is the only dedicated access to a person's land;

b) the road is, or may be, used regularly by the public as a road or stock route; or

c) the road provides continuity to a road network.

LEGAL IMPLICATIONS

Not applicable.

STAFFING IMPLICATIONS

Existing staff can accommodate this project.

RISK ASSESSMENT

If the road reserve subject of this report is closed, Lot 128 LIV40887 will have no legal means of access.

CORPORATE PLAN REFERENCE

Leading Livingstone

Community Plan Goal 4.2 - Collaboration and partnerships to advocate for the needs of the community

4.2.1 Build and maintain strong, collaborative, and co-operative relationships across all levels of government, industry, business and community.

While Council is custodian of roads under its control, the road reserves are owned by the State. Prior to disposing of road reserves, *NRM* affords Council an opportunity to comment on the disposal which is taken into consideration when making a decision on an application from a landowner. This collaboration between Council and *NRM* fosters a co-operative relationship between Council and the State and ensures that Council's interests are considered.

CONCLUSION

Council should not support the proposed permanent road closure off Lake Mary Road shown on LN58 as the closure would leave a property with no legal means of access.

12.16 - APPLICATION FOR PERMANENT ROAD CLOSURE - LAKE MARY ROAD, LAKE MARY

Plan

Meeting Date: 21 July 2020

Attachment No: 1


Lot 128 LIV40887
Unconstructed road reserve
Lot 42 LN58
Lot 42 LN58
Lake Mary Road
ArcGIS Web Map
1:18,056 at A4.
Map Created by: Web AppBuilder for ArcGIS
N

12.16 - APPLICATION FOR PERMANENT ROAD CLOSURE - LAKE MARY ROAD, LAKE MARY

Letter from applicant and Council response

Meeting Date: 21 July 2020

Attachment No: 2

Doc#9208208

File No CR2.13.37
Doc No
12 MAR 2020
Section CEO Rating

[redacted]
13/2/20

The CEO
Chris.Murdoch@livingstone.qld.gov.au
Livingstone Shire Council
PO Box 2292
Yeppoon Qld 4703

Dear Sir / Madam
Re council easements on my property at 696 Lake Mary Rd Lake Mary Qld L42 LN58 Parish of Barmoya County Livingstone.
I wish to bring to your attention Council Easements & the recent bushfires of November 9th 2019. My property was severely impacted, with the entire property being burnt out. The event has been very costly & mentally draining. Some of these easements have become overgrown & uninhabitable due to the fact they are unused, locked up & dangerous from a bushfire point of view.
As witnessed in the recent bushfires, these easements aided & abetted the disaster. A better outcome could be achieved if some did not exist & were done away with.
I am requesting you review some of these easements at least.
In particular, my front access easement, being two chain wide & adjoining Lake Mary Rd would be far better managed if it were part of Lot 42.
I request that you investigate this easement with myself. Looking forward to hearing back so we can aim for a better environmental outcome.
Regards
[redacted]

Copy To :

Livingstone SHIRE COUNCIL

23 March 2020

Our Reference: CLB – CR2.13.37 (9208208)
Enquiries to: Carrie Burnett
Telephone: 07 49399857
Email: carrie.burnett@livingstone.qld.gov.au

[redacted]

Dear Sir

Unconstructed Road Reserves
696 Lake Mary Road, Lake Mary (L 42 LN 58)

Reference is made to your letter of 13 February 2020 and our telephone discussion on 23 March 2020 regarding the unconstructed road reserve at 696 Lake Mary Road, Lake Mary.

As discussed, what you refer to as easements is an unconstructed road reserve as shown on attached LN58. While Council is custodian of road reserves it does not own them and is unable to dispose of them.

You may apply to the Department of Natural Resources, Mines & Energy '*NRM*' for a permanent road closure. For your assistance I have attached the applications forms which *NRM* will require you to submit for a permanent road closure. If you choose to proceed with this option, you should complete the attached forms and submit a copy to Council prior to lodging them with *NRM*.

If you have any enquiries, please contact me on (07) 49399857.

Yours faithfully

Carrie Burnett
Policy & Planning Officer
Infrastructure

PO Box 7292 Yeppoon Qld 4703
Phone (07) 4913 5000 or 1300 790 919
www.livingstone.qld.gov.au
enquiries@livingstone.qld.gov.au
ABN 93 269 253 048


FOR
LIVINGSTONE SHIRE
COUNCIL ONLY
On Cancel. Gold Fyeld
R.358.
2075
Liv 40728
2329
Liv 40 687
2129
Liv 40748
39v
Ln 28
4'4v
Ln 58
Area altered from
Marked out as 42v & 48v
For Additional Plan & Document Notings Refer to CISP
PLAN of
LOT
PARISH of
County of
Land Agents
District of
Cad. No
Ln 58

12.16 - APPLICATION FOR PERMANENT ROAD CLOSURE - LAKE MARY ROAD, LAKE MARY

Application for road closure

Meeting Date: 21 July 2020

Attachment No: 3

Queensland Government

DEPARTMENT OF NATURAL RESOURCES, MINES AND ENERGY

Application form
Contact and Land Details
Part A

Application form requirements

1. **Part A:** Contact and land details will need to be completed.
2. **Part B:** Application specific form will need to be completed.
3. Payment of the prescribed application fee, if relevant. A refund of application fees will not be given. (Details of fees are available on the Department of Natural Resources, Mines and Energy (DNRME) website at <https://www.dnrme.qld.gov.au> or from a regional DNRME business centre).
4. If the application is not lodged by a solicitor, bank or consultant on behalf of the applicant, then all applicants must sign the declaration on the appropriate Part B application form.
5. All parts of this application form need to be completed accurately, otherwise your application may be returned to you to complete.
6. Prior to lodging your application, the Department encourages the applicant to have a pre-lodgement meeting with a DNRME officer who will provide additional information in relation to native title, expected timeframes, anticipated costs and to ensure the application will achieve your desired outcome.

Important information

7. All applications will be processed having regard to the requirements of the Land Act 1994 and related legislation, approved policies and procedures and the requirements of all other agencies with an interest in the land.
8. All completed applications can be lodged with DNRME by sending information to the following email or postal addresses or in person at your local DNRME business centre.
9. **Email:**

   SLAMlodgement@dnrme.qld.gov.au

10. If lodging an application, all relevant Part B application forms must be signed and supporting documentation must be scanned and then emailed.
11. **Post:**

    Department of Natural Resources, Mines and Energy
    PO Box 5318
    TOWNSVILLE QLD 4810

12. In terms of the *Right to Information Act 2009* interested parties may seek access to DNRME records and view relevant documents.
13. Information on this form, and any attachments, is being collected to process and assess your application under the *Land Act 1994*. The consideration of your application may involve consultation and if so details of your application may be disclosed to third parties. They will not be otherwise disclosed outside the department unless required or authorised by law.

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Contact details

Lodger Details and Mailing Address

A lodger is only required when a solicitor, bank, consultant lodges the application on behalf of the applicant.

Full Name(s)

Title	First name	Surname

Company name(s)

If a Corporation then record ☐ ACN ☐ ARBN ☐ ABN

Postal Address

Phone number **Mobile phone**

Email

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Applicant(s) Details and Mailing Address

If the applicant is a Corporation, either the Australian Company number, Australian Registered Body number or the Australian Business number must be shown.

Full Name(s)

Title	First name	Surname
Mr	[redacted]	[redacted]

Company name(s)

If a Corporation then record ☐ ACN ☐ ARBN ☐ ABN

Postal Address [redacted]

Phone number **Mobile phone** [redacted]

Email [redacted]

Future correspondence should be sent to ☐ Lodger ☑ Applicant

1. Are the applicants a foreign acquirer as defined by the Additional Foreign Acquirer Duty (AFAD)? ☐ Yes go to 2 ☑ No go to 4

For further information refer to the Queensland Government website to determine if the applicant/s are a foreign person (acquirer) for AFAD :-
https://www.business.qld.gov.au/industries/service-industries-professionals/professional-financial-services/transfer-duty/investors/afad/foreign-persons

2. Is the application related to the purchase of land, for example a permanent road closure, or conversion of a lease where the land is or will be used solely or primarily for residential purposes as defined for the Additional Foreign Acquirer Duty (AFAD) under the *Duties Act 2001*? ☐ Yes go to 3 ☐ No go to 4

Note – Under the *Duties Act 2001* an additional amount of duty applies where the land is residential land and the applicant is a foreign person (acquirer) for AFAD. For further details, please refer to the information on the Queensland Government website for Additional Foreign Acquirer Duty :-
https://www.business.qld.gov.au/industries/service-industries-professionals/professional-financial-services/transfer-duty/investors/afad

LA00 May 2019 Page 3 of 6

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3. Enter the full name/s of the foreign acquirer/s.
(If there is insufficient space, please lodge as an attachment) go to 4

Full Name/s (If a company, also provide a contact name)	Share held

4. Are the Applicant/s registered for GST **AND** acquiring the land for a creditable purpose? ☑ Yes ☐ No go to 5

Under the *Tax Administration Act (Cth) 1953* certain purchasers of new residential premises or potential residential land are required to withhold the Goods and Services Tax (GST) amount from the price of the supply (purchase price) for payment directly to the Australian Taxation Office (ATO) as outlined on the ATO's website. The department is unable to provide further advice on the ATO's requirements. For further information contact the ATO on 13 28 65 or refer to the ATO website https://www.ato.gov.au/business/gst/in-detail/your-industry/property/gst-property-settlement-online-forms-and-instructions/ or seek advice from a financial or legal expert.

Details of land for which the application is being lodged

5. Select the type of land for which the application is being lodged.

☐	Permit	☐	Lease
☐	Licence	☐	Unallocated State Land (USL) go to 6
☐	Trust Land Reserve/ Deed of Grant in Trust (DOGIT)	☑	Road
☐	Dealing Number (refer to **Item 6**)	☐	Other

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6. Enter the description of the land for which the application is being lodged. If this application concerns a road, enter the description of the land adjoining the road.

Schedule 1
You must enter either the Lot on Plan or Title Reference of the land for which the application is being lodged

Lot	Plan	Title Reference
42	LN 58	
39 V	LN 58	
2129	LN 58	

go to 7

The details of the land can be found on a current copy of the Title, your rates notice or the Queensland Globe from the Queensland Government website can be downloaded to help access current Lot on Plan details. <https://www.business.qld.gov.au/business/support-tools-grants/services/mapping-data-imagery/maps>.
If insufficient space, please add additional description as an attachment.

7. Enter additional details of the land

Dealing number

Tenure type: UNCONSTRUCTED ROAD RESERVE — Tenure number

Local Government: LIVINGSTONE SHIRE

Other details of land location (optional)

go to 8

8. Have you participated in a pre-lodgement meeting with the department? ☐ Yes go to 9 ☑ No

Please provide name of officer you spoke with and this department's associated reference.

DNRME Contact Officer

Prelodgement ID (eLVAS Cl Ref)

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9.	Provide details of pre-lodgement meeting. (optional) (If there is insufficient space, please lodge as an attachment)
	Departmental Officers contact details and any reference number should be included if known.

THIS FORM MUST BE ACCOMPANIED BY THE RELEVANT PART B APPLICATION FORM.

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Queensland Government

DEPARTMENT OF NATURAL RESOURCES MINES AND ENERGY

Application for road closure

Part B

Application form requirements

1. This Application is for a road closure.
2. Read the respective Roads – Applying for a road closure – Guide which include the application requirements.
3. Payment of the prescribed application fee. A refund of application fees will not be given.
   (Details of fees are available on the Department of Natural Resources, Mines and Energy (DNRME) website at <https://www.dnrme.qld.gov.au> or from a DNRME business centre.
4. A drawing showing the information listed in the "application requirements" that are included in the Applying for a road closure guide.
5. Any additional information to support application.
6. **Part A:** Contact and land details form will need to be completed and submitted with your application.
7. **Part C:** Statement in relation to an application under the Land Act 1994 over state land will need to be completed and submitted with your application.
8. Your application will not be considered as having been properly made unless all parts of this application form are completed accurately, otherwise your application may be returned to you to complete.

Important information

9. A road is any area of land that has been set aside by legislation for the use of the travelling public. Not all roads are currently formed or being used by vehicles or pedestrians, and some may never be developed or used for that purpose.
10. You are encouraged to contact your nearest DNRME business centre to arrange a pre-lodgement meeting. The pre-lodgement meeting is intended to clarify the application requirements thereby preventing any unnecessary delays. It is also intended to cover the process, timeframes, costs and the quality of information necessary to properly assess the application.
11. An adjoining landholder may apply for a permanent or temporary road closure. An adjoining owner is defined as the registered owner of the property that shares a common boundary, i.e. Contiguous, directly connected, or without interruption.
    An adjoining owner can apply for the area of road that immediately adjoins the property boundary and not any part of the road that continues in either direction beyond the property boundary.
    If a road is a "dead end", and the property boundary only adjoins on the end and does not extend along the road, the owner is not considered an adjoining owner for a road closure application. To be clear, a person who has limited frontage to the road cannot apply for closure of the entire length of the road.
12. A public utility provider as defined under the *Land Act 1994* may also apply for a permanent road closure. An application for temporary closure can be considered for another person for:
    - pipes for irrigation purposes that cross the road beneath its surface.
    - water channels for irrigation purposes that cross the road.
13. A road maybe closed "in strata" to provide for works such as:
    - connecting overhead viaduct, or underground tunnel for commercial purposes between two buildings.
    - structure which will overhang a road.
    - car park or building under or over a road.

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14. You may be required to pay a purchase price for the permanent closure of a road.

15. When a road is closed permanently, its status changes from 'road' to 'unallocated state land'. Depending on how the land is to be allocated, the area of road to be permanently closed may be:
    - incorporated into the applicant's adjoining freehold or leasehold land.
    - included in an existing reserve or set apart as a new reserve.
    - retained as a separate parcel of freehold land, although this option is rarely used in view of the planning requirements of local governments.

16. A road may be permanently closed under the *Land Act 1994* if the Minister is satisfied the road is not the only dedicated access to a person's land; used regularly by the public as a road or stock route; or providing continuity to a road network.

17. Although the state owns the land in a dedicated road, a local government (section 60 of the *Local Government Act 2009*) is responsible for the day to day management of dedicated roads in its area including their construction and maintenance. The Department of Transport and Main Roads is responsible for management of state controlled roads such as a freeway, highway or 'major road connecting cities'.

Information on this form, and any attachments, is being collected to process and assess your application under the *Land Act 1994*. The consideration of your application may involve consultation, and if so details of your application may be disclosed to third parties. They will not be otherwise disclosed outside DNRME unless required or authorised by law.

9 311662 185211 9 311662 185228

Road Closure **Temporary Road Closure**

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1. The Application is for

- [x] Permanent road closure — go to 2
- [ ] Temporary road closure — go to 2

2. If you are not the manager of the road as defined below, have you consulted with the Road Manager to determine if the road is still required?

- [x] Yes — go to 3
- [ ] No — go to 3

Before submitting your application to the DNRME, it is recommended that you discuss your proposal for closure of a local road with the local government responsible for its management, or the Department of Transport and Main Roads for a state controlled road managed under the *Transport Infrastructure Act 1994*.

This will assist you to plan your project and will help reduce the time required to assess your application. It will also provide you with an opportunity to address in your application any issues identified through discussion with the road manager.

A signed 'Part C - Statement in relation to an application under the *Land Act 1994* over State land' from the road manager must accompany this application.

A road may be permanently closed under the *Land Act 1994* if the Minister is satisfied the road is not:
(a) the only dedicated access to a person's land;
(b) used regularly by the public as a road or stock route; or
(c) providing continuity to a road network.

An application must be refused if the road is still needed in accordance with section 101(3) of the *Land Act 1994*.

Note – A road manager has the powers to authorise various uses on roads, however neither agency is able to permanently close the dedicated road and allocate the land for another use.

Road Manager is –
- The local government for a road that is controlled by the local council
- For a state controlled road, the chief executive of the Queensland Government agency administering the *Transport Infrastructure Act 1994* such as the Department of Transport and Main Roads.

3. Are you a public utility provider or the registered owner, lessee or trustee of the land adjoining the area of road subject to this **road closure** application?

- [x] Yes — go to 4
- [ ] No — **Application cannot be considered unless temporary closure is for reasons listed in Question 4**

Section 99(1) of the *Land Act 1994* states that only a public utility provider or the registered owner, lessee or trustee of the land adjoining a road may apply for a **permanent closure** of the road.

4. Is the temporary closure to make structural improvements for:

- [ ] Pipes for irrigation purposes that cross the road beneath its surface
- [ ] Water channels for irrigation purposes that cross the road — go to 5

Section 99(3) of the *Land Act 1994* limits who can apply for temporary closure of a road to only the registered owner, lessee or trustee of the land adjoining a road or another person for:

- Pipes for irrigation purposes that cross the road beneath its surface; or
- Water channels for irrigation purposes that cross the road.

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5.	Provide details in Schedule 1 below, of any land you lease from the state or are the registered owner that adjoins or is in the vicinity of the land applied for. (If there is insufficient space please lodge as an attachment)	go to 6

Schedule 1

You must enter a Lot No. / Plan No. or Title Reference of the land

Lot	Plan	Title Reference
42	LN 58	

6.	Have you made a previous application for closure of this area of road?	☐ Yes	go to 7	☑ No	go to 10
7.	Was this application refused?	☐ Yes	go to 8	☐ No	go to 10
8.	Has there been any change in circumstances from the previous application, which may lead to this application being accepted for further consideration?	☐ Yes	go to 9	☐ No	go to 10

The application maybe rejected without further consideration.

9.	Provide details of the change in circumstances from the previous application (If there is insufficient space, please lodge as an attachment)	go to 10

10.	Is any use currently being made of the road area?	☐ Yes	go to 11	☑ No	go to 12

11.	Provide details of the current use of road e.g. grazing, encroachment of building or structure (If there is insufficient space, please lodge as an attachment)	go to 12

12.	Provide details of the proposed use of the road area (If there is insufficient space, please lodge as an attachment)	go to 13

THIS UNCONSTRUCTED ROAD RESERVE IS OVERGROWN
I WISH TO GRAZE MY CATTLE ON IT.

© The State of Queensland (Department of Natural Resources, Mines and Energy)

13. Provide details of any additional information to support the application. (optional)
(If there is insufficient space, please lodge as an attachment) go to 14

THIS OVERGROWN RESERVE WAS A CONTRIBUTING FACTOR IN THE BUSHFIRES ON NOV 10 2019

Attachments

The following will need to be lodged with your application for it to be considered a properly made application. If all this information is not submitted or the forms are not completed accurately, your application will be returned.

14. Tick the box to confirm the attachments for part of the application.

- [x] Part A - Contact and land details form.
- [x] Part C - Statement from road manager.
- [ ] Application fee.
- [ ] A copy of a Dial Before You Dig enquiry confirmation sheet verifying if there is any Telstra infrastructure located on the road area applied for.
- [x] A drawing showing the information listed in the "application requirements" that are included in the Applying for a road closure guide.
- [x] Additional information in support of your application such as correspondence from the road manager or current users of the road.

Declaration

I certify that I have read the information which forms part of this application and the information I have provided is true and accurate.

Signature of applicant (or their legal representative) [redacted]

Date 26 / 3 / 2020

If applicant, section 142 of the *Land Act 1994* states a person is eligible to apply for, buy or hold land under the *Land Act 1994* if the person is an adult, that is, 18 years of age or over.
If the legal representative of the applicant is signing as the applicant then the legal representative's full name must be printed immediately below the signature.

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R.358
Reserve
2075
Liv 40748
2329
Liv 40749
39V
Liv 28
2129
Liv 40748
44v
FOR RATES STAFF
LIVINGSTONE SHIRE
COUNCIL ONLY
Orv. Conveyed Gold Field
For Additional Plan & Document Notings Refer to CSP
PLAN OF
LOT
Parish of Barnard.
County of Herrington.
Land District of Rockhampton.
Cat. No. Ln 58

12.17 NOMINATION FOR SPECIAL HOLIDAY FOR THE 2021 ROCKHAMPTON AGRICULTURAL SHOW

File No:	**LE19.2.1**
Attachments:	**1. Letter from Office of Industrial Relations⇩**
Responsible Officer:	**Brett Bacon - Acting Chief Executive Officer**
Author:	**Nicole Robertson - Coordinator Executive Support**

SUMMARY

This report is for the briefing of Councillors prior to consideration of the matter at a future Council meeting.

This report is in relation to correspondence received from the Office of Industrial Relations inviting Council to make nominations for special holidays for 2021.

RECOMMENDATION

THAT Council submit a nomination for Friday 11 June 2021 to be appointed as a special public holiday for Livingstone Shire Council to enable the community to attend the Rockhampton Agricultural Show.

BACKGROUND

Each year, in accordance with the *Holidays Act 1983*, local governments are invited to request special holidays to be observed during the following year. Special holidays appointed in respect of an annual agricultural, horticultural or industrial show are considered a public or bank holiday.

COMMENTARY

Livingstone Shire Council has traditionally resolved to nominate a special holiday to align with the Rockhampton Agricultural Show. This show usually runs for three days, namely, Wednesday, Thursday and Friday during the second week in June. Rockhampton Regional Council has confirmed that the dates planned for the 2021 show are 9 to 11 June 2021.

Rockhampton Regional Council has traditionally nominated the Thursday as its public holiday for the show and Livingstone Shire Council has historically resolved to nominate the Friday as the show holiday for its community. This has been done for several reasons, including maximising opportunities for businesses on the coast, as not everyone in Rockhampton goes to the show on the Thursday, with many taking the opportunity to visit the coast.

In keeping with the desire to maximise the benefit to businesses within Livingstone Shire, it is recommended that Council continue with nominating the Friday for the special holiday for the Rockhampton Agricultural Show.

PREVIOUS DECISIONS

Council has previously nominated a date for the show holiday for Livingstone Shire to fall in conjunction with the dates of the Rockhampton Agricultural Show.

ACCESS AND INCLUSION

The nomination of a special holiday for the Rockhampton Agriculture Show enables the Livingstone community to attend that particular show. It also provides an opportunity for local businesses to maximise the benefits associated with tourism, as people from Rockhampton visit the various localities within Livingstone during their special holiday.

ENGAGEMENT AND CONSULTATION

Whilst there has not been any specific consultation associated with the nomination of special holidays over the past six years (other than the exceptional circumstance surrounding 2020),

there has been a general acceptance of the Friday being the traditional 'show holiday' for the Livingstone community.

HUMAN RIGHTS IMPLICATIONS

Council's obligations under the *Human Rights Act 2019* are not compromised in consideration of this matter.

BUDGET IMPLICATIONS

There are no budget implications associated with the consideration of this matter.

LEGISLATIVE CONTEXT

The appointment of show holidays is undertaken pursuant to the *Holidays Act 1983*.

LEGAL IMPLICATIONS

There are no legal implications associated with the consideration of this matter.

STAFFING IMPLICATIONS

There are no staffing implications associated with the consideration of this matter.

RISK ASSESSMENT

The risks associated with nominating the Friday for a show holiday in association with the Rockhampton Agricultural Show are negligible and pertain predominantly to some inconvenience for those who live in Livingstone Shire but work or study in Rockhampton, or those who live in Rockhampton but work or study in Livingstone Shire. The split in the holidays creates some household disruption as people have different days off but it appears to have been adequately managed by all concerned since 2014.

CORPORATE PLAN REFERENCE

Thriving Livingstone

Community Plan Goal 2.4 - Arts and cultural activities and facilities that strengthen social connections

2.4.1 Deliver events, activities, and performances which bring economic and social benefits to the Community.

The nomination of a special holiday to align with the Rockhampton Agricultural Show for the Livingstone Shire enables the Livingstone community to attend that particular show and participate in a cultural activity which brings country and town together.

CONCLUSION

It is necessary for Council to determine a date for a special (show) holiday in association with the 2021 Rockhampton Agricultural Show. In anticipation of this show occurring during the second week in June, as per advice from Rockhampton Regional Council, it is recommended that Council nominate Friday 11 June 2021 as the designated date for Livingstone Shire's special holiday.

12.17 - NOMINATION FOR SPECIAL HOLIDAY FOR THE 2021 ROCKHAMPTON AGRICULTURAL SHOW

Letter from Office of Industrial Relations

Meeting Date: 21 July 2020

Attachment No: 1

Queensland Government

Office of Industrial Relations

Department of Education

6 July 2020

Dear Chief Executive Officer,

As you may be aware, each year in accordance with the *Holidays Act 1983* local governments are invited to request special holidays to be observed during the following year for districts in their area.

If you wish to request special holidays to be observed during 2021 for districts in your local government area, please complete and submit our online form by no later than Friday, 21 August 2020. The on-line form can be accessed here.

Special holidays appointed in respect of an annual agricultural, horticultural or industrial show are both public holidays and bank holidays. Special holidays appointed for another type of event which has significance to a particular district are bank holidays only.

I appreciate that the impact of COVID-19 into 2021 is an unknown factor when planning for special day holidays, including around your annual agricultural, horticultural or industrial show. In deciding dates to be requested for special holidays in districts of your local government area, I suggest that you consider consulting with the convenors of shows and other events to confirm their concurrence on the requested date. This will assist the process to appoint special holidays across the State and reduce the likelihood for subsequent changes to the holiday calendar.

Upon receiving Ministerial approval, the holidays will be published in the Queensland Government Gazette.

Confirmation of the approved special holidays together with a link to the Queensland Government Gazette will be emailed to your office.

Should you require further information regarding this process, please contact Ms JacquiiMcGuire, Office of Industrial Relations on 3406 9854 or email jacqui.mcguire@oir.qld.gov.au.

Yours sincerely

A J (Tony) James
Executive Director – Industrial Relations
Office of Industrial Relations

1 William Street Brisbane
Queensland 4000 Australia
GPO Box 69 Brisbane
Queensland 4001 Australia
Telephone 13 QGOV (13 74 68)
WorkSafe +61 7 3247 1711
Website www.worksafe.qld.gov.au
www.business.qld.gov.au
ABN 94 496 188 883

12.18 LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND ANNUAL CONFERENCE 19-21 OCTOBER 2020 - ATTENDANCE

File No: CR2.2.13

Attachments: 1. Local Government Association of Queensland 2020 Annual Conference Programme⇩

Responsible Officer: Brett Bacon - Acting Chief Executive Officer

Author: Amanda Ivers - Executive Assistant to the Mayor

SUMMARY

This report is seeking a decision regarding elected member attendance at the 2020 Local Government Association Queensland Annual Conference, which is being held on the Gold Coast on 19-21 October 2020.

OFFICER'S RECOMMENDATION

THAT Council endorses the attendance of Mayor Ireland and Councillor _____ at the 2020 Local Government Association Queensland Annual Conference being held at the Gold Coast from 19 to 21 October 2020.

BACKGROUND

The programme for the 2020 Local Government Association Queensland Annual Conference is attached for information. As a member Council, Livingstone Shire Council is allocated two complimentary delegate passes.

COMMENTARY

A Council resolution is sought regarding elected members to attend the 2020 Local Government Association Queensland Annual Conference. Livingstone Shire Council is allocated two complimentary delegate passes. Consequently, if additional members attend, Council will be responsible for their registration costs.

PREVIOUS DECISIONS

In 2019, Mayor Ludwig, Councillor Eastwood and Councillor Belot attended the Conference.

ACCESS AND INCLUSION

There are no foreseen access and inclusion implications associated with Councillor attendance to the Annual Conference.

ENGAGEMENT AND CONSULTATION

No engagement or consultation has been undertaken regarding this matter.

HUMAN RIGHTS IMPLICATIONS

Section 4(b) of the *Human Rights Act 2019* requires public entities such as Council '*to act and make decisions in a way compatible with human rights*'.

There are no human rights implications associated with Councillor attendance to the Annual Conference.

BUDGET IMPLICATIONS

The registration fee is $1,540 per individual and the Gala Dinner fee is $175 per individual. Travel and accommodation will involve additional cost.

LEGISLATIVE CONTEXT

There is no legislative context associated with the consideration of this matter.

LEGAL IMPLICATIONS

There are no legal implications associated with the consideration of this matter.

STAFFING IMPLICATIONS

There are not staffing implications associated with the consideration of this matter.

RISK ASSESSMENT

If Council does not attend the conference, it misses an opportunity to advocate on behalf of any motions it may propose. It also misses an opportunity to discuss the business of local government with representatives from nearly eighty other Councils, other levels of government and private enterprise.

CORPORATE PLAN REFERENCE

Leading Livingstone

Community Plan Goal 4.2 - Collaboration and partnerships to advocate for the needs of the community

4.2.1 Build and maintain strong, collaborative, and co-operative relationships across all levels of government, industry, business and community.

As a member Council, Livingstone Shire maintains a strong collaboration with many local governments in Queensland and the continued involvement in the subject Annual Conference will enable future partnerships to be generated thus increasing the ability for Councillor's to advocate for Livingstone.

CONCLUSION

A Council resolution is sought regarding elected member attendance at the 2020 Local Government Association Queensland Annual Conference.

12.18 - LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND ANNUAL CONFERENCE 19-21 OCTOBER 2020 - ATTENDANCE

Local Government Association of Queensland 2020 Annual Conference Programme

Meeting Date: 21 July 2020

Attachment No: 1

LGAQ
LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND

NEXTGEN COUNCILS





PLATINUM SPONSORS

GOLD SPONSORS

SILVER SPONSORS

PRESIDENT'S WELCOME



Welcome to the Local Government Association of Queensland's 124th Annual Conference and Annual General Meeting on the Gold Coast.

The significance of this year's event cannot be overstated. This is our first Annual Conference of the new term, the first of the new decade.

Perhaps of most importance, however, is that this is the first gathering of the next generation of local leaders – those who have been elected to see their communities through the challenges ahead in the wake of the COVID-19 pandemic and to help their residents and local businesses to recover and thrive.

Which is why our conference theme is **"NextGen Councils"**.

The challenges our communities selected us to face have been coming thick and fast as councils navigate their way through the public health directions and the ensuing economic crisis, which have impacted the social fabric of our communities.

At the same time, our councils have also been at the forefront of overseeing ongoing recovery efforts from natural disasters like floods and fires and dealing the continuing drought.

As the next generation of elected members, we are up to that task.

Our presenters have been chosen to help guide you. Our keynote speakers include renowned journalist and author Bernard Keane, who will outline what a post COVID-19 Australia will look like, and leadership coach and psychologist Margie Ireland, who will speak on the power of mindset and getting "shit" done.

This year was not just an election year for local government. The State Election is due 10 days after this conference wraps. Our political leaders will be here to talk to you about their vision for local government should their party win government on October 31 and secure the first fixed four-year Parliamentary term.

There will also be plenty of opportunities for you to learn and share throughout the three days. The Indigenous Leaders Forum will be held on Monday, as will the Regional Roads and Transport Group Assembly. On Tuesday, councils will showcase some of the good work they are doing in their patch, from disaster recovery to regional innovation and community empowerment.

And of course, there is the Gala Dinner on Tuesday night before the final day's program, including a State Election panel and address from the final keynote speaker of the event, Performance Lab Head Coach Tony Wilson, who will outline how to perform at your best.

Please make the most of this program and learn what you can from our speakers to assist you and your colleagues as we look to the term and the decade ahead.

Mayor Mark Jamieson
PRESIDENT

WELCOME TO THE CITY OF GOLD COAST



Since I know every one of my LGAQ colleagues is passionately proud of your own home town, I won't sell Gold Coast as the venue for this year's annual conference.

Sure, I want you to come and visit but this year, more than ever before, we have weighty issues to discuss and vital learnings to be shared, thanks to COVID-19.

Above all, this should be a celebration of how local government has held our communities together against the backdrop of a truly global crisis. In the darkest of hours we have shown a light to those who depend on us to deliver them a healthy, secure and prosperous lifestyle.

It's quite a challenge but we, and the many great individuals who have gone before us, have been guiding Queenslanders since 1859 and, dare I say, we do a pretty good job of it.

So, join me in Australia's favourite holiday playground and let's refine the vital role local government plays in our Australian way of life. It will be a great occasion.

Mayor Tom Tate
COUNCIL OF THE CITY OF GOLD COAST

Program Agenda

Sunday 18th October 2020

9:00 am - 4:30 pm
Peak Services Professional Development Course
LGASS00002 - Elected Member Skill Set (1 of 2 days)
Attendees must register with Peak Training prior to arriving at Conference

10:00 am
Church Service
Stella Maris Church, 268 Hedges Avenue, Broadbeach

12:00 pm - 4:30 pm
Policy Executive Meeting

2:00 pm - 5:00 pm
Registration
Delegates, observers, trade, corporate and accompanying persons

4:00 pm - 4:30 pm
Trade and Sponsor Briefing

Monday 19th October 2020

8:00 am – 5:00 pm
Registration
Delegates, observers, trade, corporate and accompanying persons

9:00 am – 4:30 pm
Peak Services Professional Development Course
LGAS300002 - Elected Member Skill Set (2 of 2 days)
Attendees must register with Peak Training prior to arriving at Conference.

9:00 am - 11:00 am
QSport Workshop

9:00 am - 12:30 pm
Living Lab - Intelligent insights to deliver digital dividends

10:15 am - 11:00 am | Morning Tea

10:30 am - 5:00 pm
Indigenous Leaders Forum

12:30 pm - 2:00 pm
Business Retention, Expansion and Attraction Workshop and Lunch

12:30 pm - 2:00 pm | Lunch

2:00 pm – 4:00 pm
Regional Roads and Transport Group Assembly

4:00 pm – 5:00 pm
Reputation-Building Masterclass for Mayor's and CEO's

4:30 pm – 5:00 pm
First Time Delegate Briefing

5:15 pm - 7:30 pm Welcoming Ceremony

5:15 pm
Opening Act

5:25 pm
Welcome to Country

5:30 pm
Welcome to the City of Gold Coast
Mayor Tom Tate

5:35 pm
Response
Mayor Mark Jamieson - President, LGAQ

5:40 pm
Sponsor Address - King & Company
Tim-Tynes Clinton, Managing Partner

5:45pm
2020 LGAQ Journalism Award
The LGAQ Regional Journalism Award is dedicated to showcasing excellence in reporting in regional Queensland. The award honours the memory of ABC journalists John Bean, Paul Lockyer and Gary Trethurst. Listen to the official announcement of the 2020 winner, who will receive a $15,000 prize.

5:55 pm - 7:30 pm
Networking Drinks
Trade Exhibition

Tuesday 20th October 2020

8:00 am – 5:00 pm
Registration
Delegates, observers, trade, corporate and accompanying person

8:30 am
Security Briefing
Master of Ceremonies – Mr Tim Cox, Communications Advisor, LGAQ

8:31 am
Call to Order by the President

8:33 am
Presentation of the Policy Executive

8:45 am | Official Opening
Hon Annastacia Palaszczuk MP (invited)
Premier of Queensland

8:55 am
Presidential Address
Mayor Mark Jamieson – President, LGAQ

9:15 am
Keynote Address: Australia – Post COVID-19
Bernard Keane, Crikey

9:50 am
Building resilient landscapes together – from planning to practice
Chris Norman – CEO, NRM Regions QLD

10:00 am | Morning Tea

10:30 am
Sponsor Address

10:35 am
Panel Session: Council Showcases
Chaired by: Sarah Buckler PSM - General Manager, Advocacy LGAQ

11:55 am
Sponsor Address

12:00 pm
Community Intelligence – Our Town a Working Demonstration
Glen Beckett - General Manager, Assist, LGAQPippa Riddell - BI Specialist/ Analyst, LGAQ

12:30 pm
"Class of 2020" Group Photo

12:40 pm | Lunch

1:40 pm
NextGen Procurement - LocalBuy
Peter Mifsud, CEO - Marketplace Local Buy

2:30 pm
Council Forums
Rural and Remote Councils
Resources and Regional Councils
SEQ and Coastal Councils

4:00 pm
Sponsor Address

4:05 pm
LGMS Member Update and Risk Management Awards
Ian Leckenby - Chair, LGMS
Rachel Chambers - Mayor, North Burnett Regional Council and Board Member

4:20 pm
Councillor Conduct Tribunal Update
June Anstee - President, Councillor Conduct Tribunal

4:35 pm
Keynote Address: Mindset - And how to get shI...t done!
Margie Ireland - Principal Leadership Coach & Psychologist

5:05 pm
Program concludes

6:30 pm for 7:15 pm Start
Gala Dinner
Gold Coast Convention and Exhibition Centre

11:30 pm
Dinner concludes

Wednesday 21st October 2020

8:30 am
Conference Resumes

8:35 am
Annual General Meeting including debate of motions

10:00 am
Australian Local Government Association Update
Mayor David O'Loughlin - President

10:10 am
Sponsor Address

10:15am | Morning Tea

10:35 am
Peak Services Update
Brent Reeman - Managing Director
David Foster - Non-Executive Director

10:55 am
Sponsor Address

11:00 am
Motions Debate

12:00 pm
Opposition Update
Ann Leahy MP - Shadow Minister for Local Government (invited)



12:30 pm | Lunch

1:30 pm
Motions Debate

2:40 pm
Domestic and Family Violence Award

2:50 pm
State Election Panel
Chaired by: Sarah Vogler - Media Executive, LGAQ
and Tim Cox - Communications Advisor, LGAQ

Hon Stirling Hinchliffe - Minister for Local Government, Racing and Multicultural Affairs

Ann Leahy MP - Shadow Minister for Local Government (Invited)

3:45 pm
Keynote Address - High Performance: Managing Yourself
Tony Wilson - Head Coach, Director at Performance Lab

4:30 pm
Plenary Concludes

WORKSHOPS

MONDAY
19 OCTOBER 2020

QSPORT WORKSHOP

This year's third annual QSport-LGAQ workshop will address the impacts of COVID-19 on the delivery of sport at the community level, with a focus on spaces and places that are owned, leased, controlled and/or supported by local governments.

Through the lens of the staged easing of COVID-19 restrictions – that effectively closed down sport in mid-March – this workshop will focus on what has been done to assist with the resumption of local sporting activities, and what might be done to further to boost their recovery.

As the peak body for organised sport in Queensland, QSport sees this workshop as an important part of the process of successfully contributing to councils' and local clubs' efforts to assist their communities re-emerge from the shadow of the pandemic.

LIVING LAB – INTELLIGENT INSIGHTS TO DELIVER DIGITAL DIVIDENDS

This workshop will showcase the simple and practical steps councils can take to improve community engagement, communications and business efficiency through use of LGAQ's growing library of analytical and digital member services.

REPUTATION-BUILDING MASTERCLASS

Building and upholding community trusty is an important goal to set. This masterclass will cover topics such as: Why it's vital to have community trust and buy-in The three pillars of reputation (sharing values, leading with integrity and being competent) How internal culture helps build your external reputation with communities and stakeholders.

This workshop is for Mayor's and CEO's only.

BUSINESS RETENTION, EXPANSION AND ATTRACTION WORKSHOP

Councils can play a significant role in ensuring that their regions are best placed to attract and retain investment in highly competitive markets.

This session is perfect for those seeking a more sophisticated understanding of the investment attraction market, as well as the practical skills needed for success.

You will hear from a world-leading practitioner who will outline and demystify the investment trends and decision-making processes behind site selection. Obtain real-life insights into world's best practice in investment attraction, and how other leading investment promotion agencies are remaining competitive and successfully engaging with investors.

MONDAY, 19 OCTOBER 2020
10:30AM – 5:00PM

INDIGENOUS LEADERS FORUM

Hosts: Cr Wayne Butcher and Cr Jason Wolbo

Since 2011, the Indigenous Leaders Forum has been a valuable way for Aboriginal and Torres Strait Islander councils to come together in order to discuss specific challenges and to put forward issues they would like the LGAQ to assist them in addressing.

The Forum is held twice-yearly.

WEDNESDAY, 21 OCTOBER 2020
2.30PM – 4.00PM

COUNCIL FORUMS

Come and join with your council peers in one of three forums to discuss, share and debate key issues. This is also your opportunity to talk with each other and your Policy Executive members about ways the LGAQ can help and support your council.

The forums will be hosted by the LGAQ Policy Executive members.

Please register for the forum that you believe will most interest your council – if you can't decide you are welcome to send delegates to separate forums.

Delegates/observers are welcome to attend any one of the forums:

SMALL
RURAL AND REMOTE COUNCILS
Hosts: Cr Robyn Fuhrmeister, Cr Robert Dare and Cr Jane McNamara

MEDIUM
RESOURCES & REGIONAL COUNCILS
Hosts: Cr Andrew Willcox and Cr Paul McVeigh

LARGE
COASTAL COUNCILS
Hosts: Cr Jack Dempsey, Cr Matt Burnett, Cr Jenny Hill, Cr Bob Manning

SOUTH EAST QUEENSLAND COUNCILS
Hosts: Cr Peter Matic, Cr Karen Williams and Cr Paul Tully

Butch Lenton MEMORIAL BUSH COUNCIL INNOVATION AWARDS

In recognition of the innovative contribution to Queensland made by Graeme 'Butch' Lenton as Mayor of Winton Shire Council, Peak Services continues the annual Butch Lenton Memorial Bush Council Innovation Award.

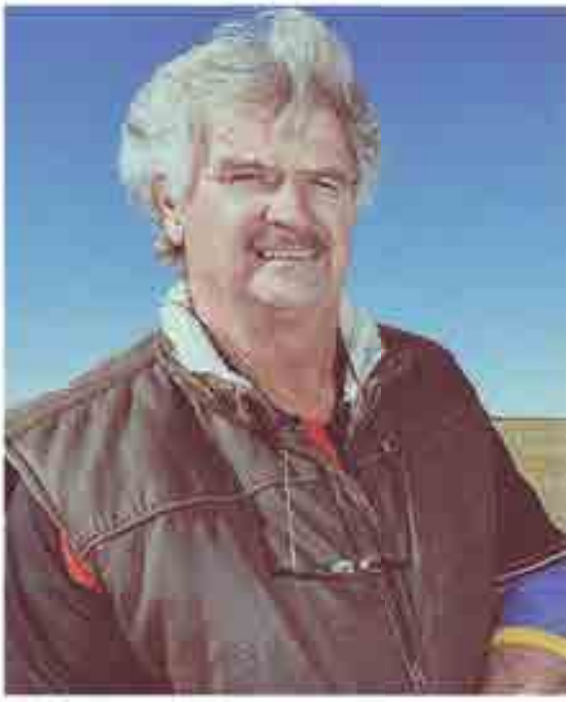
Butch, who passed away on 1 October 2017, spent more than 20 years - first as a councillor, then as mayor - pursuing his unique vision for the region in which he was born and raised. That vision extended far beyond driving the traditional agricultural and grazing industries existing in the area. It included developing tourism, renewable energy and telecommunications as key features of a thriving local economy.

The award is a small way for us to recognise innovation in Bush Councils and pay tribute to Butch's legacy.

The inaugural award in 2018, was won by Brett Walsh from Barcaldine Regional Council for the study tour of the United States of America to discover how small rural communities are adopting smart growth opportunities to ensure their future survival and translating the findings of the tour to opportunities for western Queensland communities.

In 2019, the winner of the award was Cr Kathy Duff from South Burnett Regional Council for the Proston Community Revival Project.

The award will be presented at the LGAQ Annual Conference each year and showcased at the Bush Councils Convention, held every two years. We are seeking nominations for a council group or individual who would like to undertake or have completed an activity that demonstrates innovation.



The successful application will be awarded with a bursary of $10,000 to go towards the nominated innovative activity. The nominations will be judged by the committee led by; LGAQ Chief Executive Officer Greg Hallam AM, Peak Services Managing Director and Chief Executive Officer Brent Reeman.

Applications open on 15 June 2020. Nominations close on 10 August 2020.

Applications are available from **hello@wearepeak.com.au**

peak services



ENROL NOW: Accredited 2-day program $1,500 GST FREE
Non-Accredited program $1,060 GST FREE

COURSE NAME	UNIT CODE	DESCRIPTION
Councillor roles and responsibilities	LGMGEN503 Perform the role of an elected member LGAGEN501A Undertake councillor roles and responsibilities	Covers the behaviours and actions required of elected members in meeting their roles and responsibilities. Using legislation as its basis, the units explore in practical ways how the framework of laws, regulations, and codes create a clear path that guide the steps of elected members and helps them to carve out a successful role at council and within the community.
Effective decision making	LGAGEN302A Contribute to effective decision making	Explores decision making processes and the capabilities required by those in positions of authority within council. It recognises the impact of personal and community influences upon councillors when making clear and strong decisions.

This program has been specifically developed for Queensland Elected Members or Senior Council Executives

BENEFITS TO THE COUNCILLOR AND THE COMMUNITY

Upon successful completion of this course, elected members will gain increased knowledge and skills to help prepare them for the diverse range of topics and issues they may need to address in their roles. Our 2-day program focuses on increasing their leadership and governance skills. Communities too will benefit from having highly skilled representatives who will be able to effect change, make more informed decisions and positively influence and lead the community.

Completion of this Skill Set provides a pathway to completing the LGA50712 Diploma of Local Government. Further training can be conducted inhouse, via virtual training or through our confirmed publicly scheduled courses.

To enrol into the 2-day Elected Member Skill Set, please complete the calendar-booking form and return to training@wearepeak.com.au or contact Peak Services on 07 3000 2148 for further details.

wearepeak.com.au

RTO 30003

ACCOMMODATION:
(GST INCLUSIVE)

Accommodation for Annual Conference is being organised by clevents

Accommodation booking

A $10 booking fee will be added per person, per booking

CONFERENCE SHIRT

(Council delegates/observers only)

Council delegates and observers will be issued with ONE shirt whilst at conference. These need to ordered on line as part of your conference registration. The sizing is as follows:

The sizing is as follows:

MENS MODERN FIT	S	M	L	XL	2XL	3XL	5XL
GARMENT ½ CHEST (CM)	52	55	58	62	65	71	78

LADIES MODERN FIT	8	10	12	14	16	18	20	22	24
GARMENT ½ CHEST (CM)	46.5	49	52	54	56.5	59	62	65	68

Please select your size carefully as there wont be the opportunity to change your size once at conference.

CONFERENCE REGISTRATION
(GST INCLUSIVE)

Please refer to registration cancellation policies on www.lgaq.asn.au when making your registration

Early Bird Registration – prior to and including 4th September 2020	
Council or State Government observer	$ 1540.00
5 or more observers from one Council/Government Department	$ 1430.00
Corporate (Private Sector)	$ 3080.00
After 13 September 2020	
Council or State Government observer	$ 1760.00
5 or more observers from one Council/Government Department	$ 1600.00
Corporate (Private Sector)	$ 3240.00
Early Bird One Day Registration – prior to and including 4th September 2020	
Council or State Government observer	$ 770.00
Corporate (Private Sector)	$ 1210.00
After 4th September 2020	
Council or State Government observer	$ 880.00
Corporate (Private Sector)	$ 1600.00
FUNCTIONS	
Welcoming Ceremony (accompanying persons, day registrations and additional trade exhibitors)	$ 75.00
DINNER	
Gala Dinner – Tuesday evening (20 October 2020)	$ 175.00

Please note that the Welcoming Ceremony on the Monday evening is included in the conference fee for delegates, observers and corporates attending the full three days of conference

Accompanying persons are welcome to attend the Welcoming Ceremony and Gala Dinner.

Register via links below or online at
www.lgaq.asn.au
under the Events Tab 124th LGAQ Annual Conference

Delegate & Observers Group registration

Registration Booking

Delegate & Observer individual registration

Registration Booking

Corporate Registration

Registration Booking


LGAQ
LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND
NEXTGEN COUNCILS
ENQUIRIES
Conference: Members Hotline
P 1300 542 700
E ask@lgaq.asn.au
EXHIBITION
Adrienne Coats, Sponsor and Trade Sales Officer
P 3000 2224
E adrienne_coats@lgaq.asn.au
#LGAQ2020

12.19 COMMUNITY VOICE PANELS – TERMS OF REFERENCE

File No:	**CM4.7.36**
Attachments:	**1. Draft Terms of Reference – Community Voice Panel⇩**
Responsible Officer:	**Brett Bacon - Acting Chief Executive Officer**
Author:	**Brett Bacon - Acting Chief Executive Officer**

SUMMARY

This report provides a draft terms of reference for the community voice panels, which are proposed to be established to provide direction and leadership to each of the Councillor Portfolios.

OFFICER'S RECOMMENDATION

THAT Council resolves to implement a suite of Community Voice Panels to assist the organisation to explore matters of strategy and policy and adopt the Terms of Reference for the Community Voice Panels, as contained within Attachment One.

BACKGROUND

At its Ordinary Meeting of 19 May 2020, Council adopted a portfolio framework which included the *Councillor Portfolio Policy* and the assignment of portfolios to each Councillor. As part of the discussions pertaining to portfolios, it was indicated that the use of community voice panels may be beneficial in assisting the organisation to explore matters of strategy and policy.

In order to implement a suite of community voice panels, it is necessary to establish the terms of reference, so everyone has a clear understanding of the purpose and function of these panels.

COMMENTARY

A copy of the draft terms of reference for the proposed community voice panels is included as Attachment One. It establishes the purpose, scope and limitations, and makeup of membership.

As identified within the terms of reference, the community voice panels will have no delegated decision making power and the principal functions will be to:

1) provide Council with information and advice with respect to the views and concerns of all communities across the shire;

2) provide Council with a key link between the community and community interest groups;

3) receive reports, consider the material in the reports and seek further information, if necessary;

4) provide guidance on matters of strategy and policy to the organisation; and

5) ensure information relating to Council's direction and policy reaches targeted community groups,

relevant to its specific portfolio.

It is proposed that membership would comprise ten (10) individuals and/or community organisation representatives and the Portfolio holder. Membership would generally be for a period of two (2) years.

Expressions of interest will be invited for membership of a community voice panel from individuals and/or community organisation representatives. Appointment as a member will be by a formal resolution of Council. Members will not receive any form of remuneration for

participating on a community voice panel. Members of a community voice panel are not authorised to make public or media comment on behalf of council, unless the member is authorised by Council policy or resolution.

The expectation is that each panel would meet at least three times per year (to have any real benefit and progress any matters of substance) and the relevant Portfolio holder would report the outcomes of the meeting to next available briefing session. This equates to a minimum of twenty-one (21) community voice panel meetings per year. The resources required to support this quantum of activity is difficult to forecast with any accuracy, as it will be dependent upon the volume of reports and substance of the matters being contemplated by each panel. It may be that some panels require more support than others. The reality is, the demands on resources associated with the community voice panels will need to be monitored in the initial stages, to determine if existing resources can sustain them and the existing body of work undertaken by Council.

PREVIOUS DECISIONS

At its Ordinary Meeting of 19 May 2020, Council resolved to adopt the *Councillor Portfolio Policy*.

ACCESS AND INCLUSION

The introduction of the community voice panels will enable Council to capture views and concerns from across the community. It will provide an opportunity for Council to actively engage with the community in two-way communication.

ENGAGEMENT AND CONSULTATION

The introduction of the community voice panels will enable Council to capture views and concerns from across the community. It will provide an opportunity for Council to actively engage with the community in two-way communication. The panels will complement the existing engagement structures, not replace them.

HUMAN RIGHTS IMPLICATIONS

Council's human rights obligations will form part of the operation of the community voice panels.

BUDGET IMPLICATIONS

On the basis that participation on the community voice panels is voluntary, the administration could be accommodated within existing budgets. That is with the proviso that meetings are scheduled during normal business hours. If the meetings are scheduled outside business hours, then there would be implications associated with the payment of overtime for non-contract staff.

LEGISLATIVE CONTEXT

There is no legislation specifically related to the establishment of the community voice panels. However, the terms of reference and the subsequent function of the panels will be such that they do not constitute a committee of Council (and so do not become quasi Council meetings).

LEGAL IMPLICATIONS

There are no legal implications associated with the implementation of the community voice panels, provided they function in accordance with the proposed terms of reference. If the panels morph (or attempt to morph) in quasi decision making bodies, then there is the potential to be in conflict with the *Local Government Act 2009*.

STAFFING IMPLICATIONS

The administration of the community voice panels would be managed within existing staff resources. It must be noted that there will be some impost upon the organisation, as it will require the preparation and distribution of reports and there will be actions which emanate from these panels (feeding into portfolio meetings, briefing sessions and Council meetings). The real degree of impost will only be identifiable once the panels start to function.

RISK ASSESSMENT

The use of community voice panels presents an opportunity for Council to further engage within the community around matters of strategy and policy. Properly executed, it allows the exploration of ideas and concepts from a broad spectrum of the community.

However, membership needs to be representative and not predisposed to one particular ideology or philosophy. Expectations also need to be managed so that it is clear that the community voice panels have no decision making power.

CORPORATE PLAN

Leading Livingstone

Community Plan Goal 4.3 - Engagement with the community as advisors and partners

4.3.3 Take actions to enable the use of meaningful tools to engage the community on diverse issues so that the community is well informed and can contribute to decision making.

The introduction of the community voice panels will enable Council to capture views and concerns from across the community.

CONCLUSION

At its Ordinary Meeting of 19 May 2020, Council adopted a portfolio framework which included the *Councillor Portfolio Policy* and the assignment of portfolios to each Councillor. As part of the discussions pertaining to portfolios, it was indicated that the use of community voice panels may be beneficial in assisting the organisation to explore matters of strategy and policy. A terms of reference for the operation of the community voice panels has been developed for consideration by Council.

12.19 - COMMUNITY VOICE PANELS – TERMS OF REFERENCE

Draft Terms of Reference – Community Voice Panel

Meeting Date: 21 July 2020

Attachment No: 1

Livingstone Shire Council

Terms of Reference – Community Voice Panel

1. PURPOSE

A Community Voice Panel is established to provide input, overview and/or advice to Council and provide direction and leadership on the functional responsibilities detailed in Section Two 'Scope and Limitations'.

2. SCOPE AND LIMITATIONS

A Community Voice Panel deals with strategy and policy as it relates to a specific Council portfolio. A Community Voice Panel has no delegated decision making power from Council.

The principal functions of a Community Voice Panel are to:

1) provide Council with information and advice with respect to the views and concerns of all communities across the shire;
2) provide Council with a key link between the community and community interest groups;
3) receive reports, consider the material in the reports and seek further information, if necessary;
4) provide guidance on matters of strategy and policy to the organisation; and
5) ensure information relating to Council's direction and policy reaches targeted community groups,

relevant to its specific portfolio.

3. MEMBERSHIP

A Community Voice Panel comprises the following membership:

1) ten individuals and/or community organisation representatives; and
2) the Portfolio holder.

Any Councillor may attend a Community Voice Panel meeting, as an observer. Membership of a Community Voice Panel shall be for a period of two (2) years, unless a resolution to the contrary is passed by Council. Any change in membership must be approved by a resolution of Council.

Members of a Community Voice Panel are not authorised to make public or media comment on behalf of council, unless the member is authorised by Council policy or resolution.

The Mayor, Portfolio holder and relevant Council senior executive will determine the most appropriate representation, skill set, and knowledge base required for a Community Voice Panel.

Council will invite expressions of interest for membership of a Community Voice Panel from individuals and/or community organisation representatives. The assessment and selection of potential members will be made by the Portfolio holder, with assistance from the relevant Council senior executive. Recommendations for appointment as a member of a Community Voice Panel will be presented to Council for its consideration and formal adoption.

Community Voice Panel members do not receive any form of remuneration for participating on the panel.

4. ROLE OF THE CHAIR

The Chairperson of a Community Voice Panel will be the Portfolio holder, as resolved by Council. The Chairperson shall assume overall responsibility for the good governance and order of the meeting.

5. QUORUM

A quorum of the Community Voice Panel is half the number of members, plus one.

6. FREQUENCY

A Community Voice Panel will meet a minimum of three times per annum.

A schedule of meetings will be agreed to by panel members, detailing dates and times for these meetings.

7. AGENDA DISTRIBUTION TIME

The agenda for a Community Voice Panel will be distributed seven (7) days prior to the scheduled meeting date.

8. REPORTING

After each meeting, the Portfolio holder will be responsible for reporting the outcomes of the meeting to the next available Briefing Session.

12.20 MOTIONS TO LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND 2020 ANNUAL CONFERENCE

File No: GR14.4.1

Attachments:
1. Cost of Living Pressures for Seniors⇩
2. Reform of the Federation Interactions with Local Government Arrangements⇩
3. Mayoral Succession Changes⇩
4. Budget Funding for Government Advisory Agencies⇩
5. Bushfire Mitigation by Individual Property Owners⇩

Responsible Officer: Brett Bacon - Acting Chief Executive Officer

Author: Brett Bacon - Acting Chief Executive Officer

SUMMARY

The Local Government Association of Queensland has called for motions from representative local governments for the Local Government Association of Queensland 2020 Annual Conference, to be held on the Gold Coast from 19-21 October 2020.

This report discusses possible motions for the Conference.

OFFICER'S RECOMMENDATION

THAT Council resolve to put forward motions to the Local Government Association of Queensland's 2020 Annual Conference generally in accordance with the following:

1) That the Queensland Government be requested to amend the relevant legislation to allow statutory advertising to occur in online newspapers, provided they are circulating daily (of near to daily) within the relevant area.

2) That the *Local Government Act 2009* be amended to enable a referral of a proposed boundary change to the Local Government Change Commission to be rescinded (or withdrawn) prior to the determination of the referral.

3) That the Local Government Association of Queensland advocate for a cost of living pressures/aging in place supports review by the Queensland Government.

4) That the Local Government Association of Queensland advocate to the Federal Government and Australian Local Government Association for a white paper to review federation arrangements to include local government in the national cabinet and other inter-government arrangements.

5) That the Local Government Association of Queensland advocate for reform of the Local Government Act to ensure that should a Mayor cease, an election would be held to elect a democratically chosen replacement for the remaining period of the four-year term

6) That the Local Government Association of Queensland advocate to the Queensland Government to increase the funding for the Office of the Independent Assessor, Integrity Commissioner, Crime and Corruption Commission and the Queensland Ombudsman in support of providing timely outcomes for communities.

7) That the Queensland Government liaise with stakeholders to develop a framework which requires rural and semi-rural property owners in bushfire prone areas to maintain compliance with their identified Bushfire Attack Level compliant and not merely satisfy compliance at the time of building application assessment.

BACKGROUND

The 2020 Local Government Association of Queensland Annual Conference is being held on the Gold Coast from 19-21 October 2020 (all things being equal). The Annual Conference provides an opportunity for Queensland councils to come together once a year to debate issues of importance to their local communities.

The Local Government Association of Queensland is seeking the submission of motions from Councils interested in presenting a motion to the conference. The debated motions also provide input into the Local Government Association of Queensland's policy agenda and informs priorities for local government throughout Queensland.

COMMENTARY

Local Government Association of Queensland holds an annual conference where Councils are invited to submit motions for items considered to be of benefit to Council. This report is being submitted to gauge the appetite of Councillors on any motions which Council deems to be of substance or importance to be presented for consideration at the Annual Conference.

The following topics are matters for which Councillors may wish to pursue a motion:

1) Electronic Notification of Public Notices

   With the demise of the physical distribution of newspapers in many regions (as a consequence of the decision by Newscorp to pursue online publication only), it is now necessary for Council to advertise certain actions or activities elsewhere.

   For example, tenders and land acquisitions are required to be advertised in a newspaper which is physically circulating daily within the area. In central Queensland, the migration of the Morning Bulletin to online has resulted in no local newspapers being physically circulated daily. Consequently, Council is compelled to use the services of the Courier Mail. Not only is this more expensive, it is using a paper which is south-east Queensland based (and centric) and which may not have the same penetration as the local paper achieved.

   It is suggested that the legislation should be amended to allow advertising to occur in online newspapers, provided they are circulating daily (of near to daily) within the relevant area. It maintains relevance to the regional areas, retains expenditure within the regions (rather than bleeding advertising expenses to Brisbane) and assists with promoting local content.

   The Local Government Association of Queensland has already brought this matter to the attention of the Minister for Local Government, who understands the issue and is contemplating possible solutions. Consequently, it may be that by the time of the conference, the matter has been resolved.

2) Withdrawal of decision to refer a matter to the Local Government Change Commission

   Advice received from the Minister for Local Government is that once a boundary change has been referred to the Local Government Change Commission, the process cannot be arbitrarily ceased. Historically, a referral could be rescinded (or withdrawn) but amendments to the relevant legislation has removed that possibility. Councillors would be aware that the review of the boundary with Rockhampton (currently in the vicinity of Parkhurst) has been referred to the Local Government Change Commission.

3) Cost of Living Pressures for Seniors (Cr Hutton)

   'That LGAQ advocate for a cost of living pressures/aging in place supports review by the Qld Government'

   The Department of Communities identifies that '*the number of older Queenslanders has increased significantly over the last 45 years, reaching an estimated 800,000 persons in 2019, including 91,800 persons aged 85 years and older*'. As a

percentage, Seniors represent 15.7 per cent of Queensland's population. This is expected to grow rapidly with one in five Queenslanders (or 21.9 per cent) within this age group by 2049.

Local governments provide a range of supports to address the cost of living pressures, including rates remission, fee reductions and community service supports. This includes councils' investment in 'liveability' activities including ageing in place supports.

By the Queensland Government reviewing its commitment to addressing the cost of living pressures on Seniors and reviewing supports which promote aging in place; communities have the potential to realise greater partnerships and greater impact on the social and financial foundations of the community.

4) Reform of Federation interactions with Local Government arrangements – White Paper (Cr Hutton)

'That LGAQ advocate to the Federal Government and Australian Local Government Association for a white paper to review federation arrangements to include local government in the national cabinet and other inter-government arrangements'

With the reform of Council of Australian Governments (COAG) and the advancement of the 'National Cabinet' model, it is timely to review the arrangements for the inclusion of local government as part of Australia's federation. It would beneficial to review representation opportunities, funding arrangements, tri-level intergovernmental relations and potentially constitutional recognition of local government.

5) Mayoral Succession changes (Cr Hutton)

'That LGAQ advocate for reform of the Local Government Act to ensure that should a Mayor cease, an election would be held to elect a democratically chosen replacement for the remaining period of the four year term'

Participation in a democratic process is not in itself a reflection of a democratic outcome unless the will of the voters in choosing both who they wish to elect and who they chose not to elect is respected. The current arrangements present a dilemma as a person rejected by the democratic majority will be installed for the remaining term of a council based on their participation alone.

6) Budget Funding for Government Advisory Agencies (Cr Hutton)

'That LGAQ advocate to the Queensland Government to increase the funding for the Office of the Independent Assessor, Integrity Commissioner, Crime and Corruption Commission and the Queensland Ombudsman in support of providing timely outcomes for communities'

Each agency represents an investment in the systematic management of government. The capacity of the agencies is anecdotally challenged by current funding levels, creating delays in response, decision making and outcomes. Communities expectations regarding the resolution of any issue and in smaller communities the capacity to resolve issues or make decisions is challenged by the long time frames currently experienced.

7) Bushfire Attack Level Compliance (Cr Belot)

'That the Queensland Government liaise with stakeholders to develop a framework which requires rural and semi-rural property owners in bushfire prone areas to maintain their properties in accordance with the requirements for their identified Bushfire Attack Level and not merely satisfy compliance at the time of building application assessment.'

More and more people across Queensland are enjoying a 'tree change' and this often means urban dwellers moving into unfamiliar, fire sensitive landscapes. These

people are generally unfamiliar with the associated threats or ill prepared to respond in times of bushfire danger.

This can result in a home which has been approved and built in accordance with the requirements for a specific Bushfire Attack Level (rendering the property safe to occupy) becoming a significant danger to the occupants, surrounding properties, and responding emergency crews due to insufficient or inappropriate maintenance measures being undertaken by the residents

Submission for motions must be submitted online by 10 August 2020. All motions are now required to be lodged electronically via LG online. The structure in which motions must be submitted is:

1) date of Council resolution;
2) resolution number;
3) motion;
4) background; and
5) desired outcome.

PREVIOUS DECISIONS

Since 2014, Council has submitted motions on, inter alia, the following topics:

1) phasing out of plastic shopping bags;
2) tripartite funding for stormwater runoff impacting coastal environments and the Great Barrier Reef;
3) building approvals - mandate a minimum of two Inspections for class 10a structures; and
4) increase to pensioner rebate.

ACCESS AND INCLUSION

The crafting of any motion will need to respond to the need to be inclusive of all facets of society. The majority of the possible motions referenced within the commentary are aimed at ensuring greater access and inclusion for Livingstone community.

ENGAGEMENT AND CONSULTATION

Officers have not undertaken any engagement or consultation (internally or externally) regarding topics for potential notices of motion to the Local Government Association of Queensland's 2020 conference.

HUMAN RIGHTS IMPLICATIONS

Council's human rights obligations form part of any consideration of potential motions. The topics specifically mentioned within this report do not compromise Council's ability to comply with its obligations.

BUDGET IMPLICATIONS

There are no budget implications associated with the consideration of motions to the Local Government Association of Queensland conference. However, some of the motions may attempt to influence budget implications. For example, the use of the Courier Mail for advertising (instead of the Morning Bulletin) will have a direct and discernible impact, as the Courier Mail is substantially more expensive than the Morning Bulletin.

LEGISLATIVE CONTEXT

The majority of topics referenced within this report are governed by the *Local Government Act 2009* and its associated regulations.

LEGAL IMPLICATIONS

With respect to the topics referenced within this report, Council is obliged to comply with its current legislative obligations.

STAFFING IMPLICATIONS

There are no staffing implications associated with the consideration of motions to the Local Government Association of Queensland conference.

RISK ASSESSMENT

The risks associated with each motion would be individually identified as part of any submission which may be lodged for consideration at the conference.

CORPORATE PLAN

Leading Livingstone

Community Plan Goal 4.1 - Innovative and accountable leadership to achieve a shared future

4.1.6 Risk management practices are embedded into decision making processes.

The Local Government Association of Queensland Annual Conference provides an opportunity for Council to promote change to policies or processes to further the interests of the shire and Queensland in general.

CONCLUSION

The Local Government Association of Queensland is seeking the submission of motions from Councils interested in presenting a motion to the conference. The debated motions also provide input into the Local Government Association of Queensland's policy agenda and informs priorities for local government throughout Queensland. Possible motion topics have been suggested within this report for the consideration of Councillors.

12.20 - MOTIONS TO LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND 2020 ANNUAL CONFERENCE

Cost of Living Pressures for Seniors

Meeting Date: 21 July 2020

Attachment No: 1

LGAQ ANNUAL CONFERENCE MOTION TEMPLATE

Submitting Council / Organisation	Livingstone Shire Council
LGAQ Policy Executive District	6 (Central Queensland)
Date of Council Resolution*	
Title of Motion	Cost of Living Pressures for Seniors
Motion	That LGAQ advocate for a cost of living pressures/aging in place supports review by the Qld Government.
Background (	The Department of Communities identifies that 'the number of older Queenslanders has increased significantly over the last 45 years, reaching an estimated 800,000 persons in 2019, including 91,800 persons aged 85 years and older'. As a percentage Seniors represent 15.7% of Queensland's population. This is expected to grow rapidly with 1 in 5 Queenslanders (or 21.9% within this age group by 2049 Local governments provide a range of supports to address cost of living pressures including rates remission, fee reductions and community service supports. This includes council's investment in 'liveability' activities including ageing in place supports. By the Queensland Government reviewing its commitment to addressing cost of living pressures on Seniors and reviewing supports that promote aging in place; our communities have the potential to realise greater partnerships and greater impact on the social and financial foundations of the community.
What are the impacts (positive or negative) on Local Government?	Positives 1) Health and wellbeing of community 2) Allowing for greater capacity for communities to provide aging in place opportunities for residents. 3) Potential reduced financial burden on residents through increased state government rates subsidy. 4) Potential reduced requirement for residents to move/relocate due to localised issues / financial incapacity Negatives 1) Cost shifting from state to local government
What is the desired outcome sought?	Improved financial and social outcomes through increases in Government grants/subsidies for Seniors to remain in communities and age in place.
LGAQ Comment	

* Date of Council resolution approving the motion be submitted to the Annual Conference

12.20 - MOTIONS TO LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND 2020 ANNUAL CONFERENCE

Reform of the Federation Interactions with Local Government Arrangements

Meeting Date: 21 July 2020

Attachment No: 2

LGAQ ANNUAL CONFERENCE MOTION TEMPLATE

Submitting Council / Organisation (required)	Livingstone Shire Council
LGAQ Policy Executive District (required)	6 (Central Queensland)
Date of Council Resolution (required)*	
Title of Motion (required)	Reform of Federation interactions with Local Government arrangements – White Paper
Motion (required)	.That LGAQ advocate to the Federal Government and Australian Local Government Association for a white paper to review federation arrangements to include local government in the national cabinet and other inter-government arrangements.
Background (required)	With the reform of COAG and advancement of the 'National Cabinet' model, it is timely to review the arrangements for the inclusion of Local Government as part of our federation. It would beneficial to review representation opportunities, funding arrangements, tri-level intergovernmental relations and potentially constitutional recognition of local government.
What are the impacts (positive or negative) on Local Government? (required)	Positives 1) Provides best possible outcomes with cooperation between all levels of government across Australia 2) Builds relationships to strengthen outcomes and leads to procedural improvements into programs to support financial efficiency 3) Negatives 1)
What is the desired outcome sought? (required)	Integration of local government into the modern (Post Covid) arrangements for intergovernmental relations.
LGAQ Comment	

- Date of Council resolution approving the motion be submitted to the Annual Conference

12.20 - MOTIONS TO LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND 2020 ANNUAL CONFERENCE

Mayoral Succession Changes

Meeting Date: 21 July 2020

Attachment No: 3

LGAQ ANNUAL CONFERENCE MOTION TEMPLATE

Submitting Council / Organisation	Livingstone Shire Council
LGAQ Policy Executive District	6 (Central Queensland)
Date of Council Resolution*	
Title of Motion	Mayoral Succession changes
Motion	That LGAQ advocate for reform of the Local Government Act to ensure that should a Mayor cease, an election would be held to elect a democratically chosen replacement for the remaining period of the four year term.
Background	Participation in a democratic process is not in itself a reflection of a democratic outcome unless the will of the voters in choosing both who they wish to elect and who they chose not to elect is respected. The current arrangements present a dilemma as a person rejected by the democratic majority will be installed for the remaining term of a council based on their participation alone.
What are the impacts (positive or negative) on Local Government?	Positives 1) . Provides democratic legitimacy to the elected Mayor. 2) Acknowledges the democratic process and outcome as demonstrated by the will of the voters in choosing between nominated candidates 3) Negatives 1) Inaction creates a democratic deficit and sets up potential issues with community, and effective management of council
What is the desired outcome sought?	Reform of the Local Government Act to ensure the resolution of a vacancy in the position of Mayor be through an election.
LGAQ Comment	

- Date of Council resolution approving the motion be submitted to the Annual Conference

12.20 - MOTIONS TO LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND 2020 ANNUAL CONFERENCE

Budget Funding for Government Advisory Agencies

Meeting Date: 21 July 2020

Attachment No: 4

LGAQ ANNUAL CONFERENCE MOTION TEMPLATE

Submitting Council / Organisation	Livingstone Shire Council
LGAQ Policy Executive District	6 (Central Queensland)
Date of Council Resolution*	
Title of Motion	Increased funding / capacity for the Office of the Independent Assessor, the Integrity Commissioner, Crime and Corruption Commission and the Queensland Ombudsman
Motion	That LGAQ advocate to the Queensland Government to increase the funding for the Office of the Independent Assessor, Integrity Commissioner, Crime and Corruption Commission and the Queensland Ombudsman in support of providing timely outcomes for communities.
Background	Each agency represents an investment in the systematic management of government. The capacity of the agencies is anecdotally challenged by current funding levels, creating delays in response, decision making and outcomes. Communities expectations re: the resolution of any issue, and in smaller communities the capacity to resolve issues or make decisions is challenged by the long time frames currently experienced.
What are the impacts (positive or negative) on Local Government?	Positives 1) Provide timely resolution of community concerns / issues. 2) Ensure stability for councils and communities. 3) Ensure advice and guidance is available to support decision making processes without undue delay. Negatives 1) Instability and a lack of capacity to resolve issues in a timely fashion inhibits councils from fulfilling their obligations in efficient and effective manner.
What is the desired outcome sought?	Improved capacity for these agencies through budget funding to provide timely resolution to requests, and issues meeting the expectation of the community and needs of their customers.
LGAQ Comment	

* Date of Council resolution approving the motion be submitted to the Annual Conference

12.20 - MOTIONS TO LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND 2020 ANNUAL CONFERENCE

Bushfire Mitigation by Individual Property Owners

Meeting Date: 21 July 2020

Attachment No: 5

LGAQ ANNUAL CONFERENCE MOTION TEMPLATE

Submitting Council / Organisation	Livingstone Shire Council
LGAQ Policy Executive District	6 (Central Queensland)
Date of Council Resolution	
Title of Motion	Bush Fire Mitigation By Individual Property Owners
Motion	That the Queensland Government liaise with stakeholders to develop a framework which requires rural and semi-rural property owners in bushfire prone areas to maintain their properties in accordance with the requirements for their identified Bushfire Attack Level and not merely satisfy compliance at the time of building application assessment.
Background	More and more people across Queensland are enjoying a 'tree change' and this often means urban dwellers moving into unfamiliar, fire sensitive landscapes. These people are generally unfamiliar with the associated threats or ill prepared to respond in times of bushfire danger. This can result in a home which has been approved and built in accordance with the requirements for a specific Bushfire Attack Level (rendering the property safe to occupy) becoming a significant danger to the occupants, surrounding properties, and responding emergency crews due to insufficient or inappropriate maintenance measures being undertaken by the residents.
What are the impacts (positive or negative) on Local Government?	Positives 1) permanent mandatory compliance; 2) safer homes for people to inhabit and enjoy Negatives 1) costs to property owners to comply with hazard reduction and Bushfire Attack Levels on a permanent basis.
What is the desired outcome sought?	The desired outcome sought is to have properties in bushfire prone areas across Queensland maintain compliance with the requirements for their identified Bushfire Attack Level, not only at the point of construction but on a more permanent basis.
LGAQ Comment	

13 QUESTIONS/STATEMENT/MOTIONS ON NOTICE FROM COUNCILLORS

13.1 NOTICE OF MOTION - COUNCILLOR MATHER - CELEBRATING LIVINGSTONE SHIRE BIRTHDAY

File No: GV13.4.3

Attachments: 1. Notice of Motion - Councilor Glenda Mather - Celebrating Livingstone Shire Birthday⇩

Responsible Officer: Brett Bacon - Acting Chief Executive Officer

SUMMARY

Councillor Glenda Mather has submitted a 'Notice of Motion' in relation to Celebrating Livingstone Shire Birthday.

COUNCILLOR RECOMMENDATION

THAT in recognition of Livingstone Shire's 117th birthday as a shire in Queensland on 8 August, Council commence preparations to celebrate this occasion on its designated public holiday being Friday 14 August, nominated by the Minister.

That these celebrations be in line with all other major events in the past, and provision be made to assist residents from the far northern communities who wish to attend.

Further a Committee be formed with the relevant stakeholders to maximise exposure for the event, and identify opportunities, entertainment, and festivities worthy of this celebration.

BACKGROUND

Councillor Glenda Mather has indicated his intention to move a Notice of Motion at the Ordinary Council meeting of 21 July 2020. The detail of the Notice of Motion is contained within Attachment One and in the interests of brevity will not be repeated in this report.

13.1 - NOTICE OF MOTION - COUNCILLOR MATHER - CELEBRATING LIVINGSTONE SHIRE BIRTHDAY

Notice of Motion - Councilor Glenda Mather - Celebrating Livingstone Shire Birthday

Meeting Date: 21 July 2020

Attachment No: 1

PO Box 5186

Red Hill PO

Rockhampton Q 4701

8 June 2020

Mr Brett Bacon

A/Chief Executive Officer

Livingstone Shire Council

Yeppoon Q 4703

Notice of Motion

Celebrating Livingstone Shire's Birthday

Dear Sir,

I hereby give Notice of my intention to move the following motion at the next ordinary Meeting of Council set down for Tuesday 16 June 2020:

"That in recognition of Livingstone Shire's 117th birthday as a shire in Queensland on 8 August, Council commence preparations to celebrate this occasion on its designated public holiday being Friday 14 August, nominated by the Minister.

That these celebrations be in line with all other major events in the past, and provision be made to assist residents from the far northern communities who wish to attend.

Further a Committee be formed with the relevant stakeholders to maximise exposure for the event, and identify opportunities, entertainment, and festivities worthy of this celebration."

Background:

The 8 August 1903 is the official founding date for the Livingstone Shire, making it 117 years of age this year. Considering the trials and controversy the shire has endured in the subsequent years, it is growing in strength and consolidation, and deserves a celebration to acknowledge these milestones and achievements.

Due to the adverse financial impacts Covid 19 has had on rural and regional Queensland businesses, the 8 August is perfect timing to boost the shire with visitors and tourists during the Spring weather.

The Minister's nominated holiday on 14 August, just days later, is also perfect timing for all to enjoy the celebrations over a long weekend.

Many thanks,

Glenda Mather Clr

13.2 NOTICE OF MOTION - COUNCILLOR HUTTON - PROVIDING A LIVINGSTONE POSITION ON AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION AND LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND MOTIONS

File No:	**GV13.4.3**
Attachments:	**1. Notice of Motion - Councillor Hutton - Providing a Livingstone Position on ALGA / LGAQ Motions⇩**
Responsible Officer:	**Brett Bacon - Acting Chief Executive Officer**

SUMMARY

Councillor Nigel Hutton has submitted a 'Notice of Motion' in relation to Providing a Livingstone Position on Australian Local Government Association and Local Government Association of Queensland Motions.

COUNCILLOR RECOMMENDATION

THAT Council provide for:

1) The business papers of ALGA / LGAQ to be presented at formal meetings of council prior to the annual state and national local government conferences;

2) Formal positions of Livingstone be considered at council meetings prior to conference attendance;

3) The resolutions paper of each conference to be communicated to the community."

BACKGROUND

Councillor Nigel Hutton has indicated his intention to move a Notice of Motion at the Ordinary Council meeting of 21 July 2020. The detail of the Notice of Motion is contained within Attachment One and in the interests of brevity will not be repeated in this report.

13.2 - NOTICE OF MOTION - COUNCILLOR HUTTON - PROVIDING A LIVINGSTONE POSITION ON AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION AND LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND MOTIONS

Notice of Motion - Councillor Hutton - Providing a Livingstone Position on ALGA / LGAQ Motions

Meeting Date: 21 July 2020

Attachment No: 1

The Acting Chief Executive Officer
Livingstone Shire Council
Lagoon Place, Yeppoon Q 4703

Monday, 22 June 2020

Notice of Motion
Providing a Livingstone Position on ALGA / LGAQ motions

Dear Brett,

I hereby request consideration of this motion at the next meeting of council and give notice of my intention to move the following:

"That Council provide for;

1) **The business papers of ALGA / LGAQ to be presented at formal meetings of council prior to the annual state and national local government conferences;**
2) **Formal positions of Livingstone be considered at council meetings prior to conference attendance;**
3) **The resolutions paper of each conference to be communicated to the community."**

Background:
In representing Livingstone at state and national conferences, individual councillors are asked to provide a 'Livingstone view' on a wide variety of issues and items. To inform this view, I believe a debate on the various motions would be beneficial and provide transparency of the formal positions being taken by councillors on the communities of Livingstone's behalf. In seeking to adopt this governance reform, I seek to provide greater transparency in the decision making process used, provide informed representative democratic representation of our shire, and demonstrate good governance of and by the local government. Further to my mind, it engages our community as to the issues of the local government sector and the Livingstone view on matters of local, state and national significance.

I would encourage Livingstone Shire Council to provide transparency in this process of decision making and take our community on the journey to create collective positions and collective understandings.

Kind Regards

Nigel

Cr Nigel Hutton

13.3 NOTICE OF MOTION - COUNCILLOR HUTTON - PLACEMAKING BEACH SIGNS

File No: GV13.4.3

Attachments: 1. Notice of Motion - Councillor Hutton - Placemaking Beach Signs⇩

Responsible Officer: Brett Bacon - Acting Chief Executive Officer

SUMMARY

Councillor Nigel Hutton has submitted a 'Notice of Motion' in relation to Placemaking Beach Signs

RECOMMENDATION

THAT Council request:

1) designs and costings for placemaking beach signage to allow consideration of this as part of the 21/22 budget.

2) community engagement to determine favoured styles and the priority of beach signage to the community."

BACKGROUND

Councillor Nigel Hutton has indicated his intention to move a Notice of Motion at the Ordinary Council meeting of 21 July 2020. Detail of the 'Notice of Motion' is contained within Attachment One and in the interests of brevity will not be repeated within this report.

13.3 - NOTICE OF MOTION - COUNCILLOR HUTTON - PLACEMAKING BEACH SIGNS

Notice of Motion - Councillor Hutton - Placemaking Beach Signs

Meeting Date: 21 July 2020

Attachment No: 1

The Acting Chief Executive Officer
Livingstone Shire Council
Lagoon Place, Yeppoon Q 4703

Monday, 22 June 2020

Notice of Motion
Placemaking beach signage

Dear Brett,

I hereby request consideration of this motion at the next meeting of council and give notice of my intention to move the following:

"That Council request;

1) **designs and costings for placemaking beach signage to allow consideration of this as part of the 21/22 budget.**
2) **community engagement to determine favoured styles and the priority of beach signage to the community."**

Background:
For much of our shire; the coast is a lifestyle element which provides liveability and opportunities for celebration and tourism. It can be quite challenging to direct residents and tourists to these locations due to the nature of current signage. These beautiful environmental assets of our community could be further celebrated through a higher standard of signage; allowing easy direction and developing a sense of place for locals and visitors alike.

I would encourage Livingstone Shire Council to investigate opportunities to integrate placemaking techniques into beach signage for the benefit of our community and tourists.

Kind Regards

Nigel

Cr Nigel Hutton

13.4 NOTICE OF MOTION - COUNCILLOR HUTTON - SPECIAL MEETINGS OF COUNCIL

File No:	**GV13.4.3**
Attachments:	**1. Notice of Motion - Councillor Hutton - Special Meetings of Council⇩**
Responsible Officer:	**Brett Bacon - Acting Chief Executive Officer**

SUMMARY

Councillor Nigel Hutton has submitted a 'Notice of Motion' in relation to Special Meetings of Council.

COUNCILLOR ECOMMENDATION

THAT Council adopt the following addendum to the Meeting Procedures Policy, section 2.3 Special Meetings:

> *2.3.3 Where a special meeting of council is called; oral or written consent of all councillors is to be provided to the Chief Executive Officer to deem 'impracticable' the provision of two days' notice of a meeting; unless a leave of absence has previously been approved for an individual councillor.*

BACKGROUND

Councillor Nigel Hutton has indicated his intention to move a Notice of Motion at the Ordinary Council meeting of 21 July 2020. Detail of the 'Notice of Motion' is contained within Attachment One and in the interests of brevity will not be repeated within this report.

13.4 - NOTICE OF MOTION - COUNCILLOR HUTTON - SPECIAL MEETINGS OF COUNCIL

Notice of Motion - Councillor Hutton - Special Meetings of Council

Meeting Date: 21 July 2020

Attachment No: 1

From: Nigel Hutton
Sent: Monday, 22 June 2020 4:29 PM
To: Brett Bacon <Brett.Bacon@livingstone.qld.gov.au>
Subject: NOM Special Meetings of Council

The Acting Chief Executive Officer
Livingstone Shire Council
Lagoon Place, Yeppoon Q 4703

Monday, 22 June 2020

Notice of Motion
Special Meetings of Council

Dear Brett,

I hereby request consideration of this motion at the next meeting of council and give notice of my intention to move the following:

"That Council adopt the following addendum to the Meeting Procedures Policy, section 2.3 Special Meetings:

> **2.3.3 Where a special meeting of council is called; oral or written consent of all councillors is to be provided to the Chief Executive Officer to deem 'impracticable' the provision of two days' notice of a meeting; unless a leave of absence has previously been approved for an individual councillor.**

Background:
In seeking best practice for Livingstone in upholding the five local government principles of Queensland, this addendum provides collective accountability for the necessity of an 'urgent' special meeting to occur with haste, and provides; transparency in the decision making process used, ensures democratic representation, and demonstrates good governance of and by the local government. While it has been an irregular practice for Livingstone to host 'Special meetings' without notice, this addendum would ensure collective accountability for the benefit of residents and ratepayers and highlight the democratic imperative for the decision.

I would encourage Livingstone Shire Council provide further transparency in the process of decision making and enhancement to our special meetings section of the Meetings Procedure Policy.

Kind Regards

Nigel

Cr Nigel Hutton

13.5 NOTICE OF MOTION - COUNCILLOR HUTTON - PUBLIC QUESTIONS OF COUNCIL

File No:	**GV13.4.3**
Attachments:	**1. Notice of Motion - Councillor Hutton - Public Questions of Council⇩**
Responsible Officer:	**Brett Bacon - Acting Chief Executive Officer**

SUMMARY

Councillor Nigel Hutton has submitted a 'Notice of Motion' in relation to Public Questions of Council.

COUNCILLOR RECOMMENDATION

THAT Council adopt the following addendum to the Meeting Procedures Policy, creating section 2.28 Public Questions of Council:

2.28.1 In each ordinary meeting, 15 minutes time will be allocated to permit members of the public to ask questions of councillors. At the direction of the Chairperson, a member of the public may rise, provide their name, and ask their question. A question shall be less than 90 seconds in duration, be asked categorically and without argument and no discussion shall be permitted at the meeting of council in relation to a reply or a refusal to reply to the question. The Councillor to whom a question is asked without notice may request that the question be taken on notice with a written answer provided in the minutes of a future meeting.

2.28.2 The minutes of the meeting shall record the name of the questioner, the question asked and the answer.

2.28.3 The Chairperson may disallow a question which is considered inconsistent with an acceptable request or good order. In such instances, a record of the questioner, their question and the Chairperson's ruling shall be kept.

2.28.4 For any matter arising from such a question; Council may take the following actions:

(a) refer the matter to a committee;

(b) deal with the matter immediately;

(c) place the matter on notice for discussion at a future meeting; and

(d) note the question and answer, and take no further action.

2.28.5 Any person asking a question of Council shall stand and act and speak with decorum and frame questions in respectful and courteous language.

BACKGROUND

Councillor Nigel Hutton has indicated his intention to move a Notice of Motion at the Ordinary Council meeting of 21 July 2020. Detail of the 'Notice of Motion' is contained within Attachment One and in the interests of brevity will not be repeated within this report.

13.5 - NOTICE OF MOTION - COUNCILLOR HUTTON - PUBLIC QUESTIONS OF COUNCIL

Notice of Motion - Councillor Hutton - Public Questions of Council

Meeting Date: 21 July 2020

Attachment No: 1

The Acting Chief Executive Officer
Livingstone Shire Council
Lagoon Place, Yeppoon Q 4703

Wednesday, 24 June 2020

Notice of Motion
Public Questions of Council

Dear Brett,

I hereby request consideration of this motion at the next meeting of council and give notice of my intention to move the following:

"That Council adopt the following addendum to the Meeting Procedures Policy, creating section 2.28 Public Questions of Council:

2.28.1 In each ordinary meeting, 15 minutes time will be allocated to permit members of the public to ask questions of councillors. At the direction of the Chairperson, a member of the public may rise, provide their name, and ask their question. A question shall be less than 90 seconds in duration, be asked categorically and without argument and no discussion shall be permitted at the meeting of council in relation to a reply or a refusal to reply to the question. The Councillor to whom a question is asked without notice may request that the question be taken on notice with a written answer provided in the minutes of a future meeting.

2.28.2 The minutes of the meeting shall record the name of the questioner, the question asked and the answer.

2.28.3 The Chairperson may disallow a question which is considered inconsistent with an acceptable request or good order. In such instances, a record of the questioner, their question and the Chairperson's ruling shall be kept.

2.28.4 For any matter arising from such a question; Council may take the following actions:
(a) refer the matter to a committee;
(b) deal with the matter immediately;
(c) place the matter on notice for discussion at a future meeting; and
(d) note the question and answer, and take no further action.

2.28.5 Any person asking a question of Council shall stand and act and speak with decorum and frame questions in respectful and courteous language.

Background:
Section Six of the Livingstone Shire Council, Meeting Procedures Policy, guiding principles, (b) states our meeting 'procedures should encourage appropriate community participation in the affairs of Council'. This policy has provided under section 2.27 for public participation through the use of an address to council. This addition through the creation of 2.28 Public Questions of Council further enhances the capacity of the public to participate in council meetings and provides an supplementary avenue for transparent democratic community participation in the processes of council. It links to the values of Leadership, Equity and Respect in the Livingstone Community Plan;

Towards 2050 and addresses our goal 4.3 Engagement with the Community as advisors & partners, along with strategy 4.3.2 Communicate proactively to build trust, understanding and transparency.

I would encourage Livingstone Shire Council to strive for innovative and accountable leadership, and to recognise the synergies of collaboration in achieving our community's shared vision.

Kind Regards

Nigel

Cr Nigel Hutton
Livingstone Shire Councillor

13.6 NOTICE OF MOTION - COUNCILLOR HUTTON - ADVOCACY FOR LIVINGSTONE

File No: GV13.4.4

Attachments:
1. Notice of Motion - Councillor Hutton - Advocacy for Livingstone⇩
2. Draft Community Policy - Advocating for Livingstone⇩
3. Central Highlands Regional Council Priority Projects for Regional Prosperity⇩
4. Central Highlands Regional Council '7 For 46'⇩
5. Cairns Regional Council - Queensland Government Priorities⇩

Responsible Officer: Brett Bacon - Acting Chief Executive Officer

SUMMARY

Councillor Nigel Hutton has submitted a 'Notice of Motion' in relation to Advocacy for Livingstone.

COUNCILLOR RECOMMENDATION

THAT Council adopt an Advocacy for Livingstone Policy and undertake to create Election advocacy briefs for both federal and state elections on behalf of our communities.

BACKGROUND

Councillor Nigel Hutton has indicated his intention to move a motion at the Ordinary Council meeting of 21 July 2020. Detail of the 'Notice of Motion' is contained within Attachment One and in the interests of brevity will not be repeated within this report.

13.6 - NOTICE OF MOTION - COUNCILLOR HUTTON - ADVOCACY FOR LIVINGSTONE

Notice of Motion - Councillor Hutton - Advocacy for Livingstone

Meeting Date: 21 July 2020

Attachment No: 1

C/O PO BOX 2292

Yeppoon Q 4703

Acting Chief Executive Officer
Livingstone Shire Council
Anzac Parade Yeppoon Q 4703

Tuesday, 7 July 2020

Notice of Motion
Advocacy for Livingstone

Dear Brett,

I hereby request consideration of this motion and give notice of my intention to move the following motion at the next Ordinary Meeting of Council:

"That Council adopt an Advocacy for Livingstone Policy and undertake to create Election advocacy briefs for both federal and state elections on behalf of our communities."

Background:
The Livingstone Community 2050 plan identifies leadership as one of the four core values. Our plan states 'local leadership provides innovative approaches to opportunities now and into the future.' One of the great successes of Livingstone has been its capacity to raise the profile of issues / opportunities and to receive extraordinary funding to achieve great community outcomes.

Enhancing our advocacy through the creation of a policy platform and through election briefs will continue to mature the approach of Livingstone in seeking election commitments, in line with our aspiration for both financial sustainability and a commitment to long term planning. Meeting our shared vision of Livingstone as a welcoming, connected, resilient community with relaxed spirit, celebrated for its natural beauty, vibrant culture and thriving economy.

For the benefit of Councillors and the organisation, I have provided a draft policy for consideration and examples of the advocacy documents produced by others in the sector for election briefs.

I would encourage Livingstone Shire Council to adopt an 'Advocacy for Livingstone' policy and mature our approach to seeking election commitments through the development of election advocacy briefs for state and federal government elections.

Regards

Councillor Nigel Hutton

Kind Regards

Nigel

Cr Nigel Hutton
Livingstone Shire Councillor

13.6 - NOTICE OF MOTION - COUNCILLOR HUTTON - ADVOCACY FOR LIVINGSTONE

Draft Community Policy - Advocating for Livingstone

Meeting Date: 21 July 2020

Attachment No: 2

Advocacy for Livingstone Policy
(COMMUNITY POLICY)

1. Scope

The Advocacy for Livingstone policy (this Policy) outlines how Livingstone Shire Council undertakes advocacy to best represent the needs, wants and desires of our community to all levels of government. This Policy does not apply to advocacy materials generated by, or personally promoted by individual Councillors.

2. Purpose

The purpose of this Policy is to:

a) ensure positive, proactive advocacy of relevant Council projects, and programs;

b) provide a consistent, streamlined approach to managing advocacy;

c) ensure accuracy of information provided;

d) deliver messages and information in a political environment.

3. References (legislation/related documents)

Legislative reference

Local Government Act 2009

Related documents

Livingstone Community Plan 2050

Media Policy

Social Media Policy

4. Policy Statement

Where the Livingstone Shire Council has identified the need to position our community through advocacy as an important step in our achieving the goals of our strategic planning and budgeting process. Council will;

a) Advocate on issues, projects, services and opportunities that have business cases developed, have been subject to community consultation and leads to the achievement of community outcomes.

b) Create election advocacy briefs prior to each State and Federal election, with endorsement of council required prior to distribution.

c) Represent Livingstone views/needs to Queensland and Australian government ministers

d) Host regular meetings to make representations to local members of parliament.

e) Engage with all forms of media to present Livingstone views/needs.

f) Actively engage with all candidates participating in government elections.

g) Develop partnerships and strategic alliances with other local and regional organisations.

h) Submit funding applications to deliver priority projects.

i) Participate in both the peak associations; Local Government Association of Queensland and the Australian Local Government Association.

j) Contribute submissions to inquiries and other government surveys and reports which further the cause of our communities.

k) Energetically engage in regional collaboration opportunities and the Central Queensland Organisation of Councils.

5. Changes to this Policy;

This Policy is to remain in force until any of the following occur:

1) The related information is amended/replaced; or

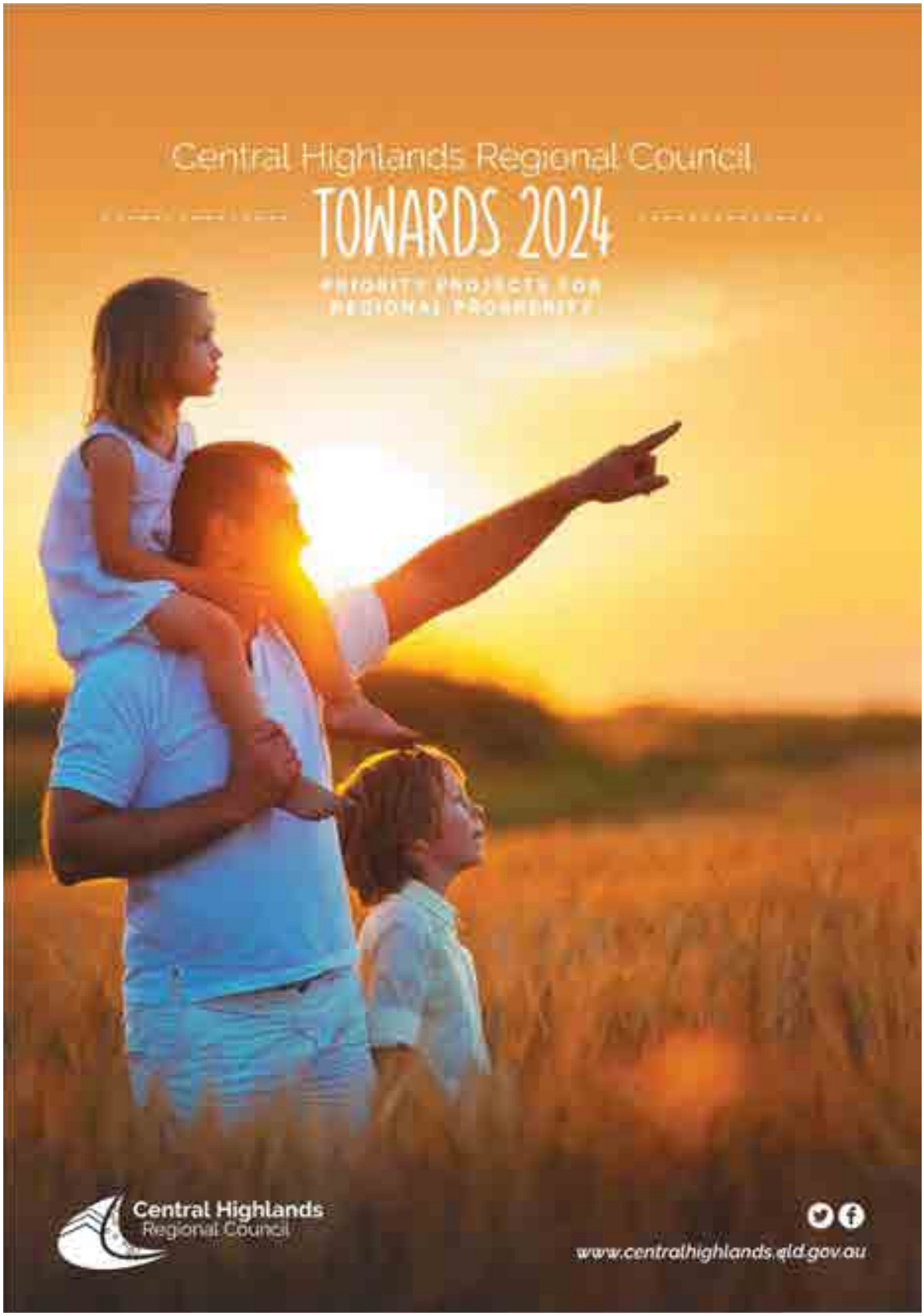
2) Other circumstances as determined from time to time by the CEO.

13.6 - NOTICE OF MOTION - COUNCILLOR HUTTON - ADVOCACY FOR LIVINGSTONE

Central Highlands Regional Council Priority Projects for Regional Prosperity

Meeting Date: 21 July 2020

Attachment No: 3


Central Highlands Regional Council
TOWARDS 2024
PRIORITY PROJECTS FOR REGIONAL PROSPERITY
Central Highlands Regional Council
www.centralhighlands.qld.gov.au

OUR VISION

A progressive region creating opportunities for all.

OUR MISSION

We are a council committed to continuous improvement, a sustainable future and efficient investment in our communities.

OUR VALUES

Respect and Integrity

Building trust, teamwork, communication and a shared understanding.

Actively listening to our communities.

Accountability and Transparency

Equal opportunities, fair and open consultation and communication.

Accepting responsibility for our actions.

Providing Value

Best value for money outcomes for our community.

Collaboration, managing expectations and working towards common goals.

Deliver efficiency and effectiveness in all that we do.

Commitment and Teamwork

Continually improve on our achievements and drive innovative solutions.

Lead change and continuous improvement in delivering for our community.

Promote a positive health and safety culture.

KEY PRIORITIES

1. Strong vibrant communities.
2. Building and maintaining quality infrastructure.
3. Supporting our local economy.
4. Protecting our people and our environment.
5. Leadership and governance.
6. Our organisation

INTRODUCTION

The Central Highlands has a vibrant and resilient economy based on:

A $5 billion output-generated global coal mining industry with 13 active mines and continuing expansions and developments.

An emerging solar and green energy industry with two operational solar farms, one under development and a further nine proposed across the region.

Robust agricultural and horticultural industries worth more than $1 billion to the region, including beef, grain, cotton, grapes, melons and citrus, supported by irrigation from water storage on the Nogoa and Comet Rivers.

A growing tourism market worth more than $235 million, featuring pristine natural attractions of sandstone wilderness across 749,000 ha of world-class natural parks and the largest gem fields in the Southern Hemisphere.

Major health and education services including both private and public primary and secondary schooling, hospitals, Emerald Medical Village and a CQUniversity campus.

A vast array of innovative and dynamic small to medium enterprises and a strong not-for-profit sector, supported by professional and government sectors.

With local exports worth more than $5.7 billion and a steady availability of commercial, residential and industrial land, supported by experienced, supply-chain ready businesses, the Central Highlands is more than you expect.

We respect and honour Aboriginal and Torres Strait Islander Elders past, present and future. We acknowledge the stories, traditions and living cultures of Aboriginal and Torres Strait Islander peoples on this land within the Central Highlands region and commit to building a brighter future together.

AT A GLANCE

EXPORT DRIVERS

RESOURCES | AGRICULTURE | TOURISM | CONSTRUCTION

59% of all jobs in the region are in these sectors

11% of Queensland's total agricultural production

109,182 head of cattle through Emerald Saleyards (2018–19)

13 operating coal mines

POPULATION

Population	Average Age	Life Expectancy
28,645	33	71
		Old average 80 yrs

$26.9 MILLION Invested in community infrastructure recently

$22.9 MILLION Planned or in-progress investment

WORKFORCE

19,315 In the labour force

16,710 Jobs within the region

80% of workers live within the region

4.0% Unemployment rate

TOWNS *(BY POPULATION)*

EMERALD	13,532
BLACKWATER	4,749
TIERI	1,129
SPRINGSURE	1,103
CAPELLA	1,010

RESOURCES

$5.04B Output generated

$4.76B Expenditure in regional exports.



TOURISM

$235M Value of tourism output

204,073 Passenger movements (2018-19) Emerald Airport

749,313 Hectares of world-class national parks

Largest sapphire gemfields in the Southern Hemisphere.

Lake Maraboon boating and fishing.

50+ flights to Brisbane weekly.

AGRIBUSINESS

$576M Value of beef production

4.5M Hectares of grazing land

Commodities: Cattle, sorghum, wheat, chickpeas, mungbeans, cotton, table grapes, citrus.

1.3M MEGALITRES Fairbairn Dam Capacity

Emerging industries: lychees, macadamias, melons, peanuts, potatoes.

ABOUT THE CENTRAL HIGHLANDS



The Central Highlands is proactively working to attract and foster investment in a range of industries and sectors to meet strong market demand and facilitate the continued growth of the region and northern Australia.

The local government area extends to just under 60,000 square kilometres and includes 13 communities with a total population of just under 29,000.

The Central Highlands is the hub for the major road and rail routes north-south and east-west. Serviced by the central Queensland rail line linking Emerald to Longreach, Mackay and Rockhampton.

Emerald Airport is a public use commercial airport providing around 50 Brisbane to Emerald direct return passenger services per week moving more than 200,000 people every year.

A key comparative advantage of the region is its secure, reliable good quality water supply provided by Queensland's second largest water storage, the Fairbairn Dam, the Nogoa-Mackenzie Water Supply Scheme and the Nogoa, Comet and Mackenzie Rivers.

For agribusiness, the region's climate enables both spring and summer crops to be grown so that businesses can supply early season fresh produce to southern consumers and supply the high-value counter-seasonal Asian and Northern Hemisphere export markets.

We like to say that the Central Highlands is powering Australia. It's rich in minerals and right in the middle of the largest coal reserve in the country – the Bowen Basin.

More than 100 million tonnes of coal are extracted annually, making it Queensland's largest export commodity by value.

We also have the largest sapphire producing fields in the Southern Hemisphere.

Tourists are discovering the spectacular sandstone wilderness areas in the region with thousands of people visiting the Carnarvon National Park and the Blackdown Tablelands National Park each year. In fact, the region has 25 national parks and 100 state forests offering outdoor and eco-adventure in abundance.

The population of the Central Highlands is young, at an average age of 33 years. Nearly 29,000 people call the region home because it offers a relaxed regional lifestyle and there is work to be found as the unemployment rate is just 3.8%. The climate is favourable for outdoor activities, the crime rate is low and there is good quality, affordable housing, education, childcare and medical facilities.

BACKING A PROGRESSIVE QUEENSLAND REGION

Towards 2024 offers a Queensland Government that sees regional communities as the backbone of the state's prosperity a clear picture of the types of projects and issues that people in the Central Highlands value.

Central Highlands Regional Council has selected 14 high priority projects, identified by its people and supported by its leaders, that satisfy essential needs. These projects require support from the state government to be realised.

The second part of *Towards 2024* presents a prevision – a scan of the horizon for the next four-years of projects and issues making their way to the drawing board. This is indicative of the work council will continue to do to meet its vision of 'a progressive region creating opportunities for all'.

In light of the evolving COVID-19 pandemic, council also plans to develop a separate, targeted advocacy document in response to the economic and social impacts of this global crisis.

THEMES

The Central Highlands Community Plan Refresh 2022 identifies these five key themes to represent regional priorities. These themes have been used throughout this document where appropriate.

	WE WILL BE DEFINED BY	WE WILL BE
1	RESOURCEFUL AND VIBRANT COMMUNITIES	Celebrating our diversity and heritage though strong social networks and active participation to nurture the wellbeing of our unique, safe communities.
2	INTEGRATED QUALITY INFRASTRUCTURE	Connecting and servicing our communities with quality, maintained infrastructure and integrated transport networks through advanced telecommunications, innovative urban design and affordable housing choices
3	DIVERSE PROPEROUS ECONOMY	Boasting a thriving responsive economy led by innovation, leading-edge technology and a skilled proffessional workforce that attracts continued investment accross our diverse business, industry and tourism enterprises.
4	HEALTHY NATURAL ENVIRONMENT	Actively enjoying our pristine scenic landscapes and open green spaces while responsibly managing our valued natural resources with innovative practices and sustainable planning.
5	PROACTIVE OPEN GOVERNANCE	Shaping our region through ongoing community engagement, proactive partnerships and strong leadership to enhance communication and decision-making for equitable future planning.



REBUILD THE NOGOA RIVER PEDESTRIAN BRIDGE

The Nogoa River pedestrian timber bridge was originally built as the Capricorn Highway crossing of the Nogoa River by the Department of Transport and Main Roads (DTMR).

It had been used as a pedestrian bridge since the Vince Lester Bridge was constructed in 1985 and was popular as part of the walking circuit adjacent to and through the Emerald Botanic Gardens. As of 16 March 2020, DTMR and council permanently closed the bridge due its poor structural condition.

The 130-metre long bridge was one of two cycling and walking crossings over the Nogoa River and was inundated during moderate flooding.

The preferred solution is the construction of a low-level pedestrian crossing that matches the river and recreation environment consisting of two bridges and a connecting footpath downstream from the current bridge. The new bridges will have removable handrails to reduce damage and afflux in a river flooding event.

The new bridges will be near to some scar trees, giving users the opportunity to acknowledge the aboriginal heritage of the area and providing recognition of cultural heritage in the design of the bridges or their immediate surrounds.

SUCCESS LOOKS LIKE...

- New purpose-built pedestrian and cycling bridges.

SUPPORT

The Nogoa River pedestrian bridge formed part of the weekly parkrun in the Emerald Botanic Gardens, attracting around 100 participants at each event.

The bridge is adjacent to the only regionally significant park in the Central Highlands. This critical crossing is closest to the centre of Emerald and provides a north-south link between two shopping precincts.

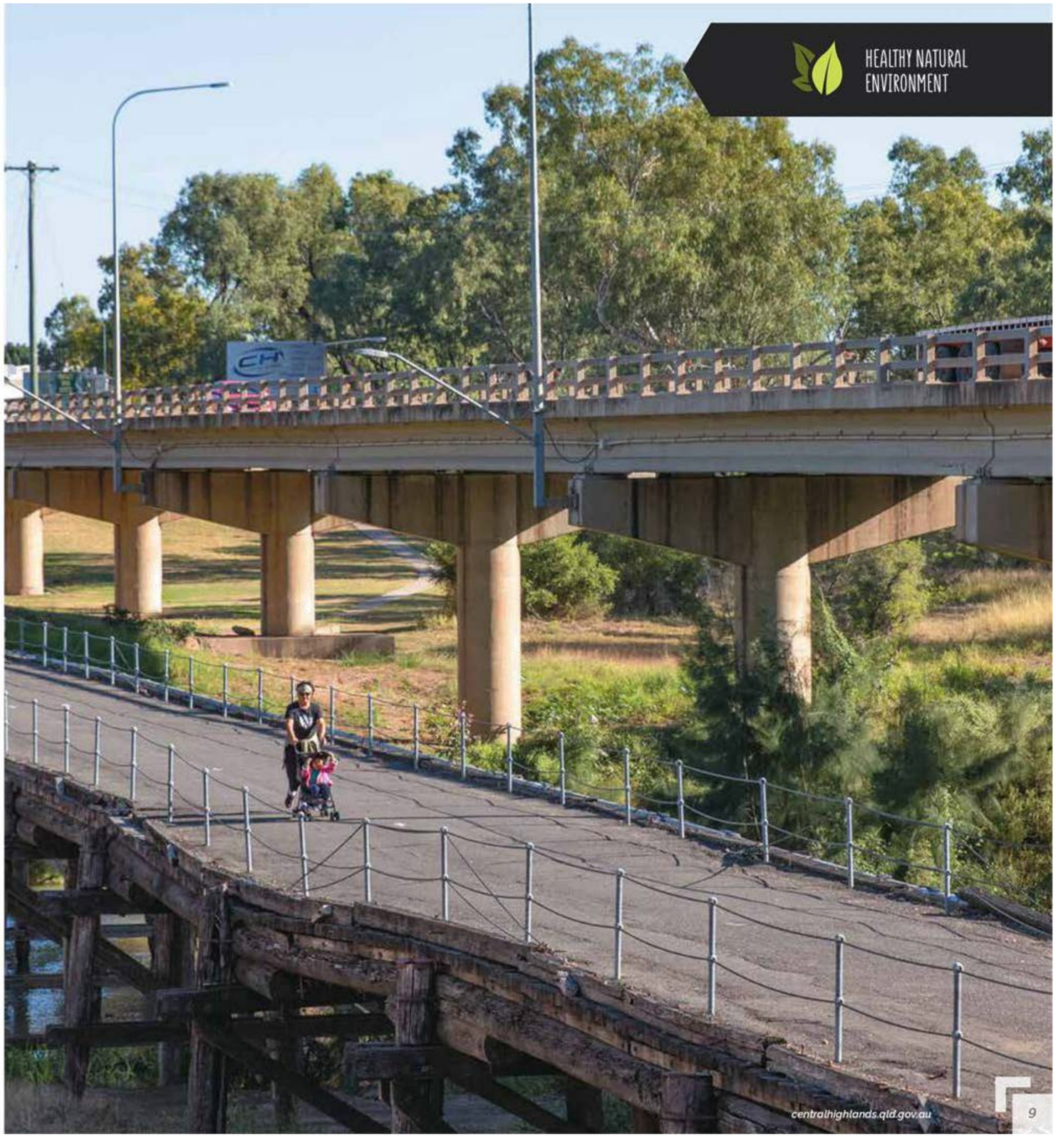
'Infrastructure and environment. Urban planning, design and development, walking paths and trails, bike paths, community spaces, national parks, state forests, marine parks and recreation areas.' Activate Queensland 2019-2029

OUTCOME SOUGHT

Funding of $960K is required to complete the project.

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RESOURCEFUL AND VIBRANT COMMUNITIES



PLAN FOR AN AGE-FRIENDLY COMMUNITY

The council's intention is to facilitate an age-friendly community plan for the Central Highlands to ensure the World Health Organisation's (WHO) vision of:

'An age-friendly world that enables people of all ages to actively participate in community activities and treats everyone with respect, regardless of their age. It is a place that makes it easy for older people to stay connected to people that are important to them. And it helps people stay healthy and active even at the oldest ages and provides appropriate support to those who can no longer look after themselves.'

The Central Highlands has 7.56% of its population aged over 65 years—that is half the Queensland average of 15.28% and well under the Central Queensland figure of 13.07%.

The population of people over 65 years in Emerald is set to more than double by 2032 (Australian Institute of Age and Welfare GEN Aged Care Data).

Yet, there is no plan to ensure appropriate services and facilities are available to offer a quality of life for older Australians in the Central Highlands region.

The Queensland Government has adopted the WHO's age-friendly approach and developed an action plan that encourages the development of local age-friendly initiatives.

However, to become an age-friendly community, council must develop a plan to explore the WHO's recommended eight themes of: outdoor spaces and buildings; transport; housing; social participation; respect and social inclusion; civic participation and employment; communication and information; and community support and health services.

An age-friendly community plan will inform council's strategic planning, assist with advocacy on behalf of its older citizens, and ensure it is ready to take advantage of age-friendly community project funding in the future.

SUCCESS LOOKS LIKE...

- A Central Highlands age-friendly community plan that identifies the priorities of aging residents in the region.

SUPPORT

The Queensland Government is committed to creating an age-friendly state where people of all ages can actively participate in community life.

Queensland – an age-friendly community, *2017*

OUTCOME SOUGHT

$100K on behalf of the Emerald Neighbourhood Centre to complete an age-friendly community plan for the Central Highlands.

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IVY ANDERSON VILLAGE

A new option in living well for rural people is crucial to meet the needs of the ageing population of Springsure and Rolleston.

There is no aged-care facility in Springsure. For people that want to stay in their community close to family and friends, the Ivy Anderson Village will fill a gap between independent living accommodation and the hospital's long-term aged-care service.

As the National Aged Care Alliance's vision states: 'Every older Australian is able to live well, with dignity and independence, as part of their community and in a place of their choosing, with a choice of appropriate and affordable support and care services when they need them.'

There are just 81 residential aged care places in the region—60 of those are in Emerald (Australian Institute of Age and Welfare GEN Aged Care Data).

There are only 12 nursing home beds at the Springsure Hospital. People requiring these beds are being sent to places away from their family and friends. Ivy Anderson Home will house aged people who need help with everyday living, but don't yet need nursing home care.

This will make hospital nursing home beds available that are being occupied by people with low-care needs.

The Ivy Anderson Village will include nine, one-bedroom residential units including a caretaker's residence, co-located in three new buildings and adjoining an amenity block. Shared facilities will include an amenity block and communal area, outdoor areas, carparking and landscaping.

Central Highlands Regional Council has transferred land, opposite Springsure Hospital (high care) and adjoining Kokoda Village (low care) to the Ivy Anderson Home Committee Inc. to develop the Ivy Anderson Village.

SUCCESS LOOKS LIKE...

- A completed Ivy Anderson Village where older people are supported to live independently for as long as they can in the community of their choice.

SUPPORT

The Ivy Anderson Home Committee Inc., a local not-for-profit organisation, has actively raised $320K to support the development of this project over the past five years. With council's support, designs have been prepared and the development application submitted and approved in preparation for construction.

OUTCOME SOUGHT

Council seeks, on behalf of the Ivy Anderson Home Committee Inc., $4.11M to complement fundraising of $320K and land donation by the local community of Springsure to build nine assisted-care living units and a community centre. Council has supported the Ivy Anderson Village project by developing concept plans. (Total cost of the project $4,428,960).

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FLEXIBLE HOUSING OPTIONS

Central Highlands Regional Council manages 71 houses under the auspices of the Queensland Department of Housing.

Anecdotal evidence suggests there is a public housing need by aging rural property owners, particularly in Capella, a small community 50 kilometres north of Emerald, that want or need to relocate to town from a family-operated property.

The Department of Housing framework sets a minimum asset base for occupancy of its houses, which precludes many people off-farm because of their investment in the family estate; forcing them to relocate away from the region and their family and social networks.

A solution is for council to offer vacant and hard-to-let public housing to these applicants. However, to manage the properties independently it must discharge a contingent liability to the Department of Housing of around $4.5M.

Rural health researchers have discovered high levels of anxiety and potential health problems haunt many farmers considering leaving their familiar farm lifestyles and work routines. Much of it is caused by an unwarranted concern about losing their long-established connection to the farm.

Council is seeking more autonomy to make the eligibility criteria flexible for public housing. While there is provision in the funding agreement for council to apply for exemptions to the occupancy criteria, the administrative burden of six-monthly reviews is not considered cost effective or efficient.

SUCCESS LOOKS LIKE...

- Council-managed public housing that fulfils the needs of the Central Highlands' community.

SUPPORT

'We will work with our partners to improve housing outcomes for people in need. This will involve building upon current government commitments and implementing new initiatives in collaboration with other agencies, service providers, industry and the community.'
Queensland Housing Strategy 2017-2027

OUTCOME SOUGHT

The Queensland Government's Minister for Housing to waive the contingent liability on all Central Highlands Regional Council's community housing enabling council to tailor its public housing to meet the needs of its local community.

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GROWING SPORT AND RECREATION

The Game Plan ensures councils' support of sport and recreation in the Central Highlands is targeted, equitable and assists well-managed sporting organisations.

Providing contemporary sporting facilities that are sufficiently resourced is essential for sporting clubs and community organisations to enable tomorrow's sports stars to grow and develop.

Most tenure agreements are now in place over council-owned and controlled land enabling robust, evidence-based investment that will grow sport and active recreation in the region. This includes spending on upgrades to electrical and water infrastructure, amenities and facilities, and fields capable of regional and interstate competition.

This investment will make room to value-add community events and contribute to council's long-term goals to attract and retain people in its regional communities.

Fair play for power

Council seeks $2.58M to upgrade electrical metering to enable multi-users a fair way to pay for power:

- Emerald Showground **$1M**
- Bridgeman Park, Capella **$1M**
- Springsure Showground **$200K**
- Hunter Street Sportsground, Blackwater **$180K**
- Blackwater Showground **$200K**

A new rugby league field - Emerald

The region's premier rugby league complex at McIndoe Park does not have enough fields for training. Two clubs hire fields from the now closed agricultural college, which is a tenuous arrangement that has associated costs.

The plan is to build a new field with lighting. Total cost of project $900K

Year-round gymnastics at Springsure

Young gymnasts at Springsure vacate their training hall at the Springsure Showground and hire another hall in summer because the showground facility gets too hot. The plan is to insulate, line and air-condition the showground facility. Total cost of project $200K.

Player amenities at Capella

The amenities facility at Bridgeman Park Capella used by the cricket and rugby union players is damaged because of structural movement, which has caused the roof to collapse, rendered the canteen unusable, and overall is unsafe to use. The plan is to demolish the building and replace it. Total cost of project $700K

Play like professionals

Every sports person deserves to play on fields and pitches worthy of their best game. Council is seeking $180K towards grounds maintenance equipment to provide a professional level of service to clubs.

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EMERALD COMMUNITY KINDERGARTEN

The Emerald Community Kindergarten is a well-established, quality, early education facility licensed to take 100 children between four groups.

The kindergarten is at capacity with long wait lists through to 2023.

The kindergarten operates on council-owned property in Emerald. Council has secured three adjoining parcels from the state government to facilitate a project to expand the kindergarten's operation.

The project involves an initial stage to construct three new rooms, a carpark, and administration area. One of the kindergarten rooms will be constructed with a dual purpose, multi-function space that can be used for staff training, conferences, accommodating paediatric services, or hire to the community.

Stage two is the demolition of existing kindergarten building and construction of additional kindergarten room.

At completion, the kindergarten will operate a three-room kindergarten and multi-purpose room able to accept 150 children each year.

In the future, when demand generates the need, the multipurpose room will become the fourth room.

The kindergarten currently employs 17 staff, including 8.75 full-time equivalents (FTEs). At the completion of the project and with four kindergarten rooms, the FTE workforce will increase to 19 FTEs and 10 casual employees.

The new facility design incorporates inclusive design features enabling the kindergarten to offer more places for children with special needs.

This project would ensure the Emerald Community Kindergarten is future-proofed to cater for any change in government policy that broadens early childhood learning objectives or provides for three- year-olds to access early childhood education.

SUPPORT

Opportunities for every child: 'We will make it easier for all children to have quality early childhood experiences by:

- Supporting more children with disability to engage in early learning through extra funding to kindy services.
- Providing innovative options for quality kindergarten programs in rural and remote communities. (Queensland Government, *Advancing Education – An action plan for education in Queensland*. 2016.

OUTCOME SOUGHT

$2.7M is sought on behalf of the Emerald Community Kindergarten to support a development of the Emerald Community Kindergarten to include a new, low-maintenance building to house a three-room kindergarten, a multi-purpose function/meeting room that can be used as a fourth kindy room in the future, on-site storage, and parking.

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BORILLA VILLAGE HUB

'A great start for all children' is the promise of the Queensland Government in its Department of Education's four-year strategic plan.

The council is supporting a bid by the Borilla Community Kindergarten in Emerald to develop an integrated service delivery model for early childhood education.

The goal for the Borilla Village Hub is: *'To engage every child so that they achieve at the highest possible level of their learning and wellbeing, through the provision of inclusive quality education and care services provided in an integrated manner in partnership with families.'*

This project is driven by the Australian Early Development Census data that indicates the Emerald community has a high and increasing number of children with special needs.

Nearly 40% of children enrolled at Borilla come from a low socio-economic background; 16% have identified special needs (more than double the regional average); and another 9% have been identified by teachers as requiring further assessment.

To improve long-term outcomes for children experiencing significant levels of disadvantage, a multilevel intervention approach is required at program, community, and societal levels.

The proposition for the Borilla Village Hub is to add a range of services and activities to the current curriculum to include allied health professionals and parents, thereby satisfying the evidence that professional support and engagement with families give children the best start.

SUPPORT

The Borilla Village Hub concept is supported by the council, local members of parliament, two primary schools, Central Queensland Indigenous Development, Yumba Bimbi Support Services and many parents.

The Borilla Village Hub will be operated by the Borilla Kindergarten Association Incorporated. This project will link with the existing Lady Gowrie Caboolture Early Years' Service for support and guidance. Lady Gowrie Queensland is the central governing body for Borilla Kindergarten and is committed to support the Borilla Village Hub.

Opportunities for every child: 'We will make it easier for all children to have quality early childhood experiences by:

- *Providing innovative options for quality kindergarten programs in rural and remote communities.* (Queensland Government, *Advancing Education – An action plan for education in Queensland*. 2016.)

PROJECT STAGE

The Borilla Village Hub project is at the planning stage. The Borilla Kindergarten Association has identified these requirements to satisfy the concept:

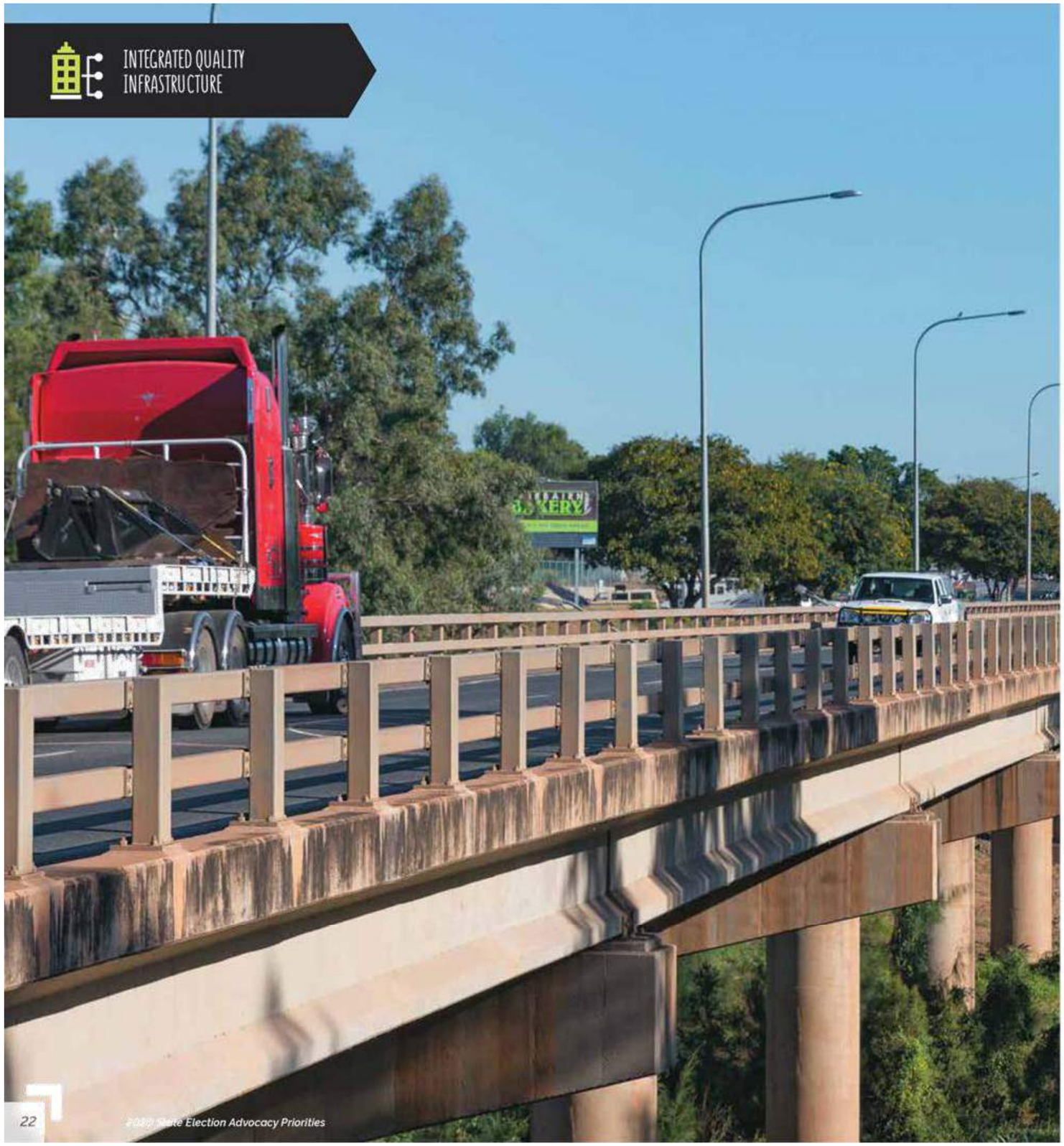
- Personnel: management and administration staff, inclusive educators, and allied health professionals.
- A building close to the existing kindergarten for group activities and consult rooms.
- An all abilities playground.

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INTEGRATED QUALITY INFRASTRUCTURE



RAISE A BUSINESS CASE FOR VINCE LESTER BRIDGE

The council and the Queensland Department of Transport and Main Roads agree in principle to raise the Vince Lester Bridge as a primary evacuation route for Emerald. However, the project has stalled because council is required to fund a business case for the project, the cost of which is not allowed for in its long-term financial forecast.

The Vince Lester Bridge, on the busy Capricorn Highway, is the most robust link across the Nogoa River but, at 14.5 metres high, has been inundated for extended periods during significant flood events twice in the last decade: 2008 and 2010-2011. A closed bridge severs land transport between the eastern and western sides of the town and beyond, which means the airport and hospital are cut-off and emergency services' vehicle movements are inhibited.

During the last two Emerald floods, there was no vehicle access across the river. Emergency access across the railway line was available during the 2008 event, however this was cut in the 2010-11 flood completely isolating the population, and it is no longer an option to use this method of evacuation.

Other issues relating to the design of the bridge are sub-optimal prevention of afflux and no pedestrian or cycling access, which has contributed to a fatal pedestrian/car conflict.

Total tangible flood damage costs for Emerald were estimated to be $64.2M in 2008 and $251.2M in 2010-11.

Raising the Vince Lester Bridge will improve public safety by providing a safe evacuation route and ensuring access to the airport and the hospital in the event of a flood.

In a repeat of the 2010-11 flood, 380 previously inundated residential and commercial buildings will not experience over-floor flooding.

Making the community more resilient to flooding improves the availability of reasonable flood insurance cover for residents, provides surety for business investors, and increases the liveability of the town attracting more people willing to relocate to the Central Highlands.

SUCCESS LOOKS LIKE...

- A completed business case for the project to raise the Vince Lester Bridge in Emerald.

SUPPORT

'Through the Queensland Strategy for Disaster Resilience the Queensland Government will harness the capabilities of its agencies, informed by the experience and knowledge of local governments, communities and individuals, to further build the state's capacity for resilience against all hazards.' Queensland Strategy for Disaster Resilience 2017

'Appropriate disaster management and flood mitigation measures, either through infrastructure or other planning responses, will also help protect the community from the impacts of climate change. We need to minimise the chances of a cascade of failures in critical or priority infrastructure during extreme weather events.' State Infrastructure Plan 2016 Part A: Strategy, p.26

OUTCOME SOUGHT

Council seeks $1.8M to complete a business case for the duplication and raising of the Vince Lester Bridge.

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UPGRADE THE BEDFORD WEIR CROSSING

The Blackwater-Cooroorah Road and crossing runs across the bed of the Mackenzie River approximately 50 metres downstream from the Bedford Weir located 26 kilometres north-west of Blackwater.

The floodway and bridge were constructed in the 1970s and is a one-lane, two-way crossing that requires traffic in one direction to give-way to the other. Recent assessment indicates the asset has an expected life of only five to 10 years.

When Bedford Weir overtops, this crossing is closed until the water recedes and repairs are made. It can be closed for six to seven weeks each year.

The proposal is to upgrade this local road and crossing to improve flood immunity, increase flood resilience and rectify the design to meet Austroads standards.

The road is used regularly for locals to travel north to the coast, and to transport cattle or grain to meatworks or grain depots north and south of the crossing. The road is popular in tourist season, particularly for campers enjoying the council-operated Bedford Weir campground.

A selection of local residents were contacted for market sounding and public interest assessment purposes and there was no opposition to the upgrade of the crossing. In fact, all public comment was in favour of reducing the closure times of the crossing.

SUCCESS LOOKS LIKE...

- An upgraded crossing of the Bedford Weir.

SUPPORT

The proposal aligns with Queensland Government policy as it will improve connectivity and therefore liveability in the region, provide access for drive tourism, and have an economic benefit due to increased availability of the crossing.

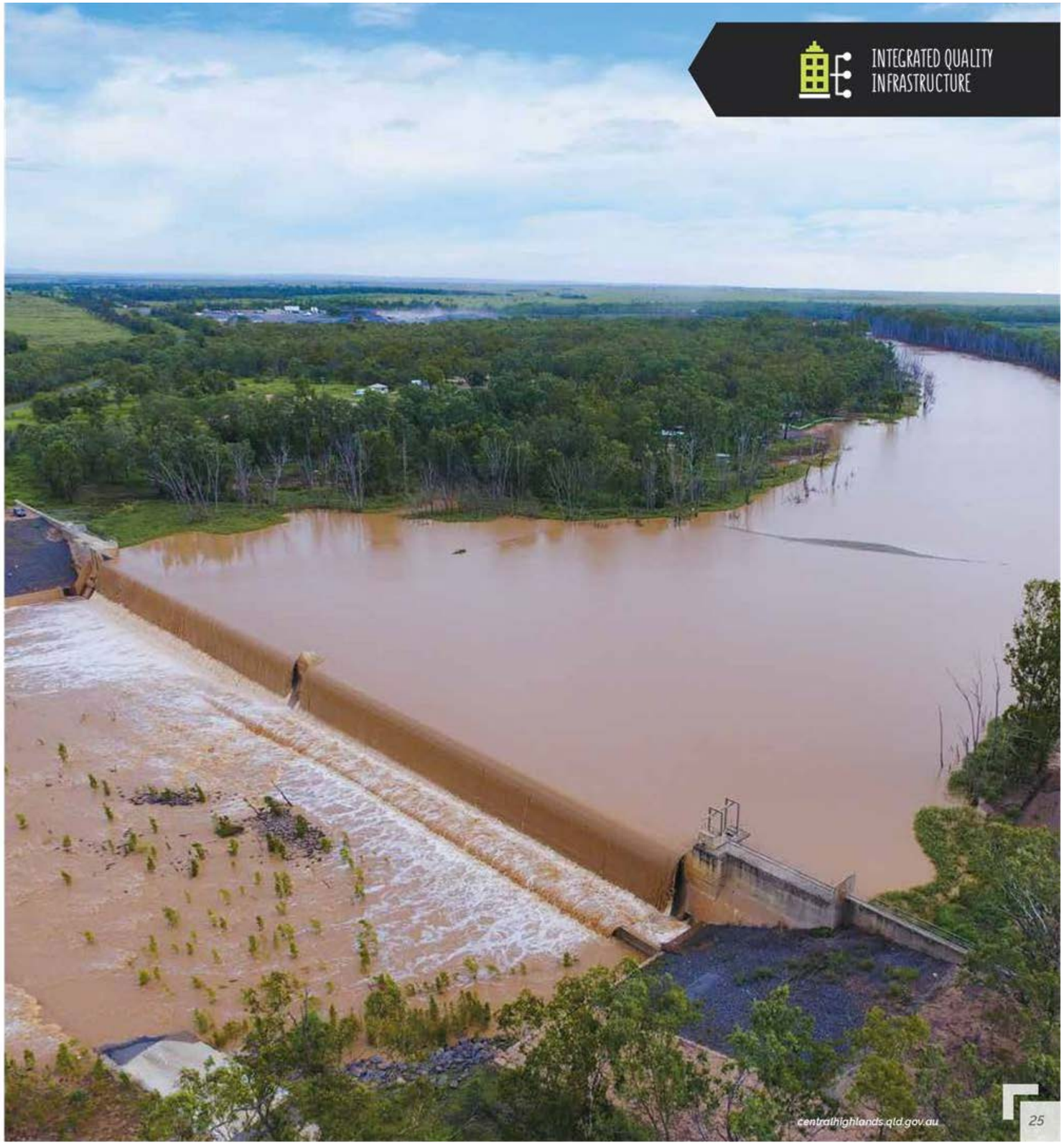
A preliminary evaluation consistent with the Queensland Government's Project Assessment Framework has been completed.

OUTCOME SOUGHT

Council seeks $140K to undertake a business case, as per the next step in the Project Assessment Framework, to support the construction of a new crossing at a slightly higher flood immunity level with a 70km/h design speed (60km/h posted speed) to be able to withstand minor flood events and therefore reduce the expected time of closure from approximately 48 days to less than 13 days.

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INTEGRATED QUALITY INFRASTRUCTURE



SEAL THE FITZROY DEVELOPMENT ROAD

The Fitzroy Development Road from Duaringa to Taroom has 136 kilometres of unsealed road between Bauhinia in the far south of the Central Highlands region, to Duaringa in the far east of the region, and south from Bauhinia to Taroom in the Banana Shire local government area.

This is the only significant internal transport link within the Central Highlands local government area that remains unsealed and represents the first part of the north-south transport route alternative to the Bruce Highway to northern Australia.

The road forms part of the Queensland Inland Roads Network Strategy proposal.

The road surface is in poor condition, which causes tyre punctures and, as a result, drivers are using the table drain in places. Council has been limited in its ability to carry out maintenance grading on the road due to the lack of water supply.

This road link north is a direct route to the major centre of Rockhampton for people living in the southern Central Highlands region; is a local school bus route; and is also integral to the agricultural supply chain.

Despite the fact that this road is controlled by the Queensland Government, and because of its significance to the local community, Central Highlands Regional Council has invested $60K in the design of 30 kilometres of the unsealed section of the road.

SUCCESS LOOKS LIKE...

- A fully sealed north-south transport link between Taroom and Duaringa traversing the Central Highlands local government area.

SUPPORT

The sealing of the Fitzroy Development Road is strongly supported by the Bauhinia Road User Group, the Bauhinia Community Reference Group, and the Woorabinda Aboriginal Community.

'Connectivity between regional communities and secure and reliable supply chains will be important to underpin economic growth and competitiveness.' (State Infrastructure Plan Part A: Strategy p.22)

The National Freight and Supply Chain Strategy and regional road network safety improvements are identified as 'high priority' in the *State Infrastructure Plan Part B: Program - 2019 update.*

The CSIRO *TraNSIT Tool 2016* estimates annual savings for the modified part of the Bauhinia to Taroom section is $549,015 $84,884 and for Bauhinia to Duaringa, $102,215.

OUTCOME SOUGHT

Council seeks $80M to seal 106 kilometres of the Bauhinia to Taroom section of the Fitzroy Development Road.

Council seeks $18M to seal 34 kilometres of the Bauhinia to Duaringa section of the Fitzroy Development Road.

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YAMALA ENTERPRISE AREA FEEDER ROAD NETWORK

Success for the multi-million-dollar Yamala Enterprise Area (YEA) depends on a safe, functional network of feeder roads from southern end of the Central Highlands region.

The Yamala feeder roads network will significantly facilitate transport logistics to the YEA, which is 25 kilometres east of Emerald.

The YEA incorporates the Louis Dreyfus Cotton Gin; a GrainCorp bulk grain facility, the CQ Inland Port, and a 56-lot special industrial park, highway interchange, and new rail siding. The CQ Inland Port is a purpose-built and shovel-ready intermodal facility designed for the handling and transfer of freight from road to rail.

This facility represents a premium opportunity to enable the region's resource and agribusiness sectors to deliver product and freight in a global market via the northern Australian supply chain. And, through road-to-rail intermodal and bulk commodity facilities connecting to the major ports of Brisbane, Gladstone, Mackay and Townsville, it is a prime location for a diverse range of commercial and industrial-style businesses.

Twenty-two agricultural producers representing 160,000 ha strongly support the YEA as do industry bodies including Cotton Australia, Pulse Australia, the Australian Oilseed Federation, GrainGrowers and the mining resource sector.

SUCCESS LOOKS LIKE...

- A fit-for purpose road network to access the YEA from the south so that heavy vehicles can avoid the unsuitable, constrained intersection of the Gregory and Capricorn Highways in Emerald.

OUTCOME SOUGHT

$26.1M staged over an agreed period of time to complete the project.

SUPPORT

Northern Australia Agenda – Australian Government
A stronger northern Australian economy through a long-term agenda of investment and support.

Driving Queensland Agriculture and Rural Jobs Growth – Queensland Labor Party
'A re-elected Palaszczuk Government will focus on continuing to grow agriculture export capacity and enhance innovation through the agricultural supply chain.' (2017 policy document)

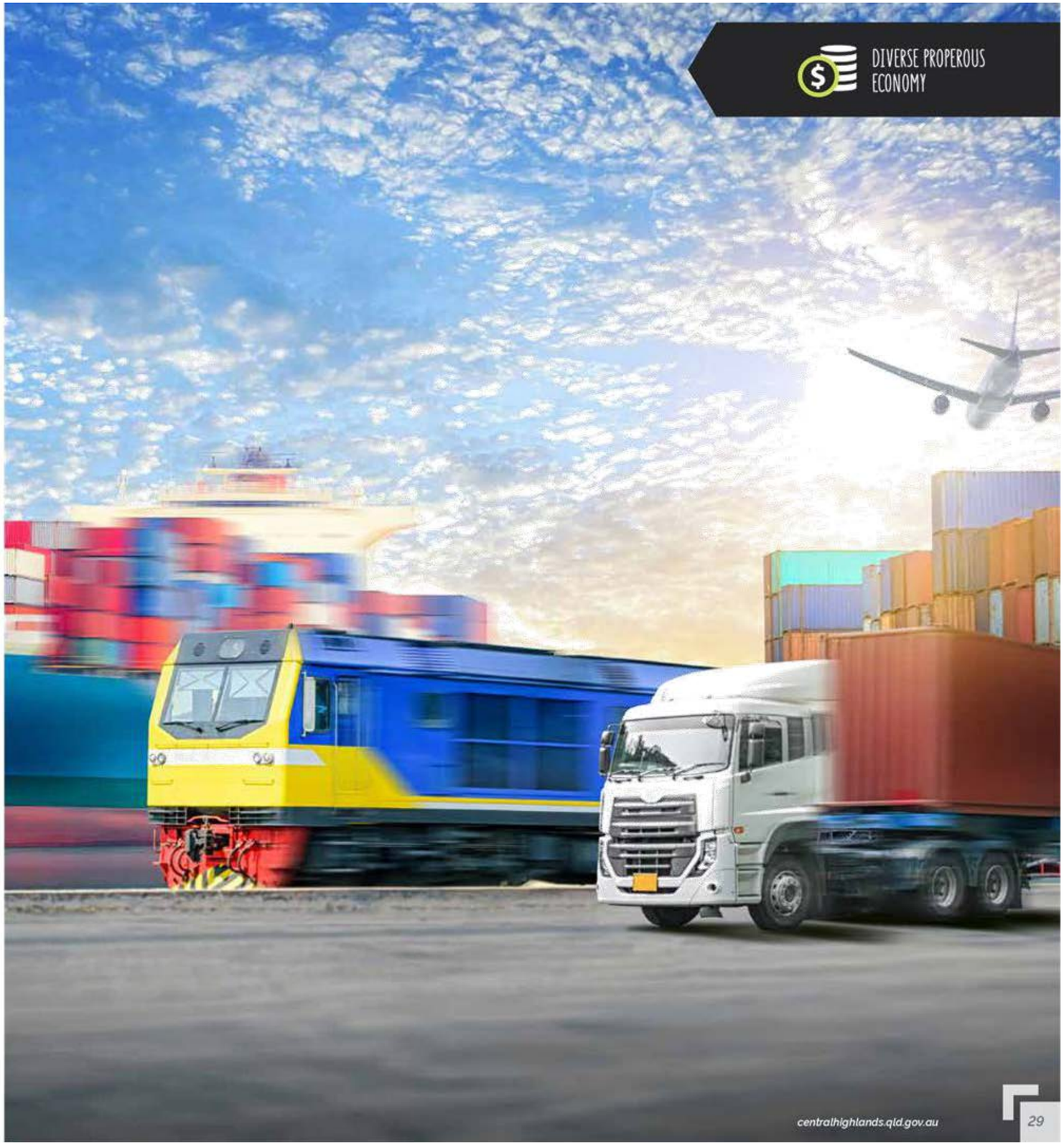
A Yamala Feeder Roads Options Study commissioned by council detailed six route options. After extensive analysis and stakeholder consultation, council endorsed this preferred option:

- An upgrade of the road, drainage structures including the Sandhurst Creek crossing and bitumen seal 15km of the unsealed Bonnie Doon Road.
- Widen and overlay 10km of the sealed Gem Road.
- Construct 6.5km of new road connecting Bonnie Doon Road to Gem Road.

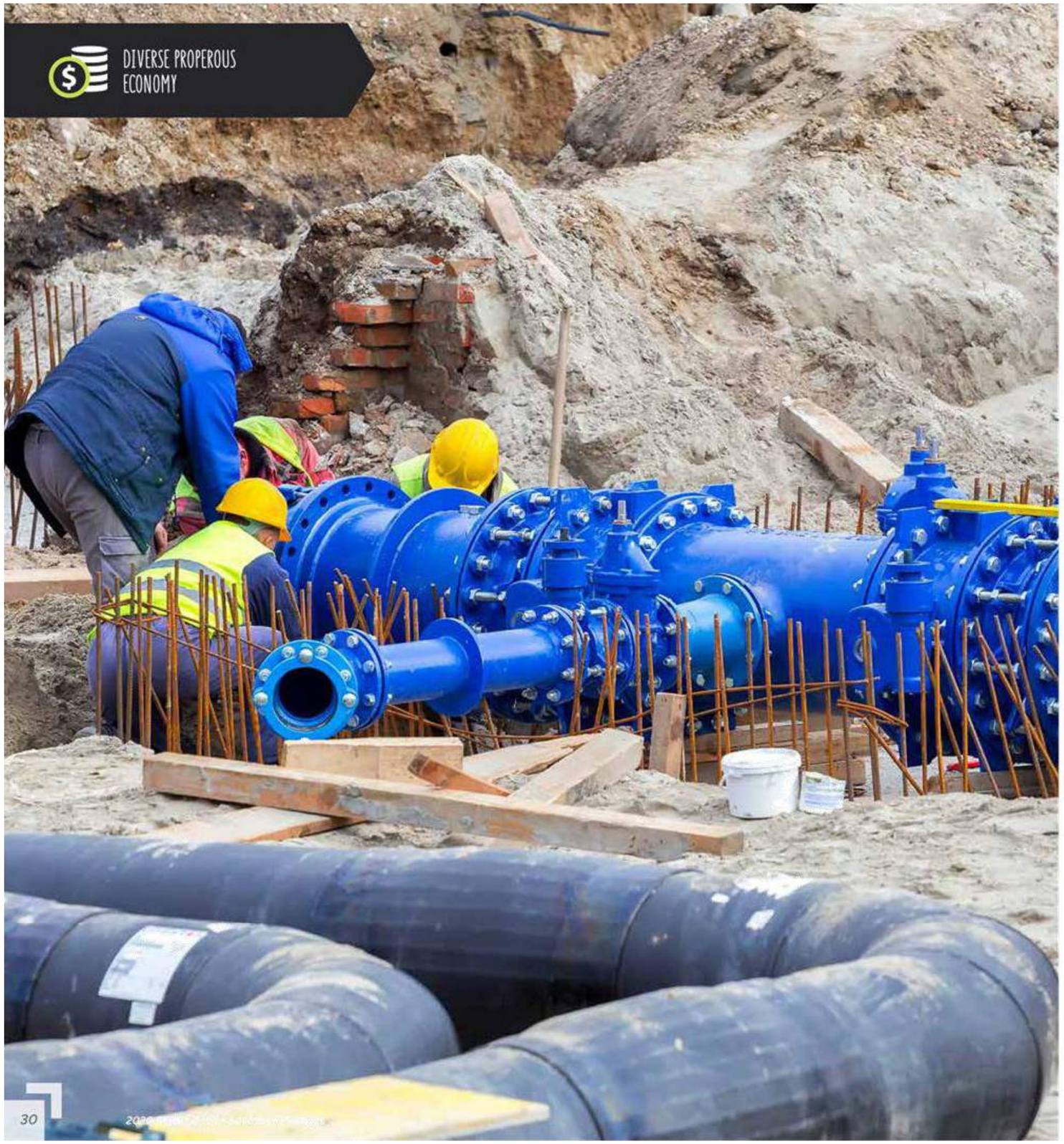
The construction cost is estimated at $26.1M, which is beyond council's capacity to fund.

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DIVERSE PROPEROUS ECONOMY



YAMALA ENTERPRISE AREA WATER SUPPLY

The Yamala Enterprise Area (YEA), located about 20 kilometres east of Emerald, is on its way to be a regionally, if not nationally, significant multifunctional industrial precinct and inland port.

Success for the YEA, and therefore its surrounding communities and the council, relies on a secure continuous water supply.

Securing a water source for the YEA is expensive, as raw water must come from the Nogoa River in Emerald more than 20 kilometres away and there is limited capacity within the local government's existing water allocation by Sunwater beyond 2030.

Despite the significant risk in cost recovery for infrastructure investment, and uncertainty of take up and demand requirements for the YEA, Central Highlands Regional Council stands by the development, remaining a staunch supporter of its economic benefit to the local government area and the Central Queensland region.

The YEA will be supplied with potable and non-potable water; using non-potable water for typical industrial use to reduce treatment costs.

In independent consultant investigated various options for the YEA water supply. The preferred solution is a pipeline supply from the Nogoa River (Sunwater's Nogoa Mackenzie Scheme) with supply and treatment on the site. Supplemented with onsite collection and storage of surface water, which will be a condition of development approval.

Raw water will be pumped from the Nogoa River in Emerald along the Capricorn Highway to the YEA site where a dedicated treatment plant and reservoirs will be constructed.

In 2019, the estimated total cost to supply and treat water for the YEA was $189.4M. The cost to supply and treat water for stage one (of a four-stage project) of the YEA development is $59.6M.

SUCCESS LOOKS LIKE...

- Steady uptake of private and public investment in the YEA with a secured water supply.

SUPPORT

'Labor will support regional Queensland. Labor will implement policies that encourage economic growth and employment opportunities outside South-East Queensland, including in agriculture and tourism, and will prioritise regionally based employment and delivery across the public sector and Government Owned Corporations.' Queensland Branch of the Labor Party State Platform 2018.

'Labor is committed to long-term economic planning, especially in regional Queensland.' Queensland Branch of the Labor Party State Platform 2018.

'Our farmers and country towns remain at the core of Australia's economy and identity. We are working to boost regional industries, grow regional economies and improve regional infrastructure and services.' Liberal National Party www.lnp.org.au

OUTCOME SOUGHT

$59.6M to complete stage one of a four-stage project to supply water to the Yamala Enterprise Area.

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AUDIT REGIONAL WATER SECURITY

A safe, secure and reliable water supply is essential for the health and wellbeing of the Central Highlands' community and to support regional economic growth and development.

The Yamala feeder roads network will Alarmingly, forecasting is showing that water demand is likely to reach or exceed the council's current urban water allocations in less than 10 years.

Without data and a long-term strategy to address future water supply issues, the community will be burdened with tighter water restrictions, and industrial and agricultural investment confidence in the region will wane.

Comparison of recent and long-term records shows that recent median annual rainfall in Emerald has been about 10% lower than the longer-term median. Climate variation and change is expected to have a major impact on current water supplies and the planning of potential future water supply options.

A 2017 regional water security assessment indicated that in about 10 years Emerald's demand is likely to exceed the volume of water council has nominally allocated for the town. If population growth differs from the growth projection, or if water-use rates are either higher or lower than assumed, the actual water demand will also change.

In 2006, the Queensland Government recommended that a regional assessment of water demands in smaller communities and alternatives for meeting the demands be undertaken. This study was to investigate both specific solutions for individual small communities, and generic solutions that may be appropriate for a number of small communities within the study area.

The prolonged drought conditions and indications of climate change effect on the region mean that council must prioritise the investigation all the potential water supply sources to drought-proof the region and learn how to manage its water resource in the most equitable and sustainable way.

SUCCESS LOOKS LIKE...

- A comprehensive audit of water resources in the Central Highlands region and a long-term plan for a sustainable water supply to support economic and population growth.

SUPPORT

'The key to unlocking wealth throughout North and Central Queensland is water.' Senator Matthew Canavan. www.utilitymagazine.com.au 22 January 2019.

'Forward planning will play a paramount role in ensuring that secure water resources are available where and when they are needed, so that the regional community shares in the many gains that will be made.' Central Queensland Water Supply Strategy 2006, Queensland Government.

OUTCOME SOUGHT

$300K to undertake a comprehensive audit of all surface and groundwater sources, including residual mine voids and coal seam gas bores.

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FUTURE DIRECTIONS

Introduction

The preceding part of this advocacy document presents mature projects well on their journey through the pipeline; identified as high priority and clearly of substantial economic and social benefit to the region.

This second part, our future directions, showcases some of the projects making their way to the drawing board.

It's important that council captures and articulates ideas that look ahead; that explore possibilities.

We think it's essential that our future regional representative in the Queensland Parliament catches a glimpse of what's ahead for the Central Highlands.

This preview adds weight to the region's sincere claim to achieve its vision as a 'progressive region creating opportunities for all'.

These are projects being shaped to fit that vision. Their passage is guided by community engagement and strategic direction, such as the Central Highlands Economic Masterplan and the new government's policy development will influence the success or otherwise of these projects.



REVITALISE THE LAKE MARABOON RECREATION AREA

The Lake Maraboon recreation area is a popular spot for boating, fishing, swimming and water sports close to the major centre of Emerald in the Central Highlands region.

The Fairbairn Dam (Lake Maraboon), 19 kilometres south of Emerald, has been a recreation staple of the area for 47 years since the dam was completed. It is considered a regional level park, but the facilities have greatly deteriorated over time and visitors are favouring nearby waterways, such as Bedford Weir and Theresa Creek Dam.

Central Highlands Regional Council want to acquire some freehold land on the Lake Maraboon foreshore from Sunwater to rebuild a premier recreation area to attract and keep people in the region and to develop tourism revenue.

SUPPORT

Community groups that have a specific interest in the dam include: the sailing club, state emergency service, water-ski club, fish restocking group.

Commercial business interest include: the Lake Maraboon Caravan Park and the Camp Fairbairn Outdoor Education Centre.

The 2018 Community Survey indicated just 67% of respondents were satisfied with parks, playgrounds, public amenities, sporting and recreational facilities in Emerald.

Community and lifestyle was ranked the highest of seven liveability indicators during community engagement for the council's *Liveability Strategy and Action Plan 2019-2020.*

Key objective identified for the region's economy: Increasing tourism activity. *Central Highlands Economic Master Plan, September 2017*

'Infrastructure and environment. Urban planning, design and development, walking paths and trails, bike paths, community spaces, national parks, state forests, marine parks and recreation areas.' Activate Queensland 2019-2029

'Improve access to tourism transport and infrastructure. Investigate opportunities to leverage existing or planned public infrastructure facilities to support tourism outcomes.' Advancing Tourism 2016-2020 (Growing Queensland Jobs)

PROJECT STAGE

Planning

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RENEWING URBAN SPACE BLACKWATER

A renewed urban space that brings people together; celebrates local culture and heritage; pays respect to history; and provides convenient and safe links between public facilities is the aspiration for this site in Blackwater

The decommissioned Blackwater aquatic centre is right in the heart of the retail precinct adjacent to the council office building. It was built in the 1970s and operated for 35 years. Towards the end of its useful life, the centre experienced pool water leakage and operational issues and was officially closed in 2017.

To complicate matters, it was found that the facility was constructed on a turn of the century miner's burial site where Indigenous, Pacific Islander and European Australian people are interred.

Due to the cultural sensitivity it was decided not to renovate the pools and a new, state-of-the-art aquatic centre was built in a different location. Since its closure, the old aquatic centre has been fenced off with access restricted.

The local community is keen to have the site restored to reinvigorate economic and social activity in the town. Conversations with stakeholder groups, including the Ghungalu Elders, revealed some feasible suggestions that were distilled into a project plan that incorporates social activity, tourism facilities, green recreation space, and a memorial.

PROJECT STAGE
Concept design

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CREATE AN EMERALD ARTS PRECINCT

An arts precinct in Emerald will be where local arts and cultural enthusiasts come together to create and share; and where locals and visitors congregate to enjoy a tranquil, green recreational area in the centre of the region's business hub.

The Emerald Library, community gardens and surrounding buildings are set to undergo a renovation to become an exciting multipurpose precinct of facilities and open spaces for making art, innovative ideas, and recreation.

Such a space has many different benefits for the community: it provides inclusive access to arts and cultural activities; draws attention to the modern library service on offer; becomes a welcoming safe space for people; and encourages visitors to the local facilities.

The first consultative stage of the project included discussions with users of the current facility, other community arts groups, a drop-in session, and an online survey.

The result was a concept design that incorporates a relaxing green recreation space, the Emerald Library, public toilets, parking, a learning and discovery centre for STEM activities, public arts space, shared user amenities, and art workshop facilities.

PROJECT STAGE
Concept design

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CONSTRUCT THE NOGOA RIVER RECREATION TRAIL

A meandering pedestrian, bridle, cycling trail from the 'top' weir to the 'bottom' weir along the Nogoa River is the vision for around five kilometres of unformed riverside greenspace in Emerald.

Selma Weir, or what's locally known as the 'top' weir, is on the Nogoa River about three kilometres south of Emerald in the western section of the Emerald Botanic Gardens. This section is natural riparian bushland used predominately by walkers, mountain bikers and horse riders.

The Emerald Botanic Gardens is the local government area's only regionally significant recreation space. The gardens, established 30 years ago by a dedicated volunteer group, are enjoyed by thousands of locals and visitors; host the weekly parkrun, annual Nogoa November event; and contain a substantial valuable collection of regional indigenous flora.

The eastern end of the gardens links to the local golf course, also adjoining the Nogoa River, which travels about three kilometres northward to the 'bottom' or town weir, a popular local waterhole. There is an unofficial walking track to the weir along part of the route.

The weir-to-weir recreation trail will provide a safe, scenic cycling, walking and bridle track in Emerald that does not traverse a road or footpath and creates another tourist attraction for the town.

PROJECT STAGE
Concept design: bridge crossing and golf course section.

Shovel ready: golf course to bottom (town) weir section.

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BUILDING BEEF ROAD BRIDGES

Four timber bridges on the Mount Flora Beef Road, in the northern section of Fitzroy Development Road between Dingo and Middlemount, need replacing.

This section of road forms part of the inland Queensland road network (IQRN) connecting communities, agricultural and coal mining wealth-generating regions, and tourism destinations west of the Bruce Highway.

It is well documented that the current IQRN presents a range of challenges for the transport industry that, unless addressed, will continue to constrain economic development and productivity.

One challenge is old, narrow, unsafe and low-level timber bridges subject to inundation in rain events.

The four bridges proposed for replacement are: Springton Creek, Charlevue Creek, Duckworth Creek and Twelve Mile Creek.

This road is endorsed by the CSRIO TRAnsport Network Strategic Investment Tool 2016 (TraNSIT) application to Northern Australia Beef Roads Program. It estimates an annual cost saving of $11,303 per vehicle (single trailer) if this section of road is widened and the bridges upgraded.

This road section is part of the Draft Inland Queensland Road Network Strategy 2018 (IQRNS), which is a '... collaborative long-term strategy to develop a stronger road network for freight and tourism through prioritised, fit-for-purpose investments in roads and bridges.'

PROJECT STAGE
Planning

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SPRINGSURE-TAMBO ROAD

The goal is a sealed Springsure-Tambo Road connecting western and central agricultural producers to the east coast market safely and efficiently, boosting drive tourism around the Carnarvon National Park, and giving the local community a safer, all-weather access to regional facilities.

This critical link of the Dawson Development Road traverses country between the Blackall-Tambo and Central Highlands' local government areas and forms a section of the extensive 'outback to ocean' network originating in the Diamantina channel country.

Around 225,500 head of cattle to an estimated value of $150M are transported on this road by 2800 B-double and road train trucks every year. Despite the road's clear economic value, this critical supply chain route has substandard infrastructure and major weather event disruptions

The poor condition of the road jeopardises marketing opportunities, extends travel time and animal fatigue, creates dust hazards, and compromises the condition of this high-value livestock commodity.

Sealing the entire Springsure-Tambo Road eliminates more than $600K of council's annual maintenance grading cost. And, more than $10M has been spent on the road from natural disaster relief funds in 10 years, which, in the future, would be eliminated or significantly reduced if the road is sealed

PROJECT STAGE
- 148 km of the unsealed section is in the planning stage.
- 10 km of the unsealed section is in the pre-construction stage.

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SECURE WATER SUPPLY FOR CAPELLA

Capella does not have an adequate reliable water supply to support a population growth.

The town has four possible water sources: a system of bores; surface water runoff; water harvested from Capella Creek during floods; and a drought relief pipeline from Tieri.

The bores have not been in use since the 1993 drought; standing water levels will not support pumping, and the water is poor quality.

Long-term climate data shows that the water from Capella Creek is not reliable for a town water system.

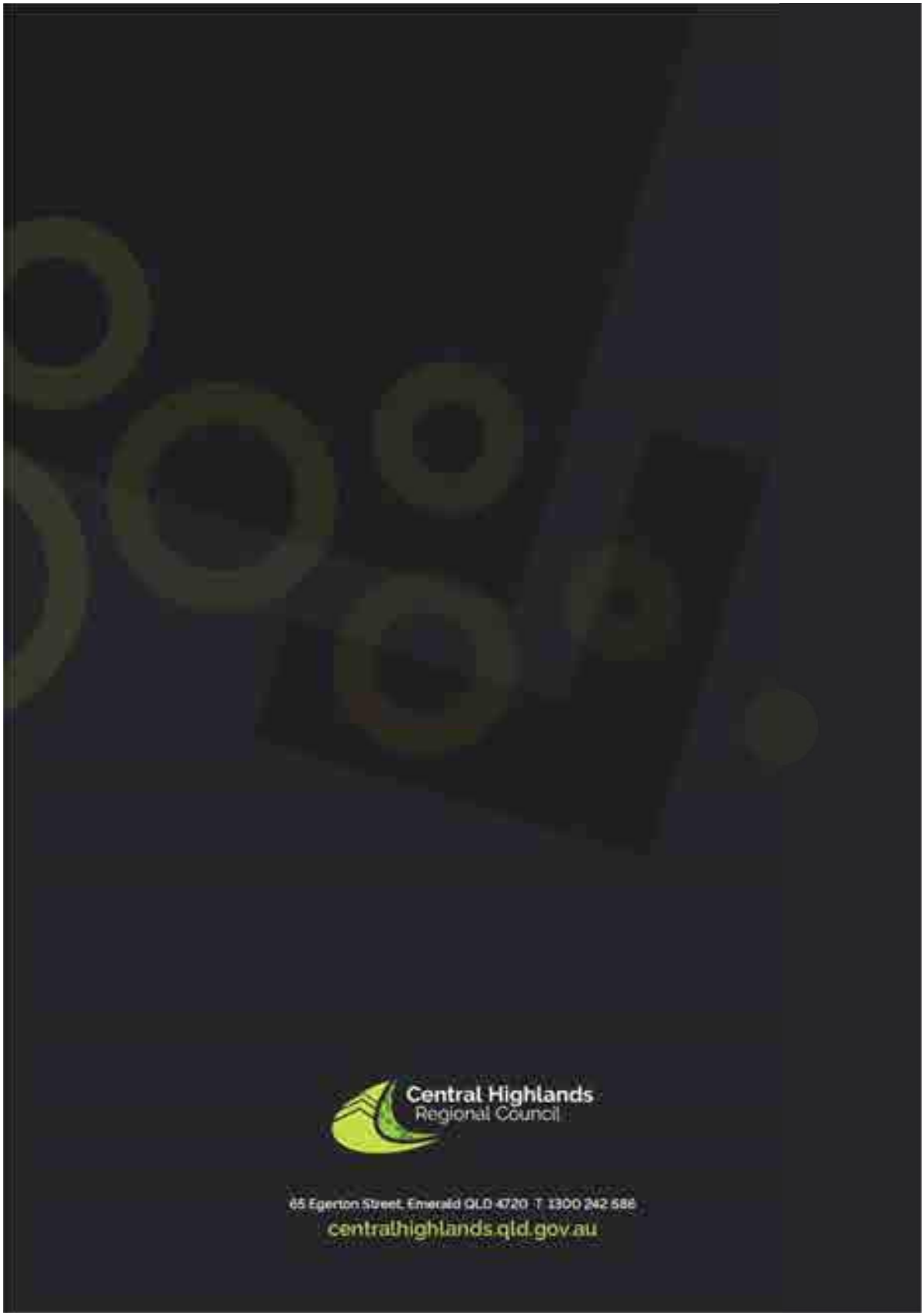
Historical data indicates that approximately 46% of the stored water is lost to evaporation due to the large surface area and the hot, dry climate.

The 34.5-kilometre drought relief pipeline from Tieri to Capella is only suitable for a short-term emergency supply, not a long-term solution. Water supply to Tieri is a Glencore-owned licence allocation from the Bedford Weir.

A recent options studies report indicated that investment in a water treatment plant and pipeline infrastructure, and licence agreements with either mining company will provide a solution to the long-term water supply at Capella.

PROJECT STAGE
Feasibility planning

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13.6 - NOTICE OF MOTION - COUNCILLOR HUTTON - ADVOCACY FOR LIVINGSTONE

Central Highlands Regional Council '7 For 46'

Meeting Date: 21 July 2020

Attachment No: 4


Central Highlands Regional Council
7 FOR 46
Seven priority projects for the 46th Parliament of Australia
Central Highlands
Regional Council
www.centralhighlands.qld.gov.au

81% OF AUSTRALIANS AGREE

THAT 'POLITICAL CANDIDATES SHOULD FOCUS ON **LOCAL ISSUES** AND **LOCAL COMMUNITIES** AT THE NEXT FEDERAL ELECTION'



YouGov Galaxy Omnibus Survey, 4 June 2018

Document Set ID: 1316320
Version: 3, Version Date: 16/10/2018

INTRODUCTION

The Central Highlands region generates in excess of $5.575 billion in exports for the Australian economy comprising of more than $4.6 billion in mining activity and record-breaking yields and values for nearly all agricultural commodities.

The region is only just starting to mature and is yet to reach its potential. This generation of tremendous economic value has been made possible because of the foresight of previous governments that understood the wealth generation provided by investment in strategic infrastructure.

In 1968, the 1.3 million megalitre Fairbairn Dam was built with a $30 million grant by the Australian Government. This enabled all urban, industrial, resource and agribusiness development that followed. The asset is now valued by SunWater at $545 million. The initial investment has been repaid over and over again; conservatively the value of annual mandarin exports alone from the region is more than the initial capital outlay. Annual resource royalties to the Queensland Government are 10 times the same amount.

Our geographic location provides the critical point of connectivity that links east-west, north-south supply chains in Queensland for resources, agribusiness and tourism movement.

The Central Highlands can build on its comparative advantages and become the premier trade gateway to northern Australia and a strategic industry location for the central and western Queensland region to access the Asia Pacific though the Mackay, Gladstone and Brisbane Port facilities.

Central Highlands Regional Council, together with industry and the community stakeholders, has identified some strategic projects in the region that address economic drivers and social amenity that will deliver for this regional Australian community.

AT A GLANCE

EXPORT DRIVERS

RESOURCES | AGRICULTURE | TOURISM | CONSTRUCTION

59% of all jobs in the region are in these sectors

11% of Queensland's total agricultural production

102,462 head of cattle through Emerald Saleyards (2017–18)

11 operating coal mines

TOWNS

(BY POPULATION)

EMERALD	13,532
BLACKWATER	4,749
TIERI	1,129
SPRINGSURE	1,103
CAPELLA	1,010

POPULATION SERVICES

Population	Average Age	Life Expectancy
28,684	33	71

$15,800,000 Invested in community infrastructure recently

$41,100,000 Planned or in-progress investment

WORKFORCE

19,315 In the labour force

16,710 Jobs within the region

80% of workers live within the region

3.8% Unemployment rate



TOURISM

$230M Value of tourism output

206,748 Passenger movements (2017-18) Emerald Airport

749,313 Hectares of world-class national parks

Largest sapphire gemfields in the Southern Hemisphere.

Lake Maraboon boating and fishing.

50+ flights to Brisbane weekly.

AGRI BUSINESS

$540M Value of beef production

4.5M Hectares of grazing land

Commodities: Cattle, sorghum, wheat, chickpeas, mungbeans, cotton, table grapes, citrus.

1.3ML Fairbairn Dam Capacity

Emerging industries: lychees, macadamias, melons, peanuts, potatoes.

ABOUT THE CENTRAL HIGHLANDS



The Central Highlands is proactively working to attract and foster investment in a range of industries and sectors to meet strong market demand and facilitate the continued growth of the region and northern Australia.

The local government area extends to just under 60,000 square kilometres and includes 13 communities with a total population of just under 29,000.

The Central Highlands is the hub for the major road and rail routes north-south and east-west. Serviced by the central Queensland rail line linking Emerald to Longreach, Mackay and Rockhampton.

Emerald Airport is a public use commercial airport providing around 50 Brisbane to Emerald direct return passenger services per week moving more than 200,000 people every year.

A key comparative advantage of the region is its secure, reliable good quality water supply provided by Queensland's second largest water storage, the Fairbairn Dam, the Nogoa-Mackenzie Water Supply Scheme and the Nogoa, Comet and Mackenzie Rivers.

For agribusiness, the region's climate enables both spring and summer crops to be grown so that businesses can supply early season fresh produce to southern consumers and supply the high-value counter-seasonal Asian and Northern Hemisphere export markets.

We like to say that the Central Highlands is powering Australia. It's rich in minerals and right in the middle of the largest coal reserve in the country – the Bowen Basin.

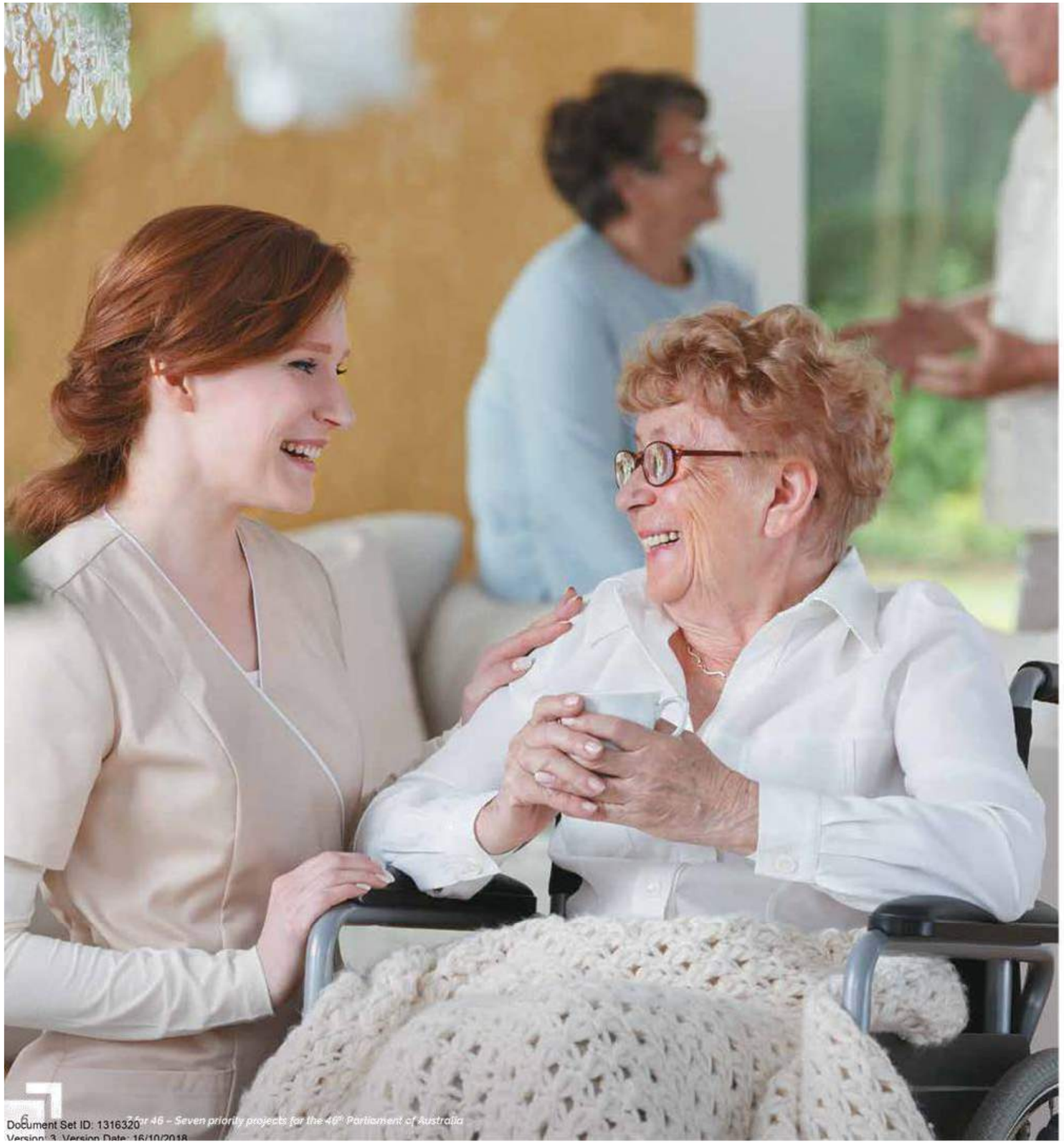
More than 100 million tonnes of coal are extracted annually, making it Queensland's largest export commodity by value.

We also have the largest sapphire producing fields in the Southern Hemisphere.

Tourists are discovering the spectacular sandstone wilderness areas in the region with thousands of people visiting the Carnarvon National Park and the Blackdown Tablelands National Park each year. In fact, the region has 25 national parks and 100 state forests offering outdoor and eco-adventure in abundance.

The population of the Central Highlands is young, at an average age of 33 years. Nearly 29,000 people call the region home because it offers a relaxed regional lifestyle and there is work to be found as the unemployment rate is just 3.8%. The climate is favourable for outdoor activities, the crime rate is low and there is good quality, affordable housing, education, childcare and medical facilities.

Document Set ID: 1316320
Version: 3, Version Date: 16/10/2018



AGED-CARE FACILITY – IVY ANDERSON VILLAGE, SPRINGSURE

A new option in living well as we age is crucial to meet the needs of the Springsure/Rolleston community's ageing population.

As the National Aged Care Alliance's vision states: 'Every older Australian is able to live well, with dignity and independence, as part of their community and in a place of their choosing, with a choice of appropriate and affordable support and care services when they need them.'

There is no aged-care facility in Springsure. For people that want to stay in their community, the Ivy Anderson Village will fill a gap between independent living accommodation and the hospital's long-term aged-care service.

This facility is for the older people in the Springsure/Rolleston area that are still active but want to feel safe in their surroundings. They seek an option where they can call for assistance if necessary and have someone check on them with their day-to-day living, but do not yet need full residential / nursing home care.

The Ivy Anderson Village will include nine, one-bedroom residential units including caretaker's residence, co-located in three new buildings and adjoining the amenity block.

Shared facilities on site will also include and amenity block and communal area, outdoor areas, carparking and landscaping.

Central Highlands Regional Council has secured land, opposite Springsure Hospital (high care) and adjoining Kokoda Village (low care) to develop an 'assisted living' facility for elderly locals.

The Ivy Anderson Committee, a local not-for-profit organisation, has actively raised $320,000 to support the development of this project over the past five years. With council's support, designs have been prepared and the development application submitted and approved in preparation for construction.

The committee is currently investigating options for the operations and management of the village.

The estimated project construction cost is approximately $5 million.

COMMUNITY BENEFIT

The Ivy Anderson Village will:

- Provide a community-based option for an older person to transition from their own home to a traditional aged care facility.
- Support an older person to live independently as long as possible.
- Provide an economical option for residents to enter and live in a caring environment.
- Recognise the importance of community and communal support networks.
- Facilitate inclusivity and reduce isolation for an older person.
- Provide privacy options with communal living benefits.
- Be the daily point of contact for residents and in an emergency, reducing stress on family.

OUTCOME SOUGHT

Council seeks $5 million to complete fundraising of $320,000 and land donation by the local community of Springsure to build nine assisted-care living units and a community centre. Council has supported the Ivy Anderson aged persons home by developing concept plans.

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BLACKWATER HEALTH CENTRE REPLACEMENT

The Blackwater multi-purpose health centre is 70 kilometres from Emerald Hospital, 200 kilometres from the Rockhampton Hospital and 860 kilometres from the Royal Brisbane and Women's Hospital.

The centre provides 24-hour accident and emergency services; acute inpatient medical services, palliative care, emergency radiography services; and long-stay and respite residential care.

It also offers 11 outreach and visiting services.

The most recent improvements were a new ambulance bay in 2015 and in 2014, the interior and exterior were repainted.

This mining industry-dominated community has difficulty in attracting and retaining a permanent workforce.

The replacement of the building continues to be promised (and deferred) by successive state governments.

Queensland Health has available land to the north of the building beside the helipad that would suit this purpose and the Blackwater community would like to replicate the style of building that is successfully in use in Springsure.

The Blackwater community requires the replacement of the Blackwater multi-purpose health service building to improve access to and delivery of acute, aged, community and primary health care programs, including much needed respite and nursing home beds.

OUR CHALLENGE: THE HEALTH OF CENTRAL QUEENSLANDERS

- Central Queensland's population of 227,135 is projected to grow more than 20% by 2030.
- 17% of adults were daily smokers in 2015-16. 38% higher than rate for Queensland.
- 29% of adults were obese in 2015-16. 20% higher than rate for Queensland.
- 25% of adults were risky drinkers in 2015-16. 15% higher than rate for Queensland.
- 68% projected growth in our older population (aged over 65) by 2026.
- 59% of women aged 50-69 participated in the BreastScreen program in 2013-14. 2% higher than rate for Queensland.
- Central Queenslanders median age of death is 2 years earlier than the state average.
- 12.1 year gap in the health adjusted life expectancy between Aboriginal and Torres Strait Islander residents of the CQ Health region and the total Queensland population.

COMMUNITY BENEFIT

As per the goals of the Australian Government's National Strategic Framework for Rural and Remote Health, the replacement of the Blackwater multi-purpose health service building will provide equity of access for the Blackwater community by ensuring the standards of safety and quality of the hospital service, aligning the service with local needs, and attracting appropriately qualified staff.

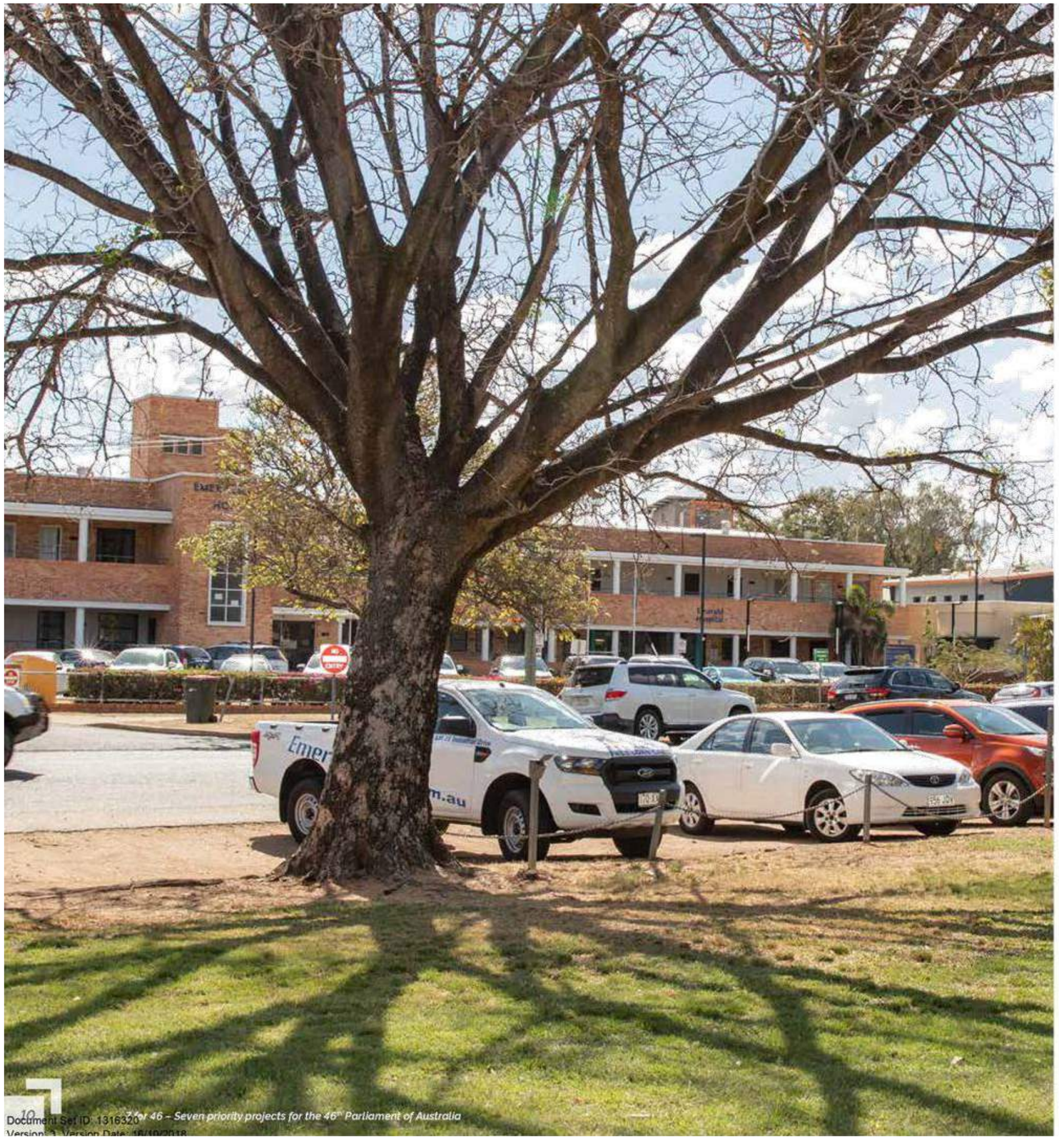
OUTCOME SOUGHT

Queensland Health has land available suitable for the new Blackwater multi-purpose health service building. Council seeks commitments of an estimated $6.5 million to complete its replacement with a modular solution.

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A SAFER EMERALD HOSPITAL PRECINCT

The Emerald Hospital is integral to the Central Highlands' community.

It is a 38-bed hospital that offers accident and emergency services, 21 other specialist services, allied health services as well as outreach and seven visiting services.

Emerald Hospital has 11 doctors, 22 nurses and 8 health practitioners.

In the last quarter of the 2017-18 financial year, the hospital had 1089 patient admissions, 463 same-day admissions, 626 overnight admissions, 801 emergency admissions, 3201 outpatient services and 88 babies born.

The hospital is serviced by the Hospital Access Road, which, as expected, has a high traffic volume. The hospital carpark for staff and visitors overflows onto the local street, which is not wide enough to accommodate parking.

There is no public transport that services the hospital.

The street is also used by local residents as a 'rat-run' access to adjacent Egan Street to avoid nearby traffic lights creating a danger to pedestrians.

The project includes installation of traffic calming devices, sealing the road shoulder to create 60 car park spaces; increased lighting for public safety; footpath access from Egan Street to the hospital entrance; and emergency services access considerations.

COMMUNITY BENEFIT

The visitors to and staff at the Emerald Hospital will benefit from more carparking. The carparking will be safer, as will the well-lit walk to the hospital at night.

Pedestrians in the vicinity of the hospital will have safe access to the building and through traffic will be forced to slow, making the precinct safer.

OUTCOME SOUGHT

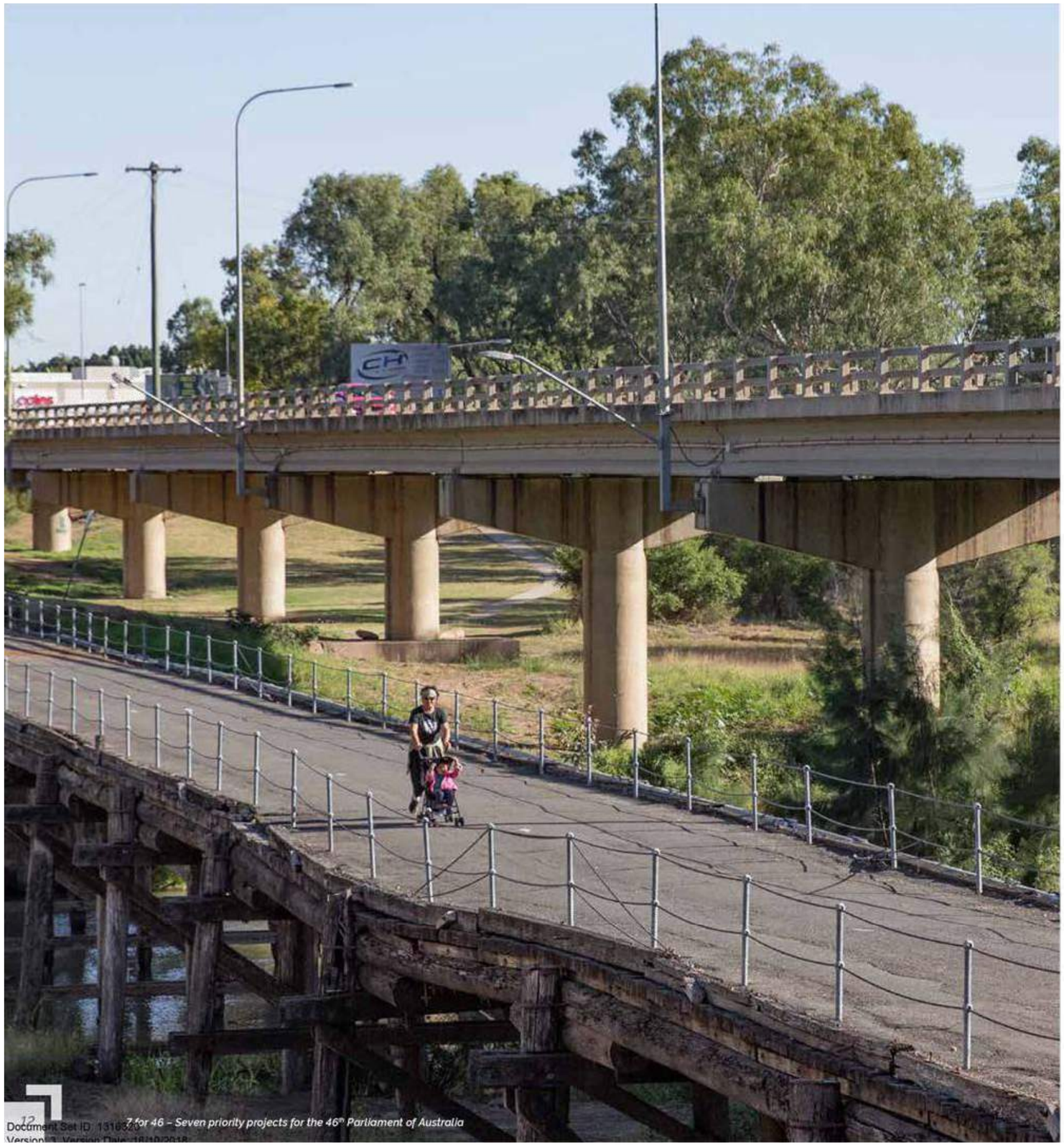
Funding of $900,000 is required to complete the project.

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NOGOA RIVER PEDESTRIAN BRIDGE

The Nogoa River pedestrian bridge is a timber structure that was originally built as the Capricorn Highway crossing of the Nogoa River by the Department of Transport and Main Roads.

It has been used only as a pedestrian bridge since the Vince Lester Bridge was constructed in 1985 and is popular for recreation as part of the walking circuit adjacent to and through the Emerald Botanic Gardens.

The bridge is one of two active transport crossings over the Nogoa River that has a low level of flood immunity and is inundated during moderate flood events leaving no safe crossing points for pedestrians or cyclists.

The timber bridge is showing significant signs of failure and is potentially unsafe for pedestrian use.

Council would like to construct a low-level pedestrian crossing that matches the river and recreation environment that consists of two bridges and a connecting footpath downstream.

The pedestrian bridges will have removable handrails to reduce damage and afflux in a high-flow river event.

The proposed location of the pedestrian bridges passes some scar trees, giving an opportunity to recognise the aboriginal heritage of the area in the design of the crossing or its immediate surrounds.

COMMUNITY BENEFIT

Replacement of the timber pedestrian bridge across the Nogoa River will provide a safe and reliable river crossing that will complement the recreational use of the adjacent Emerald Botanic Gardens.

The walking trail is popular with tourists and the project provides an opportunity to promote the area's heritage and cultural history.

OUTCOME SOUGHT

Funding of $960,000 is required to complete the project.

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1. Repair federal funding to local government

Restore the quantum of **Financial Assistance Grants** to at least 1 per cent of Commonwealth taxation revenue

BY 3RD YEAR
CUMULATIVE GDP BENEFIT
$1.42 billion
4,000 jobs

2. Realise the productive potential of Australia's freight routes

Fund a **Local Government – Higher Productivity Investment Plan** starting at $200 million per annum over 5 years

BY 3RD YEAR
CUMULATIVE GDP BENEFIT
$1.07 billion
2,300 jobs

3.Boost safety on local roads

Increase **R2R funding** to $800 million per annum and make the **Bridges Renewal Program** permanent

BY 3RD YEAR
CUMULATIVE GDP BENEFIT
$1.71 billion
4,000 jobs

4. Promote equitable access to community services

Invest in a **Local Government Community Infrastructure Program** of $300 million per annum over four years

BY 3RD YEAR
CUMULATIVE GDP BENEFIT
$1.41 billion
3,600 jobs

5. Protect communities from the impacts of natural disasters

Fund a **targeted disaster mitigation program** at a level of $200 million per annum for four years

BY 3RD YEAR
CUMULATIVE GDP BENEFIT
$620 million
1,500 jobs

6. Support communities with their climate change response

Establish a **Local Government Climate Change Partnership Fund** of $200 million over four years

BY 3RD YEAR
CUMULATIVE GDP BENEFIT
$451 million
1,100 jobs

7. Promote healthier communities

Invest in a **Local Government Place-Based Preventative Health and Activity Program** of $100 million over four years

BY 3RD YEAR
CUMULATIVE GDP BENEFIT
$292 million
1,600 jobs

8. Foster Indigenous well-being and prosperity

Continue to provide at least **$5.5 billion over the next decade** to address the needs in Indigenous communities

BY 3RD YEAR
CUMULATIVE GDP BENEFIT
$1.66 billion
5,300 jobs

9. Support communities on their digital transformation journeys

Provide a **Smart Communities Program** of $100 million per annum and a **Digital Local Government and Rural / Regional Telecommunications Program** of $100 million over four years

BY 3RD YEAR
CUMULATIVE GDP BENEFIT
$340.4 million
1,000 jobs

10. Strengthen Australia's circular economy

Achieve more cost-effective and equitable funding approaches across all parties involved in a product's lifecycle

11. Support local government's current work in addressing affordable housing and homelessness issues

Reinstate a national governance model to address affordable housing and homelessness, that includes local government

12. Address the South Australian road funding anomaly

Adjust the Identified Roads Component of Financial Assistance Grants to make the additional funding to South Australia permanent

Document Set ID: 1316320
Version: 3, Version Date: 16/10/2018

YAMALA FEEDER ROADS

The Yamala feeder roads project includes the design, construction and communication costs for the upgrading of the nominated road network to a standard appropriate for its function as a key element of the regional road network supporting agriculture, mining and residential transport.

The Yamala Enterprise Area refers collectively to a parcel of land 22 kilometres east of Emerald zoned 'special industry' that incorporates the existing Louis Dreyfus Cotton Gin, an eight-stand cotton ginning operation; the proposed inter-modal freight facility, the CQ Inland Port (CQIP); and GrainCorp's state-of-art grain facility with associated rail siding, which is under construction.

Access to the Yamala Enterprise Area is via Bonnie Doon Road. Therefore, for agricultural producers travelling to and from the south, the main route available is to access the facility off the Capricorn Highway by travelling through Emerald from the Gregory Highway.

This route has major drawbacks due to the constrained intersection in Emerald of the Capricorn and Gregory Highways where the addition of significant numbers of heavy traffic is not desirable.

Council engaged SMEC to produce a Yamala Feeder Roads Options Study that details a series of six route options. Extensive analysis and consultation with community members, existing site stakeholders in particular GrainCorp and the CQIP, Department of Transport and Main Roads, Central Highlands Development Corporation (CHDC), mining interests and landowners was undertaken.

The preferred option endorsed by council includes:

- An upgrade of the road, drainage structures including the existing Sandhurst Creek crossing, and bitumen seal 15 km of the existing unsealed Bonnie Doon Road.
- To widen and overlay 10 km of the existing sealed Gem Road.
- The construction of 6.5 km of new road connecting Bonnie Doon Road to Gem Road.

The construction cost is estimated at $26.124 million.

COMMUNITY BENEFIT

The Yamala Enterprise Area will assist to facilitate the northern Australian agribusiness supply chain. It represents a whole-of-region opportunity to grow in size, value-add and reduce significant supply chain leakage to enable the region's agribusiness to deliver premium product in a global market.

It creates an excellent opportunity for farmers to diversify and grow rain-grown cotton in the Gindie/Orion area, which has previously been unattractive due to its distance from a cotton gin.

Consultation with 22 producers representing 160,000 ha of the area confirmed a widespread and strong support for this piece of road infrastructure and a willingness to change marketing practice. The project is also supported by agricultural industry bodies including Cotton Australia, Pulse Australia, the Australian Oilseed Federation and GrainGrowers.

OUTCOME SOUGHT

Council is seeking support through the Australian Government's Department of Infrastructure, Regional Development and Cities Regional Growth Fund for 50% of project costs to support the development of this project.

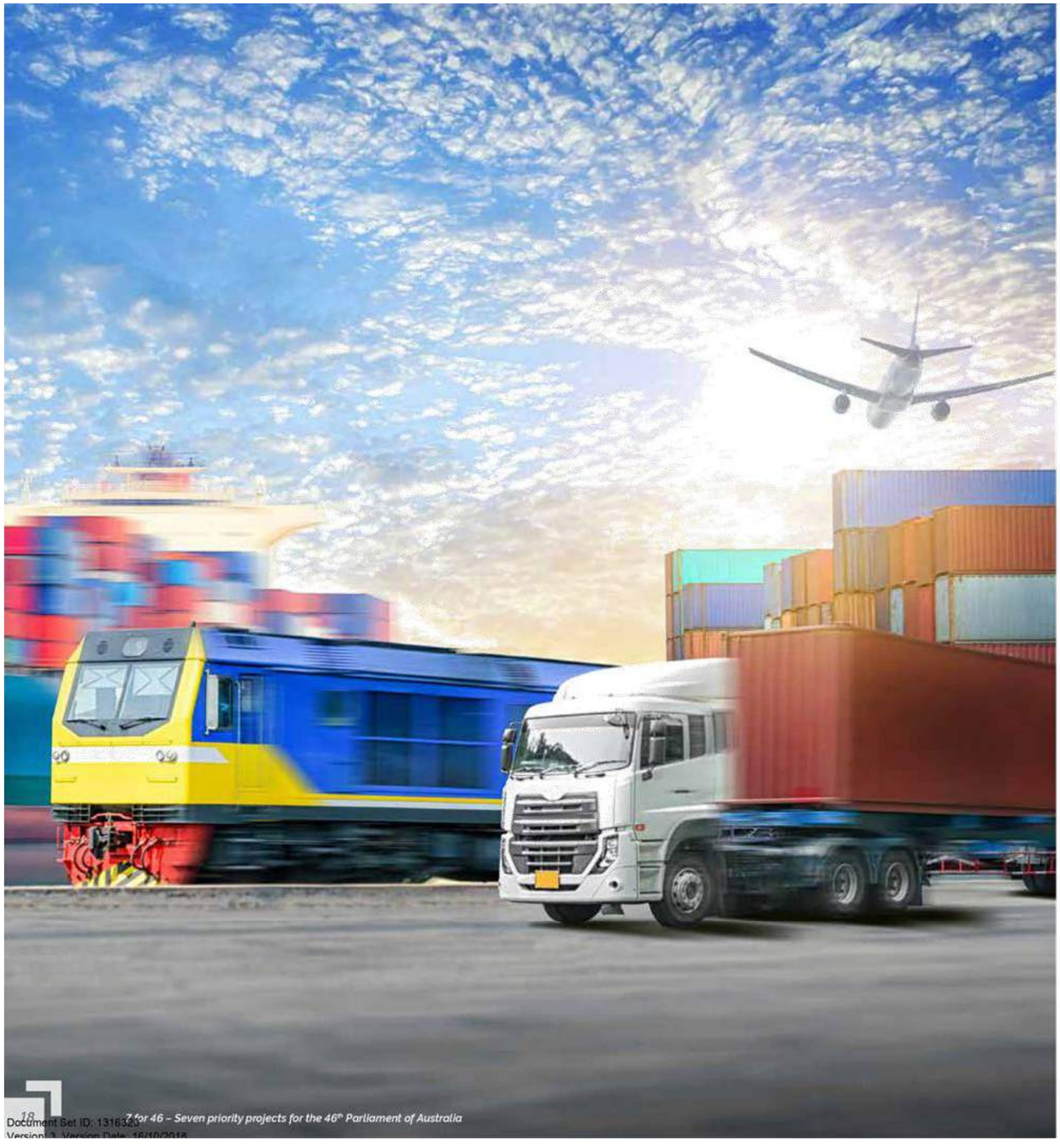
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CENTRAL QUEENSLAND INLAND PORT

The Central Highlands' intermodal freight hub at the Yamala Enterprise Area is a transformative regional initiative for Central Highlands, Queensland, and northern Australia.

Known as the CQ Inland Port, it is a purpose-built and shovel-ready facility located at Yamala, 22 kilometres east of Emerald, Queensland.

The Port is designed to handle and, where necessary, transfer freight from one transport mode to another. It will be a multi-functional, multi-user facility that contributes to the effective transit of goods and materials and will provide 24/7 operations.

It connects the region's freight effectively to the Gladstone and Mackay Ports to power exports. The total project investment is more than $100 million with significant proposed investment from the council (>$33 million), and private proponents GrainCorp and CQInland Port (>$42 million).

The Queensland Government has committed $4.4 million from its Building Our Regions fund to support the Yamala Enterprise Area that includes the CQIP. This will support stage one, which involves a major upgrade to the intersection of the Capricorn Highway and Bonnie Doon Road, construction of a 1.5-kilometre rail siding and an upgrade to Bonnie Doon Road for access to the site.

Council, CQ Inland Port and GrainCorp will contribute the balance to reach the $9.4 million to complete the stage.

The second stage is proposed as a 46-lot subdivision over the rest of the site, including the intermodal multi-user rail facility.

Council's proposal is to investigate the whole industry area to inform a structure plan and infrastructure framework, including transport and water infrastructure requirements.

COMMUNITY BENEFIT

This facility will strengthen the region's position as a service and supply centre for mines in the Bowen and Galilee Basins, provide further incentive for the growth of regional agribusiness and horticulture, and improve the safety and efficiency of regional roads.

The rail infrastructure alone will generate tangible economic benefits of more than $1.2 million per annum because of better access to export markets and reduced road traffic, generating an estimated $0.6 million per annum in road maintenance savings.

It will also generate significant community benefit through the creation of employment, with up to 20 local jobs during construction, and improved amenity in Emerald.

Other potential proponents and industries have already registered their interest in locating to the Yamala Special Industry Area including: a commercial travel centre for general vehicles, trucks, buses and heavy machinery; and a large-scale solar farm. The site is also approved for uses such as an abattoir, concrete batching, engineering, oilseed production, tannery, rendering plant, stockfeed manufacture and fertiliser manufacture.

OUTCOME SOUGHT

Financial support from the Australian and Queensland Governments to assist in the investment of $38.5 million for the local controlled road network.

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RAISING THE VINCE LESTER BRIDGE

The Capricorn Highway is a highly trafficked, major north-south freight route that runs through the centre of Emerald. The road includes the Vince Lester Bridge that crosses the Nogoa River.

The Vince Lester Bridge is the most robust link across the river, but at 14.5 metres high has been inundated for extended periods during major flood events twice in the last decade: 2008 and 2010-2011.

As the major link across the river at Emerald, this severs land transport between the eastern and western sides of the town and beyond. In particular, access to the airport is wavered during these major flood events completely isolating the population, as is access to the hospital and the movements of emergency services throughout the urban and surrounding area, which impacts negatively on critical response times and patient outcomes.

During the 2008 and 2010-2011 Emerald floods, the bridge was inundated and there was no vehicle access across the river. Emergency access across the railway line was available during the 2008 event, however this was cut in the 2010-11 flood event completely isolating the population, and it is no longer an option to use this method of evacuation.

Other issues relating to the design of the bridge are sub-optimal prevention of afflux and no online active transport access, which has contributed to fatal pedestrian/car conflict.

The council and the Queensland Department of Transport and Main Roads has formed a steering committee to advocate for the raising of the Vince Lester Bridge as a primary evacuation route for Emerald. This option means that 380 previously inundated residential and commercial buildings will not experience over-floor flooding in a repeat of the 2010-11 flood event.

Total tangible flood damage costs for Emerald were estimated to be $64.2 million in 2008 and $251.2 million in 2010-11.

COMMUNITY BENEFIT

The raising of the Vince Lester Bridge will improve public safety by providing a safe evacuation route and ensuring access to the airport and the hospital in the event of a flood.

Making the community more resilient to flooding improves the access to reasonable flood insurance cover for residents, provides surety for business investors, and increases the liveability of the town attracting more people willing to relocate to the Central Highlands.

This project aligns with the federal government's policy objectives of freight efficiency and productivity, regional development, road safety and infrastructure resilience.

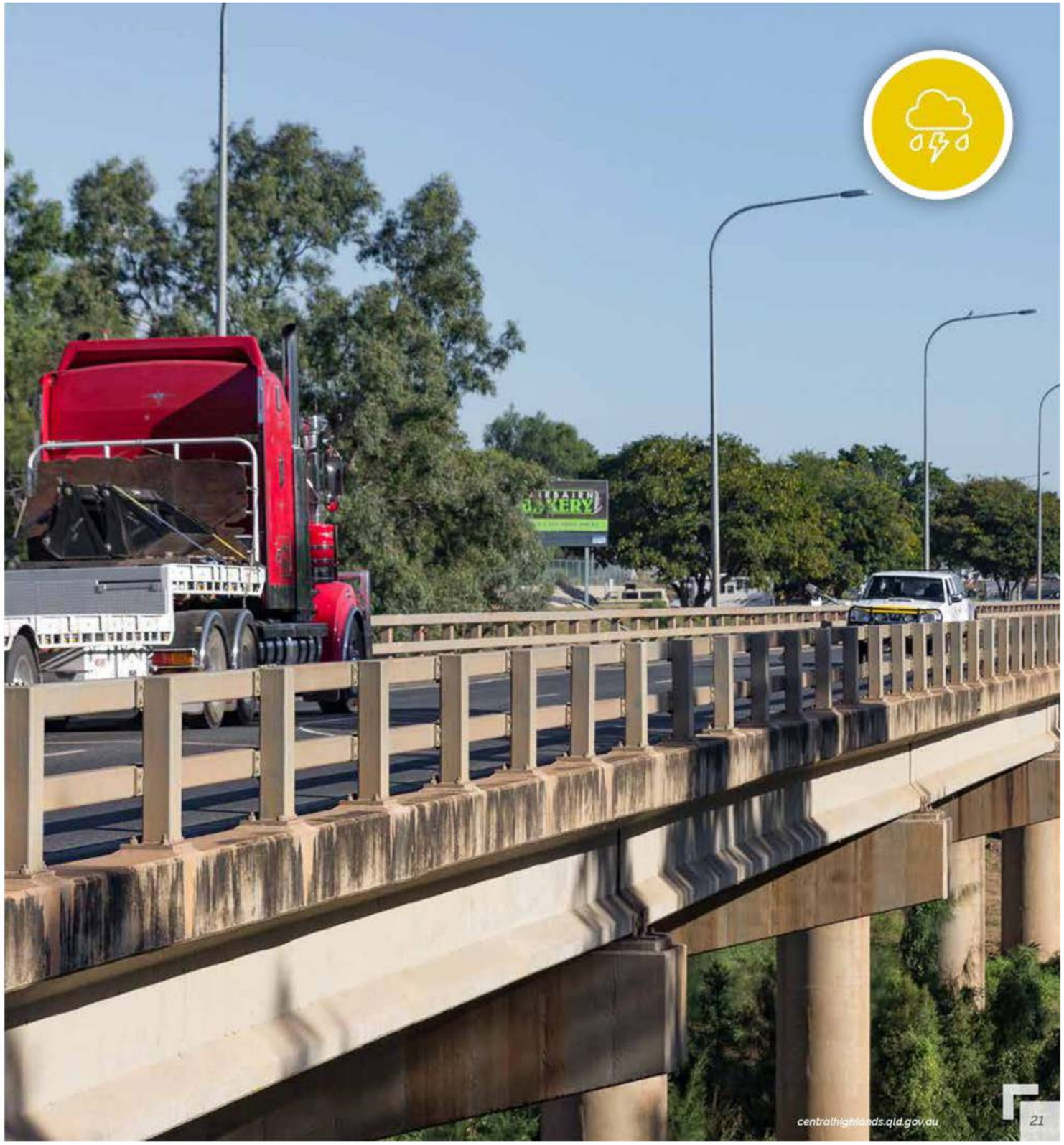
OUTCOME SOUGHT

Council seeks assistance to duplicate and raise the Vince Lester Bridge. Early indications provided suggest that this will require around $150 million; an options analysis is being undertaken by the Queensland Department of Transport and Main Roads.

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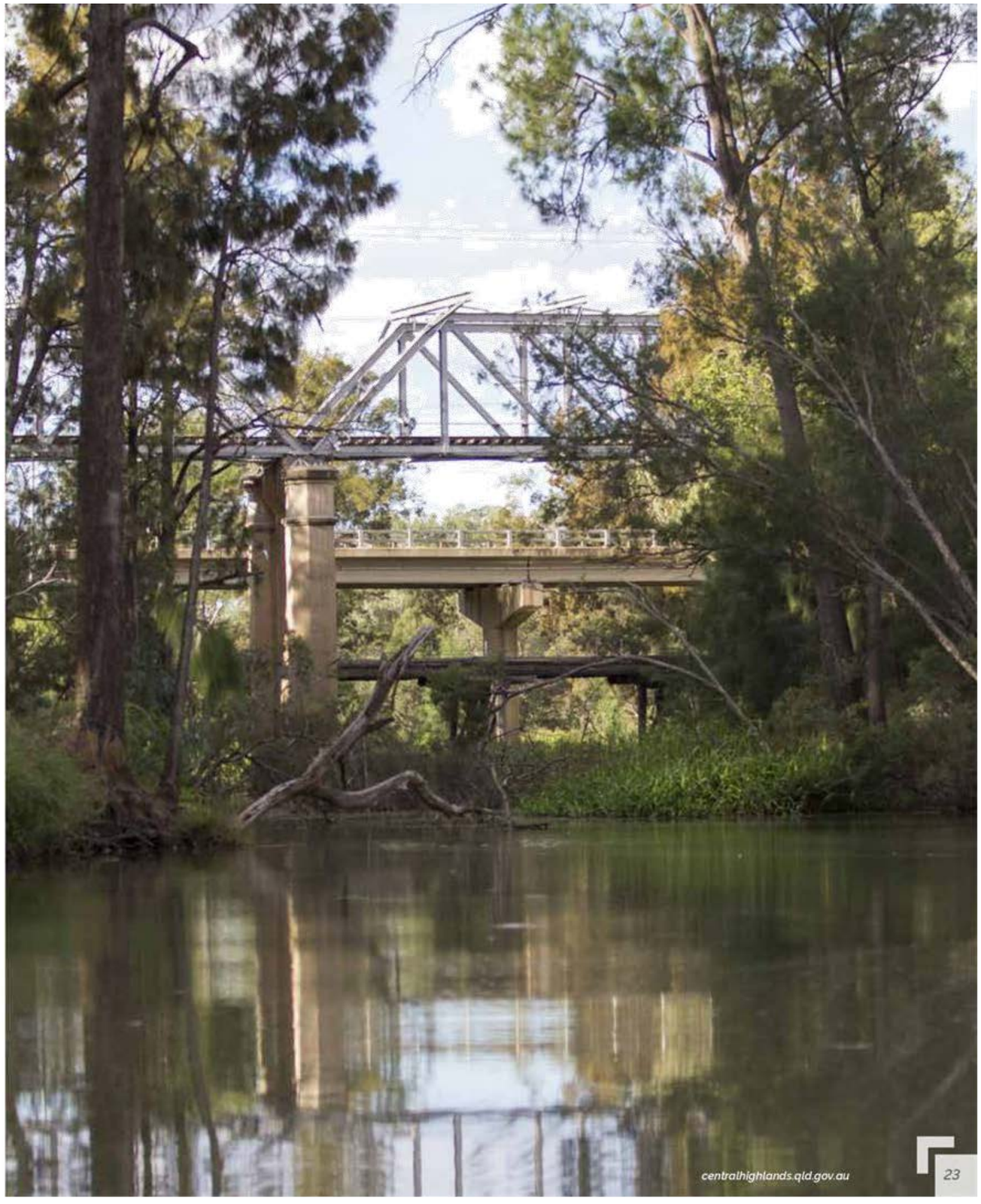
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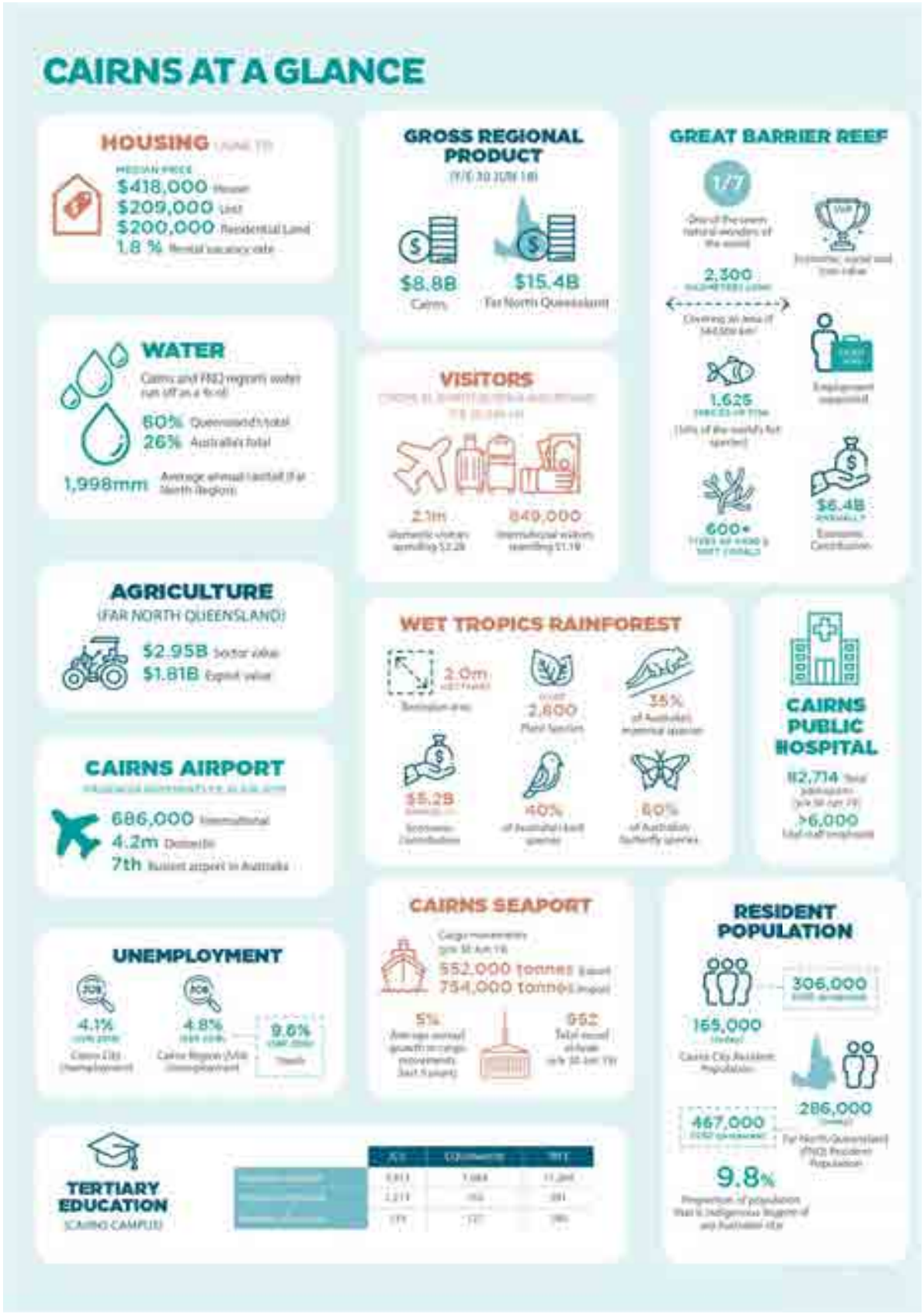
13.6 - NOTICE OF MOTION - COUNCILLOR HUTTON - ADVOCACY FOR LIVINGSTONE

Cairns Regional Council - Queensland Government Priorities

Meeting Date: 21 July 2020

Attachment No: 5


DECEMBER 2019
CAIRNS
QUEENSLAND GOVERNMENT PRIORITIES
Cairns
REGIONAL COUNCIL


CAIRNS AT A GLANCE
HOUSING
$418,000
$209,000
$200,000
1.8 %
GROSS REGIONAL PRODUCT
$8.8B
$15.4B
GREAT BARRIER REEF
1/7
2,300
1,625
$6.4B
600+
WATER
60%
26%
1,998mm
VISITORS
2.1m
849,000
AGRICULTURE
(FAR NORTH QUEENSLAND)
$2.95B
$1.81B
WET TROPICS RAINFOREST
2.0m
2,600
35%
$5.2B
40%
60%
CAIRNS PUBLIC HOSPITAL
>6,000
CAIRNS AIRPORT
686,000
4.2m
7th
CAIRNS SEAPORT
552,000 tonnes
754,000 tonnes
5%
952
UNEMPLOYMENT
4.1%
4.8%
9.6%
RESIDENT POPULATION
306,000
165,000
286,000
467,000
9.8%
TERTIARY EDUCATION

OVERVIEW OF KEY PRIORITIES

It's time to invest in the future of Cairns and the Far North

Cairns Regional Council is calling on the Queensland Government and Queensland Opposition to commit to the following key priorities for the Cairns region.

AVIATION



Establishment of a flexible $50 million state-wide Attracting Tourism Fund to contribute to the establishment of new international aviation routes for Queensland including the priority routes identified for Cairns.

$20 million funding commitment to the Cairns Aviation Excellence Precinct development.

CAIRNS CITY CENTRE MASTER PLAN



$33 million commitment from the Queensland Government (as part of a $100 million tripartite funding pool) over the ten years to 2030 for the implementation of the Cairns City Centre Master Plan.

CAIRNS CITY DEAL



Queensland Government commitment to work with Cairns Regional Council and the Federal Government to establish a 10-year City Deal for Cairns based on the priorities outlined in the Cairns Region City Deal Proposal Document.

CAIRNS GALLERY PRECINCT



$13.3 million funding commitment towards the estimated capital cost ($30.8 million) of the Cairns Gallery Precinct as part of the proposed tripartite (Federal, State and Local Governments) funding arrangement for this iconic cultural and tourism infrastructure project.

CAIRNS HOSPITAL



$100 million to establish the Cairns Health and Innovation Precinct (CHIP); $15 million for upgraded emergency department facilities/infrastructure; and $60 million to fund 70 new beds at the hospital. In addition, $6 million is required for the completion of a detailed business case for the implementation of the CHHHS strategic master plan.

CAIRNS METRO/ AIRPORT LINK



$400,000 in funding to undertake the market needs assessment and business case for this innovative public transport project.

CAIRNS ROAD NETWORK PROJECTS



$370 million for capacity improvements on the Cairns Western Arterial Road (CWAR) linking Smithfield to south Cairns. Confirmation of $72 million commitment from the Queensland Government (complementing an existing commitment of $287 million federally) towards enhancements on the Captain Cook Highway between Cairns and Smithfield. $21 million for a Strategic Assessment of Service Requirements, Preliminary Evaluation and Business Case development for the Kuranda Range Road corridor to address significant safety, capacity and reliability issues on this strategic road link between Cairns, the Atherton Tablelands and beyond. Confirmation of $45 million commitment from the Queensland Government (complementing an existing commitment of $180 million federally) towards Cairns Southern Access Corridor Stage 5 (Foster Road Intersection) project.

CAIRNS SEAPORT DEVELOPMENT



Consider the wider economic benefits of future expansion of the Cairns Seaport and investigate innovative funding and finance opportunities (subject to relevant business case) to support implementation of the Seaport Master Plan.

DRAPER ROAD WATER TREATMENT PLANT



Commitment from the Queensland Government to join Council and the Federal Government in a tripartite funding arrangement (one third each) for the capital cost of the Draper Road Water Treatment Plant.

NATIONAL INDIGENOUS HERITAGE CENTRE



Funding to support initial concept development and business case preparation for a National Indigenous Heritage Centre located in Cairns.

NORTHERN BEACHES LEISURE TRAIL



Provision of funding towards the estimated $20 million to $30 million total capital cost of delivering the remaining connectivity components of the Northern Beaches Leisure Trail.

NULLINGA DAM



Commitment from the Queensland Government to proceed with the Nullinga Dam project.

PRIORITY RENEWABLE ENERGY ZONE FOR CAIRNS AND FNQ



Designation of the Cairns and FNQ region as a Priority Renewable Energy Zone and implementation of the policy and investment required to support regional renewable energy development.

QUEENSLAND'S FIRST UNIVERSITY HIGH SCHOOL



$10 million towards the establishment of Queensland's first University High School.

SUSTAINABLE TOURISM FUNDING



Legislative change to enable local governments to choose to introduce a visitor levy/ tourism contribution.

Foreword

A targeted plan to deliver jobs, growth and liveability in Cairns and Far North Queensland

Cairns is the capital of Far North Queensland (FNQ), the largest region in Northern Australia (population circa 286,000) and is a strategic gateway to the Pacific, Asia and beyond. With a resident population of 165,000 people and an average 30,000 additional visitors staying in the city on any given night, Cairns is one of the largest and most dynamic regional cities in Australia. Unique liveability and solid economic fundamentals have seen Cairns experience significant population growth (2.5% per annum in the 15 years to 2016) – well in excess of the national growth rate. Significant private investment and renewed business confidence has also seen the Cairns region unemployment rate reduce significantly in recent years. The region's unemployment rate currently sits at 4.8% (SA4, Sep 16). A unique combination of economic potential and superior liveability means Cairns is ideally positioned as a growth centre of strategic significance to the State of Queensland. But in order to realise this potential, Cairns and indeed the FNQ region, requires investment in the infrastructure, programs and policy that will provide the foundation for future growth.

A FAIRER SHARE

Capital investment by the Queensland Government is critical to delivering the infrastructure and projects that will support the future prosperity of the Cairns region. Set out on the opposite page are some highlights from analysis undertaken by Cairns Regional Council on Queensland Government budgeted capital expenditure over the eight years ending 2019-20.

Over that eight-year period, the Queensland Government budgeted capital expenditure allocation per person for the Cairns region was the lowest of any region outside of SEQ

Cairns deserves a fairer share of investment from the Queensland Government and this document sets out where this investment should be directed.

TARGETED INVESTMENT

It is recognised that in order to be effective, regional investment and policy needs to be developed in the context of a broader regional strategy, to ensure such initiatives are complementary and contribute to the realisation of a long term vision. With this in mind, Cairns Regional Council and key regional stakeholders have worked together to develop the Cairns 2050 Shared Vision (www.cairns.qld.gov.au/vision2050). The vision also incorporates the views and priorities of the Cairns community, as expressed through the 2016 Our Cairns Survey, a community survey conducted by the Cairns Regional Council that attracted over 6,000 responses.

The Cairns 2050 Shared Vision provides a framework that will deliver economic prosperity, quality of life and liveability for the Cairns community both today, and for the generations that follow. It sets out the projects, investment and policy required for the vision to be realised. The Cairns 2050 Shared Vision has provided the foundation for the priorities contained in this document.

STRATEGIC ALIGNMENT

The Cairns 2050 Shared Vision was developed in the context of policy and strategy settings at the Federal, State and Regional level. From a State perspective, investment in the priorities contained within this document aligns with, and will support the implementation of, a number of key Queensland Government strategies and plans including (amongst others): The Queensland Plan: Queenslanders' 30-year vision 2014; State Infrastructure Plan 2016; Far North Queensland Regional Plan 2009-2031; and Advancing North Queensland – Investing in the Future of the North 2016 plan. Accordingly, investing in the priorities contained in this document not only contributes to the delivery of the Cairns 2050 Shared Vision, it also supports the delivery of the state-wide strategic objectives of the Queensland Government.


Compared to other Queensland regions, over the past eight years the Cairns region has received a significantly lower share of State Government budgeted capital expenditure. Our region deserves a fairer share
IF Cairns had the same $ per capita allocation as the Central Queensland region over the past eight years we could have:
DREDGED TRINITY INLET
25
TIMES OVER
BUILT
45
PERFORMING ARTS CENTRES
PAID FOR THE SMITHFIELD BYPASS
21
TIMES OVER
PAID FOR THE CONVENTION CENTRE EXPANSION
18
TIMES OVER
CAIRNS
$16,513
TOWNSVILLE
$22,006
MACKAY
$19,538
CENTRAL QUEENSLAND
$29,328
WIDE BAY
$17,182
TOOWOOMBA DARLING DOWNS
$28,013
WHERE'S OUR SHARE?
BUDGETED CAPITAL EXPENDITURE PER PERSON (EIGHT YEARS TO 19/20)

PRIORITIES FOR CAIRNS

UNLOCKING OPPORTUNITY AND POTENTIAL

AREA OF FOCUS	FOOD PRODUCTION	TOURISM	TERTIARY EDUCATION
TRENDS/ CONTRIBUTING FACTORS	• World population expected to reach 9.7 billion by 2050 (up by 2 billion from today) • Income growth in developing countries is leading to dietary changes also driving up global food demand per capita • Global food demand expected to increase anywhere between 50% and 98% by 2050	• Significant and rapid expansion of the global middle class population leading to increased discretionary expenditure • Global population age profile and propensity for travel both positively impacting tourism and travel • Cultural, nature based and sports/ events tourism are significant growth sectors • International inbound travel to Australia expected to increase by 75% over the period to 2026-27	• Rapid expansion of global middle class expected to drive significant increases in tertiary level education attainment • Australia's international education sector enrolments expected to increase by 45% in the period to 2025 • Significant growth in demand domestically for tertiary level education. In 2016, 5.8 million Australians held a bachelor degree or post graduate degree level qualification, an increase of 28% over the preceding 5 years
CAIRNS REGION'S COMPETITIVE ADVANTAGES	• Physical proximity and connectivity to the Asia-Pacific and beyond • Significant water resources and run off • Large tracts of undeveloped arable land (FNQ) • Established agriculture industry • Established and well connected airport and seaport • Existing road networks and rail links • Cairns established as the regional capital and service centre for FNQ	• Iconic world heritage listed natural assets (Great Barrier Reef and Wet Tropics Rainforest) • Direct connection to both Aboriginal and Torres Strait Islander cultures • Established sports and events tourism destination • Established tourism industry and allied sectors • International airport • Seaport expansion underway to facilitate increased cruise ship visitation • 'Clean green' reputation	• Two well established and growing universities (James Cook University and CQUniversity) and other tertiary institutions • International and domestic air connectivity • Multicultural and diverse population • Superior quality of life and liveability
THE OPPORTUNITY CREATED	***Potential for significant growth in regional agriculture development, production and export to meet increasing global food demand***	***Capturing a share of significant global tourism growth by leveraging Cairns' competitive advantages in cultural, nature based and sports and events tourism***	***Servicing significant growth in demand for tertiary and higher level education both domestically and internationally and attraction and retention of human intellectual capital***
WHAT'S NEEDED TO UNLOCK THE OPPORTUNITY	• Water infrastructure (storage and distribution) • Demand and supply chain analysis to identify specific opportunities/ markets and potential barriers to production, transport, processing and distribution/export • Road network investment • Increased direct aviation connectivity • Seaport development and expansion • Integrated transport strategy	• Effective management and funding to support the Great Barrier Reef and Wet Tropics Rainforest • Tourism experience and attraction development • Increased support for destination marketing • Increased direct aviation connectivity • Seaport development and expansion • Infrastructure, services and facilities that support an increased visitor population • Policy change to deliver sustainable tourism funding • Investment in indigenous arts and cultural tourism facilities	• University facility development and expansion • Innovation precinct establishment • Increased direct aviation connectivity • Attainment of University Hospital status for Cairns Hospital

The Cairns region's unique competitive advantages mean it is well positioned to prosper from a number of trends emerging at both the national and global level. Queensland Government investment in the Cairns region is needed to ensure these opportunities can be fully realised.

STRATEGIC LOCATION	SKILLED & GROWING POPULATION	RENEWABLE ENERGY
• Increasing regional influence of China and other Asian countries in the PNG and Asia-Pacific region • Increased foreign policy focus of the Australian government on the PNG and Asia-Pacific region	• Significant population growth in Australia's metropolitan capitals has resulted in an infrastructure deficit and settlement imbalance • Delivery of the Australian Government's Northern Australia policy agenda will need to be supported by a skilled population base 'on the ground' in regions • Direct alignment between a region's human intellectual capital and the achievement of its economic potential	• International commitments to emission reductions are driving record investment in renewable energy projects • Australian government's 2030 Emission Reduction Target is a 26-28 per cent reduction in 2005 emission levels by 2030 • Changing social attitudes towards climate change is raising expectations politically for increased renewable energy investment • Commercial viability of renewable energy alternatives is improving as technological advances see cost reductions and life cycle improvements in equipment and infrastructure
• Physical proximity to PNG and the Asia-Pacific region • Existing naval base (HMAS Cairns), marine maintenance facilities and expertise, and established and expanding seaport • International airport with direct connectivity to PNG and Asia • Multicultural and diverse population including significant expat PNG population • Well established business, cultural and social links between Cairns and PNG as well as many Asian and Pacific Island countries	• Established track record for above average population growth • Largest region (FNQ) and second largest city (Cairns) in Northern Australia • Existing multicultural and diverse population • Superior quality of life and liveability • Well established universities and vocational institutions	• Significant regional natural resources (water, sun, wind) to support renewable energy development • Existing alignment between the environment and the economy (e.g. tourism) enhances the region's 'clean green' reputation • Significant regional renewable energy projects either planned or recently delivered
Leverage Cairns' strategic physical location and connectivity to support the delivery of Australia's PNG and Asia Pacific foreign policy objectives	***Contribute to the alleviation of population growth constraints in Australia's metropolitan capitals and support the delivery of economic growth in Northern Australia***	***Supporting Queensland and Australia's energy needs through the development of a nationally significant renewable energy sector***
• Further development of the HMAS Cairns naval base and commitment to ongoing naval maintenance in Cairns • Policy , investment and personnel deployment to leverage Cairns' strategic location	• A Cairns region population and migration strategy • Infrastructure, services and facilities that attract, retain and support a skilled and growing resident population • Investment in the facilities required to support population growth in a naturally sensitive environment (e.g. waste management)	• Designation of Cairns and FNQ as a Priority Renewable Energy Zone • Investment in the transmission/distribution network to support further renewable energy generation project development • Appropriate incentives to encourage investment and establishment of renewable energy operations based within the Cairns and FNQ region • Leveraging the 'clean green' reputation for the benefit of the region's tourism and allied industries

Aviation

Supporting economic growth, employment and skills development in the aviation, tourism, international education and high value agricultural export sectors through aviation connectivity and infrastructure development



$ COMMITMENT REQUIRED

Establishment of a flexible $20 million state-wide Attracting Tourism Fund to contribute to the establishment of new international aviation routes for Queensland including the priority routes identified for Cairns.

ROUTE DEVELOPMENT

Air connectivity is key to the economic development of the Cairns region. It opens up new visitor markets, provides opportunities for the export of agricultural produce and promotes growth in the education sector.

A daily international wide-body flight to Cairns is potentially a $200 million a year export business, with $100 million of international visitor spend, $50-150 million of agricultural produce sales, and the potential to deliver more than 650 new jobs for the region. There are additional flow-on benefits as other trade is enabled by new air routes. These benefits are widely dispersed across businesses in the region. Currently, more than 80% of international visitors through Cairns Airport travel on domestic flights. Due to the number of international passengers flying in on domestic routes, domestic capacity is also constrained.

Limited direct international aviation capacity is a key constraint to the region's tourism economy. Analysis by Tourism Research Australia for the year ended 30 June 2018 indicates international tourism visitation to Tropical North Queensland (TNQ) reduced by 1.7% compared to the prior year. This contrasts with a 3% increase in international visitation at the national level over the same period. Increasing direct international aviation together with tourism product development and direct investment in destination marketing is required to address this worrying trend for the TNQ tourism sector.

There is significant international visitor growth that would be unlocked by additional capacity without reducing passengers on existing flights. To unlock this growth, Cairns Airport is targeting four new priority routes; one each from the Middle East and Southeast Asia (to serve Europe); one from China; and one from North America. Together, these four new air routes would provide $600 million per year in additional economic benefit to the Cairns economy. More international services direct to Cairns will create more capacity for domestic visitors and encourage international visitors to stay longer and spend more whilst in the region.

But whilst the case for new international aviation routes into Cairns is compelling, temporary 'start up' funding packages are required to de-risk initial establishment for the airlines involved and secure these new routes in an extremely competitive international market.

The demonstrated success of the contestable Attracting Tourism Fund leveraged both private sector and other levels of Government investment in key tourism infrastructure. In this case, we would suggest a dedicated focus on regional aviation to encourage greater dispersal of economic benefits across the State. Increased dispersal also increases the potential to extend average length of stay in Queensland helping the State to regain lost market share in visitor nights. Cairns Regional Council and Cairns Airport are calling on the Queensland Government to establish a flexible $20-million state-wide Attracting Tourism Fund to contribute to the establishment of new international aviation routes for Queensland including the priority routes identified for Cairns.

STRATEGIC ALIGNMENT

This priority aligns with and supports the implementation of the following Queensland Government strategies and initiatives:

- The Queensland Plan: Queenslanders' 30-year vision 2014
- State Infrastructure Plan 2016
- Advancing Tourism 2016-20
- Queensland Tourism and Transport Strategy 2016
- Tourism and Events Queensland Strategic Plan 2018-2022
- Far North Queensland Regional Plan 2009-2031
- Advancing North Queensland – Investing in the Future of the North (2016) plan
- Advancing Tourism in North Queensland 2016-20


An international flight to Cairns is a $200 million pa export business
There is unmet demand for at least four new daily flights worth $800 million pa in economic benefit
A new route has around US$30 million in start-up costs
A commitment of $50 million to a flexible state-wide Attracting Tourism Fund is sought

CAIRNS AVIATION EXCELLENCE PRECINCT



$9 COMMITMENT REQUIRED

$20 million funding commitment to the Cairns Aviation Excellence Precinct development.

The aviation services industry will be worth $2.7 trillion in the Asia Pacific (APAC) region by 2038.

The APAC region is the single largest destination for commercial jet deliveries within the next 20 years, expecting 40% of global deliveries or 17,390 aircraft. Existing traditional Aviation Maintenance Repair and Overhaul (MRO) destinations such as Singapore are already operating at or near capacity. Airlines are already experiencing difficulty in securing MRO services for their aircraft in these destinations. Availability of the highly skilled people required is already constrained.

Cairns is geographically in the centre of the APAC region, has a pipeline of highly skilled people, an existing reputation for excellence, and a geopolitically stable jurisdiction for aviation services operators. Cairns is perfectly positioned to capture a share of this growing market.

Cairns Airport has developed the Cairns Aviation Excellence Precinct (CAEP) masterplan to meet this demand. This will see the redevelopment of the existing General Aviation precinct adjacent to the Captain Cook highway.

The land is at approximately 1AHD (Australian Height Datum). In other words, it is in practical terms a wetlands area and subject to frequent flooding. The land needs to be raised to approximately 2.65AHD before any construction of the 534,673m² of groundworks, aprons and roads could take place. This is a significant cost for Cairns Airport to overcome, whilst retaining competitiveness in attracting new businesses. Consequently, partial public funding is required to make this catalytic regional development viable.



Ultimately, CAEP will deliver at least 28 new business locations. These are a combination of different size hangars for MRO, as well as other industry operators in avionics, training, research development and advanced manufacturing businesses.

Over 1,200 high value jobs will be created, with this contributing a minimum of $105 million into the local regional economy each year. This supports sustainable population growth, sustainable aviation route development, the Pacific engagement strategy, the education and research sectors, tourism growth and advanced manufacturing. The true impact for the region is expected



Development Years	2020-2030 $million	2030-2038 $million
Cairns Airport investment	32	22
Recommended State investment	20	-
Estimated total cost	52	22
Estimated benefit to local economy from new jobs (over period of development)	$2.1billion	$3.3billion

to be well in excess of $3.3 billion over the length of the development.

The precinct is already home to a thriving aviation services industry, with Hawker Pacific being a prominent example of an MRO operator in growth mode. In 2017, the Queensland Government announced a $2.5 million investment for Hawker Pacific to expand their hangar, which resulted in an additional 20 high value jobs worth an estimated $3.0 million. In 2019, Hawker Pacific confirmed winning $4 million worth of new contracts for 2020. This demonstrates success from a State investment in the industry.

Cairns is perfectly positioned at the centre of the APAC region; equal flying distance to Bangkok, Shanghai, Tokyo, Hong Kong and Kuala Lumpur. Fiji and Hawaii are a manageable flight time away and the closest capital city, Port Moresby in PNG, is less than half the distance to Sydney. In addition, Queensland already has a strong focus on growing the aviation sector through the MRO Taskforce and Aerospace 10-Year Roadmap.

The airport is home to the CQUniversity Asia Pacific Aviation Hub and Cairns Aviation Skills Centre (CASC). Since 2003, CASC has graduated 650 aircraft technicians and upskilled over 7,000 aviation professionals, all with the industry reputation for excellence that comes from being trained in Cairns.

Cairns should be a major destination for aviation services in the APAC region because it can meet the needs of industry – perfectly positioned geographically, geopolitically and as a place that already has a reputation for aviation excellence with a pipeline of highly skilled people.

Cairns Airport is seeking assistance with the cost of this catalytic regional development in order to make it viable. This is a partial investment, with Cairns Airport meeting the majority of the cost. Cairns Regional Council supports Cairns Airport's proposal in this regard.

PRIORITIES FOR CAIRNS

Cairns City Centre Master Plan

Guiding the ongoing evolution of public spaces within the Cairns City Centre to ensure the city remains a vibrant and liveable space for everyone



$3 COMMITMENT REQUIRED

$32 million commitment from the Queensland Government (as part of a $100 million tripartite funding pool) over the ten years to 2030 for the implementation of the Cairns City Centre Master Plan.

THE MASTER PLAN IS UNDERPINNED BY FIVE GUIDING PRINCIPLES:

1. EMBRACE TROPICAL URBANISM
2. SUPPORT ECONOMIC GROWTH & DIVERSITY
3. CREATE AN ACCESSIBLE & CONNECTED CITY CENTRE
4. CELEBRATE ARTS, CULTURE & CREATIVITY
5. DELIVER A SUSTAINABLE, SAFE & LIVEABLE CITY

Tourism is a significant driver for the Cairns and FNQ economy with the region attracting almost three million visitors every year and annual visitor expenditure now exceeding $3.4 billion. Whilst Cairns' tourism reputation has traditionally been built on its location at the gateway to the iconic Great Barrier Reef and Wet Tropics Rainforest, an opportunity exists to further develop the city as an attraction in its own right. In doing so, there is potential to further increase visitation, visitor length of stay and visitor expenditure. Recent developments including the Cairns Aquarium, Munro Martin Parklands, Cairns Performing Arts Centre and Crystalbrook Collection suite of hotels, have all made positive contributions in this regard as will the proposed Trinity Wharf Cairns Global Tourism Hub and Cairns Convention Centre expansion projects. A comprehensive city centre master plan is critical to ensuring the future development of the City Centre occurs in a coordinated and guided manner. In doing so, it not only supports the jobs and economic benefits increased visitation will deliver, but also ensures the City Centre is a vibrant and dynamic public space that can be enjoyed by the local community.

Throughout 2018 and early 2019, Cairns Regional Council invested extensive resources in developing the Cairns City Centre Master Plan 2019 including significant public input and consultation. Almost 2,500 people took the opportunity to give feedback and make suggestions on initial project ideas using innovative mediums including Council's interactive online ideas wall. Residents and visitors told Council how they use the city's public spaces, what they value most, what issues they would like to see addressed, and also generated new ideas. Reflecting on the community's feedback and suggestions, Council developed a suite of opportunities and preliminary concept sketches. Council invited feedback on these project opportunities throughout July and August 2018, with over 3,300 people engaging in the process. The process culminated in the endorsement of the Cairns City Centre Master Plan 2019 by Council in early April 2019. Funding is now required to support the progressive implementation of the Master Plan recommendations.



STRATEGIC ALIGNMENT

This priority aligns with and supports the implementation of the following Queensland Government strategies and initiatives:

- The Queensland Plan: Queenslanders' 30-year vision 2014
- State Infrastructure Plan 2016
- Advancing Tourism 2016-20
- Queensland Tourism and Transport Strategy 2016
- Tourism and Events Queensland Strategic Plan 2018-2022
- Far North Queensland Regional Plan 2009-2031
- Advancing North Queensland – Investing in the Future of the North (2016) plan
- Advancing Tourism in North Queensland 2016-20


RENEWED ESPLANADE PARKLANDS
FLORENCE STREET
CITY STREETS
ESPLANADE DINING PRECINCT
CAIRNS GALLERY PRECINCT

Cairns City Deal

Unlocking the economic potential of Cairns and Far North Queensland



COMMITMENT REQUIRED

Queensland Government commitment to work with Cairns Regional Council and the Federal Government to establish a 10-year City Deal for Cairns based on the priorities outlined in the Cairns Region City Deal Proposal Document.

City Deals are a key mechanism to deliver on the opportunities and challenges in Australia's cities by bringing together the three levels of government, the community and private enterprise to create place-based partnerships. They work to align the planning, investment and governance necessary to accelerate economic growth and job creation, stimulate urban renewal and drive economic reforms. City Deals are designed to secure the future prosperity and liveability for Australian cities.

In June 2018, the Joint Standing Committee on Northern Australia released its report 'Northern Horizons – Unleashing Our Tourism Potential'. A key recommendation from that report was the establishment of a City Deal for Cairns. A City Deal for Cairns would support the Federal Government's agenda for the development of Northern Australia and would also contribute to the implementation of a variety of Queensland Government strategies and policies.

It is recognised that in order to be effective, a City Deal for Cairns needs to be developed in the context of a broader regional strategy to ensure such initiatives are complementary and contribute to the realisation of a long term vision. With this in mind, Cairns Regional Council and key regional stakeholders have worked together to develop the Cairns 2050 Shared Vision (www.cairns.qld.gov.au/vision2050).

This vision also incorporates the views and priorities of the Cairns community as expressed through the 2016 Our Cairns Survey, a community survey conducted by Cairns Regional Council, which attracted over 6,000 responses.

The Cairns 2050 Shared Vision provides a framework that will deliver economic prosperity, quality of life and liveability for the Cairns community both today, and for the generations that follow. It sets out the projects, investment and policy required for the vision to be realised.

Using the Cairns 2050 Shared Vision as a foundation, Council has again worked with key stakeholders to develop the Cairns Region City Deal Proposal Document ('the Proposal'). A full copy of the Proposal is available on Council's website (https://www.cairns.qld.gov.au/building-planning-business/advocacy). The Proposal clearly articulates how a City Deal can unlock Cairns' full potential and deliver significant benefits for the region, the State of Queensland and Australia as a whole. The Proposal identifies six key areas of focus where Cairns has unique competitive advantages that can be leveraged to deliver economic growth and quality of life outcomes:

- Food Production
- Tourism
- Tertiary Education
- Strategic Location
- Skilled and Growing Population
- Renewable Energy

Further details on how these areas of focus align to both Cairns' unique competitive advantages and emerging trends at both a national and global level are set out on pages 6 and 7 of this document.

Linking directly to these areas of focus, the Proposal sets out and further develops 10 key projects/initiatives drawn from the Cairns 2050 Shared Vision that should be incorporated in a City Deal for Cairns.

STRATEGIC ALIGNMENT

This priority aligns with and supports the implementation of the following Queensland Government strategies and initiatives:

- **The Queensland Plan: Queenslanders' 30-year vision 2014**
- **State Infrastructure Plan 2016**
- **Advancing Tourism 2016-20**
- **Queensland Tourism and Transport Strategy 2019**
- **Tourism and Events Queensland Strategic Plan 2018-2022**
- **Far North Queensland Regional Plan 2009-2031**
- **Advancing North Queensland – Investing in the Future of the North (2016) plan**
- **Advancing Tourism in North Queensland 2016-20**



A PROPOSAL BUILT ON A SHARED VISION

The City Deal proposal is underpinned by a significant body of work and consultation led by Cairns Regional Council.

Throughout 2018, Council dedicated significant resources to the development of a shared vision for Cairns. The Cairns 2050 Shared Vision (www.cairns.qld.gov.au/vision-2050) provides the framework to deliver long term economic prosperity and liveability for the Cairns community. The vision was developed with two clear objectives in mind; as a basis for direct advocacy to both the State and Federal governments; and as a foundation from which to negotiate and secure a City Deal for Cairns. The timeline provides an overview of the milestones achieved to date as well as the next steps required to secure a City Deal for Cairns.



15

Cairns Gallery Precinct

An iconic new cultural tourism project driving increased visitation, tourism diversification and regional employment



$ COMMITMENT REQUIRED

$13.3 million funding commitment towards the estimated capital cost ($39.8 million) of the Cairns Gallery Precinct as part of the proposed tripartite (Federal, State and Local Government(s)) funding arrangement for this iconic cultural and tourism infrastructure project.

Cairns is recognised as the Arts and Culture Capital of Northern Australia. The Cairns Gallery Precinct is a project that strongly supports this status and complements recent regional investment in arts and cultural facilities, events and programs. These include the Cairns Indigenous Art Fair (CIAF), Cairns Performing Arts Centre (CPAC), Murray Martin Parklands (MMP) and Centre of Contemporary Arts (CoCA) refurbishment among others. The project will transform and connect three heritage listed buildings in the Cairns City Centre (the Cairns Art Gallery, 'Old' Court House and former Mulgrave Shire Council offices) and establish a new world class gallery building to create a dynamic and unique gallery precinct with benefits for both the local community and domestic and international visitors.

The project would have a particularly strong connection to the region's Indigenous community and also links/aligns with the National Indigenous Heritage Centre proposal that is outlined on page 20 of this document. The project would also broaden the region's tourism offer and enhance liveability within our community.

A significant proportion of Cairns' population identify as First Nations peoples. Cairns is also the principal connection point for the exchange and celebration of Indigenous art and cultures from communities throughout Cape York and the Torres Strait. The Cairns and Great Barrier Reef region is home to Australia's highest proportion of Indigenous Australians and its greatest diversity of Indigenous cultures. Community demand for the arts, the burgeoning local creative sector, the opportunity to showcase more Indigenous arts, and the need to diversify our tourism offering all contribute to the need for increased scale and diversity of Cairns' visual arts infrastructure.

Establishment of the precinct will also have significant positive impacts on jobs and economic growth. In addition to the significant economic impact and employment created during construction, once operational, the project will add $20.7 million per annum to the regional economy (Gross Regional Product) and support 177 ongoing full time jobs through its direct operation and induced tourism expenditure. An independent and comprehensive business case for the project has been completed utilising funding provided by the Queensland Government.

The business case supports the case for project investment with the preferred project option having a Benefits to Cost Ratio (BCR) of 1.19 and a Net Present Value (NPV) of $13.3 million. This proposal calls for a tripartite funding arrangement to construct and establish the precinct with Federal, State and Local (Council) Governments each contributing one third of the project's total capital cost of $39.8 million.

STRATEGIC ALIGNMENT

This priority aligns with and supports the implementation of the following Queensland Government strategies and initiatives:

- The Queensland Plan: Queenslanders' 30-year vision 2014
- State Infrastructure Plan 2016
- Advancing Tourism 2016-20
- Queensland Tourism and Transport Strategy 2018
- Tourism and Events Queensland Strategic Plan 2018-2022
- Far North Queensland Regional Plan 2009-2031
- Advancing North Queensland – Investing in the Future of the North (2016) plan
- Advancing Tourism in North Queensland 2016-20


CAIRNS ART GALLERY


CAIRNS
GALLERY
PRECINCT
OLD SHIRE OFFICES
ESPLANADE
COURTHOUSE
NEW GALLERY
SPENCE STREET
EXISTING GALLERY
THE LAWN
ABBOTT STREET

17

Cairns Hospital

Investing in the infrastructure and services required to keep our community healthy



COMMITMENT REQUIRED

$100 million to establish the Cairns Health and Innovation Precinct (CHIP); $45 million for upgraded emergency department facilities/infrastructure; and $60 million to fund 70 new beds at the hospital. In addition, $6 million is required for the completion of a detailed business case for the implementation of the CHHHS strategic master plan.

STRATEGIC ALIGNMENT

This priority aligns with and supports the implementation of the following Queensland Government strategies and initiatives:

- The Queensland Plan: Queenslanders' 30-year vision 2014
- Our Future State: Advancing Queensland's Priorities (2018) plan
- Queensland Department of Health Strategic Plan 2016-2020
- State Infrastructure Plan 2016
- Cairns and Hinterland Hospital and Health Service Strategic Plan 2016-2023

Health and wellbeing are critical foundations to a community's quality of life and are essential if communities are to continue to grow and prosper. The Cairns and Hinterland Hospital and Health Service (CHHHS) is the FNQ region's largest employer with approximately 5,000 staff delivering a wide range of hospital and health services across the region. The Cairns Hospital is a critical facility within the CHHHS network and caters for approximately 100,000 patient admissions every year. The hospital also deals with a diverse range of health and wellbeing needs of the regional community including the region's significant Aboriginal and Torres Strait Islander populations.

Expansion of the facilities and status of the Cairns Hospital, as well as investment in the broader regional services managed by the CHHHS, will be required to meet the future needs of a growing regional population. The region's unique demographics, including significant visitor and Indigenous populations, are also key considerations when planning for the future health needs of Cairns.

The aim is for Cairns Hospital to become a university hospital within the medium term and for the hospital to continue to expand the higher level of services offered locally. For this objective to be realised, facilities need to be developed which support clinical research and education. The establishment of the proposed Cairns Health and Innovation Precinct (CHIP) supports this initiative and aligns with James Cook University's Cairns Tropical Enterprise Centre (CTEC) project. The CTEC project has already received a federal funding commitment of $60 million. A $100 million commitment is now required from the Queensland Government to enable the design and construction of the CHIP to progress. In addition, Cairns Hospital will need a further $60 million in capital funding to refurbish areas that are vacated into the CHIP to create 70 additional beds to meet demand and expand clinical services until 2027.

Further investment is also required in the following areas:

- New/upgraded emergency department facilities and infrastructure at the Cairns Hospital. There were 74,667 presentations to the emergency department at the Cairns Hospital in 2018/19, a 24% increase over the preceding five years (the Cairns Hospital emergency department is the fifth busiest in Queensland). A $15 million commitment is required from the Queensland Government to implement these urgent upgrades.
- $6 million to complete a detailed business case for implementing the CHHHS Strategic Master Plan.
- Ongoing investigation into the potential to provide higher level services locally at the Cairns Hospital that are currently only available 'outside of region' (e.g. neurosurgery).
- Continued development of specific models of care to address chronic disease, particularly in the region's Aboriginal and Torres Strait Islander populations.



Cairns Metro/Airport Link

An innovative public transport solution connecting the Cairns Airport to the City Centre



COMMITMENT REQUIRED

$400,000 in funding to undertake the market needs assessment and business case for this innovative public transport project.

STRATEGIC ALIGNMENT

This priority aligns with and supports the implementation of the following Queensland Government strategies and initiatives:

- State Infrastructure Plan 2016
- Advancing Tourism 2016-20
- Queensland Tourism and Transport Strategy 2018
- Far North Queensland Regional Plan 2009-2031
- Far North Regional Transport Plan (Draft) 2018
- Advancing Tourism in North Queensland 2016-20

The Cairns Metro concept would provide for a direct and high frequency public transport link between the Cairns Airport and the Cairns City Centre including the proposed Trinity Wharf Cairns Central Tourism Hub. The adjacent diagram provides an overview of the proposed route for the service (approximately 7.5 kilometres long) and the key stops/attractions along that route. Cairns is a regional city with unique potential for such a service given the region's high visitor population (almost 3 million visitors per year) and the fact the Cairns International Airport is the seventh busiest airport in Australia with in excess of five million passenger movements each year. The Cairns community has expressed a desire to see innovative public transport options progressed.

The Cairns Metro concept could potentially see the deployment of electric tram like vehicles or alternate innovative transport solutions. The project could also link to the future expansion of a wider public transport network to the north and south of the city centre and contribute to the delivery of a wider transport strategy for the region. The project links directly with several of the priorities included within this process document as a number are physically located on or adjacent to the proposed route.

Cairns Regional Council has engaged with the Queensland Transport Minister, the Hon Mark Bailey, regarding the project and Council has also worked collaboratively with representatives of the Department of Transport and Main Roads (TMR) to identify the steps required to further develop the concept. A business case is now required to determine the market demand for such a service, investigate the alternative options for servicing that demand, and undertake commercial, financial and economic analysis for the preferred option. $400,000 in funding is required to fund the preparation of the business case for this exciting public transport project.


CAIRNS AIRPORT LINK
CAIRNS INTERNATIONAL AIRPORT
Proposed CBD to airport route
Active transport links
400m catchment
800m catchment
Key attractor
Key accommodation region
21

Cairns Road Network Projects

Investing in an integrated road network that will support the future economic prosperity, liveability, safety and resilience of the Cairns and FNQ community



$ COMMITMENT REQUIRED

$375 million for capacity improvements on the Cairns Western Arterial Road (CWAR) linking Smithfield to south Cairns.

Confirmation of $72 million commitment from the Queensland Government (complementing an existing commitment of $237 million federally) towards enhancements on the Captain Cook Highway between Cairns and Smithfield.

$21 million for a Strategic Assessment of Service Requirements, Preliminary Evaluation and Business Case development for the Kuranda Range Road corridor to address significant safety, capacity and reliability issues on this strategic road link between Cairns, the Atherton Tablelands and beyond.

Confirmation of $45 million commitment from the Queensland Government (complementing an existing commitment of $100 million federally) towards Cairns Southern Access Corridor Stage 3 (Foster Road intersection) project.

The road networks both within Cairns and connecting Cairns to regions located to the north, south and west are critical enablers for the regional economy. An effective road transport network contributes to the region's liveability by facilitating efficient travel both within region and to/from outside the region for economic, leisure and social purposes. Safety for all modes of transport is an important consideration as is the resilience of the region's road network to weather events and flooding. There are seven key road network projects (three of which are already fully funded and underway) that are critical to the delivery of an integrated road transport network for Cairns and to support enhanced connectivity with the surrounding region. The projects all contribute to the priorities contained in the Queensland Government's Far North Regional Transport Plan (Draft) 2019 and a number also align with the Federal Government's Roads of Strategic Importance initiative as they facilitate efficient freight connectivity to the Cairns Seaport and Cairns Airport. Each project is depicted in the adjacent diagram with further commentary in the paragraphs that follow.


Smithfield Bypass*
Kuranda Range Road
National Highway 1
Draper Street to Smithfield
Cairns Western Arterial Road (CWAR)
Cairns Southern Access Corridor
Stage 4: Kate St to Aumuller St*
Cairns Southern Access Corridor
Stage 5: Foster Road Intersection
Cairns Southern Access Corridor
Stage 3: Edmonton to Gordonvale*
KEY PROJECTS
*denotes road projects already funded and currently underway



COMMITTED ROAD PROJECTS

The four projects outlined on the adjacent pages will complement the following three projects already funded and currently underway in the Cairns region:

SMITHFIELD BYPASS

The 3.8-kilometre-long bypass between the McGregor Road roundabout and the Cairns Western Arterial Road and Captain Cook Highway roundabout will provide an alternative route to the Captain Cook Highway. The project is currently underway and scheduled for completion in late 2020.

BRUCE HIGHWAY CAIRNS SOUTHERN ACCESS CORRIDOR STAGE 3 EDMONTON TO GORDONVALE

The project will deliver significant enhancements on this road corridor including the 'dual laning' of the Bruce Highway in both directions between Edmonton and Gordonvale. Early procurement works have started and construction is expected to commence in early 2020 with project completion scheduled for mid-2023.

BRUCE HIGHWAY CAIRNS SOUTHERN ACCESS CORRIDOR STAGE 4 KATE STREET TO AUMULLER STREET

This project will deliver capacity improvements to the Southern Access Corridor between Kate Street and Aumuller Street and additional improvements from Comport Street to Kenny Street. The project is underway and expected to be completed in mid-2021.

Cairns Road Network

CAIRNS WESTERN ARTERIAL ROAD

The Cairns Western Arterial Road provides an important linkage to the north, west and south of Cairns via its connections to the Captain Cook Highway, Kuranda Range Road and Bruce Highway respectively. The road corridor alleviates traffic flows through the Cairns City Centre by providing an alternate 'bypass' route to the National Highway 1 route that traverses through the Cairns City via Sheridan Street. Whilst elements of the Cairns Western Arterial Road are 'dual laned' in each direction, further investment is required to ensure this road corridor can deliver to its full potential supporting the efficient and safe movement of freight and people. Cairns Regional Council has identified a range of upgrades on this road corridor that would significantly enhance its capacity and improve connectivity and safety. Projects include 'dual laning' of the northern section of the road, through to upgrades to McCoombe Street to deliver improved connectivity with the Bruce Highway to the south. An estimated investment of $370 million from the Queensland Government is required to deliver these enhancements and unlock this road corridor's full potential. We note that the Queensland Government has previously allocated $100,000 in the 2019-20 budget to undertake planning to upgrade this road. It is now time to action this planning through commitments for project delivery.

NATIONAL HIGHWAY 1 – DRAPER STREET TO SMITHFIELD

The National Land Transport Network (NLTN) currently terminates at the corner of Comport and Draper Streets (just south of the Cairns City Centre). As a result, the section of the National Highway 1 that connects the southern fringe of the Cairns City to Smithfield via Sheridan Street is unable to benefit from the 80/20 (Federal/State) funding arrangements that apply to roads within the NLTN. The road corridor provides key connectivity to the Cairns Seaport, Cairns City Centre, Cairns Airport and Smithfield (including the Cairns Campus of James Cook University). Significant investment in capacity enhancements to this road corridor are required to ensure the efficient movement of freight and people particularly to the city's air and sea ports. Population growth in Cairns' northern suburbs has also seen increased commuter congestion along this route. The Queensland Transport Minister has recognised the strategic importance of this road corridor and has made a written request to the Federal Transport Minister for the extension of the NLTN to Smithfield as part of the Federal Government's NLTN Determination Review. Cairns Regional Council strongly supports this extension and is advocating to the Federal Government for its approval. Whilst the outcomes of the NLTN Determination Review have not yet been finalised, an announcement of $267 million in funding via the 2019-20 Federal Budget delivered in early April 2019 and a separate announcement of $72 million from the Queensland Government are welcomed but need to be confirmed as commitments within the formal budget process.

Priority Projects



KURANDA RANGE ROAD

The Kuranda Range Road links Smithfield to Kuranda and provides critical connectivity between Cairns, the Atherton Tablelands (including Mareeba), Cape York and the Gulf of Carpentaria. The FNQ region's agricultural sector is a key driver of the need for an improved Kuranda Range Road. With a sector value of $2.95 billion and export value of $1.81 billion and potential for significant further growth (particularly if the region's enormous water and arable land resources are further developed), a solution to the safety, efficiency and capacity issues are needed to unlock the sector's full economic potential. An Impact Assessment Study of the road by Maunsell McIntyre (now AECOM) in 2000, identified that the road's inadequacies contributed to poor safety, poor economic performance (travel times, vehicle operating costs and inability to accommodate freight efficient vehicles) and poor reliability. 18 years on, these issues have not been adequately addressed with significant investment now needed to deliver increased capacity, improved safety and to enable the road to deliver its full economic potential for the region.

The road corridor has strong alignment with the objectives of the Federal Government's Roads of Strategic Importance initiative given the significant agricultural resources and potential located on the Atherton Tablelands and beyond. An updated and comprehensive review is required to determine the best way to unlock this road corridor's economic potential whilst at the same time addressing the current safety and reliability issues. The Queensland Government has announced $1.25 million towards a planning project in this regard. In addition to this planning project, $21 million is required to complete a Strategic Assessment of Service Requirements, Preliminary Evaluation and Business Case development to fully investigate options to address the service requirements. The ultimate solution needs to be included within the National Land Transport Network to ensure there is a clear partnership between the State and Federal Governments for future investment in this road corridor. It is noted that this road is included in the Cairns to Darwin corridor under the Federal Government's Roads of Strategic Importance initiative.

CAIRNS SOUTHERN ACCESS CORRIDOR – STAGE 5: FOSTER ROAD INTERSECTION

The Cairns Southern Access - Stage 5 project involves a grade separation upgrade at the Bruce Highway and Foster Road intersection in Cairns. This project will build on the existing commitments made along the Cairns Southern Access Corridor (including the Stage 3 and Stage 4 projects currently underway). The project has an estimated capital cost of $225 million and will improve capacity and traffic flow including movements in and out of nearby suburban streets. It will also improve road safety by reducing congestion around the intersection and facilitate the efficient flow of passenger and freight traffic. An announcement of $180 million in Federal funding was made in the 2019-20 Federal Budget delivered in early April 2019 and the project has been included in the Queensland Government's Queensland Transport and Roads Investment Program 2019-20 to 2022-23.

STRATEGIC ALIGNMENT

This priority aligns with and supports the implementation of the following Queensland Government strategies and initiatives:

- **The Queensland Plan: Queenslanders' 30-year vision 2014**
- **State Infrastructure Plan 2016**
- **Future-proofing the Bruce Highway policy document 2017**
- **Far North Queensland Regional Plan 2009-2031**
- **Far North Regional Transport Plan (Draft) 2018**
- **Advancing North Queensland – Investing in the Future of the North (2016) plan**
- **Queensland Tourism and Transport Strategy 2013**

Cairns Seaport

Effectively planning for the long-term needs of the Cairns Seaport and committing the investment required to realise the Seaport's full economic potential



$ COMMITMENT REQUIRED

Consider the wider economic benefits of future expansion of the Cairns Seaport and investigate innovative funding and finance opportunities (subject to relevant business case) to support implementation of the Seaport Master Plan.

Cairns Seaport is a critical enabler for the city of Cairns and the broader FNQ region. The Port is also strategically located from a naval, marine logistics and marine tourism perspective, with close physical proximity to Asia, PNG and the Pacific. Importantly, the Port is part of the community, and it is infrastructure of State and National importance. The Port has served as the natural consolidation and redistribution centre for supplies shipped to the coastal communities north of Cairns as well as the Torres Strait Islands and the Gulf of Carpentaria. Cruise shipping, freight and logistics, marine maintenance, commercial fishery, super yachts, navy and marine based tourism are just some of the many users and stakeholders reliant on the Seaport.

The growth in port industries and the Cairns Seaport to meet the future demand will be supported by investment in infrastructure. A number of projects are already either underway or planned which will contribute positively to the Seaport's capacity and capability. These include:

The Cairns Shipping Development Project - The $127 million project provides for the widening and deepening of the existing Trinity Inlet shipping channel together with wharf side upgrades. The project will facilitate cruise ship growth for vessels up to 300 metres, with a forecast demand of up to 150 cruise ships per annum through the Port of Cairns by 2031. The project is substantially underway with completion expected in 2020.

Navy Capability Infrastructure Sub-program (HMAS Cairns) - There are a series of upgrades (both wharf and land side) planned for the HMAS Cairns naval base in readiness for the base homeporting a number of the navy's new Arafura Class Offshore Patrol Vessels (OPVs) which are expected to enter service progressively from 2020. Works at the HMAS Cairns base are expected to commence in late 2022 and run to 2025 with an anticipated project value of $162 million.

Master planning is also an important initiative that will inform the long-term strategic direction of the Seaport and identify key priorities for future investment. Ports North has commenced the Master Planning 2019 project, which will look at the 30-year period to 2050. The master planning will inform land use and guide infrastructure and operational decisions in a sensible and balanced way. The project will consider economically feasible future growth pathways, the protection of environmental values, and ensure the region's ports are growing compatibly with the communities in which they are located. Protection of World Heritage Values associated with the Great Barrier Reef World Heritage Area will also be a key consideration. The master planning is expected to be completed in the first half of 2020.

The master planning will guide future infrastructure investment at the Cairns Seaport in the context of broader port capabilities and capacity throughout the region. For any such infrastructure investment, the wider economic benefits of future expansion of the port should be considered including investigating innovative funding and finance opportunities subject to relevant business cases.

STRATEGIC ALIGNMENT

This priority aligns with and supports the implementation of the following Queensland Government strategies and initiatives:

- The Queensland Plan: Queenslanders' 30-year vision 2014
- State Infrastructure Plan 2016
- Advancing North Queensland – Investing in the Future of the North (2016) plan
- Advancing Tourism 2016-20
- Far North Queensland Regional Plan 2009-2031
- Advancing Tourism in North Queensland 2016-20



Draper Road Water Treatment Plant

Supporting population and economic growth and effectively providing for the future urban water needs of the Cairns community



COMMITMENT REQUIRED

Commitment from the Queensland Government to join Council and the Federal Government in a tripartite funding arrangement (one third each) for the capital cost of the Draper Road Water Treatment Plant

Security of supply of water for urban use will be critical if the Cairns region's population and economic growth potential are to be realised. The proposed project incorporates a new water treatment plant to be located on Council land near Draper Road, Gordonvale and the associated water intake infrastructure required to enable the plant to draw water from the Mulgrave River. The plant will also treat water from Behana Creek. It has been identified by Cairns Regional Council's Water Security Advisory Group (WSAG) as a key priority to meet the short to medium term water security needs of the Cairns community (Cairns Region Water Security). The capital cost of this project is estimated to be in the vicinity of $210 million and is scheduled for construction in Council's capital works program over the four years ending 30 June 2026.

The Queensland Government Statistician's Office (QGSO) has recently released population projections for the period 2016 to 2041. Those projections indicate that over 70% of Cairns' population growth forecast in the 25 years to 2041 is expected to occur in the area between Gordonvale and Cairns (Cairns South SA2 region). The Draper Road Water Treatment Plant and the associated intake will be critical pieces of infrastructure required to effectively service this population growth. In addition, the Queensland Government has also recently announced the Cairns South State Development Area (SDA). The 856 hectare SDA was established to provide land for regionally significant industrial development and to facilitate economic growth, diversification and job creation within the Cairns economy. The Draper Road Water Treatment Plant will be a key piece of infrastructure required to support effective SDA development.

Recognising the significance of the capital investment required to deliver this project and the critical nature of the region's long term water security, Cairns Regional Council has recently lodged a Stage 1 (Problem Identification and Prioritisation) Application with Infrastructure Australia. This application seeks to have the Cairns Region Water Security added to Infrastructure Australia's Infrastructure Priority List as an initiative of national significance. In support of this application, Council commissioned independent advisory firm Marsden Jacob and Associates (MJA) to quantify the costs associated with not appropriately addressing Cairns' future urban water needs. The MJA analysis assessed the welfare costs associated with increased water restrictions as well as the reputational impacts to the region's tourism industry and increased operational costs to Council of a 'do minimum' scenario. MJA estimated the monetised cost (2018 NPV of costs incurred over a 40 year period) to range between $286.9 and $826.5 million.

Council is continuing to progress planning for the project with treatment process, testing, concept design, procurement (model selection and project manager and team selection) expected to occur in 2020 and 2021. Given the critical nature of the project and the significant capital investment required, Council is calling on the Queensland Government to join Council and the Federal Government in a tripartite funding arrangement (one third each) for the project's capital cost.

STRATEGIC ALIGNMENT

This priority aligns with and supports the implementation of the following Queensland Government strategies and initiatives:

- The Queensland Plan: Queenslanders' 30-year vision 2014
- State Infrastructure Plan 2016
- Far North Queensland Regional Plan 2009-2031
- Advancing North Queensland – Investing in the Future of the North (2016) plan


Cairns

National Indigenous Heritage Centre

Establishing a centre of national significance to preserve, showcase and celebrate Australia's Aboriginal and Torres Strait Islander history, heritage and culture



COMMITMENT REQUIRED

Funding to support initial concept development and business case preparation for a National Indigenous Heritage Centre located in Cairns

Cairns has the highest proportion of population that is Indigenous of any city in Australia. Cairns is also the only region with direct connectivity to both Aboriginal and Torres Strait Islander culture. Protecting and preserving our Indigenous history, heritage and culture is not only an essential part of our community's identity, but it also provides employment opportunities and social benefits for the region's First Peoples.

One of the great gaps that exists within our national community has been an inability to reconcile our past and to unite, accept and embrace a 'many cultures one country' philosophy. This could be demonstrated through the establishment of a National Indigenous Heritage Centre (of art, history, research, dance, language, education, story-telling and more) that unites all Australians.

Cairns/FNQ provides an authentic location for the establishment of such a National Indigenous Heritage Centre. The centre would become an iconic part of Australia's heritage and culture and ultimately achieve similar status to attractions such as the Australian War Memorial and Australian Stockman's Hall of Fame.

The National Indigenous Heritage Centre would aim to:

- Protect, celebrate and preserve the unique cultural heritage of Australia's Indigenous peoples.
- Embrace a 'many cultures, one country, one world' philosophy.
- Create Indigenous business enterprise and employment opportunities.
- Be an engaging, 'must see' world-class attraction for locals and tourists.
- Be a key regional enabler supporting the promotion and sharing of Indigenous culture and heritage within the Far North Queensland region including Cape York and the Torres Strait.

This project also links/aligns with the Cairns Gallery Precinct proposal that is outlined on page 10 of this document. To progress this important initiative, funding will be required to support the initial concept development and business case preparation.

STRATEGIC ALIGNMENT

This priority aligns with and supports the implementation of the following Queensland Government strategies and initiatives:

- Aboriginal and Torres Strait Islander Cultural Capability Action Plan 2019-2022
- State Infrastructure Plan 2016
- 10-Year Roadmap for the Arts, Cultural and Creative Sector (Discussion Paper)
- Advancing Tourism 2016-20
- Far North Queensland Regional Plan 2009-2031
- Advancing North Queensland – Investing in the Future of the North (2016) plan
- Advancing Tourism in North Queensland 2016-20





Northern Beaches Leisure Trail

An iconic shared-use walking and cycling link connecting Palm Cove to the Cairns City, which delivers substantial economic and liveability benefits to the Cairns community



$ COMMITMENT REQUIRED

Provision of funding towards the estimated $20 million to $30 million total capital cost of delivering the remaining connectivity components of the Northern Beaches Leisure Trail

STRATEGIC ALIGNMENT

This priority aligns with and supports the implementation of the following Queensland Government strategies and initiatives:

- The Queensland Plan: Queenslanders' 30-year vision 2014
- Queensland Cycle Strategy 2011-2021
- State Infrastructure Plan 2016
- Advancing Tourism 2016-20
- Queensland Tourism and Transport Strategy 2016
- Tourism and Events Queensland Strategic Plan 2018-2022
- Far North Queensland Regional Plan 2009-2031
- Advancing North Queensland – Investing in the Future of the North (2016) plan
- Advancing Tourism in North Queensland 2016-20

The Northern Beaches Leisure Trail (NBLT) has been a long-term priority of Cairns Regional Council for some time. The ultimate aim of the project is to provide a shared-use (walking and cycling) link between Palm Cove and the Cairns City including connecting all of the Northern Beaches suburbs located between those two destinations. The project has significant benefits including:

- Improved safety through the provision of a fully off road route, particularly between communities and for local school student movements.
- Increased leisure opportunities and attractors to foreshore facilities at the beach suburbs.
- Development of inter and intra suburb pedestrian/cycling connections.
- Delivery of an iconic tourist route and promotion of other local tourism opportunities such as Cattana Wetlands, Earl Hill, Palm Cove, and eventually the Wangetti trail.

Conceptual work on the preferred alignment of the NBLT started in earnest in 2014 culminating in 2015 with a preferred alignment having a large percentage of the path along the foreshore from Machans Beach to Palm Cove.

A substantial part of the NBLT has been fully constructed with the beachfront trail elements of all Northern Beaches suburbs completed including Palm Cove, Clifton Beach, Kewarra Beach, Trinity Beach, Yorkeys Knob, Holloways Beach, and Machans Beach. The connection between Palm Cove and Clifton Beach is nearing completion. Planning is well underway for both the Kewarra Beach to Trinity Beach and Machans Beach to Holloways Beach connections.

Planning has also commenced on the section of the NBLT south from Machans Beach to link with the existing Aeroglen and Stratford cycling and walking paths. This link will traverse across road reserve through Machans Beach, and zoned Esplanade along the northern bank of the Barron River. A safe crossing of the Barron River is anticipated to be provided as part of the upgrade to the Captain Cook Highway from Aeroglen to the Caravonica roundabout.

Once completed, significant connectivity will be provided with safe, mostly off-road cycling and pedestrian access from Palm Cove through to the Cairns City Centre. The NBLT will also connect to the existing paths through Stratford and Freshwater to Redlynch all the way to Redlynch Valley Estate. This will provide enhanced commuter routes for workers and school students to a number of schools, additional passive and active recreational opportunities, and provide new tourist options for visitors staying in either the Cairns City Centre or Northern Beaches.

The final alignment of the NBLT continues to evolve as staged works progress and the results of further



planning, design, site investigations and community consultation become available. Whilst large elements of the foreshore sections of the route are either completed or in progress, funding to deliver significant elements of connectivity between suburbs (in particular Clifton Beach to Kewarra Beach, Kewarra Beach to Trinity Beach, Trinity Beach to Yorkeys Knob, Yorkeys Knob to Holloways Beach and Machans Beach to the existing cycle/pedestrian network to the south of the Barron River) has not yet been secured and will be necessary to fully realise the project's significant benefits. Whilst planning and design continues, Council estimates the cost of these remaining connectivity works (which include a number of bridges, boardwalks etc.) to be in the vicinity of $20 million to $30 million. Council is advocating to both the Queensland and Federal Governments to commit capital funding to support the delivery of this important project for both the Cairns community and the region's tourism economy.

PRIORITIES FOR CAIRNS

Nullinga Dam

A multigenerational infrastructure project that will unlock the full potential of the FNQ region's agricultural sector and support the long-term urban water security of Cairns



$ COMMITMENT REQUIRED

Commitment from the Queensland Government to proceed with the Nullinga Dam project.

Water security and quality are key priorities underpinning the future development of the Cairns region and Northern Australia. With 60% of Queensland's annual water run-off and significant tracts of undeveloped arable land, the FNQ region's agricultural potential is enormous. To unlock this potential, it is imperative that there be investment in the infrastructure required to harness the region's water resources. Urban water security is also an important strategic issue that needs to be addressed in order to meet the challenges of a Cairns population that is expected to nearly double in the next 30 years. Based on historical growth rates, the FNQ region's population is expected to reach half a million people by the middle of the 21st century.

The proposed Nullinga Dam project, located on the Walsh River on the Atherton Tablelands with a capacity of 518,000 ML and an annual yield of up to 74,000 ML, has been proposed as a critical piece of water supply infrastructure that will:

- Stimulate and expand irrigated agriculture in the region by supplementing existing water supplies.
- Support the long term urban water security necessary to cater for the Cairns region's growing population.
- Support further expansion of the region's export and distribution industries thereby contributing to job growth and increased economic activity across the FNQ region more generally.

A detailed business case for the project was undertaken by Building Queensland and released in August 2019. Whilst this business case concluded that the dam is "not economically nor financially viable", Council is concerned that this conclusion was based on flawed assumptions including:

- The adoption of a 30-year appraisal period for project benefits - dams are multigenerational projects that deliver benefits over centuries not decades.
- No value placed on urban benefit – despite the dam being part of Cairns' long term water security strategy, no value was placed on the urban benefits the dam would deliver.
- Calculation of agricultural benefit – the agricultural benefit of the project was calculated based on what users would be willing to pay for water entitlements rather than quantifying the economic benefits (both direct and indirect) the increased agricultural production enabled by the dam would deliver.
- No value placed on community resilience benefits – Nullinga Dam would provide significant risk mitigation against the potential impacts of climate change and drought. No value was placed on this benefit.
- Project capital cost – The project's estimated capital cost increased from $323 million in the preliminary business case to between $714 million and $1,069 million in the detailed business case (an increase of between 121% and 231%). This substantial increase has contributed significantly to the business case conclusions and warrants independent review and verification.

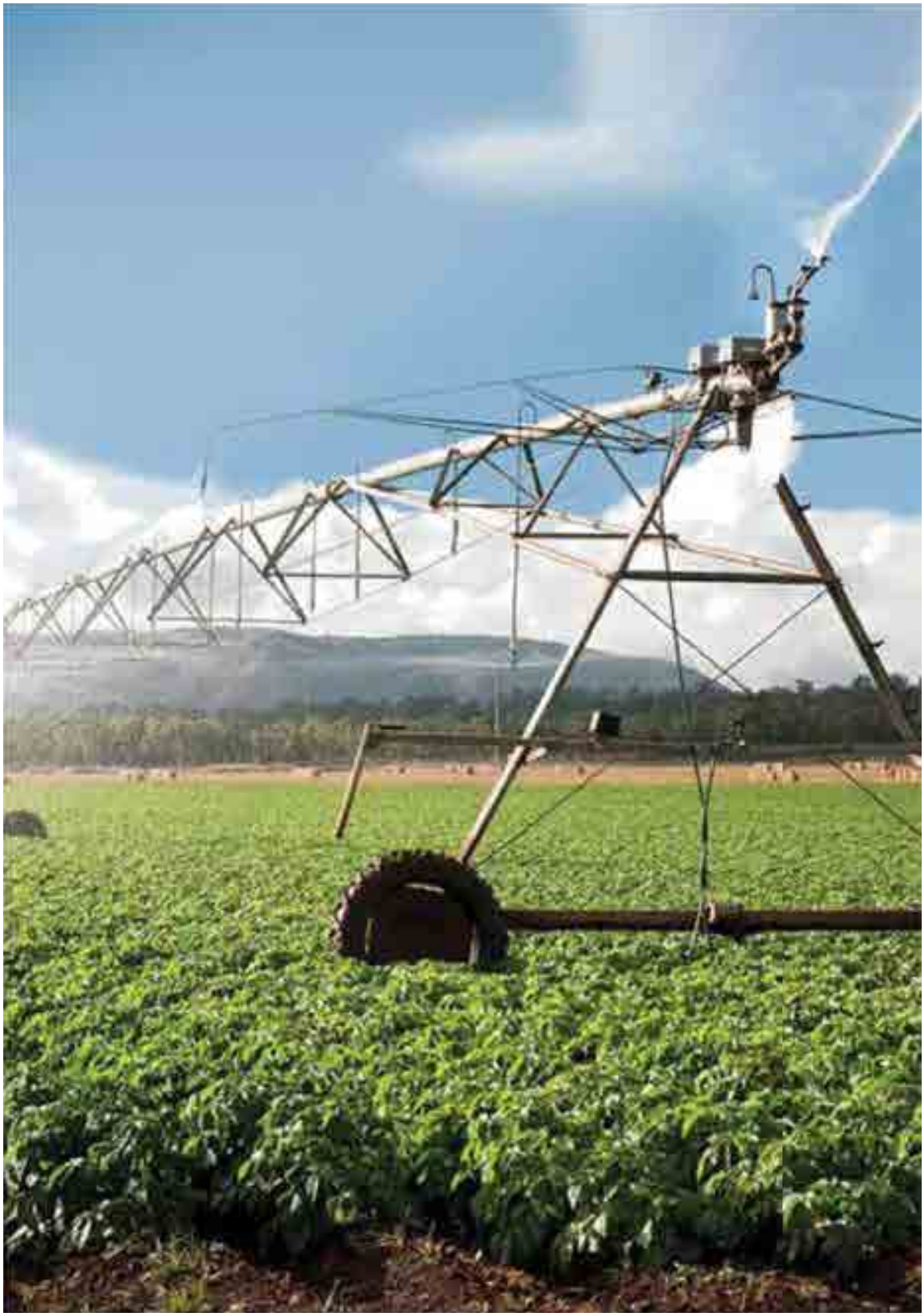
Perhaps most importantly, the business case was premised on a full cost recovery approach where the costs of dam establishment and operation are to be fully recovered from water users. Investment in critical long term infrastructure projects such as Nullinga Dam must be part of the core role of State and Federal governments. This direct investment approach is accepted for other forms of economic enabling infrastructure such as roads where governments invest significant sums of money without recovery from users. Governments benefit indirectly from enabling infrastructure projects such as dams and roads through the additional economic benefits they generate which ultimately results in additional tax revenue, increased employment (contributing to reduced unemployment benefits) and the benefits improved economic prosperity and liveability contribute to sustainable and thriving regional communities.

On this basis, Council is calling on the Queensland Government to commit to proceeding with the Nullinga Dam project.

STRATEGIC ALIGNMENT

This priority aligns with and supports the implementation of the following Queensland Government strategies and initiatives:

- The Queensland Plan: Queenslanders' 30-year vision 2014
- State Infrastructure Plan 2016
- Far North Queensland Regional Plan 2009-2031
- Advancing North Queensland – Investing in the Future of the North (2016) plan



PRIORITIES FOR CAIRNS

Priority Renewable Energy Zone for Cairns and FNQ

Harnessing the region's significant natural resources and establishing FNQ as a leader in renewable energy generation, research and innovation



COMMITMENT REQUIRED

Designation of the Cairns and FNQ region as a Priority Renewable Energy Zone and implementation of the policy and investment required to support regional renewable energy development.

STRATEGIC ALIGNMENT

This priority aligns with and supports the implementation of the following Queensland Government strategies and initiatives:

- The Queensland Plan: Queenslanders' 30-year vision 2014
- State Infrastructure Plan 2016
- Far North Queensland Regional Plan 2009-2031
- Advancing North Queensland – Investing in the Future of the North (2016) plan

International commitments to emission reductions and changing social attitudes towards climate change are driving record investment in renewables energy projects. The Australian Government's own 2030 Emissions Reduction Target provides for a 26-28 per cent reduction in 2005 emission levels by 2030. The Queensland Government's target is for 50% of the State's energy to come from renewables by 2030.

The International Energy Agency predicts that renewables will have the fastest growth in the global electricity sector, providing almost 30% of power demand in 2023, up from 24% in 2017. During this period, renewables are forecast to meet more than 70% of global electricity generation growth, led by solar PV and followed by wind, hydropower, and bioenergy.

The Cairns and FNQ region has an abundance of natural resources (sun, wind and water) that can be harnessed for renewable energy generation. There are a number of significant renewable energy projects either already operating or planned in the region including:

- Stanwell's Barron Hydro hydroelectric generator located 20 kilometres north west of Cairns with a capacity of 66MW (operational).
- Ratch Group's Mt Emerald Wind Farm wind energy generation project located on the Atherton Tablelands and comprising 53 wind turbines with a capacity of 180MW (operational).
- Conergy's Lakeland Solar and Storage Project located approximately 240 kilometres north



west of Cairns with a capacity of 12.5MW (operational).

- MSF Sugar's Tableland Green Energy Power Plant located on the Atherton Tablelands which utilises sugarcane fibre (known as bagasse) to produce renewable energy. The plant has a production capacity of 24MW (operational).
- Genex Power's proposed Kidston Pumped Storage Hydro Project located in the Etheridge Shire south west of Cairns with an expected capacity of 250MW (planned).

The Australian Energy Market Operator's (AEMO's) Integrated System Plan (ISP) identifies the Far North Queensland and North Queensland Clean Energy Hub as two potential renewable energy zones within a pool of 34 potential candidates. The Cairns and FNQ region has significant potential to support further renewable energy project development. Not only does such development support delivery of the region's and nation's energy security and emission reduction targets, it also aligns with the region's 'clean and green' image with Cairns the gateway to two World Heritage Listed natural assets in the Great Barrier Reef and Wet Tropics Rainforest.

To unlock the region's potential for further renewable energy development, Cairns Regional Council is calling for the following:

- Designation of the FNQ region as a Priority Renewable Energy Zone (REZ).
- Appropriate incentives to encourage further investment in renewable generation projects located in the Priority REZ and to also encourage renewable energy companies to establish operational/'head office' bases in region.
- Establishment of Cairns as a gateway to and knowledge hub for the region's renewable energy sector.
- Investment in the National Energy Market (NEM) transmission network to facilitate the efficient connection and transport of renewable energy generated in the Priority REZ to consumers.
- Support for renewable energy research, development and innovation ideally in conjunction with the region's university sector. This could include research and analysis on potential micro grid and energy storage solutions that could contribute positively to the region's energy security and resilience (particularly during natural disasters such as cyclones).

PRIORITIES FOR CAIRNS

Queensland's First University High School

A unique partnership between tertiary and secondary education facilities that will support development and retention of the region's human intellectual capital



CQUniversity and Cairns State High School seek $35 million in government ($25 million Federal and $10 million State) funding to establish Queensland's first Comprehensive University High School. The funding will deliver new teaching facilities and comprehensive university educational offerings at Cairns State High School. The Cairns State High School/ CQUniversity Comprehensive University High School proposal delivers innovative education pathways and employment pipelines at fundamental levels. As a Queensland first, the Comprehensive University High School unites CQUniversity (Queensland's only dual sector university delivering formal training across the broader VET/Degree spectrum) with Cairns State High School's school curriculum, courses and pedagogy.

The proposed Comprehensive University High School VET/Degree core programming focuses on the Sciences, Aerospace, Engineering, and Performing Arts disciplines supporting the government'sSTEAM agenda and encouraging more young people into areas of critical workforce need. By incorporating CQUniversity VET and Degree-level offerings and student support within the current school curriculum, students will commence VET/Degree qualifications at school with a continuous, seamless pathway to post-schooling study on site under an innovative Queensland first model.

A breakdown of the model's components, offerings and associated facilities include: Master plan; Trades, Engineering & Aerospace Centre of Excellence; Allied Health Laboratories; Centre of Excellence for Teaching; Arts Technologies Theatre; Centre for Cultures and Knowledges

STRATEGIC ALIGNMENT

This priority aligns with and supports the implementation of the following Queensland Government strategies and initiatives:

- The Queensland Plan: Queenslanders' 30-year vision 2014
- Far North Queensland Regional Plan 2009-2031



Sustainable Tourism Funding

Providing the funding necessary to support destination marketing and tourism industry development in an increasingly competitive international market



COMMITMENT REQUIRED

Legislative change to enable local governments to choose to introduce a visitor levy/tourism contribution

International inbound tourism represents an area of significant opportunity for both Australia as a whole and for the Cairns region. The following factors underline this potential opportunity:

- Significant and rapid expansion of the global middle class population leading to increased discretionary expenditure.
- Global population age profile and propensity for travel both positively impacting tourism and travel.
- Cultural, nature based and sports/events tourism are significant growth sectors and align well with Cairns and Tropical North Queensland's (TNQ's) existing strengths.
- International inbound travel to Australia is expected to increase by 75% over the 10 years to 2026-27.

Despite this positive outlook, the Cairns and TNQ region's market share of Australia's inbound international tourism visitation has been trending downwards for some time. The region's market share of domestic visitation has remained relatively static. Factors such as international perceptions of reef health/management and direct international aviation connectivity represent challenges in this regard and are the subject of specific projects outlined elsewhere in this proposal.

Sufficient and sustainable funding for destination marketing of the Cairns region and tourism industry development is of critical importance if we are to compete effectively in what is a highly competitive international market. The implementation of a modest visitor levy has the potential to raise significant funding in this regard and provide a reliable and growing source of funds for investment.

At a high level, the proposed visitor levy would operate as follows:

- Levy set as a percentage of short-term accommodation revenue (hotels, motels, hostels, caravan parks, online accommodation providers such as Airbnb etc.) and charged by the accommodation provider to the visitor occupant.
- Levy payable by the visitor/occupant either in advance or on checkout to the accommodation provider.
- Levy reported and remitted by accommodation providers to the Cairns Regional Council on a monthly or quarterly basis with a potential retention of an appropriate amount of levy collections by accommodation providers to offset the costs of collection and administration.
- Levy proceeds separately accounted for by the Cairns Regional Council and invested directly in support of Cairns destination marketing and tourism industry development.

The amendment of existing or introduction of new State legislation would be required to facilitate levy introduction. Whilst a legislative change at the State level is the enabler, the decision on whether to introduce such a levy would rest with each individual local government having regard to their own particular circumstances. Though not prevalent in Australia, there are numerous examples of the successful implementation of visitor and tourism levies elsewhere in the world. Cairns Regional Council is calling on the Queensland Government to provide local governments with the ability to introduce such a levy through legislative change.

STRATEGIC ALIGNMENT

This priority aligns with and supports the implementation of the following Queensland Government strategies and initiatives:

- The Queensland Plan: Queenslanders' 30-year vision 2014
- Advancing Tourism 2016-20
- Advancing Tourism in North Queensland 2016-20



Additional Priorities

In addition to the Key Priorities outlined in this document, set out over the following pages are a series of additional priorities that are consistent with the Cairns 2050 Shared Vision and would also support the long term economic prosperity and liveability of the Cairns region.

Extension of Relevant Funding Programs

WORKS FOR QUEENSLAND

The $600 million Works for Queensland (W4Q) program supports regional councils to undertake job-creating maintenance and minor infrastructure projects. Cairns Regional Council commends the Queensland Government on this successful and important initiative, which supports employment and community outcomes in regional Queensland. Council is calling on the Queensland Government to commit to a funding allocation of $200 million per annum towards this program over the budget year and forward estimates with councils having two financial years within which to expend the annual funding allocation on eligible projects.

BUILDING OUR REGIONS

Building our Regions is a $365 million multi year targeted regional infrastructure program for Local Government projects. In the 2019-20 Queensland Budget, an allocation of $70 million was made for round five of this program. Cairns Regional Council is calling on the Queensland Government to commit funding allocations to the continuation of this funding program across the forward estimates contained in the Queensland Budget for 2020-21.

EVENTS FUNDING

Cairns has a proven track record of hosting major events with examples including the Ironman Asia Pacific, Sir Elton John's "Once in a Lifetime" performance at Cazaly's Stadium, the Mountain Bike World Championships, Festival 2018 (Commonwealth Games), the Cairns Indigenous Art Fair and the 7 Cairns Marathon. Many of these events have been the result of collaboration between TEQ, TTNQ and Cairns Regional Council. Recognising the significant economic impact major events can have, Council is calling on the Queensland Government to commit further funding towards major event attraction over the budget year and forward estimates.

Council also requests that a specific allocation of this fund be made to supporting major events in regional Queensland with increased promotion of regional areas (such as Cairns) as a destination of choice for major events. For Cairns, the focus should be on events that take advantage of our proximity and connectivity to Asia, showcasing our natural assets, encouraging mass community participation, and promoting our indigenous culture.

Great Barrier Reef/ Wet Tropics Rainforest (Management Structure/Funding)

Cairns lies at the gateway to two of the world's greatest natural wonders in the Great Barrier Reef (GBR) and Wet Tropics Rainforest (WTR), both of which are World Heritage listed. As well as the GBR's unquestionable environmental value, it also underpins significant components of the Cairns region's economy. In particular tourism. Recent analysis by Deloitte Access Economics estimated the GBR had an asset value of $56 billion, contributed an estimated $6.5 billion annually to the Australian economy and supported 64,000 jobs. The preservation and effective management of the GBR and WTR must be recognised as a strategic priority of national and global importance if their significant social, community and economic benefits are to be secured for future generations. Cairns Regional Council is calling on all levels of Government to work together to:

- Review the current management structure for the GBR and WTR with a view to achieving consolidation and simplification;
- Agree on an appropriate funding model (including quantum of funding) for GBR and WTR management and preservation recognising the significant social and economic value of both assets.

Queensland Superyacht Strategy 2018-23 (Funding)

The Queensland Superyacht Strategy 2018-2023 was finalised by the Queensland Government in 2018 and recognises the significant potential of the superyacht industry to deliver jobs and economic growth for the state of Queensland. The superyacht sector in Cairns is well established with 71 superyachts visiting Cairns in 2017, which contributed $25.6 million to the regional economy and supported 77 full time jobs. Cairns Regional Council supports the Queensland Superyacht Strategy 2018-2023 but is calling on the Queensland Government to commit specific funding allocations for strategy implementation in the priority areas of policy development, infrastructure, destination promotion and supply chain development.

Study Cairns (Funding)

International education is a key growth sector of the Cairns economy and supports regional economic diversification. The sector is high yielding with the length of stay of international students being significantly longer than domestic and international tourists. Family and friends visiting international students while they study in Cairns also provides a boost to the local economy. Study Cairns represents organisations, institutions and businesses in Cairns that are dedicated to providing help and support to students when they are studying in the Cairns region. Study Cairns also actively promotes the region's education sector to international markets. The current Queensland Government funding commitment to Study Cairns expires on 30 June 2021. Cairns Regional Council is calling on the Queensland Government to confirm an extension of its funding for Study Cairns beyond June 2020 to support the continued development of the international education sector in the Cairns and FNQ region.

Trinity Wharf Cairns (formerly Tropical North Global Tourism Hub)

In 2017, the Queensland Government announced a proposed Global Tourism Hub for Tropical North Queensland with a preferred site on Port North's strategic port land within the Cityport precinct at Wharf Street, Cairns. The preferred site is adjacent to the Cairns City Centre. A multi-phase procurement process is being conducted by the Queensland Government in relation to the project with detailed proposals submitted by proponents in late June 2019. Assessment of proposals is currently underway with an announcement on the preferred proponent expected in late 2019/early 2020. Cairns Regional Council is seeking Queensland Government commitments to the following:

- Identification and announcement of the preferred project proponent by Q1 2020.
- Regular engagement and consultation with regional stakeholders as assessment progresses and commitments to ensure economic benefits, appropriate city centre integration and public realm benefits are defined and delivered.
- Reinvestment in the Cairns region of any casino taxes and levies flowing to the Queensland Government from the development.

Uniform (Electricity) Tariff Policy

The aim of the Uniform Tariff Policy (UTP) is to ensure, wherever possible, that customers of the same consumption class should pay no more for their electricity merely because of their geographic location in Queensland. UTP will deliver electricity as an essential service, on a fair basis, regardless of location and encourage economic development in regional Queensland. Continuation of the principles underlying the UTP are critical to the region's ongoing competitiveness. Higher electricity and energy prices are continually identified by businesses operating throughout the Cairns and FNQ region as a key constraint to growth. Confirmation of the extension of this policy for the budget year and over the forward estimates is critical to ensuring consumers are able to access electricity at a fair and reasonable price thereby supporting ongoing jobs and economic growth.

Wangetti Trail

The Wangetti Trail is a proposed 70 kilometre dual use (mountain biking and hiking) trail stretching along the coastal plains and mountain hinterland between Palm Cove and Port Douglas. The trail will be one of Australia's leading adventure based ecotourism experiences, attracting visitors on an international scale. The trail will provide walkers and mountain bike riders with a wilderness bushland and ocean experience, showcasing the beauty of the Wet Tropics Rainforest, national parks and the Great Barrier Reef. Capital costs for implementation are expected to be in the vicinity of $41 million. Cairns Regional Council welcomes the Queensland Government taking the lead on this exciting new tourism development and the allocation of $2.9 million in the Queensland Budget for 2019-20 towards the project. Council is seeking further allocations of funding towards the project in the 2020-21 budget and across the forward estimates to support implementation as well as confirmation that the trail will be dual use (mountain biking and hiking) for its entire length.

Cairns
REGIONAL COUNCIL

For more information:
Mayor's Office: 07 4044 3083
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The priorities and projects contained in this document have been drawn from the Cairns 2050 Shared Vision. The development of this vision was led by Cairns Regional Council in consultation with key regional stakeholders. The vision provides a framework to ensure long term economic prosperity and liveability for the Cairns region. To find out more about the Cairns 2050 Shared Vision visit www.cairns.qld.gov.au/vision2050 and sign on to help us ensure an even better future for the Cairns community.

13.7 NOTICE OF MOTION - COUNCILLOR FRIEND - PLACE NAME CHANGE SUPPORT LETTER FOR DARUMBAL

File No: GV13.4.4

Attachments:
1. Notice of Motion - Councillor Friend - Place Name Change Support Letter for Darumbal⇩
2. Letter from Darumbal Elder regarding Dundula Creek, Alton Downs⇩

Responsible Officer: Brett Bacon - Acting Chief Executive Officer

SUMMARY

Councillor Andrea Friend has submitted a 'Notice of Motion in relation to a Place Name Change Support Letter for Darumbal.

COUNCILLOR RECOMMENDATION

THAT Council submit a letter of support to Department of Natural Resources, Mines and Environment under the Place Name change for Black Gin Creek located at Alton Downs to Dundula Creek, which is Darumbal for Gum Tree Creek.

BACKGROUND

Councillor Andrea Friend has indicated her intention to move a Notice of Motion at the Ordinary Council meeting of 21 July 2020. Detail of the 'Notice of Motion' is contained within Attachment One and in the interests of brevity will not be repeated within this report.

13.7 - NOTICE OF MOTION - COUNCILLOR FRIEND - PLACE NAME CHANGE SUPPORT LETTER FOR DARUMBAL

Notice of Motion - Councillor Friend - Place Name Change Support Letter for Darumbal

Meeting Date: 21 July 2020

Attachment No: 1

Acting Chief Executive Officer
Livingstone Shire Council
Yeppoon Q 4703

Notice of Motion
Letter of Support: For Darumbal People
Name Change of Black Gin Creek, at Alton Downs, Rockhampton.

Dear Mr. Bacon,

I wish to submit this Notice of Motion in relation to a letter of support from Livingstone Shire Council.

May this be included in the 21st July 2020 Agenda Ordinary Council Meeting. I give notice of my intention to move the following:

'That Council submit a letter of support to Department of Natural Resources, Mines and Environment under the Place Name change for Black Gin Creek located at Alton Downs to Dundula Creek, which is Darumbal for Gum Tree Creek'

Background:
Letter from Aunty Sally Vea Vea and Aunty Nicky advise:

Darumbal find the present name to be dehumanising, discriminatory, derogatory and racist among other things and speak of a dark history.

It is very hurtful to us women, and this name continues to memorialise the past history, which is not acceptable in the 21st century as we seek to promote equality and reconciliation.

DNRME are progressing our request and are seeking submissions from the public and all who are interested whether for or against our name change.

So in view of the fact that the Livingstone Shire Council very kindly supported us in the name change of Baga and Gai-i which was accepted by the State Government and signed off by the Minister, I thought it would be helpful for us to ask for the LSC for a letter supporting us in this name change of this creek.
I realise that this creek is in Rockhampton Regional Council, but Darumbal Native title encompasses both local governments.

Kind Regards
Councillor Andrea Friend
Livingstone Shire Council

Livingstone Shire Council – 4 Lagoon Place, Yeppoon. Ph: 0459392411
Email: andrea.friend@livingstone.qld.gov.au



Web: www.livingstone.qld.gov.au | Like us www.facebook.com/livingstoneshirecouncil

13.7 - NOTICE OF MOTION - COUNCILLOR FRIEND - PLACE NAME CHANGE SUPPORT LETTER FOR DARUMBAL

Letter from Darumbal Elder regarding Dundula Creek, Alton Downs

Meeting Date: 21 July 2020

Attachment No: 2

As a Darumbal Elder,

I would like to ask the Livingstone Shire Council for support in our quest ie myself, Aunty Nicky and the Darumbal People to change the name of Black Gin Creek, at Alton Downs, Rockhampton.

In 2018 we applied to the Department of Natural Resources, Mines and Environment under the Place Name change.

We would like to name the creek Dundula Creek, which is Darumbal for gum tree Creek.

Darumbal find the present name to be dehumanising, discriminatory, derogatory and racist among other things and speak of a dark history.

It is very hurtful to us women, and this name continues to memorialise the past history, which is not acceptable in the 21st century as we seek to promote equality and reconciliation.

DNRME are progressing our request and are seeking submissions from the public and all who are interested whether for or against our name change.

So in view of the fact that the Livingstone Shire Council very kindly supported us in the name change of Baga and Gai-i which was accepted by the State Government and signed off by the Minister, I thought it would be helpful for us to ask for the LSC for a letter supporting us in this name change of this creek.

I realise that this creek is in R'ton Regional Council, but Darumbal Native title encompasses both local governments.

Please give us your every consideration,

Kind Regards,

Aunty Sally (Darumbal Elder).

14 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012,* a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012,* for the reasons indicated.

16.1 Internal Audit Plan - 2020-21 to 2023-24

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

16.2 Proposed Sale of Council Land in Golding Street, Emu Park to an Adjoining Property Owner

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by Council.

16.3 Recycled Water Fees and Charges

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

16.4 Water Charge Review

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

16 CONFIDENTIAL REPORTS

16.1 INTERNAL AUDIT PLAN - 2020-21 TO 2023-24

File No: **CM4.2.3**

Attachments:
1. **Internal Audit Plan 2020-2021**
2. **Planned Reviews Mapped to Corporate Risk Register**

Responsible Officer: **Brett Bacon - Acting Chief Executive Officer**

Author: **Scott Williams - Internal Auditor**

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

The Internal Audit Plan has been developed for the next financial year and the three subsequent years. The Plan was endorsed by the Audit Risk and Business Improvement Committee (ARaBIC) in its meeting on 15 June and is now being presented for approval by Council.

16.2 PROPOSED SALE OF COUNCIL LAND IN GOLDING STREET, EMU PARK TO AN ADJOINING PROPERTY OWNER

File No:	**ED8.5.5**
Attachments:	**1. Confidential Briefing Session Report 2 June 2020 and Action Sheet**
Responsible Officer:	**Craig Newsome - Acting Manager Community Wellbeing** **David Mazzaferri - Acting Executive Director - Liveability & Wellbeing**
Author:	**Christine Macdonald - Property Officer** **Mark McLean - Principal Property Officer**

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by Council.

SUMMARY

This report pertains to the proposed sale of a Council owned site at 17 Golding Street, Emu Park described as Lot 7 on Registered Plan 604024.

16.3 RECYCLED WATER FEES AND CHARGES

File No: **WS32.8.5**

Attachments:
1. **Confidential Ordinary Meeting Report - 8 October 2019**
2. **Minutes of Ordinary Meeting - 8 October 2019**
3. **Correspondence from Council dated 31 October 2019**
4. **Correspondence to Council dated 7 February 2020**
5. **Correspondence from Council dated 5 March 2020**

Responsible Officer: **Brett Bacon - Acting Chief Executive Officer**

Author: **Scott Casey - Executive Director Infrastructure**

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Council currently provides recycled water to numerous users at Yeppoon and Emu Park in accordance with individual agreement charges adopted by resolution on 8 October 2019. A review and re-negotiation of the adopted agreement charges has been requested by one of the users.

16.4 WATER CHARGE REVIEW

File No: **RV25.3.6**

Attachments: **1. (Confidential) Administrative Action Complaint - Investigation Report - Assessment 228633**

Responsible Officer: **Andrea Ellis - Chief Financial Officer**

Author: **Poala Santini - Acting Coordinator Governance**

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

This report provides Councillors with the findings of an investigation of an administrative action complaint in relation to a water charge issued by Council.

17 CLOSURE OF MEETING