



ORDINARY MEETING

AGENDA

5 JUNE 2018

Your attendance is required at an Ordinary meeting of Council to be held in the Council Chambers, 4 Lagoon Place, Yeppoon on 5 June 2018 commencing at 9:00am for transaction of the enclosed business.

A handwritten signature in black ink, appearing to read "Alan Jones", is positioned above the title of the Chief Executive Officer.

CHIEF EXECUTIVE OFFICER
31 May 2018

Next Meeting Date: 19.06.18

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	3
2	ATTENDANCE.....	3
3	LEAVE OF ABSENCE / APOLOGIES	4
	NIL	4
4	PUBLIC FORUMS/DEPUTATIONS	5
	NIL	5
5	MAYORAL MINUTE	6
	NIL	6
6	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	7
7	DECLARATION OF INTEREST IN MATTERS ON THE AGENDA.....	8
8	BUSINESS ARISING OR OUTSTANDING FROM PREVIOUS MEETINGS	9
	NIL	9
9	PRESENTATION OF PETITIONS.....	10
9.1	PETITION REQUESTING COUNCIL TO ADDRESS EXCESSIVE DUST, TERRIBLE ROAD CONDITIONS AND EXCESSIVE NOISE RESULTING FROM THE TROPICAL BLOOM FESTIVAL ON NEARBY RESIDENTS.....	10
10	AUDIT, RISK AND BUSINESS IMPROVEMENT COMMITTEE REPORTS.....	15
	NIL	15
11	COUNCILLOR/DELEGATE REPORTS	16
	NIL	16
12	REPORTS.....	17
12.1	LIFTING MATTERS LYING ON THE TABLE	17
12.2	MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 30 APRIL 2018	18
12.3	RURAL FIRE LEVY PROTOCOL POLICY.....	38
12.4	2018/19 FEES AND CHARGES	51
12.5	COUNCIL ADVISORY COMMITTEES – TERMS OF REFERENCE.....	177
12.6	ASSESSMENT REPORT FOR A DEVELOPMENT APPLICATION FOR A DEVELOPMENT PERMIT FOR RECONFIGURING A LOT (TWO LOTS INTO SIX LOTS) LOCATED AT 48-52 CORDINGLEY STREET, YEPPON.....	195
12.7	REGIONAL ARTS DEVELOPMENT FUND - INDIVIDUAL GRANT APPLICATION 2017/2018	230

12.8	INVITATION FOR DEPUTY MAYOR TO ATTEND THE WORLD CITIES SUMMIT, SINGAPORE - 8-11 JULY 2018	233
13	QUESTIONS/STATEMENT/MOTIONS ON NOTICE FROM COUNCILLORS	253
13.1	NOTICE OF MOTION - COUNCILLOR GLENDA MATHER - PROPOSED PLAQUE FOR WAR ANIMALS	253
13.2	NOTICE OF MOTION - COUNCILLOR GLENDA MATHER - WATER CHARGES	262
13.3	NOTICE OF MOTION - COUNCILLOR GLENDA MATHER - TROPICAL BLOOM FESTIVAL	265
13.4	NOTICE OF MOTION - COUNCILLOR GLENDA MATHER - HIGH SCHOOL - EMU PARK	268
13.5	QUESTIONS ON NOTICE - COUNCILLOR GLENDA MATHER - TARANGANBA SCHOOL PROPOSED BUS TERMINAL	271
13.6	NOTICE OF MOTION - COUNCILLOR ADAM BELOT - PROCEDURAL MOTIONS	274
14	CLOSED SESSION	277
15	URGENT BUSINESS/QUESTIONS	278
16	CLOSURE OF MEETING	279

1 OPENING

2 ATTENDANCE

Members Present:

Mayor, Councillor Bill Ludwig (Chairperson)
Deputy Mayor, Councillor Nigel Hutton
Councillor Adam Belot
Councillor Pat Eastwood
Councillor Jan Kelly
Councillor Glenda Mather
Councillor Tom Wyatt

In Attendance:

Mrs Chris Murdoch – Chief Executive Officer
Mr Brett Bacon – Executive Director Liveability and Wellbeing
Mr Dan Toon – Executive Director Infrastructure
Mrs Andrea Ellis – Chief Financial Officer
Mr Matthew Willcocks - Chief Technology Officer
Mr Shane Weir - Acting Chief Human Resources Officer

3 LEAVE OF ABSENCE / APOLOGIES

Nil

4 PUBLIC FORUMS/DEPUTATIONS

Nil

5 MAYORAL MINUTE

Nil

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Minutes of the Ordinary Meeting held 15 May 2018

7 DECLARATION OF INTEREST IN MATTERS ON THE AGENDA

8 BUSINESS ARISING OR OUTSTANDING FROM PREVIOUS MEETINGS

Nil

9 PRESENTATION OF PETITIONS

9.1 PETITION REQUESTING COUNCIL TO ADDRESS EXCESSIVE DUST, TERRIBLE ROAD CONDITIONS AND EXCESSIVE NOISE RESULTING FROM THE TROPICAL BLOOM FESTIVAL ON NEARBY RESIDENTS

File No: GV13.4.1

Attachments: 1. Petition from residents of Lake Mary Road [↓](#)

Responsible Officer: Chris Murdoch - Chief Executive Officer

SUMMARY

Council has received the following petition from 14 petitioners requesting that Council address excessive dust, terrible road conditions and excessive noise resulting from the Tropical Bloom Festival on nearby residents.

RECOMMENDATION

THAT the petition requesting Council to address excessive dust, terrible road conditions and excessive noise resulting from the Tropical Bloom Festival be received.

LOCAL GOVERNMENT PRINCIPLES

The local government principles are –

- (a) Transparent and effective processes, and decision-making in the public interest; and
- (b) Sustainable development and management of assets and infrastructure, and delivery of effective services; and
- (c) Democratic representation, social inclusion and meaningful community engagement; and
- (d) Good governance of, and by, local government; and
- (e) Ethical and legal behaviour of councillors and local government employees.

**9.1 - PETITION REQUESTING
COUNCIL TO ADDRESS
EXCESSIVE DUST, TERRIBLE
ROAD CONDITIONS AND
EXCESSIVE NOISE RESULTING
FROM THE TROPICAL BLOOM
FESTIVAL ON NEARBY RESIDENTS**

**Petition from residents of Lake Mary
Road**

Meeting Date: 5 June 2018

Attachment No: 1

Dear CEO,

I Cr Adam Belot, request to present a Petition to the LSC meeting at next available meeting.

The Petition to Action is described as follows: We the undersigned give consideration:

The residents of Lake Mary Road petition LSC to address "Excessive Dust", "Terrible Road" Conditions" and "Excessive Noise" resulting from the Tropical Bloom festival on nearby residents.

Upon receipt of the attached petition, I formerly move that under section 2.5.5 (1) of LSC Meeting Procedure Policy : The petition be received and referred to a Committee or an officer for consideration and subsequent report to Council.

I thank you for your consideration toward this matter of business.

Sincerely,

Cr Adam Belot

21/05/18

A handwritten signature in blue ink, appearing to read 'Adam Belot', is written over the date.

Doc#8840406

Petition to Livingstone Shire Council Form

Office of the Mayor & CEO

Enquiries 07 4913 5000 / 1300 790 919 Email: petitions@lsc.qld.gov.au

Address PO Box 2292 YEPPOON QLD 4703

PRIVACY NOTICE: Requesting or signing a petition is not compulsory. Livingstone Shire Council is collecting the personal information provided on this form for the purpose of processing your petition. Your name, address, email address and signature may be published on Council Meeting agendas, Council's website or other publications. By submitting this information you acknowledge and accept that your personal information will be used by Council, agents and contractors acting on behalf of Council for the purpose of processing your petition. Council, agents and contractors are entitled to publish the information provided including your personal information for the purpose of processing your petition.

All fields marked * are mandatory and must be filled appropriately in order for the petition to be considered a properly completed petition.

Principal Petitioner Details

Name*

Address*

Cameron John Reynolds

365 Lake Mary Road Yeppoon

Daytime Phone Number*

Email

Signature*

0428 761 276

camshir@hotmail.com

Petition Request

We the undersigned request that Council give consideration to:

The residents of Lake Mary Road petition LSC to address "Excessive Dust", "Terrible Road Conditions" and "Excessive Noise" resulting from Tropical Bloom Festival on nearby residents.

Petitioner Details and Signatures

(If a valid faxed signature is received, a copy of this page must be signed each time. (Photocopies of signatures will not be accepted.)

Date*	Name*	Address*	Signature*
18/5/18	M Hay	223 Lake Mary Road	M Hay
18/5/18	T Warner	656 Lake Mary Rd	T Warner
18/5/18	A Curran	601 Lake Mary Rd	A Curran
18/5/18	Simon Block	678 Lake Mary Rd	Simon Block
18/5/18	Dee Kennedy	651 Lake Mary Rd	Dee Kennedy
18/5/18	A Murray	221 Lake Mary Rd	A Murray
18/5/18	G. TILNEY	221 Lake Mary Rd	G. TILNEY
18/5/18	[Signature]	289 Lake Mary Rd	[Signature]
18/5/18	DR. G. TILNEY	441 Lake Mary Rd	DR. G. TILNEY

Please include number of pages

Version 1, approved 10 February 2017

Page 1 / 2

Doc#8840406

Petition to Livingstone Shire Council Form

Office of the Mayor & CEO

Enquiries: 07 4913 5000 / 1300 790 919 Email: petitions@lsc.qld.gov.au

Address: PO Box 2292 YEPPOON QLD 4703

PRIVACY NOTICE Requesting or signing a petition is not anonymous. Livingstone Shire Council is collecting the personal information you supply on this form for the purpose of processing petitions. Your name, address, email address and signature may be published on Council Meeting agendas, Council websites or other publications. By submitting this information you acknowledge and accept that your personal information will be used by Council, agents and contractors acting on behalf of Council for the purpose of processing petitions. You agree that Council, agents and contractors are entitled to publish the information provided including your personal information for the purpose of petitions.

All fields marked * are mandatory and must be filled appropriately in order for the petition to be considered a properly completed.

Principal Petitioner Details

Name*

Address*

Cameron John Reynolds

385 Lake Mary Road Yeppoon

Daytime Phone Number*

Email

Signature*

0428 761 276

camerj@icloud.com

Petition Request

We the undersigned request that Council give consideration to:

The residents of Lake Mary Road petition LSC to address "Excessive Dust", "Terrible Road

Conditions" and "Excessive Noise" resulting from Tropical Bloom Festival on nearby residents.

Petitioner Details and Signatures

(You can use a blue or black pen to sign. A copy of this page must be kept for each line. Photocopies of signatures will not be accepted.)

Date*

Name*

Address*

Signature*

18-5-18

Cameron Reynolds

385 Lake Mary Rd

[Signature]

18-5-18

Cameron Reynolds

385 Lake Mary Rd

[Signature]

18-5-18

Cameron Reynolds

385 Lake Mary Rd

[Signature]

18-5-18

Wynne Telford

580 Lake Mary Rd

[Signature]

18-5-18

Cameron Reynolds

385 Lake Mary Rd

[Signature]

18-5-18

Kathryn Sykes

240 Lake Mary Rd

[Signature]

Please include number of pages

Page 2 / 2

Version 1, Approved 18 February 2017

**10 AUDIT, RISK AND BUSINESS IMPROVEMENT COMMITTEE
 REPORTS**

Nil

11 COUNCILLOR/DELEGATE REPORTS

Nil

12 REPORTS

12.1 LIFTING MATTERS LYING ON THE TABLE

File No: GV13.4.1
Attachments: Nil
Responsible Officer: Chris Murdoch - Chief Executive Officer
Author: Lucy Merry - Executive Support Officer

SUMMARY

The Business Outstanding Table is used as a tool to identify when reports are due back to the table. Items lying on the table require a report to be lifted from the table before being dealt with. This report is designed to lift all necessary reports from the table to be dealt with at the current meeting 5 June 2018.

OFFICER'S RECOMMENDATION

THAT the following matters, 'lying on the table' in the Business Outstanding Table due to return to Council Meeting, be lifted from the table and be dealt with accordingly.

- Notice of Motion – Councillor Glenda Mather – Proposed Plaque for War Animals
- Notice of Motion – Councillor Glenda Mather – Water Charges

12.2 MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 30 APRIL 2018**File No:** FM12.14.1**Attachments:** 1. **Monthly Financial Report - April 2018** [↓](#)**Responsible Officer:** Chris Murdoch - Chief Executive Officer**Author:** Andrea Ellis - Chief Financial Officer

SUMMARY

Presentation of the Livingstone Shire Council Monthly Financial Report for the period ending 30 April 2018 by the Chief Financial Officer.

OFFICER'S RECOMMENDATION

THAT the Livingstone Shire Council Monthly Financial Report for the period ending 30 April 2018 be received.

BACKGROUND

The attached financial report has been compiled from information within Council's Finance One and Pathway systems. The report presented includes:

1. Key Strategic Financial Indicators
2. Summary of Financial Results
3. Detailed Statements

The attached financial information presents a snapshot of the month (April) and year-to-date position of Council's financial performance for the 2017-2018 financial year.

Commitments are excluded from the reported operating & capital costs.

All variances are reported against the 2017-18 Q2 revised budget. All operating budgets have been developed on a monthly basis; therefore there may be timing variances between actual position and adopted budget. In these instances, the variance will be identified as a timing variance in the commentary. The attached reports show the business units segregated Revenue and Expenditure Statements and Balance Sheets.

COMMENTARY

The financial report compares actual performance to date with Council's 18Q2 revised budget for 2017-18 and identifies, for Councillors' information, significant variances or areas of concern. It also provides information about additional areas of financial interest to Council and reinforces sound financial management practices throughout the organization. This information is provided through the attached monthly financial report.

In addition to the presentation of actuals compared to the Original Budget, there is comparison against the Q2 adopted revised Budget. This is particularly relevant for Capital projects being undertaken or completed this financial year.

Financial Performance

The operating performance for the month to 30 April 2018 shows an operating surplus of \$10.99M at the end of March (Refer to Table A in attachment 1). The Financial Performance Summary below compares year to date surplus to the year to date budgeted surplus of \$5.3M.

Financial Performance Summary to 31 March 2018					
	YTD 18Q2 Budget (\$m)	YTD Actual (\$m)	Variance (\$m)	Variance YTD %	Status
Operating Revenue	\$80.08	\$79.41	(\$0.68)	(1%)	■
Operating Expense	(\$74.80)	(\$68.42)	\$6.38	(9%)	✓
<i>Operating Surplus</i>	<i>\$5.29</i>	<i>\$10.99</i>	<i>\$5.70</i>	<i>108%</i>	✓
Capital Income	\$41.57	\$38.72	(\$2.85)	(7%)	■
Capital Expenditure	\$73.37	\$65.87	(\$7.50)	(10%)	✓

Note: Actual results exclude purchase order commitments.

Status Legend:

- Above budgeted revenue or under budgeted expenditure ✓
- Below budgeted revenue or over budgeted expenditure <10% ■
- Below budgeted revenue or over budgeted expenditure >10% ✗

Operating Revenue

The year to date operating revenue has a variance of \$0.68M below budget. This variance is mostly due to lower than expected recoverable works revenue and a quarter of water consumption to be billed. Table A.1 in the Monthly Financial Report (Attachment 1) shows operating revenue by major category of actuals to budget variances by line item.

Operating Expenses

The year to date operating expenditure as at 30 April 2018 is below budget by \$6.38M, which excludes \$5.39M in committals. Table A.1 in the Monthly Financial Report (Attachment 1) reports operating expenditure by major category of actuals to budget variances by line item. Total operating expenses are under YTD budget by approximately \$6.4M which is mostly due to an underspend of \$1.6M in employee benefits and \$4.3M in materials & services.

Capital Income

Total capital income is budget by \$2.85M. Overall the claims process and receipt of grants and subsidies has tracked well during the year and whilst the YTD position of capital grants and subsidies is behind budget, these funds will be received either in the current financial year, or in the next financial year with some capital projects expected to be completed in 2018-19. These changes will be factored into the 18Q3 and 2018-19 budget preparation. Infrastructure charges continue to track below the 18Q2 revised budget and this will be closely monitored during the budget process to assess the impact on capital project funding.

Capital Expenditure

Capital expenditure incurred as at 30 April 2018 is summarized in Table D.1 and D.2 in Attachment 1. The 18Q2 revised budget total capital expenditure is \$97.4M with YTD actuals at \$65.87M with a further \$17M in committed expenditure.

Table D.3 highlights the significant capital works projects with an adopted budget greater than \$1M and includes the 18Q2 revised budget and YTD actuals and project life-to-date costs and budget.

Statement of Financial Position as at 30 April 2018

A detailed balance sheet is provided in Table B.1 in Attachment 1 as at 30 April 2018.

The balance sheet shows a low level of liabilities consisting predominantly of trade and other payables, and indicates that Council is currently in a sound financial position.

Council's total loan balances are \$76.7M with three of the four quarterly financial year repayments having been made to the Queensland Treasury Corporation. Interest on long term borrowings range from 3.123% to 5.554%, with the average cost of capital being 4.54%.

Statement of Cash Flows

The statement of cash flows provided in Table C in Attachment 1 shows Council's expected cash flows for the financial year and the actual cash flows to 30 April 2018. The cash position is reported as ahead of budget expectations with cash totaling \$37.6M at 30 April 2018 against a budgeted cash position of \$29.5M.

The interim cash flow statement shows a strong surplus from operating activities, primarily from the \$72.8M in rates & utility charges revenue received to 30 April 2018. The surplus from operating activities is being utilised to fund Council's investment activities, predominantly for investment into Council's assets.

Available cash is either invested with the Queensland Treasury Corporation (QTC) Capital Guaranteed Cash Fund or held in fixed term deposits with financial institutions. The annual effective interest rate for the QTC Capital Guaranteed Cash Fund at 30 April 2018 was 2.47% p.a. Interest rates for Council's two term deposits are 2.60 and 2.69% p.a and reflect the fixed interest rate for the term of the investment.

Interest earned on cash and investments for the month of March was \$88K.

A graph of the total cash available Actual and projected to 30 June 2018 is presented below.



Outstanding Debtors

At 30 April 2018, outstanding debtors stand at \$1,931,860. This balance comprises a current portion of debtors and that balance is \$1,578,107, or 81.7% of this balance. There are 31 accounts which are over 60 days and are valued at \$272,840 which represents 14.12% of the total outstanding debtors. A listing of the Over 60 day accounts is attached for Council's information.

Outstanding and Overdue Rates and Charges

The total rates debtor balance at 30 April 2018 stands at \$6,765,846, which is 7.32% as a percentage of rates revenue (in March 2018 this was 8.84%). There is \$1,772,598 in prepaid rates at the 30 April, with net rates outstanding being \$4,993,248 at 30 April. The portion of the current levy unpaid is \$5,210,561 which represents 77% of the balance outstanding.

The KPI target for Rates debtors is to bring the rates as a percentage of total rates revenue generated to below 3.75% by June 30 and the collection process is on track.

The following table analyses this overdue amount by age of debt.

Aging Period	Arrears balance (before deducting prepaid rates)	% of total eligible for collection
Current	\$5,210,561	77.01%
1 year	\$862,342	12.75%
2 years	\$352,509	5.21%
3 years	\$217,478	3.21%
4 years	\$91,801	1.36%
5 years	\$31,155	0.46%
TOTAL	\$6,765,846	100%

The next round of eligible properties for sale for rate arrears has been presented to Council for consideration. Once the notification period expires and if no action is taken by the ratepayer to pay the arrears a report incorporating a recommendation for sale for arrears will be presented to Council in May 2018.

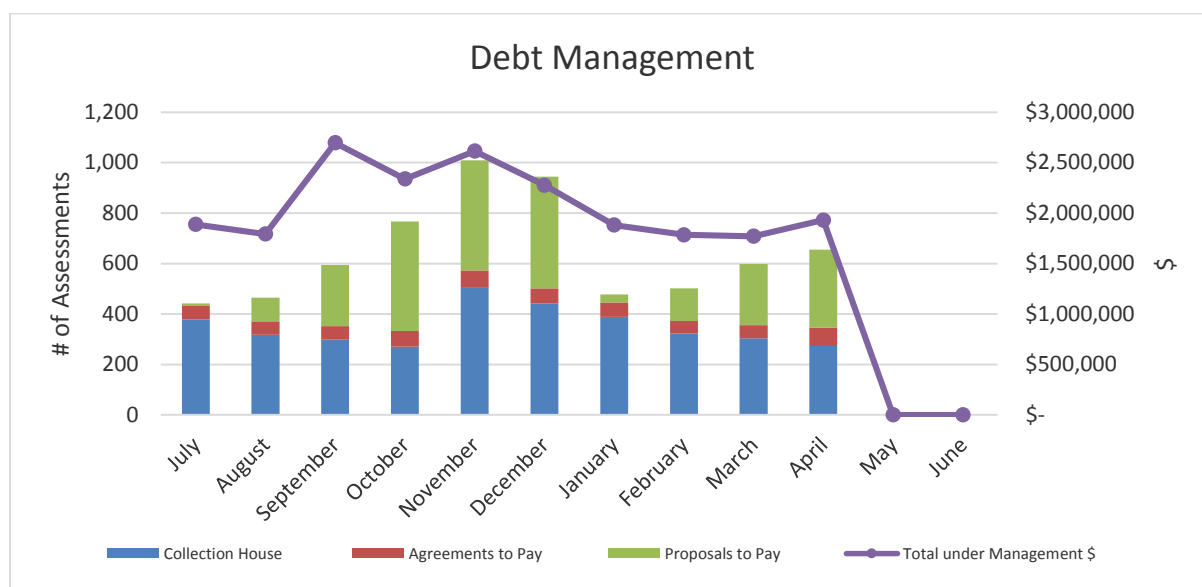
Council offers a direct debit facility with 2070 direct debits totaling \$165,221 processed in April.

Debt Management – Ratepayers always have the option to enter into formal payment arrangements, which prevents legal action being progressed by Council's debt collection agency. Interest is applied at a rate of 11% per annum, compounding monthly, on all overdue balances, including those under a formal payment arrangement.

In total 19% of the overdue balances are under management, this reflects 273 assessments out of 17,451 rateable assessments (1.56%).

March saw an increase of 67 ratepayers entering into proposals to pay (309 in total), representing a total of \$343,546. Proposals to pay require all current arrears to be paid in full prior to the next rates issue, all arrangements to pay up to December are now revisited at the end of the March discount period. There are 73 (March: 52) assessments under long term arrangements (agreements to pay) with a total of \$311,664 with varying settlement periods.

A total of 273 (March: 304) assessments, representing \$1,275,792 (March: \$1,244,183 are currently being managed by Council's debt collection agency. There were no new accounts referred to Collection House in April 2018.



Procurement Activities

Council strongly supports locally-owned and operated businesses, including those with an office or branch in our region. Council is able to report on direct local spend for both operational and capital expenditure in addition to employee salaries & wages. The data provided is only reflective of the payments made through Accounts Payable and via corporate purchase cards and does not make any consideration for other economic impacts.

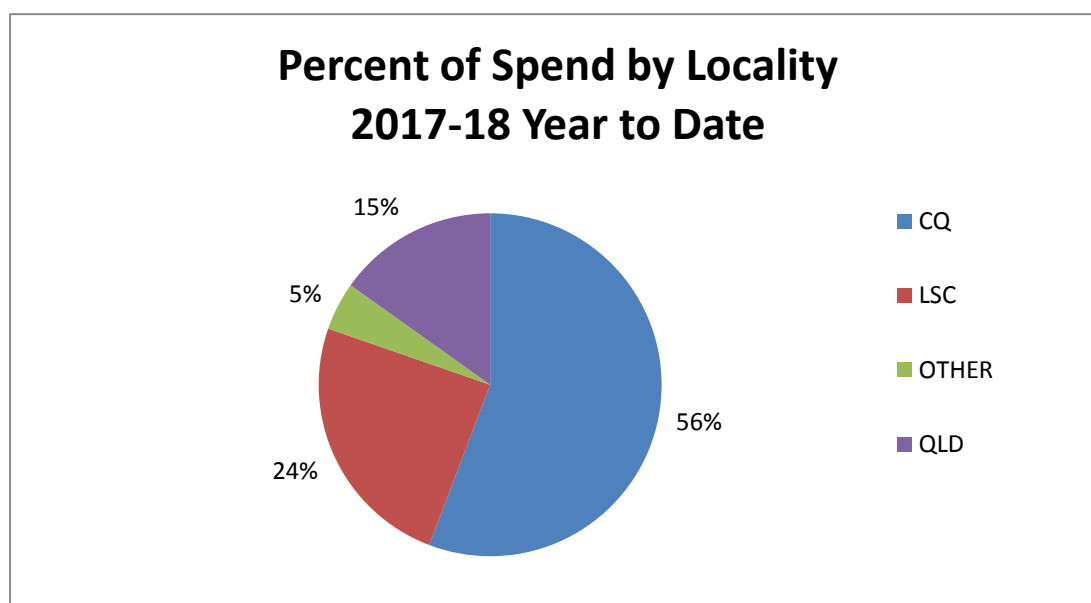
LSC = Businesses located within the shire boundaries.

CQ = Business completely set up and run outside of LSC boundaries but within the Central Queensland.

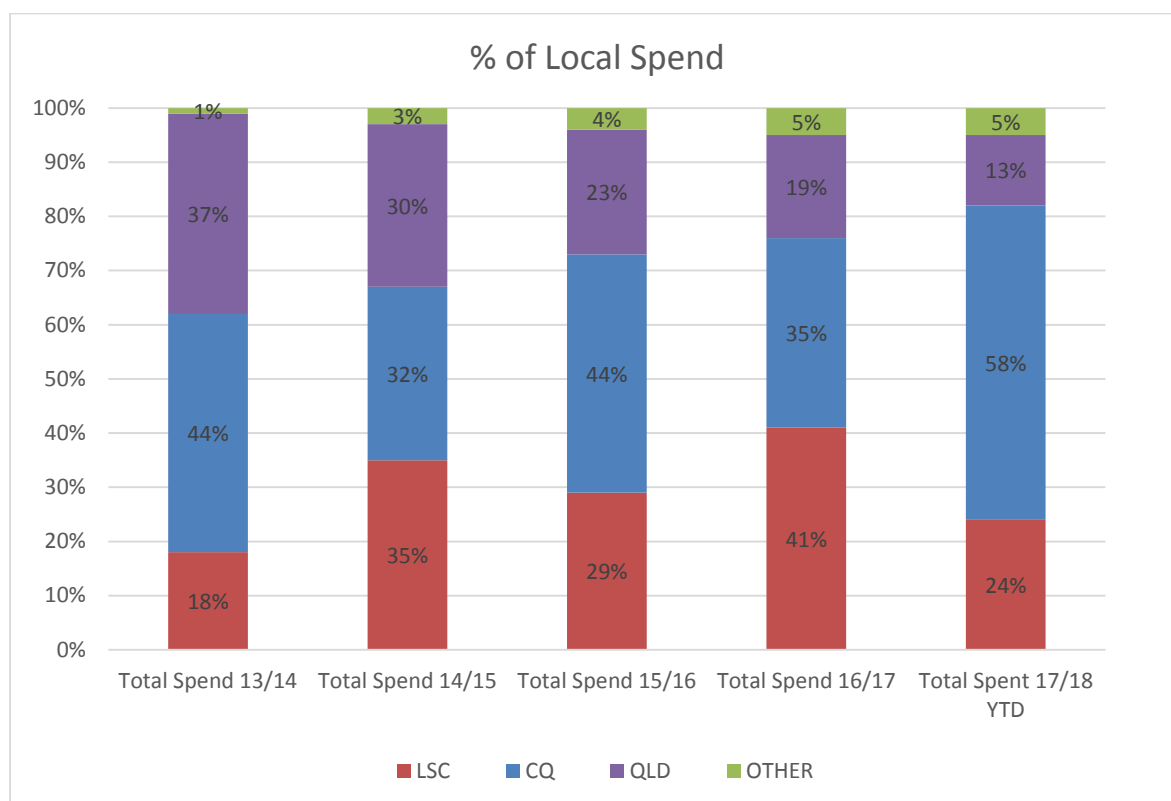
QLD = Business based outside of Central Queensland but within Queensland

OTHER = Business based outside of Queensland.

The following pie chart illustrates the total dollars spent this financial year by geographical categories. Of the \$55.3M spent in CQ, \$36.4M of this represents payments made to three principal contractors delivering major projects.



YTD local spend for April 2018 was 24% or \$24.3M. The bar graph below summarizes the allocation by local spend categories per financial year since 2013-14.



PREVIOUS DECISIONS

Council adopted the 2017-18 budget on 27 June 2017 and the 18Q2 revision was adopted on the 20 March 2018.

BUDGET IMPLICATIONS

The monthly financial report shows Council's financial position in relation to the 18Q2 revised budget.

LEGISLATIVE CONTEXT

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report is to be presented to Council on at least a monthly basis.

LEGAL IMPLICATIONS

Not applicable.

STAFFING IMPLICATIONS

Not applicable

RISK ASSESSMENT

Regular robust reporting of Council's financial results assists in creating a framework of financial responsibility within the Council and providing sound long term financial management of Council's operations.

CORPORATE/OPERATIONAL PLAN

Corporate Plan Reference: **Strategy GO3: Pursue financial sustainability through effective use of the Council's resources and assets and prudent management of risk.**

CONCLUSION

The financial report provides information about Council's financial performance and position for the month ending 30 April 2018.

12.2 - MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 30 APRIL 2018

Monthly Financial Report - April 2018

Meeting Date: 5 June 2018

Attachment No: 1



Livingstone
SHIRE COUNCIL

**Monthly Financial Report
for period ending
30/04/2018**

Contents

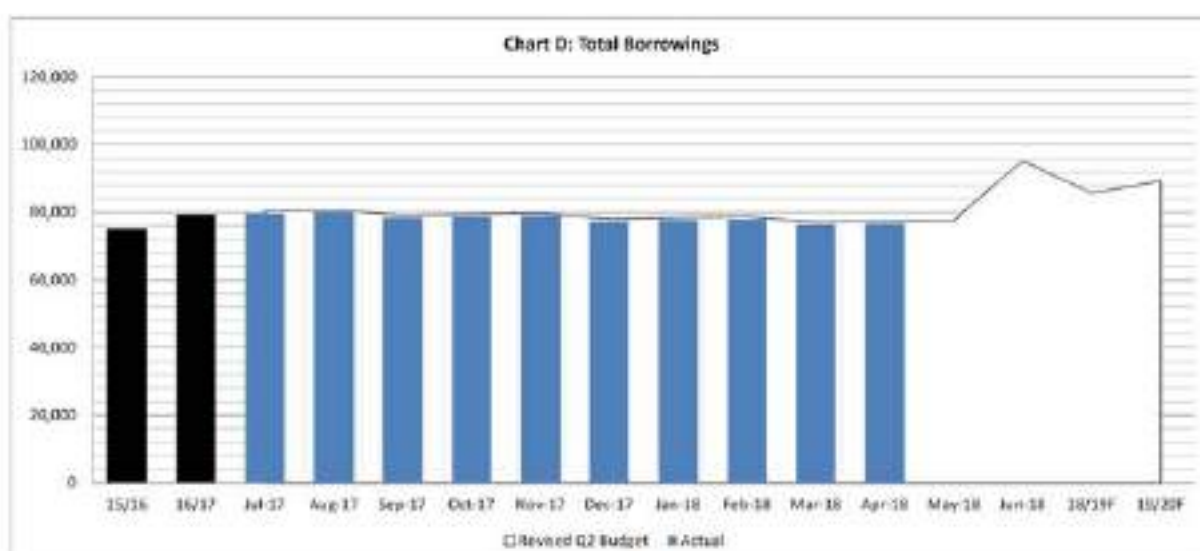
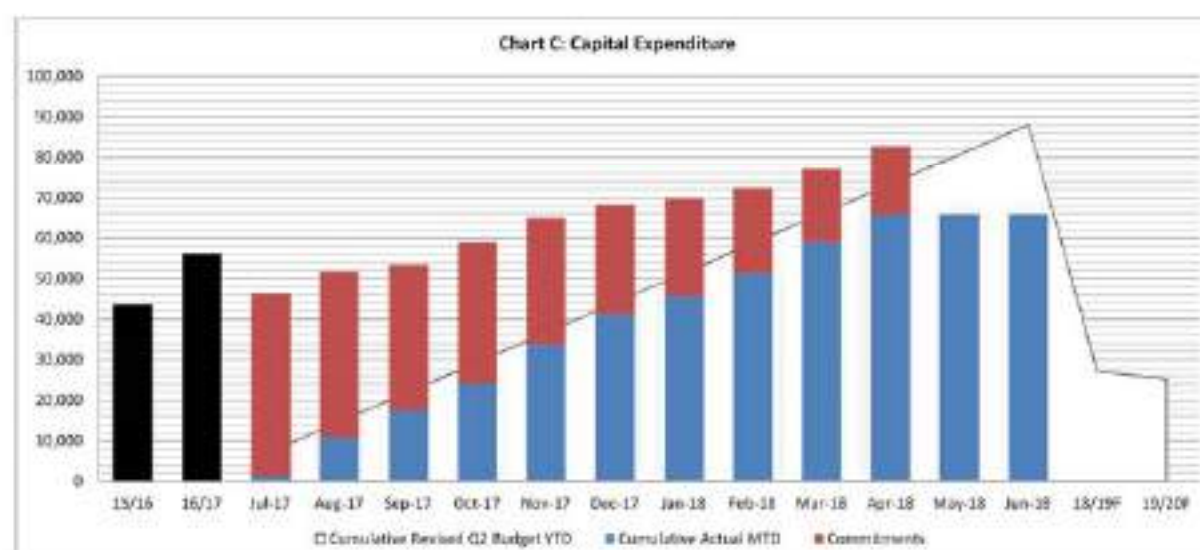
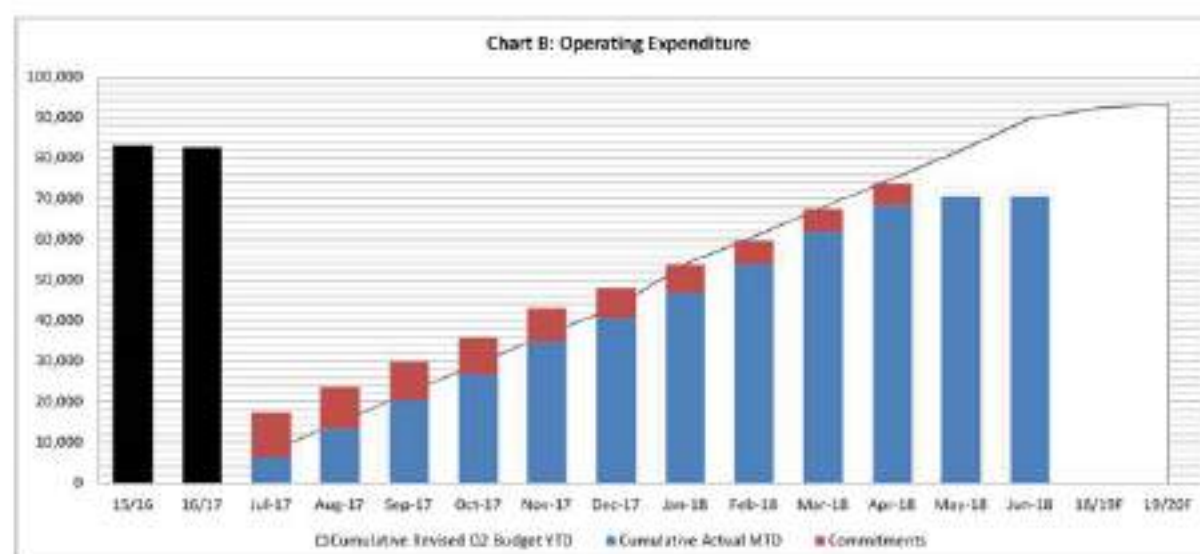
Financial Health Indicators

- Key strategic financial indicators
- Summary financial statements

Attachments: Detailed financial statements

Financial Health Indicators

Key strategic financial indicators: trend analysis



Summary financial statements for the year to date ending
30/04/2018

A. Summary of financial results

A. Income Statements

	Year-to-date		Variance		Status	Comments
	Budget	Actual				
	(\$m)	(\$m)	\$	%		
Own-source Revenues	71.76	72.83	1.07	1%	✓	Own-source revenue is reported as slightly ahead of budget following the second bi-annual issue of General Rates in January. Total Operational Revenue is behind in comparison to the YTD Budget mostly as the result of recoverable works being behind budget by approximately \$1M and the sale of two land parcels at The Homemaker Centre likely to be settled in early 2018-19 rather than in the current financial year. Employee expenses are under budget primarily due to leave reduction strategies and the tightening of recruitment processes for vacant roles. Overall operating expenses are under YTD budget by approximately \$5.4M which is mostly due to an underspend of \$1.5M in employee benefits and \$4.3M in materials & services.
Total Revenues	80.09	79.41	(0.68)	-1%	✗	
Employee Expenses	(27.22)	(25.61)	1.61	-6%	✓	
Total Expenses	(74.80)	(68.42)	6.38	-9%	✓	
Operating Result	5.29	10.99	5.70	108%		

B. Balance Sheet

	Year-to-date		Variance		Status	Comments
	Budget	Actual				
	(\$m)	(\$m)	\$	%		
Cash and Cash Equiv	29.53	37.60	8.07	27%	✓	Total current assets are above budget as second half-yearly rates notices were issued during January ahead of their budgeted timeframe which has in turn increased Council's cash balances as at end of April. Borrowings are currently reported as below budget as the interest is recognised monthly and the borrowings balance has been updated as part of the 18Q2 Budget.
Current Assets	41.15	51.08	9.93	24%	✓	
Current Liabilities	18.64	9.85	(8.80)	-47%	✓	
Non-Current assets	989.13	948.97	(40.16)	-4%	✗	
Borrowings	77.49	76.67	(0.82)	-1%	✓	
Non-Current Liabilities	83.35	86.47	3.12	4%	✗	
Net Assets	928.29	903.73	(24.55)	-3%		

C. Cash flows

	Year-to-date		Variance		Status	Comments
	Budget	Actual				
	(\$m)	(\$m)	\$	%		
Net Operating	15.95	22.08	6.14	38%	✓	In line with total cash & cash equivalents being above budget, net operating cash flows are above budget, due mostly to the savings outlined above in relation to employee benefits and materials & services. The variance in net investing cash flows is mostly due to cash outlays on the construction of assets being behind the YTD Budget which was recognised in 1/12th instalments.
Net Investing	(27.67)	(25.69)	1.99	-7%	✓	
Net Financing	(2.73)	(2.79)	(0.05)	2%	✓	
Closing Cash Balance	29.53	37.60	8.07	27%		

D. Capital program

	Year-to-date		Variance		Status	Comments
	Budget	Actual				
	(\$m)	(\$m)	\$	%		
Renewal	9.13	4.25	(4.88)	-53%	✓	Total renewals are reported as less than budget partly due the capital works program not being delivered in 1/12 equal portions during the year (budget timing difference). Re-prioritisation of capital projects due to the requirement to meet funding expenditure deadlines has resulted in an increase in expenditure on new/upgrade capital projects. Council currently has \$83M either spent (\$65M) or committed (\$17M) towards the 18Q2 Capital Expenditure budget of \$97.4M (including land development).
New/Upgrade	64.24	61.62	(2.62)	-4%	✓	
Total Capital Program	73.37	65.87	(7.50)	-10%		

Status Legend:

Above budgeted revenue or under budgeted expenditure
Below budgeted revenue or over budgeted expenditure <10%
Below budgeted revenue or over budgeted expenditure >10%



Key strategic financial indicators as at: 30/04/2018

Operating performance					
	Target Benchmark	Adopted Budget	YTD Actual		Commentary
Operating surplus ratio					
Operating surplus/operating revenue	10%	-4.2%	13.8%	✓	Both ratios are ahead of the target benchmark due to the levy of the second half-yearly General Rates and Utility Charges in January. These ratios indicate that operating revenue is greater than operating expenses and this assists with funding capital expenditure.
Operating efficiency ratio					
Operating revenue/operating expense	110%	96%	116%	✓	
Fiscal flexibility					
	Target Benchmark	Adopted Budget	YTD Actual		Commentary
Net financial liabilities ratio					
Total liabilities - current assets /operating revenue	<60%	105%	57%	✓	The Net Financial Liabilities ratio is currently favourable and this is indicative of the levy of the second half-yearly rates and utility charges in January 2018 with two months of budgeted expenditure in the current financial year to come. The own-source operating revenue ratio is favourable when compared to the target benchmark as General Rates & Utility Charges and Fees & Charges are comparatively higher when compared to all sources of operating revenue. The interest cover ratio at 4.4% is within the target benchmark range due to the levy of half-yearly rates & utility charges and Council having now made 3 of the quarterly repayments on the loan portfolio for the 2017-18 financial year.
Own-source operating revenue ratio					
Own source/operating revenue	>80%	80.3%	92%	✓	
Interest cover ratio					
Net Interest Expense / Total Operating Revenue	0% - 5%	4.9%	4.4%	✓	
Liquidity					
	Target Benchmark	Adopted Budget	YTD Actual		Commentary
Cash balances - Cash capacity in months					
Cash at bank/cash operating expense	3.0	3.0	8.3	✓	This ratio indicates that Council has sufficient cash to meet current cash operating expenses for approximately 8.3 months. This favourable ratio is due to the timing of the collection of the vast majority of half-yearly General Rates and Utility Charges in February and March 2018. The current ratio is well above the target benchmark of 2.0, again due to the levy of the second half-yearly General Rates and Utility Charges.
Ability to pay our bills - Current Ratio (times)					
Current assets/current liabilities	2.0	1.7	5.2	✓	
Asset sustainability					
	Target Benchmark	Adopted Budget	YTD Actual		Commentary
Asset Sustainability Ratio					
Renewal expenditure/depreciation	90%	60%	22%	✗	Asset sustainability ratio will remain lower than the target benchmark due to the large proportion of new assets not requiring renewal at this stage. Capital renewal projects are progressing as per the capital works schedule with 38.8% of the 18Q2 capital expenditure renewal budget spent YTD.
Status Legend					
KPI target (budget) achieved or exceeded		✓	KPI target (budget) not achieved		
			✗		

Attachments

A.1: Monthly Summary revenue and expenditure report (by line item) YTD 83%

	This period				Year-to-date				Full year		
	Revised Q2 Budget	Actual	Variance	Variance %	Revised Q2 Budget	Actual	Variance	Variance %	Adopted Budget	Revised Q2 Budget	%YTD (incl Commitments) of Revised Q2 Budget
	(\$'000)	(\$'000)	(\$'000)	%	(\$'000)	(\$'000)	(\$'000)	%	(\$'000)	(\$'000)	%
Revenues											
Rates & Utility Charges	0	546	546	0%	67,490	68,244	748	1%	68,903	68,624	99%
User fees & charges	281	304	23	8%	3,629	3,809	210	6%	4,197	4,216	91%
Operating grants	31	670	639	2073%	4,580	4,102	(478)	-10%	4,798	6,280	68%
Interest	93	88	(5)	-6%	933	764	(169)	-18%	1,010	1,120	68%
Sales revenue	226	181	(45)	-20%	2,818	1,713	(1,105)	-39%	6,287	4,251	40%
Other	66	80	24	36%	632	744	112	18%	651	710	108%
Total operating revenues	697	1,877	1,181	169%	80,088	79,407	(681)	-1%	85,856	85,201	92%
Expenses											
Employee benefits	(2,449)	(2,568)	(119)	5%	(27,221)	(25,611)	1,611	-6%	(33,807)	(32,695)	-78%
Materials & Services	(2,246)	(1,510)	736	-33%	(22,803)	(17,219)	5,585	-24%	(26,557)	(27,667)	-63%
Depreciation	(1,720)	(1,864)	(244)	14%	(20,119)	(19,641)	478	-2%	(23,452)	(23,668)	-83%
Interest	(344)	(342)	1	0%	(3,438)	(3,471)	(33)	1%	(4,240)	(4,127)	-84%
Other	(140)	(182)	(42)	30%	(1,219)	(2,474)	(1,256)	103%	(1,400)	(1,406)	-181%
Less: Total operating expenses	(6,899)	(6,567)	332	-5%	(74,600)	(68,416)	6,384	-9%	(89,455)	(88,663)	-83%
Not operating result	(6,203)	(4,690)	1,513		5,288	10,991	5,703	108%	(3,602)	(3,661)	-153%
Capital Income											
Capital Grants	3,919	1,290	(2,630)	-67%	39,193	35,154	(4,039)	-10%	40,202	47,031	4%
Infrastructure Charges	238	(1)	(239)	-101%	2,377	1,724	(653)	-27%	4,500	2,852	6%
Other capital income	17	34	18	106%	167	1,846	1,680	1008%	200	200	0%
Less: capital expenses	(12)	0	12	-100%	(117)	0	117	-100%	(140)	(140)	0%
Net Capital Income	4,162	1,322	(2,839)	-68%	41,619	38,724	(2,895)	-7%	44,762	48,943	89%
Total comprehensive income	(2,041)	(3,367)	(1,326)		46,907	49,714	2,808		41,160	46,282	96%

A.2: Monthly Summary revenue and expenditure report (by program) YTD 83%

	This period				Year-to-date				Full year		
	Revised Q2 Budget	Actual	Variance	Variance %	Revised Q2 Budget	Actual	Variance	Variance %	Adopted Budget	Revised Q2 Budget	%YTD (incl Commitments) of Revised Q2 Budget
	(\$'000)	(\$'000)	(\$'000)	%	(\$'000)	(\$'000)	(\$'000)	%	(\$'000)	(\$'000)	%
Office of the CEO											
Revenue	49	32	(17)	-34%	357	240	(108)	-30%	453	438	-57%
Expenses	(958)	(648)	310	-32%	(11,187)	(7,696)	3,491	-31%	(13,358)	(13,990)	59%
Infrastructure											
Revenue	2,380	900	(1,480)	-62%	30,235	34,373	4,138	14%	35,328	37,247	-92%
Expenses	(4,673)	(4,205)	468	-10%	(50,166)	(44,526)	5,640	-11%	(58,870)	(59,588)	-81%
Liveability and Wellbeing											
Revenue	161	319	158	96%	2,770	3,915	1,146	41%	3,104	3,342	-117%
Expenses	(1,538)	(1,369)	169	-11%	(15,857)	(16,238)	(381)	2%	(18,999)	(19,043)	-89%
Central Funds											
Revenue	78	626	548	702%	63,129	40,869	(2,260)	-5%	46,972	45,013	-61%
Expenses	269	(346)	(615)	-229%	2,450	44	(2,406)	-98%	1,768	2,919	1%

Reason for year-to-date variance	Action required/taken to correct variance
	Review the detailed allocation for operating expenses between the Office of the CEO and Strategic Growth & Economic Development departments.

B: Monthly summary of assets and liabilities report

YTD 83%

	Year-to-date				Full year		
	Revised Q2 Budget	Actual	Variance	Variance	Adopted Budget	Revised Q2 Budget	%YTD (incl Commitments) of Revised Q2 Budget
	(\$'000)	(\$'000)	(\$'000)	%	(\$'000)	(\$'000)	%
Assets							
Cash and cash equivalents	27,531	35,802	8,071	29%	13,337	32,330	110%
Investments	2,000	2,000	0	0%	2,000	2,000	100%
Inventory	1,255	401	(854)	-68%	1,350	1,255	32%
Receivables:							
Rates	7,503	5,543	(960)	-13%	7,405	7,503	87%
Other	-	0	0	0%	-	-	0%
Land - for resale	6,495	9,560	3,065	47%	6,495	14,473	66%
Infrastructure:							
PPE	984,123	836,347	(147,776)	-15%	992,547	984,123	85%
Capital WIP	-	105,923	105,923	0%	-	-	0%
Other assets	1,374	3,576	2,302	168%	2,281	1,374	268%
Total Assets	1,030,261	1,000,951	(30,230)	-3%	1,025,415	1,043,058	96%
Liabilities							
Employee benefits	5,004	5,175	3,171	63%	5,025	5,004	103%
Trade creditors and accruals	8,522	906	(7,526)	-88%	8,921	8,522	12%
Borrowings:							
Short-term	5,117	1,551	(3,566)	-70%	5,026	5,117	30%
Long-term	72,375	75,122	2,747	4%	80,416	80,151	83%
Other liabilities	10,978	10,473	(505)	-5%	10,199	10,978	95%
Total Liabilities	101,996	90,317	(5,679)	-6%	119,369	119,772	80%
Current assets	41,130	51,080	9,930	24%	29,254	52,237	98%
Current liabilities	18,643	9,647	(8,796)	-47%	17,059	17,811	56%
Non-current assets	989,131	948,968	(40,163)	-4%	996,161	990,821	96%
Non-current liabilities	83,352	85,469	3,116	4%	102,529	102,161	85%
Net community assets	928,265	903,734	(24,551)	-3%	905,826	923,286	88%

C: Monthly summary cash flow report

YTD 83%

	This period				Year-to-date				Full year		
	Revised Q2 Budget	Actual	Variance	Variance	Revised Q2 Budget	Actual	Variance	Variance	Adopted Budget	Revised Q2 Budget	%YTD (incl Commitments) of Revised Q2 Budget
	(\$'000)	(\$'000)	(\$'000)	%	(\$'000)	(\$'000)	(\$'000)	%	(\$'000)	(\$'000)	%
Cash inflows from operations -											
Rates & utility charges	1,987	1,907	(59)	-3%	67,206	72,813	5,607	8%	68,903	72,707	106%
User fees and charges	532	503	(29)	-6%	6,672	5,817	(855)	-13%	7,777	7,924	75%
Operating grants	31	670	639	2073%	4,570	3,990	(580)	-13%	4,798	6,270	83%
Interest	93	88	(8)	-6%	993	764	(160)	-18%	1,010	1,120	76%
Other	46	677	631	1379%	343	(953)	(997)	-290%	7,889	1,253	-8%
Total operating cash inflows	2,668	3,844	1,176	44%	79,725	82,730	3,005	4%	90,377	89,274	98%
Cash outflows from operations -											
Employee entitlements	(2,449)	(2,568)	(119)	5%	(27,224)	(25,535)	1,688	-6%	(33,907)	(32,698)	76%
Payments to suppliers	(2,822)	(1,869)	953	-34%	(31,933)	(26,757)	5,177	-16%	(28,557)	(38,737)	101%
Interest	(330)	(342)	(12)	4%	(3,300)	(3,471)	(171)	5%	(4,243)	(3,960)	82%
Other	(140)	(293)	(153)	110%	(1,392)	(4,884)	(3,562)	270%	(3,241)	(1,509)	151%
Total operating cash outflows	(5,741)	(5,072)	669	-12%	(63,779)	(60,648)	3,131	-5%	(67,845)	(76,904)	88%
Net cash flows from operations	(3,073)	(1,229)	1,845	-60%	15,946	22,083	6,137	38%	22,530	12,371	93%
Investing cash flows -											
Proceeds on disposal of assets	0	34	34	0%	0	1,309	1,309	0%	300	317	436%
Capital grants & infrastructure charges	2,851	1,288	(1,563)	-55%	45,697	35,706	(9,992)	-22%	44,702	40,884	80%
Net fr from cash investments	0	0	0	0%	0	1,000	1,000	0%	0	0	0%
Acquisition of assets	(7,337)	(7,794)	(457)	6%	(73,370)	(63,702)	9,668	-13%	(95,112)	(88,643)	67%
Net investing cash flows	(4,486)	(6,472)	(1,986)	44%	(27,673)	(25,687)	1,986	-7%	(50,110)	(37,842)	51%
Financing cash flows											
New borrowings	0	0	0	0%	0	0	0	0%	20,000	20,000	0%
Repayment of borrowings	340	317	(23)	-7%	(2,734)	(2,786)	(52)	2%	(4,098)	(4,190)	68%
Net financing cash flows	340	317	(23)	-7%	(2,734)	(2,786)	(52)	2%	15,902	15,810	-18%
Net combined cash flows	(7,219)	(7,383)	(165)	2%	(14,461)	(6,399)	8,071	-58%	(11,678)	(9,662)	55%
Add: Opening cash balance	36,750	44,906	8,236	22%	43,992	43,992	8,236	19%	27,017	43,992	163%
Closing cash balance	29,531	37,502	8,071	27%	29,531	37,502	8,071	27%	15,339	34,330	245%

D.1: Monthly summary capital revenue and expenditure report by category (all projects) **YTD 83%**

	This period				Year-to-date				Full year		
	Revised Q2 Budget	Actual	Variance	Variance %	Revised Q2 Budget	Actual	Variance	Variance %	Adopted Budget	Revised Q2 Budget	%YTD (Incl Commitments) of Revised Q2 Budget
	(\$'000)	(\$'000)	(\$'000)	%	(\$'000)	(\$'000)	(\$'000)	%	(\$'000)	(\$'000)	%
Renewal of existing assets -											
Capital grants and contributions	0	(34)	(34)	0%	-	(1,079)	(1,079)	0%	-	-	0%
Renewal expenditure	913	459	(454)	-50%	9,132	4,248	(4,884)	-53%	14,156	10,958	48%
New assets/Upgrade of existing assets											
Capital grants and contributions	(4,157)	(1,268)	2,869	-69%	(41,570)	(37,645)	3,925	-9%	(40,202)	(49,884)	78%
New/upgrade expenditure	6,424	6,306	(118)	-2%	64,238	61,622	(2,616)	-4%	83,272	77,065	101%
Total											
Capital grants and contributions	(4,157)	(1,322)	2,835	-68%	(41,570)	(38,724)	2,846	-7%	(40,202)	(49,884)	78%
Renewal, upgrade and acquisition	7,337	6,765	(572)	-8%	73,369	65,670	(7,699)	-10%	97,428	88,043	94%

D.2: Monthly summary capital revenue and expenditure report by asset class (all projects) **YTD 83%**

	This period				Year-to-date				Full year		
	Revised Q2 Budget	Actual	Variance	Variance %	Revised Q2 Budget	Actual	Variance	Variance %	Adopted Budget	Revised Q2 Budget	%YTD (Incl Commitments) of Revised Q2 Budget
	(\$'000)	(\$'000)	(\$'000)	%	(\$'000)	(\$'000)	(\$'000)	%	(\$'000)	(\$'000)	%
Land											
Capital grants and contributions	-	-	-	0%	-	(768)	(768)	0%	-	-	0%
Renewal, upgrade and acquisition	4	6	2	44%	42	31	(11)	-26%	150	50	98%
Buildings											
Capital grants and contributions	(245)	0	245	-100%	(2,449)	(7,386)	(4,937)	202%	(1,006)	(2,939)	261%
Renewal, upgrade and acquisition	551	50	(501)	-91%	5,511	6,477	966	18%	5,290	6,613	102%
Plant & Equipment											
Capital grants and contributions	-	(34)	(34)	0%	-	(765)	(765)	0%	-	-	0%
Renewal, upgrade and acquisition	251	217	(34)	-14%	2,513	1,405	(1,108)	-44%	2,276	3,016	71%
Roads & Drainage											
Capital grants and contributions	(1,565)	(1,283)	282	-18%	(15,651)	(13,628)	2,023	-13%	(13,496)	(18,781)	73%
Renewal, upgrade and acquisition	2,759	3,407	648	23%	27,593	18,547	(9,046)	-33%	25,600	33,112	92%
Water											
Capital grants and contributions	(74)	(3)	71	-96%	(739)	(593)	146	-20%	-	(887)	07%
Renewal, upgrade and acquisition	315	336	21	7%	3,148	2,448	(700)	-22%	3,735	3,778	74%
Sewerage											
Capital grants and contributions	(210)	(2)	208	-99%	(2,100)	(185)	1,915	-91%	(3,000)	(2,520)	7%
Renewal, upgrade and acquisition	397	20	(377)	-95%	3,973	780	(3,193)	-80%	15,260	4,768	19%
Site Improvements											
Capital grants and contributions	(1,808)	(1)	1,807	-100%	(18,078)	(13,737)	4,342	-24%	(21,500)	(21,685)	63%
Renewal, upgrade and acquisition	3,059	2,484	(575)	-19%	30,588	31,143	556	2%	40,767	36,705	94%
Land Development											
Capital grants and contributions	(255)	0	255	-100%	(2,553)	(1,952)	591	-35%	(1,200)	(3,063)	54%
Renewal, upgrade and acquisition	577	246	(331)	-57%	5,768	5,038	(730)	-13%	2,300	6,922	78%

D.3: Summary capital expenditure report by project (>\$1 million)

	% Project Complete	Project Dates		WIP B/F FY 16/17	Project Costs YTD FY17/18			Project EOFY Forecast Cost*	Budget FY17/18			Project Life Costs	
		Planned Start Date*	Planned Completion Date*		Actual	Commitments	Total Project Costs		Adopted Budget	Revised Budget*	Variance	Project LTD Costs Ex Cap	Approved Project Life Budget
				(\$'000)	(\$'000)	(\$'000)	(\$'000)	(\$'000)	(\$'000)	(\$'000)	(\$'000)	(\$'000)	(\$'000)
Major projects (>\$1m)													
Scenic Hwy Reconstruction at Statue Bay													
1050897 (U) UEC-RC-Scenic Hwy - Statue Bay Downslope	90%	27/09/16	14/03/18	2,307	4,928	2,970	7,898	7,400	6,450	7,400	950	10,204	0
1068232 (U)-UC-RC-Scenic Hwy at Statue Bay-Clayt	90%	3/07/17	17/07/18	1,650	115	39	145	1,630	800	1,630	830	1,805	16,500
1103745 (N)-UC-NC-Scenic Hwy - Statue Bay Upslope	90%	26/03/17	14/03/18	332	4,356	2,403	6,661	7,350	6,190	7,350	1,160	7,233	0
1106775 (U)-UC-NC-Scenic Hwy Statue Bay Construction	35%	14/03/18	17/07/18	0	1,630	2,445	4,075						
Subtotal of Scenic Hwy Reconstruction at Statue Bay				4,349	11,031	7,937	18,668	16,380	13,440	16,380	2,940	19,242	16,500
Panorama Drive													
1025085 (U) REC-NC-Panorama Dr-Segment 1A T-43	100%	-	22/12/17	0	13	0	13	0	0	0	0	4,037	9,690
1067045 (N) REC-NC-Panorama Dr project management T-39 T-43 T-13	100%	-	22/12/17	6,535	66	6	72	75	0	75	75	6,707	8,810
1067046 (N) REC-NC-Panorama Dr Segment 2 design T-43 T-13	100%	-	22/12/17	777	0	0	0	0	0	2,300	2,300	777	0
1067047 (N) REC-NC-Panorama Dr Segment 2 civil	99%	-	17/05/18	16,254	2,124	90	2,214	2,300	1,251	1,251	0	18,468	11,500
1067048 (U) REC-RC-Panorama Dr Segment 1B Limestone Creek Rd T-39	0%	-	-	76	1	0	1	0	220	6	(212)	77	0
Subtotal of Panorama Drive				23,742	2,204	95	2,299	2,383	1,471	3,634	2,763	30,436	30,000
Yepoon Foreshore Redevelopment													
0976018 (N) Foreshore Design & Project Management	98%	-	30/06/18	2,762	1,468	72	1,540	1,612	1,173	1,612	440	4,302	1,500
1074103 (N) Foreshore Multi-Deck Carpark and Tel	100%	-	31/07/16	615	160	0	160	161	210	161	(50)	10,871	12,000
1074104 (N) Foreshore Service Road, Paths to Wat	100%	-	15/12/17	1,779	1,395	0	1,395	1,345	1,175	1,345	170	3,174	2,000
1074106 (N) Foreshore Water Park Precinct (pool)	94%	-	30/05/18	820	18,427	2,894	21,401	19,888	17,623	19,897	2,275	22,221	13,000
1074107 (U) Foreshore Anzac Parade Shared Zone a	86%	3/07/17	30/06/18	225	3,206	1,208	4,412	4,557	3,916	4,557	651	4,637	8,250
1074108 (U) Foreshore Revestment Wall, Timber Boardwalk and Wharf	100%	-	30/11/17	42	53	0	53	53	1,713	53	(1,660)	98	4,000
1074109 (N) Foreshore Contingency and Management Reserve	100%	-	30/11/17	281	31	0	31	25	245	25	(220)	313	3,500
1074111 (U) Foreshore Road Realignment (Applon)	100%	15/05/17	15/12/17	1,738	1,885	0	1,865	1,899	1,064	1,059	194	3,023	3,000
Subtotal of Yepoon Foreshore Redevelopment				8,263	26,626	4,252	30,678	29,507	27,719	29,519	1,800	49,236	47,250
Gateway Land Development													
1051824 (N) Gateway Stg1 Land Development	95%	-	30/06/18	0	137	0	137	158	0	158	158	137	0
1063754 (N) Gateway General	89%	-	30/06/18	0	162	6	168	140	0	100	160	168	0
1067294 (N) Gateway Stg2 Land Development	95%	-	30/06/18	0	673	9	681	760	0	760	760	2,054	1,800
1067295 (N) Gateway Stg3 Land Development	0%	-	-	0	0	0	0	0	0	0	0	552	0
Subtotal of Gateway Land Development				0	971	15	985	1,058	0	1,018	1,018	3,511	1,800
Homemaker Centre													
1067257 (N) PED Homemaker Centre Demolition & Site Fencing	90%	-	31/05/18	0	240	31	271	300	0	300	300	471	200
1067258 (N) PED Homemaker Centre General	70%	-	31/05/18	0	67	2	70	100	0	100	100	88	0
1067259 (N) Homemaker Centre Land Development	60%	6/09/17	31/05/18	0	811	74	885	2,300	1,160	2,124	1,024	1,298	3,000
1108266 (N) Homemaker Centre Service Relocation	85%	6/09/17	30/06/18	0	978	74	1,053	400	0	450	450	1,053	0
1108257 (R) Homemaker Centre SPS replacement	70%	6/09/17	31/05/18	0	100	38	138	300	0	200	200	138	0
1108268 (N) Homemaker Centre Earthworks	98%	6/09/17	31/05/18	0	2,101	107	2,207	2,741	0	2,741	2,741	2,207	0
1108259 (N) Homemaker Centre SPM 300mm trunk sewer rising main	50%	6/09/17	31/05/18	0	49	8	57	50	0	50	50	57	0
Subtotal of Homemaker Centre Land Development				0	4,347	336	4,682	6,141	1,160	2,524	1,424	5,913	3,200
0971753 (R)-REC-GA-Gravel Resheet Program A	79%	3/07/17	28/05/18	0	639	179	818	779	1,131	779	(352)	818	779
1105696 (U)-RC-RC-Coolwong Road 26km	65%	8/11/17	31/05/18	0	493	181	674	1,400	1,300	1,400	0	674	1,500
1105697 (U)-RC-RC-St Christopher Chapel Rd	5%	6/01/18	29/08/19	0	11	0	11	1,000	1,000	1,000	0	11	1,000
1100767 (N)-PED-Emu Park Village & Foreshore Revitalisation	13%	3/07/17	21/12/18	80	66	121	167	800	4,250	800	(3,450)	247	4,500
1100768 (N)-CC-Emu Park multi-sports Complex Sig2 & 3	90%	3/07/17	18/05/18	215	3,758	805	4,564	4,026	3,870	4,475	606	4,779	4,500
1074856 (N)-UC-SW-Taianganba Rd culverts at Ross	5%	1/05/17	29/08/19	21	52	5	57	1,300	1,300	1,300	0	79	1,300
1100771 (N)-UC-Misc-Various Infrastructure Agree	0%	3/07/17	25/06/18	0	0	0	0	500	1,000	1,000	0	0	1,000
0983816 (R)-Fleet Renewal Program	83%	3/07/17	27/06/18	0	1,035	935	1,970	2,650	2,250	2,650	400	1,970	2,650
0986050 (N) Capricorn Coast Cemetery Roadworks	60%	8/05/17	28/06/18	725	318	524	843	1,850	2,500	1,835	(685)	1,568	1,835
0986173 (N) Capricorn Coast New Cemetery Internal	7%	2/03/18	21/08/18	0	83	27	90	1,000	1,500	1,000	0	90	1,000
1100027 (N) Local Disaster Coordination Centre	100%	2/01/17	28/05/18	451	5,748	14	5,762	5,774	5,015	5,774	760	6,213	6,220
1103892 (R)-WC-W-Main Replacement Petriculation Glendale Rd	70%	9/01/18	31/05/18	0	2	0	2	850	1,000	850	0	2	850
0959072 (N) SN STP YFV Augmentation SEW 33	7%	4/12/16	28/06/19	254	319	35	354	3,500	15,000	3,500	(11,500)	608	15,000

*18Q2 estimates

E.1: Business Unit summary revenue and expenditure report (by line item)																	YTD				83%
	Water				Sewer				Waste				Council				Consolidated				
	Revised Q2 Budget	YTD Actual	Variance	Variance	Revised Q2 Budget	YTD Actual	Variance	Variance	Revised Q2 Budget	YTD Actual	Variance	Variance	Revised Q2 Budget	YTD Actual	Variance	Variance	Revised Q2 Budget	Actual	Variance	Variance	
	(\$000)	(\$000)	(\$000)	%	(\$000)	(\$000)	(\$000)	%	(\$000)	(\$000)	(\$000)	%	(\$000)	(\$000)	(\$000)	%	(\$000)	(\$000)	(\$000)	%	
Rates & Utility Charges	15,102	14,537	(565)	-4%	9,008	8,269	(739)	-8%	5,641	5,744	103	2%	38,873	38,654	(219)	-1%	66,525	68,244	(381)	-1%	
User fees & charges	340	285	(55)	-16%	118	133	15	13%	1,010	833	(169)	-18%	2,738	2,588	(150)	-5%	4,216	3,839	(377)	-9%	
Operating grants	0	0	0	0%	0	0	0	0%	0	0	0	0%	6,280	4,102	(2,177)	-35%	6,280	4,102	(2,177)	-35%	
Interest	0	0	0	0%	0	0	0	0%	0	0	0	0%	1,120	764	(356)	-32%	1,120	764	(356)	-32%	
Sales revenue	0	0	0	0%	0	0	0	0%	0	0	0	0%	819	0	(819)	-100%	819	0	(819)	-100%	
Other	214	58	(158)	-74%	326	48	(278)	-85%	46	33	(14)	-29%	4,394	2,320	(2,074)	-47%	4,981	2,457	(2,524)	-51%	
Total operating revenues	15,657	14,677	(780)	-5%	9,452	8,480	(972)	-10%	6,707	6,610	(97)	-1%	54,224	48,439	(5,785)	-11%	65,040	79,497	(6,634)	-10%	
Expenses																					
Employee benefits	(2,072)	(1,514)	558	27%	(1,776)	(1,199)	577	32%	(405)	(317)	88	-22%	(28,442)	(22,581)	5,861	-21%	(32,695)	(25,611)	7,084	-22%	
Materials & Services	(4,638)	(3,655)	983	21%	(3,572)	(2,522)	1,050	29%	(4,391)	(2,586)	1,805	-41%	(21,542)	(14,355)	7,187	-33%	(34,143)	(23,119)	11,025	-32%	
Depreciation	(3,243)	(2,703)	541	17%	(4,551)	(3,792)	758	-17%	(780)	(650)	130	-17%	(14,934)	(12,436)	2,498	-17%	(23,568)	(19,841)	3,727	-17%	
Interest	(681)	(347)	334	-49%	(343)	(509)	(166)	48%	(681)	(352)	329	-16%	(2,443)	(2,052)	390	-16%	(4,127)	(3,471)	656	-16%	
Other	(2,307)	(1,818)	489	21%	(1,301)	(1,046)	255	20%	(238)	(158)	80	-34%	8,202	6,132	(2,070)	-25%	4,832	3,426	(1,406)	-29%	
Less: Total operating expenses	(12,942)	(10,037)	2,905	-22%	(11,543)	(9,069)	2,474	-21%	(5,997)	(3,947)	2,050	-34%	(59,219)	(45,383)	13,836	-23%	(89,702)	(68,416)	21,286	-24%	
Net operating result	2,715	4,640	1,925	71%	(2,091)	411	2,502	-120%	710	2,663	1,953	275%	(4,995)	3,076	8,071	-162%	(3,661)	10,991	14,652	-400%	

E.2: Business Unit summary of assets and liabilities report YTD 67%

	Water	Sewerage	Waste	Council	Year-to-date				Full year		
					Budget	Actual	Variance	Variance %	Adopted Budget	Revised Q2 Budget	%YTD (incl. Comm State) of Adopted Budget
	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	(\$000)	%	(\$000)	(\$000)	%
Assets											
Cash and cash equivalents	11,532	4,495	11,668	9,908	13,741	37,602	23,861	174%	15,337	34,330	183%
Inventory	0	0	0	0	1,255	401	(854)	-68%	7,405	1,255	8%
Receivables:	0	0	0	0	0	0	0	0%	0	0	0%
Rates	2,847	558	398	2,939	7,503	6,543	(960)	-13%	1,350	7,500	2515%
Land - for resale	0	0	0	9,951	6,495	9,560	3,065	47%	6,495	14,473	147%
Infrastructure:	0	0	0	0	0	0	0	0%	0	0	-
PPE	191,793	119,080	9,724	516,159	984,123	836,347	(147,776)	-15%	992,547	894,123	89%
Capital WIP	3,208	1,317	127	101,271	0	105,023	105,023	0%	0	0	0%
Other assets	51	4	188	3,024	1,374	3,676	2,302	168%	2,281	1,374	68%
Total Assets	209,232	125,455	22,103	643,251	1,014,491	1,000,051	(14,440)	-1%	1,025,415	1,043,098	98%
Liabilities											
Employee benefits	693	653	55	6,977	5,004	8,175	3,171	63%	5,025	5,004	167%
Trade creditors and accruals	55	52	42	946	8,522	996	(7,526)	-88%	8,521	8,522	11%
Borrowings:	0	0	0	0	0	0	0	0%	-	-	0%
Short-term	217	139	231	964	5,117	1,551	(3,566)	-70%	5,026	5,117	52%
Long-term	10,849	6,931	11,241	46,110	72,575	75,122	2,547	4%	99,418	99,151	83%
Other liabilities	0	0	9,742	527	10,978	10,473	(505)	-5%	10,199	19,978	103%
Total Liabilities	11,808	7,775	21,312	55,424	101,996	96,317	(5,679)	-6%	119,569	119,772	82%
Current assets	14,242	5,057	12,253	25,851	47,130	51,053	3,923	24%	28,254	52,237	230%
Current liabilities	527	605	328	8,787	18,643	9,847	(8,796)	-47%	17,059	17,611	85%
Non-current assets	194,989	120,397	9,850	617,400	969,131	948,998	(20,133)	-4%	896,161	890,921	94%
Non-current liabilities	10,879	6,969	20,984	46,637	83,353	86,469	3,116	4%	102,510	102,161	84%
Net community assets	197,425	117,680	791	587,826	932,495	903,734	(28,761)	-3%	905,846	923,286	100%

12.3 RURAL FIRE LEVY PROTOCOL POLICY**File No:** CM4.7.12**Attachments:**

1. Rural Fire Levy Protocol Policy [↓](#)
2. Extract - Rural Fire Brigade Manual D3.2 [↓](#)
3. Extract - Rural Fire Brigade Manual D3.3 [↓](#)

Responsible Officer: Andrea Ellis - Chief Financial Officer**Author:** Priscilla Graham - Coordinator Revenue

SUMMARY

Council' Rural Fire Levy Protocol Policy has been reviewed and is now presented to Council for adoption.

OFFICER'S RECOMMENDATION

THAT Council adopt the Rural Fire Levy Protocol Policy as contained in Attachment One.

BACKGROUND

Council's Rural Fire Levy Protocol Policy has been reviewed to reflect changes to legislation and provide consistency with Queensland Fire and Emergency Services Rural Fire Brigade rules and terminology.

Following Workshop in March the Policy has been further reviewed and amended to provide for a Local Government Officer review (in place of a formal audit) where the Rural Fire Brigade's annual income is less than \$10,000.

This amended policy is now presented to Council for adoption.

COMMENTARY

The objective of the Rural Fire Levy Protocol Policy is to set out the responsibilities and processes required of all parties relating to the levy and collection of the Rural Fire Levy. Within Livingstone Shire boundaries there are twenty one (21) Rural Fire Brigades currently levying.

An extract from the Rural Fire Brigade Manual (attached), provides guidance in regard to audit and flexibility to negotiate with the Local Government regarding the Brigades auditing requirements. Brigades that are in receipt of a levy are required to submit specific documentation to the Area Director, Rural Fire Service, Queensland Fire and Emergency Services, Rockhampton. This criteria has been updated and reviewed in conjunction with the Area Director of the Rural Fire Services and recommendations are outlined within the policy.

PREVIOUS DECISIONS

The Rural Fire Levy Protocol Policy was previously adopted on 11th November, 2014.

BUDGET IMPLICATIONS

The cost of providing an audit service to the Brigades would be absorbed as part of the operating budget. There are no budget implications as there is no additional direct cost to providing the Local Government reviews other than existing staff resource.

LEGISLATIVE CONTEXT

The Rural Fire Levies (Special Charges) are collected under the provisions of the *Local Government Regulation 2012* (Part 6) & section 128A of the Fire and Emergency Services Act 1990.

LEGAL IMPLICATIONS

There are no legal implications.

STAFFING IMPLICATIONS

There is no expected increase in employee numbers as a result of this Policy. Staffing implications include an officer's time to conduct the review (estimated at less than 2 hours including correspondence). Rural Fire Brigades are requested to submit requests early providing ample time to conduct the review. Currently Council conducts 1 Brigade review annually to a group with less than \$5,000 income.

RISK ASSESSMENT

Reviews are limited to Brigades receiving an annual income of less than \$10,000 per annum. Local Government Officer Reviews conducted to align with the Fire Brigade Manual.

Brigades receiving an annual income of greater than \$10,000 will require an audit.

CORPORATE/OPERATIONAL PLAN

Corporate Plan Reference: **Strategy GO2: Develop strategic plans and policies to address local and regional issues and guide service provision.**

LOCAL GOVERNMENT PRINCIPLES

The Local Government principles are –

- (a) Transparent and effective processes, and decision-making in the public interest; and
- (b) Sustainable development and management of assets and infrastructure, and delivery of effective services; and
- (c) Democratic representation, social inclusion and meaningful community engagement; and
- (d) Good governance of, and by, Local Government; and
- (e) Ethical and legal behaviour of Councillors and Local Government employees.

CONCLUSION

This policy has revised the current Livingstone Shire Council Policy titled 'Rural Fire Levy Protocol Policy (v1)' adopted 11th November, 2014.

12.3 - RURAL FIRE LEVY PROTOCOL POLICY

Rural Fire Levy Protocol Policy

Meeting Date: 5 June 2018

Attachment No: 1



RURAL FIRE LEVY PROTOCOL POLICY (COMMUNITY POLICY)

1. Scope

The Rural Fire Levy Protocol Policy (this 'Policy') applies to requests received from Queensland Fire & Emergency Services for Livingstone Shire Council to levy and collect Rural Fire Levies on behalf of the relative Rural Fire Brigades.

2. Purpose

The intent of this Policy is to set out the responsibilities and processes required of all parties relating to Council levying Special Rate/Charges under the *Local Government Act 2009* and contribute such amounts raised to Rural Fire Brigades within the Livingstone Shire Council area, i.e. the levy and collection of a Rural Fire Levy.

3. References (legislation/related documents)

Legislative references

Fire and Emergency Services Act 1990 (s 128A)
Local Government Act 2009 (s 94)
Local Government Regulation 2012 (Part 6)

Related documents

Revenue Statement

4. Definitions

To assist in interpretation, the following definitions shall apply:

Rural Fire Levy	A Special Rate/Charge raised in accordance with the provisions of section 94 of the <i>Local Government Act 2009</i> , <i>Local Government Regulation 2012</i> and section 128A of the <i>Fire and Emergency Services Act 1990</i> .
-----------------	--

5. Policy Statement

Should a Rural Fire Brigade require Council to make and levy a special charge or rate, then the following process must be followed:

5.1 Prepare Documentation

The Rural Fire Brigade must prepare and submit the following documents to the Queensland Fire and Emergency Services:

- Three year Activity Plan;
- Twelve month Operational Plan;
- Budget that is in conformity with the twelve month Operational Plan; and

Rural Fire Levy Protocol Policy

Adopted/Approved: Draft
 Version: 2

Department: Office of the CEO and Mayor

Section: Finance and Business Excellence

Page 1 of 3

- Financial statements for the previous financial year must be audited by a qualified accountant or auditor where the Rural Fire Brigades income exceeds \$5,000.

Rural Fire Brigades are encouraged to co-ordinate audits where possible and negotiate fees in an effort to reduce the expense of the audit.

Where the Rural Fire Brigade's annual income is less than \$10,000 the Rural Fire Brigade may request certification by a local government officer in the place of a formal audit. The local government officer must be a qualified accountant who is not a brigade member.

Approval for certification by Council in the place of an official audit will be on a case by case basis and must be requested in writing each financial year.

Documentation required for the certification by a local government officer in the place of an official audit the Rural Fire Brigade must provide details of all transactions undertaken by the Rural Fire Brigade:

- Financial Statements;
- Detailed transaction list of all income and expenditure for the financial year (Cash book) including supporting documentation such as receipts (incomes) and invoices (payments); and
- Copies of Bank Statements for the entire financial year.

The documentation provided by the Rural Fire Brigades will be utilised as documented evidence for accountability in relation to the expenditure of public monies.

5.2 Public Meeting

The Rural Fire Brigades will need to hold a public meeting to discuss the need for a levy for the next financial year and determine the amount of the proposed levy required to meet the budget for operations and equipment.

Prior to holding the meeting, the Rural Fire Brigade should take all reasonable steps to ensure that the public within the Rural Fire Brigade area are made aware of the holding of the public meeting.

If the meeting is unable to reach agreement on the amount of the levy, it is to be referred to the Area Director, Rural Fire Service for consideration and decision in conjunction with the relevant Rural Fire Brigade.

5.3 Queensland Fire and Emergency Services Approval

The Rural Fire Brigade is required to submit to the Area Director, Rural Fire Service, Queensland Fire and Emergency Services, Rockhampton for approval the following:

- Cash book (5.1) and copies of Bank Statements for the entire financial year.
- Three year Activity Plan; Twelve month Operational Plan; Budget that is in conformity with the twelve month Operational plan
- Financial statements for the previous financial year along with audit certification as per section 5.1.
- Amount of the proposed levy;
- Copy of the minutes of the public meeting held to determine the levy; and
- Details of the steps taken to advise of the holding of the public meeting.

5.4 Responsibilities of the Various Parties

5.4.1 Area Director, Rural Fire Service, Queensland Fire & Emergency Services Rockhampton

- (1) Review Activity Plans, Operational Plans and Budgets of those brigades proposing to make a rural fire levy and to make recommendations to Council regarding the levy. All recommendations are to be made by 30 April each year to enable inclusion into the Council budget.
- (2) Liaise with Rural Fire Brigade Groups, individual Rural Fire Brigades on matters relating to the levies.

5.4.2 Livingstone Shire Council

- (1) Subject to a recommendation being received from the Queensland Fire & Emergency Services (Rural Fire Service), Council will make provision in its budget for the making of Special Rates/Charges for Rural Fire Levies provided recommendations and the list of Rural Fire Brigades and the relative amounts to be raised are received from the Area Director, Rural Fire Services, by 30 April each year.
- (2) The levy will be included in Council's rate notice.
- (3) All revenue raised from the Special Rate/Charge will be forwarded to the Rural Fire Brigades as soon as possible after the end of each rate discount period. Where possible, funds received will be paid by EFT direct to the Rural Fire Brigade's bank account.
- (4) Council will not impose any fee to cover the expenses associated with the collection of the levy.

6. Changes to this Policy

This Policy is reviewed when any of the following occur:

- (1) The related information is amended/replaced; or
- (2) Other circumstances as determined from time to time by the Council.

7. Repeals

This Policy repeals the former Livingstone Shire Council Policy titled 'Rural Fire Levy Protocol Policy (v1), adopted 11 November 2014'.

CHRIS MURDOCH
CHIEF EXECUTIVE OFFICER

Rural Fire Levy Protocol Policy

Adopted/Approved: Draft
Version: 2

Department: Office of the CEO and Mayor

Section: Finance and Business Excellence


Page 3 of 3

12.3 - RURAL FIRE LEVY PROTOCOL POLICY

Extract - Rural Fire Brigade Manual D3.2

Meeting Date: 5 June 2018

Attachment No: 2

<div style="text-align: center;"> Business Rule ("How To Do It Guide")    </div>	
Conducting Business D3.2	Rural Fire Levy

Purpose

This section provides information on how Brigades are to apply for and manage the requirements for Rural Fire Levy funds.

What I Need to Know

- The *Local Government Act 2009* permits a Local Government to make and levy the following rates or charges:
 - A special rate or charge;
 - Carry forward unexpended funds from a special rate or charge;
 - A separate rate or charge; or
 - And contribute amounts raised to Rural Fire Brigades operating in its Local Government area.
- The levy is collected as a rate or charge under the *Local Government Act 2009*, so the final decision on any aspect of a levy remains with each Local Government. This includes whether a levy should be imposed, the amount to be levied, the distribution of income, and changes to Brigade financial dealings or bookkeeping.
- A Local Government is permitted to retain a portion of the income to cover its expenses in collecting it.
- A Local Government will usually impose a rural fire levy only after consultation with the Area Director Rural Fire Service Queensland (RFSQ) and all Brigades in its area.
- A Three-Year Management Plan, a Twelve-Month Operational Plan and associated budget should be developed and submitted, through the Area Director RFSQ, to the sponsoring Local Government as part of the Local Government's budget cycle. These plans will form the basis for determining operational and equipment requirements for the Brigade and should be consistent with the Queensland Fire and Emergency Services (QFES) strategic direction.
- Brigades are to conduct an annual public meeting of rate payers from properties covered by the Brigade to discuss the need for a fire levy for the next financial year. Agreement should be reached on the amount of such a levy at that meeting. Where agreement cannot be reached and it is believed that a levy is essential to the future functioning of the Brigade, the matter is to be resolved at a meeting between the Area Director RFSQ, the Local Government and the Brigade.
- Brigades in receipt of a Rural Fire Levy must have their accounts audited annually by an external auditor who is not a Brigade member.
- Where a Rural Fire Brigade (RFB) Group exists, an annual meeting is to be held to discuss levy collection and disbursement. This meeting will include the member Brigades, Local Government Liaison Officer (elected representative) and the Area Director, RFSQ.
- Advise the Area Director RFSQ of the external auditor or a panel of auditors.
- Where no RFB Group exists or where a Brigade has opted not to join a RFB Group, each Brigade is to meet with the Local Government Liaison Officer (elected representative) and the Area Director RFSQ to discuss plans, budget and levy proposal.
- The Local Government Liaison Officer manages the process with Local Government.
- Levy funds collected must be distributed back to the Brigades in accordance with the *Local Government Act 2009* in the most expedient manner.
- Each Local Government determines the method of distribution of levy funds to Brigades. Groups involved in this process are to ensure that funds are distributed expediently and in accordance with the requirements of the Local Government.
- Brigades have an obligation to satisfy Local Government's accountability requirements and standards within the time frame specified by the Local Government. Those measures are reflected in the Brigade Management Rules.

- A Brigade must also abide by the management structure, administration and accountability requirements of the Brigade Management Rules that apply for a rural fire levy. Refer to sections 13(d), 20(a) and 31(a) of the Brigade Management Rules.
- Guidelines have been issued to all Local Governments on the collection and disbursement of a rural fire levy.
- Member Brigades of a RFB Group have an additional requirement, as part of the levy process, to present their Management Plans, Annual Operations Plans and Budgets to the Group for discussion.
- An RFB Group may not retain any monies belonging to the member Brigades, but Brigades may make a voluntary contribution to the Group.
- QFES does not anticipate that fundraising by individual Brigades will cease due to the introduction of a levy. It may be that fundraising activities will become more focused or that larger activities will be conducted jointly with other Brigades. QFES expects that organisations such as the Casinos and the Gambling Community Benefit Fund will continue to support Brigades. Ongoing donations to Brigades will still be encouraged.

How I Do It

Applying for a Rural Fire Levy

- Seek support from your Area Director RFSQ who will approach your Local Government to discuss the implementation of a rural fire levy.

Managing a Rural Fire Levy

- Develop a Three-Year Management Plan, a Twelve-Month Operational Plan and an associated budget and submit, through the Area Director RFSQ, to the sponsoring Local Government as part of the Local Government's budget cycle.
- Notify the local authority of your ABN and GST status.
- Find out and adhere to the Local Government's accountability requirements, standards and time frames.
- Conduct an annual public meeting to discuss the need for a fire levy for the next financial year. The amount of levy required for operations and equipment should be agreed upon by the Brigade members, local residents and Local Government representatives at the public meeting.
- Where agreement cannot be reached, resolve the matter at a meeting between the Area Director RFSQ, the Local Government and the Brigade.
- Where a RFB Group exists, present your plans, budget and levy proposal at an appropriate meeting of the Group for discussion. This meeting includes all member Brigades of the Group, Local Government Liaison Officer (elected representative) and the Area Director RFSQ.
- Where no Group exists or where a Brigade has opted not to join a RFB Group, meet with the Local Government Liaison Officer (elected representative) and the Area Director RFSQ to discuss plans, budget and levy proposal.
- Abide by the management structure, administration and auditing requirements of the Brigade Management Rules.
- Ensure you have adequate financial processes and procedures in place for managing Brigade accounts as you will now be subject to an annual audit of these accounts.

Reference Materials

- [Rural Fire Brigade Manual \(RFBM\) Business Rule D1.4 – Brigade Management Rules](#)
- [RFBM Business Rule D3.1 – Brigade Finances – General](#)
- [RFBM Business Rule D3.1.3 – GST & ABN](#)
- [RFBM Business Rule D3.2.1 – Local Area Finance Committees](#)
- [RFBM Business Rule D3.3 – Brigade Audits](#)
- [RFBM Business Rule D3.4 – Tax Deductable Donations](#)
- [RFBM Business Rule D3.7 – Grants](#)

Appendices

- [Appendix A - Rural Fire Brigade Three-Year Management Plan](#)
- [Appendix B - Annual Brigade Operational Plan](#)

Forms

- [Form CBM 108 - Rural Fire Brigade Income and Expenditure Statement](#)

12.3 - RURAL FIRE LEVY PROTOCOL POLICY

Extract - Rural Fire Brigade Manual D3.3

Meeting Date: 5 June 2018

Attachment No: 3

<div style="text-align: center;"> Business Rule ("How To Do It Guide") <div style="float: right;">    </div> </div>	
Conducting Business D3.3	Brigade Audits

Purpose

- This business rule provides information to help ensure that rural fire brigade funds are appropriately managed and accounted for.

What I Need to Know

- Close the financial year on 30 June of each year (unless approval has been given to change this date).
- If the brigade is in receipt of a levy or public monies over \$5,000, appoint an auditor who is:
 - a qualified accountant; or
 - a person satisfactory to the Local Government; and
 - who, in either case, is not a member of the recipient brigade.
- If not in receipt of a levy, but receiving other public monies less than \$5,000; appoint an auditor who:
 - has demonstrated adequate bookkeeping skills to the satisfaction of the Area Director, Rural Fire Service Queensland (RFSQ); and
 - is not a member of the recipient brigade.
- A brigade not in receipt of a levy or public monies from outside its membership may elect two members who are not office bearers to be auditors.
- Form OBM 108 – Rural Fire Brigade Income and Expenditure Statement shows the annual running totals for both income and expenditure together with Goods and Services Tax (GST) components. This gives both the variance of GST throughout the financial year and the profit and loss running report. This can be adapted for quarterly reporting purposes also, especially in the case of brigades submitting quarterly Business Activity Statements (BAS) to the Australian Tax Office.
- All brigade appliances and assets purchased by a brigade remain the property of the RFSQ. Therefore depreciation of such assets is unable to be claimed by brigades as all brigade assets are fully depreciated through RFSQ.
- All brigade appliances must not be disposed of without following the procedures outlined in Rural Fire Brigade Manual (RFBM) Business Rule D5.2 – Appliances.

How I Do It

- Manage financial affairs by keeping accurate accounting records—using ledgers or electronic files—to meet applicable audit requirements. These will form part of the material reviewed by the auditor each year.
- As soon as practicable after the end of each financial year, the brigade Treasurer prepares a statement containing particulars of:
 - the income and expenditure for the financial year just ended
 - the assets and liabilities of the brigade at the close of that year.
- Note - this does not apply to a brigade approved for formation within three months of the end of its financial year for the financial year in which it was formed.
- The brigade management committee arranges for an auditor(s) to examine the statement and present a report to the Secretary - before the annual general meeting following the financial year for which the audit was made.
- The original report is filed and a copy sent to the RFSQ area office.

Brigade books

- Brigade books and spreadsheets should include the following topics: income, expenditure, GST, appliance running costs and petty cash.

- An income sheet shows:

Date	date of income/purchase
Payment details	donation, levy, fundraising event, etc.
Receipt/cheque number	number on cheque payment
Received from	name of person/company paid
Invoice/receipt number	invoice/receipt number remitted
Description	description
Gross \$	gross dollars received
GST \$	GST charged if applicable
Net \$	actual income

- The expenses sheet is the same as the income sheet; however, for the expenses sheet, the GST component is the amount the brigade has been charged and paid.
- Record GST amounts of a transaction on weekly basis.
- See Appendix A and B for examples.

Reference Materials

- [RFBM Business Rule D3.1 – Brigade Finances - General](#)
- [RFBM Business Rule D3.2 – Rural Fire Levy](#)
- [RFBM Business Rule D3.2.1 – Local Area Finance Committee](#)
- [RFBM Business Rule D5.2 - Appliances](#)

Appendices

- [Appendix A – Income One Tree RFB Example](#)
- [Appendix B – Expenditure One Tree RFB Example](#)

Forms

- [OBM 108 - Rural Fire Brigade Income and Expenditure Statement](#)

12.4 2018/19 FEES AND CHARGES

File No: GV1.1.1
Attachments: 1. Fees and Charges 2018/19 [↓](#)
Responsible Officer: Andrea Ellis - Chief Financial Officer
Author: Priscilla Graham - Coordinator Revenue

SUMMARY

The intention of this report is to submit the Livingstone Shire Council's reviewed Fees and Charges Schedule for the 2018-19 financial year for adoption.

OFFICER'S RECOMMENDATION

THAT Council adopts the 2018/19 Schedule of Fees and Charges, as contained in Attachment One, to be effective from Monday 2nd July 2018.

BACKGROUND

The fees and charges have been reviewed and collated as part of the budget development process for the 2018/19 financial year.

Fees and charges have been determined in line with the principles documented in Council's Revenue Policy, and dependent on the type of goods or services provided, are a mixture of both commercial and cost recovery fees

COMMENTARY

All Council business units and Councillors have been consulted in the development of the fees and charges for the 2018/19 financial year.

The fees and charges proposed for 2018-19 are provided in the attached schedules and outline the heads of power for each fee/charge.

The 2018/19 review also saw the implementation of the new LG Solutions cloud based fees and charges model. As a result the schedule of fees & charges for the 2018/19 financial year will now be accessible on Council's website as both an interactive electronic PDF document (as attached) with better search functionality and as a cloud based online search.

PREVIOUS DECISIONS

Councillors have reviewed the fees and charges as part of the budget development process for the 2018/19 financial year.

BUDGET IMPLICATIONS

The fees and charges set by the schedules attached, form a significant part of Council's revenue raising requirements and provide a source of funding and/or contribution to programs delivered by Council.

The fees and charges are developed in line with Council's Revenue Policy and enable Council to maintain financial viability. This ensure that there is an appropriate recognition of the cost of providing Council services, and recovery through relevant fees and charges where appropriate.

LEGISLATIVE CONTEXT

Sections 97 and 262 of the *Local Government Act* apply to the setting of fees and charges and have been applied.

LEGAL IMPLICATIONS

Not Applicable

STAFFING IMPLICATIONS

No staffing implications are foreseen.

RISK ASSESSMENT

The annual review of the fees and charges ensures the appropriate level of cost recovery and commercial fee for service. Should an amendment be identified, the fees and charges schedule can be amended throughout the year in accordance with legislation via council resolution.

CORPORATE/OPERATIONAL PLAN

Corporate Plan Reference: **Strategy GO3: Pursue financial sustainability through effective use of the Council's resources and assets and prudent management of risk.**

CONCLUSION

The fees and charges for 2018-19 are set under the provisions of the *Local Government Act 2009* and are to be applied from the 2nd July 2018. Council is required to make a resolution to adopt all such fees and charges. Upon resolution, the newly adopted fees and charges schedule 2018-19 will be presented on the Council's website.

12.4 - 2018/19 FEES AND CHARGES

Fees and Charges 2018/19

Meeting Date: 5 June 2018

Attachment No: 1



Table Of Contents

Livingstone Shire Council	12
Customer Services	12
Event / Wedding Bookings (Parks & Reserves, Beaches, etc.)	12
Credit Card Surcharge	12
Photocopying – Black & White	12
1 – 10 copies (A4)	12
Greater than 20 copies (A4)	12
Photocopying (Self-Service)	13
1 – 5 copies (A3)	13
Greater than 20 copies (A3)	13
Photocopying – Colour (Where available)	13
Large Plot Copying (Where Available)	13
Printing	13
Right to Information	14
Property Searches	14
Searches	14
Caravan Park	15
Powered Site	16
Koppel Sands	16
Unpowered Site	16
Koppel Sands	16
Extra People	16
All Sites (persons aged over 18)	16
Other Charges	16
Koppel Sands	16
Community Centre (John Street)	17
Room Hire Fees	17
Community Halls	17

Confidential | Page 2 of 123

Yeppoon Town Hall	17
Commercial Organisation	17
All Other Organisations/Entities	18
Security Deposits	19
Cultural Centre, Emu Park	19
Commercial Organisation	19
All Other Organisations/Entities	19
Security Deposits	20
Local Disaster Coordination Centre (The Hub)	20
Boardroom (Meeting Room)	20
Community Education Room	20
Coordination Centre	21
Full Community Education and Coordination Centre Use	21
Library	21
Overdue Fees	21
Membership Fees	21
Administration Fee	22
Local Law	22
Impounding	22
Impounding Livestock	22
Impounding – Cats and Dogs	23
Animal Permits	23
Application for Specified Animal Permits	23
Application to Keep More Than Permitted Number of Animals (Cats and Dogs)	23
Amendment to Applications	23
Euthanising Fee	23
Animal Registration	24
Dog Registration	24
General Registration	24
Regulated Dogs	25
Declared Dangerous	25

Restricted	28
Warehousing	29
Concessions	29
Refunds	30
Car Registration	25
General Registration	30
Concessions	31
Refunds	31
General Animal Control	27
Overgrown Land (Land Clearing/Slashing)	28
Commercial Use of Roads	29
Signs and Advertising Devices Licence and Renewal Fee	26
Roadside Vending	28
Mobile Roadside Vending	28
Affresco Dining	29
Goods – Items stored and or displayed on Local Government Controlled Areas during business hours	29
Other	29
Vehicle Parking or Permits	29
Motor Vehicle Ownership Searches	30
General Fee Permit	30
Impounded Vehicles	30
Parks, Sport and Recreation	31
Temporary Event Form Lodgement Fee	31
Parks, Properties and Structures	31
Usage Charges for Sport and Recreation Clubs and Associations	31
Park Hire Charges	32
Parks for Events/Carnivals (Pending Approval)	32
Swimming Pools	33
Emu Park Pool	33
Entry Fees	33
Season and Annual Passes	33
Other Passes	34

Confidential | Page 4 of 123

Hire Fees	35
Marlborough Pool	35
Entry Fees	35
Season and Annual Passes	35
Hire Fees	36
Cooper Bay Pool	37
Entry Fees	37
Season and Annual Passes	37
Other Passes	38
Hire Fees	38
Development Assessment Livingstone Planning Scheme 2018	39
Applications for Material Change of Use and Building Works regulated under the planning scheme	39
Accommodation Activities	39
Business Activities	41
Centre Activities	43
Community Activities	44
Entertainment Activities	44
Industrial Activities	45
Recreational Activities	46
Rural Activities	47
Special Activities	48
Reconfiguring a Lot Applications	49
Approval of Plans of Subdivision (Survey Plan Endorsement) and Endorsement of Documents	49
Operational Works	50
Applications for Preliminary Approval (Variation Approval)	51
Change and Extension Applications	52
Miscellaneous	53
Refunds	54
Concessions	55
Development Assessment Livingstone Shire Planning Scheme 2005	56
Applications for Material Change of Use and Building Works Not Associated with a Material Change of Use	56

Rural Purposes	55
Residential Purposes	57
Commercial Purposes	58
Industrial Purposes	60
Community Purposes	61
Recreational Purposes	61
Ungrouped Purposes	63
Other Development Activities	62
Reconfiguring a Lot Applications	63
Endorsement of Survey Plans and Compliance Permits/Certificate	63
Operational Works	63
Earthworks only	64
Signage	64
Preliminary Approvals	65
Miscellaneous	65
Refunds	66
Concessions	67
Built Environment – Building	67
Building Assessment (Commercial)	67
Class 1 and 2 Buildings	67
Class 3 to 9 Buildings – New, Additions and/or Alterations	68
Alterations/Additions to Class 1 and 2 Buildings	68
Garden Sheds Twenty (20) Square Metres or Less	68
Garages, Patios, Carports, Decks and Sheds Greater than Twenty (20) Square Metres	68
Pergola/Sail Shade Area	68
Minor Building Works (Class 1 and 10 only) including Shadehouses, Barbeques or the Like	68
Restumping of Buildings	68
Swimming Pools and Fencing (Private)	68
Signs	70
Demolitions and Removal from Site	70
Structures not Specifically Identified within the Schedule of Fees and Charges	70

Minor Building Works (Class 2 to 9)	70
Amendments and Alterations to Plans	71
Shop Floors	71
Change of Classification	71
Inspections	71
Request for Certificate of Classification for Buildings Constructed Prior to 30 April 1998	72
Refunds	72
Building Assessment (Regulatory)	72
Lodgement of Plans	72
Searches	73
Monthly Development Approval Statistics	73
Exemption to Swimming Pool Fence	73
Pool Fence Compliance Inspection	73
Pool Safety Certificate	73
Certificate of Classification	73
Extension of Time or Amending an Approval	74
Built Environment – Plumbing & Drainage	74
Inspections (Each)	74
Hourly Rate for Admin/Technical Support	74
Hourly Rate for Plumbing Inspections	74
Proposed New Dwelling Class 1 (Per Dwelling)	74
Detached Class 1 Building (Dual Occupancy)	74
Class 1 Duplex, Dwelling with Secondary Dwelling (Under One Roof)	75
Multiple Dwelling Units (New)	75
Alterations and Additions to Dwellings and Units (Class 1, 2, 3) and New Sheds (Class 10a)	75
Commercial Plumbing and Drainage (Classes 4, 5, 6, 7, 8 and 9) New Work, Alterations and Additions	75
Other Plumbing/Drainage Works not Specified in the Schedule of Fees	76
Disconnection – Sanitary Drainage and Water Plumbing	76
Installation of Replacement Hot Water Systems (Where lodgement of Form 4 not applicable)	76
Relaying Sanitary Drainage (Where lodgement of Form 4 not applicable)	76
Onsite Sewerage Disposal	77

Replacement of Onsite Sewerage Tank or Land Application Area Only	77
Onsite System/Septic Conversions to Sewer	77
Onsite System/Septic – Concurrence Application	77
Register First Device (Yearly Inspection Results)	78
Register Each Additional Device (Yearly Inspection Result)	78
Grease Traps / Arrestors (Including backflow prevention device)	78
Copies of Sanitary Drainage Plans (Also House Drainage Plans)	78
Change of Name of Plumber or Drainlayer	78
Amend Plan Re-Assessment	78
Minor Plan Amendment	79
Refunds	79
Land Protection	79
Natural Resource Management Unit	79
Land Rehabilitation (Community Nursery Sale of Plants)	78
Pest Management	85
Public & Environmental Health	80
Food Act 2006	80
Food Business Licence Application Only (i.e. No Food Safety Program)	80
Food Business Licence Application with Food Safety Program	81
Annual Food Business Licence Renewal	81
Food Business Licence Restoration – Restoration of Lapsed Licence due to Non-Renewal	81
Food Business Licence Amendment	81
Other	82
Environmental Protection Act 1994 & Sustainable Planning Act 2009	82
Request under the Planning Act to do any of the following where Environmentally Relevant Activities are involved	83
Annual Fee for Registration Certificate	84
Other	84
Public Health (CPA5) Act 2003	85
Residential Services (Accreditation) Act 2002	85
Environment & Public Health Record Search	86
Refunds	86

Strategic Planning	88
Planning Certificates	88
Planning Scheme	88
Miscellaneous	88
Cemeteries	88
Lawn & Monumental Cemeteries	89
Application for a Permit – Bringing & Disposing of Human Remains	88
Columbarium (Yeppoon and Emu Park)	90
Application for a Permit – Bringing & Disposing of Human Remains	90
Yeppoon Ashes Garden	91
Application for a Permit – Bringing & Disposing of Human Remains	91
Memorials	92
Application for a Permit – Memorials	92
Application to Undertake Regulated Activities Regarding Human Remains	93
Reservations	94
Application for a Permit – Reserve a Burial Site	94
Miscellaneous	96
Car Wash	97
Yeppoon Town Centre Car Wash	97
Multilevel Car Park – Car Wash Facility	97
Infrastructure	97
Rural Addressing	97
Gates and Grids	98
Roadworks / Drainage	98
Road Reserve – Works (which are not part of a subdivision)	98
Cuts and Cuts	98
Management of Vegetation on Council Controlled Land – Prescribed Activities	98
Regulatory Documents/Studies/Infrastructure Models	99
Miscellaneous Signage	99
Building Over Relevant Infrastructure	99
Subdivision Inspections	99

Maps	100
GIS Mapping Products	100
Map Printed	99
Hourly Rate – Customised Mapping Products, Data Creation, Extraction, Conversion	99
Road Register	100
LIDAR, Aerial Imagery Products – per Tile	100
Waste & Recycling	100
Waste Management – Transfer Facilities	100
Domestic Waste Disposal	100
Other Vehicles	100
Commercial Waste Disposal	103
Tyres – Domestic Only	104
Mattresses – Domestic Only	105
Inert Waste	106
Approved Hazardous or Hazardous Waste	108
Special Burials	109
Domestic Greenwaste Disposal	110
Commercial Greenwaste Disposal	111
Sale of Mulched Greenwaste	112
Self Loaded	112
Free Loading Days	113
Council Loaded (Tipper Load Only)	113
Waste Collection Charges	114
Free Disposals – Delivered to Designated Areas	115
Prohibited Wastes	117
Water Connections	118
Water Connection Fee	119
Water Disconnections	120
Metered Services	120
Water Meter Verification Tests	120
Water Main Pressure & Flow Test	120
Water or Sewer Reticulation Network Analysis	120

Watermain/Service Locations	120
Metered Hydrant Standpipe Hire	121
Sale of Water by Metered Supply for Jettys	121
Sub Metering	121
Special Water Meter Reads	121
Sewerage Connections	121
Water/Sewerage Plans - Copy	122
Bulk Liquid Waste Disposi	122
Trade Waste Fees	122
Annual Licence Fee	122
Category 1	122
Category 2	122
Category 3	122
Miscellaneous Trade Waste Fees	122
Penalty Charges	123
Headworks Contribution Policy	123

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------

Livingstone Shire Council

Customer Service

Event / Wedding Bookings (Parks & Reserves, Beaches, etc.)

Admin Booking Fee	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per booking	\$33.00
-------------------	------------	--	------------	---	-------------	---------

Credit Card Surcharge

Commercial Transactions (Transactions greater than \$20,000)

Transactions including GST	G2221.1701	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	as required	0.50%
Transactions with no GST	G2221.1701	Local Government Act 2009 Part 6 S262 (3)(c)	Cost-Recovery	N	as required	0.50%

Photocopying – Black & White

1 – 19 copies (A4)

Per copy	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	Per Copy	\$0.60
Double sided	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	Double Sided	\$1.00

Greater than 20 copies (A4)

Single sided	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	Per Copy	\$0.40
Double sided	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	Double Sided	\$0.80

Photocopying (Self-Service)

Fee	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	each	\$0.20
-----	------------	--	------------	---	------	--------

1 – 5 copies (A3)

Single sided	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	each	\$0.60
Double sided	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	each	\$1.20

Confidential | Page 12 of 123

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Greater than 20 copies (A3)						
Single sided	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	each	\$0.60
Double sided	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	each	\$0.90
Photocopying – Colour (Where available)						
Colour copying A4	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	each	\$1.00
Colour copying A3	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	each	\$2.00
Large Plan Copying (Where Available)						
Larger than A3 Plans (includes A1 & A0) – per sheet up to 10 sheets	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	each	\$6.00
Per additional sheet	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	each	\$4.00
Printing						
A4 Black & White Printing Single Sided (Self-Service)	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	each	\$0.30
A4 Black & White Printing Single Sided (Staff Assisted)	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	each	\$0.70
A4 Black & White Printing Double Sided (Staff Assisted)	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	each	\$0.80
The Day TC Marcia Came to Town – Book	G2501.1701	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	each	\$10.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Right to Information						
Application Fee – for access to documents that do not concern the applicant's personal information	G2411.1104	Right to Information Regulation 2009 Part 3.4	Cost-Recovery	N	each	\$46.40
Processing Charge	G2411.1104	Right to Information Regulation 2009 Part 3.5	Cost-Recovery	N	for each 15mins or part thereof	\$7.20
If the agency spends no more than five hours processing the application, no processing charge applies. If the agency spends more than five hours processing the application, processing charge applies.						
Access Charge – Black and white photocopy A4 Right To Information application	G2411.1104	Right to Information Regulation 2009 Part 3.6	Cost-Recovery	N	each	\$0.25
Access Charge – Black and white photocopy A4 Information Privacy application	G2411.1104	Information Privacy Regulation 2009 Part 3.4	Cost-Recovery	N	each	\$0.25

Property Searches

Searches

Name and Address Certificate	G5710.1104	Local Government Act 2009 Part 2 597 (2)(c)	Cost-Recovery	N	per assessment	\$31.00
Financial Rates Records Search	G5710.1104	Local Government Act 2009 Part 2 597 (2)(c)	Cost-Recovery	N	per assessment	\$123.00
Land and Easement Requirements	P4320.429.1104	Local Government Act 2009 Part 2 597 (2)(c)	Cost-Recovery	N	per property	\$42.00
Copy of Historic Rate Notice (older than current financial year)	G2232.1116	Local Government Act 2009 Part 2 597 (2)(c)	Cost-Recovery	N	per notice	\$12.00
Records search and/or payment details	G2232.1116	Local Government Act 2009 Part 2 597 (2)(c)	Cost-Recovery	N	per service	\$74.00
Payment Dishonoured Fee – Recovery	G2232.1116	Local Government Act 2009 Part 2 597 (2)(c)	Cost-Recovery	N	each	At cost

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------------

Caravan Park

Peak Season:

Easter and Christmas Holidays – 26 March 2018 – 2 April 2018 and 21 December – 2 January 2018

Off Peak:

All other periods

Notes:

- Fees are based on stays for two (2) persons per site
- For bookings more than 27 consecutive nights a 5.5% GST applies & the above fee's will be adjusted accordingly
- Weekly rates will only apply if booked at the time of commencing the stay

All Caravan Park Refunds

Off Peak:

- If a customer cancels two (2) weeks prior to their arrival date in off-peak times, they are entitled to a refund of their deposit less a 20% administration fee.
- If a customer cancels within the two (2) week period prior to their arrival in off-peak times, the customer is not entitled to a refund.
- However, at the Manager's discretion, if the accommodation/site is filled for all of the original days booked, we may refund the deposit less 20% administration fee.

Peak:

- If a customer cancels four (4) weeks prior to their arrival date in peak times, they are entitled to a refund of their deposit.
- If a customer cancels within the four (4) week period prior to their arrival date in peak times, the customer is not entitled to a refund.
- However, at the Manager's discretion, if the accommodation/site is filled for all of the original days booked, we may refund the deposit less 20% administration fee.

Notes:

Refund payment by Direct Deposit or Cheque will be made via Council's accounts payable system.

EFTPOS and Cash Refund will be made onsite.

All refunds are made at the discretion of the Management

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------------

Powered Site**Keppel Sands**

Off Peak – Daily	A0025942.881.1109	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per day	\$30.50
Off Peak – Weekly	A0025942.881.1109	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per week	\$198.50
Peak – Daily	A0025942.881.1109	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per day	\$38.50
Peak – Weekly	A0025942.881.1109	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per week	\$251.50

Unpowered Site**Keppel Sands**

Off Peak – Daily	A0025942.881.1109	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per day	\$25.50
Off Peak – Weekly	A0025942.881.1109	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per week	\$165.50
Peak – Daily	A0025942.881.1109	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per day	\$30.50
Peak – Weekly	A0025942.881.1109	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per week	\$198.50

Extra People**All Sites (persons aged over 5)**

Off Peak – Daily	A0025942.881.1109	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per day	\$11.00
Off Peak – Weekly	A0025942.881.1109	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per week	\$78.50
Peak – Daily	A0025942.881.1109	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per day	\$11.00
Peak – Weekly	A0025942.881.1109	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per week	\$78.50

Other Charges**Keppel Sands**

Charges for Current Permanent Residents on Moveable Dwelling Tenancy Agreements	A0025942.881.1109	Local Government Act 2009 S262 (3) (c)	Commercial	Y		\$127.50
Sewerage Charge – Weekly	A0025942.881.1109	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per week	\$9.00

Confidential | Page 16 of 123

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------

Community Centre (John Street)

Room Hire Fees

Commercial Entity/Government Agency	P5430.539.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	\$36.00
Council Sponsored Initiative	P5430.539.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per session	As per agreement
Permanent Tenants	P5430.539.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per week	As per CDC tenant rental agreement
Visiting Outreach Services (not for profit)	P5430.539.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per session	As per agreement
All Other Groups	P5430.539.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per session	No charge

Community Halls

Yeppoon Town Hall

Commercial Organisation

Full Site – maximum period of 24 hour hire	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per day	\$430.00
Full Site – additional hours plus 24 hour hire fee. Fee is per hour	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	\$57.00
Full Site – short term minimum 2 hour hire. Fee is per hour	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	\$57.00
Auditorium – maximum period of 24 hour hire	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per day	\$200.00
Auditorium – additional hours plus 24 hour hire fee. Fee is per hour	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	\$47.00
Auditorium – short term minimum 2 hour hire. Fee is per hour	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	\$47.00
Function Room – maximum period of 24 hour hire	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per day	\$200.00
Function Room – additional hours plus 24 hour hire. Fee is per hour	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	per hour	\$47.00
Function Room – short term minimum 2 hour hire. Fee is per hour	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	\$47.00

continued on next page ..

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------

Commercial Organisation (continued)

Clearing – if not deemed to Council's satisfaction (Fee is per cleaner and per hour)	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	\$57.00
Continuous Booking – five (5) or more consecutive days	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	Eighty (80) per cent of the standard fee
Weekend Package – Includes bins (noon Friday – noon Sunday)	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	Per hire	\$794.00

All Other Organisations/Entities

Note: Community Organisations receive a fifty (50) per cent discount

Full Site – maximum period of 24 hour hire	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per day	\$307.00
Full Site – additional hours plus 24 hour hire fee. – Fee is per hour	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	\$54.00
Full Site – short term minimum 2 hour hire. Fee is per hour	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	\$44.00
Auditorium – maximum period of 24 hour hire	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per day	\$124.00
Auditorium – short term minimum 2 hour hire. Fee is per hour	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	\$44.00
Function Room – maximum period: 24 hour hire	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per day	\$124.00
Function Room – additional hours plus 24 hour hire fee. Fee is per hour	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	per hour	\$44.00
Function Room – short term minimum 2 hour hire. Fee is per hour	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	\$44.00
Clearing – if not deemed to Council's satisfaction (Fee is per cleaner and per hour)	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	\$57.00
Continuous Booking – five (5) or more consecutive days	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	Eighty (80) per cent of the standard fee
Weekend Packaged Event – Includes bins (noon Friday – noon Sunday) – Not for profit	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	each	\$373.00
Weekend Packaged Event – includes bins (noon Friday – noon Sunday)	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	each	\$608.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------------

Security Deposits

Refundable after facilities are left in clean and tidy condition

Security Deposit	P9200.998.6510	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	per booking	\$600.00
Security Access Card Replacement	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per card	\$34.00

Cultural Centre, Emu Park

Commercial Organisation

Full Site – maximum period 24 hour hire	P5480.834.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per day	\$329.00
Full Site – additional hours plus 24 hour hire fee. Fee is per hour	P5480.834.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	\$44.00
Full Site Short Term – minimum two (2) hours, maximum four (4) hours. Fee is per hour	P5480.834.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	\$44.00
Cleaning (If not cleaned to Council's satisfaction for bond refund)	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	\$57.00
Continuous Booking – five (5) or more consecutive days	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	Eighty (80) per cent of the standard fee

All Other Organisations/Entities

Note: Community Organisations receive a fifty (50) per cent discount

Full Site – maximum period 24 hour hire	P5480.834.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per day	\$162.00
Full Site – additional hours plus 24 hour hire fee. Fee is per hour	P5480.834.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	\$20.00
Full Site – short term hire minimum two (2) hours, maximum four (4) hours. Fee is per hour	P5480.834.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	\$20.00
Cleaning – if not cleaned to Council's satisfaction (Fee is per cleaner and per hour)	P5480.834.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	\$57.00
Continuous Booking – five (5) or more consecutive days	P5480.834.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	Eighty (80) per cent of the standard fee

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------------

Security Deposits

Refundable after facilities are left in clean and tidy condition

Security Deposit	P9200.996.6510	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	per booking	\$600.00
------------------	----------------	--	------------	---	-------------	----------

Local Disaster Coordination Centre (The Hub)

Boardroom (Meeting Room)

Boardroom (Meeting Room) Emergency Services and NGO's (No Fee)	P3350.436.1108	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	Per Booking	\$0.00
Board Room (Meeting Room) Commercial Rate (Hourly)	P3350.436.1108	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	per hour	\$50.00
Boardroom (Meeting Room) Commercial Daily Rate	P3350.436.1108	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	per day	\$400.00
Security Deposit	P3350.436.1108	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	per booking	\$200.00

Community Education Room

Community Education Room NGO and Emergency Services	P3350.436.1108	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N		\$0.00
Community Education Room – Commercial Rates (Hourly)	P3350.436.1108	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	per hour	\$100.00
Community Education Room – Commercial Rates (Daily)	P3350.436.1108	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	per day	\$600.00
Community Education Room Security Bond	P3350.436.1108	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	per booking	\$580.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
Coordination Centre						
Local Disaster Coordination Centre – Emergency Services and NGO's	P3350.436.1108	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	per booking	\$0.00
Full Hire	P3350.436.1108	Local Government Act 2009 Part 2 S97 (2)(c)	Commercial	N		\$1,000.00
Local Disaster Coordination Centre Commercial Rate (2 Hourly)	P3350.436.1108	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	two hourly	\$300.00
Local Disaster Coordination Centre Commercial Rate (Daily)	P3350.436.1108	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	per day	\$1,500.00
Local Disaster Coordination Centre Security Bond	P3350.436.1108	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	per booking	\$550.00
Full Community Education and Coordination Centre Use						
Access to Full Floor Use (2 Hourly)	P3350.436.1108	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	two hourly	\$500.00
Access to Full Floor Use (Daily)	P3350.436.1108	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	per day	\$2,500.00
Full Floor Access Security Bond	P3350.436.1108	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	per booking	\$1,000.00
Library						
Overdue Fees						
Collection Recovery Fee		- Cost-Recovery		Y		\$22.00
Membership Fees						
Provisional Members – including companies, institutions, services and government departments which are not based within the boundaries of Livingstone Shire Council		- Commercial		N		No Charge

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------------

Administration Fee

Minor Repairs Library Resources For example: replacement barcode, cover, identification, labels, etcetera	-	Commercial	Y			\$10.00
More than 5 minutes work to repair	-	Commercial	Y			At cost, or replacement cost
Rebinding Required (cost incurred)	-	Commercial	Y			At cost, or replacement cost
Replacing Lost Membership Card	-	Commercial	Y			\$3.00
Loss/Repairable Damage	-	Commercial	Y			Replacement value per item
Photocopy A4 – Self-Service	-	Commercial	Y			\$0.20
Photocopy A3 – Self-Service	-	Commercial	Y			\$0.40
Research Fees (per hour)	-	Commercial	Y			\$62.00
Interlibrary Loan Fee	-	Commercial	Y			At cost
Internet	-	Commercial	Y			No charge

Local Law

Impounding

Impounding Livestock

Fee	P3430.617.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per animal	\$123.00
Transport	P3430.617.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per hour	\$72.00
Includes driving, transporting by vehicle or other means of relocating stock						
Sustenance Rate for Livestock	P3430.617.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per head per day	\$59.00
Cattle Tagging – applies if NLS tag is required	P3430.617.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per animal	\$19.00
Vet or Other	P3430.617.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N		At cost

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------

Impounding – Cats and Dogs

Release Fee	P3430.617.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per day	\$38.00
Sustenance Rate	P3430.617.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per day	\$38.00

Animal Permits

Application for Specified Animal Permits

Guard Dogs and Livestock (including roosters)	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$208.00
Roosters	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$78.00

Application to Keep More Than Permitted Number of Animals (Cats and Dogs)

3 to 5	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$208.00
6 to 15	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$306.00
16 or more	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$367.00
Annual renewal – specific animal permits and keeping more than permitted number of cats	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	Fifty (50) per cent of applicable fee
Biennial (two years) Renewal – Keeping more than permitted number of dogs	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	Fifty (50) per cent of applicable fee
Application for Animal Permits Not Specifically Detailed Above	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$208.00

Amendment to Applications

Fee	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$57.00
-----	----------------	---	---------------	---	-----------------	---------

Euthanising Fee

At cost and where assessed as applicable

Fee	P3431.619.1114	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	At cost
-----	----------------	---	---------------	---	-----------------	---------

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------------

Animal Registration

\$2.00 from each registration will be donated to 4PAWS, RSPCA and Capricorn Animal Aid

Note: All registrations are for a year or part thereof. Evidence of desexing and microchipping must be provided in the form of a vet certificate.

Dog Registration

General Registration

Entire	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per animal	\$119.00
Desexed	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per animal	\$36.00
Desexed and Microchipped	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per animal	\$18.00
Assistance Dogs with NGO Certificate - certificate must be provided	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	Exempt	Nil
Entire Owned by a Member of Dogs Queensland (Former - Canine Control Council)	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per animal	Fifty (50) per cent of applicable fee
Documentation showing membership to be provided						
Working Dogs	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per animal	\$0.00
For rural areas and/or properties with an area greater than two (2) hectares, must be a Primary Producer and evidence must be provided						
Greyhounds	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per animal	Fifty (50) per cent of applicable fee
Must hold a current Multiple Animal Permit or Development Permit. Evidence must be provided						
Multiple Dog Registration - three (3) or more dogs owned by one (1) owner only	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per owner	\$134 or registration fee for each dog, whichever is the lesser
Replacement Registration Tag	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per tag	\$6.00
Transfer of Registration Between Animals - from a deceased dog to a new dog registration, for the current registration period only, and where a refund has not been given	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per event	\$8.00
Transfer of Current Registration from Another Local Government - for the current registration period only, evidence of current registration to be provided	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per event	\$8.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Regulated Dogs						
Reduced Annual Renewal – for Approved Applicants Only	P3431.519.1113	Local Government Act 2009 Animal Management Act 2008	Cost-Recovery	N	per animal	\$249.00
Sign – only available to owners of regulated dogs	P3431.519.1113	Local Government Act 2009 Animal Management Act 2008	Cost-Recovery	Y	per item	At Cost
Replacement Regulated Dog Tag – only available to owners of regulated dogs	P3431.519.1113	Local Government Act 2009 Animal Management Act 2008	Cost-Recovery	N	per item	At Cost
Declared Dangerous						
Initial Registration – includes Regulated Dog Management Kit (one approved tag and two approved signs)	P3431.519.1113	Local Government Act 2009 Animal Management Act 2008	Cost-Recovery	N	per animal	\$646.00
Annual Renewal	P3431.519.1113	Local Government Act 2009 Animal Management Act 2008	Cost-Recovery	N	per animal	\$400.00
Restricted						
Initial Registration – includes Regulated Dog Management Kit (one approved tag and two approved signs)	P3431.519.1113	Local Government Act 2009 Animal Management Act 2008	Cost-Recovery	N	per animal	\$646.00
Annual Renewal	P3431.519.1113	Local Government Act 2009 Animal Management Act 2008	Cost-Recovery	N	per animal	\$400.00
Menacing						
Initial Registration – includes regulated dog management kit (one approved tag and two approved signs)	P3431.519.1113	Local Government Act 2009 Animal Management Act 2008	Cost-Recovery	N	per animal	\$646.00
Annual Renewal	P3431.519.1113	Local Government Act 2009 Animal Management Act 2008	Cost-Recovery	N	per animal	\$400.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
Concessions						
Pension Card Holders (defined as a holder recognised by Council's Rating Policy)	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per animal	Fifty (50) per cent of applicable fee
Dogs registered from 1 March to 31 August – applicable to the first year registration within Livingstone Shire only (does not apply to renewals or Regulated Dogs)	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per animal	Fifty (50) per cent of applicable fee
Refunds						
If Dog is Desexed within three (3) Months of Registration	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per animal	Difference between the fee for an entire dog and the desexed fee
If Dog is Desexed and Microchipped within three (3) months of Registration	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per animal	Difference between the fee for an entire dog and the desexed and microchipped fee
Cat Registration						
General Registration						
Entire	P3431.619.1113	Local Government Act 2009 Animal Management Act 2008	Cost-Recovery	N	per animal	\$62.00
Desexed	P3431.619.1113	Local Government Act 2009 Animal Management Act 2008	Cost-Recovery	N	per animal	\$19.00
Desexed and Microchipped	P3431.619.1113	Local Government Act 2009 Animal Management Act 2008	Cost-Recovery	N	per animal	\$11.00
Entire Owned by a Member of the Queensland Feline Association	P3431.619.1113	Local Government Act 2009 Animal Management Act 2008	Cost-Recovery	N	per animal	Fifty (50) per cent of applicable fee
Multiple Cat Registration – three (3) or more cats owned by one (1) owner only	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per owner	\$434 or registration for each cat, whichever is the lesser
Replacement Registration Tag	P3431.619.1113	Local Government Act 2009 Animal Management Act 2008	Cost-Recovery	N	per animal	\$8.00

continued on next page ..

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
General Registration <i>(continued)</i>						
Transfer of Registration Between Cats – from a deceased cat to a new cat registration, for the current registration period only, and where a refund has not been given	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per animal	\$8.00
Transfer of Current Registration from Another Local Government – for the current registration period only, evidence of current registration to be provided	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per animal	\$8.00
Concessions						
Pension Card Holders (defined as a holder recognised by Council's Rating Policy)	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per animal	Fifty (50) per cent of applicable fee
Cats Registered from 1 March to 31 August – applicable to the first year registration within Livingstone Shire only	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per animal	Fifty (50) per cent of applicable fee
Refunds						
If Cat is Deceased within three (3) Months of Registration	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per animal	Difference between the fee for an entire cat and the deceased fee
If Cat is Deceased and Microchipped within three (3) Months of Registration	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per animal	Difference between the fee for an entire cat and the deceased and microchipped fee
General Animal Control						
Cat or Dog Trap Hire – security deposit, refunded upon return of trap only	P9200.998.6521	-	Cost-Recovery	N	per service	\$53.00
Traps Lost, Damaged, or Not Returned	P3431.139.1113	-	Cost-Recovery	Y	per service	At cost

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------

Overgrown Land (Land Clearing/Slashing)

Mowing, Slashing or Clean Up of an Overgrown Allotment – following non-compliance with an Overgrown or Unightly Compliance Notice	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per allotment	Cost plus administration fee of \$80.00
---	----------------	---	---------------	---	---------------	---

Commercial Use of Roads

Note: All permits/licences are subject to annual renewal. A copy of the current Public Liability Insurance Cover must accompany application (minimum of \$10 Million for Local Government controlled areas and \$20 Million for State Government controlled areas).

Signs and Advertising Devices Licence and Renewal Fee

Application Fee – For 'A' Frames sign boards	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	Y	per application	\$48.00
Licence Fee – This fee is payable upon approval	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	Y	per application	\$21.00
Annual Licence Renewal Fee	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	Y	per licence	\$21.00
Release Fee for Impounded Sign	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	Y	per item	\$77.00

Roadside Vending

Application Fee – This is payable upon lodgement and is non-refundable	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$154.00
Application Fee – For local community groups only, payable upon lodgement and is non-refundable	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$77.00
Licence Fee – This fee is payable upon approval	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$154.00
Part-Time Vending Licence Fee (per day)	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per day	\$8.00
Annual Licence Renewal Fee	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per licence	\$154.00
Other – Permit to use a road or public land other than a Park by a not-for-profit organisation for fundraising	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per unit	Nil

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
Mobile Roadside Vending						
Application Fee – This is payable upon lodgement and is non-refundable	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$161.00
Licence Fee – This fee is payable upon approval	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$219.00
Annual Licence Renewal Fee	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$219.00
Alfresco Dining						
Application Fee – This is payable upon lodgement and is non-refundable	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$159.00
Licence Fee – This fee is payable upon approval	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$74.00
Annual Licence Renewal Fee	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$74.00
Goods – Items stored and or displayed on Local Government Controlled Areas during business hours						
Application Fee – This is payable upon lodgement and is non-refundable	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$159.00
Licence Fee – This fee is payable upon approval	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$74.00
Annual Licence Renewal Fee	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$74.00
Other						
Amendment all Commercial use of Roads Applications	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$57.00
Vehicle Parking or Permits						
Extended Parking Permit – For a single use permit only	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$24.00
Reserved Parking Permit – For a reserved parking bay	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application/per day	\$92.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Motor Vehicle Ownership Searches						
Conducted to determine ownership of a vehicle (for example CITEC) added to infringement						
Fee	P3432.624.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per search	At cost plus \$30 admin. fee
General Fee Permit						
Short-Term Permit – issued for periods up to one (1) month	P3431.138.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$147.00
Long-Term Permit – issued for periods over one (1) month	P3431.138.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$144 for the first month plus \$70 for each additional month
Impounded Vehicles						
If multiple vehicles have been advertised in the public notices at the same time, a pro-rata rate must be applied for each vehicle						
Auctioneer Fee	P3431.451.1701	Transport Operations (Road Use Management) Act 1995	Cost-Recovery	N		As charged by appointed storage / auction compound
Public Notice Advertisement	P3431.451.1701	Transport Operations (Road Use Management) Act 1995	Cost-Recovery	N		As charged by newspaper
Towing Service Fee	P3431.451.1701	Transport Operations (Road Use Management) Act 1995	Cost-Recovery	N		As charged by towing service
Daily Storage Fee	P3431.451.1701	Transport Operations (Road Use Management) Act 1995	Cost-Recovery	N		As charged by appointed storage / auction compound
Notices Issued by Council	P3431.451.1701	Transport Operations (Road Use Management) Act 1995	Cost-Recovery	N	per notice	\$23.00
Inspection by Local Laws Officer	P3431.451.1701	Transport Operations (Road Use Management) Act 1995	Cost-Recovery	N	per inspection	\$23.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------------

Parks Sport and Recreation

Temporary Event Form Lodgement Fee

Administration Booking Fee – Parks, Reserves and Beaches	G5730.1104	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per function	\$33.00
--	------------	--	------------	---	--------------	---------

Parks, Properties and Structures

Usage Charges for Sport and Recreation Clubs and Associations

Building Site Leased by Organisation (unless there is an existing lease agreement)	A0058208.303.1127	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per annum	\$300.00
Field Exclusive – Non-Irrigated	A0058208.303.1127	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per annum	\$250.00
Field Exclusive – Irrigated	A0058208.303.1127	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per annum	\$500.00
Field Non-Exclusive – Non-Irrigated	A0058208.303.1127	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per annum	\$125.00
Field Non-Exclusive – Irrigated	A0058208.303.1127	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per annum	\$250.00
Specialised Area	A0058208.303.1127	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per annum	\$125.00
St Christopher's Chapel Hire (non refundable)	A0283538.350.1114	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per service	\$118.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------

Park Hire Charges

Administration Booking Fee	G5710.1104	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per function	\$33.00
Chapel Hire – Saint Christopher's Chapel Nerrimberta	A0263538.350.1114	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per wedding	\$118.00
Park Hire – Commercial Use (any park)	A0263538.350.1114	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per day	\$578.00
Park Hire – Private Event, Wedding, Ceremony or Memorial – includes access to power supply, bollard removal etc if requested	A0263538.350.1114	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per day	\$225.00
Any park Hire includes access to council services such as; consumption of electricity, mowing or other maintenance services. Please note: if extra bins are required fees will apply						
Park Hire – Private Event, Wedding, Ceremony or Memorial – excludes access to power supply	A0263538.350.1114	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per day	\$113.00
Any park Hire excludes access to council services such as; consumption of electricity, mowing or other maintenance services. Please note: if extra bins are required fees will apply						
Extra Service Requested ie mowing of park area	A0263538.350.1114	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per request	\$174.00

Parks for Events/Carnivals (Pending Approval)

Local Organisations by Negotiation

Administration Booking Fee	G5710.1104	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per function	\$33.00
Security Deposit	DP9200.996.6558	Local Government Act 2009 S262 (3) (c)	Commercial	N	per event	\$2,500.00
This is refundable subject to the area being left in a clean and tidy condition and against damage or loss being caused to council property, including toilets, and against the cost of additional security to protect Council property						
Electricity Deposit (deposit is refundable less electricity consumption)	DP9200.996.6558	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per event	\$600.00
Cleaning Deposit	DP9200.996.6558	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per event	\$1,500.00
Refundable upon the park being left in a clean and tidy condition. Any charges incurred by Council for cleaning of the area following the event will be deducted from the deposit amount						

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------------

Swimming Pools

Emu Park Pool

Entry Fees

Child (Under 2)	Local Government Act 2009 S262 (3) (c)	Commercial	N	each	Free
Child (Under 16)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$3.00
Adult	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$4.00
Concession or Student (ID Required)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$2.20
School Event/Head	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$2.20
Swimming Queensland Registered Club Members	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$2.20
Australian Representative Athlete	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	POA
Spectator	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$2.00
Annual Spectator Pass	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$170.00
Non-Swimming School Student/Spectator	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$1.00

Season and Annual Passes

Adult Summer Season Pass (01/08 – 30/04) (pro-rata available)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$130.00
Concession Summer Season Pass (01/08 – 30/04) (pro-rata available)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$100.00
Family Summer Season Pass – min 1 adult/max 3 children (01/08 – 30/04) (pro-rata available)	Local Government Act 2009 S262 (3) (c)	TBD	Y	per family	\$380.00
Additional Child Summer Season Pass (01/08 – 30/04) (pro-rata available)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$55.00
Emu Park Only – Adult Winter Season Pass (01/05 – 30/08) (pro-rata available)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$80.00
Emu Park Only – Concession Winter Season Pass (01/05 – 30/08) (pro-rata available)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$70.00

continued on next page ..

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Season and Annual Passes <i>(continued)</i>						
Emu Park Only – Family Winter Season Pass (01/05 – 30/08) (pro-rata available)		Local Government Act 2009 S262 (3) (c)	Commercial	Y	per family	\$210.00
Emu Park Only – Additional Child Winter Season Pass (01/05 – 30/08) (pro-rata available)		Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$45.00
Emu Park Only – Adult Annual Pass (01/07 – 30/06) (pro-rata available)		Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$185.00
Emu Park Only – Concession Annual Pass (01/07 – 30/06) (pro-rata available)		Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$150.00
Emu Park Only – Family Annual Pass – min 1 adult/max 3 children (01/07 – 30/06) (pro-rata available)		Local Government Act 2009 S262 (3) (c)	Commercial	Y	per family	\$550.00
Emu Park Only – Additional Child Annual Pass (01/07 – 30/06) (pro-rata available)		Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$75.00
Other Passes						
Adult Ten (10) Visit Pass		Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$30.00
Concession Ten (10) Visit Pass		Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$20.00
Child Ten (10) Visit Pass		Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$25.00
Adult Twenty (20) Visit Pass		Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$60.00
Concession Twenty (20) Visit Pass		Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$35.00
Child Twenty (20) visit pass		Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$45.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------------

Hire Fees

Pre-booked Lane Hire (Swimmers/Spectators must pay entry)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per lane	Free
Casual Lane Hire – Not Pre-booked (Swimmers/Spectators must pay entry)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per lane	\$10.00
Lane Hire – Commercial (Swimmers/Spectators must pay entry)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per hour/lane	\$15.00
Additional Lifeguard's – 1 Lifeguard per 50 people or as deemed necessary under RLSSA or Operator's Requirements					
Pool Hire (includes entry and one lifeguard)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per hour/lane	\$85.00
Additional Lifeguard's – 1 Lifeguard per 50 people or as deemed necessary under RLSSA or Operator's Requirements					
Multiple Day Hire (includes entry and one lifeguard)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per hour	PCA
Additional Lifeguard's – 1 Lifeguard per 50 people or as deemed necessary under RLSSA or Operator's Requirements					
Additional Lifeguard's – 1 Lifeguard per 50 people or as deemed necessary under RLSSA or Operator's Requirements	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per lifeguard/hour	\$55.00

Marlborough Pool

Entry Fees

Child (Under 2)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	Free
Child (Under 16)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$2.00
Adult	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$3.00
Concession or Student	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$1.00
School Event/Head	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$1.00
Swimming Queensland Registered Club Members	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$2.00
Australian Representative Athlete	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$2.00
Spectator	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$1.00
Annual Spectator Pass	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$85.00
Non-Swimming School Student/Spectator	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$1.00

Confidential | Page 35 of 123

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------------

Season and Annual Passes

Adult Summer Season Pass (01/09 – 30/04)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$106.00
Concession Summer Season Pass (01/09 – 30/04)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$75.00
Family Summer Season Pass – min 1 adult/max 3 children (01/09 – 30/04)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per family	\$240.00
Additional Child Summer Season Pass (01/09 – 30/04)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$36.00

Hire Fees

Pre-booked Lane Hire (Swimmers/Spectators must pay entry)	Local Government Act 2009 S262 (3) (c)	Commercial	N	per lane	Free
Casual Lane Hire – not Pre-booked (Swimmers/Spectators must pay entry)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per lane	\$10.00
Lane Hire – Commercial (Swimmers/Spectators must pay entry)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per hour/lane	\$15.00
Pool Hire	Local Government Act 2009 S262 (3) (c)	Commercial	N	per person	Per entry
Additional Lifeguard's – 1 Lifeguard per 50 people or as deemed necessary under RLSSA or Operator's Requirements	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per lifeguard/per hour	\$55.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------------

Cooee Bay Pool

Entry Fees

Child (Under 2)	Local Government Act 2009 S262 (3) (c)	Commercial	N			Free
Child (Under 16)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each		\$3.00
Adult	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each		\$4.00
Concession or Student (ID Required)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each		\$2.20
School Event/Head	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each		\$2.20
Swimming Queensland Registered Club Members	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each		\$2.20
Australian Representative Athlete	Local Government Act 2009 S262 (3) (c)	Commercial	N	each		POA
Spectator	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each		\$2.00
Annual Spectator Pass	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Per year		\$170.00
Non-Swimming School Student/Spectator	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each		\$1.00

Season and Annual Passes

Adult Summer Season Pass (01/09 – 30/04) (pro-rata available)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Per year		\$130.00
Concession Summer Season Pass (01/09 – 30/04) (pro-rata available)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Per year		\$100.00
Family Summer Season Pass – min 1 adult/max 3 children (01/09 – 30/04) (pro-rata available)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Per family		\$380.00
Additional Child Summer Season Pass (01/09 – 30/04)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Per year		\$56.00
Cooee Bay Only – Adult Winter Season Pass (01/05 – 30/08) (pro-rata available)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year		\$80.00
Cooee Bay Only – Concession Winter Season Pass (01/05 – 30/08) (pro-rata available)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year		\$70.00
Cooee Bay Only – Family Winter Season Pass (01/05 – 30/08) (pro-rata available)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per family		\$210.00

continued on next page ..

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------------

Season and Annual Passes (continued)

Cooee Bay Only – Additional Child Winter Season Pass (01/05 – 30/08) (pro-rata available)		Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$45.00
Cooee Bay Only – Adult Annual Pass (01/07 – 30/06) (pro-rata available)		Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$185.00
Cooee Bay Only – Concession Annual Pass (01/07 – 30/06) (pro-rata available)		Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$150.00
Cooee Bay Only – Family Annual Pass – min 1 adult/max 3 children (01/07 – 30/06) (pro-rata available)		Local Government Act 2009 S262 (3) (c)	Commercial	Y	per family	\$550.00
Cooee Bay Only – Additional Child Annual Pass (01/07 – 30/06) (pro-rata available)		Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$75.00

Other Passes

Adult Ten (10) Visit Pass		Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$30.00
Concession Ten (10) Visit Pass		Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$20.00
Child Ten (10) Visit Pass		Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$25.00
Adult Twenty (20) Visit Pass		Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$60.00
Concession Twenty (20) Visit Pass		Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$35.00
Child Twenty (20) Visit Pass		Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$45.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Hire Fees						
Pre-booked Lane Hire (Swimmers/spectators must pay entry)		Local Government Act 2009 S262 (3) (c)	Commercial	N	Per lane	Free
Casual Lane Hire – not Pre-booked (Swimmers/Spectators must pay entry)		Local Government Act 2009 S262 (3) (c)	Commercial	Y	Per lane	\$10.00
Lane Hire – Commercial (Swimmers/Spectators must pay entry)		Local Government Act 2009 S262 (3) (c)	Commercial	Y	Per hour/lane	\$15.00
Pool Hire (includes entry and one lifeguard)		Local Government Act 2009 S262 (3) (c)	Commercial	Y	Per hour/lane	\$25.00
Multiple Day Hire (includes entry and one lifeguard)		Local Government Act 2009 S262 (3) (c)	Commercial	N	per hour	POA
Additional Lifeguard/s – 1 Lifeguard per 50 people or as deemed necessary under RLSSA or Operator's Requirements		Local Government Act 2009 S262 (3) (c)	Commercial	Y	per lifeguard/hour	\$55.00

Development Assessment Livingstone Planning Scheme 2018

Applications for Material Change of Use and Building Works regulated under the planning scheme

Accommodation Activities

Carer's Accommodation	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$651.00
Community Residence Plus Cost per Number of Persons Accommodated	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Community Residence – per Number of Persons Accommodated	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per three persons accommodated or part thereof	\$372.00
Dual Occupancy	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,492.00
Dwelling House	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,000.00
Dwelling House (secondary dwelling)	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$651.00
Dwelling House (standalone Class10a building, being a garage or shed)	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$620.00
Dwelling Unit	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$851.00
Home Based Business	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$851.00

continued on next page ..

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Accommodation Activities <i>(continued)</i>						
Home Based Business (Bed and Breakfast) Plus Cost per Number of Persons Accommodated	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$851.00
Home Based Business (Bed and Breakfast) – per Number of Persons Accommodated	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per three persons accommodated or part thereof	\$179.00
Multiple Dwelling Plus Cost per Unit	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Multiple Dwelling – per Unit	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per unit	\$372.00
Non-Resident Workforce Accommodation Plus Cost per Unit/Room	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Non-Resident Workforce Accommodation – per Unit/Room	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per room	\$372.00
Residential Care Facility Plus Cost per Unit/Room	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Residential Care Facility – per Unit/Room	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per unit/room	\$372.00
Relocatable Home Park Plus Cost per Dwelling	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Relocatable Home Park – per Dwelling	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per dwelling	\$372.00
Resort Complex Plus Cost per Unit/Room	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Resort Complex – per Unit/Room	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per unit/room	\$372.00
Resort Complex – per Site Area of Non-Accommodation Components	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare site area or part thereof	\$372.00
Retirement Facility Plus Cost per Unit/Room	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Retirement Facility – per Unit/Room	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per unit/room	\$372.00
Rooming Accommodation Plus Cost per Room	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Rooming Accommodation – per Room	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per room	\$372.00
Rural Worker's Accommodation Plus Cost per Number of Persons Accommodated	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Rural Worker's Accommodation – per Number of Persons Accommodated	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per five persons accommodated or part thereof	\$372.00

continued on next page ..

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
Accommodation Activities <i>(continued)</i>						
Short-term Accommodation Plus Cost per Unit/Room or Site or Cabin/Van or Tent Site	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Short-term Accommodation – per Unit/Room	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per unit/room	\$372.00
Short-term Accommodation (Farm Stay) – per Cabin	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per cabin	\$179.00
Short-term Accommodation (Farm Stay) – per Caravan or Tent Site	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per van or tent site	\$37.00
Tourist Park Plus Cost per Cabin, Caravan or Tent Site	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Tourist Park – per Cabin	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per cabin	\$179.00
Tourist Park – per Caravan or Tent Site	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per van or tent site	\$37.00
Business Activities						
Agricultural Supplies Store Plus Cost per Site Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Agricultural Supplies Store – Site Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$179.00
Bulk Landscape Supplies Plus Cost per Site Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Bulk Landscape Supplies – Site Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$179.00
Car Wash	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,492.00
Funeral Parlour Plus Cost per Floor Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Funeral Parlour – Floor Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$372.00
Garden Centre Plus Cost per Site Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Garden Centre – Site Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$179.00
Hardware and Trade Supplies Plus Cost per Floor Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00

continued on next page ...

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
Business Activities <i>(continued)</i>						
Hardware and Trade Supplies – Floor Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$372.00
Market	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Outdoor Sales Plus Cost per Site Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Outdoor Sales – Site Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$179.00
Sales Office	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Service Station Plus Cost per Site Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$3,170.00
Service Station – Site Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$490.00
Showroom Plus Cost per Floor Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Showroom – Floor Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$372.00
Veterinary Services Plus Cost per Floor Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Veterinary Services – Floor Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$372.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Centre Activities						
Adult Store plus cost per floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Adult Store – floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$372.00
Food and Drink Outlet plus cost per floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Food and Drink Outlet – floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$372.00
Health Care Services plus cost per floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Health Care Services – floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$372.00
Office plus cost per floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Office – floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$372.00
Shop plus cost per floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Shop – floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$372.00
Shopping Centre plus cost per floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$3,170.00
Shopping Centre – floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$372.00

Confidential | Page 43 of 123

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Community Activities						
Child Care Centre plus number of children accommodated	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Child Care Centre – per children accommodated	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 10 children accommodated or part thereof	\$372.00
Club plus cost per floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Club – floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$179.00
Community Care Centre	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,492.00
Community Use	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,492.00
Educational Establishment	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,492.00
Hospital	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,492.00
Outstation plus cost per camping site	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Outstation – per camping site	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per camping site	\$37.00
Place of Worship	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,492.00
Entertainment Activities						
Bar plus cost per floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Bar – floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$372.00
Brothel plus cost per floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,492.00
Brothel – floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$179.00
Function Facility plus cost per floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N		\$1,641.00
Function Facility – floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N		\$372.00
Nightclub Entertainment Facility plus cost per floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00

continued on next page ..

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Entertainment Activities <i>(continued)</i>						
Nightclub Entertainment Facility – floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$372.00
Theatre plus cost per floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Theatre – floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$372.00
Tourist Attraction plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Tourist Attraction – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare site area of site or part thereof	\$179.00
Industrial Activities						
High impact industry plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$3,170.00
High impact industry – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$372.00
Low impact industry plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Low impact industry – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$179.00
Marine industry – plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,375.00
Marine industry – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$179.00
Medium impact industry plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,375.00
Medium impact industry – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$179.00
Research and technology industry plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$3,170.00
Research and technology industry – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$372.00

continued on next page ..

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Industrial Activities [continued]						
Service industry plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Service industry – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$179.00
Special industry plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$3,170.00
Special industry – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$372.00
Warehouse plus cost per floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Warehouse – floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$372.00

Recreational Activities

Environment facility plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Environment facility – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$179.00
Indoor sport and recreation plus cost per floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Indoor sport and recreation – floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$179.00
Major sport, recreation and entertainment facility plus cost per floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,375.00
Major sport, recreation and entertainment facility – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$179.00
Major sport, recreation and entertainment facility – floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$179.00
Motor sport facility plus cost per floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Motor sport facility – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$179.00
Outdoor sport and recreation plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00

continued on next page ..

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Recreational Activities <i>(continued)</i>						
Outdoor sport and recreation – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$179.00
Park plus cost per hectare of site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Park – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$179.00
Rural Activities						
Animal husbandry plus cost per no. of animals	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Animal husbandry – no. of animals	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 10 animal capacity or part thereof	\$179.00
Animal keeping plus cost per no. of animals	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Animal keeping – no. of animals	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 10 animal capacity or part thereof	\$179.00
Aquaculture plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Aquaculture – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$179.00
Cropping plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Cropping – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$179.00
Extractive industry plus cost per site area		Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$3,170.00
Extractive industry – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$2,268.00
Intensive animal industry plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,441.00
Intensive animal industry – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$510.00
Intensive horticulture plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,441.00
Intensive horticulture – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$510.00
Permanent plantation plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00

continued on next page ..

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Rural Activities <i>(continued)</i>						
Permanent plantation – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$179.00
Roadside stall	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Rural industry plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Rural industry – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$372.00
Wholesale nursery plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Wholesale nursery – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$179.00
Winery plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Winery – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$179.00
Special Activities						
Air Services	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,492.00
Cemetery	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,492.00
Crematorium	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,492.00
Detention Facility	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,492.00
Emergency Services	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,492.00
Landing	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,492.00
Major Electricity Infrastructure	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,492.00
Parking Station Plus Cost per Space	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Parking Station – per Space	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per space	\$24.00
Port Services Plus Cost per Site Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Port Services – Site Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres of site area or part thereof	\$179.00
Renewable Energy Facility Plus Cost per Site Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,492.00
Renewable Energy Facility – Site Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$372.00

continued on next page ..

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------------

Special Activities *(continued)*

Substation	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,402.00
Telecommunications Facility	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,402.00
Transport Depot Plus Cost per Site Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Transport Depot – Site Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$179.00
Utility Installation	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00

Reconfiguring a Lot Applications

Reconfiguring a Lot (Subdivision) plus Lot/Unit fees	P3310.362.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Reconfiguring a Lot (Subdivision) – Lot/Unit fees	P3310.362.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per lot/unit	\$510.00
Boundary Realignment (No Extra Lots Created)	P3310.362.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,121.00

Approval of Plans of Subdivision (Survey Plan Endorsement) and Endorsement of Documents

Request for Approval of a Plan of Subdivision (including Standard Format Plans/Community Management Statements/Building Format Plans) Plus Lot/Unit Fees	P3310.368.1105	Planning Regulation 2017 Schedule 18	Cost-Recovery	N	per request	\$510.00
Request for Approval of a Plan of Subdivision (including Standard Format Plans/Community Management Statements/Building Format Plans) – Lot/Unit Fees	P3310.368.1105	Planning Regulation 2017 Schedule 18	Cost-Recovery	N	per lot/unit	\$179.00
Endorsement of a Road Opening Plan (including Truncations and Widening)	P3310.368.1105	Planning Regulation 2017 Schedule 18	Cost-Recovery	N	per application	\$510.00
Re-endorsement Fee	P3310.368.1105	Planning Regulation 2017 Schedule 18	Cost-Recovery	N	per application	\$459.00
Endorsement of Community Management Statement Only	P3310.368.1105	Planning Regulation 2017 Schedule 18	Cost-Recovery	N	per application	\$459.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
Operational Works						
Clearing	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,019.00
Advertising Device	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$500.00
Third Party Advertising Device	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,140.00
Operational Works for a Vehicle Crossover for a Single Dwelling or Dual Occupancy or Rural Access up to 2,000 Vehicles a Day or Works Involving Council Infrastructure	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$150.00
Operational Works for a Vehicle Crossover for a Rural Access Over 2,000 Vehicles a Day	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$510.00
Operational Works up to \$24,999	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,019.00
Operational Works from \$25,000 to \$249,999	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,500.00 plus 3.75% of value of work over \$25,000
Operational Works from \$250,000.0 to \$499,999	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$10,000 plus 3% of value of work over \$250,001
Operational Works from \$500,000.00 to \$999,999	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$17,500 plus 2% of value of work over \$500,001
Operational Works from \$1,000,000-\$1,999,999	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$27,500 plus 1.5% of value of work over \$1,000,001
Operational Works from \$2,000,000 to \$4,999,999	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$42,500 plus 0.4% of value of work over \$2,000,001
Operational Works \$5,000,000 and greater	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$54,500 plus 0.25% of value of work over \$5,000,001
Earthworks up to 1,000 cubic metres	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,019.00
Earthworks from 1,000 cubic metres to 10,000 cubic metres	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,038.00
Earthworks from 10,000 cubic metres to 100,000 cubic metres	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$3,057.00
Earthworks over 100,000 cubic metres	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$5,026.00

continued on next page ..

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
Operational Works <i>[continued]</i>						
Reinspection of Non-confirming Work on Defects Period	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per inspection	\$265.00
Inspection Fee if more than 24 Hours Notice (only associated with development which was the subject of a development application submitted to Council prior to 1 July 2013)	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per inspection	\$164.00
Inspection Fee if less than 24 Hours Notice (only associated with development which was the subject of a development application submitted to Council prior to 1 July 2013)	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per inspection	\$184.00
Bonding of Incomplete Subdivision Works	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$510.00
Reduction of Bond	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$510.00
Amendment or Replacement of Existing Outstanding Works Bond	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$510.00
Applications for Preliminary Approval (Variation Approval)						
Application for Preliminary Approval (variation approval)	MCU and BW P3310.361.1105 ROL P3310.362.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	Seventy-five (75) per cent of the standard application fee (calculated from potential lot yield, unit yield, GFA, and Site Area)

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Change and Extension Applications						
Extension Application (currency period extension) other than for a Dwelling House	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & OPW P3310.367.1105 & BUILD P3340.063.1105	Planning Act 2016 Section 66	Cost-Recovery	N	per application	\$1,019.00
Extension Application (currency period extension) for a Dwelling House Only	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & OPW P3310.367.1105	Planning Act 2016 Section 66	Cost-Recovery	N	per application	\$750.00
Change Application (minor change) other than for a Dwelling House	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & OPW P3310.367.1105	Planning Act 2016 Section 78	Cost-Recovery	N	per application	Thirty (30) per cent of current development fees and charges with a minimum fee of \$1,000.00 Min. Fee: \$1,000.00
Change Application (other change) other than for a Dwelling House	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & OPW P3310.367.1105	Planning Act 2016 Section 78	Cost-Recovery	N	per application	The full application fee as if the application were a new application
Change Application for a Dwelling House Only	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & OPW P3310.367.1105	Planning Act 2016 Section 78	Cost-Recovery	N	per application	\$750.00
Request for a Pre-Request Response from the Relevant Entity for a Change Application	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & OPW P3310.367.1105	Planning Act 2016 Section 78	Cost-Recovery	N	per application	\$646.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Miscellaneous						
Prelodgement Meeting	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & CPW P3310.367.1105	Local Government Act 2009 Part 2 597 (2)(c)	Cost-Recovery	N	per meeting	\$500.00 (subtracted from the application fee when submitted)
Request for 'Generally in Accordance' Consideration	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & CPW P3310.367.1105	Local Government Act 2009 Part 2 597 (2)(c)	Cost-Recovery	N	per request	\$153.00
Superseded Planning Scheme Request	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & CPW P3310.367.1105	Planning Act 2016 Section 29	Cost-Recovery	N	per request	\$1,000.00
Superseded Planning Scheme Request (Dwelling House Only)	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & CPW P3310.367.1105	Planning Act 2016 Section 29	Cost-Recovery	N	per request	\$500.00
Exemption Certificate	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & CPW P3310.367.1105	Planning Act 2016 Section 46	Cost-Recovery	N	per lot	\$255.00
Town Planning Compliance of Building Applications	MCU and BW P3310.361.1105	Local Government Act 2009 Part 2 597 (2)(c)	Cost-Recovery	N	per request	\$251.00
Public Notification Sign	MCU and BW P3310.361.1105 & ROL P3310.362.1105	Local Government Act 2009 Part 2 597 (2)(c)	Cost-Recovery	N	per sign	\$43.00
Car Parking Contribution Prescribed Under Planning Scheme Policy No.6 (Livingstone Planning Scheme 2005)	MCU and BW P3310.361.1105 & ROL P3310.362.1105	Planning Act 2016 Section 145	Cost-Recovery	N	per car parking space	\$21,298.00

continued on next page ..

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Miscellaneous [continued]						
Pathways Contribution Prescribed Under Planning Scheme Policy No.14 (Livingstone Planning Scheme 2005)	MCU and BW P3310.361.1105 & ROL P3310.362.1105	Planning Act 2016 Section 145	Cost-Recovery	N	per equivalent lotment	\$230.00
Consent Agency Assessment – All Buildings and Structures	MCU and BW P3310.361.1105	Planning Act 2016 Section 54	Cost-Recovery	N	per application	\$620.00
Refunds						
Not Properly Made Application	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & OPW P3310.367.1105	Planning Act 2016 Section 109	Cost-Recovery	N	per application	\$551.00
Application Withdrawn Prior to the Issue of an Confirmation Notice	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & OPW P3310.367.1105	Planning Act 2016 Section 109	Cost-Recovery	N	per application	Ninety (90) per cent of the application fee
Application Withdrawn Prior to the Issue of an Information Request	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & OPW P3310.367.1105	Planning Act 2016 Section 109	Cost-Recovery	N	per application	Eighty (80) per cent of the application fee
Application Withdrawn after the issue of an Information Request	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & OPW P3310.367.1105	Planning Act 2016 Section 109	Cost-Recovery	N	per application	Fifty (50) per cent of the application fee
Application Withdrawn after Public Notification has Commenced	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & OPW P3310.367.1105	Planning Act 2016 Section 109	Cost-Recovery	N	per application	Thirty (30) per cent of the application fee

continued on next page ..

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------------

Refunds (continued)

Application Withdrawn Prior to the Issue of a Decision Notice	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & CPW P3310.367.1105	Planning Act 2016 Section 109	Cost-Recovery	N	per application	Ten (10) per cent of the application fee
Application Refused	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & CPW P3310.367.1105	Planning Act 2016 Section 109	Cost-Recovery	N	per application	no refund

Concessions

Educational, Religious, Charitable or Community Organisations where the organisation is a non profit or holds registration with the Queensland Government Office of Fair Trading as a Charitable Purpose. If the proposal is primarily for commercial purposes, no concession will be available.	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & CPW P3310.367.1105	Planning Act 2016 Section 51 and 109	Cost-Recovery	N	per application	Fifty (50) per cent concession with a minimum fee of \$830.00
All Other Requests	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & CPW P3310.367.1105	Planning Act 2016 Section 51 and 109	Cost-Recovery	N	per application	Must be accompanied with the payment of full fees. If a variation is allowed, a refund will be arranged.
Advertising Device Associated with an Education, Religious, Charitable or Community and Volunteer Emergency Service Organisation use	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & CPW P3310.367.1105	Planning Act 2016 Section 51 and 109	Cost-Recovery	N	per application	100 per cent concession

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------------

Development Assessment Livingstone Shire Planning Scheme 2005

Applications for Material Change of Use and Building Works Not Associated with a Material Change of Use

Rural Purposes

Agriculture/Forestry Business plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Agriculture/Forestry – Site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$179.00
Animal Keeping plus cost per no. of animals	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Animal Keeping – Cost per no. of animals	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 10 animal capacity or part thereof	\$179.00
Aquaculture plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Aquaculture – Site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$179.00
Intensive Animal Husbandry plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,441.00
Intensive Animal Husbandry – site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$510.00
Rural Service Industry plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Rural Service Industry – Site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$372.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Residential Purposes						
Accommodation Building plus cost per unit	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Accommodation Building – cost per unit	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per unit	\$372.00
Retirement Village plus cost per unit/room	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Retirement Village – cost per unit/room	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per unbaged care room	\$372.00
Annexed Apartment	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$651.00
Bed and Breakfast	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Caravan Park plus cost per cabin, van or tent site	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Caravan Park – cost per cabin site	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per cabin site	\$179.00
Caravan Park – cost per van or tent site	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per van or tent site	\$37.00
Caretaker's Residence	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$651.00
Display Home	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Dual Occupancy	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,492.00
Dwelling House	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,000.00
Home-Based Business	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$651.00
Host Farm plus cost per cabin	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Host Farm – cost per cabin	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per cabin	\$179.00
Institutional Residence plus cost per no. of people accommodated	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Institutional Residence – cost per persons accommodated	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per five persons accommodated or part thereof	\$372.00
Multiple Dwelling Units plus per unit cost	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Multiple Dwelling – cost per unit	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per unit	\$372.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Commercial Purposes						
Adult Products Shop plus floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Adult Products Shop – floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$372.00
Arts and Craft Centre plus floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Arts and Craft Centre – floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$372.00
Convenience Restaurant plus floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Convenience Restaurant – floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$372.00
Funeral Parlour plus floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Funeral Parlour – floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$372.00
Garden Centre/Landscape Supplies plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Garden Centre/Landscape Supplies – site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$179.00
Hotel plus floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Hotel – floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$372.00
Market	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Medical Centre plus floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Medical Centre – floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$372.00
Office plus floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Office – Floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$372.00

continued on next page ..

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Commercial Purposes <small>(continued)</small>						
Produce Store plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Produce Store – floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$179.00
Restaurant plus floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Restaurant – floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$372.00
Retail Warehouse plus floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Retail Warehouse – floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$372.00
Sales or Hire Premises plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Sales or Hire Premises – site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$179.00
Service Station plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$3,170.00
Service Station – site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$460.00
Shop plus floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Shop – floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$372.00
Take-Away Food Store plus floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Take-Away Food Store – floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$372.00
Veterinary Clinic plus floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Veterinary Clinic – floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$372.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Industrial Purposes						
Car Wash	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,492.00
Environmentally Assessable Industry plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$3,170.00
Environmentally Assessable Industry – Site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$372.00
Extractive Industry plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$3,170.00
Extractive Industry – site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$2,268.00
General Industry plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,375.00
General Industry – site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$179.00
Light Industry plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Light Industry – site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$179.00
Machinery Repair Station plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Machinery Repair Station – site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$372.00
Storage Premises plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Storage Premises – site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$179.00
Transport Station plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Transport Station – site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$179.00
Vehicle Depot plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Vehicle Depot – site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$179.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Community Purposes						
Child Care Centre plus no. of children accommodated fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Child Care Centre – cost per children accommodated	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 10 children accommodated or part thereof	\$372.00
Local Utility	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Major Utility	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,492.00
Special Use	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,492.00
Telecommunications Facility (medium impact)	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Recreational Purposes						
Indoor Entertainment plus floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Indoor Entertainment – floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$179.00
Indoor Sports Facility plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Indoor Sports Facility – site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$179.00
Outdoor Recreation plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Outdoor Recreation – site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of used site area or part thereof	\$179.00
Park/Open Space plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Park/Open Space – site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$179.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Ungrouped Purposes						
Borrow Pit plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$3,170.00
Borrow Pit – site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$2,268.00
Car Park plus cost per space	P3310.381.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Cost per space	P3310.381.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per space	\$24.00
Major Tourist Facility	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	Sum of individual components	Sum of individual components
Other Development Activities						
Engineering Work or Clearing	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,019.00
Reconfiguring a Lot Applications						
Reconfiguring a Lot (subdivision) plus Lot/Unit fees	P3310.362.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,641.00
Reconfiguring a Lot (subdivision) – Lot/Unit fees	P3310.362.1105	Planning Act 2016 Section 51	Cost-Recovery	N	plus per lot/unit	\$510.00
Boundary Realignment (no extra lots created)	P3310.362.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,121.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------------

Endorsement of Survey Plans and Compliance Permit/Certificate

Submission of Survey Plan for Endorsement (including Standard Format Plans/Community Management Statements/Building Format Plans) plus lot/unit fees	P3310.368.1105	Planning Regulation 2017 Schedule 18	Cost-Recovery	N	per application	\$510.00
Submission of Survey Plan for Endorsement – Lot/Unit fees	P3310.368.1105	Planning Regulation 2017 Schedule 18	Cost-Recovery	N	plus per lot/unit	\$179.00
Endorsement of a Road Opening Plan (including truncations and widening)	P3310.368.1105	Planning Regulation 2017 Schedule 18	Cost-Recovery	N	per application	\$510.00
Re-endorsement Fee	P3310.368.1105	Planning Regulation 2017 Schedule 18	Cost-Recovery	N	per application	\$459.00
Endorsement of Community Management Statement Only	P3310.368.1105	Planning Regulation 2017 Schedule 18	Cost-Recovery	N	per application	\$459.00

Operational Works

Note: Include inspections fees

Operational Works up to \$24,999	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,019.00
Operational Works from \$25,000 to \$249,999	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,500 + 3.75% of value of work over \$25,000
Operational Works from \$250,000.0 to \$499,999	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$10,000 plus 3% of value of work over \$250,001
Operational Works from \$500,000.00 to \$999,999	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$17,500 plus 2% of value of work over \$500,001
Operational Works from \$1,000,000 to \$1,999,999	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$27,500 plus 1.5% of value of work over \$1,000,001
Operational Works from \$2,000,000 to \$4,999,999	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$42,500 plus 0.4% of value of work over \$2,000,001
Operational Works \$5,000,000 and greater	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$54,500 plus 0.25% of value of work over \$5,000,001

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Earthworks only						
Note: Includes inspection fees						
Note: Includes inspection fees						
Earthworks up to 1,000 cubic metres	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,019.00
Earthworks from 1,000 cubic metres to 10,000 cubic metres	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,038.00
Earthworks from 10,000 cubic metres to 100,000 cubic metres	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$3,057.00
Earthworks over 100,000 cubic metres	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$5,095.00
Reinspection of non-confirming work on defects period	P3310.367.1105	Local Government Act 2009 Part 2.597 (2)(c)	Cost-Recovery	N	per application	\$255.00
Inspection fee if more than 24 hours notice	P3310.367.1105	Local Government Act 2009 Part 2.597 (2)(c)	Cost-Recovery	N	per application	\$164.00
Only associated with development which was the subject of a development application submitted to Council prior to 1 July 2013						
Inspection fee if less than 24 hours notice	P3310.367.1105	Local Government Act 2009 Part 2.597 (2)(c)	Cost-Recovery	N	per application	\$184.00
Only associated with development which was the subject of a development application submitted to Council prior to 1 July 2013						
Operational Works for Access Works (Vehicle Cross Over)	P3310.367.1105	Local Government Act 2009 Part 2.597 (2)(c)	Cost-Recovery	N	per application	\$153.00
Associated with a single dwelling						
Bonding of Incomplete Subdivision Works	P3310.367.1105	Local Government Act 2009 Part 2.597 (2)(c)	Cost-Recovery	N	per application	\$510.00
Reduction of Bond	P3310.367.1105	Local Government Act 2009 Part 2.597 (2)(c)	Cost-Recovery	N	per application	\$510.00
Amendment or Replacement of Existing Outstanding Works Bond	P3310.367.1105	Local Government Act 2009 Part 2.597 (2)(c)	Cost-Recovery	N	per application	\$510.00
Signage						
Advertising Sign (on premises sign)	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$500.00
Advertising Device (third party sign)	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,140.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Preliminary Approvals						
Preliminary Approvals for a Variation Approval		Planning Act 2016 Section 51	Cost-Recovery	N	per application	Seventy-five (75) per cent of the standard application fee (calculated from potential lot yield, unit yield, GFA, and Site Area)
Miscellaneous						
Perlodgement Meeting	MCU P3310.361.1105	Local Government Act 2009 Part 2 597 (2)(c)	Cost-Recovery	N	per application	\$500 which is subtracted from the application fee when submitted
Extension Application (currency period) (other than for a Dwelling house)	MCU P3310.361.1105	Planning Act 2016 Section 56	Cost-Recovery	N	per application	\$1,019.00
Extension Application (currency period) (for a Dwelling house only)	MCU P3310.361.1105	Planning Act 2016 Section 56	Cost-Recovery	N	per application	\$750.00
Request for a Pre-Request Response from the Relevant Entity for a Change Application	MCU P3310.361.1105	Planning Act 2016 Section 78	Cost-Recovery	N	per application	\$846.00
Change Application (minor change) (other than for a Dwelling house), excluding requests to only extend the currency period	MCU P3310.361.1105	Planning Act 2016 Section 78	Cost-Recovery	N	per application	Thirty (30) per cent of current development fee and charges schedule with a minimum fee of \$1,000
Change Application (other change) (other than for a Dwelling house), excluding requests to only extend the currency period	MCU P3310.361.1105	Planning Act 2016 Section 78	Cost-Recovery	N	per application	The full application fee as if the application were a new application as per the material change of use, building works assessable against the planning scheme, reconfiguring a lot and operational works application fees
Change Application (for a Dwelling house only), excluding requests to only extend the currency period	MCU P3310.361.1105	Planning Act 2016 Section 78	Cost-Recovery	N	per application	\$750.00

continued on next page ..

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Miscellaneous [continued]						
Request for 'Generally in Accordance' Consideration	OP 3310.361.1105	Local Government Act 2009 Part 2 587 (2)(c)	Cost-Recovery	N	per application	\$153.00
Exemption Certificate	OP 3310.361.1105	Planning Act 2016 Section 48	Cost-Recovery	N	per lot	\$255.00
Town Planning Compliance of Building Applications	OP 3310.361.1105	Local Government Act 2009 Part 2 587 (2)(c)	Cost-Recovery	N	per request	\$261.00
Public Notification Sign	OP 3310.361.1105	Local Government Act 2009 Part 2 587 (2)(c)	Cost-Recovery	N	per sign	\$43.00
Car Parking Contribution Prescribed Under Planning Scheme Policy No.6 (Livingstone Planning Scheme 2005)	OP 3310.361.1105	Planning Act 2016 Section 145	Cost-Recovery	N	per car parking space	\$21,298.00
Pathways Contribution Prescribed Under Planning Scheme Policy No.14 (Livingstone Planning Scheme 2005)	OP 3310.361.1105	Planning Act 2016 Section 145	Cost-Recovery	N	per equivalent lotment	\$230.00
Concomitance Agency Assessment – All buildings and structures	OP 3310.361.1105	Planning Act 2016 Section 54	Cost-Recovery	N	per application	\$620.00
Refunds						
Not Properly Made Application	MCU P3310.361.1105	Planning Act 2016 Section 109	Cost-Recovery	N	per application	\$551.00
Application Withdrawn Prior to the Issue of an Confirmation Notice	MCU P3310.361.1105	Planning Act 2016 Section 109	Cost-Recovery	N	per application	Ninety (90) per cent of the application fee
Application Withdrawn Prior to the Issue of an Information Request	MCU P3310.361.1105	Planning Act 2016 Section 109	Cost-Recovery	N	per application	Eighty (80) per cent of the application fee
Application Withdrawn After the Issue of an Information Request	MCU P3310.361.1105	Planning Act 2016 Section 109	Cost-Recovery	N	per application	Fifty (50) per cent of the application fee
Application Withdrawn After Public Notification has Commenced	MCU P3310.361.1105	Planning Act 2016 Section 109	Cost-Recovery	N	per application	Thirty (30) per cent of the application fee
Application Withdrawn Prior to the Issue of a Decision Notice	MCU P3310.361.1105	Planning Act 2016 Section 109	Cost-Recovery	N	per application	Ten (10) per cent of the application fee
Application Refused	MCU P3310.361.1105	Planning Act 2016 Section 109	Cost-Recovery	N	per application	No refund

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------------

Concessions

Educational, Religious, Charitable or Community Organisations where the organisation is a non profit or holds registration with the Queensland Government Office of Fair Trading as a Charitable Purpose	MCU P3310.361.1105	Planning Act 2016 Section 51 and 109	Cost-Recovery	N	per application	Fifty (50) per cent concession with a minimum fee of \$630.00
If the proposal is primarily for commercial purposes, no concession will be available						
All Other Requests	MCU P3310.361.1105	Planning Act 2016 Section 51 and 109	Cost-Recovery	N	per application	Must be accompanied with the payment of full fees. If a variation is allowed, a refund will be arranged
On Premises signs associated with an Education, Religious, Charitable or Community and Volunteer Emergency Service Organisation use	MCU P3310.361.1105	Planning Act 2016 Section 51 and 109	Cost-Recovery	N	per application	100 per cent concession

Built Environment – Building

Building Assessment (Commercial)

Class 1 and 2 Buildings

Single Storey Dwelling (Includes four (4) Inspections)	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Per Unit – Includes Lodgement, Assessment and four (4) Inspections	\$1,555.00
Two Storey Dwelling (Includes four (4) Inspections)	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Per Unit – Includes Lodgement, Assessment and five (5) Inspections	\$1,556.00
Dwelling over 2 storey – (Includes six (6) Inspections)	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Per Unit – Includes Lodgement, Assessment and six (6) Inspections	\$2,090.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Class 3 to 9 Buildings – New, Additions and/or Alterations						
Floor area up to 500 square metres (includes Lodgement, Assessment and four (4) inspections)	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y		\$1,750.00
Floor area greater than 500 square metres	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per assessment	Quote
Alterations/Additions to Class 1 and 2 Buildings						
Note: Where new floor area is proposed then additional inspections may be applicable. Contact Council for confirmation						
Alterations/Additions to Class 1 and 2 Buildings	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Per assessment – includes lodgement, assessment and two (2) inspections	\$820.00
Garden Sheds Twenty (20) Square Metres or Less						
Garden Sheds twenty (20) square metres or less	P3340.364.1106	-	Commercial	Y	Includes Lodgement, Assessment and one (1) inspection	\$235.00
Garages, Patios, Carports, Decks and Sheds Greater than Twenty (20) Square Metres						
Garages, Patios, Carports, Decks and Sheds greater than twenty (20) square metres	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and two (2) inspections	\$700.00
Pergola/Sail Shade Area						
Pergola/Shade Sail	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and one (1) inspection	\$372.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Minor Building Works (Class 1 and 10 only) including Shadehouses, Barbeques or the Like						
Minor Building Works (Class 1 and 10) including shadehouses, barbecues or the like	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and one (1) inspection	\$372.00
Restumping of Buildings						
Restumping of Buildings	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and two (2) inspections	\$641.00
Swimming Pools and Fencing (Private)						
Above Ground Pool (includes 1 inspection)	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and one (1) inspection	\$615.00
Temporary and Replacement Pool Fence (includes 1 inspection)	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and one (1) inspection	\$530.00
In Ground Plastic/Fibreglass (includes 1 inspection)	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and one (1) inspection	\$615.00
In Ground Reinforced Concrete Pool (includes 2 inspections)	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and two (2) inspections	\$785.00
Fences over two (2) metres in height	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment (including concurrence agency response) and one (1) inspection	\$372.00

continued on next page ..

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------

Swimming Pools and Fencing (Private) (continued)

Retaining Walls exceeding one (1) metre	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and two (2) Inspections	\$683.00
---	----------------	--	------------	---	--	----------

Signs

Note: Freestanding signs which are no higher than two (2) metres and no wider than 1.2 metres do not require a development application building works

Freestanding (will require a minimum of 1 inspection)	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and one (1) inspection	\$372.00
Attached to Building	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and one (1) inspection	\$372.00
Satellite Dish more than 900 millimetres diameter, masts and antennae	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and one (1) inspection	\$372.00

Demolitions and Removal from Site

All Classes of Buildings	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and one (1) inspection	\$495.00
--------------------------	----------------	--	------------	---	---	----------

Structures not Specifically Identified within the Schedule of Fees and Charges

Buildings, Structures or Services not Specifically Identified	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y		Quote
---	----------------	--	------------	---	--	-------

Minor Building Works (Class 2 to 9)

To be applied where other specified fee considered excessive in the circumstances

Minor Building Works (Class 2 to 9)	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y		Quote
-------------------------------------	----------------	--	------------	---	--	-------

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Amendments and Alterations to Plans						
All Classes of Buildings	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Hourly rate due to variable nature	\$153.00
Shop Fitouts						
Floor area up to 150 square metres	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and one (1) inspection	\$875.00
Floor area greater than 150 square metres	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and one (1) inspection	Quote
Change of Classification						
Class 1a to Class 1b	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and one (1) inspection	\$388.00
Class 10a -1	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and one (1) inspection	\$602.00
From any class to class 2 or 3	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and two (2) inspections	Quote
From any class to class 4, 5, 6, 7, 8 or 9	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and two (2) inspections	Quote
Inspections						
Inspection Fee	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y		\$170.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------

Request for Certificate of Classification for Buildings Constructed Prior to 30 April 1998

Request for Certificate of Classification (Buildings pre 1998)	P3340.364.1100	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and two (2) inspections	Quota
--	----------------	--	------------	---	--	-------

Refunds

Application Not Properly Made	-	Commercial	Y	ninety (90) per cent of the application fee	Ninety (90) per cent of the application fee
Assessment Not Commenced	-	Commercial	Y	ninety (90) per cent of the application fee	Ninety (90) per cent of the application fee
Assessment Commenced but not Completed	-	Commercial	Y	sixty (60) per cent of the application fee	Sixty (60) per cent of the application fee
Assessment Completed	-	Commercial	Y	inspection fee only	inspection fee only

Building Assessment (Regulatory)

Lodgement of Plans

Electronic Lodgement of Development Permits (Private Certifier service only) Where lodged using Council's online portal	P3340.365.1100	Building Regulations 2006 Section 36	Cost-Recovery	N	All classes	\$82.00
Electronic Lodgement of Development Permits (Private Certifier service only) Where NOT lodged using Council's online portal	P3340.365.1100	Building Regulations 2006 Section 36	Cost-Recovery	N	all classes	\$120.00
Hardcopy Lodgement of Development Permits – All Building Class Types (a private certifier service only)	P3340.365.1100	Building Regulations 2006 Section 36	Cost-Recovery	N	Class 1a and class 2 structures	\$164.00
Administration Fee for Follow Up of Lodgement Fees not submitted with documents by Private Certifiers (additional to lodgement fees)	P3340.365.1100	Building Regulations 2006 Section 36	Cost-Recovery	N		\$82.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
Searches						
Property Records – Building only	P3340.365.1106	Building Regulations 2006 Section 36	Cost-Recovery	N	per property	\$107.00
Building Plan Retrieval Fee (Residential)	G2411.1104	Building Regulations 2006 Section 36	Cost-Recovery	N	each	\$92.00
Building Plan Retrieval Fee (Commercial)	G2411.1104	Building Regulations 2006 Section 36	Cost-Recovery	N	each	Quota
Monthly Development Approval Statistics						
Monthly Development Approval Statistics	P3340.365.1106	Building Regulations 2006 Section 36	Cost-Recovery	N	Annual fee	\$187.00
Exemption to Swimming Pool Fence						
Exemption to Swimming Pool Fence	P3340.365.1106	Building Regulations 2006 Section 36	Cost-Recovery	N	Includes application assessment and one (1) inspection	\$588.00
Pool Fence Compliance Inspection						
Note: State Govt Fee for Certificate is additional						
Pool Fence Compliance Inspection	P3340.365.1106	Building Regulations 2006 Section 36	Cost-Recovery	N	Includes application assessment and one (1) inspection	\$360.00
Pool Safety Certificate						
As per State Government Fee Schedule						
Pool Safety Certificate	P3340.365.1106	Building Regulations 2006 Section 36	Cost-Recovery	N	State Govt Fee	As per State Government Fee Schedule
Certificate of Classification						
Copy of Existing Certificate	P3340.365.1106	Building Regulations 2006 Section 36	Cost-Recovery	N	per copy	\$33.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
Extension of Time or Amending an Approval						
Plus any inspections required						
Extension of Time or a Minor Amendment to Approval	P3340.365.1106	Building Regulations 2006 Section 36	Cost-Recovery	N	Includes Lodgement and Assessment	\$122.00
Built Environment – Plumbing & Drainage						
Inspections (Each)						
Inspection Fee	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	each	\$170.00
Hourly Rate for Admin/Technical Support						
Rate	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	each	\$77.00
Hourly Rate for Plumbing Inspections						
Rate	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	each	\$123.00
Proposed New Dwelling Class 1 (Per Dwelling)						
Assessment and Approval of Class 1 Dwellings includes 4 inspections. (note – combined fee for 2018/17 \$1,030.00)	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	per unit – to assess plans, draw block plans	\$1,110.00
Detached Class 1 Building (Dual Occupancy)						
Assessment and Approval of Dual Occupancy (2 detached class 1 buildings) includes 7 inspections (note – combined fee for 2018/17 \$1,480.00)	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N		\$1,700.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Class 1 Duplex, Dwelling with Secondary Dwelling (Under One Roof)						
Assessment and Approval of Duplex (2 dwellings under one roof) includes 5 inspections (note- combined fee for 2018/17 \$1,180.00)	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N		\$1,280.00
Multiple Dwelling Units (New)						
Three or More Class 2 or a Class 3						
Assessment and approval of multiple dwellings (i.e. more than 2 dwellings) calculated per fixture plus inspections	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	Per Fixture	\$60.00
Plus quotation for inspections		-	Cost-Recovery	N	Quote	Quote
Alterations and Additions to Dwellings and Units (Class 1, 2, 3) and New Sheds (Class 10a)						
Minimum Assessment and Approval Fee (includes maximum of 3 fixtures) plus inspections		Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	First Fixture	\$250.00
Per Additional Fixture (i.e. where there is more than 3 fixtures) Note: Where more than 10 fixtures the fee is determined by quotation		-	Cost-Recovery	N	Per Additional Fixture	\$60.00
Plus Minimum Three (3) Inspections		-	Cost-Recovery	N		Plus minimum three (3) inspections
Commercial Plumbing and Drainage (Classes 4, 5, 6, 7, 8 and 9) New Work, Alterations and Additions						
Minimum Assessment and Approval Fee (includes maximum of three (3) fixtures) plus inspections	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	First Fixture	\$250.00
Per Additional Fixture (i.e. where more than three (3) fixtures) Note: Where more than 10 fixtures the fee is determined by quotation		-	Cost-Recovery	N	Per additional fixture	\$60.00
Plus Quotation for Inspections		-	Cost-Recovery	N	Quote	Quote

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
Other Plumbing/Drainage Works not Specified in the Schedule of Fees						
Assessment and Approval of other Plumbing/Drainage Works not Specified within the Fees Schedule		-	Cost-Recovery	N		Quote
Disconnection – Sanitary Drainage and Water Plumbing						
Assessment and Approval of Disconnection of Sanitary Drainage and Water Plumbing includes one (1) inspection (note- combined fee for 2016/17 \$390.00)	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	per assessment	\$415.00
Plus 1 inspection		-	Cost-Recovery	N		Plus one (1) inspection
Installation of Replacement Hot Water Systems (Where lodgement of Form 4 not applicable)						
Assessment and Approval of Installation of Hot Water System includes one (1) inspection (note- combined fee for 2016/17 \$390.00)	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N		\$415.00
Plus one (1) inspection		-	Cost-Recovery	N		Plus one (1) inspection
Relaying Sanitary Drainage (Where lodgement of Form 4 not applicable)						
Assessment and Approval of Relaying Sanitary Drainage includes two (2) inspections (note- combined fee for 2016/17 \$540.00)	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	per assessment	\$585.00
Plus two (2) inspections		-	Cost-Recovery	N		Plus two (2) inspections

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
Onsite Sewerage Disposal						
Assessment and Approval of Onsite Sewerage System (combined with a new dwelling) includes one (1) inspection (note- combined fee for 2016/17 \$540.00)	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	per assessment	\$560.00
Assessment and Approval of Onsite Sewerage System (not combined with a new dwelling) includes two (2) inspections (note- combined fee for 2016/17 \$690.00)	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	per assessment	\$738.00
Plus 2 inspections if Application for On-site Sewerage Only (includes conversions) (Note – combined fee for 2016/17 \$540.00)		-	Cost-Recovery	N		Plus two (2) inspections if application for on-site sewerage only (Includes Conversions)
Replacement of Onsite Sewerage Tank or Land Application Area Only						
Assessment and Approval of Replacement of Onsite Sewerage includes one (1) inspection (note- combined fee for 2016/17 \$380.00)	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	per assessment	\$415.00
Plus one (1) inspection		-	Cost-Recovery	N		Plus one (1) inspection
Onsite System/Septic Conversions to Sewer						
Assessment and Approval of Conversion to Reticulated Sewer includes two (2) inspections (note- combined fee for 2016/17 \$540.00)	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	per assessment	\$586.00
Plus two (2) inspections		-	Cost-Recovery	N		Plus two (2) inspections
Onsite System/Septic – Concurrence Application						
Assessment of Concurrence for Onsite Sewerage	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	per assessment	\$245.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Register First Device (Yearly Inspection Results)						
Register First Device (yearly inspection results)	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	1st item	\$42.00
Register Each Additional Device (Yearly Inspection Result)						
Register Each Additional Device (yearly inspection result)	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	per item	\$9.00
Grease Traps / Arrestors (including backflow prevention device)						
Assessment and Approval of Grease Arrestor includes two (2) inspections (note - combined fee for 2018/17 \$390.00)	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	each device	\$700.00
Plus two (2) inspections		-	Cost-Recovery	N		Plus two (2) inspections
Copies of Sanitary Drainage Plans (Also House Drainage Plans)						
A4	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	each	\$32.00
A3	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	each	\$32.00
A0	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	each	\$66.00
Property Records – Plumbing only	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	per property	\$107.00
Change of Name of Plumber or Drainlayer						
Change of Responsible Person	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	per change	\$32.00
Amend Plan Re-Assessment						
Amend Plan Reassessment	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	50% of original assessment fee	Quotation

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------------

Minor Plan Amendment

Minor Plan Amendment	P3340.386.1122	Planning and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	each	\$37.00
----------------------	----------------	---	---------------	---	------	---------

Refunds

All Requests Must be Submitted in Writing

All Refund Requests are to be Made in Writing	-	Cost-Recovery	N			Refund of fee – All Requests Must be Submitted in Writing
Assessment Not Commenced	-	Cost-Recovery	N	ninety (90) per cent of the application fee		Ninety (90) per cent of the application fee
Assessment Commenced but not Completed	-	Cost-Recovery	N	sixty (60) per cent of the application fee		Sixty (60) per cent of the application fee
Assessment Completed	-	Cost-Recovery	N	inspection fee only		inspection Fee Only

Land Protection

Natural Resource Management Unit

Land Rehabilitation (Community Nursery Sale of Plants)

Native Plants (50mm tube)	P3420.493.1111	Local Government Act 2009 S262 (3) (c)	Cost-Recovery	Y	each	\$2.20
Native Plants (50mm tube) Bulk Orders	P3420.493.1111	Local Government Act 2009 S262 (3) (c)	Cost-Recovery	Y	each if order over 500 plants	Price on Application, over 500 plants
Native Plants (100mm pot)	P3420.493.1111	Local Government Act 2009 S262 (3) (c)	Cost-Recovery	Y	each	\$3.30
Native Plants in other Size Pots	P3420.493.1111	Local Government Act 2009 S262 (3) (c)	Cost-Recovery	N	each	POA

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------------

Pest Management

Declared Weeds Search	P3420.491.1111	Local Government Act 2009 S262 (3) (c)	Cost-Recovery	Y	each	\$46.00
Copy Pest Survey Program	P3420.491.1111	Local Government Act 2009 S262 (3) (c)	Cost-Recovery	Y	each	\$3.00
Viewing of Pest Control & Entry Notice	P3420.491.1111	Local Government Act 2009 S262 (3) (c)	Cost-Recovery	Y	each	\$29.00
Application to Extend Compliance Under Pest Control Notice	P3420.491.1111	Local Government Act 2009 S262 (3) (c)	Cost-Recovery	Y	per application	\$62.00
Vehicle Washdown Inspection for Weed Seeds	P3420.491.1111	Local Government Act 2009 S262 (3) (c)	Cost-Recovery	Y	per hour	\$84.00
Treatment of Declared Weeds on Private Land	P3420.491.1111	Local Government Act 2009 S262 (3) (c)	Cost-Recovery	Y	per job	Price On Application
Treatment of Mosquitoes or Vermin on Private Land in Exceptional Circumstances	P3420.491.1111	Local Government Act 2009 S262 (3) (c)	Cost-Recovery	Y	per job	Price On Application

Public & Environmental Health

Food Act 2006

Category 1 – Businesses with breakfast preparation only (as part of accommodation activity), fruit and vegetable cutting only, ice-cream only, food vehicles manufacturing non-potentially hazardous foods only, drinking-water carriers and food stores with pies or similar only

Category 2 – Hotels, resorts, restaurants, clubs, supermarkets and similar medium-large premises, takeaway food bars, cafes, bakeries, small convenience stores and similar small-medium premises, food vehicles manufacturing potentially hazardous food

Category 3 – Large supermarkets

Food Business Licence Application Only (i.e. No Food Safety Program)

Category 1	P3410.126.1115	Food Act 2006 Section 49 Part 2	Cost-Recovery	N	per application	\$454.00
Category 2	P3410.126.1115	Food Act 2006 Section 49 Part 2	Cost-Recovery	N	per application	\$716.00
Category 3	P3410.126.1115	Food Act 2006 Section 49 Part 2	Cost-Recovery	N	per application	\$927.00
Temporary Food Permit (up to 12 days/Year) in the LSC Local Government Area	P3410.126.1115	Food Act 2006 Section 49 Part 2	Cost-Recovery	N	per application	\$80.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Food Business Licence Application with Food Safety Program						
Category 1	P3410.126.1115	Food Act 2006 Section 49 Part 2	Cost-Recovery	N	per application	\$954.00
Category 2	P3410.126.1115	Food Act 2006 Section 49 Part 2	Cost-Recovery	N	per application	\$1,256.00
Category 3	P3410.126.1115	Food Act 2006 Sections 31 & 58	Cost-Recovery	N	per application	\$1,467.00
Temporary Food Permit	P3410.126.1115	Food Act 2006 Sections 31 & 58	Cost-Recovery	N	per application	\$619.00
Annual Food Business Licence Renewal						
Category 1	P3410.126.1115	Food Act 2006 Sections 31 & 58	Cost-Recovery	N	per application	\$170.00
Category 2	P3410.126.1115	Food Act 2006 Section 49 Part 2	Cost-Recovery	N	per application	\$302.00
Category 3	P3410.126.1115	Food Act 2006 Section 49 Part 2	Cost-Recovery	N	per application	\$413.00
Food Business Licence Restoration – Restoration of Lapsed Licence due to Non-Renewal						
Category 1	P3410.126.1115	Food Act 2006 Section 49 Part 2	Cost-Recovery	N	per application	\$256.00
Category 2	P3410.126.1115	Food Act 2006 Section 49 Part 2	Cost-Recovery	N	per application	\$389.00
Category 3	P3410.126.1115	Food Act 2006 Section 49 Part 2	Cost-Recovery	N	per application	\$458.00
Food Business Licence Amendment						
Amendment of Licence Details – For example Licensee name, contact details.	P3410.126.1115	Food Act 2006 Sections 31 & 102 (3)	Cost-Recovery	N	per application	\$26.00
Amendment of Premises Location – Full assessment of premises for new location	P3410.126.1115	Food Act 2006 Section 49 Part 2	Cost-Recovery	N	per application	Refer to relevant Food Business Licence Application fee

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Other						
Application for Major Amendment of an Accredited Food Safety Program	P3410.126.1115	Food Act 2006 Sections 31 & 112	Cost-Recovery	N	per amendment	\$352.00
Application for Minor Amendment of an Accredited Food Safety Program	P3410.126.1115	Food Act 2006 Section 31	Cost-Recovery	N	per amendment	\$176.00
Replacement of Lost or Damaged Food Business Licence	P3410.126.1115	Food Act 2006 Section 49 Part 2	Cost-Recovery	N	per application	\$56.00
Application for Minor Material Alteration of Premises – Minor material amendments to food business premises	P3410.126.1115	Food Act 2006 Sections 31 & 85	Cost-Recovery	N	per assess	\$196.00
Application for Major Material Alteration of Premises – Major material amendments to food business premises	P3410.126.1115	Food Act 2006 Sections 31 & 85	Cost-Recovery	N	per assess	\$568.00
Application for Accreditation of a Food Safety Program only	P3410.126.1115	Food Act 2006 Sections 31 & 102 (3)	Cost-Recovery	N	per application	\$540.00
Food Safety Plan Non-Conformance Audit Inspection	P3410.126.1115	Food Act 2006 Sections 31 & 160	Cost-Recovery	N	per hour	\$90.00
Additional Inspections	P3410.126.1115	Food Act 2006 Section 31	Cost-Recovery	N	per hour	\$90.00
Food Safety Program Audit	P3410.126.1115	Food Act 2006 Section 31	Cost-Recovery	Y	per hour	\$162.00
Environmental Protection Act 1994 & Sustainable Planning Act 2009						
Application for assessment of a development application for 1 or more concurrence Environmentally Relevant Activity	P3410.126.1115	Environmental Protection Act Schedule 10 Fees – EP Regs 2008	Cost-Recovery	N	per application	\$614.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Request under the Planning Act to do any of the following where Environmentally Relevant Activities are involved						
a) Extend a period mentioned in s341 of that Act for a development approval (Planning Act, s383(3)(c)(i))	P3410.128.1115	Environmental Protection Act Schedule 10 Fees – EP Regs 2008	Cost-Recovery	N	per application	\$307.00
b) Change a Development Approval (Planning Act, s370(2)(a)(i))	P3410.128.1115	Environmental Protection Act Schedule 10 Fees – EP Regs 2008	Cost-Recovery	N	per application	\$307.00
Application for environmental authority EP Act (125(1)(a))	P3410.128.1115	Environmental Protection Act Schedule 10 Fees – EP Regs 2008	Cost-Recovery	N	per application	\$614.00
Application to change environmental authority, other than an application for a minor change or a change approved by the administering authority EP Act (132(1)(b))	P3410.128.1115	Environmental Protection Act Schedule 10 Fees – EP Regs 2008	Cost-Recovery	N	per application	\$307.00
Amendment application for environmental authority (EP Act 225(1)(c))	P3410.128.1115	Environmental Protection Act Schedule 10 Fees – EP Regs 2008	Cost-Recovery	N	per application	\$307.00
Application to change amendment application for environmental authority EP Act 236(b)	P3410.128.1115	Environmental Protection Act Schedule 10 Fees – EP Regs 2008	Cost-Recovery	N	per application	\$307.00
Amalgamation application EP Act 246(d)	P3410.128.1115	Environmental Protection Act Schedule 10 Fees – EP Regs 2008	Cost-Recovery	N	per application	\$307.00
Transfer application for environmental authority for a prescribed ERA EP Act 253(f)	P3410.128.1115	Environmental Protection Act Schedule 10 Fees – EP Regs 2008	Cost-Recovery	N	per application	\$124.00
Conversion application EP Act 696 (b)	P3410.128.1115	Environmental Protection Act Schedule 10 Fees – EP Regs 2008	Cost-Recovery	N	per application	\$307.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------------

Annual Fee for Registration Certificate

Note: Highest fee is charged for multiple activities

ERA 6 Asphalt Manufacturing Threshold 2	P3410.128.1115	Environmental Protection Act Section 514	Cost-Recovery	N	per application	\$3,211.00
ERA 49 Boat Maintenance or Repair	P3410.128.1115	Environmental Protection Act Section 514	Cost-Recovery	N	per application	\$1,706.00
ERA 19 Metal Forming	P3410.128.1115	Environmental Protection Act Section 514	Cost-Recovery	N	per application	\$255.00
ERA 20 Metal Recovery Threshold 1	P3410.128.1115	Environmental Protection Act Section 514	Cost-Recovery	N	per application	\$255.00
ERA 20 Metal Recovery Threshold 2	P3410.128.1115	Environmental Protection Act Section 514	Cost-Recovery	N	per application	\$1,908.00
ERA 20 Metal Recovery Threshold 3	P3410.128.1115	Environmental Protection Act Section 514	Cost-Recovery	N	per application	\$5,119.00
ERA 12 Plastic Product Manufacturing Threshold 1	P3410.128.1115	Environmental Protection Act Section 514	Cost-Recovery	N	per application	\$2,805.00
ERA 12 Plastic Product Manufacturing Threshold 2	P3410.128.1115	Environmental Protection Act Section 514	Cost-Recovery	N	per application	\$5,415.00
ERA 38 Surface Coating Threshold 1	P3410.128.1115	Environmental Protection Act Section 514	Cost-Recovery	N	per application	\$1,006.00
ERA 61 Waste Incineration & Thermal Treatment	P3410.128.1115	Environmental Protection Act Section 514	Cost-Recovery	N	per application	\$255.00

Other

Late Payment Fee – Late payment of annual fee for Registration Certificate	P3410.128.1115	Environmental Protection Act Schedule 10 Fees – EP Regs 2008	Cost-Recovery	N	per application	\$124.00
Anniversary Changeover Application	P3410.128.1115	Environmental Protection Act Section 514 EP Act & S138 of EP Reg 2008	Cost-Recovery	N	per application	Available on application
Fees for termination of suspension of Environmental Authority	P3410.128.1115	Environmental Protection Act Section 514 EP Act & S140 of EP Reg 2008	Cost-Recovery	N	per application	Available on application
Application for consideration of a draft Transitional Environmental Programme	P3410.128.1115	Environmental Protection Act Section 514 EP Act & S140 of EP Reg 2008	Cost-Recovery	N	per application	\$309.00
Transitional Environmental Programme (TEP) and monitoring compliance with Transitional Environmental Programme	P3410.128.1115	Environmental Protection Act Section 514 EP Act & S140 of EP Reg 2008	Cost-Recovery	N	per assess.	\$317.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Public Health (ICPAS) Act 2003						
Application for Higher Risk Personal Appearance Licence	P3410.130.1115	Public Health (Infection Control for Personal Appearance Services) Act 2003 Section 9 & section 58	Cost-Recovery	N	per application	\$418.00
Annual Higher Risk Personal Appearance Licence Renewal	P3410.130.1115	Public Health (Infection Control for Personal Appearance Services) Act 2003 Section 9 & section 58	Cost-Recovery	N	per site	\$244.00
Amendment of Licence – Change to location or adding additional premises	P3410.130.1115	Public Health (Infection Control for Personal Appearance Services) Act 2003 Section 9 & section 58	Cost-Recovery	N	per application	\$346.00
Transfer of Licence – to proposed transferee	P3410.130.1115	Public Health (Infection Control for Personal Appearance Services) Act 2003 Section 9 & section 58	Cost-Recovery	N	per application	\$90.00
Replacement of Licence	P3410.130.1115	Public Health (Infection Control for Personal Appearance Services) Act 2003 Section 9 & section 61	Cost-Recovery	N	per application	\$56.00
Inspection Fee – for inspection after a remedial notice	P3410.130.1115	Public Health (Infection Control for Personal Appearance Services) Act 2003 Section 110	Cost-Recovery	N	per hour	\$90.00
Inspection of Non-Higher Risk Personal Appearance Premises – E.g. following complaint, only to be charged if inspection trigger justified	P3410.130.1115	Public Health (Infection Control for Personal Appearance Services) Act 2003 Section 105 & Section 107	Cost-Recovery	N	per hour	\$90.00
Residential Services (Accreditation) Act 2002						
Note: If a new application both the Health Inspection and Health Plan Assessment fees are payable						
Health Inspection under Residential Services (Accreditation) Act 2002	P3410.133.1115	Residential Services (Accreditation) Act Section 29	Cost-Recovery	N	per application	\$197 + \$87/hour for inspection
Health Plan Assessment under Residential Services (Accreditation) Act 2002	P3410.133.1115	Residential Services (Accreditation) Act Section 29	Cost-Recovery	N	per application	\$221 + \$87/hour for inspection
Compliance Inspection	P3410.133.1115	Residential Services (Accreditation) Act Section 29	Cost-Recovery	N	per request	\$87/hour for inspection

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Environment & Public Health Record Search						
Activity/Facility Records Search – current status of licence/registration records only (i.e. no inspection report)	P3410.140.1115	Local Government Act 2009 (Part 2 S87 (2)(c))	Cost-Recovery	N	per application	\$90.00
Single Activity/Facility Search & Inspection – current status of licence records and current inspection report where applicable	P3410.140.1115	Local Government Act 2009 (Part 2 S87 (2)(c))	Cost-Recovery	N	per application	\$302.00
Multiple Activity/Facility Search & Inspection – current status of licence records and current inspection report where applicable for multiple activities at the one premises (e.g. ERA & Food at the one premises)	P3410.140.1115	Local Government Act 2009 (Part 2 S87 (2)(c))	Cost-Recovery	N	per application	\$564.00
Refunds						
All Requests Must be Submitted in Writing						
Application withdrawn prior to information request	Food Act Food Act P3410.126.1115 Environmental Protection Act and Sustainable Planning Act P3410.128.1115 Public Health Act P3410.130.1115 Residential Services Act P3410.133.1115 Environment and Public Health Record Search P3410.140.1115	Local Government Act 2009 (Part 2 S87 (2)(c))	Cost-Recovery	N	per application	80 per cent of the application fee

continued on next page ...

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
Refunds <small>(continued)</small>						
Application withdrawn after information request	Food Act Food Act P3410.128.1115 Environmental Protection Act and Sustainable Planning Act P3410.128.1115 Public Health Act P3410.130.1115 Residential Services Act P3410.133.1115 Environment and Public Health Record Search P3410.140.1115	Local Government Act 2009 Part 2.597 (2)(c)	Cost-Recovery	N	per application	50 per cent of the application fee
Application withdrawn prior to the issue of the Decision Notice	Food Act Food Act P3410.128.1115 Environmental Protection Act and Sustainable Planning Act P3410.128.1115 Public Health Act P3410.130.1115 Residential Services Act P3410.133.1115 Environment and Public Health Record Search P3410.140.1115	Local Government Act 2009 Part 2.597 (2)(c)	Cost-Recovery	N	per application	10 per cent of the application fee

continued on next page ...

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------------

Refunds (continued)

Application refused	Food Act Food Act P3410.128.1115 Environmental Protection Act and Sustainable Planning Act P3410.128.1115 Public Health Act P3410.130.1115 Residential Services Act P3410.133.1115 Environment and Public Health Record Search P3410.140.1115	Local Government Act 2009 Part 2 S597 (2)(c)	Cost-Recovery	N	per application	No refund
---------------------	--	--	---------------	---	-----------------	-----------

Strategic Planning

Planning Certificates

Limited (includes overlays)	P3200.947.1105	Planning Act 2016 Section 255	Cost-Recovery	N	per lot	\$200.00
Standard	P3200.947.1105	Planning Act 2016 Section 255	Cost-Recovery	N	per lot	\$938.00
Full	P3200.949.1105	Planning Act 2016 Section 255	Cost-Recovery	N	per lot	\$1,916.00
Map Documents	P3200.949.1105	Local Government Act 2009 Part 6 S262 (3)(c)	Cost-Recovery	N	per copy	Quote

Planning Scheme

Electronic copy	P3200.950.1105	Sustainable Planning Act 2009 Section 724	Cost-Recovery	N	per copy	\$19.00
Hard copy	P3200.952.1105	Sustainable Planning Act 2009 Section 724	Cost-Recovery	N	per copy	\$347.00

Miscellaneous

Any other service that is not specified and which Council has the resource capacity to provide	P3200.949.1105	Local Government Act 2009 Part 6 S262 (3)(c)	Cost-Recovery	N	per lot	Quote
--	----------------	--	---------------	---	---------	-------

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
Cemeteries						
Lawn & Monumental Cemeteries						
Application for a Permit – Bringing & Disposing of Human Remains						
a) Burial site fee – grave	Yeppoon A.0036917.002.1123 – Emu Park A.0036907.002.1123 – Cawarral A.0036080.002.1123 – Joskeleigh A.0200479.002.1123	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per burial site	\$739.00
Not applicable if the burial site was reserved prior to 1 July 2008 Not applicable if an arrangement for a prepaid burial has been entered into with Council If the burial site is non-standard depth, reduce the burial site fee by 40%						
b) Burial fee (lawn)	Yeppoon A.0036917.002.1123 – Emu Park A.0036907.002.1123 – Cawarral A.0036080.002.1123 – Joskeleigh A.0200479.002.1123	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per burial	\$1,244.00
Not applicable if an arrangement for a prepaid burial has been entered into with Council						
c) Burial fee (monumental)	Yeppoon A.0036917.002.1123 – Emu Park A.0036907.002.1123 – Cawarral A.0036080.002.1123 – Joskeleigh A.0200479.002.1123	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per burial	\$2,222.00
Not applicable if an arrangement for a prepaid burial has been entered into with Council						

continued on next page ..

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Application for a Permit – Bringing & Disposing of Human Remains <small>(continued)</small>						
d) Inurnment of ashes in a grave:	Yeppoon A.0035917.002.1123 – Emu Park A.0035907.002.1123 – Cawston A.0036080.002.1123 – Jookelaigh A.0200479.002.1123	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per inurnment	\$200.00
Columbarium (Yeppoon and Emu Park)						
Application for a Permit – Bringing & Disposing of Human Remains						
a) Burial site fee – single niche	Yeppoon A.0035917.002.1123 – Emu Park A.0035907.002.1123 – Cawston A.0036080.002.1123 – Jookelaigh A.0200479.002.1123	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per burial site	\$164.00
Not applicable if the burial site was reserved prior to 1 July 2008						
Not applicable if an arrangement for a prepaid burial has been entered into with Council						
b) Burial site fee – double niche (Emu Park only)	Yeppoon A.0035917.002.1123 – Emu Park A.0035907.002.1123 – Cawston A.0036080.002.1123 – Jookelaigh A.0200479.002.1123	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per burial site	\$321.00
Not applicable if the burial site was reserved prior to 1 July 2008						
Not applicable if an arrangement for a prepaid burial has been entered into with Council						

continued on next page ..

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------------

Application for a Permit – Bringing & Disposing of Human Remains (continued)

c) Inurnment of ashes and installation of plaque by Council	Yeppoon A.0035917.002.1123 – Emu Park A.0035907.002.1123 – Cawarra A.0036060.002.1123 – Joskeleigh A.0200479.002.1123	Local Government Act 2009 [Part 6 S262 (3)(c)]	Commercial	Y	per inurnment	\$306.00
---	--	---	------------	---	---------------	----------

Not applicable if an arrangement for a prepaid burial has been entered into with Council

Yeppoon Ashes Garden

Application for a Permit – Bringing & Disposing of Human Remains

a) Burial site fee	Yeppoon A.0035917.002.1123 – Emu Park A.0035907.002.1123 – Cawarra A.0036060.002.1123 – Joskeleigh A.0200479.002.1123	Local Government Act 2009 [Part 6 S262 (3)(c)]	Commercial	Y	per site	\$321.00
--------------------	--	---	------------	---	----------	----------

Not applicable if an arrangement for a prepaid burial has been entered into with Council

b) Inurnment of ashes by Council	Yeppoon A.0035917.002.1123 – Emu Park A.0035907.002.1123 – Cawarra A.0036060.002.1123 – Joskeleigh A.0200479.002.1123	Local Government Act 2009 [Part 6 S262 (3)(c)]	Commercial	Y	per inurnment	\$209.00
----------------------------------	--	---	------------	---	---------------	----------

Not applicable if an arrangement for a prepaid burial has been entered into with Council

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Memorials						
Application for a Permit – Memorials						
a) Permit for Council to install plaque in lawn cemetery on behalf of burial right holder or next of kin (excludes granite plaques)	Yepoon A.0030917.002.1123 – Emu Park A.0030907.002.1123 – Casuarina A.0036080.002.1123 – Jookelaigh A.0200479.002.1123	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per installation	\$107.00
b) Permit for: (1) Carry out maintenance or repair work on a memorial; (2) Erect or install a memorial in monumental cemetery or ashes garden; (3) Install a granite plaque in lawn cemetery; or (4) Alter an existing memorial	Yepoon A.0030917.002.1123 – Emu Park A.0030907.002.1123 – Casuarina A.0036080.002.1123 – Jookelaigh A.0200479.002.1123	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per application	\$184.00
c) Permit for Council to install plaque on Remembrance Wall	Yepoon A.0030917.002.1123 – Emu Park A.0030907.002.1123 – Casuarina A.0036080.002.1123 – Jookelaigh A.0200479.002.1123	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per installation	\$92.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Application to Undertake Regulated Activities Regarding Human Remains						
a) Application for approval to disturb human remains buried outside a cemetery	Yeppoon A.0035917.002.1123 – Emu Park A.0035907.002.1123 – Cawston A.0036080.002.1123 – Joskeleigh A.0200479.002.1123	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per application	\$74.00
b) Application for approval to bury or dispose of human remains (excluding cremated remains) outside a cemetery	Yeppoon A.0035917.002.1123 – Emu Park A.0035907.002.1123 – Cawston A.0036080.002.1123 – Joskeleigh A.0200479.002.1123	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per application	\$260.00
c) Disturb/exhume Human Remains (excluding cremated remains) in a Local Government Cemetery – Monumental – i) Application for approval; or ii) Order from State Coroner where the exhumation occurs within 6 days or after 1 year of the burial and the burial site has no memorial	Yeppoon A.0035917.002.1123 – Emu Park A.0035907.002.1123 – Cawston A.0036080.002.1123 – Joskeleigh A.0200479.002.1123	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per application	\$2,273.00
d) Disturb/exhume Human Remains (excluding cremated remains) in a Local Government Cemetery – Lawn i) Application for approval; or ii) Order from State Coroner where the exhumation occurs within 6 days or after 1 year of the burial and the burial site has no memorial	Yeppoon A.0035917.002.1123 – Emu Park A.0035907.002.1123 – Cawston A.0036080.002.1123 – Joskeleigh A.0200479.002.1123	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per application	\$1,256.00

continued on next page ...

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
Application to Undertake Regulated Activities Regarding Human Remains <i>[continued]</i>						
e) Application for approval to disturb human remains (cremated remains) in a local government cemetery (Council to recover cremated remains)	Yepoon A.0035917.002.1123 – Emu Park A.0035907.002.1123 – Cawston A.0036080.002.1123 – Josselyn A.0200479.002.1123	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per recovery	\$209.00
Does not apply to an order from the State Coroner						
Reservations						
Application for a Permit – Reserve a Burial Site						
a) Lawn	Yepoon A.0035917.002.1123 – Emu Park A.0035907.002.1123 – Cawston A.0036080.002.1123 – Josselyn A.0200479.002.1123	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per burial site	\$1,982.00
If the burial site is non-standard depth, reduce the burial site fee by 40%						
b) Monumental	Yepoon A.0035917.002.1123 – Emu Park A.0035907.002.1123 – Cawston A.0036080.002.1123 – Josselyn A.0200479.002.1123	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per burial site	\$2,966.00
If the burial site is non-standard depth, reduce the burial site fee by 40%						

continued on next page ..

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
Application for a Permit – Reserve a Burial Site <small>[continued]</small>						
c) Single niche	Yeppoon A.0039917.002.1123 – Emu Park A.0039907.002.1123 – Cawston A.0039980.002.1123 – Jaskelsich A.0200479.002.1123	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per burial site	\$469.00
d) Double niche (Emu Park only)	Yeppoon A.0039917.002.1123 – Emu Park A.0039907.002.1123 – Cawston A.0039980.002.1123 – Jaskelsich A.0200479.002.1123	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per burial site	\$627.00
e) Ashes Garden	Yeppoon A.0039917.002.1123 – Emu Park A.0039907.002.1123 – Cawston A.0039980.002.1123 – Jaskelsich A.0200479.002.1123	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per burial site	\$530.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Miscellaneous						
a) Additional charge for burial outside the hours of 9am to 4pm (Monday to Friday)	Yeppoon A.0035917.002.1123 – Emu Park A.0035907.002.1123 – Cawamal A.0036080.002.1123 – Joskeleigh A.0200479.002.1123	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per burial	\$352.00
b) Saturday burial fee (Yeppoon or Emu Park)	Yeppoon A.0035917.002.1123 – Emu Park A.0035907.002.1123 – Cawamal A.0036080.002.1123 – Joskeleigh A.0200479.002.1123	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per burial	\$719.00
c) Saturday burial fee (Joskeleigh or Cawamal)	Yeppoon A.0035917.002.1123 – Emu Park A.0035907.002.1123 – Cawamal A.0036080.002.1123 – Joskeleigh A.0200479.002.1123	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per application	\$621.00
d) Application for restrictions or closure of a burial site	Yeppoon A.0035917.002.1123 – Emu Park A.0035907.002.1123 – Cawamal A.0036080.002.1123 – Joskeleigh A.0200479.002.1123	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per application	TBA

continued on next page ...

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Miscellaneous [continued]						
e) Application to retain or relinquish a burial right	Yeppoon A.0035917.002.1123 - Emu Park A.0035907.002.1123 - Cawarral A.0036080.002.1123 - Jaskaleigh A.0200479.002.1123	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per application	TBA
f) Installation by Council of a concrete cover in a grave where minimum earth cover cannot be achieved	Yeppoon A.0035917.002.1123 - Emu Park A.0035907.002.1123 - Cawarral A.0036080.002.1123 - Jaskaleigh A.0200479.002.1123	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per installation	\$413.00
Car Wash						
Yeppoon Town Centre Car Wash						
Multilevel Car Park – Car Wash Facility						
Car Wash Fees	A.0433934.303.1124	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per 1 minute 40 seconds	\$1.00
Vacuum Fees	A.0433934.303.1124	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per 3 minutes	\$1.00
Infrastructure						
Rural Addressing						
Additional or Replacement Rural Addressing Sign	P4320.428.1110	Local Government Act 2009 Part 6 S262 (3)(c)	Cost-Recovery	Y	per sign	\$113.00
Supply and Installation of Rural Addressing Sign Required as a Result of Development	P4320.428.1110	Local Government Act 2009 Part 6 S262 (3)(c)	Cost-Recovery	Y	per sign	\$113.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------------

Gates and Grids

Notes:

1. Installation not included.
2. Fittings, and therefore cost, may be reduced, depending on construction materials for grids.

Gate Sign	P4320.427.1110	Local Government Act 2009 Part 6 S262 (3)(c)	Cost-Recovery	Y		At cost
2 Advance Warning Signs, 4 Hazard Markers, and All Posts and Brackets	P4320.427.1110	Local Government Act 2009 Part 6 S262 (3)(c)	Cost-Recovery	Y		At cost
4 Hazard Markers, and all Posts and Brackets	P4320.427.1110	Local Government Act 2009 Part 6 S262 (3)(c)	Cost-Recovery	Y		At cost

Roadworks / Drainage

Road Reserve – Works (which are not part of a subdivision)

Driveway/Vehicle Access – Permit for vehicle access, Property Stormwater Drainage, Erection or Installation of a Structure (Temporary or Permanent)	P4320.429.1110	Local Government Act 2009 Council Local Law	Cost-Recovery	N	each	\$107.00
---	----------------	---	---------------	---	------	----------

Gates and Grids

Application Fee Only	P4320.427.1110	Local Government Act 2009 Council Local Law	Cost-Recovery	N	each	\$107.00
----------------------	----------------	---	---------------	---	------	----------

Management of Vegetation on Council Controlled Land – Prescribed Activities

(i) Installing, changing, damaging or removing a structure in a Council controlled area (Assets)	P4320.429.1110	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per permit	\$107.00
(ii) Installing, changing, damaging or removing a structure on a road (Operations)	P4320.429.1110	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per permit	\$107.00
(iii) Planting, clearing or damaging of vegetation in a Council controlled area (Parks & Reserves or Cemeteries)	P4320.429.1110	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per permit	\$107.00
(iv) Planting, clearing or damaging of vegetation on an urban road (Construction & Maintenance)	P4320.429.1110	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per permit	\$107.00

Confidential | Page 98 of 123

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
Regulatory Documents/Studies/Infrastructure Models						
Infrastructure Model Access Fee	P4310.000.1110	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y		POA
Miscellaneous Signage						
Directional Signage	P4320.429.1110	Local Government Act 2009 Part 6 S262 (3)(c)	Cost-Recovery	Y		At cost
Building Over Relevant Infrastructure						
Initial Application Fee	P4330-199-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per assessment	\$255.00
CCTV Inspection	P4330-199-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per inspection	\$530.00
Additional Analysis for New Development and Report	P4330-199-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N		POA
Subdivision Inspections						
Subdivision Inspections	P4330-700-1105	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per inspection	\$204.00
Maps						
GIS Mapping Products						
Map Printed						
Preconfigured and Customised Maps						
A4, A3 SIZE	P4504.000.1110	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	each	\$29.00
> A3 SIZE	P4504.000.1110	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	each	\$50.00
Hourly Rate – Customised Mapping Products, Data Creation, Extraction, Conversion						
GIS Consultancy	P4504.000.1110	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	Minimum 1 Hr	\$135.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------------

Road Register

Full Shire	P4504.000.1110	Local Government Act 2009 Council Local Law	Cost-Recovery	N	each	\$58.00
------------	----------------	---	---------------	---	------	---------

LIDAR, Aerial Imagery Products – per Tile

Contours (0.25, 0.5, 1, 5 or 10m), DEM, Aerial Imagery supplied as full tiles only	P4504.000.1110	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	1km2	\$11.00
GIS Consultancy Fees apply in addition to the contours fee to extract / manipulate data as required	P4504.000.1110	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	Minimum 1 Hr	\$135.00
Minimum 1 Hr charge applies						

Waste & Recycling

Waste Management – Transfer Facilities

Domestic Waste Disposal

Garbage Bag or 1/2 full 240L MGB	Yeppoon 24739.665.1120 – Elmu Park 24819.667.1120 – Byfield 24867.667.1120 Cawood 24861.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	\$7.50
----------------------------------	---	--	------------	---	-------------	--------

continued on next page —

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
Domestic Waste Disposal (continued)						
Per Car Boot – Sedan, SUV or Station Wagon / 240L MGB	Yeppoon 24739.665.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cowental 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	\$12.00
2 * 240L MGB	Yeppoon 24739.665.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cowental 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	\$22.00
Trailer (BX4) / Utility / Tray Back / Van	Yeppoon 24739.665.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cowental 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	\$22.00

continued on next page ..

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Domestic Waste Disposal (continued)						
Larger Trailer or 6'x4" Trailer/ Lite Using Hungry Boards	Yeppoon 24739.665.1120 - Emu Park 24819.667.1120 - Byfield 24867.667.1120 Cowental 24851.667.1120 - Marlborough 24883.667.1120 - The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	\$33.00
Volume Fine if Weighbridge Facility Not Available	Yeppoon 24739.665.1120 - Emu Park 24819.667.1120 - Byfield 24867.667.1120 Cowental 24851.667.1120 - Marlborough 24883.667.1120 - The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	cubic metre	\$60.00
Minimum Charge per Delivery All Sites	Yeppoon 24739.665.1120 - Emu Park 24819.667.1120 - Byfield 24867.667.1120 Cowental 24851.667.1120 - Marlborough 24883.667.1120 - The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	\$7.50

Confidential | Page 102 of 123

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
Other Vehicles						
Weight Fee if Weighbridge Facility is Available	Yeppoon 24739.667.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawamal 24851.667.1120 – Marlborough 24893.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tonne	\$145.00
Commercial Waste Disposal						
Weight Fee if Weighbridge Facility is Available	Yeppoon 24739.667.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawamal 24851.667.1120 – Marlborough 24893.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tonne	\$145.00
Volume Fee if Weighbridge Facility Not Available	Yeppoon 24739.667.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawamal 24851.667.1120 – Marlborough 24893.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	cubic metre	\$72.50

continued on next page ..

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------------

Commercial Waste Disposal [continued]

Minimum Charge per Delivery All Sites	Yeppoon 24739.665.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawndral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 [Part 6 S262 (3)(c)	Commercial	Y	transaction	\$10.00
---------------------------------------	--	--	------------	---	-------------	---------

Tyres – Domestic Only

ALL tyres other than those listed below are prohibited

Tyres	Yeppoon 24739.665.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawndral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 [Part 6 S262 (3)(c)	Commercial	Y	tyre	\$8.00
Tyre on Rim	Yeppoon 24739.665.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawndral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 [Part 6 S262 (3)(c)	Commercial	Y	tyre	\$16.00

continued on next page ..

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Tyres – Domestic Only <i>(continued)</i>						
Light Truck Tyre	Yepoon 24739.665.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Caswell 24861.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tyre	\$20.00
Mattresses – Domestic Only						
Mattress – up to single size	Yepoon 24739.665.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Caswell 24861.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	mattress	\$5.00
Mattress – larger than single size	Yepoon 24739.665.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Caswell 24861.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	mattress	\$10.00

Confidential | Page 105 of 123

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
Inert Waste						
Inert Waste (Soil, Concrete, Reinforcing Steel Mix)	Yepoon 24739.667.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawernal 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tonne	\$125.00
Contaminated Soil Capable of Direct Burial as Approved by Council	Yepoon 24739.667.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawernal 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tonne	\$285.00
Uncontaminated Concrete (including reinforcing) – Public	Yepoon 24739.667.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawernal 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tonne	\$110.00

continued on next page ..

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
Inert Waste <i>(continued)</i>						
Uncontaminated Concrete (including reinforcing) – Council	Yeppoon 24739.665.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cowental 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tonne	\$56.00
Inert Fill (Clean soil – free of any contaminates)	Yeppoon 24739.665.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cowental 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tonne	No charge
Water / Clean Soil Mix – Council	Yeppoon 24739.665.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cowental 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tonne	No charge

continued on next page ..

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
Inert Waste <i>(continued)</i>						
Water / Clean Soil Mix – Public	Yepoon 24739.665.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawston 24861.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tonne	\$115.00
Approved Noxious or Hazardous Waste						
Asbestos or Other Approved Hazardous Waste (Asbestos Disposal is Limited to Yepoon Landfill Only)	Yepoon 24739.665.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawston 24861.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tonne	\$250.00
Sewerage & Water Treatment Sludge	Yepoon 24739.665.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawston 24861.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tonne	\$115.00

Confidential | Page 108 of 123

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
Special Burials						
Small Animals (Dogs, Cats, etc)	Yepoon 24739.665.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawernal 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	\$38.00
Medium Animals (Sheep, Pigs, Goats, etc)	Yepoon 24739.665.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawernal 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	Each	\$78.00
Large Animals (Horse, Cattle, etc)	Yepoon 24739.665.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawernal 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	Each	\$155.00

continued on next page ..

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------------

Special Burials *(continues)*

Special Burials (by prior arrangement)	Yepoon 24739.667.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Casswell 24861.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tonne	As per quote
--	---	--	------------	---	-------	--------------

Domestic Greenwaste Disposal

Garbage Bag or 1/2 Full 240L MGB	Yepoon 24739.667.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Casswell 24861.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	No Charge
Per Car Boot – Sedan, SUV or Station Wagon / 240L MGB	Yepoon 24739.667.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Casswell 24861.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	No Charge

continued on next page ..

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Domestic Greenwaste Disposal <i>(continued)</i>						
Trailer (8'X4') / Utility / Tray Back / Van	Yeppoon 24739.665.1120 - Emu Park 24819.667.1120 - Byfield 24867.667.1120 Cowardin 24851.667.1120 - Marlborough 24883.667.1120 - The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	No Charge
Larger Trailer or 8'X4" Trailer/ Lite using Hungry Boards	Yeppoon 24739.665.1120 - Emu Park 24819.667.1120 - Byfield 24867.667.1120 Cowardin 24851.667.1120 - Marlborough 24883.667.1120 - The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	No charge
Commercial Greenwaste Disposal						
Weight Fee if Weightbridge Facility is Available	Yeppoon 24739.665.1120 - Emu Park 24819.667.1120 - Byfield 24867.667.1120 Cowardin 24851.667.1120 - Marlborough 24883.667.1120 - The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tonne	\$60.00

continued on next page ..

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------------

Commercial Greenwaste Disposal [continued]

Volume Fee if Weighbridge Facility Not Available	Yepoon 24739.667.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cowaram 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	cubic metre	\$27.00
--	--	--	------------	---	-------------	---------

Sale of Mulched Greenwaste

Self Loaded

Self Loaded – Standard Ute or Trailer	Yepoon 24739.667.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cowaram 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	\$5.00
Self Loaded – Commercial Vehicle (by arrangement)	Yepoon 24739.667.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cowaram 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tonne	\$10.00

Confidential | Page 112 of 123

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
Free Loading Days						
Domestic Utes and Trailers Only	Yepoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cowardin 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	Transaction	\$5.00
Council Loaded (Yepoon Landfill Only)						
On days other than free loading days:						
Standard Ute or Trailer	Yepoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cowardin 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	Transaction	\$15.00
Commercial	Yepoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cowardin 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	Tonne	\$15.00

Confidential | Page 113 of 123

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Waste Collection Charges						
New Wheelie Bin	Yepoon 24739.665.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawernal 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	bin	\$97.00
Missed Collection (returned to service)	Yepoon 24739.665.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawernal 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	service	\$20.00
One Off Collection (i.e. carnivals, special events) including bin delivery, recovery and cleansing	Yepoon 24739.665.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawernal 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y		As per quote
Note: Council requires 48 hours notice to provide this service						

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Free Disposals – Delivered to Designated Areas						
Traditional Recyclables (the same as you can place in your Recycling Wheels Bins)	Yepoon 24739.665.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawernal 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	
Light Metals including refrigerators delivered to recycling area	Yepoon 24739.665.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawernal 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	
Other Metal (including car bodies)	Yepoon 24739.665.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawernal 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	

continued on next page ..

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Free Disposals – Delivered to Designated Areas <i>[continued]</i>						
Batteries – less than 5	Yeppoon 24739.665.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cowardin 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	
Oil – less than 20L per drop off delivered to recycling area	Yeppoon 24739.665.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cowardin 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	
Solvents & Turps – under 20L per drop off delivered to recycling area	Yeppoon 24739.665.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cowardin 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	

continued on next page ..

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------------

Free Disposals – Delivered to Designated Areas (continued)

Domestic Cooking Oils & Fats Delivered to Recycling Area	Yepoon 24739.667.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Caswell 24861.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	
--	--	--	------------	---	-------------	--

Prohibited Wastes

Batteries – over 5 per drop off	Yepoon 24739.667.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Caswell 24861.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	
Oil – over 20L per drop off	Yepoon 24739.667.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Caswell 24861.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	

continued on next page ..

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Prohibited Wastes <i>(continued)</i>						
Solvents & Turps – over 20L per drop off	Yeppoon 24739.665.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cowental 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	
Unknown Chemicals	Yeppoon 24739.665.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cowental 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	
Commercial Cooking Oils & Fats	Yeppoon 24739.665.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cowental 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	

continued on next page ..

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------------

Prohibited Wastes (continued)

Bitumen	Yeppoon 24739.665.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cowental 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	
Regulated Waste & Liquid Waste	Yeppoon 24739.665.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cowental 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	

Water Connections**Water Connection Fee**

New Subdivision Connections that have Ball Valve & Raised to 300mm Below Ground (20mm metered service)	P____-183-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	Per Connection	\$510.00
All Water Service for Residential Properties within Declared Water Service Area Excluding First Connection in New Subdivisions	P____-183-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	Per Connection	As per quote
All Other Connections	P____-183-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	Per Connection	As per quote
Rockhampton to Yeppoon Pipeline Service Connections	P7600-183-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	Per Connection	\$10,150.00

Confidential | Page 119 of 123

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (incl. GST)
Water Disconnections						
Water Service Disconnection	P____-184-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	Per Connection	\$510.00
Metered Services						
Relocate Standard Water Service to Box on Footpath (same alignment)	P____-185-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	Each	\$255.00
Mover Box Replacements	P____-185-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	Each	As per quote
Water Meter Verification Tests						
Water Meter Verification Test – NATA Lab Test	P____-185-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per test	\$380.00
Water Meter Verification Test – On-site with Calibrated Meter	P____-185-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per test	\$185.00
Water Main Pressure & Flow Test						
Hydrant Pressure and Flow Tests (Tests are conducted from street hydrants located adjacent to development site)	P7600-189-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per test	\$400.00
Water or Sewer Reticulation Network Analysis						
Carry Out Water or Sewer Reticulation Network Analysis for New Development & Report	P4310-190-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per hour or part thereof	As per quote
Watermain/Service Locations						
Water Main/Service locations (not potholed)	P7600-193-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per hour or part thereof	\$165.00
Water Main/Service locations (potholed)	P____-193-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N		As per quote

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
Metered Hydrant Standpipe Hire						
Security Deposit/Bond	P7600-996-6518	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per standpipe hired	\$2,000.00
Standpipe Hire (weekly hire charge)	P7600-195-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per week or part thereof (more than 1 day)	\$30.00
Standpipe Hire (monthly hire charge)	P7600-195-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	Monthly	\$80.00
Water Usage Rate (R)	P7600-195-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per l	\$2.75
Sale of Water by Metered Supply for Jettys						
Access Charges	P7600-211-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	yearly	In accordance with rate & charges set in revenue statement
Consumption Charges	P7600-211-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per kilolitre	In accordance with rate & charges set in revenue statement
Sub Metering						
Supply of 20mm Water Meter c/w Tails and Bushes	P7600-214-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	Each	\$62.00
Application for Sub-meter Certification	P7600-214-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per inspection	\$215.00
Special Water Meter Reads						
Special Water Meter Reading (Averaged Account)	P7600-244-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per request	\$52.00
Special Water Meter Reading (Onsite Inspection)	P7600-244-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per property	\$160.00
Sewerage Connections						
Sewer Connections/Disconnections	P7600-197-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	as per quote	As per quote
Sewer Main Locations	P7600-198-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per hour	\$160.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
Water/Sewerage Plans – Copy						
A4 Water Plan	P7800-200-1121	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per plan	\$31.00
A4 Sewer Plan	P7800-200-1121	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per plan	\$31.00
A4 Houseline Blockage Plan	P7800-200-1121	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per plan	\$31.00
All Other Plan Sizes	P7800-200-1121	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per plan	\$31.00
CCTV Sewer Inspections	P7800-202-1121	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour or part thereof	As per quote
Bulk Liquid Waste Disposal						
Commercial Load (minimum charge of \$50)	P7800-204-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per kilolitre	\$51.00
Trade Waste Fees						
Trade Waste Application Fee	P7800-205-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per application	\$212.00
Annual Licence Fee						
Category 1						
Annual Fee	P7800-205-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per annum	\$197.00
Category 2						
Annual Fee	P7800-205-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per annum	\$197.00
Volumetric Rate (minimum)	P7800-205-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per kilolitre	\$1.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 18/19 Fee (Incl. GST)
------	----------------	-----------------------	----------	-----	--------------	----------------------------

Category 3

Annual Fee	P7800-205-1121	Local Government Act 2009 Part 2 597 (2)(c)	Cost-Recovery	N	per annum	\$290.00
Volumetric Rate (minimum)	P7800-205-1121	Local Government Act 2009 Part 2 597 (2)(c)	Cost-Recovery	N	per kilolitre	\$1.00
BOD5 Rate	P7800-205-1121	Local Government Act 2009 Part 2 597 (2)(c)	Cost-Recovery	N	per kilolitre	\$2.00
Suspended Solids Rate	P7800-205-1121	Local Government Act 2009 Part 2 597 (2)(c)	Cost-Recovery	N	per kilolitre	\$2.00

Miscellaneous Trade Waste Fees

Trade Waste Officer – Charge Out Rate	P7800-205-1121	Local Government Act 2009 Part 2 597 (2)(c)	Cost-Recovery	N	per hour or part thereof	\$140.00
Minimum charge is 1 hour and this rate shall apply to all sampling programs and inspections required as a result of non compliance with an Approval						
Testing Fees		Local Government Act 2009 Part 2 597 (2)(c)	Cost-Recovery	N	as per quote	As per quote
To be applied in conjunction with Trade Waste Officer charge out rate						

Penalty Charges

For all parameters: d = 1.2	P7800-205-1121	Local Government Act 2009 Part 2 597 (2)(c)	Cost-Recovery	N	per kilogram	\$2.10
-----------------------------	----------------	---	---------------	---	--------------	--------

Headworks Contribution Policy

Livingstone Shire planning scheme and applicable/relevant to development permits issued prior to the adopted infrastructure charges resolution, November 2011.

Refer to town planning section

Refer to policy W1.1 or PSP3 as appropriate for the development approval permit. Headworks charges are CPI based.	C.068556-248-1418 Water	Local Government Act 2009 Part 2 597 (2)(c)	Cost-Recovery	N	per unit	As per quote
---	----------------------------	---	---------------	---	----------	--------------

12.5 COUNCIL ADVISORY COMMITTEES – TERMS OF REFERENCE**File No:** GV13.4.1**Attachments:** 1. **Advisory committees - terms of reference** [↓](#)**Responsible Officer:** Chris Murdoch - Chief Executive Officer**Author:** Brett Bacon - Executive Director Liveability and Wellbeing**SUMMARY**

At its meeting of 17 April 2018, Council resolved to adopt an advisory committee structure, to replace the portfolio system which has operated since January 2014. This report presents the proposed terms of reference for the operation of the advisory committees.

OFFICER'S RECOMMENDATION

THAT Council adopt the attached terms of reference for the Council Advisory Committees.

BACKGROUND

At its meeting of 17 April 2018, Council resolved to adopt an advisory committee structure, to replace the portfolio system which has operated since January 2014. The advisory committees are as follows:

Committee	Chair
Municipal Infrastructure <i>(Incl. planning, design, construction and asset management of roads, storm water, drainage, pathways, water and sewerage and community facilities infrastructure)</i>	Cr Mather
Recycling and Waste Management, Water Cycle, and Local Laws	Cr Belot
Libraries, Arts, Culture, Sport & Recreation and Youth	Cr Eastwood
Parks , Open Spaces and Environment	Cr Wyatt
Community Development and Support and Senior Citizens	Cr Kelly
Planning, Finance, Innovation and Business Excellence <i>(incl. urban design/place making and higher level infrastructure planning associated with the Local Government Infrastructure Plan)</i>	Cr Hutton
Economic Development, Major Projects, Government Liaison and International relationships and Disaster Management <i>(noting that project control groups will exist for each specific major project)</i>	Mayor

COMMENTARY

The terms of reference are self-explanatory, so in the interests of brevity, will not be repeated in this report. They have been drafted to reflect the requirements of the relevant legislation, Council's *Meeting Procedure Policy* and the Mayoral Minute which was considered by Council at its meeting of 17 April 2018.

The terms of reference are the same for each committee, with the only variations being in section three 'Responsibilities'. That section details the Council functions which will be the focus of each advisory committee.

PREVIOUS DECISIONS

At its meeting of 17 April 2018, Council resolved:

THAT the mayoral minute be received and Advisory Committees as follows be established on the basis outlined in this Mayoral Minute.

- *Municipal Infrastructure (including planning, design, construction and asset management of roads, storm water, drainage, pathways, water and sewerage and community facilities infrastructure)*
- *Recycling & Waste Management, Water Cycle, and Local Laws*
- *Libraries, Arts, Culture, Sport & Recreation and Youth*
- *Parks, Open Spaces & Environment*
- *Community Development & Support and Senior Citizens*
- *Planning, Finance, Innovation and Business Excellence (including urban design/place making and higher level infrastructure planning and associated with the LGIP)*
- *Economic Development, Major Projects, Government Liaison and International relationships and Disaster Management (noting that PCGs will exist for each specific major project)*

BUDGET IMPLICATIONS

The operation of the advisory committees will be accommodated within existing operational budgets.

LEGISLATIVE CONTEXT

The advisory committees are established pursuant to the *Local Government Act 2009* (and its associated regulation) and Council's *Meeting Procedure Policy*.

LEGAL IMPLICATIONS

There are no legal implications associated with the advisory committees.

STAFFING IMPLICATIONS

The organisational support for the advisory committees will be accommodated within existing staffing resources.

RISK ASSESSMENT

The establishment of the advisory committees will enable Councillors to receive briefings on all strategic aspects of Council.

CORPORATE/OPERATIONAL PLAN

Strategy CO3 of Council's Corporate Plan states: '*Provide transparent and accountable decision making reflecting positive leadership to the community.*'

LOCAL GOVERNMENT PRINCIPLES

The local government principles are –

- (a) *Transparent and effective processes, and decision-making in the public interest; and*
- (b) *Sustainable development and management of assets and infrastructure, and delivery of effective services; and*

- (c) *Democratic representation, social inclusion and meaningful community engagement; and*
- (d) *Good governance of, and by, local government; and*
- (e) *Ethical and legal behaviour of councillors and local government employees.*

CONCLUSION

In order for Council's recently created advisory committees to function effectively, it is necessary to establish appropriate terms of reference, which clearly define the functions and responsibilities of each committee.

12.5 - COUNCIL ADVISORY COMMITTEES – TERMS OF REFERENCE

Advisory committees - terms of reference

Meeting Date: 5 June 2018

Attachment No: 1

Terms of Reference – Community Development and Support and Senior Citizens Advisory Committee

1. PURPOSE

The Community Development and Support and Senior Citizens Advisory Committee is a formal committee of Livingstone Shire Council and provides direction and leadership on the functional responsibilities detailed in Section Three 'Responsibilities'.

2. SCOPE AND LIMITATIONS

The Advisory Committee deals with strategy and policy as it relates to Community Development and Support and Senior Citizens.

The principal functions of the Advisory Committee are to:

- 1) receive reports from the Chief Executive Officer, Executive Directors, Managers and appropriately delegated officers;
- 2) consider the material in the reports from officers and seek further information from relevant officers, if necessary;
- 3) provide guidance on matters of strategy and policy to the organisation;
- 4) create sub-committees to examine specific issues and strategic policy projects which will then report back to the Advisory Committee prior to making recommendations on those issues to a Council meeting. Sub-committees will have no delegated authority; and
- 5) receive deputations on matters which are relevant to the responsibilities of the Advisory Committee.

The Advisory Committee has no delegated decision making power from Council and is not open to the public.

3. RESPONSIBILITIES

The following is a list of functions which can be considered by the Community Development and Support and Senior Citizens Advisory Committee:

- 1) Community Centre;
- 2) social planning;
- 3) community engagement;
- 4) community resilience and capacity;
- 5) community development;
- 6) cultural activities and events;
- 7) crime prevention and community safety; and
- 8) aged services.

4. MEMBERSHIP

The Advisory Committee comprises all Councillors of Livingstone Shire Council. Appointment to the Committee shall be for the term of the Council or as amended by Council

The Chairperson of the Advisory Committee will be appointed by a resolution of Council.

5. ROLE OF THE CHAIR

The Chairperson shall assume overall responsibility for the good governance and order of the meeting. The Chairperson, in consultation with the Executive Officer, is responsible for approving items for inclusion within the meeting agenda.

Community Development and Support and Senior Citizens
Advisory Committee Terms of Reference

- 2 -

6. QUORUM

A quorum of the Advisory Committee is four Councillors.

7. FREQUENCY

The Advisory Committee will meet on the Monday preceding the first and third Tuesday of each month, if a matter has been formally listed for discussion. In the event of there being no business formally listed, the Advisory Committee will not convene.

A schedule of meetings will be forwarded to Councillors for adoption, detailing dates and times for these meetings.

8. EXECUTIVE SUPPORT

The executive officer for this Advisory Committee is the Executive Director Liveability and Wellbeing.

9. AGENDA DISTRIBUTION TIME

The agenda for this Advisory Committee will be distributed in accordance with section 258 (Notice of meetings) of the *Local Government Regulation 2012*.

Community Development and Support and Senior Citizens
Advisory Committee Terms of Reference

**Terms of Reference – Economic Development, Major Projects, Government Liaison
and International Relationships and Disaster Management Advisory
Committee**

1. PURPOSE

The Economic Development, Major Projects, Government Liaison and International Relationships and Disaster Management Advisory Committee is a formal committee of Livingstone Shire Council and provides direction and leadership on the functional responsibilities detailed in Section Three 'Responsibilities'.

2. SCOPE AND LIMITATIONS

The Advisory Committee deals with strategy and policy as it relates to Economic Development, Major Projects, Government Liaison and International Relationships and Disaster Management.

The principal functions of the Advisory Committee are to:

- 1) receive reports from the Chief Executive Officer, Executive Directors, Managers and appropriately delegated officers;
- 2) consider the material in the reports from officers and seek further information from relevant officers, if necessary;
- 3) provide guidance on matters of strategy and policy to the organisation;
- 4) create sub-committees to examine specific issues and strategic policy projects which will then report back to the Advisory Committee prior to making recommendations on those issues to a Council meeting. Sub-committees will have no delegated authority; and
- 5) receive deputations on matters which are relevant to the responsibilities of the Advisory Committee.

The Advisory Committee has no delegated decision making power from Council and is not open to the public.

3. RESPONSIBILITIES

The following is a list of functions which can be considered by the Economic Development, Major Projects, Government Liaison and International Relationships and Disaster Management Advisory Committee:

- 1) economic development;
- 2) major projects (noting that a project control group will exist for each specific major project);
- 3) government liaison;
- 4) international relations; and
- 5) disaster management.

4. MEMBERSHIP

The Advisory Committee comprises all Councillors of Livingstone Shire Council. Appointment to the Committee shall be for the term of the Council or as amended by Council.

The Chairperson of the Advisory Committee will be appointed by a resolution of Council.

5. ROLE OF THE CHAIR

The Chairperson shall assume overall responsibility for the good governance and order of the meeting. The Chairperson, in consultation with the Executive Officer, is responsible for approving items for inclusion within the meeting agenda.

Economic Development, Major Projects, Government
Liaison and International Relationships and Disaster
Management Advisory Committee Terms of Reference

- 2 -

6. QUORUM

A quorum of the Advisory Committee is four Councillors.

7. FREQUENCY

The Advisory Committee will meet on the Monday preceding the first and third Tuesday of each month, if a matter has been formally listed for discussion. In the event of there being no business formally listed, the Advisory Committee will not convene.

A schedule of meetings will be forwarded to Councillors for adoption, detailing dates and times for these meetings.

8. EXECUTIVE SUPPORT

The executive officer for this Advisory Committee is the Executive Director Liveability and Wellbeing.

9. AGENDA DISTRIBUTION TIME

The agenda for this Advisory Committee will be distributed in accordance with section 258 (Notice of meetings) of the *Local Government Regulation 2012*.

Economic Development, Major Projects, Government
Liaison and International Relationships and Disaster
Management Advisory Committee Terms of Reference

Terms of Reference – Library, Arts and Culture, Sport and Recreation, and Youth Advisory Committee

1. PURPOSE

The Library, Arts and Culture, Sport and Recreation, and Youth Advisory Committee is a formal committee of Livingstone Shire Council and provides direction and leadership on the functional responsibilities detailed in Section Three 'Responsibilities'.

2. SCOPE AND LIMITATIONS

The Advisory Committee deals with strategy and policy as it relates to Library, Arts and Culture, Sport and Recreation, and Youth.

The principal functions of the Advisory Committee are to:

- 1) receive reports from the Chief Executive Officer, Executive Directors, Managers and appropriately delegated officers;
- 2) consider the material in the reports from officers and seek further information from relevant officers, if necessary;
- 3) provide guidance on matters of strategy and policy to the organisation;
- 4) create sub-committees to examine specific issues and strategic policy projects which will then report back to the Advisory Committee prior to making recommendations on those issues to a Council meeting. Sub-committees will have no delegated authority; and
- 5) receive deputations on matters which are relevant to the responsibilities of the Advisory Committee.

The Advisory Committee has no delegated decision making power from Council and is not open to the public.

3. RESPONSIBILITIES

The following is a list of functions which can be considered by the Library, Arts and Culture, Sport and Recreation, and Youth Advisory Committee:

- 1) Livingstone Shire Library and all services and programmes which are offered through the library;
- 2) development and promotion of arts and cultural initiatives;
- 3) the Regional Arts Development Fund;
- 4) formal sport and recreation, including club sustainability and governance;
- 5) informal sport and recreation, including active communities;
- 6) swimming pools;
- 7) lease of parks and grounds to sporting clubs and other user groups; and
- 8) youth services and programmes.

4. MEMBERSHIP

The Advisory Committee comprises all Councillors of Livingstone Shire Council. Appointment to the Committee shall be for the term of the Council or as amended by Council.

The Chairperson of the Advisory Committee will be appointed by a resolution of Council.

5. ROLE OF THE CHAIR

The Chairperson shall assume overall responsibility for the good governance and order of the meeting. The Chairperson, in consultation with the Executive Officer, is responsible for approving items for inclusion within the meeting agenda.

Library, Arts and Culture, Sport and Recreation, and
Youth Advisory Committee Terms of Reference

- 2 -

6. QUORUM

A quorum of the Advisory Committee is four Councillors.

7. FREQUENCY

The Advisory Committee will meet on the Monday preceding the first and third Tuesday of each month, if a matter has been formally listed for discussion. In the event of there being no business formally listed, the Advisory Committee will not convene.

A schedule of meetings will be forwarded to Councillors for adoption, detailing dates and times for these meetings.

8. EXECUTIVE SUPPORT

The executive officer for this Advisory Committee is the Executive Director Liveability and Wellbeing.

9. AGENDA DISTRIBUTION TIME

The agenda for this Advisory Committee will be distributed in accordance with section 258 (Notice of meetings) of the *Local Government Regulation 2012*.

Library, Arts and Culture, Sport and Recreation, and
Youth Advisory Committee Terms of Reference

Terms of Reference – Municipal Infrastructure Advisory Committee**1. PURPOSE**

The Municipal Infrastructure Advisory Committee is a formal committee of Livingstone Shire Council and provides direction and leadership on the functional responsibilities detailed in Section Three 'Responsibilities'.

2. SCOPE AND LIMITATIONS

The Advisory Committee deals with strategy and policy as it relates to Municipal Infrastructure.

The principal functions of the Advisory Committee are to:

- 1) receive reports from the Chief Executive Officer, Executive Directors, Managers and appropriately delegated officers;
- 2) consider the material in the reports from officers and seek further information from relevant officers, if necessary;
- 3) provide guidance on matters of strategy and policy to the organisation;
- 4) create sub-committees to examine specific issues and strategic policy projects which will then report back to the Advisory Committee prior to making recommendations on those issues to a Council meeting. Sub-committees will have no delegated authority; and
- 5) receive deputations on matters which are relevant to the responsibilities of the Advisory Committee.

The Advisory Committee has no delegated decision making power from Council and is not open to the public.

3. RESPONSIBILITIES

The following is a list of functions which can be considered by the Municipal Infrastructure Advisory Committee:

- 1) Whole of Council Asset Management and planning, design, and construction of:
 - (a) roads;
 - (b) storm water drainage;
 - (c) bridges;
 - (d) pathways;
 - (e) water and sewerage; and
 - (f) community facilities.

4. MEMBERSHIP

The Advisory Committee comprises all Councillors of Livingstone Shire Council. Appointment to the Committee shall be for the term of the Council or as amended by Council

The Chairperson of the Advisory Committee will be appointed by a resolution of Council.

5. ROLE OF THE CHAIR

The Chairperson shall assume overall responsibility for the good governance and order of the meeting. The Chairperson, in consultation with the Executive Officer, is responsible for approving items for inclusion within the meeting agenda.

6. QUORUM

A quorum of the Advisory Committee is four Councillors.

Municipal Infrastructure Advisory Committee Terms of
Reference

- 2 -

7. FREQUENCY

The Advisory Committee will meet on the Monday preceding the first and third Tuesday of each month, if a matter has been formally listed for discussion. In the event of there being no business formally listed, the Advisory Committee will not convene.

A schedule of meetings will be forwarded to Councillors for adoption, detailing dates and times for these meetings.

8. EXECUTIVE SUPPORT

The executive officer for this Advisory Committee is the Executive Director Infrastructure Services.

9. AGENDA DISTRIBUTION TIME

The agenda for this Advisory Committee will be distributed in accordance with section 258 (Notice of meetings) of the *Local Government Regulation 2012*.

Municipal Infrastructure Advisory Committee Terms of
Reference

Terms of Reference – Parks, Open Space and the Environment Advisory Committee

1. PURPOSE

The Parks, Open Space and the Environment Advisory Committee is a formal committee of Livingstone Shire Council and provides direction and leadership on the functional responsibilities detailed in Section Three 'Responsibilities'.

2. SCOPE AND LIMITATIONS

The Advisory Committee deals with strategy and policy as it relates to Parks, Open Space and the Environment.

The principal functions of the Advisory Committee are to:

- 1) receive reports from the Chief Executive Officer, Executive Directors, Managers and appropriately delegated officers;
- 2) consider the material in the reports from officers and seek further information from relevant officers, if necessary;
- 3) provide guidance on matters of strategy and policy to the organisation;
- 4) create sub-committees to examine specific issues and strategic policy projects which will then report back to the Advisory Committee prior to making recommendations on those issues to a Council meeting. Sub-committees will have no delegated authority; and
- 5) receive deputations on matters which are relevant to the responsibilities of the Advisory Committee.

The Advisory Committee has no delegated decision making power from Council and is not open to the public.

3. RESPONSIBILITIES

The following is a list of functions which can be considered by the Parks, Open Space and the Environment Advisory Committee:

- 1) development and management of parklands;
- 2) management of open spaces, including foreshore reserves and nature reserves;
- 3) conservation management;
- 4) reef guardian and associated activities;
- 5) natural resource management;
- 6) pest management;
- 7) vector management;
- 8) environmental health; and
- 9) cemeteries.

4. MEMBERSHIP

The Advisory Committee comprises all Councillors of Livingstone Shire Council. Appointment to the Committee shall be for the term of the Council or as amended by Council.

The Chairperson of the Advisory Committee will be appointed by a resolution of Council.

5. ROLE OF THE CHAIR

The Chairperson shall assume overall responsibility for the good governance and order of the meeting. The Chairperson, in consultation with the Executive Officer, is responsible for approving items for inclusion within the meeting agenda.

Parks, Open Space and the Environment Advisory
Committee Terms of Reference

- 2 -

6. QUORUM

A quorum of the Advisory Committee is four Councillors.

7. FREQUENCY

The Advisory Committee will meet on the Monday preceding the first and third Tuesday of each month, if a matter has been formally listed for discussion. In the event of there being no business formally listed, the Advisory Committee will not convene.

A schedule of meetings will be forwarded to Councillors for adoption, detailing dates and times for these meetings.

8. EXECUTIVE SUPPORT

The executive officer for this Advisory Committee is the Executive Director Liveability and Wellbeing.

9. AGENDA DISTRIBUTION TIME

The agenda for this Advisory Committee will be distributed in accordance with section 258 (Notice of meetings) of the *Local Government Regulation 2012*.

Parks, Open Space and the Environment Advisory
Committee Terms of Reference

Terms of Reference – Recycling and Waste Management, Water Cycle and Local Laws Advisory Committee

1. PURPOSE

The Recycling and Waste Management, Water Cycle and Local Laws Advisory Committee is a formal committee of Livingstone Shire Council and provides direction and leadership on the functional responsibilities detailed in Section Three 'Responsibilities'.

2. SCOPE AND LIMITATIONS

The Advisory Committee deals with strategy and policy as it relates to Recycling and Waste Management, Water Cycle and Local Laws.

The principal functions of the Advisory Committee are to:

- 1) receive reports from the Chief Executive Officer, Executive Directors, Managers and appropriately delegated officers;
- 2) consider the material in the reports from officers and seek further information from relevant officers, if necessary;
- 3) provide guidance on matters of strategy and policy to the organisation;
- 4) create sub-committees to examine specific issues and strategic policy projects which will then report back to the Advisory Committee prior to making recommendations on those issues to a Council meeting. Sub-committees will have no delegated authority; and
- 5) receive deputations on matters which are relevant to the responsibilities of the Advisory Committee.

The Advisory Committee has no delegated decision making power from Council and is not open to the public.

3. RESPONSIBILITIES

The following is a list of functions which can be considered by the Recycling and Waste Management, Water Cycle and Local Laws Advisory Committee:

- 1) recycling;
- 2) waste management;
- 3) water cycle (water supply and sewerage operations); and
- 4) local laws.

4. MEMBERSHIP

The Advisory Committee comprises all Councillors of Livingstone Shire Council. Appointment to the Committee shall be for the term of the Council or as amended by Council.

The Chairperson of the Advisory Committee will be appointed by a resolution of Council.

5. ROLE OF THE CHAIR

The Chairperson shall assume overall responsibility for the good governance and order of the meeting. The Chairperson, in consultation with the Executive Officer, is responsible for approving items for inclusion within the meeting agenda.

6. QUORUM

A quorum of the Advisory Committee is four Councillors.

Recycling and Waste Management, Water Cycle and Local
Laws Advisory Committee Terms of Reference

- 2 -

7. FREQUENCY

The Advisory Committee will meet on the Monday preceding the first and third Tuesday of each month, if a matter has been formally listed for discussion. In the event of there being no business formally listed, the Advisory Committee will not convene.

A schedule of meetings will be forwarded to Councillors for adoption, detailing dates and times for these meetings.

8. EXECUTIVE SUPPORT

The executive officer for this Advisory Committee is the Executive Director Infrastructure Services.

9. AGENDA DISTRIBUTION TIME

The agenda for this Advisory Committee will be distributed in accordance with section 258 (Notice of meetings) of the *Local Government Regulation 2012*.

Recycling and Waste Management, Water Cycle and Local
Laws Advisory Committee Terms of Reference

**Terms of Reference – Planning, Finance, Innovation and Business Excellence
Advisory Committee**

1. PURPOSE

The Planning, Finance, Innovation and Business Excellence Advisory Committee is a formal committee of Livingstone Shire Council and provides direction and leadership on the functional responsibilities detailed in Section Three 'Responsibilities'.

2. SCOPE AND LIMITATIONS

The Advisory Committee deals with strategy and policy as it relates to Planning, Finance, Innovation and Business Excellence.

The principal functions of the Advisory Committee are to:

- 1) receive reports from the Chief Executive Officer, Executive Directors, Managers and appropriately delegated officers;
- 2) consider the material in the reports from officers and seek further information from relevant officers, if necessary;
- 3) provide guidance on matters of strategy and policy to the organisation;
- 4) create sub-committees to examine specific issues and strategic policy projects which will then report back to the Advisory Committee prior to making recommendations on those issues to a Council meeting. Sub-committees will have no delegated authority; and
- 5) receive deputations on matters which are relevant to the responsibilities of the Advisory Committee.

The Advisory Committee has no delegated decision making power from Council and is not open to the public.

3. RESPONSIBILITIES

The following is a list of functions which can be considered by the Planning, Finance, Innovation and Business Excellence Advisory Committee:

- 1) development assessment;
- 2) building and plumbing and drainage;
- 3) strategic land use and urban planning;
- 4) urban design and place making;
- 5) infrastructure planning and charging;
- 6) property management;
- 7) financial planning and reporting;
- 8) revenue management;
- 9) corporate performance planning and reporting;
- 10) project portfolio governance;
- 11) corporate governance;
- 12) innovation; and
- 13) information, communication and technology services.

4. MEMBERSHIP

The Advisory Committee comprises all Councillors of Livingstone Shire Council. Appointment to the Committee shall be for the term of the Council or as amended by Council

Planning, Finance, Innovation and Business Excellence
Advisory Committee Terms of Reference

- 2 -

The Chairperson of the Advisory Committee will be appointed by a resolution of Council.

5. ROLE OF THE CHAIR

The Chairperson shall assume overall responsibility for the good governance and order of the meeting. The Chairperson, in consultation with the Executive Officer, is responsible for approving items for inclusion within the meeting agenda.

6. QUORUM

A quorum of the Advisory Committee is four Councillors.

7. FREQUENCY

The Advisory Committee will meet on the Monday preceding the first and third Tuesday of each month, if a matter has been formally listed for discussion. In the event of there being no business formally listed, the Advisory Committee will not convene.

A schedule of meetings will be forwarded to Councillors for adoption, detailing dates and times for these meetings.

8. EXECUTIVE SUPPORT

The executive officer for this Advisory Committee is the Chief Financial Officer.

9. AGENDA DISTRIBUTION TIME

The agenda for this Advisory Committee will be distributed in accordance with section 258 (Notice of meetings) of the *Local Government Regulation 2012*.

Planning, Finance, Innovation and Business Excellence
Advisory Committee Terms of Reference

12.6 ASSESSMENT REPORT FOR A DEVELOPMENT APPLICATION FOR A DEVELOPMENT PERMIT FOR RECONFIGURING A LOT (TWO LOTS INTO SIX LOTS) LOCATED AT 48-52 CORDINGLEY STREET, YEPPOON

File No: D-154-2017

Attachments:

1. [Locality Plan](#)
2. [Reconfiguration Plan](#)
3. [Zone Map](#)

Responsible Officer: Erin McCabe - Co-ordinator Development Assessment
David Battese - Manager Strategy & Development

Author: Madelaine Ward - Senior Planning Officer

SUMMARY

Applicant: Livingstone Shire Council

Consultant: Adams + Sparkes Town Planning

Real Property Address: 48-52 Cordingley Street, Yeppoon

Common Property Address: Lot 10 on RP613047 and Lot 128 on LN2048

Area of Site: 9.084 hectares

Planning Scheme: *Livingstone Shire Planning Scheme 2005*

2005 Planning Scheme Zoning: Special Purpose Zone

2005 Planning Scheme Overlays: Drainage Problem OM2
Wetlands OM3
Storm tide hazard OM5A
Acid sulphate soils O8A and O8B
Capricorn Coast Landscape Special Management Area – Green Breaks

Existing Development: Livingstone Shire Council works depot

Level of Assessment: Code assessable

Referral Matters: 10.9.4.1.1.1 – Infrastructure State Transport Infrastructure
10.9.4.2.1.1 and 10.9.4.2.3.1 – State transport corridors and future State transport corridors

Adopted Infrastructure Charges Area: Charge Area One

Application Progress:

Application lodged:	24 July 2017
Development Control Unit Meeting:	26 July 2017
Application properly made:	27 July 2017
Confirmation Notice issued:	31 July 2017
Applicant gives notice of revival (did not refer to SARA):	21 August 2017
Assessment manager accepts revival:	22 August 2017
SARA Referral confirmation notice issued:	22 August 2017

Assessment manager request for further information sent:	1 August 2017
SARA request for further information sent:	5 September 2017
Agreement to extend the response period for providing further information until 2 February 2018	2 November 2017
Assessment Managers request for further information responded to:	2 February 2018
SARA's request for further information responded to:	5 February 2018
SARA concurrence response received:	23 March 2018
Confirmation of agreement to an extension to the decision stage for an additional twenty (20) business days until 31 May 2018 sent:	26 April 2018
Applicant provides notice of minor change (staging plan)	2 May 2018
Confirmation of agreement to an extension to the decision stage for an additional twenty (10) business days until 14 June 2018 sent:	23 May 2018
Council Meeting date:	5 June 2018

OFFICER'S RECOMMENDATION

THAT in relation to the application for a Development Permit for Reconfiguring a Lot (two lots into six lots), made by Livingstone Shire Council, on Lot 10 on RP613047 and Lot 128 on LN2048 and located at 48-52 Cordingley Street, Yeppoon, Council resolves to Approve the application subject to the following conditions:

RECOMMENDATION A

1.0 **ADMINISTRATION**

- 1.1 The Developer is responsible for ensuring compliance with this approval and the Conditions of the approval by an employee, agent, contractor or invitee of the Developer.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions of this approval must be undertaken and completed to the satisfaction of Council, at no cost to Council.
- 1.4 All conditions, works, or requirements of this approval must be undertaken and completed prior to the approval of a plan of subdivision (survey plan endorsement), unless otherwise stated.
- 1.5 Where applicable, infrastructure requirements of this approval must be contributed to the relevant authorities, at no cost to Council prior to the approval of a plan of subdivision (survey plan endorsement), unless otherwise stated.
- 1.6 The following further Development Permits must be obtained prior to the commencement of any works associated with its purposes:
 - 1.6.1 Operational Works:
 - (i) Road works;
 - (ii) Access works;
 - (iii) Sewerage works;

- (iv) Water works;
- (v) Stormwater works;
- (vi) Site works; and
- (vii) Landscaping works.

1.7 Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.

1.8 All engineering drawings/specifications, design and construction works must comply with the requirements of the relevant *Australian Standards* and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.

2.0 APPROVED PLANS AND DOCUMENTS

2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:

<u>Plan/Document Name</u>	<u>Plan/Document Reference</u>	<u>Dated</u>
Reconfiguration Plan	6140-01-ROL Revision D Sheets 1, 2 and 3	5 April 2018
Water supply network analysis Report	No reference	5 October 2017
Active Urban Landscape Concept	Issue A	22 June 2017

2.2 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.

2.3 Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for approval by Council prior to the submission of a Development Application for Operational Works.

3.0 STAGED DEVELOPMENT

3.1 This approval is for a development to be undertaken in three (3) discrete stages, namely:

- (i) Stage 1: (two lots into two lots) including a drainage easement;
- (ii) Stage 2A: (one lot into three lots) plus access and service easement plus balance lot; and
- (iii) Stage 2B: (one lot into two lots) plus the balance lot (lot 501 part 1 and part 2).

in accordance with the approved Reconfiguration Plan (refer to condition 2.1).

3.2 Multiple development stages may be undertaken concurrently, provided all allotments can be connected to the full range of urban infrastructure including access availability from a constructed road frontage.

3.3 Infrastructure (including but not limited to road, pedestrian access, water, sewer, stormwater infrastructure) must be provided by the developer in a coordinated and a planned manner having regard to the overall catchment and staging of the development in a logical and orderly sequence to facilitate ease of extension of infrastructure during future stages.

3.4 Unless otherwise expressly stated, the conditions must be read as being applicable

to all stages.

- 3.5 Where expressly stated, the conditions must be read as being applicable only to the particular stages(s) being developed.

4.0 ROAD WORKS

- 4.1 A Development Permit for Operational Works (road works) must be obtained prior to the commencement of any road works on the site.
- 4.2 All works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, relevant *Australian Standards* and the provisions of a Development Permit for Operational Works (road works).
- 4.3 Any application for a Development Permit for Operational Works (road works) must demonstrate that all new roads and road reserves included in the application connect with existing road(s) and road reserve(s) at the time of making the application.
- 4.4 The Arthur Street section (full width) located within the development site must be designed and constructed, including all necessary infrastructure and street lighting, to comply with all requirements for a “*Major Urban Collector*” road classification as part of the creation of the first lot within Stage 2A.
- 4.5 The intersection between Arthur Street and Yeppoon Road must be upgraded to a suitably configured signalised standard intersection including all necessary infrastructure in accordance with the *Austroads Guide to Road Design: Part 4A “Unsignalised and Signalised Intersection* and the *Road Planning and Design Manual* as part of the creation of the first lot within Stage 2A. The intersection type and configuration must be supported by a detailed traffic impact statement certified by a suitably qualified Registered Professional Engineer of Queensland which includes a detailed intersection analysis (SIDRA intersection analysis) for the lots created by this permit and the ultimate development. The analysis must incorporate potential pedestrian movements and all property accesses indicating recommended ingress and egress movements to proposed lots at relevant stages from Arthur Street and the service lane /Yeppoon Road.
- 4.6 Any application for Operational Works (road works) must include a detailed scaled plan to demonstrate all swept paths of the intended design vehicle (B-Double) at the Arthur Street and Yeppoon Road intersection are in accordance with the relevant Australian Standards. The scaled plans must include the design assumption that the proposed new internal road (Arthur Street), when connected to Cordingley Street, will be a gazetted B-Double route, and all traffic turning templates must reflect this outcome. Any resultant turning movements / swept paths must remain within the carriageway and must not encroach to any adjacent traffic lanes and / or cause damage to Council infrastructure.
- 4.7 Any application for Operational Works (road works) must include a detailed plan indicating a pedestrian and cycling pathway along Yeppoon Road. The pathway must be a minimum 2.5 metre width and must extend for the frontage of the land unless stormwater infrastructure restrict construction (to be determined in consultation with Council as part of the operational works assessment).
- 4.8 All pathways within road reserves (including access ramps) must:
- (i) Incorporate kerb ramps at all road crossing points; and
 - (ii) Be provided with public space lighting in accordance with *Australian Standard AS1158 Lighting for Roads and Public Spaces*.
- 4.9 Traffic signs and pavement markings including any alterations must be provided in accordance with the *Transport Operations (Road Use Management) Act 1995* and the *Manual of Uniform Traffic Control Devices (Queensland)*.

5.0 ACCESS WORKS

- 5.1 A Development Permit for Operational Works (access works) must be obtained prior to the commencement of any access works on the site.
- 5.2 All works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, *Australian Standard AS2890 "Off Street Car Parking"* and the provisions of a Development Permit for Operational Works (access works).
- 5.3 All proposed or future access location(s) and associated ingress and egress movements must be supported by a detailed traffic impact statement certified by a suitably qualified Registered Professional Engineer of Queensland. All proposed ingress and egress movements to / from lots 1, 2 3 (right in movement) and 4 must be safe and must not hinder the functional and operational efficiency of the road network. Consideration must also be given to the separation distance between the proposed accesses, the State-controlled road and relevant intersections.
- 5.4 Details of access to proposed lots 1 and 2 from Yeppoon Road must be provided with any application for Operational Works (access works), demonstrating compliance with the maximum allowable gradient requirements.
- 5.5 Any application for Operational Works (access works) must include a detailed scaled plan to demonstrate all swept paths of intended design vehicle(s) are in accordance with relevant Australian Standards. Specifically, at following access locations;
- (i) Main Entry to proposed lots 1, 2 and 4; and
 - (ii) Main Entry to proposed lot 3.

6.0 SEWERAGE WORKS

- 6.1 A Development Permit for Operational Works (sewerage works) must be obtained prior to the commencement of any sewerage works on the site.
- 6.2 All works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, *Water Supply (Safety and Reliability) Act*, *Plumbing and Drainage Act* and the provisions of a Development Permit for Operational Works (sewerage works).
- 6.3 All lots within the development must be connected to Council's reticulated sewerage network via gravity connection. Each of the lots must be provided with its own separate sewer connection point, located wholly within its respective property boundaries.
- 6.4 Any application for Operational Works (sewer works) must include a detailed sewer network layout showing proposed and existing sewer mains, pump station (including details of pumps), location, sizes, and point(s) of connections.
- 6.5 Any sewerage access chambers located within a park or reserve, or below the peak water level of the ten per cent (10%) Annual Exceedance Probability rainfall event or below the Highest Astronomical Tide (HAT) level must be provided with covers and bolt down lids.
- 6.6 The existing sewer connection point(s) must be retained and upgraded, if necessary, to service the development.
- 6.7 Easements must be provided over all sewerage infrastructure located within private property. The easement location(s) and width(s) must be in accordance with the requirements of the *Capricorn Municipal Development Guidelines*.
- 6.8 Sewerage infrastructure must be provided to each development stage boundaries for connectivity.

7.0 WATER WORKS

- 7.1 A Development Permit for Operational Works (water works) must be obtained prior to
-

the commencement of any water works on the site.

- 7.2 All works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, *Water Supply (Safety and Reliability) Act*, *Plumbing and Drainage Act* and the provisions of a Development Permit for Operational Works (water works).
- 7.3 All lots within the development must be connected to Council's reticulated water network. Each of the lots must be provided with its own separate water connection point, located wholly within its respective property boundaries.
- 7.4 Any application for Operational works (water works) must include a water network layout generally in accordance with the approved water network analysis report, showing proposed and existing water mains both internal and external to the site, location, sizes, and point(s) of connections.
- 7.5 Water infrastructure must be provided to each development stage boundaries for connectivity.
- 7.6 The existing water connection point(s) must be retained and upgraded if necessary at developers cost to service the development.

8.0 STORMWATER WORKS

- 8.1 A Development Permit for Operational Works (stormwater works) must be obtained prior to the commencement of any stormwater works on the site.
- 8.2 All stormwater drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Queensland Urban Drainage Manual*, *Capricorn Municipal Development Guidelines*, sound engineering practice and the provisions of a Development Permit for Operational Works (stormwater works).
- 8.3 All stormwater must achieve demonstrated lawful discharge and must not adversely affect the upstream or downstream land when compared to pre-development conditions by way of blocking, altering or diverting existing stormwater runoff patterns or cause an actionable nuisance or damage infrastructure.
- 8.4 Drainage easement(s) must be dedicated in favour of Council over all major overland flow paths (land inundated by the Defined Flood Event) and major drainage systems to provide drainage corridors suitable for the conveyance of peak stormwater flows through the subject land during the Defined Flood Event.
- 8.5 Any application for Operational Works (stormwater works) must be accompanied by a detailed stormwater management report certified by a suitably qualified Registered Professional Engineer of Queensland. The report must include the following (but not limited to):
 - 8.5.1 A detailed assessment of the major and minor rainfall event peak discharges for the pre-development and post-development scenarios and clearly identifies discharge point(s) and demonstrate lawful discharge;
 - 8.5.2 Detention systems (if necessary). The volume of detention must be sufficient to attenuate the peak discharge from the site to ensure non-worsening of the flow regime immediately downstream of the development for a selected range of Annual Exceedance Probability events, up to the Defined Flood Event (inclusive) for a range of storm durations, including critical storm duration;
 - 8.5.3 Layouts showing the extent of the one (1) per cent Annual Exceedance Probability event inundation areas (pre and post) and the details of the available freeboard to the finished ground/floor levels;
 - 8.5.4 Designs of outlet systems. Any such design must be take into account critical scour velocity, discharge frequency /duration at the discharge location(s) and relevant management measures;

-
- 8.5.5 Full calculations, including (where necessary) electronic modelling files from industry standard modelling software, (inclusive of both electronic model files and results files) and all details of the modelling assumptions to support the proposed stormwater management strategy;
- 8.5.6 It includes detailed engineering plans with details of any new drainage systems, or the amendment and upgrading of existing drainage systems to implement the proposed drainage strategy;
- 8.5.7 It incorporates details of ongoing maintenance and management actions required with regard to any proposed detention basin / retention systems.
- 8.6 The potential pollutants in stormwater runoff, discharged from the site must be managed in accordance with *Urban Stormwater Quality Planning Guidelines* and *State Planning Policy*. The ultimate locations and design of the stormwater quality treatment measures must be undertaken in consultation with the Council.
- 9.0 SITE WORKS
- 9.1 A Development Permit for Operational Works (site works) must be obtained prior to the commencement of any site works.
- 9.2 Any application for a Development Permit for Operational Works (site works) must be accompanied by an earthworks' plan which clearly identifies the following:
- (i) the location of cut and/or fill;
 - (ii) the type of fill to be used and the manner in which it is to be compacted;
 - (iii) the quantum of fill to be deposited or removed and finished cut and/or fill levels;
 - (iv) details of any proposed access routes to the site which are intended to be used to transport fill to or from the site; and
 - (v) the maintenance of access roads to and from the site so that they are free of all cut and/or fill material and cleaned as necessary.
- 9.3 All earthworks must be undertaken in accordance with *Australian Standard AS3798 "Guidelines on Earthworks for Commercial and Residential Developments"*.
- 9.4 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to adjoining properties or damage infrastructure.
- 9.5 All site works must be undertaken to ensure that no actionable nuisance results from:
- (i) an increase in peak discharge immediately downstream of the development for a selected range of storm durations, and a selected range of Annual Exceedance Probability (AEP) events up to Defined Flood Event (inclusive);
 - (ii) an increase in downstream or upstream flood inundation levels; and
 - (iii) increase in velocity profiles.
- 9.6 Any retaining structures above one (1) metre in height must be separately approved for structural adequacy by a Registered Professional Engineer of Queensland at design submission and certified on completion of construction for compliance with the design.
- A detailed inspection and 'as constructed' record must be provided to Council by a Registered Professional Engineer of Queensland, prior to acceptance of the works, including certification that the wall's foundation ground conditions nominated in the design were inspected and achieved during construction.
- The approved design and/or construction of the retaining walls must not be modified without Council's prior written approval.
- 9.7 If preliminary testing indicates that acid sulphate soils are present in the areas to be
-

excavated / proposed fill area , a more detailed acid sulphate soil investigation must be completed, and an appropriate management plan certified by a suitably qualified person in accordance with *State Planning Policy*, Planning Scheme, *Queensland Acid Sulphate Soil Technical Manual*, and best industry practices with regards to Planning and Managing Development Involving Acid Sulphate Soils must be submitted to Council, as part of any application for a Development Permit for Operational Works (site works).

10.0 LANDSCAPING WORKS

10.1 A Development Permit for Operational Works (landscaping works) must be obtained prior to the commencement of any landscaping works on the site.

10.2 Any application for a Development Permit for Operational Works (landscaping works) must be generally in accordance with the approved plans (refer to condition 2.1) and must include, but is not limited to, the following:

10.2.1 A plan documenting the “Extent of Works” and supporting documentation which includes:

- (i) location and name of existing trees, including those to be retained (the location of the trees shall be overlaid or be easily compared with the proposed development design);
- (ii) the extent of soft and hard landscape proposed;
- (iii) important spot levels and/or contours. The levels of the trees to be retained shall be provided in relation to the finished levels of the proposed buildings and works;
- (iv) underground and overhead services;
- (v) typical details of critical design elements (stabilisation of batters, retaining walls, fences);
- (vi) details of landscape structures including areas of deep planting; and
- (vii) specification notes on mulching and soil preparation.

10.3 Large trees must not be planted within one (1) metre of the centreline of any sewerage infrastructure. Small shrubs and groundcover are acceptable.

10.4 Landscaping, or any part thereof, upon reaching full maturity, must not:

- (i) obstruct sight visibility zones as defined in the *Austroads ‘Guide to Traffic Engineering Practice’* series of publications;
- (ii) adversely affect any road lighting or public space lighting; or
- (iii) adversely affect any Council infrastructure, or public utility plant.

10.5 All landscaping must be constructed and or established, in accordance with the requirements of the Development Permit for Operational Works (landscaping works).

10.6 The landscaped areas must be subject to an ongoing maintenance and replanting programme (if necessary).

11.0 ELECTRICITY AND TELECOMMUNICATIONS

11.1 Underground Electricity and telecommunication connections must be provided to the proposed development to the standards of the relevant authorities.

11.2 Evidence must be provided of a certificate of supply with the relevant service providers to provide each lot with live electricity and telecommunication connections.

12.0 ASSET MANAGEMENT

12.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the Developer.

12.2 Any damage to existing kerb and channel, pathway or roadway (including removal of

concrete slurry from public land, pathway, roads, kerb and channel and stormwater gullies and drainage lines) which may occur during any works carried out in association with the approved development must be repaired. This must include the reinstatement of the existing traffic signs and pavement markings which may have been removed.

- 12.3 'As constructed' information pertaining to assets to be handed over to Council and those which may have an impact on Council's existing and future assets must be provided prior to the approval of a plan of subdivision (survey plan endorsement). This information must be provided in accordance with the Manual for Submission of Digital As Constructed Information.

12.4 ENVIRONMENTAL

- 12.5 Any application for a Development Permit for Operational Works must be accompanied by an Erosion and Sediment Control Plan which addresses, but is not limited to, the following:

- (i) site location / topography / soil type;
- (ii) objectives;
- (iii) concept;
- (iv) design details;
- (v) implementation procedures for construction and post construction phases of work.
- (vi) vegetation;
- (vii) interim drainage plan during construction;
- (viii) dust suppression;
- (ix) top soil management;
- (x) Acid sulphate soils; and
- (xi) erosion susceptibility and risk;

- 12.6 The Erosion Control and Stormwater Control Management Plan must be implemented and maintained on-site for the duration of the works, and until all exposed soil areas are permanently stabilised (for example, turfed, hydromulched, concreted, landscaped). The prepared Erosion Control and Stormwater Control Management Plan must be available on-site for inspection by Council Officers during those works.

13.0 OPERATING PROCEDURES

- 13.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted in any Council controlled streets.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

It is advised that under Section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal Cultural Heritage legislation. The information on Aboriginal Cultural Heritage is available on the Department of Aboriginal and Torres Strait Islander and Multicultural Affairs website www.datsima.qld.gov.au

NOTE 2. Asbestos Removal

Any demolition and/or removal works involving asbestos materials must be

undertaken in accordance with the requirements of the *Workplace Health and Safety* legislation and *Public Health Act 2005*.

NOTE 3. General Environmental Duty

General environmental duty under the *Environmental Protection Act* prohibits unlawful environmental nuisance caused by noise, aerosols, particles dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks, construction and operation.

NOTE 4. General Safety Of Public During Construction

The *Workplace Health and Safety Act* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

NOTE 5. Infrastructure Charges Notice

This application is subject to infrastructure charges in accordance with Council policies. The charges are presented on an Infrastructure Charges Notice which has been supplied with this decision notice.

NOTE 6. Plumbing and Drainage Works

All internal plumbing works must be in accordance with regulated work under the Plumbing and Drainage Act

NOTE 7. Rainfall intensities

Council can provide relevant rainfall intensities (if necessary) for MUSIC modelling on request.

NOTE 8. Stormwater management report

The submitted stormwater management report has not included sufficient details to assess lawful discharge at Council controlled areas. Council require the applicant through the further operational works application to investigate and provide sufficient details taking into account all associated catchments for pre and post development scenarios. Flow regime includes discharge quantity / volume, flood level, velocity, frequency and duration. As part of the detailed design it is important to check the overall impact in terms of flow regime changes at discharge points.

NOTE 9. Finished floor level

Based on the Capricorn Coast Storm Tide/ Reference: 249370/ 29 October 2015 Revision: 3 adopted as part of the new *Livingstone Planning Scheme 2018* the recommended floor level must be minimum 5.2 metres Australian Height Datum (year 2100).

RECOMMENDATION B

THAT in relation to the application for a Development Permit for Reconfiguring a Lot for (two lots into six lots), made by Livingstone Shire Council, on Lot 10 on RP613047 and Lot 128 on LN2048 and located at 48-52 Cordingley Street, Yeppoon. Council resolves to issue an Infrastructure Charges Notice for the amount of **\$63,000.00**.

BACKGROUND

Not applicable

COMMENTARY

PROPOSAL

The proposal is for the creation of six (6) allotments, in three (3) stages, with the following sizes:

Stage	Lot number	Lot size	Road frontage (metres)
One	500	8,237 square metres	20.53 - Yeppoon Road 10.06 – Tanby Road
	501	8.297 hectares	101.07– Cordingley Street 404.55 - Yeppoon Road
Two A	501 (Pt 1)	4.258 hectares	101.07 – Cordingley Street 69.58 – New road (Arthur Street)
	501 (Pt 2)	2,961 square metres	80.05 – Yeppoon Road
	One	2.578 hectares	171.84 – Yeppoon Road
	Two	3,236 square metres	29.07 metres - Yeppoon Road 77.33 metres– New road (Arthur Street)
	Three	3,000 square metres	71.36 metres – New road (Arthur Street)
Two B	Four	2,706 square metres	59.8 metres – New road (Arthur Street)
	One	2.307 hectares	117.84 – Yeppoon Road

The proposal also provides for four (4) access easements through lots one (1), two (2) and four (4) in favour of Lots 501 (Pt1) and Lot 1.

The proposed lot sizes support future development of the site for large format retail and bulky goods development.

SITE AND LOCALITY

The subject site is relatively unconstrained by natural hazards such as drainage and flood hazard given significant flood mitigation works which have been undertaken alongside the subject site. In addition, an Operational works application (Council reference D-211-2017) for Bulk Earthworks has been lodged to raise the ground level for proposed lots one (1), two (2), three (3) and four (4). Council is also assessing a related development application for Operational works (D-223-2017) for Drainage Works, Road Works, Water Works and Sewer Works which has been lodged concurrently to provide services to the proposed lots.

The site currently contains the works depot for Livingstone Shire Council and has two sealed crossovers from Cordingley Street and an access handle from Tanby Road. A Sewerage Treatment Plant was located on the north eastern portion of the land but has been removed.

The locality is characterised by a range of land uses including industrial and commercial land uses to the west and north and residential land uses and a cemetery to the east.

The related permits over the subject site and permits and development on adjoining properties are detailed in the following table:

Lot number	Development approval no.	Lawful use
Existing applications/approvals over the site		

48-52 Cordingley Street, Yeppoon (Lot 10 on RP613047 and Lot 128 on LN2048)	Development application D-211-2017 for Operational works for Bulk Earthworks – under assessment	
	Development application D-223-2017 for Operational works for Drainage Works, Road Works, Water Works and Sewer Works (Yeppoon Homemakers Centre Stage 1) – under assessment	
Applications/approvals on adjoining sites		
20-30 Cordingley Street, Yeppoon (Lot 12 on RP620865)	Nil	Reserve for Cemetery – Livingstone Shire Council
Lot 135 Cordingley Street, Yeppoon (Lot 135 on LN2048)	Nil	Reserve for Cemetery – Livingstone Shire Council
16 Industrial Avenue, Yeppoon (Lot 7 on RP899983)	Nil records	
14 Industrial Avenue, Yeppoon (Lot 6 on LN2767)	Nil records	
12 Industrial Avenue, Yeppoon (Lot 5 on LN2767)	D-424-2013	Indoor Sports Facility – Devine Drama and Dance
10 Industrial Avenue, Yeppoon (Lot 4 on LN2767)	D-12-2016	General Industry (Spray painting)
51 Tanby Road, Yeppoon (Lot 2 on RP613047)	Nil records	
53 Tanby Road, Yeppoon (Lot 3 on RP613047)	Nil records	
57 Tanby Road, Yeppoon (Lot 4 on RP613047)	Nil records	
61 Tanby Road, Yeppoon (Lot 6 on RP613047)	Nil records	
63 Tanby Road, Yeppoon (Lot 7 on RP613047)	D-Y/2002-702	Modification of Planning Scheme Provisions
65 Tanby Road, Yeppoon (Lot 8 on RP613047)	Nil records	
67 Tanby Road, Yeppoon (Lot 9 on RP613047)	Nil records	

ASSESSMENT INCLUDING BENCHMARKS AND RELEVANT MATTERS

This application has been assessed by relevant Council planning, engineering, environmental health, natural resource management and other technical officers as required. The assessment has been in accordance with Chapter 3 of the *Planning Act 2016*, Part 4 of the *Planning Regulation 2017* and the Development Assessment Rules under the *Planning Act 2016*.

The assessment has been carried out against the assessment benchmarks in the relevant categorising instrument/s for the development and having regard to the *Central Queensland Regional Plan*, the *State Planning Policy*, any development approval for and any lawful use of the premises or adjoining premises, and the common material.

Benchmarks applying for the development	Benchmark reference
Special Purpose Code Special Management Area Code – Natural Features Code – Elements C, F, H, I	<i>Livingstone Planning Scheme 2005</i> Reprint 7 as in force 10 July 2017
Chapter 4 – Regional outcomes and policies	<i>Central Queensland Regional Plan</i> , October 2013
Part E: State interest policies and assessment benchmarks (Planning for safety and resilience to hazards)	<i>State Planning Policy</i> , July 2017
Relevant matters considered	
Related permits on adjoining properties and the subject site	The relevance of existing approvals on the subject site and adjoining properties in respect of the land use pattern and commensurate development
The Livingstone Planning scheme 2018	In respect of the policy direction incorporating the land into the Specialised centre zone
The common material submitted with the application	In respect of the reports provided in the material including proposal plans and supporting information

Internal advice and assessment

Infrastructure Operations Unit– 1 August 2017 and 23 April 2018

The unit requested additional information including the provision of a Traffic Impact Assessment, Flood Study Analysis and Water Network Analysis. The detail design components are requested to be provided as part of the related development application for operational works.

Upon this information being received, the unit provided support, subject to conditions requiring related operational works.

Natural Resource Management – 27 July 2017

No comments.

Public and Environmental Health– 27 July 2017

No comments.

External referrals

The application was referred to the State Assessment and Referral Agency as a Concurrence agency given the site is located within proximity to a State-controlled road, being the Yeppoon Road and Tanby Road intersection (round-a-bout). The agency requested further information on 5 September 2017 regarding traffic and stormwater. Upon receipt of this information on 5 February 2018, the agency required an amended Traffic Impact Assessment which was subsequently provided on 16 March 2018. Upon receipt of

this information, the agency assessed the application and provided conditions on 23 March 2018.

The agency was also forwarded a copy of both minor change plans for comment, the latest on 2 May 2018. Council received a response from SARA on 10 May 2018 stating it did not intend on making a change to its concurrence response or giving a late concurrence response as a result of the minor change in accordance with section 28 of the DA Rules.

State Planning Policy – July 2017

Part E of the State Planning Policy provides for interim development assessment provisions for local government until such time as the State Planning Policy is reflected within the planning scheme. The state interest relevant to the assessment of this proposal is detailed below.

Natural Hazards, risk and resilience – The subject site is identified as being a Flood Hazard Area, Erosion prone area and medium and high storm tide inundation area. In this regard, an assessment against the Benchmarks is found to comply.

Bushfire, flood, landslide, storm tide inundation, and erosion prone areas outside the coastal management district:	
Development other than that assessed against (1) above, avoids natural hazards areas, or where it is not possible to avoid the natural hazard area, development mitigates the risk to people and property to an acceptable or tolerable level.	Complies Significant flood mitigation works have been undertaken along the western property boundary to provide connectivity for the overflow of Fig Tree Creek catchment to the southern side of Yeppoon Road. This work and the bulk earthworks to be undertaken at the site will result in a maximum crest height of 5.2 metres Australian Height Datum, which is not considered to be at risk of flooding.
All natural hazard areas:	
Development supports and does not hinder disaster management response or recovery capacity and capabilities.	Complies The subject site is located on a higher order road and appropriate access through future operational works for road works and access works.
Development directly, indirectly and cumulatively avoids an increase in the severity of the natural hazard and the potential for damage on the site or to other properties.	Complies The bulk earthworks undertaken are not considered to increase the severity of potential damage to other properties given the significant flood mitigation works surrounding the development. Council run flood modelling has been undertaken to support this.
Risks to public safety and the environment from the location or hazardous materials and the release of these materials as a result of a natural hazard are avoided.	Not applicable The proposal does not involve any hazardous materials.
The natural processes and the protective function of landforms and the vegetation that	Not applicable The proposal does not involve any

can mitigate risks associated with the natural hazard are maintained or enhanced.	clearing.
---	-----------

Central Queensland Regional Plan – October 2013

The Central Queensland Regional Plan commenced in October 2013 and accordingly is not reflected within the current 2005 Planning Scheme. In terms of development assessment, the four (4) regional policies should be considered in decision making. These policies pertain to the co-existence between agriculture, resource activities and priority living areas. In this regard, the only policy applicable is Policy Three, given Yeppoon is identified as a Priority Living Area.

Regional Policy	Response
Regional outcome The growth potential of towns within the Central Queensland region is enabled through the establishment of Priority Living Areas. Compatible resource activities within these areas which are in the communities' interest can be supported by local governments.	
Regional policy 3 Safeguard the areas required for the growth of towns through the establishment of Priority Living Areas (Schedule 1).	Complies The proposal is for the creation of additional urban allotments to further service the existing area and provide for future growth. The site is not anticipated for resource activities.

Livingstone Shire Planning Scheme 2005

The *Livingstone Shire Planning Scheme 2005* (reprint 7) is the relevant categorising instrument applicable to the assessment of this application.

Special Purpose Zone Outcomes

The Purpose and Overall Outcomes applicable to the Special Purpose Zone are set out at section 3.21 of the scheme as follows: (a) *The purpose of the Special Purpose Zone Code is the achievement of the overall outcomes sought for the Zone.*

(b) *The overall outcomes sought for the whole of the Special Purpose Zone are:*

- (i) *Development accords with the expectations of the community for the use of the site based on its current special purposes use or the special purposes use for which it has been allocated by the entity responsible for the land.*
- (ii) *Preferred land use:*
 - (A) *is all community purposes as defined in the planning scheme.*
- (iii) *Land use (other than preferred land use) occurs only if:*
 - (A) *It is compatible with surrounding community purposes by being of similar scale, intensity and character; and*
 - (B) *It supports preferred land use; and*
 - (C) *It does not adversely affect the amenity of the locality; and*
 - (D) *It is a caretaker's residence.*

The proposed development is for the creation of six allotments of suitable proportions which are able to cater for special use development or the intended future land uses compatible with the new Specialised centre zoning designated by the 2018 scheme. The lot configuration supports the direction for development as allocated by Livingstone Shire Council, being the entity responsible for the land and is not considered to adversely impact upon the amenity of the locality given the surrounding industrial and commercial land uses in

terms of scale, intensity and character. Therefore, the proposal is considered to be consistent with the purpose of the zone.

Special Purpose Zone Code Requirements

The following is an assessment of the proposal against the Special Purpose Zone Code, which includes an assessment of the development against the relevant specific outcomes of the code.

Specific Outcomes		Response
Land use		
O1	<p>Land use is:</p> <ul style="list-style-type: none"> (a) A use which has been allocated by the entity responsible for the land; or (b) A preferred use (as identified in the overall outcomes of this code); or (c) A use which: <ul style="list-style-type: none"> • Is compatible with surrounding industrial purposes by being of similar scale, intensity and character; and • Supports preferred land use; and • Does not adversely affect the amenity of the locality. 	<p>Not applicable</p> <p>The proposal does not involve a land use at this stage however the allotment layout is considered to be conducive to consistent land uses in the future.</p>
Subdivision Design		
O2	<p>Reconfigured lots are designed and developed with:</p> <ul style="list-style-type: none"> • sufficient area and suitable proportions for preferred or consistent uses; • adequate frontage for safe and convenient vehicular and pedestrian access; • suitable areas within each lot for the location of relevant activities and works, and: • do not expose people and works to unacceptable risks from flooding or other hazards. 	<p>Complies</p> <p>The proposed allotment sizes have been formulated based on the future intended uses of the site, being for a Homemakers Centre, offering a mix of business activities. Additionally, the design provides for a key linkage to Arthur Street and appropriate access easement arrangements. In this regard, each allotment proposed is considered to be of sufficient size and dimension with appropriate access arrangements for future preferred land uses.</p>
Built Form		
O3	<p>Uses and works are located, designed and operated to minimise adverse impacts on:</p> <ul style="list-style-type: none"> • existing environmental conditions relating to air, water and soil, • the amenity of adjacent properties and public spaces, • visual quality of landscapes in terms of: <ul style="list-style-type: none"> – reducing ribbon development and sprawl, – loss of green break separations, • obstructing significant local and distant views of prominent natural features 	<p>Not applicable</p> <p>The proposal is for subdivision only at this stage and does not involve any uses or works.</p>

Specific Outcomes		Response
	and landmarks, and <ul style="list-style-type: none"> the health and safety of people using the premises and adjacent premises. 	
O5	Buildings and structures are: <ul style="list-style-type: none"> of a type and scale which have an attractive, functional appearance; constructed of materials and finishes compatible with other development in the area; integrated with the physical attributes of the site, including appropriate provision for access to natural light and ventilation, privacy, noise attenuation, drainage, landscaping, outlook and off-street parking; and designed to adequately screen materials stored outside buildings when viewed from adjacent premises and public spaces 	Not applicable The proposal does not involve any buildings or structures at this stage.
O6	For a noise sensitive place, activities are laid out and buildings are designed and constructed to mitigate to a level, that does not unreasonably adversely affect the health and safety of people using premises, the effects of noise from: <ul style="list-style-type: none"> Traffic on major roads (including State controlled roads); or Operations within railway corridors. 	Not applicable Although the subject site has the potential to be a noise sensitive place, given proximity to Yeppoon Road, the proposal does not involve land uses at this stage and the effect is unable to be considered at subdivision stage.
Cultural Heritage Values		
O7	Cultural heritage values associated with the landscape features of a site and its surroundings or relics of past activities found during development of the site are respected and are not subjected to changes that would significantly reduce the capacity to appreciate those areas, places and sites, their character or the memories or history they represent, in terms of visual detraction, public accessibility or physical change, damage or removal.	Not applicable The subject site is not identified as containing any significant cultural heritage values as identified in Schedule 3 of the planning scheme.
Flood Immunity		
O8	Development is immune to flood events which result in unacceptable risk to health and safety or unacceptable risk of property damage.	Complies As previously stated, significant flood mitigation works have been undertaken along the western property boundary to provide connectivity for the overflow of the Fig Tree Creek catchment to the southern side of Yeppoon Road. This work and the bulk earthworks to be undertaken at the site provide a fill crest level of 5.2 metres Australian Height

Specific Outcomes		Response
		Datum, which is not considered to be at risk of flooding.
Community Safety		
O9	<p>Personal safety and property security are optimised through the design of buildings and spaces incorporating:</p> <ul style="list-style-type: none"> • Opportunities for surveillance; • Clear definition of boundaries between private and public spaces; and • Robust construction materials. 	<p>Not applicable</p> <p>The proposal does not involve any buildings at this stage.</p>
Vehicle Parking and Movement		
O10	<p>Development is provided with an on-site parking and movement system designed and constructed to:</p> <ul style="list-style-type: none"> • be integrated with the site layout including: <ul style="list-style-type: none"> – direct access to a road providing a level of service required to accommodate traffic generated by the use; and – appropriately designed footpath crossovers; and – provision for safe pedestrian movement between public footpath and facility entry points; and • accommodate all modes of transport (including motor vehicles and bicycles) generated by the use; and • facilitate non-discriminatory accessibility; and • provide for safe and efficient loading and unloading of goods; and • allow for vehicle queuing necessary for the use; and • provide for passenger set down/pick up necessary for the use; and • facilitate public access to the foreshore and riparian open space networks. 	<p>Complies</p> <p>The development provides for a new road, being the extension of Arthur Street from Yeppoon Road. Access will be provided via a slip lane running east along Yeppoon Road facilitating a left-turn movement into Arthur Street from the west to lots one and two. The Arthur Street/Yeppoon Road intersection is proposed to be signalised with right-turn movements available at the intersection for west bound traffic from Arthur Street.</p> <p>The proposal, subject to conditions as outlined in the recommendation, is considered to provide for an appropriate transport movement system commensurate with the proposed development and the surrounding road network.</p> <p>Internally, the subdivision provides for access easements and a dedicated road which is considered appropriate for future land uses. Car parking and internal manoeuvring, including access driveways will be determined at the material change of use stage.</p>
Infrastructure		
O11	<p>Water supply, sewerage, drainage, roads, power and communications are provided to meet the appropriate standards of service and construction at least whole-of-life cost, which:</p> <ul style="list-style-type: none"> • comprise components and materials that are: <ul style="list-style-type: none"> – readily accessible and available; and – robust and reliable in terms of 	<p>Complies</p> <p>The subject site is located within an urban area and is connected to all infrastructure networks. Future land uses will need to obtain a related Operational works permit for infrastructure provision to each created allotment.</p>

Specific Outcomes	Response
<ul style="list-style-type: none"> operational life and purpose; and <ul style="list-style-type: none"> – easily maintained without unnecessarily requiring specialist expertise or equipment; and • are integrated with the design, construction and operation of existing systems and facilitate orderly provision of future systems. 	

As evident from the above assessment, the proposal complies with the various requirements of the Special Purpose Zone Code.

Special Management Areas Codes

The subject site is affected by the scenic amenity overlay (precinct B and green break) and four (4) of the elements within the Natural Features Code:•
Acid Sulphate Soil (Overlay Map O8);

- Wetland (Overlay Map O3);
- Drainage Problem (Overlay Map O2);
- Storm Tide Hazard (Overlay Map O5)

Natural Features Code

The Overall Outcomes applicable to the Natural Features Code are set out at section 3.30 of the scheme as follows:

- (a) *The purpose of the Natural Features Code is the achievement of the overall outcomes sought for the special management areas shown on Overlay Maps O1 to O8.*
- (b) *The overall outcomes sought for the special management areas shown on Overlay Maps O1 to O8 as identified in this code are:*
 - (i) *that development is managed to protect the significant values of the various natural features and resources in terms of:*
 - (A) *physical change;*
 - (B) *damage or removal;*
 - (C) *accessibility; or*
 - (D) *visual detracting;*
 - (i) *development avoids or minimises, within acceptable levels, risk to the natural or built environment or human health or safety; and*
 - (ii) *development does not adversely impact the safety and operational integrity of operational airspace¹⁷³ associated with the Rockhampton Airport.*

The following is an assessment of the proposal against the above elements of the **Natural Features Code**, which includes an assessment of the development against the relevant specific outcomes.

Specific Outcomes	Response
Acid Sulphate Soils Special Management Area	
O4 Natural or built environments and human health are not harmed by the production of acidic leachate resulting	Complies The proposal will not result in a significant potential for disturbance to acid sulphate soils.

Specific Outcomes		Response
	<p>from development in areas of known and potential acid sulfate soils by:</p> <p>(a) avoiding disturbance to areas of acid sulfate soils that would produce or contribute to acidic leachate,</p> <p>(b) treating and managing the disturbance of acid sulfate soils to minimise the generation of acidic leachate within manageable levels,</p> <p>(c) treating and managing surface and groundwater flows from areas of acid sulfate soils to minimise environmental harm.</p>	<p>In fact, the site has been substantially filled which further minimises the risk of disturbance. An Acid Sulphate Soils Management Plan was provided as part of these works which is considered to appropriately mitigate the risk.</p>
Wetland Special Management Area		
O15	<p>There are no significant adverse effects on identified wetlands in terms of:</p> <p>(a) habitat;</p> <p>(b) water quality;</p> <p>(c) landscape quality.</p>	<p>Complies</p> <p>The subject site is identified as being within one hundred metres of a wetland, located adjacent to Yeppoon Road which forms part of the Ross Creek and Fig Tree Creek catchments. In this regard, the site has been designed for lawful stormwater discharge and no significant adverse impacts are anticipated on the nearby wetlands.</p>
Drainage Problem Special Management Area		
O18	<p>Development levels are set above the design flood level to reduce property damage and, where applicable, ensure public safety.</p>	<p>Complies</p> <p>A large portion of existing Lot 10 on RP613047 is identified as being drainage problem. The bulk earthworks undertaken on the site significantly changes this condition and as such it is no longer considered a risk to the premises.</p>
Storm Tide Hazard Special Management Area		
O19	<p>Development levels are set above the design flood level to reduce property damage and, where applicable, ensure public safety.</p>	<p>Complies</p> <p>As previously stated, the land has undergone bulk earthworks to fill to a maximum crest height of 5.2 metres Australian Height Datum in accordance with the recommendations from the Aurecon Report.</p>

As evident from the above assessment, the proposal complies with the various requirements of the Natural Features Code.

Capricorn Coast Landscape Code

The Overall Outcomes applicable to the Capricorn Coast Landscape Code are set out at section 3.31 of the scheme as follows:

- (a) *The purpose of the Capricorn Coast Landscape Code is the achievement of the overall outcomes sought for the special management area identified on Overlay Map O9.*

- (b) *The overall outcomes sought for the Capricorn Coast Landscape special management areas are:*
- (i) *Development integrates all aspects of engineering and architecture with the natural features and characteristics of the site to minimise any adverse effects on the environment and landscape.*
 - (ii) *Areas identified as having landscape values are protected from development or the effects of development that may reduce those values in terms of physical changes to the natural environment, damage or removal of vegetation, prominence of the development within its landscape setting and the extent of associated visual detracting.*
 - (iii) *Vegetation outside the immediate envelope of a building or structure is preserved.*
 - (iv) *Development is not visually detracting when viewed from a Level 1 Viewer Place in terms of:*
 - (A) *scarring by exposed earthworks; or*
 - (B) *canopy removal on hilltops, prominent headlands, ridges and hillslopes; or*
 - (C) *modification of the natural environment which dominates the landscape.*
 - (v) *Development does not adversely impinge on the integrity of identified 'green break' areas which provide a green-belt of natural landscape defining the limits of each of the coastal towns/localities.*
 - (vi) *In landscape special management area – Precinct A, reconfiguring a lot only occurs if the resulting lots have regular dimensions and are equal to or larger than the minimum lot size specified for the underlying zone for the site with the only exception being within the residential zone where the lot size must be at least 1,500 square metres in area.*

The following is an assessment of the proposal against the Capricorn Coast Landscape Code, which includes an assessment of the development against the relevant specific outcomes of the code.

Specific Outcomes		Response
O1	The height of buildings and structures, except in the Yeppoon Central zone is not greater than: <ul style="list-style-type: none"> 9 metres if within 20 metres of the frontage to the Scenic Highway, Farnborough Road, Yeppoon Road, Tanby Road and Emu Park Road; or elsewhere, 12 metres. 	Not applicable The proposal does not involve any buildings or structures at this stage.
O2	The slope of natural ground level of any development site is not greater than 15%.	Complies The related operational works for Bulk Earthworks will ensure the proposed allotments do not exhibit any significant slopes.
O3	Clearing except in association with other assessable site development is inconsistent development.	Complies The proposal will not involve any clearing.
O4	Buildings and structures are not sited above 50m AHD.	Complies The proposal does not involve any buildings or structures, nor is the site located above fifty (50) metres AHD.

Specific Outcomes		Response
O5	Buildings and structures are constructed primarily of non-reflective materials or if reflective materials form part of a building or structure, the level of light reflectivity of the material is not greater than 10%.	Not applicable The proposal does not involve buildings or structures at this stage.
O6	Buildings and structures including infrastructure are constructed in materials that complement the coastal location and blend with the surrounding area in terms of colour and texture.	Not applicable The proposal does not involve buildings or structures at this stage.
O7	Retaining walls are restricted to a maximum of 1.5 metres vertical height.	Not applicable The proposal is for subdivision and does not include any retaining structures as part of the application material. Retaining structures will be assessed as part of the related operational works.
O8	Earthworks do not result in batter slopes that: <ul style="list-style-type: none"> • have a vertical height greater than 3 metres; or • are steeper than 25%. 	Not applicable The proposal is for subdivision and does not include any retaining structures as part of the application material. Earthworks will be assessed as part of the related operational works.
O9	Earthworks and buildings are not located: <ul style="list-style-type: none"> • across or result in the redirection of watercourses and natural drainage lines; or • to require the removal of vegetation which defines watercourses and natural drainage lines. 	Not applicable The proposal is not located within proximity to watercourses. The terrain of the site is sloping, and the proposal is not anticipated to alter the natural drainage lines.
O10	In Landscape special management area – Precinct A, despite applicable minimum lot size and minimum frontage outcomes nominated in the Residential zone code, new lots are not less than 1 500 m ² in area and comprise at least one discrete area of not less than 500 m ² which: <ul style="list-style-type: none"> • has a minimum dimension of 20 metres; and • is located at least 15 metres from the road fronting the lot; and • has a natural ground level slope not greater than 15%.to require the removal of vegetation which 	Not applicable The proposed development is not for reconfiguring a lot and is not located in Precinct A.

As evident from the above assessment, the proposal complies with the requirements of the the Capricorn Coast Landscape Code.

INFRASTRUCTURE CHARGES

Adopted Infrastructure Charges Resolution (No.2) 2015 for Reconfiguring a Lot applies to the application and it falls within Charge Area 1. The Adopted Infrastructure Charges are as follows:

Total charge:	\$63,000.00		
	This charge may be indexed in line with Consumer Price Index on an annual basis.		
	Stage one:	Nil	No new additional lots created
	Stage two A:	\$42,000.00	Three lots (two additional lots)
	Stage two B:	\$21,000.00	One additional lot
Charge area:	The subject site is located within charge area 1.		
Calculation:	<p>The charge is calculated in accordance with Table 4 - Adopted charge for reconfiguring a lot within the priority infrastructure area, as follows:</p> <ol style="list-style-type: none"> 1. Six lots at \$21,000.00 per lot. 2. less a credit of \$42,000.00 for the existing allotments. 		
Credit:	<p>The above calculation takes into account a credit of \$42,000.00 for the existing allotment pursuant to section 4.0 of Council's <i>Adopted Infrastructure Charges Resolution (No. 2) 2015</i>. The credit is calculated as follows:</p> <ol style="list-style-type: none"> 1. two existing lots at \$21,000.00 per lot. 		
Offset:	There are no offsets applicable to this development.		

An Infrastructure Charges Notice will be issued to this effect however it is noted that payment of these charges was made on 9 November 2017 (receipt number 6499314).

SUMMARY OF ASSESSMENT

The development application is recommended for approval and the reasons for the decision are based on findings on material questions of fact:

- (i) The development does not compromise the achievement of the state interest – natural hazards, risk and resilience outlined in the *State Planning Policy*.
- (ii) The development does not compromise the achievement of regional outcomes outlined in the *Central Queensland Regional Plan*.
- (iii) The development complies with all relevant assessment benchmarks and must be approved.

PREVIOUS DECISIONS

The subject site (Lot 10 on RP613047 and Lot 128 on LN2048) has been the subject of an initial master-planning process undertaken by Livingstone Shire Council for the proposed development of the 'Yeppoon Homemaker Centre' over the site.

Development Permit D-141-2016 for Operational works for Earthworks was approved on 25 January 2017 and works have commenced for the preparation, filling and levelling of the subject site.

BUDGET IMPLICATIONS

Management of this application has been within the existing budget allocations.

LEGISLATIVE CONTEXT

The application is being assessed pursuant to the *Planning Act 2016* and all subordinate legislation and policies.

LEGAL IMPLICATIONS

There are minimal legal implications involved in approving, subject to conditions, a development permit for a code assessable development application. Deciding this development application unfavorably brings the risk of appeal from the applicant (should Council refuse the development application). These potential legal implications also bring unknown budget implications.

STAFFING IMPLICATIONS

No staffing implications have been identified in the assessment.

RISK ASSESSMENT

The risks associated with this assessment have been appropriately addressed in the body of this report.

CORPORATE/OPERATIONAL PLAN

Strategy GO4: Provide transparent and accountable decision making reflecting positive leadership to the community.

LOCAL GOVERNMENT PRINCIPLES

The local government principles are –

- (a) Transparent and effective processes, and decision-making in the public interest; and
- (b) Sustainable development and management of assets and infrastructure, and delivery of effective services; and
- (c) Democratic representation, social inclusion and meaningful community engagement; and
- (d) Good governance of, and by, local government; and
- (e) Ethical and legal behaviour of councillors and local government employees.

CONCLUSION

The proposed development, being for the creation of six (6) allotments is consistent with the purpose and overall outcomes of the Special Purpose zone outcomes as it allows for appropriate sizes and dimension for future preferred land uses, considering the existing land uses within the area and the new Specialised centre zoning of the site. The proposal complies with the relevant codes under the *Livingstone Shire Planning Scheme 2005*. Therefore, the proposal is supported, subject to reasonable and relevant conditions outlined below.

**12.6 - ASSESSMENT REPORT FOR A
DEVELOPMENT APPLICATION FOR A
DEVELOPMENT PERMIT FOR
RECONFIGURING A LOT (TWO LOTS
INTO SIX LOTS) LOCATED AT 48-52
CORDINGLEY STREET, YEPPOON**

Locality Plan

Meeting Date: 5 June 2018

Attachment No: 1



copyright protects the publication. Reproduction by whatever means is prohibited without prior written permission of the Chief Executive Officer of Livingstone Shire Council. Livingstone Shire Council will not be liable under any circumstances in connection with or arising out of the use of this data nor does it warrant that the data is error free. Any queries should be directed to the Customer Service Centre, Livingstone Shire Council or telephone 1300 790 919. The Digital Geospatial Data is current as at 30/06/16.

The State Government of Queensland (Dept. of Natural Resources and Mines) 2015.
 Other data © Livingstone Shire Council 2016.

Locality Plan

Map Created by: Web AppBuilder for ArcGIS



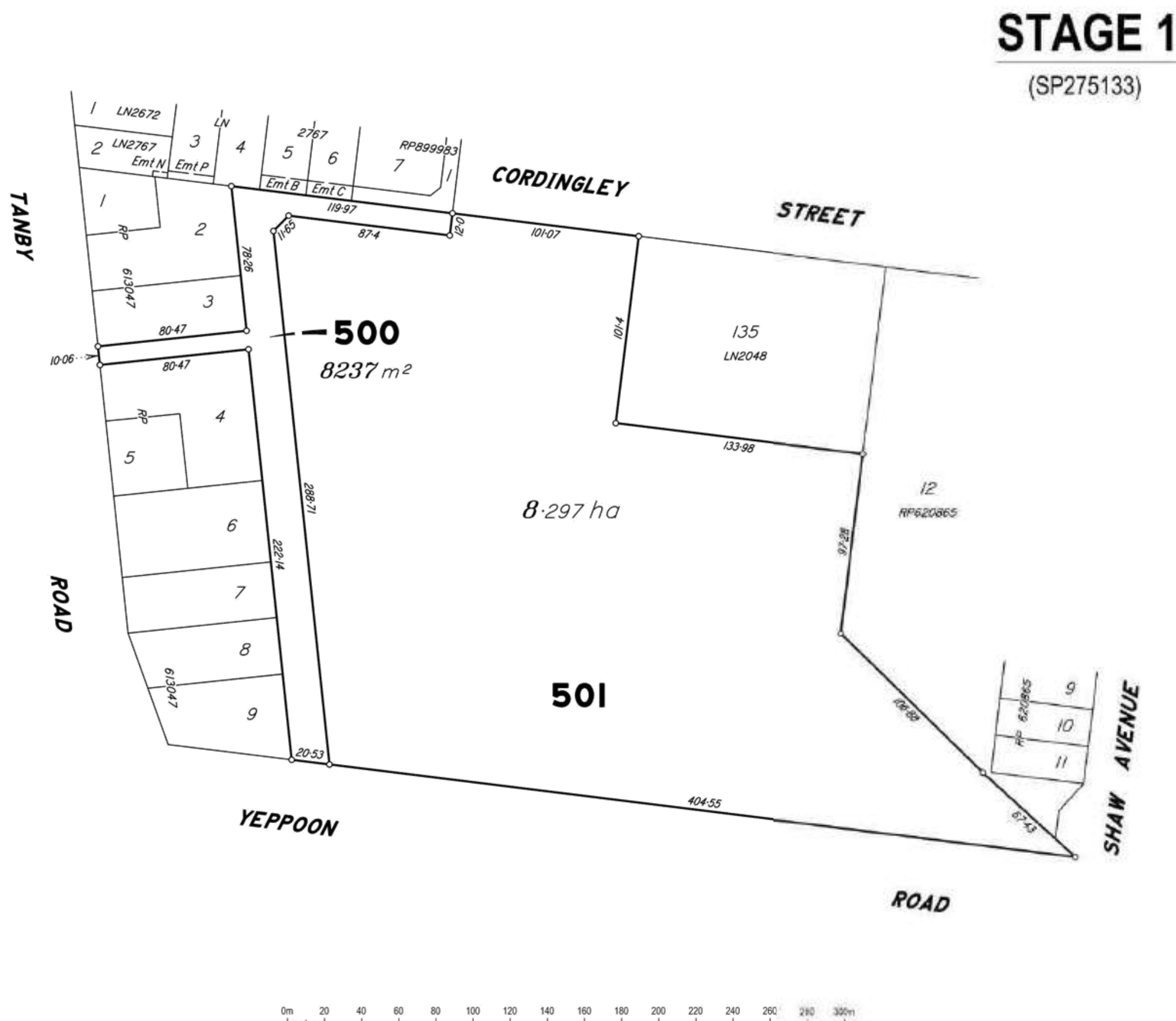
Printed from GeoPortal on 20/06/2016

**12.6 - ASSESSMENT REPORT FOR A
DEVELOPMENT APPLICATION FOR A
DEVELOPMENT PERMIT FOR
RECONFIGURING A LOT (TWO LOTS
INTO SIX LOTS) LOCATED AT 48-52
CORDINGLEY STREET, YEPPPOON**

Reconfiguration Plan

Meeting Date: 5 June 2018

Attachment No: 2

**IMPORTANT NOTE**

This plan was prepared to accompany an application to Livingstone Shire Council and should not be used for any other purpose.

The dimensions and areas shown hereon are subject to field survey and also to the requirements of council and any other authority which may have requirements under any relevant legislation.

In particular, no reliance should be placed on the information on this plan for any financial dealings involving the land.

This note is an integral part of this plan.

Client

**Livingstone
Shire Council**

Project

**48-52 Cordingley Street,
Yeppoon**

Land

Reconfiguration Plan
Stage 1 - 2 Lots into 2 Lots
Stage 2A - 1 Lot into 3 Lots + Bal
Stage 2B - 1 Lot into 2 Lots

Lot

**Lot 128 on LN2048 &
Lot 10 on RP613047**

To

Livingstone Shire Council

Rev	Date	Details	Author
1	15/10/2011	Initial issue	NOT
2	14/10/2011	Lot 1, 2 & 3 proposed into one lot	PLAT
3	19/11/2011	Lot 1 and 2 proposed to be combined	PLAT
4	14/01/2012	Relating to proposed	PLAT

Created

Livingstone Survey Group
SURVEYING & PLANNING SOLUTIONS
11/10/2011 11:08 AM (11/10/2011 11:08 AM) (11/10/2011 11:08 AM)

Scale
1:2000 @ A3

Sheet
N/A

Sheet no.
1 of 3

Project no.
6140-01-ROL-1

Plan no.
6140-01-ROL

Sheet
1

(SP275134)



 Denotes Proposed Easement for Access & Services

IMPORTANT NOTE

This plan was prepared to accompany an application to Livingston's Shore Council and should not be used for any other purpose.

The dimensions and areas shown hereon are subject to field survey and also to the requirements of Council and any other authority which may have requirements under any relevant legislation.

In particular, no reliance should be placed on the information on this plan for any financial dealings involving the land.

This note is an integral part of this plan.

Livingstone
Shire Council

**48-52 Cordingley Street,
Yeppoon**

Reconfiguration Plan
 Stage 1 - 2 Lots into 2 Lots
 Stage 2A - 1 Lot into 3 Lots + Bldg
 Stage 2B - 1 Lot into 2 Lots

Lot 128 on LN2048 &
Lot 10 on RP613047

Livingstone Shire Council

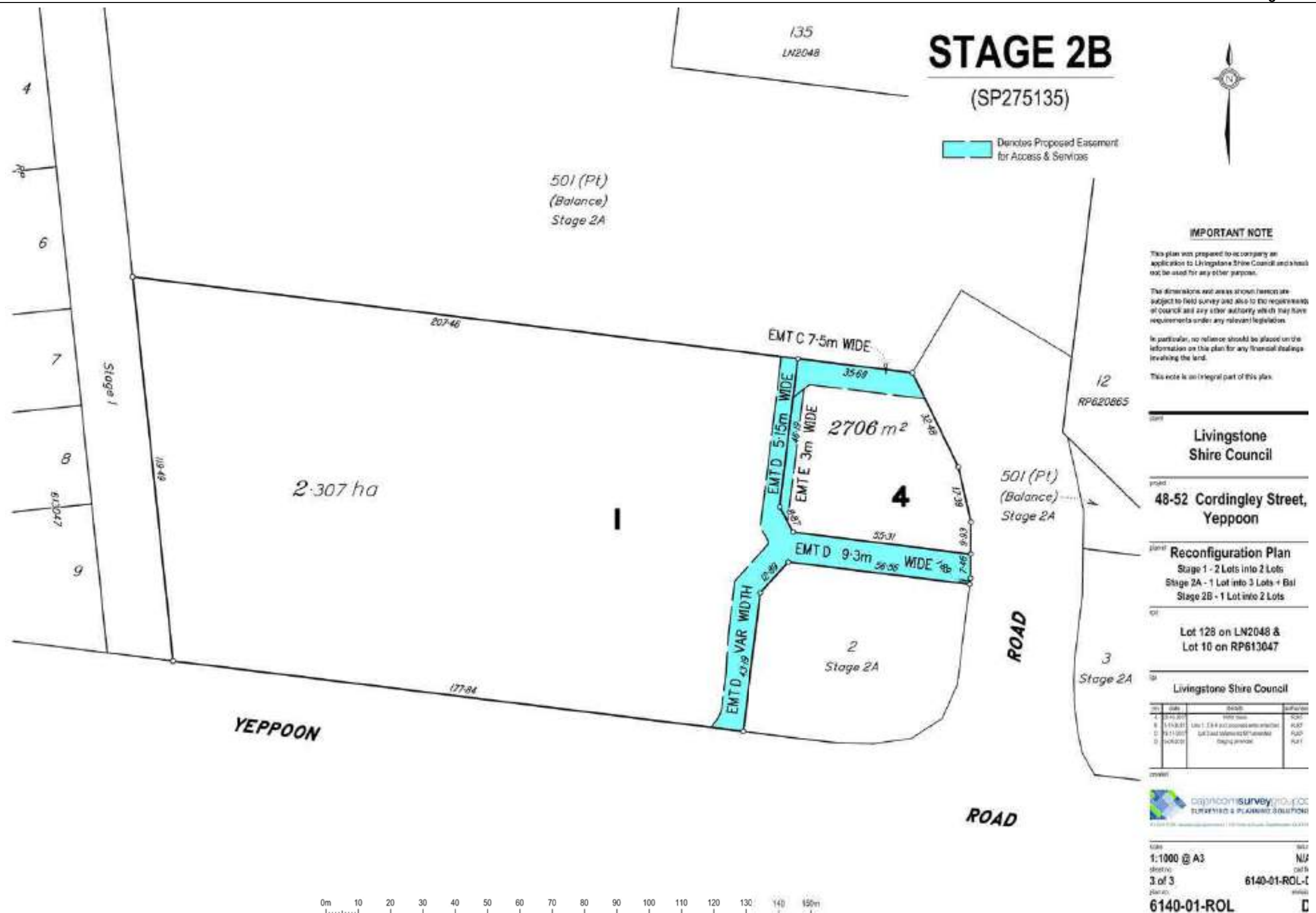
year	date	details	cost
4	18-10-2007	initial deposit	1000
8	1-11-2011	Loan 1: £1000 paid towards initial interest	1000
12	1-11-2015	Loan 2: £1000 towards 2nd 50% installment	1000
16	1-11-2019	financing period	1000

1



1:2000 @ A3
sheet no.
2 of 3
plan no.
6140-01-ROL





**12.6 - ASSESSMENT REPORT FOR A
DEVELOPMENT APPLICATION FOR A
DEVELOPMENT PERMIT FOR
RECONFIGURING A LOT (TWO LOTS
INTO SIX LOTS) LOCATED AT 48-52
CORDINGLEY STREET, YEPPOON**

Zone Map

Meeting Date: 5 June 2018

Attachment No: 3



Map Created by: Web AppBuilder for ArcGIS



Livingston
SE 3E SO-NS

Printed from ArcPortal on 2/27/2016

12.7 REGIONAL ARTS DEVELOPMENT FUND - INDIVIDUAL GRANT APPLICATION 2017/2018

File No: GS15.2.5
Attachments: Nil
Responsible Officer: Trish Weir - Manager Customer Service
 Brett Bacon - Executive Director Liveability and Wellbeing
Author: Julie Bickley - Coordinator Library & Arts

SUMMARY

A Regional Arts Development Fund application has been received for a total amount \$1,710. The Regional Arts Development Fund Assessment Panel has assessed the application and recommended it be funded from the remaining budget of \$2,266.50.

The remaining funds of \$556.50 from the 2017/2018 year will be allocated towards a Regional Arts Development Fund promotional project, to be managed by the Assessment Panel.

OFFICER'S RECOMMENDATION

THAT in accordance with the recommendation of the Livingstone Regional Arts Development Fund Assessment Panel, the following grant application be funded from the Regional Arts Development Fund.

Name	Purpose of Grant	\$Total Project Expenses	\$Grant Requested	\$Grant Recommended
Rockhampton Woodworkers Guild Inc	Towards Flights, Accommodation and Presentation fees to bring specialist wood turner, Vaughn Richmond from Western Australia to The Caves to tutor approximately thirty (30) people in his wood working specialties.	\$5,190	\$1,710	\$1,710
Regional Arts Development Fund Promotional Project	Regional Arts Development Fund Assessment Panel initiative to contract professional videographer to develop a short visual project of the above project.	\$556.50	N/A	\$556.50

BACKGROUND

The Regional Arts Development Fund is a partnership between state and local governments which invests in quality arts and cultural experiences across Queensland based on locally determined priorities. The Regional Arts Development Fund 2017-18 promotes the significance and value of arts, culture and heritage as the key to:

- (1) supporting diversity and inclusivity;
- (2) growing stronger regions; and
- (3) provide training, education and employment opportunities for Queensland artists and local communities.

A Regional Arts Development Fund application has been received from Rockhampton Woodworkers Guild Inc for an amount of \$1,710 to conduct a workshop at The Caves. Remaining budget for the 2017/2018 year is \$2,266.50.

COMMENTARY

The Regional Arts Development Fund Assessment Panel assessed the application and nominated that this applicant met the programme criteria and recommended they be funded for the amount of \$1,710.

PREVIOUS DECISIONS

This specific matter has not been the subject of any Council decision. At its meeting of the 15 May 2018, Council resolved to approve three (3) applications. This request is consistent with previous decisions.

BUDGET IMPLICATIONS

The request can be readily accommodated within the budget allocation for the purposes of the Regional Arts Development Fund.

LEGISLATIVE CONTEXT

There is no legislative context applicable to the administration of the Regional Arts Development Fund.

LEGAL IMPLICATIONS

There are no legal implications associated with administering the Regional Arts Development Fund.

STAFFING IMPLICATIONS

The administration of the Regional Arts Development Fund is managed within existing Council Staff resources.

RISK ASSESSMENT

The principal risk associated with the grant is the misappropriation of money. Strict acquittal processes are established to ensure that all grant money is spent in accordance with its designated purpose.

CORPORATE/OPERATIONAL PLAN

Strategy CO3 of Council's Corporate Plan states: *'Provide community facilities and services to encourage and enable participation in active and healthy lifestyles.'*

LOCAL GOVERNMENT PRINCIPLES

The local government principles are –

- (a) *Transparent and effective processes, and decision-making in the public interest; and*
- (b) *Sustainable development and management of assets and infrastructure, and delivery of effective services; and*

- (c) *Democratic representation, social inclusion and meaningful community engagement; and*
- (d) *Good governance of, and by, local government; and*
- (e) *Ethical and legal behaviour of councillors and local government employees.*

CONCLUSION

The Regional Arts Development Fund Assessment Panel considers that the recommended application fulfils the criteria for this funding programme and that the proposed project will offer benefits to the Livingstone Shire.

12.8 INVITATION FOR DEPUTY MAYOR TO ATTEND THE WORLD CITIES SUMMIT, SINGAPORE - 8-11 JULY 2018**File No:** CR2.2.11**Attachments:** 1. World Cities Summit 2018, 8-12 July 2018, Singapore [↓](#)**Responsible Officer:** Chris Murdoch - Chief Executive Officer**Author:** Linda Benson - Coordinator Executive Support

SUMMARY

An invitation has been sent to Councillor Nigel Hutton inviting him to attend the World Cities Summit from 8-11 July 2018 in Singapore.

OFFICER'S RECOMMENDATION

THAT Councillors support Councillor Hutton's attendance at the World Cities Summit, post his attendance at the Young Leaders Network and Symposium on 8 July 2018.

BACKGROUND

The World Cities Summit (WCS) is an exclusive platform for government leaders and industry experts to address liveable and sustainable city challenges, share integrated urban solutions and forge new partnerships. WCS 2018 will build on the discussions at WCS Mayors Forum 2017 in Suzhou City where Mayors and city leaders committed to take a longer-term view in planning for a more sustainable and resilient future, as well as to adopt a more collaborative approach with the private sector and the people.

WCS 2018 is themed '*Liveable and Sustainable Cities: Embracing the Future through Innovation and Collaboration*' and will explore how cities can plan and govern better to serve their residents, and build up resilience in a liveable and sustainable environment through policy, technology and social innovations. Attachment 1 provides the programme outline.

Councillor Hutton was extended an invitation to join the World Cities Summit (WCS) Young Leaders Network and the WCS Young Leaders Symposium in July 2018 in Singapore. Councillor Hutton has been invited as a 'chosen young leader' and would be able to attend the rest of the World Cities Summit at a 30% discount rate.

World Cities Summit Young Leaders Network

The WCS Young Leaders is a select group of change-makers from diverse sectors who shape the global urban agenda. With their partners Temasek* Foundation Connects, the network also supports the Young Leaders through Young Leader-led initiatives. The network is more than 350 strong across continents and members include Mr Rob Stokes, Minister for Education, New South Wales, Australia; Mr Soichiro Takashima, Mayor of Fukuoka City; Mr Ridwan Kamil, Mayor of Bandung; Mr Daan Roosegaarde, Founder of Studio Roosegaarde; Mr Pang Yee Ean, Director-General of AIB; Professor Luis Bettencourt, Santa Fe Institute and many others.

WCS Young Leadership (WCSYL) Symposium 2018

The Symposium will be very interactive and young leaders will do a short sharing of what innovation means to them, the associated challenges, and the solution they have in mind. Selection will be done to ensure a diversity of topics and ideas.

Some speakers that have been confirmed for the Symposium include: Rob Stokes, New South Wales Minister for Education; Thomas Kufen and Justin Lester, Mayors of Essen and Wellington respectively; and Lai Chang Wen, Co-Founder and Chief Executive Officer of Ninja Van, a Singapore logistics company. The full list of speakers will be confirmed by mid May 2018.

COMMENTARY

*Temasek Foundation Connects is the WCSYL Partner and a non-profit philanthropic organisation and seeks to build bridges and foster deeper understanding across communities. It supports the WCSYL Symposium Programme to strengthen professional and thought leadership networks for established and future leaders from all over the world. It will also support more Young Leader-led initiatives to tackle urban issues in a multi-disciplinary manner.

PREVIOUS DECISIONS

Not applicable.

BUDGET IMPLICATIONS

The cost for attending the conference would be S\$2500 (~ A\$2489.80) or S\$1750 (~A\$1742.86) (30% discount) and meals (approximately \$300).

LEGISLATIVE CONTEXT

Not applicable.

LEGAL IMPLICATIONS

Not applicable.

STAFFING IMPLICATIONS

Not applicable.

RISK ASSESSMENT

Not applicable.

CORPORATE/OPERATIONAL PLAN

Corporate Plan Reference: **Strategy GO4: Provide transparent and accountable decision making reflecting positive leadership to the community.**

LOCAL GOVERNMENT PRINCIPLES

The local government principles are –

- (a) Transparent and effective processes, and decision-making in the public interest; and
- (b) Sustainable development and management of assets and infrastructure, and delivery of effective services; and
- (c) Democratic representation, social inclusion and meaningful community engagement; and
- (d) Good governance of, and by, local government; and
- (e) Ethical and legal behaviour of councillors and local government employees.

CONCLUSION

Councillor Nigel Hutton has been recognised as a Young Leader and has received a formal invitation to the WCS Symposium. This is a prestigious event that selects a group of leaders

from diverse sectors across a number of continents and will strengthen professional and leadership networks now and into the future from all over the world.

Councillors are asked to consider support for Councillor Hutton's attendance at the WCS and the extent to which Council would be prepared to contribute to the cost of attendance.

**12.8 - INVITATION FOR DEPUTY
MAYOR TO ATTEND THE WORLD
CITIES SUMMIT, SINGAPORE - 8-11
JULY 2018**

**World Cities Summit 2018, 8-12 July
2018, Singapore**

Meeting Date: 5 June 2018

Attachment No: 1



8-12 July 2018, Sands Expo & Convention Centre

The World Cities Summit (WCS) is an exclusive platform for government leaders and industry experts to address liveable and sustainable city challenges, share integrated urban solutions and forge new partnerships. WCS 2018 will build on the discussions at WCS Mayors Forum 2017 in Suzhou City where mayors and city leaders committed to take a longer-term view in planning for a more sustainable and resilient future, as well as to adopt a more collaborative approach with the private sector and the people.

Themed *"Liveable and Sustainable Cities: Embracing the Future through Innovation & Collaboration"*, WCS 2018 will explore how cities can plan and govern better to serve their residents, and build up resilience in a liveable and sustainable environment through policy, technology and social innovations. The programme outline is as follows:

Date / Day	Event
7 July 2018 (Saturday)	6 th Meeting of Governors and Mayors of ASEAN Capitals
8 July 2018 (Sunday)	<ul style="list-style-type: none"> - World Cities Summit Young Leaders Symposium - World Cities Summit Mayors Forum - ASEAN Smart Cities Network Inaugural Meeting 2018 - Site Visits - Exclusive Networking Reception @ CÉ LA VI
9 July 2018 (Monday)	<ul style="list-style-type: none"> - Opening Ceremony - In Conversation - Opening Plenary - Lee Kuan Yew World City Prize Laureate Lecture - Lee Kuan Yew Water Prize Laureate Lecture - Lee Kuan Yew World City Prize Forum & Joint Leaders Forum: Closing the Waste-Water-Energy Loop - Catalysing a Resilient and Sustainable Future - Lee Kuan Yew Prize Award Ceremony and Banquet @ The Ritz Carlton Millenia
10 July 2018 (Tuesday)	<ul style="list-style-type: none"> - World Cities Summit Thematic Tracks <ul style="list-style-type: none"> • Urban Governance • Planning • Resilience • Innovation - World Cities Summit Plenary - World Cities Summit Thematic Forums: <ul style="list-style-type: none"> • "Shaping Cities through Innovation and Collaboration in Culture" (in partnership with Ministry of Culture, Community and Youth) • "Urban Governance: Singapore's Principles and Approaches" (in partnership with Civil Service College) - Co-located events - Site Visits - Industry Night at City Solutions Singapore Expo
11 July 2018 (Wednesday)	<ul style="list-style-type: none"> - Co-located events - Site Visits

1

As of 23 Apr 2018

8 July 2018 (Sunday)**World Cities Summit Young Leaders Symposium (WCSYLS)***In partnership with Temasek Foundation Connects*

Time	Event	Details
<p>"Innovation and Disruption"</p> <p>Under the overarching theme of the World Cities Summit, this year's WCS Young Leaders Symposium will focus on innovation and disruption in the public, private and people sectors. 8 – 12 selected Young Leaders will do a short sharing of what innovation means to them, the associated challenges, and the solutions they have in mind. Sharings are selected based on diversity of topics and ideas.</p> <p>This will be followed by three rounds of group discussions where they can deep dive into the ideas presented from various interdisciplinary angles and shape these ideas into more concrete plans and projects. The discussions should also address the how government and industry need to adapt, to allow disruptive innovation to grow in cities. At the end of the third round of discussions, a Young Leader participant will be elected by the speaker to summarise the discussions shared at the table. The discussions and concluding thoughts from the Symposium will be shared at the World Cities Summit Mayors Forum by an elected Young Leader representative.</p> <p>One Young Leader will be elected by Symposium participants to present the top ideas and key insights at the WCS Mayors Forum Session 1: "What should Mayors do to embrace and capitalise on disruptive innovations?", to complement the forum's discussions and offer mayors the Young Leaders' perspectives on tackling urban challenges with innovative solutions.</p>		
8.00 am	Arrival of guests and Registration	Symposium participants are advised to have their breakfast beforehand
8.30 am	Introduction (5min)	Pang Yee Ean <i>[Confirmed]</i> WCS Young Leaders Symposium Moderator Director General, Investment Operations, Asian Infrastructure Investment Bank
8.35 am	Welcome Speech (10min)	Desmond Lee <i>[Confirmed]</i> WCS Young Leaders Symposium Chairperson Second Minister for National Development, Singapore
8.45 am	Opening Remarks & Introduction of Format (5min)	Welcome Remarks Temasek Foundation Connects Pang Yee Ean WCS Young Leaders Symposium Moderator
8.50 am	Young Leaders Sharing (30min)	Moderated by Pang Yee Ean 8–10 speakers (~3min per speaker, with Q&A) Speakers: <i>[Confirmed]</i> Rob Stokes, Minister of Education, New South Wales Lai Chang Wen, Co-Founder and CEO, Ninja Van Shaishav Dharia, Regional CEO, Lodha Group Justin Lester, Mayor, Wellington
9.20 am	Group Discussion Round 1 (15min)	The cohort will break out into discussion groups, led by each YL speaker on their presented ideas
9.35 am	Group Discussion Round 2 (15min)	While YL speakers continue to lead discussions, symposium participants are encouraged to contribute to other concepts/ideas

As of 23 Apr 2018

2

Time	Event	Details
9.50 am	Group Discussion Round 3 (15min)	Symposium participants pick an idea to contribute to final rounds of discussion. YL speakers must also identify a different participant to present.
10.05 am	Group Summaries & Q&A (30min)	Moderated by Pang Yee Ean 8-10 speakers (~3min per speaker, with Q&A)
10.35 am	WCS Young Leaders Symposium Summary (5min)	Pang Yee Ean WCS Young Leaders Symposium Moderator
10.40 am	Polling (5min)	Symposium attendees vote for the YL representative that will speak at the WCS Mayors Forum interjection
10.45 am	Closing Address (10min)	Desmond Lee WCS Young Leaders Symposium Chairperson Second Minister for National Development, Singapore
10.55 am	Official Photo-taking (5min)	
11.00 am	Registration and Networking Coffee for Mayors and Young Leaders (30min)	Preparation of Young Leaders Interjection guided by Pang Yee Ean
1.00 pm	Inclusive Healthy Places – Practical Advice on Inclusion and health in Public Space (150min) Specially organised for WCS Young Leader Symposium participants (organised by Cities Changing Diabetes, Gehl and C40)	

World Cities Summit Mayors Forum (WCSMF)

Time	Event	Details
"Liveable and Sustainable Cities: Embracing the Future through Innovation and Collaboration"		
11.30 am	Opening Address (10min)	Lawrence Wong [Confirmed] WCS Mayors Forum Chairman Minister for National Development, Singapore
11.40 am	Introduction of Format and Key Themes (5min)	Prof Greg Clark [Confirmed] WCS Mayors Forum Moderator
11.45 am	Introduction of Mayors (15min)	Moderated by Prof Greg Clark 120 Mayors expected (~5s per Mayor)
12.00 pm	Keynote Address (5min)	Shri Nara Chandrababu Naidu [Proposed] Chief Minister, Andhra Pradesh
12.05 pm	ASEAN Interjection (5min)	Low Yen Ling [Proposed] Chairman, Mayors' Committee, Singapore
12.10 pm	WCSYL Interjection (5min)	World Cities Summit Young Leader
12.15 pm	Official Photo-taking (10min)	
12.25 pm	Networking Lunch (45min) for all Mayors and Guests, including WCS Young Leaders	
Session 1: What should Mayors do to embrace and capitalise on disruptive innovations? This session will discuss key governance instruments that Mayors could use to transform disruptive innovations into strengths that help to advance the development of cities. It will explore how cities can better prepare themselves to embrace innovation, adapt to new technologies, and cope well with disruptive business models, to counter the new challenges. There will be 3 case study presentations by city mayors, followed by an international organisation and an interjection by WCS Young Leader. The floor would then be opened for interactive discussion, to be moderated by Forum Moderator.		
1.10 pm	S3 Interjection (5 min)	Prof Alexander Zehnder [Confirmed] Presentation from Singapore Sustainability Symposium

As of 23 Apr 2018

3

Time	Event	Details
		Sustainable Earth Office, Nanyang Technological University
1.15 pm	Case Study Presentation 1 (5min)	Lucy Turnbull <i>[Confirmed]</i> Chief Commissioner, Greater Sydney Commission
1.20 pm	Case Study Presentation 2 (5min)	Aswin Kwanmuang <i>[Confirmed]</i> Governor, Bangkok
1.25 pm	Interactive Roundtable Discussion (25min)	Prof Greg Clark WCS Mayors Forum Moderator
1.50 pm	Case Study Presentation 3 (5min)	Sergei Sobyenin <i>[Confirmed]</i> Mayor, Moscow
1.55 pm	Case Study Presentation 4 (5min)	Cheng Wen-tsan <i>[Invited]</i> Mayor, Taoyuan City
2.00 pm	Interactive Roundtable Discussion (30min)	Prof Greg Clark WCS Mayors Forum Moderator
2.30 pm	Networking Tea Break (30min) for all Mayors and Guests	
Session 2: No money, No cities – What should Mayors do to attract financing for infrastructure projects? This session looks at how increasing involvement of the private sector in infrastructure development has resulted in a reduction of direct supervision or ownership by local governments. In exchange for alternative models of urban financing and investment, are mayors losing control over how cities should be developed? Will governance be increasingly critical to ensure that the public interest and project longevity are not comprised at the expense of short-term commercial gains?		
3.00 pm	Presentation by International Organisation (5min)	Stephanie von Friedeburg <i>[Invited]</i> Chief Operating Officer, International Finance Corporation
3.05 pm	Case Study Presentation 1 (5min)	Ahmed Aboutaleb <i>[Confirmed]</i> Mayor, Rotterdam
3.10 pm	Case Study Presentation 2 (5min)	Anies Rasyid Baswedan <i>[Confirmed]</i> Governor, Jakarta
3.15 pm	Interactive Roundtable Discussion (30min)	Prof Greg Clark WCS Mayors Forum Moderator
3.45 pm	Case Study Presentation 3 (5min)	Gautam Shah <i>[Invited]</i> Mayor, Ahmedabad
3.50 pm	Case Study Presentation 4 (5min)	Li Hongzhong <i>[Invited]</i> Party Secretary, Tianjin
3.55 pm	Presentation by Industry Leader (5min)	Louis Lim <i>[Confirmed]</i> Chief Operating Officer, Keppel Land and Managing Director, Keppel Technology and Innovation
4.00 pm	Interactive Roundtable Discussion (30min)	Prof Greg Clark WCS Mayors Forum Moderator
4.30 pm	WCS Mayors Forum Summary (10min)	Prof Greg Clark WCS Mayors Forum Moderator
4.40 pm	Presentation of WCSMF 2019 (10min)	Video + Speech by Host City of WCS Mayors Forum 2019
4.50 pm	Closing Address (10min)	Lawrence Wong WCS Mayors Forum Chairman Minister for National Development, Singapore
5.30 pm	Exclusive Networking Night at CÉ LA VI for all WCS Mayors Forum attendees	
7.00 pm	End of WCSMF	

As of 23 Apr 2018

4

9 July 2018 (Monday)

Time	Event	Details
9.00 am	Opening Ceremony of WCS-SIWW-CESS 2018 (15min)	Guest of Honour: Tharman Shanmugaratnam Deputy Prime Minister, Singapore <i>[Confirmed]</i>
9.15 am	In Conversation (60min)	His Excellency Ranil Wickremesinghe Prime Minister, Sri Lanka <i>[Confirmed]</i> Moderator: Prof Tommy Koh Ambassador-at-Large, Ministry of Foreign Affairs, Singapore <i>[Confirmed]</i>
10.15 am	Opening Plenary	Cities have become the world's dominant demographic and economic clusters, and we are seeing the rise of "megacities". Increased urbanisation, rising demand for resources like water, and climate change will challenge many cities' potential to be engines of progress and prosperity. How should urban, water, environment and transport management evolve to keep pace with urbanisation? Cities must be ready to embrace innovative ideas and solutions for the development of liveable and sustainable cities of the future. At the Opening Plenary session, high-level speakers from government, international organisations and industry sectors will share insights on cross-disciplinary urban, water and environment policy and management strategies and solutions. Moderator: Prof Chan Heng Chee Ambassador-at-Large, Ministry of Foreign Affairs, Singapore <i>[Confirmed]</i>
11.30 am	Lunch	
1.30 pm	Lee Kuan Yew World City Prize Lecture by Prize Laureate (45min)	Park Won Soon Mayor, Seoul <i>[Confirmed]</i>
2.15 pm	Lee Kuan Yew Water Prize Lecture by Prize Laureate (45min)	Prof Rita R. Colwell Distinguished Professor, University of Maryland, College Park and John Hopkins University <i>[Confirmed]</i>
3.00 – 5.00 pm	Lee Kuan Yew World City Prize Forum by Special Mention Cities (120min)	Hamburg, Kazan, Surabaya, Tokyo
	Environment & Water Leaders Forum: Closing the Loop - Catalysing a Resilient and Sustainable Future (120min)	
6.30pm	Lee Kuan Yew Prize Award Ceremony and Banquet at The Ritz Carlton Millenia (180min)	Guest-of-Honour: Madam Halimah Yacob, President of Singapore <i>[Confirmed]</i>

As of 23 Apr 2018

5

10 July 2018 (Tuesday)

World Cities Summit Thematic Tracks

The 4 concurrent thematic tracks (urban governance, planning, resilience and innovation) offer the opportunity for speakers to deep dive into topical issues with case studies and best practices shared by city leaders and practitioners who have directly led the projects to their successful conclusion.

(A) Thematic Track 1: Urban Governance

Session 1: Can Good Governance Prepare Cities for Disruptive Innovations?

9.00 am-10.30 am (90min)

With an increasingly volatile and uncertain global environment, public leadership will need to adapt quickly to fast-changing circumstances. Exacerbated by an increasingly active and vocal citizenry, it is critical for governments to be pragmatic, lead with a clear vision and collaborate with the private and people sectors to co-create solutions for a more liveable city.

What should mayors do to ensure that cities are ready to embrace disruptive innovations? Is good governance alone sufficient to provide the right foundation for plug-and-play of disruptive technologies?

Moderator	Dr Tan Chin Nam Chairman, Temasek Management Services Pte Ltd and Global Fusion Capital Pte Ltd <i>[confirmed]</i>
Speakers 30min total (~5min/ speaker)	Marvin Rees Mayor, Bristol <i>[confirmed]</i>
	Gotzone Sagardui Coordinating Councillor for the Mayor's Office, Economic Development and Good Government, Bilbao <i>[confirmed]</i>
	Dr Jonathan Woetzel Director and Senior Partner, McKinsey Global Institute <i>[confirmed]</i>
	Gabe Klein Special Venture Partner, Fontinalis Partners <i>[confirmed]</i>
	Chew Men Leong Chief Marketing Officer, Singapore Technologies Engineering <i>[pending confirmation]</i>
Discussion Part I (25min)	Chairperson to pose questions to panellists
Discussion Part II (30min)	Chairperson to invite questions from the floor
Summary (2min)	Chairperson to sum up with 3-4 key points

As of 23 Apr 2018

6

Session 2: Let's Talk about Money – How will Cities of the Future be Financed? 11.00 am – 12.30 pm (90min)	
Financial resources are the crucial ingredients to turn masterplans into reality. In recent years, the master developer approach and public-private partnership has provided cities with alternative financial resources to develop and rejuvenate themselves. Furthermore, new financial institutions are set to catalyse changes to modern urban investment strategies. With increased development construction and funding becoming more easily available, cities now have more ways to develop and fund new development projects.	
How can city leaders work better with investors, capital markets and stakeholders to tap into innovative resources and alternative models of urban financing and investment?	
Moderator	Pang Yee Ean Director General, Investment Operations, Asian Infrastructure Investment Bank <i>[confirmed]</i>
Speakers 30min total (~5min/ speaker)	Dr Sreedhar Cherukuri Commissioner, Capital Region Development Authority, Government of Andhra Pradesh <i>[confirmed]</i>
	Datuk Ismail Ibrahim CEO, Iskandar Regional Development Authority <i>[confirmed]</i>
	Sean Tompkins Chief Executive Officer, RICS (Royal Institution of Chartered Surveyors) <i>[confirmed]</i>
	Michael P.M. Spies Senior Managing Director, Innovation, India and New Market and Chair of Investment Committee, Tishman Speyer <i>[confirmed]</i>
	Simon Treacy President, Hawaii, The Howard Hughes Corporation <i>[confirmed]</i>
	Stewart Upson Managing Partner, Infrastructure, Asia Pacific, Brookfield Asset Management <i>[confirmed]</i>
Discussion Part I (25min)	Chairperson to pose questions to panellists
Discussion Part II (30min)	Chairperson to invite questions from the floor
Summary (2min)	Chairperson to sum up with 3-4 key points

(B) Thematic Track 2: Planning

Session 3: They say "Old is Gold" – but is it really? Urban Regeneration through Integrated Planning 9.00 am – 10.30 am (90min)	
Cities are complex entities consisting of multiple urban systems. The various urban systems need to be coordinated with one another through an integrated urban plan to create liveable outcomes. As cities mature, urban regeneration becomes increasingly important to sustain quality of life for citizens. Integrated planning efforts are required to rejuvenate distressed urban areas in a holistic manner – integrating social, economic and environmental considerations – to ensure sustainable regeneration.	
Are cities doing enough to regenerate themselves through creative integrated planning solutions? How can the use of innovative technology and systems help in governments to make more informed planning decisions?	
Moderator	Prof Marilyn Taylor Professor of Architecture and Urban Design, University of Pennsylvania <i>[confirmed]</i>

As of 23 Apr 2018

7

Speakers 30min total (~5min/ speaker)	Rob Stokes Minister, Department of Education, New South Wales, Australia <i>[confirmed]</i> István Tarlós Mayor, Budapest <i>[confirmed]</i> Jan Gehl Founder, Gehl Architects <i>[confirmed]</i> Nina Yang CEO, Sustainable Urban Development, Ascendas-Singbridge <i>[confirmed]</i>
Discussion Part I (25min)	Chairperson to pose questions to panellists
Discussion Part II (30min)	Chairperson to invite questions from the floor
Summary (2min)	Chairperson to sum up with 3-4 key points
Session 2: Can We Create Inclusive Communities through Master Planning? 11.00 am – 12.30 pm (90min) Cities have always hosted much diversity. Since ancient times, people of different ethnicities, languages, religions, social classes, ideologies and spending power have come to co-exist in formal and informal settlements. As urbanisation continues apace globally, cities are no longer just centres of commerce, industry and political power. They also serve as havens to increasingly diverse communities. Cities are more productive, sustainable and liveable when their communities are economically, environmentally, and socially healthy. Affordable and inclusive housing is also critical in creating sustainable and vibrant communities. This session explores how cities can be planned so that they are more inclusive and accepting of diversity.	
Moderator	Dr Oona Rosenfeld Senior Housing Expert and Adviser, United Nations Economic Commission for Europe <i>[confirmed]</i>
Speakers 30min total (~5min/ speaker)	Dr Cheong Koon Hean CEO, Housing and Development Board, Singapore <i>[confirmed]</i> Falah Mohamed Al Ahbabi Chairman, Abu Dhabi Department of Urban Planning and Municipalities <i>[pending confirmation]</i> Jean-Louis Missika Deputy Mayor, Paris <i>[pending confirmation]</i> Dr Alsa Kirabo Kacyira Deputy Executive Director and Assistant Secretary-General, UN-Habitat <i>[confirmed]</i> Alex Washburn Former Chief Urban Designer NYC Department of City Planning Principal, DRAW Brooklyn LLC <i>[confirmed]</i> Abhishek Lodha Managing Director, Lodha Group <i>[confirmed]</i>
Discussion Part I (25min)	Chairperson to pose questions to panellists
Discussion Part II (30min)	Chairperson to invite questions from the floor
Summary (2min)	Chairperson to sum up with 3-4 key points

As of 23 Apr 2018

8

(C) Thematic Track 3: Resilience

Session 1: What does it take to be an Environmentally and Economically Resilient City?

9.00 am – 10.30 am (90min)

With climate change being one of the biggest global challenges today, cities are exploring and working together with different stakeholders to identify and pull together innovative urban solutions, building robust and flexible infrastructure, and exploring new financing and risk transfer arrangements and opportunities in a bid to mitigate and adapt to the impact of climate change. Only by adopting more holistic and integrated approaches to build resilience can cities have a better chance of dealing with, adapting, surviving and growing stronger in the face of climate change adversity.

A resilient city continuously learns from its past experiences as well as from others, and takes an integrated and holistic approach that will allow the city to respond, adapt and recover accordingly to the various challenges it may face. What should cities do to ensure that they will be well protected against long term impacts of climate change, as well as rapidly recover from short term shocks, and in the midst create new opportunities?

Moderator	Henk Ovink Dutch Special Envoy, International Water Affairs, Netherlands <i>[confirmed]</i>
Speakers 30min total (~5min/ speaker)	Ahmed Aboutaleb Mayor, Rotterdam <i>[confirmed]</i>
	Raisa Banfield Vice Mayor, Panama City <i>[confirmed]</i>
	Kamlesh Yagnik Chief Resilience Officer, Surat <i>[confirmed]</i>
	Albert Chua Permanent Secretary, Ministry of the Environment and Water Resources, Singapore <i>[confirmed]</i>
	Jeremy Bentham Vice President, Global Business Environment and Head of Shell Scenarios, Shell <i>[confirmed]</i>
	Jenny Bollinger-Schuster Senior Vice President, Sustainability & Cities, Siemens <i>[confirmed]</i>
Discussion Part I (25min)	Chairperson to pose questions to panellists
Discussion Part II (30min)	Chairperson to invite questions from the floor
Summary (2min)	Chairperson to sum up with 3-4 key points

As of 23 Apr 2018

9

Session 2: Social Resilience – A Critical Component of a Liveable and Sustainable City?

11.00 am – 12.30 pm (90min)

Urban resilience is about the capacity of individuals, communities, institutions, businesses and systems within a city to survive, adapt and thrive despite chronic stresses and acute shocks. Chronic stresses such as rising socio-economic disparities, rapidly ageing population and increasing diversity will impact the way cities plan and progress. Not only are these chronic stresses evolving with greater complexity, it is compounded by new urban challenges such as terrorism, cyber security threats and more.

On top of having robust physical infrastructure, social networks and strong communities are equally, if not more, crucial in times of crisis to access information and communication networks, and extend help to one another. Building up these networks and communities also improve the everyday lives of the population. How then can the social aspects of planning for resilience – raising awareness, promoting collaboration, empowering communities through capacity building and engagements – be further cultivated?

Moderator	Michael Berkowitz President, 100 Resilient Cities <i>[pending confirmation]</i>
Speakers 30min total (~5min/ speaker)	Erion Veliaj Mayor, Tirana <i>[confirmed]</i>
	Dr Eric Chu Mayor, New Taipei City <i>[confirmed]</i>
	Oscar Santiago Uribe Rocha Chief Resilience Officer, Medellin <i>[confirmed]</i>
	Dr Emi Kiyota Founder and President, Ibasho <i>[confirmed]</i>
	Emami Kumar Deputy Secretary General, ICLEI - Local Governments for Sustainability <i>[confirmed]</i>
	Kent Martinussen CEO, Danish Architecture Centre <i>[confirmed]</i>
Discussion Part I (25min)	Chairperson to pose questions to panellists
Discussion Part II (30min)	Chairperson to invite questions from the floor
Summary (2min)	Chairperson to sum up with 3-4 key points

(D) Thematic Track 4: Innovation**Session 3: Disruptive Innovations – Bane or Boon for Cities?**

9.00 am – 10.30 am (90min)

Cities around the world are riding the waves of advanced technology and capabilities to create future-ready urban solutions tailored to their own development needs. The emergence of technology-enabled innovations is tagged with a slew of promises made to a city's inhabitants – from improving public service delivery to anticipating and solving urban challenges; to building an inclusive and vibrant community. This is but the tip of the iceberg as more systems, platforms and applications influence the way people live, work, play and learn, and gradually transform cities and societies as a whole.

Cities must be ready to embrace innovations rather than stick to their old way of doing things. What kind of structures and processes do cities require so they can readily embrace disruptive innovations? What can

As of 23 Apr 2018

10

mayors and city leaders do to create an environment that encourages the development and adoption of disruptive technologies?	
Moderator	Dr Patricia McCarney President and CEO, World Council on City Data <i>[pending confirmation]</i>
Speakers 30min total (~5min/ speaker)	Martin Haese Lord Mayor, Adelaide <i>[confirmed]</i>
	Dr Vivian Balakrishnan Minister, Ministry of Foreign Affairs and Minister-in-Charge of Smart Nation initiative, Singapore <i>[confirmed]</i>
	Olivier Blancarelli Managing Director, Decentralised Solutions for Cities and Territories, ENGIE <i>[confirmed]</i>
	Brooks Entwistle Chief Business Officer, Asia-Pacific, Uber <i>[invited]</i>
	Dr Katsumi Emura Executive Vice President, Chief Technology Officer and Member of Board, NEC Corporation <i>[confirmed]</i>
	Harriet Green Head of Asia Pacific, IBM <i>[confirmed]</i>
Discussion Part I (25min)	Chairperson to pose questions to panellists
Discussion Part II (30min)	Chairperson to invite questions from the floor
Summary (2min)	Chairperson to sum up with 3-4 key points
Session 2: Does Public-Private-People (3P) Collaboration Yield the Best Social Innovations? 11.00 am – 12.30 pm (90min)	
Social innovation is the process of developing and deploying effective solutions to challenging and often systemic social and environmental issues in support of social development and progress. In this day and age, social innovations typically leverage on technology to tackle challenges faced by cities and helps urban residents to live more comfortable and fulfilled lives. The rise of social innovation labs in recent years has encouraged new forms of cooperation between the people, public and private sectors. These labs typically focus on small neighbourhoods or precincts and provides ample opportunities for prototyping and testing of ideas to adapt to the needs of the society.	
How can local governments work with businesses, research institutions and citizens to create a healthy ecosystem that enables innovative solutions to thrive in cities?	
Moderator	Nicholas Fang Executive Director, Singapore Institute of International Affairs <i>[confirmed]</i>
Speakers 30min total (~5min/ speaker)	Tri Rismaharini Mayor, Surabaya <i>[confirmed]</i>
	Graham Quirk Lord Mayor, Brisbane <i>[pending confirmation]</i>
	James Anderson Head of Government Innovation, Bloomberg Philanthropies <i>[pending confirmation]</i>
	Dr Jason Si Xiao Executive Dean, Tencent Research Institute <i>[invited]</i>
	Dr Goh Eng Lim

As of 23 Apr 2018

11

	Vice President and SGI Chief Technology Officer, Hewlett Packard Enterprise. <i>[confirmed]</i>
	Guo Ping Deputy Chairman of the Board, Huawei Technologies <i>[pending confirmation]</i>
	Ari Sarker Co-president, Asia Pacific, MasterCard <i>[confirmed]</i>
Discussion Part I (25min)	Chairperson to pose questions to panellists
Discussion Part II (30min)	Chairperson to invite questions from the floor
Summary (2min)	Chairperson to sum up with 3-4 key points

WCS Plenary**Is Collaboration the Panacea for Liveable and Sustainable Cities of the Future?**

2.00 pm – 3.00 pm (60min)

So, what's next? The WCS Closing Plenary rounds off the discussion sessions of the day, as well as from the day before. It is intended to pull together the insights and best practices in governance, planning, resilience and innovation, with a focus on the development of liveable and sustainable cities for the future, in today's world, where the only constant is constant change, cities are the sources and centres of innovation. Better collaboration between people-public-private (3P) is key to provide an enabling digital environment to support growth (without stifling innovation) and ensuring that people are not left behind amidst the fast pace of globalisation and urbanisation.

At the closing Plenary, speakers will share success stories of initiatives implemented in various cities. While challenges from social unrest, environmental deterioration and economic stagnation are inevitable, city leaders can translate plans into realities through good urban governance, prudent financing approaches and piloting of innovations. This session will reiterate the importance of collaboration between city leaders and urban stakeholders to co-create liveable, competitive and sustainable environments.

Moderator	Peter Ho Former Head of Civil Service, Singapore and Chairman of Urban Redevelopment Authority <i>[confirmed]</i>
Speakers	Noh bin Omar Minister, Urban Wellbeing, Housing and Local Government, Malaysia <i>[invited]</i>
	Dato' Maimunah binti Mohd Sharif Executive Director, UN-Habitat <i>[invited]</i>
	Bambang Susantono Vice President, Knowledge Management, Asian Development Bank <i>[confirmed]</i>
	Peter Bakker President, World Business Council for Sustainable Development <i>[confirmed]</i>
	Prof Geoffrey West Distinguished Professor and Past President, Science Board, Science Steering Committee, Santa Fe Institute <i>[confirmed]</i>
Summary	Dr Liu Thai Ker Chairman, Centre for Liveable Cities <i>[confirmed]</i>

As of 23 Apr 2018

12

WCS Thematic Forums

Thematic Forum 1: Shaping Cities through Innovation and Collaboration in Culture (co-organised with Ministry of Community, Culture and Youth, Singapore) 3.30 pm – 6.00 pm (150min)	
Social fragmentation and technological disruptions are increasingly prevalent challenges faced by cities and their residents. For cities of the future to be liveable and sustainable, innovative and collaborative urban solutions will be needed. These may go beyond existing practices of good governance and sound planning by authorities, to involve innovative uses of culture in collaboration with key stakeholders. How can we meaningfully weave cultural elements into our urban landscape, to maximise their positive impact and the social benefits for our residents?	
3.30-4.30pm	Keynote address
4.30-6.00pm	Panel discussion
Thematic Forum 2: Urban Governance: Singapore's Principles and Approaches (co-organised with Civil Service College, Singapore) 3.30 pm – 5.00 pm (90min)	
Interested to discuss Singapore's approach to urban governance? This forum will feature local case studies that illustrate Singapore's approach to urban governance and the principles underlying it, and discuss how the country has managed to create a liveable and sustainable city to work, live and play. The panel will also touch on a range of examples from the infrastructure, social and economic domains.	
3.30-3.35pm	Welcome Address Peter Ho Chairman of Urban Redevelopment Authority and former Head of Civil Service, Singapore <i>[confirmed]</i>
3.35-3.50pm	Opening Speech Peter Ong Former Head of Civil Service, Singapore <i>[confirmed]</i>
3.50-4.00pm	Illustration through Urban Planning Hwang Yu-Ning Chief Planner and Acting Deputy CEO, Urban Redevelopment Authority, Singapore <i>[confirmed]</i>
4.00-4.10pm	Neighbours for Active Living Dr Mohamad Maliki bin Osman Senior Minister of State for Defence and Foreign Affairs and Mayor of South East District, Singapore <i>[confirmed]</i>
4.10-4.20pm	Singapore's Economic Development and Future-Ready Economy Chng Kai Fong Managing Director, Economic Development Board, Singapore <i>[confirmed]</i>
4.20-5.00pm	Panel Discussion moderated by Peter Ho Question and Answer Close of Session
Thematic Forum 3: Building and Growing a Thriving Urban Food Eco-system (co-organised with Agri-Food & Veterinary Authority, Singapore) 3.30 pm – 6.00 pm (150min)	
Amidst growing pressures on scarce food resources due to population growth, rapid urbanisation rates and the impacts of climate change, there is a growing concern that global supply of food may not keep up with the growing demand. As a city state of about 730km ² , Singapore's resources (land, water, electricity)	

As of 23 Apr 2018

13

etc) face many competing uses. Currently, less than 1% of the land is used for agricultural food production and more than 98% of our food is imported.

Fortunately, the recent growth in innovative technologies in the agriculture sector has opened up opportunities for countries like Singapore, making it now possible for our farms to harness such technologies to 'grow more with less'. Beyond technology innovations, what else would it take to build and grow a thriving food ecosystem in an urban environment?

This session brings together experts in the field of cluster development and in the forefront of agri-technology innovation to discuss and provide insights on urban food solutions.

3.30-3.35pm	Opening Address Lim Lok Thai Chief Executive Officer, Agri-Food & Veterinary Authority, Singapore
3.35-4.05pm	Topic 1: Achieving Synergies through cluster development
4.05-4.35pm	Topic 2: Innovation in Food & Agri-technology
4.35-5.15pm	Panel Discussion
5.15-6.00pm	Networking & Refreshment End of event

As of 23 Apr 2018

14

Co-located Events

The co-located events at WCS will touch on topics related to liveable and sustainable cities that complement and reinforces the main programme of the WCS. These are organised by our partnering organisations and are open to all WCS delegates. Each session deep-dives into specific topics.

Date/Time	Event
6-7 July	6th Meeting of Governors and Mayors of ASEAN Capitals 2018 (organised by People's Association of Singapore) Chairperson: Mayor Low Yen Ling
8 July (9am-11am)	ASEAN Smart Cities Network Inaugural Meeting (organised by ASEAN)
8 July (1pm-3.30pm)	Inclusive Healthy Places – Practical Advice on Inclusion and health in Public Space (organised by Cities Changing Diabetes, Gehl and C40)
9-11 July	3rd Singapore International Transport Congress & Exhibition (organised by LTA and UITP)
9-11 July	Invest in Bilbao, Invest in Basque Country (organised by Bilbao International)
9 July (5pm-6.45pm)	Better Cities with Smart Technology: Government & Business Flows in a Smart City (organised by MasterCard)
10-12 July	ICOST Conference (organised by Image and Pervasive Access Laboratory)
10 July (12.30pm-2pm)	Better Cities with Smart Technology: Leveraging Data to Build Smarter Cities (organised by MasterCard)
10 July (1pm-2pm)	Inclusive Healthy Places – Practical Advice on Inclusion and health in Public Space (organised by Cities Changing Diabetes, Gehl and C40)
10 July (3pm-6pm)	REDAS-JPI Singapore-Indonesia Property Leaders Forum (organised by REDAS and Jakarta Property Institute)
10 July (4pm-6pm)	Show Me the Numbers: IFHP Social Cities Index (organised by International Federation for Housing and Planning)
10 July (4pm-6pm)	Startup Smart Cities Pitch and Awards (organised by Engie)
10 July (4.30pm – 6pm)	Looking Global for Local Impact in Urban Asia (organised by the Urban Land Institute and CLC)
10 July (4.30pm – 6pm)	The Future of Cities in the Fourth Industrial Revolution (supported by World Cities Summit Young Leaders)
10 July (afternoon)	Age-Friendly Cities: Lessons from Seoul and Singapore (working title) CLC and the Seoul Institute is working on the third joint research project on Age Friendly Cities. Case studies and insights from both cities on ageing policies will be shared, followed by a panel discussion with experts from both cities on creating age friendly urban environments. (organised by Seoul Institute and CLC)
11 July (whole day)	Science and the Sustainable City (organised by Springer Nature)
11 July (morning)	Transformative Research for Future Cities: A Global Network (morning) (organised by Future Cities Laboratory)
11 July (afternoon)	Cooling Singapore Symposium: Mitigating Urban Heat Island Effect (afternoon) (organised by Singapore-ETH Centre)

As of 23 Apr 2018

15

Site Visits

Hosted by Singapore's public agencies, site visits are specially designed half-day tours that offer delegates practical and impactful perspectives on how ideas and policies have been successfully implemented. These would be organised on 8 July (afternoon), 10 July (afternoon) and 11 July (morning).

Date/Time	Title
8 July (choice of 3 site visits)	<p>Art, Culture, Heritage & Conservation: Gillman Barracks, former military housing turned arts hot spot (3.30pm-6pm) Tour this unique visual art cluster, surrounded by lush tropical greenery and set in conserved, former military barracks. Gillman Barracks is home to international and Singapore art galleries, research centre NTU Centre for Contemporary Art (CCA) Singapore, and a children's centre for creativity. Highlights include public art by leading and emerging SEA artists on display throughout the compound and a visit to the studios of artists-in-residence at NTU CCA Singapore. Through this tour, delegates will gain an understanding of how collaborations in art and culture, between the public, private and people sectors, can help enhance a city.</p> <p>Our Tampines Hub (1pm-4pm) Our Tampines Hub is an integrated community and lifestyle building in Tampines, as part of Tampines Regional Centre development.</p> <p>Singapore River and Marina Bay (3.30pm-6pm) The Marina Bay area is an extension of the old Central Business District, a mixed use development and a gem of modern Singapore. The area is planned based on environmentally-sustainable strategies with innovative supporting infrastructure systems. This cycling tour around Marina Bay and the Singapore River will include visits to key developments including the district cooling plant, Gardens by the Bay and Marina Barrage to gain insights into their sustainable design principles and features. As you cycle around Marina Bay and along the Singapore River, you will also be introduced the inspiring story on the urban transformation of the Singapore River.</p>
10 July 3.30pm-6pm (choice of 2 site visits)	<p>Bringing Kallang River into Bishan-Ang Mo Kio Park One of the largest and most popular parks in Singapore, Bishan-AMK Park was redeveloped in 2009 under the Active, Beautiful, Clean Waters Programme. The 2.7km-long concrete canal that ran along the length of Bishan-Ang Mo Kio Park has been transformed into a meandering river, and integrated with the park.</p> <p>Singapore Botanic Gardens: Singapore's Garden Heritage The Singapore Botanic Gardens (SBG) is the first and only tropical botanic garden on the UNESCO's World Heritage List. Established in 1859, SBG is a leading international institution of tropical botany and horticulture, and contributes greatly to the implementation of Singapore's Garden City vision.</p>
11 July 9am-1pm (1 site visit)	<p>Kampung Admiralty + Khoo Teck Puat Hospital Kampung Admiralty (Kampung meaning "Village" in Malay) is the first-of-its-kind development in Singapore which integrates housing for the elderly with a wide range of social, healthcare, communal, commercial and retail facilities. Completed in May 2017, the 11-storey "modern kampung" in Woodlands aims to promote active living and encourage social interaction among the community.</p>

As of 23 Apr 2018

16

13 QUESTIONS/STATEMENT/MOTIONS ON NOTICE FROM COUNCILLORS

13.1 NOTICE OF MOTION - COUNCILLOR GLENDA MATHER - PROPOSED PLAQUE FOR WAR ANIMALS

File No: GV13.4.4

Attachments:

1. Notice of Motion - Proposed Plaque for War Animals [↓](#)
2. Additional attachments [↓](#)

Responsible Officer: Chris Murdoch - Chief Executive Officer

SUMMARY

Councillor Glenda Mather has indicated her intention to move the following Notice of Motion at the next Council Meeting 15 May 2018, as follows:

RECOMMENDATION

THAT Council recognise the vital rolls the war animals played in world conflicts, and Mr Allsopp be advised Council would be honoured to receive the RSL approved plaque from The Australian War Animal Memorial Organisation Inc. and the plaque will be placed in a prominent position identifying their service.

Further, Members of the Emu Park PRSL be asked to embrace this generous offer, and identify an appropriate location for the plaque.

BACKGROUND

Refer to attached Notice of Motion.

**13.1 - NOTICE OF MOTION -
COUNCILLOR GLENDA MATHER -
PROPOSED PLAQUE FOR WAR
ANIMALS**

**Notice of Motion - Proposed Plaque for
War Animals**

Meeting Date: 5 June 2018

Attachment No: 1

PO Box 5186
Red Hill PO
Rockhampton Q 4701
8 May 2018

Chief Executive Officer
Livingstone Shire Council
Anzac Parade
Yeppoon Q 4703

Notice of Motion
Proposed Plaque for War Animals

Dear Madam CEO,

I hereby give Notice of my intention to move the following motion at the first available meeting of Council.

"That Council recognize the vital rolls the war animals played in world conflicts, and Mr Allsopp be advised Council would be honoured to receive the RSL approved plaque from The Australian War Animal Memorial Organization Inc., and the plaque will be placed in a prominent position identifying their service.

Further, Members of the Emu Park RSL be asked to embrace this generous offer, and identify an appropriate location for the plaque."

Background

Mr Allsopp was named "Queensland ANZAC of the Year."
He lives in southern Queensland and is very active promoting the ANZAC and war history. He is currently in France and then onto England.
His Organization, "The Australian War Animal Memorial Organization Inc. (AWAMO) is a registered not-for-profit Organization, and many of these plaques are already displayed at Cenotaphs around Queensland. They are about 30cm square, made of bronze, and cost (for memory) around \$1,500 to make. This offer is made with no expectation of cost to us, although I believe a modest one-off donation would show our appreciation.
I'm advised that there are many more towns, even in CQ, who wish to obtain one.
The one Mr Allsopp has offered, is currently being made, and offered to us alone.

I believe this tangible recognition of the roll the war animals played, would be a very fitting tribute to their sacrifice, and the winning of the war.

A copy of the plaque is attached, along with some information on the valuable work the Organization has undertaken - supplied by Mr Allsopp.

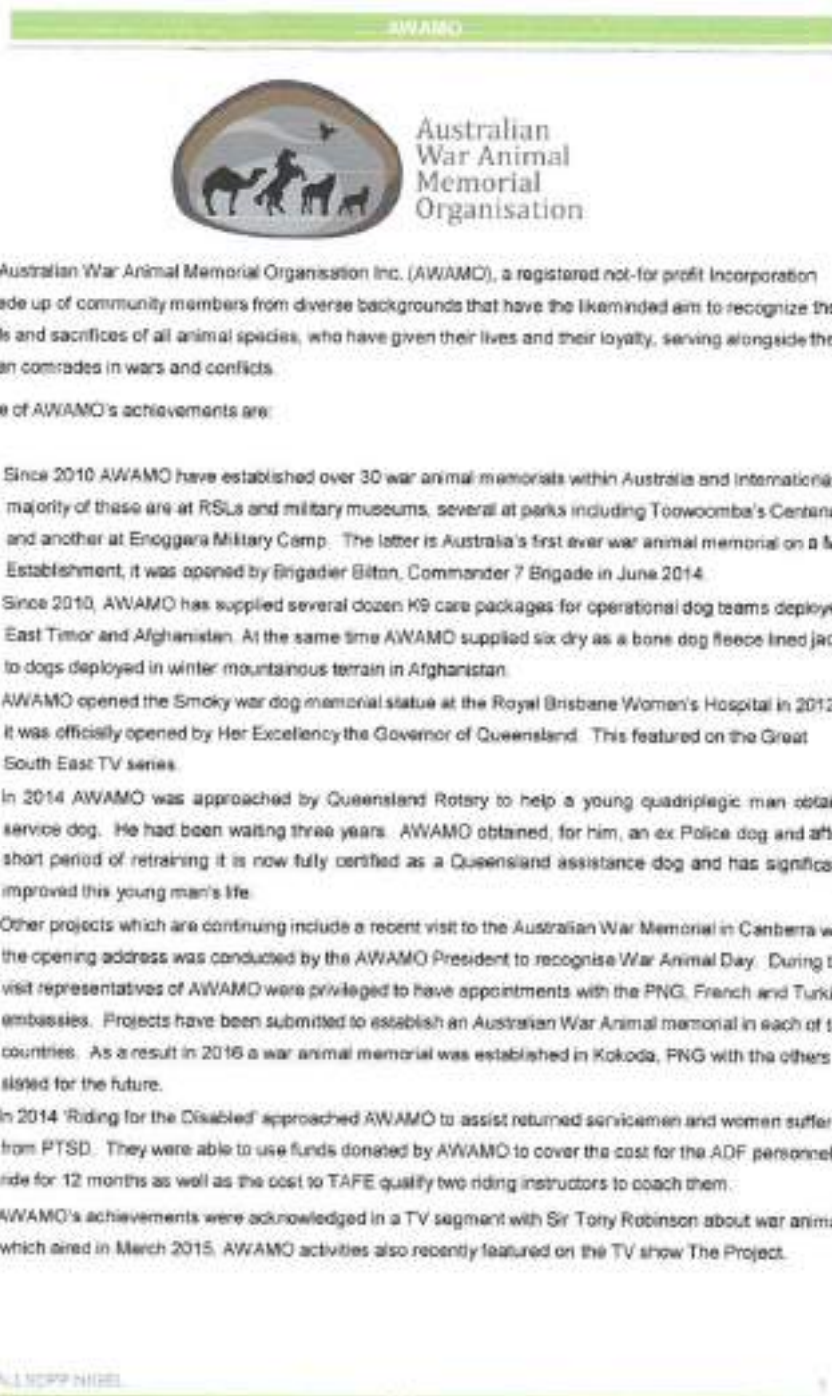
Many thanks,
Glenda Mather Clr

13.1 - NOTICE OF MOTION - COUNCILLOR GLENDA MATHER - PROPOSED PLAQUE FOR WAR ANIMALS

Additional attachments

Meeting Date: 5 June 2018

Attachment No: 2



AWAMO

- In conjunction with 7 Brigade, AWAMO have made several donations from the sale of Nigel Allsopp's current published book 'Smoky' to go to the PTSD program at Brisbane's Army based Rehabilitation Centre. AWAMO staff are on the committee of the Army Welfare and Rehabilitation Centre, Brisbane and assist fiscal sponsorship of Service dogs for PTSD veterans.
- In September 2014 AWAMO was asked to establish a war animal plaque and a special war pigeon memorial, the first of its kind in Australia, at the Caboolture Historical Association Village. We also gave fiscal aid to establish a small war pigeon museum within this historical village.
- In 2014 AWAMO was approached by SBA Precious Metals in Melbourne to help design a set of five War Dog button collectables. These are now on sale throughout Australia with SBA making a donation from every sale given directly to AWAMO.
- In October 2015 Australia Post made available to the public a series of five war animal stamps in which the President of AWAMO was asked to assist with the design process.
- As a serving Queensland Police Dog Handler, the President of AWAMO was tasked to establish a Police Animal Service memorial for all the horses and dogs that have served the Queensland Police Service over the past 150 years. This was opened on 15th December 2014 by the Commissioner and the Minister of Police.
- In March 2015 AWAMO obtained a grant from the Department of Veterans Affairs to establish two more memorials on behalf of people who worked with, rode or cared for the animals. The first memorial, which was opened on 30th May 2015 was for The Australian Army Veterinary Corps. This is the first and only memorial for the people who saved the lives of tens of thousands of animals during various conflicts. This Corps was disbanded in 1946. The second memorial was for the Indigenous Light Horsemen of WW1. They had no memorial, this also being recognized as an Australian first. AWAMO worked alongside the Mayor of Logan, the Department of Veterans Affairs and local Indigenous Elders to erect this monument on the 19th December 2015. For its efforts AWAMO has been nominated for the National Reconciliation Award.
- During 2015 & 2016 AWAMO assisted in setting up a war dog tribute at both the Melbourne and Sydney Dog Lovers Shows, educating over 30,000 people at each event on the role dogs have played in warfare and conflicts. With the funds raised from these events we sponsored another service dog trained for PTSD companionship and we have likewise sponsored a horse with Queensland Riding for the Disabled for the same purpose. AWAMO has continued in 2017 to conduct this dog show to raise awareness of current serving war dogs.
- AWAMO has produced 7 historical books on war animals and war dogs plus two children's books on war animals. Funds raised by the sale of these books directly support the establishment of memorials.

AWAMO

- As animals have no voice of their own our aim is to ensure that the deeds of war animals do not get lost and to educate young Australians that not only two but also four legged diggers served this Nation. To this end AWAMO opened the first war animal plaque at an Australian School for the Qld Education Department last year at Eaton Hills. AWAMO also opened, in NSW, a war animal memorial at Glen Innes Special School in 2016.
- AWAMO has partnered with Treloar Roses to rename the 'Charles De Gaulle' rose to the 'War Animal Rose' - this beautiful purple rose is available on-line at www.treloarroses.com.au
- AWAMO has a line of war animal soft toys, these accompany / compliment characters in the children's book 'The Purple Poppy'.
- AWAMO also sells, to raise funds a purple pet bandanna.
- In 2015 AWAMO licensed Great Southern Land Collectables to use the Purple Poppy to manufacture a range of products including lapel pins, key rings, pet tags and many other products with donations from all sales going directly to AWAMO.
- In 2016 AWAMO jointly co-operated with the World Cheetah Foundation to assist in financing Anatolian herd dogs to protect flocks of domestic animals within the Cheetah reserve. Each dog costs \$500 to buy and the same yearly to maintain (AWAMO sponsors 3 dogs). Since their introduction the loss of Cheetahs via farmer shootings has decreased by 90%.
- AWAMO registered as a PTSD provider in 2017. This will give us greater flexibility to train and provide assistance dogs. The Queensland Police Service has requested AWAMO to provide four therapy dogs by 2018 for their needs.
- Perhaps one of our smallest successes but vast in its ideals is the purchase of a STAR, yes AWAMO has its own star. It is situated in the Scorpius Constellation position RA 16.414-Deklination -27.06.
- In 2016 AWAMO gifted, as a way of a thank you to our troops, a painting of R/R RAR Mascot Stan the ram. This \$4,000 painting was donated by AWAMO to the Regiment's museum and featured in the Army News.
- AWAMO donated, to the Australian Army, a bronze resin sculpture of a Light Horseman- approximately 1 meter high to 2/14 MI for their centenary celebrations.
- After several years of consultation with the Department of Foreign Affairs and Military Attaché in Vietnam AWAMO provided an honour board commemorating the 11 tracker dogs which did not return home after the Vietnam War at the Ho Chi Minh Consulate.
- AWAMO designed and erected a memorial to Police working dogs at the Brisbane central railway station in conjunction with QPS and Queensland Rail to celebrate 100 years of service. This was attended by the Commissioner of Police, CEO QR and Minister for Qld Transport.
- On 8th June 2017 the AWAMO President unveiled the ADF War dog medal, issued by Honours and Awards and the Defence Department. This is the very first such canine medal in the world. It was designed by the AWAMO President after years of lobbying by AWAMO.

AWAMO

- AWAMO was able to secure a special riding saddle from the USA Veterans Affairs Dept used for amputee riders. The saddle will be used for Australian Veterans and Emergency Service workers. AWAMO discovered that several police officers have lost a leg and were riders prior to their accidents. There are also around half a dozen Military veterans in Cld that have lost legs during active service. This saddle has been donated to the Cld riding for disabled association for Emergency Service and Defence Force personnel to assist them to learn to balance or to ride again. This is the first such saddle in use in Australia.
- In January this year PD York an ex - Queensland Police explosive detection dog passed away. York, after several years of service in Australia, had been transferred to the PNG Police to support the every growing fight against terrorism. Sadly after 5 years' service there York died. AWAMO purchased two memorial stones to honour York. One went to PNG Police Headquarters and the other to his Police ex- handler in Queensland.
- On 21st July 2017 AWAMO opened a war animal memorial in Pozieres, France. This is AWAMO's largest venture so far – the \$200,000 bronze statues not only honour Australian war animals but animals from all Nations. All funds were raised by AWAMO with NO government funding.
- In October 2017 AWAMO establishing Australia first war animal memorial to Mascots at the Croydon West / Kilkenny RSL sub-branch in South Australia to one of Australia most famous 'Digger'. Digger's remarkable service is remembered as how Digger 'went over the top' 16 times and had been through some of the worst battles on Gallipoli and the Western Front. He had been wounded and gassed at Pozieres in 1916, shot through the jaw, losing three teeth, was blinded in the right eye and deaf in the left ear. There are also accounts of how Digger would take food to wounded men stranded in no man's land, sometimes bringing back written messages. AWAMO helped to pay for this memorial to be erected in his honour.
- Perhaps the most important achievement to date for AWAMO is the establishment of the Veterans Canine assistance program, Funded solely by AWAMO. In brief there remain around 20 service dogs that have deployed multiple times to Afghanistan either in service or retired. These are veterans but do not get recognized as such and receive no fiscal assistance once retired from the government. The defence force do not have a policy to assist them, it relies on the good will of people taking these veterans on once retired from service, just as I might say they are at an age they need help. AWAMO has a program already to fiscally help pay their veterinary bills and supply. It is a limited project as alas these dogs will all die of old age within the next few years.
- AWAMO also helped Veterans on the streets, who have dogs companions, by supplying care packages that included bowls, coats, toys, blankets and food. As part of AWAMO charity we always sponsor a local animal cause in the area that we establish a memorial. In NZ AWAMO has donated a \$1000 worth of purple poppy merchandise that will be administrated and sold by The Waikato Equine Riders Association then donated to the Kaimanawa heritage Horse Society to aid the local wild horses around Waikuru. A fitting charity due to the location of the memorial and the wild horses running wild within the Army training area nearby.

ALL RIGHTS RESERVED



13.2 NOTICE OF MOTION - COUNCILLOR GLENDA MATHER - WATER CHARGES**File No:** GV13.4.4**Attachments:** 1. Notice of Motion [↓](#)**Responsible Officer:** Chris Murdoch - Chief Executive Officer

SUMMARY

Councillor Glenda Mather has indicated her intention to move the following Notice of Motion at the next Council Meeting 15 May 2018, as follows:

RECOMMENDATION

THAT given the circumstances surrounding the high quarterly water reading at L92 LN 2550 and Council's decision to discontinue the interest charges for the reasons provided, Council resolve to pro-rata the charge for the period in question as a one-off consideration.

BACKGROUND

Refer to attached Notice of Motion.

**13.2 - NOTICE OF MOTION -
COUNCILLOR GLENDA MATHER -
WATER CHARGES**

Notice of Motion

Meeting Date: 5 June 2018

Attachment No: 1

PO Box 5186
Red Hill PO
Rockhampton Q 4711
4 May 2018

Chief Executive Officer
Livingstone Shire Council
Anzac Parade
Yeppoon Q 4703

Notice of Motion - Amended
Water Charges

Dear Madam Chief Executive,

I hereby give Notice of my intention to move the following motion at the first available meeting of Council:

"That given the circumstances surrounding the high quarterly water reading at L92 LN 2550 and Council's decision to discontinue the interest charges for the reasons provided, Council resolve to pro-rata the charge for the period in question as a one-off consideration."

Background

I believe the Council has reasonable grounds on which to make this decision.

Regards Glenda Mather

13.3 NOTICE OF MOTION - COUNCILLOR GLENDA MATHER - TROPICAL BLOOM FESTIVAL

File No: GV13.4.4
Attachments: 1. Notice of Motion [↓](#)
Responsible Officer: Chris Murdoch - Chief Executive Officer

SUMMARY

Councillor Glenda Mather has indicated her intention to move the following Notice of Motion at the next Council Meeting 5 June 2018, as follows:

RECOMMENDATION

THAT following receipt of an Application from the organisers of the Tropical Bloom Festival to conduct an event on the Lake Mary Road property, Council refer the application to the table for discussion and appropriate conditions.

BACKGROUND

Refer to the attached Notice of Motion.

LOCAL GOVERNMENT PRINCIPLES

The local government principles are –

- (a) Transparent and effective processes, and decision-making in the public interest; and
- (b) Sustainable development and management of assets and infrastructure, and delivery of effective services; and
- (c) Democratic representation, social inclusion and meaningful community engagement; and
- (d) Good governance of, and by, local government; and
- (e) Ethical and legal behaviour of councillors and local government employees.

**13.3 - NOTICE OF MOTION -
COUNCILLOR GLENDA MATHER -
TROPICAL BLOOM FESTIVAL**

Notice of Motion

Meeting Date: 5 June 2018

Attachment No: 1

PO Box 5186
Red Hill PO
Rockhampton Q 701

Chief Executive Officer
Livingstone Shire Council
Anzac Parade
Yeppoon Q 4703

Notice of Motion

Application – Tropical Bloom Festival

Dear Madam CEO,

I hereby give Notice of my intention to move the following motion at the first avail meeting of Council:

“That following receipt of an Application from the organizers of the Tropical Bloom Festival to conduct
An event on the Lake Mary Road property , Council refer the Application to the table for discussion for
Discussion and appropriate conditions.”

Background:

Previous Applications for this event have not been referred to the table, and it would appear, nor were they required to be, but previous events have caused considerable adverse impacts on the residents in the closest vicinity to the festival – namely dust, noise, and unwanted two-legged nocturnal intruders. The extraordinary traffic on Lake Mary Road two days prior and subsequent to the event – a total of six days, has caused considerable damage to the road, and locals have had to wait unreasonable time before road repairs were carried out.

I don't believe any road repair contribution has been required, or offered in the past for the impacts of this extraordinary traffic.

While Council generally supports a festival which requires reasonable conditions, Council is ignoring its local residents who have to suffer the consequences of this event.

Yours faithfully,
Glenda Mather Clr

13.4 NOTICE OF MOTION - COUNCILLOR GLENDA MATHER - HIGH SCHOOL - EMU PARK**File No:** GV13.4.4**Attachments:** 1. NOM - High School - Emu Park [↓](#)**Responsible Officer:** Chris Murdoch - Chief Executive Officer**SUMMARY**

Councillor Glenda Mather has indicated her intention to move the following Notice of Motion at the next Council Meeting 5 June 2018, as follows:

RECOMMENDATION

That due to the growing population at the southern end of the Capricorn Coast, Council liaise with the state government, to investigate all suitable land sites to identify the most suitable for a future high school in the Emu Park area, which will cater for future demand, and the area of land it will require.

Further, as part of the investigation, a survey be conducted in the anticipated catchment area for students to establish the current numbers.

BACKGROUND

Refer to attached Notice of Motion.

**13.4 - NOTICE OF MOTION -
COUNCILLOR GLENDA MATHER -
HIGH SCHOOL - EMU PARK**

NOM - High School - Emu Park

Meeting Date: 5 June 2018

Attachment No: 1

PO Box 5186
Red Hill PO
Rockhampton Q4701
25 May 2018

Chief Executive Officer
Livingstone Shire Council
Anzac Parade
Yeppoon Q 4703

**Notice of Motion
High School - Emu Park**

Dear Madam CEO,
I wish to give Notice of my intention to move the following motion at the first available meeting of Council:

"That due to the growing population at the southern end of the Capricorn Coast, Council liaise with the state government, to investigate all suitable land sites to identify the most suitable for a future high school in the Emu Park area, which will cater for future demand, and the area of land it will require.

**Further,
As part of the investigation, a survey be conducted in the anticipated catchment area for students to establish the current numbers."**

Background:

As the demand for residential land in the southern end of the Coast becomes popular, so will the need for services and education facilities.
It is desirable to minimise the transportation of students, not only for safety reasons, but to reduce the amount of time in transit itself.

It is imperative a suitable site for a school be investigated and secured now, while the choice of sizeable acreage is still available, land prices are still reasonable, and before urban sprall makes central locations more difficult.

Too often have we seen schools land-locked due to unforeseen demand and lack of vision. We have the opportunity to plan ahead, and this motion, if successful, will no doubt provide confidence for any families wishing to settle in the area.

Many thanks
Glenda Mather Clr

13.5 QUESTIONS ON NOTICE - COUNCILLOR GLENDA MATHER - TARANGANBA SCHOOL PROPOSED BUS TERMINAL**File No:** GV13.4.4**Attachments:** 1. Questions on Notice [↓](#)**Responsible Officer:** Chris Murdoch - Chief Executive Officer

SUMMARY

Councillor Glenda Mather indicated her intention to place the following Questions on Notice in relation to the proposed bus terminal Taranganba School at the next Council Meeting 5 June 2018, as follows:

- 1. Why was this project given so much urgency three years ago due to safety issues, yet no work has been carried out to improve the situation in subsequent years, and despite the fact Council had urgently acquired the land to do so?*
- 2. What forward planning and budget allocation has been provided to undertake and complete the intended works?*

RECOMMENDATION

THAT the questions on notice be received.

BACKGROUND

Refer to attached question on notice.

**13.5 - QUESTIONS ON NOTICE -
COUNCILLOR GLENDA MATHER -
TARANGANBA SCHOOL PROPOSED
BUS TERMINAL**

Questions on Notice

Meeting Date: 5 June 2018

Attachment No: 1

PO Box 5186
Red Hill PO
Rockhampton Q 4701
29 May 2018

Chief Executive Officer
Livingstone Shire Council
Anzac Parade
Yeppoon Q 4703

**Questions on Notice
Proposed Bus Terminal - Taranganba School**

Dear Madam Chief Executive,

Some three years ago there was much community anxiety over the increased traffic shuttling children to and from the Taranganba School.

Family vehicles were parking in convenient, rather than safe places to collect children, and bus setdowns were confined.

At that time the student population was around 700. Despite the loss of the Gr 7 students to high schools, the student numbers have retained steady growth.

Due to pressures from the school to address the safety issues, Council purchased part of the private property adjoining the school to construct a road for a bus terminal, as well as another smaller section from another landowner to improve the entrance design.

Due to the safety issues involved, and the urgency to improve the traffic movements, the adjoining property owner was given a matter of weeks to construct an alternate, temporary property entrance until the new road and bus terminal was built.

Despite the fact that the school population is continuing to show steady growth, no work has been carried out to construct the new road and the bus terminal.

Q 1.

Why was this project given so much urgency three years ago due to safety issues, yet no work has been carried out to improve the situation in subsequent years, and despite the fact Council had urgently acquired the land to do so?

Q2.

What forward planning and budget allocation has been provided to undertake and complete the intended works?

Many thanks, Glenda Mather Clr

13.6 NOTICE OF MOTION - COUNCILLOR ADAM BELOT - PROCEDURAL MOTIONS**File No:** GV13.4.4**Attachments:** 1. Notice of Motion [↓](#)**Responsible Officer:** Chris Murdoch - Chief Executive Officer

SUMMARY

Councillor Adam Belot has indicated his intention to move the following Notice of Motion at the next Council meeting 5 June 2018, as follows:

RECOMMENDATION

THAT The Livingstone Shire Council Meeting Procedure Policy be amended as follows:-
(see amendments in red).

2.17 Procedural Motions

2.17.1 A Councillor at a meeting of Council, who has not spoken during the debate on a matter at the meeting, may move as a procedural motion one of the following, **only after the Mover of the original motion having obtained a seconder has spoken to the motion.**

BACKGROUND

Refer to the attached Notice of Motion.

LOCAL GOVERNMENT PRINCIPLES

The local government principles are –

- (a) Transparent and effective processes, and decision-making in the public interest; and
- (b) Sustainable development and management of assets and infrastructure, and delivery of effective services; and
- (c) Democratic representation, social inclusion and meaningful community engagement; and
- (d) Good governance of, and by, local government; and
- (e) Ethical and legal behaviour of councillors and local government employees.

13.6 - NOTICE OF MOTION - COUNCILLOR ADAM BELOT - PROCEDURAL MOTIONS

Notice of Motion

Meeting Date: 5 June 2018

Attachment No: 1

May 2018
Chief Executive Officer
Livingstone Shire Council
Anzac Parade
Yeppoon Q 4703

Notice of Motion

I, Cr Adam Belot intend to move the following Notice of Motion at the next available meeting.

"The Livingstone Shire Council Meeting Procedure Policy be amended as follows:-
(see amendments in red)

2.17 Procedural Motions

2.17.1 A Councillor at a meeting of Council, who has not spoken during the debate on a matter at the meeting, may move as a procedural motion one of the following, **only after the Mover of the original motion having obtained a seconder has spoken to the motion.**

Background

The purpose of a procedural motion is to facilitate the transaction of business in an effective manner. There are various forms of procedural motions and all have a function to play within a meeting. The most frequently used procedural motions are those that are used to defer or close debate on a particular matter.

A Councillor may feel that a motion under debate has already been adequately debated and that it is not worthwhile pursuing the issue any further at a meeting; or the matter should be deferred to another time to permit more consideration; or further time should be provided to seek additional information on the matter.

Irrespective of why or when a procedural motion is moved, it is important to recognize that procedural motions can be utilized as strategic weapons in the armoury of an experienced Councillor (QLD Government making the most of meetings). Furthermore it is critical that procedural motions are not used to suppress debate or worse still, cut off the speaker to a motion before the table has been given the chance to at least hear from the mover of the original motion.

Currently under LSC Meeting Procedure Policy (2.17), a Councillor can move a procedural motion before any formal debate is had, or before the mover is afforded the right to be heard. It is my opinion that when this is allowed to occur, debate is greatly restricted and democracy is compromised. By amending the Meeting Procedure to ensure that the mover of a motion upon being seconded, can at the very least speak to the motion for up to 1 minute to provide a brief explanation (see 2.7.8) this will bring about better outcomes for the people of Livingstone.

Sincerely Cr Adam Belot

14 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

15 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting

16 CLOSURE OF MEETING