



ORDINARY MEETING

AGENDA

20 JUNE 2019

Your attendance is required at an Ordinary meeting of Council to be held in the Council Chambers, 4 Lagoon Place, Yeppoon on 20 June 2019 commencing at 8.30am for transaction of the enclosed business.

CHRIS MURDOCH
CHIEF EXECUTIVE OFFICER
13 June 2019

Next Meeting Date: 02.07.19

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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1 OPENING

2 ATTENDANCE

Members Present:

Acting Mayor, Councillor Nigel Hutton (Chairperson)
Councillor Adam Belot
Councillor Pat Eastwood
Councillor Jan Kelly
Councillor Glenda Mather
Councillor Tom Wyatt

Officers in Attendance:

Mrs Chris Murdoch – Chief Executive Officer
Mr Brett Bacon – Executive Director Liveability and Wellbeing
Mr Dan Toon – Executive Director Infrastructure
Mrs Andrea Ellis – Chief Financial Officer
Mr Matthew Willcocks - Chief Technology Officer
Mr Nick Sheehan - Chief Human Resources Officer

3 LEAVE OF ABSENCE / APOLOGIES

Councillor Bill Ludwig - Leave of Absence from 8 May 2019 to 29 June 2019

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Minutes of the Ordinary Meeting held 4 June 2019

5 DECLARATION OF INTEREST IN MATTERS ON THE AGENDA

6 PUBLIC FORUMS/DEPUTATIONS

6.1 CAPRICORN ENTERPRISE ANNUAL UPDATE

File No:	ED8.5.26
Attachments:	Nil
Responsible Officer:	Brett Bacon - Executive Director Liveability and Wellbeing Jan Anfruns - Manager Economy and Places
Author:	Elle Wallin - Project Support Officer

SUMMARY

The purpose of this report is for the Chief Executive Officer of Capricorn Enterprise, Mary Carroll, to provide Council with a progress update on Capricorn Enterprise's 2018/2019 Key Performance Indicator outcomes and the future project initiatives of Capricorn Enterprise.

OFFICER'S RECOMMENDATION

THAT Council receive the deputation presented by the Chief Executive Officer of Capricorn Enterprise.

BACKGROUND

Capricorn Enterprise is one of Queensland's thirteen membership based Regional Tourism Organisations and is also recognised as the tourism and economic development organisation for the Capricorn region within Central Queensland.

Capricorn Enterprise works with partners, sponsors and members to:

- 1) promote the Capricorn region as a desirable holiday destination within regional, state, national and international markets;
- 2) ensure the community within the region has a high level of understanding of the benefits of tourism;
- 3) assist with the facilitation of a strong, healthy and diverse local economy with emphases on the development of new or expanded tourism enterprises for the region; and
- 4) provide visitors with a range of quality information and booking services including the Capricorn Visitor Centres, 1800 tourism information number and consumer websites.

As part of the agreement between Capricorn Enterprise and Livingstone Shire Council, Capricorn Enterprise is required to meet a number of Key Performance Indicators per year. Mary Carroll will provide an update on the progress of these Key Performance Indicators and the future project initiatives of Capricorn Enterprise.

LOCAL GOVERNMENT PRINCIPLES

The local government principles are –

- (a) *Transparent and effective processes, and decision-making in the public interest; and*
 - (b) *Sustainable development and management of assets and infrastructure, and delivery of effective services; and*
 - (c) *Democratic representation, social inclusion and meaningful community engagement; and*
 - (d) *Good governance of, and by, local government; and*
 - (e) *Ethical and legal behaviour of councillors and local government employees.*
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7 BUSINESS ARISING OR OUTSTANDING FROM PREVIOUS MEETINGS

7.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

File No: GV13.4.1

Attachments: 1. Business Outstanding as at 20 June 2019 [1](#)

Responsible Officer: Chris Murdoch - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillors' information.

OFFICER'S RECOMMENDATION

THAT the Business Outstanding table for the Ordinary Council Meeting be received.

7.1 - BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

Business Outstanding as at 20 June 2019

Meeting Date: 20 June 2019

Attachment No: 1

Item number	Date	Report Title	Resolution	Responsible Officer	Due Date	Comments
1.	07 February 2017	Outstanding Policy Documents	<p>THAT the following policies be adopted:</p> <ol style="list-style-type: none"> 1. Encroachment on Public Land Policy; 2. Equal Employment Opportunity Policy; 3. Failure to Renew Licence Response Policy; 4. Telecommunications Facilities on Council Land Policy; and 5. Unlicensed Premises Response Policy. <p>With policies 4, 5 and 6 to be further reviewed.</p>	Governance Officer	30/06/2019	<p>02 Aug 2018 - 8:49 AM – Governance Officer</p> <p>Three policies still under review and will be re-submitted back to Council once finalised.</p>
2.	5 December 2017	Regulated Car Parking Yeppoon Foreshore and Town Centre	<p>THAT Council resolve to:</p> <p>Declare a Traffic Area having a default parking limit of one hour, with the inclusion of two and three hour designations being established in specific precincts as supported by Attachment Four Community Engagement WrAPup Car Parking Strategy Yeppoon CBD and as shown in Attachment One (Schedule One - Declaration of Traffic Area);</p> <ol style="list-style-type: none"> 1. Endorse and enact the regulated parking strategy once the changes to the Subordinate Local Law No. 5 (Parking) 2011 Schedule One and Schedule Two take effect and regulated parking signage is in place; 2. Once enacted adequately inform the community of the regulated parking areas (via engagement, media and signage). An initial warning period of one month will be afforded to motorists found overstaying the timed period. After one month the monetary value of an infringement will resume; 3. Consider a budget allocation at the 17/18 Quarter Two Budget review for updated parking signage in the amount of \$30,000; 4. Endorse the installation of smart parking beacons and technology to the designated one hour regulated traffic area to be funded from the Yeppoon Town Centre Smart Lighting Project; 5. Amend Subordinate Local Law No. 5 (Parking) 2011 Schedule One Declaration of traffic area to define a Traffic Area for Yeppoon as shown in Attachment One (Schedule One - Declaration of Traffic Area); 	Manager Engineering Services	30/04/2019	<p>01 May 2019 - 2:34 PM Administration Engineering Services</p> <p>Plans for regulated parking signs in Yeppoon CBD have been finalised and signed off for passing to Construction & Maintenance for installation. Plans for Lagoon precinct regulated and paid parking have also been finalised.</p>

			<p>6. Amend Subordinate Local Law No. 5 (Parking) 2011 Schedule Two Declaration of off-street regulated parking areas to include off-street regulated parking for Queen Street (Lot 10 on Y17136), the Yeppoon Town Centre Car Park (Lot 10 on SP289416) and the Yeppoon Foreshore (part of Lot 65 on SP234671); and</p> <p>7. Amend Subordinate Local Law No. 5 (Parking) 2011 Schedule Two Declaration of off-street regulated parking areas to rescind all reference and plans associated with the region of Rockhampton Regional Council.</p>			
3.	17 July 2018	Draft Fig Tree Creek Masterplan	THAT Council endorse the Fig Tree Creek Master Plan for further public consultation and integration into the Council's Strategic Planning Framework.	Coordinator Natural Resource Management	30/04/2019	<p>11 June 2019 - 11:12 AM – Support Services Officer – Community Wellbeing</p> <p>Public consultation on the draft Fig Tree Creek Masterplan not yet started due to other projects and priorities.</p>
4.	18 September 2018	Opening of Road – Gunder Road, The Caves	THAT Council authorise the Chief Executive Officer to commence negotiations with the owners of Lot 69 RP891987 to open new road as shown on Drawing No. 17-112-04.	Policy and Planning Officer	30/04/2019	<p>11 Jun 2019 - 10:47 AM - Policy and Planning Officer</p> <p>Instructed by Manager Construction and Maintenance to take no action until further advised.</p>
5.	16 October 2018	Proposed Trustee Leases – Capricorn Tourism and Economic Development Limited and Keppel Coast Arts Council Inc.	<p>THAT Council resolve to:</p> <p>1. apply the exception mentioned in Section 236(1)(b)(ii) of the <i>Local Government Regulation 2012</i> to its dealings with Capricorn Tourism and Economic Development Limited and Keppel Coast Arts Council Incorporated for issue of Trustee</p>	Property Officer	30/04/2019	<p>11 Dec 2018 – 7:57 AM – Property Officer</p> <p>Draft documents being prepared however execution of some cannot occur until the new title is registered over the</p>

			<p>Leases over land currently described as Lot 2 on Survey Plan 104438, Merv Anderson Park Yeppoon; and</p> <p>2. provide Trustee Leases over land currently described Reserve for Recreation, Public Boat Ramp, Jetties and Landing Place over Lot 2 on Survey Plan 104438 to:</p> <p>a) Capricorn Tourism and Economic Development Limited for a term of 20 years for operation of the Capricorn Coast Visitor Information Centre and Shell World; and</p> <p>b) Keppel Coast Arts Council Incorporated for a term of 5 years for operation of the Artship.</p>			land. Council is unable to proceed with this matter until notification of registration is received from DNRME.
6.	16 October 2018	Potential Sale of Lots 2 and 3 - The Gateway Business and Industry Park	<p>THAT Council:</p> <p>1. reconfirms its previous decision on 1 May 2018, to sell Lots 2 and 3, known as 3 and 5 Pineapple Drive, Hidden Valley, within Stage One of The Gateway Business and Industry Park, at the nominated offer and acknowledges the new entity (purchaser) listed in this report;</p> <p>2. confirms its preparedness to accept the option two payment terms and conditions for Lots 2 and 3, outlined in this report, and if deemed acceptable to the purchaser through further negotiation;</p> <p>3. confirms in lieu of discounting infrastructure charges, it would favourably consider entering into an infrastructure agreement for the deferred payment of infrastructure charges, in accordance with the general terms prescribed by Council's <i>Development Incentive Policy for Reconfiguring a Lot</i>, based on the terms outlined in this report; and if deemed acceptable to the purchaser through further negotiations;</p> <p>4. authorises the Chief Executive Officer to finalise negotiations with the purchaser, taking into consideration the terms and conditions outlined in this report, and execute a contract of sale for Lots 2 and 3, having due regard to the provisions for the</p>	Executive Director Liveability and Wellbeing	30/04/2019	<p>14 May 2019 - 11:30 AM Director Liveability and Wellbeing</p> <p>Further action pending the return of an executed contract of sale</p>

			disposal of non-current assets contained in the Queensland <i>Local Government Regulation 2012</i> and Livingstone Shire Council's Procurement Policy;			
7.	06 November 2018	Notice of Motion - Councillor Adam Belot - Wreck Point Pathway	THAT LSC review the current design of the proposed walking path from Cooe Bay to Lammemoor Beach including: Consideration of redesigning path alignment/direction b) Design that will best accommodate users of all abilities	Executive Director Infrastructure Services	30/04/2019	2 April 2019 - 8:11 AM – Executive Director Infrastructure Design will be considered following Mathew Flinders Drive.
8.	20 November 2018	Yeppoon Surf Life Saving Club – Renewal of Tenure Agreement	THAT Council resolve to: 1. apply the exception mentioned in Section 236(1)(b)(ii) of the <i>Local Government Regulation 2012</i> to its dealings with the Yeppoon Surf Life Saving Club Incorporated for issue of a Reserve Lease over Lot 74 on SP234671; and 2. provide a ten (10) year Reserve Lease to the Yeppoon Surf Life Saving Club Incorporated over Lot 74 on SP234671.	Senior Sport and Education Officer	30/04/2019	11 Jun 2019 - 3:36 PM Co-ordinator Liveability and Wellbeing Matter has been finalized - the agreement signed by both parties and executed
9.	20 November 2018	Ogmore Community and Recreation Committee Incorporated Request for Tenure over a Portion of Lot 8 07508 (Bicentennial Park)	THAT Council resolves to 1) apply the exception mentioned in Section 236(1)(b)(ii) of the <i>Local Government Regulation 2012</i> to its dealings with the Ogmore Community and Recreation Committee Incorporated for issue of a Reserve Lease over a portion of land currently described as Lot 8 on O7508, Bicentennial Park Ogmore; and 2) provide a one (1) year Reserve Lease over a portion of Bicentennial Park, Lot 8 on O7508 to the Ogmore Community and Recreation Committee Incorporated to enable it to seek opportunities to further develop the site as a public space for the Ogmore community and its visitors.	Community Development Officer	30/04/2019	11 Jun 2019 - 1:50 PM – Community Development Officer The properties team have advised that they have engaged a consultant to conduct the surveying. Officers have a draft lease to take to the committee and will travel to Ogmore (20/06) to discuss draft lease with the committee.

10.	04 December 2018	Acquisition of Easements for Drainage Purposes - Zilzie	THAT Council resolve to authorise the Chief Executive Officer to commence negotiations with the owners of Lot 70 RP604071 and Lot 71 RP604071 to dedicate drainage easements as shown on Drawing No 18-093-01.	Policy and Planning Services	30/04/2019	<p>11 Jun 2019 - 10:46 AM - Policy and Planning Services</p> <p>Lot 70 RP604071 Complete - easement registered</p> <p>Lot 71 RP604071 Survey plan and easement documents sent to owner for signing on 16 April 19.</p>
11.	18 December 2018	Councillor Portfolios	That the matter lay on the table pending further discussion and return to a Council Meeting in 2019.	Senior Investigations Officer	30/04/2019	
12.	05 February 2019	Establishment of Tenure Agreement - Capricorn Coast Landcare Incorporated and NAG Broadcasting Association	THAT Council resolves to enter individual tenure agreements with Capricorn Coast Landcare Incorporated and NAG Broadcasting Association Incorporated over the shared space known as Room D within the Education Centre (78 John Street, Yeppoon) for a period of one (1) year with an option to renew for a further three (3) year period.	Administration Supervisor	30/04/2019	<p>10 Jun 2019 - 11:03 AM - Administration Supervisor Community Centre</p> <p>Documents have been signed by Cap Coast Landcare and 4NAG and are now with CEO for signing</p>
13.	19 February 2019	Sale of 18 School Street, Mount Chalmers	THAT Council resolves to: 1. adopts a two stage Expression of Interest and Invitation to Tender process, in accordance with section 228(2)(b) of the Local Government Regulation 2012, for the sale of proposed Lot 10, known as 18 School Street, Mount Chalmers, acknowledging the reason for adopting the two-stage process is to gauge market interest and achieve the best	Project Support Officer	30/04/2019	<p>11 Jun 2019 - 10:58 AM - Project Support Officer</p> <p>Council have engaged a Real Estate agent to undertake the Expression of Interest process and gauge the current market.</p>

			<p>possible outcome for Council and the Community;</p> <ol style="list-style-type: none"> 2. delegate authority to the Chief Executive Officer to enter into negotiations with the potential purchasers subject to the CEO providing a briefing to the Council on completion of the first stage; and 3. write to the residents of Mt Chalmers and provide an update of the current status and planned actions. 			
14.	19 February 2019	Acquisition of Easement for Water Supply Purposes - Ironpot	<p>THAT Council resolve to authorise the Chief Executive Officer to commence negotiations with the owner of Lot 156 SP213739 to dedicate a water supply easement as shown on Drawing Nos 19-091-01 and 19-091-02.</p>	Policy and Planning Officer	30/04/2019	<p>11 Jun 2019 - 10:46 AM - Property Officer</p> <p>Waiting for survey</p>
15.	19 March 2019	Request for renewal of lease - the caves rural fire brigade	<p>THAT Council resolve:</p> <ol style="list-style-type: none"> 1. that the exception mentioned in Section 236(1)(b)(i) of the <i>Local Government Regulation 2012</i> may apply in its dealing with the State of Queensland (represented by Public Safety Business Agency) on behalf of The Caves Rural Fire Brigade over Lot 8 on Registered Plan 605788; and 2. to provide a twenty (20) year lease with one five-year option to the State of Queensland (represented by Public Safety Business Agency) on behalf of The Caves Rural Fire Brigade, at a nominal rent amount of \$1 per annum, over Lot 8 on Registered Plan 605788. 	Property Officer	30/04/2019	<p>11 Jun 2019 - 10:58 AM - Principal Property Officer</p> <p>Council currently negotiating with the solicitor for the Public Safety Business Agency on the terms and conditions of the new lease.</p>

16.	19 March 2019	Refund of disabled parking fine - Yeppoon Lagoon	<p>THAT Council resolves to:</p> <ol style="list-style-type: none"> 1. refund the amount of \$52 on compassionate grounds for infringement notice 11579 2. amend the Chief Executive Officer Financial Delegations to include the provision for the Chief Executive Officer to reimburse, in appropriate circumstances, Council issued infringement notices that have been satisfied in full to the value of not more than \$500 	<p>1. Coordinator Public Environments</p> <p>2. Coordinator Governance</p>	30/04/2019	<p>Item 1 resolved</p> <p>Item 2 ongoing</p>
17.	01 April 2019	Recyclables Processing Service Contract	That Council authorise the Chief Executive Officer to proceed in the manner as outlined within the report.	Manager, Water and Waste Operations	30/04/2019	<p>11 Jun 2019 - 1:44 PM – Team Leader Infrastructure</p> <p>Contract document is currently being drafted by Rockhampton Regional Council Acting Manager Waste and Recycling, based on the current Orora contract document omitting references to education. This contract document will be based on open book transparency in relation to sale of commodities. Once the document is drafted, all Councils involved (RRC, LSC, GRC and CHRC) will review and comment. This process will be ongoing for the next few months</p>
18.	01 April 2019	PALM CREEK PARK, CAWARRAL	THAT Council resolves to accept trusteeship of Reserve for Park and Environmental Purposes – Lot 7 on Survey Plan 167135.	Principal Property Officer	30/04/2019	<p>11 Jun 2019 - 11:00 AM - Principal Property Officer</p> <p>Council awaiting advice from the Department of Natural Resources, Mines and Energy</p>

						on the progression of this matter.
19.	18 April 2019	OPTIONS FOR TENANCIES - CENTRE OF EXCELLENCE FOR DISASTER MANAGEMENT, INNOVATION AND COMMUNITY RESILIENCE (THE HUB)	<p>THAT Council resolve:</p> <ol style="list-style-type: none"> 1. As the exception mentioned in Section 236(1)(b)(i) of the <i>Local Government Regulation 2012</i> may apply in its dealing with the parties mentioned in the report on the lease of a tenancy on the first floor of the Centre of Excellence for Disaster Management, Innovation and Community Resilience (The Hub), Council authorises officers to proceed with those discussions and report back to Council prior to the execution of any lease; 2. Further, officers are authorised to proceed to tender on the provision of tenancies over all available space on the ground floor of the Centre of Excellence for Disaster Management, Innovation and Community Resilience (The Hub), and to engage an external probity officer to oversee the tender process and report back to Council prior to the execution of any lease; 3. Council commits to fund the installation within the Centre of Excellence for Disaster Management, Innovation and 	Principal Property Officer	31/05/19	<p>11 Jun 2019 - 11:03 AM Principal Property Officer</p> <p>A response is still awaited on the proposal provided to prospective tenant for the front section of the first floor. Tender documentation currently being prepared for tenancies on the ground floor.</p>

			<p>Community Resilience (The Hub) the following:</p> <ul style="list-style-type: none"> (a) air conditioning, ceilings and lighting on the ground and first floors; (b) dividing walls between tenancies, if required, on the ground and first floors; and (c) external doors to any areas on the ground floor over which a lease is negotiated and which direct access does not currently exist. 			
20.	07/05/19	Loading Zone on Anzac Parade	<p>THAT Council authorise the installation of a loading zone on Anzac Parade, taking up the necessary number of existing car-parking bays in front of the Echelon building.</p>	Manager – Infrastructure Services	31/05/19	<p>11 Jun 2019 - 12:27 PM – Administration Support - Infrastructure</p> <p>Design to be completed week ending 13 June 2019</p>
21.	07/05/19	Proposed permanent road closure adjoining Lot 17 on Crown Plan LI58	<p>THAT Council resolve to:</p> <ul style="list-style-type: none"> 1) advise the owner of Lot 17 on LI58 that it does not support the proposal to permanently close the areas of road reserve adjoining Lot 17 known as Princhester Road and Atkinson Road; and 2) authorise officers to investigate the temporary closure of the areas of road reserve adjoining Lot 17 known as Princhester Road and Atkinson Road. 	Property Officer	31/05/19	<p>11 Jun 2019 - 11:03 AM - Property Officer</p> <p>Applicant advised of Council's resolution on 10 May 2019. Investigations into temporary road closure are currently being undertaken by Infrastructure Services.</p>

22.	07/05/19	PAINT POT GALLERY ACCOMMODATION	<p>THAT Council resolve to:</p> <ol style="list-style-type: none"> 1) meet the cost of a further eight (8) month lease arrangement to accommodate the Paint Pot Gallery at Shop 3, 18 James Street Yeppoon from 1 July 2019 to 29 February 2020; and 2) provide an eight (8) month lease to the Capricorn Society of Arts Incorporated over Shop 3, 18 James Street Yeppoon from 1 July 2019 to 29 February 2020 at a rental of \$1,000 inclusive of Goods and Services Tax. 	Principal Property Officer	31/05/19	<p>11 Jun 2019 - 2:04 PM - Principal Property Officer</p> <p>Lease documentation has been prepared and forwarded to the relevant parties i.e. the owner of the premises and the Capricorn Society of Arts for execution.</p>
23.	07/05/19	ROMAN CATHOLIC CHURCH LAND - MARLBOROUGH	<p>THAT Council resolve to:</p> <ol style="list-style-type: none"> 1) authorise Council officers to enter into negotiations with The Roman Catholic Trust Corporation for the Diocese of Rockhampton for the purchase of Lots 12, 13, 14 and 15 on Registered Plan 602167; 2) authorise Council officers to negotiate with The Roman Catholic Trust Corporation for the Diocese of Rockhampton on the purchase of Lots 12, 13, 14 and 15 on Registered Plan 602167 in accordance with Option Two, as detailed within this report. 	Principal Property Officer	31/05/19	<p>11 Jun 2019 - 2:06 PM - Principal Property Officer</p> <p>Agreement has been reached on the purchase of the property.</p> <p>A Contract of Sale has been prepared which has been forwarded to the Catholic Church for execution. Settlement scheduled for 2 August 2019</p>

24.	07/05/19	Opening of Todds Road Through Greenlake Station	<p>THAT Council resolve to reopen the section of road described as the last four kilometres of the constructed section of Ingrey Road, which was previously closed to traffic pursuant to s69 of the <i>Local Government Act 2009</i> and;</p> <p>In relation to the matter of the proposed road opening that Council resolve to pursue Option 1 as detailed in the report below.</p>	Manager – Infrastructure Services	31/05/19	<p>11 Jun 2019 - 12:30 PM – Administration Support - Infrastructure</p> <p>Letter drafted and pending authorisation by Executive Director, Infrastructure.</p>
25.	21/05/19	Livingstone Shire Council Biosecurity Plan 2019 - 2024	That Council adopt the Livingstone Shire Council Biosecurity Plan 2019 – 2024, as contained within Attachment One. And that the plan be made available to the public for information and additional commentary for consideration.	Coordinator Natural Resource Management	30/05/19	<p>11 Jun 2019 - 11:13 AM – Support Services Officer - Community Wellbeing</p> <p>Biosecurity Plan is now up on Council's web page.</p>

8 PRESENTATION OF PETITIONS

Nil

9 MAYORAL MINUTE

Nil

10 COUNCILLOR/DELEGATE REPORTS

Nil

**11 AUDIT, RISK AND BUSINESS IMPROVEMENT COMMITTEE
 REPORTS**

Nil

12 REPORTS

12.1 COUNCILLOR AGENDA ITEM REQUESTS

File No: GV13.4.1
Attachments: Nil
Responsible Officer: Chris Murdoch - Chief Executive Officer
Author: Sue Schluter - Executive Assistant to Mayor

SUMMARY

This report is to provide information in relation to Councillor requests for agenda items.

OFFICER'S RECOMMENDATION

THAT Council receive the report in relation to the following items requested by Councillors for inclusion in an agenda:

- Reticulated Water to Mabel Edmund Park
- Audit of Shire Intersections
- Breakwater Drive
- Project Expenditure details

BACKGROUND

The information contained in the commentary of this report is being provided in accordance with *Council Meeting's Procedures Policy*, s2.9.2 Request by a Councillor to Place an Item on the Agenda.

COMMENTARY

Councillor	Subject	Action	Outcome / Update
Kelly	Reticulated Water to Mabel Edmund Park	Referred to a Briefing Session in the first instance.	Briefing was provided to Councillors on 18/3/19. Further investigation of options and an onsite meeting has occurred. Information will be brought back to Council once feasibility has been assessed.
Mather	Audit of Shire Intersections	Referred to Executive Director for investigation with DTMR due to the intersections being on State controlled roads	Councillors have been briefed on 3 specific intersections identified by Cr Mather and awaiting further information from DTMR on other major intersections.
Belot	Breakwater Drive parking	Referred to a Briefing session	Matter being brought to Council meeting 2 July 2019
Mather	Project expenditure details	This matter was previously raised with the CEO by Cr Wyatt. The CEO had already given an undertaking that the matter would be followed up and information provided to all Councillors..	CEO will email all Councillors with the response.

CORPORATE/OPERATIONAL PLAN

Corporate Plan Reference: Strategy GO4: Provide transparent and accountable decision making reflecting positive leadership to the community.

LOCAL GOVERNMENT PRINCIPLES

The local government principles are –

- (a) Transparent and effective processes, and decision-making in the public interest; and
- (b) Sustainable development and management of assets and infrastructure, and delivery of effective services; and
- (c) Democratic representation, social inclusion and meaningful community engagement; and
- (d) Good governance of, and by, local government; and
- (e) Ethical and legal behaviour of councillors and local government employees.

CONCLUSION

This report, presented in accordance with the *Meeting Procedures Policy* is provided for the information of Councillors.

**12.2 PROPOSED PERMANENT ROAD CLOSURE ADJOINING LOT 8 ON LN2195,
LOT 7 ON SP143273 AND LOT 18 ON LN1850****File No:** GR14.4.2

Attachments:

1. Email from Department of Natural Resources, Mines and Energy [↓](#)
2. Locality plan and aerial photograph of proposed road closure areas [↓](#)
3. Locality plan of Permit to Occupy area and proposed new boat ramp site [↓](#)

Responsible Officer: Mark McLean - Principal Property Officer
David Mazzaferri - Manager Disaster Management, Recovery and Resilience
Brett Bacon - Executive Director Liveability and Wellbeing

Author: Maddie Crigan - Property Officer

SUMMARY

This report pertains to a proposal to permanently close two areas of road reserve located at Thompson Point to enable same to be amalgamated with the adjoining lots.

OFFICER'S RECOMMENDATION

THAT Council resolve to advise the Department of Natural Resources, Mines and Energy that it offers no objection to the proposal to close the areas of road reserve adjoining Lot 7 on SP143273, Lot 8 on LN2195 and Lot 18 on LN1850.

BACKGROUND

On 27 May 2019, Council received correspondence from the Department of Natural Resources, Mines and Energy to advise that it is conducting preliminary investigations into a proposal to close two areas of road reserve at Thompson Point (refer Attachment One for a copy of the email). Area A comprises approximately 5.6 hectares and adjoins two parcels of unallocated state land described as Lot 7 on SP143273 and Lot 8 on LN2195. Area B comprises approximately 14.2 hectares and adjoins a freehold lot described as Lot 18 on LN1850 (refer Attachment Two for a locality plan and aerial photograph of the proposed closure areas).

The owner of Lot 18 on LN1850 has a Permit to Occupy 0/211822 over Lot 1 on AP4303 and Lot A on AP4303, which are located to the north-west of the proposed road closure areas. It is understood the site is used as cattle yards and includes a rock ramp boat launch site.

The Department of Transport and Main Roads plans to construct a recreational boat ramp at Thompson Point to be completed 2019/2020 in accordance with a State government election commitment. It is intended to construct this ramp on the land currently held under the above permit to occupy (refer Attachment Three for a locality plan of the site). To facilitate this the Permit to Occupy will be cancelled.

COMMENTARY

On 24 May 2019, officers from the Department of Natural Resources, Mine and Energy, Department of Transport and Main Roads and Council met with the owner of Lot 18 on LN1850 to discuss relocation of the existing rock ramp boat launch site to allow for construction of the new recreational boat ramp. At that meeting, the Department of Natural Resources, Mine and Energy suggested closing the road reserve (Area B) adjoining Lot 18 on LN1850 and amalgamating same into Lot 18. This process would give the owner of Lot

18 freehold title over Area B which would enable the relocation of their rock ramp boat launch site to this location.

The owner of Lot 18 is supportive of the proposal. Council officers advised the meeting that Council's position on this matter would require resolution by Council.

The Department of Natural Resources, Mines and Energy advised that closure of Area B would result in a requirement to close Area A as legal access to Area A would no longer exist. Once closed, Area A would be amalgamated with the adjoining unallocated state lands described as Lot 7 on SP143273 and Lot 8 on LN2195.

The following comments were provided from Council's Infrastructure Services Portfolio, Development Assessment Unit, Natural Resource Management Unit, Community Development and Sport and Recreation Unit and Disaster Management and Resilience Unit.

Infrastructure Services

Planning and Design

TMR plan to construct a new recreational boat ramp at Thompson Point in accordance with a State election commitment, to be completed 2019/2020. Council has been supportive to date of TMR's proposal to establish a feasible recreational boating facility in the Thompson Pt locality while also considering the long history the owners of Lot 18 on LN1850 have with the existing cattle yards and rock ramp launch site (DNRME lease arrangement).

TMR has been working closely with the owners regarding the existing rock ramp launch site. TMR is progressing to finalise the purchase of required land to create a new legal road reserve to contain an all-weather gravel road linking the public road network to the proposed car-trailer parking area/boat ramp. TMR have entered into a deed of agreement with Council to provide grant funding assistance for Council to construct the new access road to the ramp, as detailed in attached preliminary plan.

Infrastructure Planning sat in on a meeting between TMR; DNRME and the owners on Friday 24th May 2019 to progress/finalise the options of relocating the cattle yards and rock ramp from the existing site. The tenure of the land parcels in the mentioned area of Thompson Point are varied. The RR/lease land adjacent Lot 18 fronting the Fitzroy river (a declared Fish Habitat Area) is predominately salt couch grasslands & mudflats; consistent with a river bank tidal area.

Infrastructure Planning would not have an objection to the DNRME proposal.

Engineering Services

Generally supported. Refer comments from Planning and Design.

Water and Waste

No water and sewerage assets located in this area – no comment.

Construction and Maintenance

No objection from Construction and Maintenance.

Development Assessment

Area A would likely take on the Rural Zone if amalgamated as part of an adjoining lot. Area B is currently zoned Rural.

The areas are located within the following overlays:

OM01 Acid Sulfate Soils at or below 5metres AHD

OM06 MSES Declared Fish Habitat

OM07 Biodiversity – MSES Wildlife Habitat, MSES Regulated Vegetation

OM10 Biodiversity – MSES High Ecological Significance Wetlands, MSES Watercourse

OM11 Biodiversity – Watercourse 1 and 2 and Waterway Potential Assessment Area

OM12 Medium Potential Bushfire Intensity and Potential Impact Buffer

OM13 Coastal Hazard – Erosion Prone Area

OM14 Coastal Hazard – Storm Tide Hazard Area

OM15 Drainage Problem Area

OM18 Landslide Hazard (Area A only)

Development Assessment does not have any objections to the road closure and amalgamations.

Natural Resource Management

There is a need to address the historical and current use of the area by public.

The proposal to change tenure does not result in clearing or construction by itself but will facilitate the upgrade to the boat ramp to become a public facility and an additional private boat ramp for the land owner to transport stock and equipment to and from Casuarina Island.

The area is within the Protected Plant Trigger Map indicating potential for threatened flora to occur, map attached. There is also protected marine plants and Fish Habitat Area values to be considered in any construction to occur in this area.

The boat ramps will trigger Development Applications and the need for flora survey and mitigation if required.

Prior to the relocation of the existing gravel road on Lot 22 CP903532 to new road area on Lot 11 LN2197 a survey of flora is required to ensure that any protected species is avoided or appropriately mitigated.

Community Development and Sport and Recreation

There are no known issues regarding this proposal from a Community Development and Sport and Recreation perspective.

Disaster Management and Resilience

No concerns noted.

The purpose of the road closure is to facilitate the construction of a recreational boat ramp at Thompson Point, to be completed during the 2019/2020 financial year. The location of the subject land requires consideration to be given to potential environmental factors. However, they are more appropriately addressed during the development assessment phase and not as part of a road closure (the closure of the road in and of itself will have no environmental impact). Consequently, the proposal is considered reasonable and should be supported.

PREVIOUS DECISIONS

This particular matter has not been the subject of any previous Council resolution or direction.

BUDGET IMPLICATIONS

There are no budget implications associated with the consideration of this matter.

LEGISLATIVE CONTEXT

Road closures are administered under the *Land Act 1994*.

LEGAL IMPLICATIONS

There are no legal implications associated with the consideration of this matter.

STAFFING IMPLICATIONS

There are no staffing implications for Council associated with the consideration of this matter.

RISK ASSESSMENT

There are no direct risks associated with the closure of the section of road reserve in question. However, if the road reserve closure does not eventuate, the ability to construct a recreational boat ramp is greatly fettered, which will have an impact on people engaging in recreational fishing.

CORPORATE/OPERATIONAL PLAN

Strategy AM4 of Council's Corporate Plan states: '*Operate, maintain and use Council assets to deliver efficient and cost effective services to the community.*'

LOCAL GOVERNMENT PRINCIPLES

The local government principles are –

- (a) *Transparent and effective processes, and decision-making in the public interest; and*
- (b) *Sustainable development and management of assets and infrastructure, and delivery of effective services; and*
- (c) *Democratic representation, social inclusion and meaningful community engagement; and*
- (d) *Good governance of, and by, local government; and*
- (e) *Ethical and legal behaviour of councillors and local government employees.*

CONCLUSION

The Department of Natural Resources, Mines and Energy is seeking Council's views on a proposal to close two areas of road reserve adjoining Lot 7 on SP143273, Lot 8 on LN2195 and Lot 18 on LN1850 located at Thompson Point.

The purpose of the road closure is to facilitate the construction of a recreational boat ramp at Thompson Point, to be completed during the 2019/2020 financial year. The location of the subject land requires consideration to be given to potential environmental factors. However, they are more appropriately addressed during the development assessment phase and not as part of a road closure (the closure of the road in and of itself will have no environmental impact). Consequently, the proposal is considered reasonable and should be supported.

**12.2 - PROPOSED PERMANENT ROAD
CLOSURE ADJOINING LOT 8 ON
LN2195, LOT 7 ON SP143273 AND LOT
18 ON LN1850**

**Email from Department of Natural
Resources, Mines and Energy**

Meeting Date: 20 June 2019

Attachment No: 1

Maddie Crigan

From: Stephen Linnane
Sent: Monday, 27 May 2019 10:27 AM
To: Maddie Crigan
Subject: FW: Request for Views - Permanent Road Closure
Attachments: Qld Glode.docx; 27052019092745.pdf

Maddie, as discussed

kind regards,
Stephen Linnane
Ext. 9841
Infrastructure Planning & Design

From: SORENSEN Neil [<mailto:Neil.Sorensen@dnrme.qld.gov.au>]
Sent: Monday, 27 May 2019 9:54 AM
To: Enquiries
Cc: Stephen Linnane; Carrie Burnett
Subject: Request for Views - Permanent Road Closure

Morning

The Department of Natural Resources, Mines and Energy is conducting preliminary investigations into proposed permanent road closure applications for 2x portion of road/esplanade at Thompson Point.

The attached Queensland Globe Imagery and Smartmap shows the subject portions of road/esplanade.

It is proposed that:

- Area A be amalgamated into one of the adjoining parcels of unallocated state land.
- Area B be amalgamated into the adjoining freehold lot – 18 on LN1850.

Any views or requirements that may affect the future use of these areas should be received by close of business on 24 June 2019. If you offer an objection to the proposals, a full explanation stating the reason for the objection should be forwarded to this Office.

If you wish to provide a response but are unable to do so before the due date, please contact the author before the due date to arrange a more suitable timeframe. An extension to this due date will only be granted in exceptional circumstances. If a response is not received by the due date and no alternative arrangements have been made, it will be assumed you have no objections or requirements in relation to this matter.

This information has been provided to you in confidence for the purpose of seeking your views on this matter. It is not to be used for any other purpose, or distributed further to any person, company, or organisation, without the express written permission of the department unless required.

All future correspondence relating to this matter is to be referred to me at the address below or by email to SLAM-Rockhampton@dnrme.qld.gov.au.

Feel free to contact me if you have any questions regarding this email.

Regards

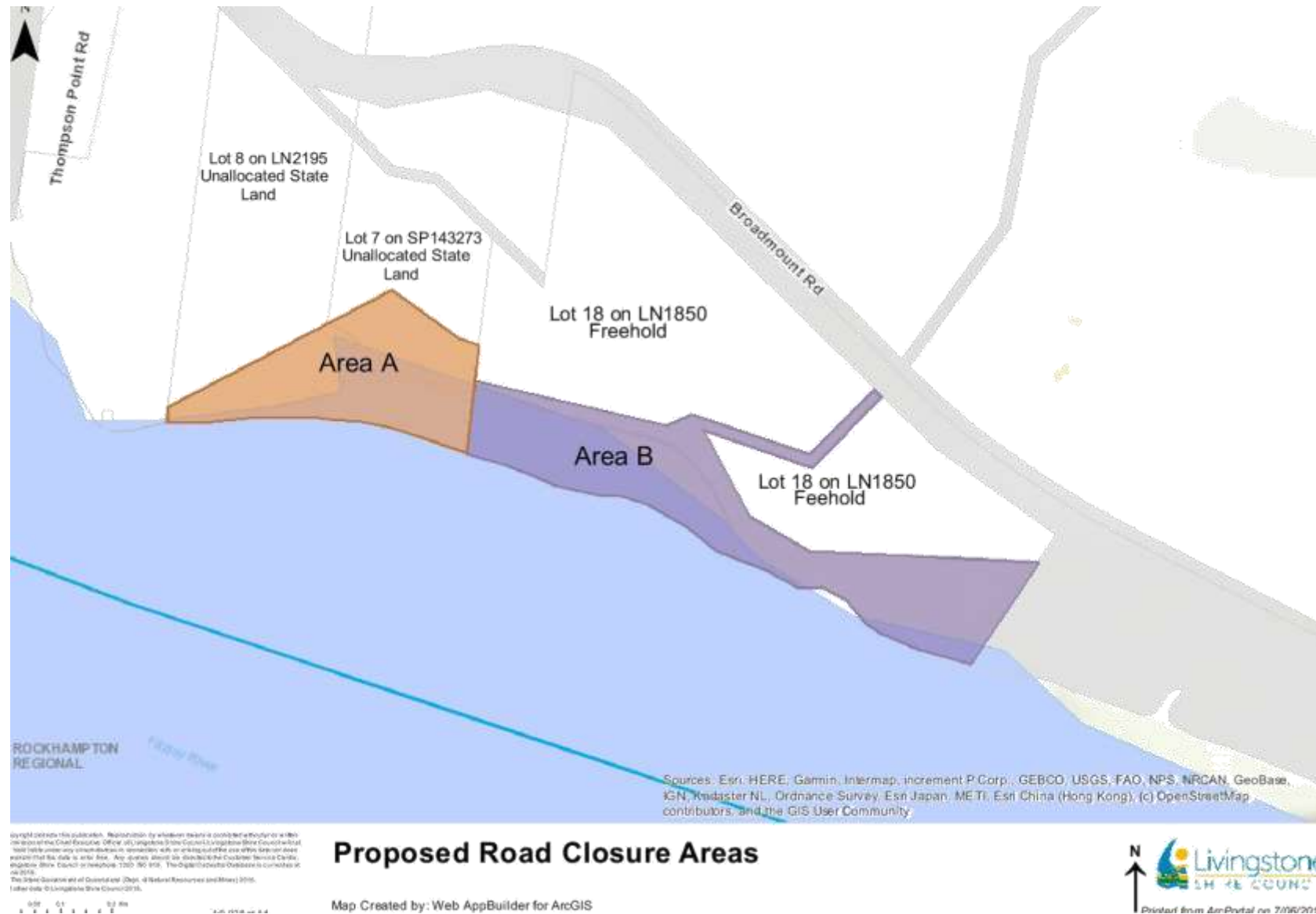
Neil Sorensen
Land Officer
State Land Asset Management

12.2 - PROPOSED PERMANENT ROAD CLOSURE ADJOINING LOT 8 ON LN2195, LOT 7 ON SP143273 AND LOT 18 ON LN1850

**Locality plan and aerial photograph of
proposed road closure areas**

Meeting Date: 20 June 2019

Attachment No: 2





Proposed Road Closure Areas

Map Created by: Web AppBuilder for ArcGIS

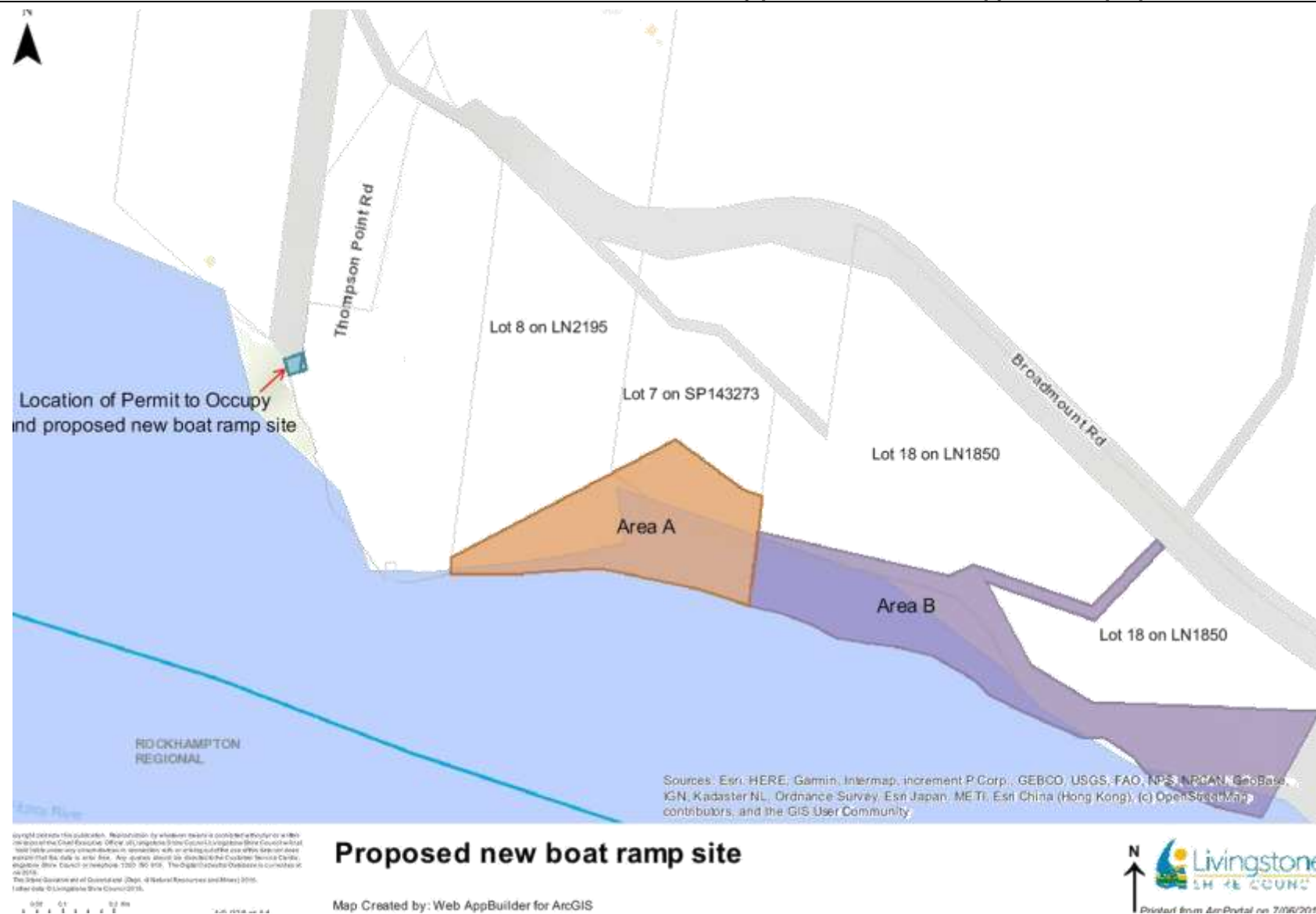


12.2 - PROPOSED PERMANENT ROAD CLOSURE ADJOINING LOT 8 ON LN2195, LOT 7 ON SP143273 AND LOT 18 ON LN1850

**Locality plan of Permit to Occupy area
and proposed new boat ramp site**

Meeting Date: 20 June 2019

Attachment No: 3



12.3 PROPOSED ROAD OPENING ADJOINING KEPPEL STREET, EMU PARK - LOT 97 ON USL37106

File No: GR14.4.2

Attachments: 1. Letter - 20 May 2019 [↓](#)
2. Plan and Aerial [↓](#)

Responsible Officer: Mark McLean - Principal Property Officer
David Mazzaferri - Manager Disaster Management, Recovery and Resilience
Brett Bacon - Executive Director Liveability and Wellbeing

Author: Maddie Crigan - Property Officer

SUMMARY

This report pertains to a proposal by the Department of Natural Resources, Mines and Energy to dedicate unallocated state land described as Lot 97 on USL37106 as road reserve to enable it to be amalgamated with the adjoining road reserve (namely Keppel Street) at Emu Park.

OFFICER'S RECOMMENDATION

THAT Council resolve to advise the Department of Natural Resources, Mines and Energy that it objects to Lot 97 on USL37106 being dedicated as road reserve and amalgamated with the adjoining road reserve (namely Keppel Street) at Emu Park as this would provide adjoining lots legal access to the sand dune area.

BACKGROUND

On 20 May 2019, Council received a letter from the Department of Natural Resources, Mines and Energy advising that it is currently looking to further deal with a parcel of unallocated state land described as Lot 97 on USL37106 located at Emu Park. The Department of Natural Resources Mines and Energy is proposing that the subject lot be dedicated as road reserve to enable same to be amalgamated with the adjoining road reserve (refer Attachment One for a copy of the letter). Lot 97 is a narrow strip of land separating residential properties from the adjoining sand dune area and comprises fifteen (15) square metres (refer Attachment Two for a locality plan and aerial photograph).

COMMENTARY

The Department of Natural Resources, Mines and Energy is seeking Council's views on the proposal prior to any further dealing on the lot. Comment was sought from Council's Infrastructure Portfolio, Development Assessment Unit, Natural Resource Management Unit, Community Development and Sport and Recreation Unit and Disaster Management and Resilience Unit. The following comments were provided:

Infrastructure Portfolio**Construction and Maintenance**

Provision of narrow strips of land along residential lot boundaries are normally associated with a legal desire to restrict access to the residential lot from that side.

In this case Construction and Maintenance would object to the proposal from an environmental view as Council would not want adjoining lots to have legal access to the sand dunes. The adjoining owners may build vehicle entrances into their lots.

Engineering Services

Engineering Services objects to the proposal for the reason stated by Construction and Maintenance.

Water and Waste Services

Council has a sewer rising main along that stretch. There is no specific reason why we would object for a water and sewerage asset to be contained within a road reserve.

However, if persons were driving over the asset and damage the asset, then the person damaging the asset may be held financially liable for the failure repair costs.

Development Assessment

The area adjoins land zoned Low density residential and is affected by the following overlays:

OM01 Acid Sulfate Soils land below 20m AHD

OM13 Erosion Prone Area

Development Assessment does not have any objections to amalgamations of the subject area with the adjoining Keppel Street.

Natural Resource Management

Natural Resource Management concur with others who suggest that the change in tenure is likely to result in expectations and applications for vehicle access to private property from the foreshore. This is not preferred in a sand dune area.

Community Development and Sport and Recreation

There are no known issues regarding this proposal from a Community Development and Sport and Recreation perspective.

Disaster Management and Resilience

No concerns from Disaster Management and Resilience.

PREVIOUS DECISIONS

This matter has not been the subject of any previous Council resolution or direction.

BUDGET IMPLICATIONS

There are no budget implications associated with the consideration of this matter.

LEGISLATIVE CONTEXT

The dedication of reserves is administered under the *Land Act 1994*.

LEGAL IMPLICATIONS

There are no legal implications associated with the consideration of this matter.

STAFFING IMPLICATIONS

There are no staffing implications for Council associated with the consideration of this matter.

RISK ASSESSMENT

The principal risk associated with the supporting this matter is the opening of direct access from residential properties onto sensitive coastal areas, namely a sand dune. The access restriction prevents vehicles accessing the adjoin properties from the dunal area, thus offering some protection to their integrity and function.

CORPORATE/OPERATIONAL PLAN

Strategy AM4 of Council's Corporate Plan states: '*Operate, maintain and use Council assets to deliver efficient and cost effective services to the community.*'

LOCAL GOVERNMENT PRINCIPLES

The local government principles are –

- (a) *Transparent and effective processes, and decision-making in the public interest; and*
- (b) *Sustainable development and management of assets and infrastructure, and delivery of effective services; and*
- (c) *Democratic representation, social inclusion and meaningful community engagement; and*
- (d) *Good governance of, and by, local government; and*
- (e) *Ethical and legal behaviour of councillors and local government employees.*

CONCLUSION

The Department of Natural Resources, Mines and Energy is seeking Council's views on a proposal to dedicate a parcel of unallocated state land described as Lot 97 on USL37106 as road reserve to enable same to be amalgamated with the adjoining road reserve at Emu Park. Supporting the request would provide adjoining lots legal access to the sensitive sand dune area. Consequently, it is recommended that the request be opposed.

**12.3 - PROPOSED ROAD OPENING
ADJOINING KEPPEL STREET, EMU
PARK - LOT 97 ON USL37106**

Letter - 20 May 2019

Meeting Date: 20 June 2019

Attachment No: 1

Ref number 2019/002055

20 May 2019

The Chief Executive Officer
Livingstone Shire Council
PO Box 2292
Yeppoon QLD 4703



Dear Madam

Road Opening - Lot 97 on USL37106

The department is currently looking to further deal with parcels of USL described as Lot 97 on USL37106. This lot is a very skinny lot that runs parallel with Keppel Street, Emu Park.

The department is considering dedicating Lot 97 as road to amalgamate it with the adjoining Banksia Road.

Please advise the department if you support Lot 97 being dedicated as road.

Please provide a response by close of business on **20 June 2019**. If you offer an objection to the application, a full explanation stating the reason for the objection should be forwarded to this Office.

If you wish to provide a response but are unable to do so before the due date, please contact the author before the due date to arrange a more suitable timeframe. An extension to this due date will only be granted in exceptional circumstances.

If a response is not received by the due date and no alternative arrangements have been made, it will be assumed you have no objections or requirements in relation to this matter.

This information has been provided to you in confidence for the purpose of seeking your views on this matter. It is not to be used for any other purpose, or distributed further to any person, company, or organisation, without the express written permission of the department unless required.

If you wish to discuss this matter please contact Angela Garrett on (07) 4447 9176.

Please quote reference number 2019/002055 in any future correspondence.

Yours sincerely

Angela Garrett
Land Officer

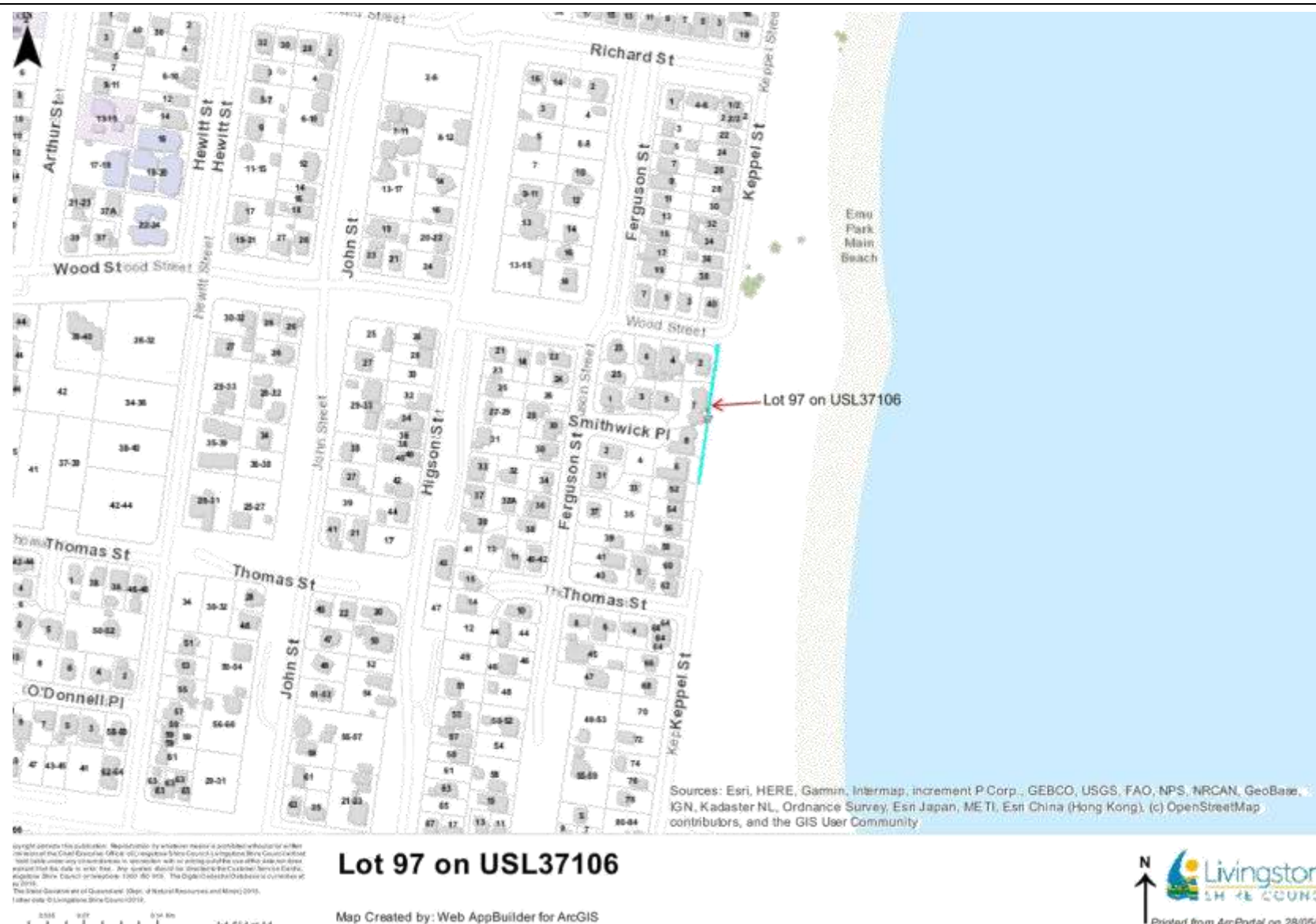
445 Flinders Street, Townsville
PO Box 5318, Townsville
Queensland 4810 Australia
Telephone (07) 4447 9176
www.dnrm.qld.gov.au
ABN 59 020 847 551

12.3 - PROPOSED ROAD OPENING ADJOINING KEPPEL STREET, EMU PARK - LOT 97 ON USL37106

Plan and Aerial

Meeting Date: 20 June 2019

Attachment No: 2





Lot 97 on USL37106

Map Created by: Web AppBuilder for ArcGIS



12.4 PROPOSED ROAD OPENING ADJOINING BANKSIA ROAD, STANAGE - LOTS 155 AND 156 ON USL36809

File No: GR14.4.2

Attachments: 1. Letter - 20 May 2019 [↓](#)
2. Plan and aerial [↓](#)

Responsible Officer: Mark McLean - Principal Property Officer
David Mazzaferri - Manager Disaster Management, Recovery and Resilience
Brett Bacon - Executive Director Liveability and Wellbeing

Author: Maddie Crigan - Property Officer

SUMMARY

This report pertains to a proposal by the Department of Natural Resources, Mines and Energy to dedicate unallocated state land described as Lots 155 and 156 on USL36809 as road reserve to enable it to be amalgamated with the adjoining road reserve (namely Banksia Road) at Stanage.

OFFICER'S RECOMMENDATION

THAT Council resolve to advise the Department of Natural Resources, Mines and Energy that it does not object to Lots 155 and 156 on USL36809 being dedicated as road reserve and amalgamated with the adjoining road reserve (namely Banksia Road) at Stanage on the condition that the Department of Natural Resources, Mines and Energy considers potential impacts to vegetation adjacent to Lot 155.

BACKGROUND

On 20 May 2019, Council received a letter from the Department of Natural Resources, Mines and Energy advising that it is currently looking to further deal with two parcels of unallocated state land described as Lots 155 and 156 on USL36809 located at Stanage. The Department of Natural Resources Mines and Energy is proposing that the subject lots be dedicated as road reserve to enable same to be amalgamated with the adjoining road reserve (refer Attachment One for a copy of the letter). Lots 155 and 156 each comprise three (3) square metres (refer Attachment Two for a locality plan and aerial photograph).

COMMENTARY

The Department of Natural Resources, Mines and Energy is seeking Council's views on the proposal prior to any further dealing on the lots. Comment was sought from Council's Infrastructure Portfolio, Development Assessment Unit, Natural Resource Management Unit, Community Development and Sport and Recreation and Disaster Management and Resilience Unit. The following comments were provided:

Infrastructure Portfolio

Construction and Maintenance

Provision of narrow strips of land along residential lot boundaries is normally associated with a legal desire to restrict access to the residential lot from that side.

In this case they would be there to stop the owners of the lots building driveways onto Banksia Rd. If this is indeed why these strips exist, then aerial photography suggests they are failing to have the desired effect.

Construction and Maintenance have no objection to their removal.

Engineering Services

No objection from Engineering Services.

Generally, in a corner lot situation access is allowed from the lower order road (Barramundi St).

Water and Waste Services

No comments provided as there are no water and sewerage assets in this location.

Development Assessment

The adjoining lots are zoned Township. The lots are located within the Bushfire Potential Impact Buffer but I don't see this having any consequence.

Development Assessment does not have any objections to Lots 155 and 156 on USL36809 being amalgamated with the road reserve on Banksia Road, Stanage.

Natural Resource Management

Natural Resource Management's comment is to encourage the Department to consider impact to vegetation in the area adjacent to Lot 155. The area identified beside Lot 155 is covered by Protected Plant trigger mapping.

The Nature Conservation Act that protects threatened flora in Queensland is administered by the Department of Environment and Science. An outcome of opening this land as road reserve may be to encourage vegetation clearing in the area.

Community Development and Sport and Recreation

There are no known issues regarding this proposal from a Community Development and Sport and Recreation perspective.

Disaster Management and Resilience

There are no concerns from a Disaster Management and Resilience perspective.

PREVIOUS DECISIONS

This particular matter has not been the subject of any previous Council resolution or direction.

BUDGET IMPLICATIONS

There are no foreseeable budget implications associated with the consideration of this matter.

LEGISLATIVE CONTEXT

The dedication of reserves is administered under the *Land Act 1994*.

LEGAL IMPLICATIONS

There are no legal implications associated with the consideration of this matter.

STAFFING IMPLICATIONS

There are no staffing implications for Council associated with the consideration of this matter.

RISK ASSESSMENT

The risk associated with Council supporting the proposal is low as each lot comprises only three (3) square metres.

CORPORATE/OPERATIONAL PLAN

Strategy AM4 of Council's Corporate Plan states: '*Operate, maintain and use Council assets to deliver efficient and cost effective services to the community.*'

LOCAL GOVERNMENT PRINCIPLES

The local government principles are –

- (a) *Transparent and effective processes, and decision-making in the public interest; and*
- (b) *Sustainable development and management of assets and infrastructure, and delivery of effective services; and*
- (c) *Democratic representation, social inclusion and meaningful community engagement; and*
- (d) *Good governance of, and by, local government; and*
- (e) *Ethical and legal behaviour of councillors and local government employees.*

CONCLUSION

The Department of Natural Resources, Mines and Energy is seeking Council's views on a proposal to dedicate two parcels of unallocated state land described as Lots 155 and 156 on USL36809 as road reserve to enable same to be amalgamated with the adjoining road reserve at Stanage. The proposal is reasonable and should be supported.

**12.4 - PROPOSED ROAD OPENING
ADJOINING BANKSIA ROAD,
STANAGE - LOTS 155 AND 156 ON
USL36809**

Letter - 20 May 2019

Meeting Date: 20 June 2019

Attachment No: 1

Ref number 2019/002053

20 May 2019

The Chief Executive Officer
Livingstone Shire Council
PO Box 2292
Yeppoon QLD 4703



Dear Madam

Road Opening - Lot 156 and 155 on USL36809

The department is currently looking to further deal with parcels of USL described as Lot 156 and 155 on USL36809. These Lots are very skinny lots that run parallel with Banksia Road, Stanage.

The department is considering dedicating Lot 156 and 155 as road to amalgamate it with the adjoining Banksia Road.

Please advise the department if you support Lot 156 and 155 being dedicated as road.

Please provide a response by close of business on **20 June 2019**. If you offer an objection to the application, a full explanation stating the reason for the objection should be forwarded to this Office.

If you wish to provide a response but are unable to do so before the due date, please contact the author before the due date to arrange a more suitable timeframe. An extension to this due date will only be granted in exceptional circumstances.

If a response is not received by the due date and no alternative arrangements have been made, it will be assumed you have no objections or requirements in relation to this matter.

This information has been provided to you in confidence for the purpose of seeking your views on this matter. It is not to be used for any other purpose, or distributed further to any person, company, or organisation, without the express written permission of the department unless required.

If you wish to discuss this matter please contact Angela Garrett on (07) 4447 9176.

Please quote reference number 2019/001891 in any future correspondence.

Yours sincerely

Angela Garrett
Land Officer

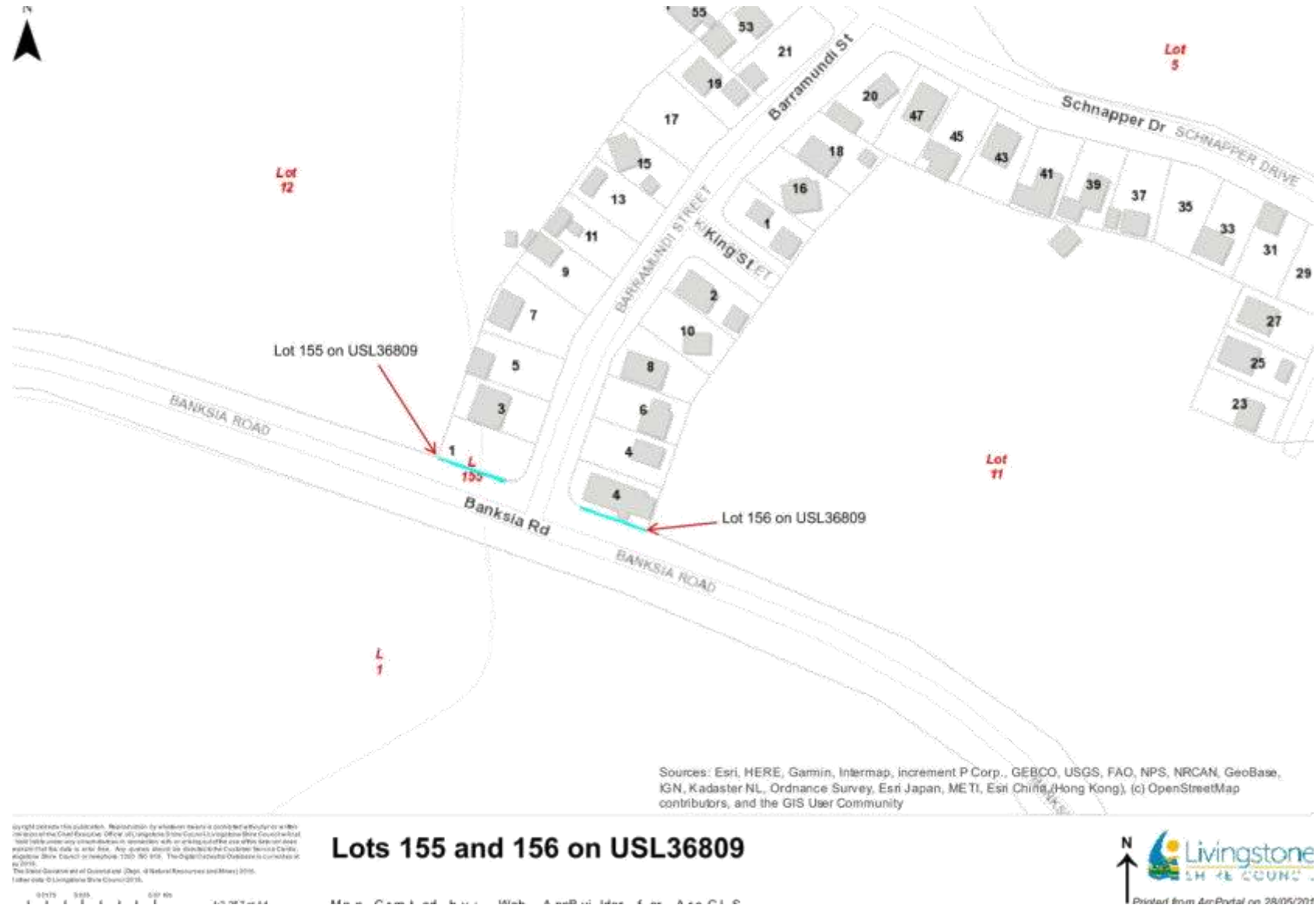
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Telephone (07) 4447 9176
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ABN 59 020 847 551

12.4 - PROPOSED ROAD OPENING ADJOINING BANKSIA ROAD, STANAGE - LOTS 155 AND 156 ON USL36809

Plan and aerial

Meeting Date: 20 June 2019

Attachment No: 2





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Lots 155 and 156 on USL36809

Map Created by: Web AppBuilder for ArcGIS



12.5 INTERMITTENT SEALING OF UNSEALED RURAL ROADS POLICY (V3)**File No:** 4.7.28**Attachments:**

1. Draft Policy (v3)[↓](#)
2. Ordinary Meeting Agenda 8 November 2016[↓](#)

Responsible Officer: Dan Toon - Executive Director Infrastructure**Author:** Carrie Burnett - Policy & Planning Officer

SUMMARY

This report seeks Council's adoption of Version 3 of the Intermittent Sealing of Unsealed Rural Roads Policy.

OFFICER'S RECOMMENDATION

THAT Council adopt the Intermittent Sealing of Unsealed Rural Roads Policy (v3).

BACKGROUND

Version 2 of the policy was adopted by Council at its 8 November 2016 meeting. Councillors have previously been provided a briefing on Version 3 on 27 May 2019 and the policy is now presented to Council for adoption.

COMMENTARY

Staff undertake reviews of policy documents to ensure currency and relevance to Council practices.

PREVIOUS DECISIONS

At its 8 November 2016 Meeting, Council resolved:

'THAT Council:

1. *Adopt the Intermittent Sealing of Unsealed Rural Roads Policy (V2); and*
2. *Endorse the approval of the Intermittent Sealing of Unsealed Rural Roads Procedure (V2) by the Director Infrastructure Services.'*

BUDGET IMPLICATIONS

The review of the Intermittent Sealing of Unsealed Rural Roads Policy has no impact on the budget.

LEGISLATIVE CONTEXT

The relevant legislation is identified in Item 3 References in the policy.

LEGAL IMPLICATIONS

Not applicable

STAFFING IMPLICATIONS

Existing staff and resources are utilised to implement the policy.

RISK ASSESSMENT

There is no risk associated with the proposed amendments to the Intermittent Sealing of Unsealed Rural Roads Policy as they are only administrative in nature and do not change current practices.

CORPORATE/OPERATIONAL PLAN

Corporate Plan Reference: Strategy GO2: Develop strategic plans and policies to address local and regional issues and guide service provision.

LOCAL GOVERNMENT PRINCIPLES

The local government principles are –

- (a) Transparent and effective processes, and decision-making in the public interest; and
- (b) Sustainable development and management of assets and infrastructure, and delivery of effective services; and
- (c) Democratic representation, social inclusion and meaningful community engagement; and
- (d) Good governance of, and by, local government; and
- (e) Ethical and legal behaviour of councillors and local government employees.

CONCLUSION

It is important that Council policy documents remain current and are reflective of relevant work practices. Council should adopt the Intermittent Sealing of Unsealed Rural Roads Policy (v3) to ensure that requests the subject of this policy can be addressed in a consistent manner.

12.5 - INTERMITTENT SEALING OF UNSEALED RURAL ROADS POLICY (V3)

Draft Policy (v3)

Meeting Date: 20 June 2019

Attachment No: 1



INTERMITTENT SEALING OF UNSEALED RURAL ROADS POLICY (COMMUNITY POLICY)

1. Scope

The Intermittent Sealing of Unsealed Rural Roads Policy (this 'Policy') applies to all unsealed rural roads under Council's jurisdiction.

2. Purpose

From time to time Council receives requests for the sealing of a short section of an unsealed rural road adjacent to dwellings. The purpose of this Policy is to:

- a) provide guidelines and scoring criteria for the consistent assessment of such requests; and
- b) bring the associated construction into line with the Main Geometric Design Standards for Unsealed Roads.

3. References (legislation/related documents)

Legislative reference

Local Government Act 2009 s 60(1)

Related documents

ARRB Group

Unsealed roads manual – Guidelines to good practice (3rd ed March 2009)

AUSTROADS

Guide to Road Design Part 3: Geometric Design

4. Definitions

To assist in interpretation, the following definitions shall apply:

AADT	Annual Average Daily Traffic.
Application for Operational Works	DA Form 1 – Development application details.
Dwelling	A building or structure which has been approved for use as a habitable building or structure.
Gravel Paved Road	A road that has been formed and surfaced with imported gravel paving material.
Road	Has the same meaning as road in the <i>Local Government Act 2009</i> .
Rural Road	A road servicing allotments in a rural area, for which the majority of allotments have a road frontage in excess of 40m.

Intermittent Sealing of Unsealed Rural Roads Policy

Adopted/Approved: DRAFT

Version: 3

Portfolio: Infrastructure

Business Unit: Construction and Maintenance

Page 1 of 5

5. Policy Statement

Intermittent sealing of unsealed rural roads is concerned with minimising the effects of dust on dwellings that are in close proximity to an unsealed road. While Council does not commit to the provision of intermittent seals on its unsealed road network, it may authorise an applicant to undertake such work at their own cost, subject to the requirements of this Policy.

5.1 Assessment

Applications will be assessed by Infrastructure Services using the scoring criteria in Table 1 to determine if an intermittent seal is warranted.

5.2 Procedure

5.2.1 The decision to approve the sealing of a short section of gravel paved road for the purpose of dust suppression will be assessed by the Manager Construction & Maintenance against the following factors:

- a) Current and projected traffic volumes (AADT);
- b) Costs incurred in maintaining the sealed road;
- c) Type of traffic that uses the road;
- d) Speed environment of the road;
- e) Proximity of a dwelling to the road frontage;
- f) Geometric standard of the unsealed road; and
- g) Road pavement and drainage system of the unsealed road.

5.2.2 If the assessment determines that a section of a gravel paved road is suitable for an intermittent seal the applicant will be:

- a) Provided with a quote from Council to undertake the works and informed that Council is prepared to undertake the works subject to payment at least four weeks prior to commencement of the works; or
- b) Informed that they may lodge an Application for Operational Works if they wish to engage a contractor to undertake the works.

5.3 Design Standards of Intermittent Seal of an Unsealed Road

5.3.1 Roads which are deemed suitable for the application of an intermittent seal as a dust suppressant are to receive a two coat bitumen seal for a maximum length of 200m, adjacent to the affected property.

5.3.2 The applicant is responsible for meeting the cost of:

- a) Any required formation widening;
- b) Supply and installation of gravel to ensure a minimum 150mm thick layer of minimum CBR 40 pavement layer;
- c) Sealing the road; and
- d) Installation of any required road furniture.

5.3.3 To qualify for an intermittent seal, the road must meet the following evaluation criteria:

a) Traffic volumes

A road will not be considered for an intermittent seal if there is less than 30 AADT unless there are significant issues shown in the assessment score. A road that has an AADT greater than 150 may require a minimum standard seal along its entire length.

- b) Proximity of a dwelling
The dwelling must be within 100m of the road frontage.
- c) Minimum width
The proposed road has the ability to be easily upgraded to the appropriate formation and seal width of six metres.
- d) Reasonable alignment
The road must have reasonable vertical and horizontal alignment and sight distance that will not compromise safety if sealed.
- e) Solid base
The road must have a solid, well compacted road base that is able to support the proposed overlay for the expected traffic loads. Having a solid road base will minimise future pavement failures if the road is sealed.
- f) Drainage system
If the unsealed road has a poor longitudinal drainage system then every effort should be made to provide adequate longitudinal drainage to minimise future pavement failures.

5.3.4 If a road meets the criteria identified above, it is then evaluated using the scoring points and weighting method displayed in Table 1. Scores less than 150 do not justify approval of an intermittent seal.

Table 1: Scoring and Assessment Method

Criteria	Points	Weighting
Traffic volumes	0 – AADT 0-30. 20 – AADT 31-49. 40 – AADT 50-74. 70 – AADT 75-99. AADT ≥100, 1 point for every vehicle. Additional 1 point for every commercial vehicle (max of 20% of AADT).	1
Proximity of a dwelling to the road and prevailing winds	10 – Dwelling 0-15m from road frontage. 9 – Dwelling 16-30m from road frontage. 6 – Dwelling 31-50m from road frontage. 3 – Dwelling 51-69m from road frontage. 1 – Dwelling 70-100m from road frontage. 0 – Dwelling >100m from road frontage. Additional 5 points if dwelling is downwind of prevailing breezes.	10
Geometric design	Take into account the standard of the current geometric design of the unsealed road. This includes vertical/horizontal alignment, sight distance, etc. 0 – Width <6.0m. 6 – Poor horizontal, vertical alignment and width ≥6.0m. 8 – Good horizontal, vertical alignment and width ≥6.0m.	5

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Speed environment	4 – Operating speed ≥100km/h. 3 – Operating speed 51-99km/h. 1 – Operating speed ≤50km/h.	10
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6. Changes to this Policy

This Policy is to remain in force until any of the following occur:

- 1) The related information is amended/replaced; or
- 2) Other circumstances as determined from time to time by the Council.

7. Repeals/Amendments

This Policy repeals Livingstone Shire Council Policy titled 'Intermittent Sealing of Unsealed Rural Roads Policy (v2.1)' and 'Roads – Intermittent Sealing of Unsealed Rural Roads Procedure (v2.1)'.

Version	Date	Action
1	22/04/2014	Adopted
2	08/11/2016	Amended Policy Adopted
2.1	31/08/2018	Administrative Amendments – reflect organisational restructure
3		Draft

CHRIS MURDOCH
CHIEF EXECUTIVE OFFICER

Intermittent Sealing of Unsealed Rural Roads Policy

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APPENDIX 1

Guidelines for the main geometric design standards for unsealed roads																		
Road Classification (Operational Class)	150			125			100			75			30			10		
Typical Traffic Counts	125-150			100-125			75-100			30-75			Oct-30			<10		
Terrain type ¹	Flat	Rolling	M'tain	Flat	Rolling	M'tain	Flat	Rolling	M'tain	Flat	Rolling	M'tain	Flat	Rolling	M'tain	Flat	Rolling	M'tain
Main geometric characteristic																		
Based on safety, cost and environmental considerations																		
Operating speed value km/h	80	70	50	70	50	30	70	50	30	60	40	20	60	40	20	n/a	n/a	n/a
Cross-section elements																		
number of traffic lanes	2	2	2	2	2	1	1	1	1	1	1	1	1	1	1	1	1	1
minimum cross fall unsealed road	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	4	4	4
maximum superelevation % ²	6	8	10	6	8	10	6	8	10	6	8	10	6	8	10	n/a	n/a	n/a
minimum traffic lane width m ³	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3
minimum shoulder width m	0.25	0	0	0	0	1	1.25	1	0.75	1	0.75	0.5	0.5	0.25	0	0	0	0
minimum carriageway width (lanes+shoulder) m	6.5	6	6	6	6	5	5.5	5	4.5	5	4.5	4	4	3.5	3	3	3	3
Horizontal geometry																		
minimum radius curve m ⁴	320	250	140	250	100	35	250	100	35	170	60	15	170	60	15	n/a	n/a	n/a
minimum stopping sight distance m ⁵	150	120	70	120	70	30	120	70	30	90	50	30	90	50	30	n/a	n/a	n/a
minimum meeting sight distance m ⁶	290	230	130	230	130	60	230	130	60	180	100	60	180	100	60	n/a	n/a	n/a
Vertical geometry																		
maximum vertical grade % ⁷	8	8	12	8	8	12	8	8	12	8	8	12	8	8	12	n/a	n/a	n/a
minimum crest vertical curve K values ⁸	50	30	10	30	10	5	30	10	5	19	8	2	19	8	2	n/a	n/a	n/a
minimum sag vertical curve K values ⁹	11	8	4	8	4	3	8	4	3	6	3	2	6	3	2	n/a	n/a	n/a
Drainage																		
Cross Road Drainage Immunity ¹⁰	Q1	Q1	Q1	Q1	Q1	Q1	Q1	Q1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Longitudinal Drainage Immunity ¹¹	Q1	Q1	Q1	Q1	Q1	Q1	Q1	Q1	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
RCP & RCBC desirable length	7.2	7.2	7.2	7.2	7.2	7.2	7.2	7.2	7.2	7.2	7.2	7.2	4.8	4.8	4.8	4.8	4.8	4.8
Floodway desirable width	6.5	6.5	6.5	6.5	6.5	6.5	4.2	4.2	4.2	4.2	4.2	4.2	4.2	4.2	4.2	4.2	4.2	4.2
Gravel Pavement																		
% of road length covered with imported gravel meeting unsealed road guidelines	75%	75%	75%	70%	70%	70%	60%	60%	60%	55%	55%	55%	25%	25%	25%	10%	10%	10%

¹ Flat, rolling or mountainous terrain² The maximum superelevation values will need to take into account the use of the road by high loaded heavy vehicles, speed and curve radii³ In cases where there are a high percentage of heavy vehicles (>20%) minimum lane widths can be increased by 0.5m⁴ Values rounded up. For minimum radius curves widening on the inside of a curve may be necessary to accommodate longer vehicles.⁵ Based on a reaction time of 2 seconds and surface coefficients relating to unsealed surfaces and values rounded up. Values based on flat grades and allowances will need to be made for up and down grades.⁶ This is mainly a requirement of single lane two-way roads. Values rounded up.⁷ In some cases higher grades of up to 20% can be allowed for short sections (about 150m). Keep grades on unsealed roads lower due to rutting and scouring of surface.⁸ Calculation of these values is to be based on information contained in Austroads (2003). The length of the vertical curve (L) is based on the production of K multiplied by the algebraic difference in grades percentage A (i.e. $L = K \times A$).⁹ Sag values are based on comfort on control criteria.¹⁰ Class 5c & 5d roads will require suitable gravel or hard surface treatments at gullies and creek crossing¹¹ Class 5c & 5d roads shall have formation 300mm above natural surface or 300mm deep table drains

Intermittent Sealing of Unsealed Rural Roads Policy

Adopted/Approved: DRAFT

Version: 3

Dana R. and K.

Portfolio: Infrastructure

Business Unit: Construction and Maintenance

12.5 - INTERMITTENT SEALING OF UNSEALED RURAL ROADS POLICY (V3)

Ordinary Meeting Agenda 8 November 2016

Meeting Date: 20 June 2019

Attachment No: 2

ORDINARY MEETING AGENDA

8 NOVEMBER 2016

**12.4 POLICY REVIEW - INTERMITTENT SEALING OF UNSEALED RURAL ROADS
POLICY AND PROCEDURE**

File No: CM4.7.28
Attachments: 1. Policy Version 2
2. Procedure Version 2
Responsible Officer: Dan Toon - Director Infrastructure Services
Author: Carrie Burnett - Policy & Planning Officer

SUMMARY

This report seeks Councils adoption of version 2 of the Intermittent Sealing of Unsealed Rural Roads Policy.

OFFICER'S RECOMMENDATION

THAT Council:

1. Adopt the Intermittent Sealing of Unsealed Rural Roads Policy (V2); and

Endorse the approval of the Intermittent Sealing of Unsealed Rural Roads Procedure (V2) by the Director Infrastructure Services.

COMMENTARY

Version 1 of the policy and procedure were adopted/approved by Council at its 22 April 2014 Meeting. Staff undertake reviews of policy documents to ensure currency and relevance to Council practices.

Version 2 of the documents were discussed at Council's 25 October 2016 Workshop and the Policy is now presented to Council for adoption. The Director Infrastructure Services seeks Council endorsement of the Procedure before he authorises it.

BACKGROUND

Not applicable.

PREVIOUS DECISIONS

At its 22 April 2014 Meeting Council resolved as follows:

That Council:

1. Adopt the Intermittent Sealing of Unsealed Rural Roads Policy; and
2. Endorse the approval of the Intermittent Sealing of Unsealed Rural Roads Procedure by the Director Infrastructure Services.

BUDGET IMPLICATIONS

Not applicable.

LEGISLATIVE CONTEXT

Not applicable.

LEGAL IMPLICATIONS

Not applicable.

STAFFING IMPLICATIONS

Not applicable.

RISK ASSESSMENT

Not applicable.

ORDINARY MEETING AGENDA

8 NOVEMBER 2016

CORPORATE/OPERATIONAL PLAN

Corporate Plan Reference: Strategy GO2: Develop strategic plans and policies to address local and regional issues and guide service provision.

CONCLUSION

It is important that Council policy documents remain current and are reflective of relevant work practices. Council should adopt the Intermittent Sealing of Unsealed Rural Roads Policy and endorse the associated Procedure to ensure staff and the community are aware of Council's requirements.

12.4 - POLICY REVIEW - INTERMITTENT SEALING OF UNSEALED RURAL ROADS POLICY AND PROCEDURE

Policy Version 2

Meeting Date: 8 November 2016

Attachment No: 1



ROADS – INTERMITTENT SEALING OF UNSEALED RURAL ROADS POLICY (COMMUNITY POLICY)

1. Scope

The Intermittent Sealing of Unsealed Rural Roads Policy (this 'Policy') applies to all unsealed rural roads under Council's jurisdiction, but is not applicable to the sealing of a rural road required as a result of an application under the *Sustainable Planning Act 2009*.

2. Purpose

From time to time Council receives requests for the sealing of a short section of an unsealed rural road adjacent to dwellings. The purpose of this Policy and associated Procedure is to:

- a) Provide a framework for the consistent assessment of such requests; and
- b) Bring the associated construction into line with the Main Geometric Design Standards for Unsealed Roads.

3. References (legislation/related documents)

ARRB Group

Unsealed roads manual – Guidelines to good practice (3rd ed March 2009)

Local Government Act 2009 s 60(1)

Roads - Intermittent Sealing of Unsealed Rural Roads Procedure

4. Definitions

To assist in interpretation, the following definitions shall apply:

Dwelling	A building or structure which has been approved for use as a habitable building or structure.
Road	Has the same meaning as road in the <i>Local Government Act 2009</i> .
Rural Road	A road servicing allotments in a rural area, for which the majority of allotments have a road frontage in excess of 40m.

5. Policy Statement

Intermittent sealing of unsealed rural roads is concerned with minimising the effects of dust on dwellings that are in close proximity to an unsealed road. While Council does not commit to the provision of intermittent seals on its unsealed road network, it may authorise an applicant to undertake such work at their own cost, subject to the requirements of the Intermittent Sealing of Unsealed Rural Roads Procedure.

Intermittent Sealing of Unsealed Rural Roads Policy

Adopted/Approved: Draft

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5.1 Exemptions

This Policy does not apply to:

- a) New road reserves created by the re-configuration of a lot; or
- b) Sealing of a rural road required as a result of an application under the *Sustainable Planning Act 2009*.

6. Changes to this Policy

This Policy is to remain in force until any of the following occur:

- 1) The related information is amended/replaced; or
- 2) Other circumstances as determined from time to time by the Council

7. Repeals

This Policy repeals the former Livingstone Shire Council Policy titled 'Intermittent Sealing of Unsealed Rural Roads Policy v1' adopted 22 April 2014.

CHRIS MURDOCH
CHIEF EXECUTIVE OFFICER

Intermittent Sealing of Unsealed Rural Roads Policy

Adopted/Approved: Draft
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12.4 - POLICY REVIEW - INTERMITTENT SEALING OF UNSEALED RURAL ROADS POLICY AND PROCEDURE

Procedure Version 2

Meeting Date: 8 November 2016

Attachment No: 2



ROADS – INTERMITTENT SEALING OF UNSEALED RURAL ROADS PROCEDURE

1. Scope

The Intermittent Sealing of Unsealed Rural Roads Procedure (this 'Procedure') applies to all unsealed rural roads under Council's jurisdiction, but is not applicable to the sealing of an unsealed rural road required as a result of an application under the *Sustainable Planning Act 2009*.

2. Purpose

The purpose of this document is to establish guidelines and scoring criteria for assessing the approval of intermittent seals to unsealed rural roads. This Procedure deals with evaluating applications based on a scoring criteria to determine if an intermittent seal should be approved. Applications will be assessed by Infrastructure Services using the scoring criteria to determine if an intermittent seal is warranted.

3. Related Documents

Primary

Roads - Intermittent Sealing of Unsealed Rural Roads Policy

Secondary

ARRB

Unsealed roads manual – Guidelines to good practice (3rd ed March 2009)

AUSTROADS

Guide to Road Design Part 3: Geometric Design

Local Government Act 2009 s 60(1)

4. Definitions

To assist in interpretation, the following definitions shall apply:

AADT	Annual Average Daily Traffic.
Dwelling	A building or structure which has been approved for use as a habitable building or structure.
Gravel paved road	A road that has been formed and surfaced with imported gravel paving material.
Road	Has the same meaning as road in the <i>Local Government Act 2009</i> .
Rural Road	A road servicing allotments in a rural area, for which the majority of allotments have a road frontage in excess of 40m.

Intermittent Sealing of Unsealed Rural Roads Procedure

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ORDINARY MEETING AGENDA

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5. Procedure

The decision to approve the sealing of a short section of gravel paved road for the purpose of dust suppression will be assessed by the Manager Construction & Maintenance against the following factors:

- 1) Current and projected traffic volumes (AADT);
- 2) Costs incurred in maintaining the sealed road;
- 3) Type of traffic that uses the road;
- 4) Speed environment of the road;
- 5) Proximity of a dwelling to the road frontage;
- 6) Geometric standard of the unsealed road; and
- 7) Road pavement and drainage system of the unsealed road.

If the assessment determines that a section of a gravel paved road is suitable for an intermittent seal the applicant will be:

- a) Provided with a quote from Council to undertake the works and informed that Council is prepared to undertake the works subject to payment at least four weeks prior to commencement of the works; or
- b) Informed that they may lodge an Application for Operational Works if they wish to engage a contractor to undertake the works.

5.1 Design Standards of Intermittent Seal of an Unsealed RoadSeal Standard and Cost

Roads which are deemed suitable for the application of an intermittent seal as a dust suppressant are to receive a two coat bitumen seal for a maximum length of 200m, adjacent to the affected property.

The applicant is responsible for meeting the cost of any required formation widening, supply and installation of gravel to ensure a minimum 150mm thick layer of minimum CBR 40 pavement layer, sealing the road and the installation of any required road furniture.

To qualify for an intermittent seal, the road must meet the following evaluation criteria:

- 1) Traffic volumes – a road will not be considered for an intermittent seal if there is less than 30 AADT unless there are significant issues shown in the assessment score. A road that has an AADT greater than 150 may require a minimum standard seal along its entire length;
- 2) Proximity of a dwelling – the dwelling must be within 100m of the road frontage;
- 3) Minimum width – the proposed road has the ability to be easily upgraded to the appropriate formation and seal width of six metres.
- 4) Reasonable alignment – the road must have reasonable vertical and horizontal alignment and sight distance that will not compromise safety if sealed;
- 5) Solid base – the road must have a solid, well compacted road base that is able to support the proposed overlay for the expected traffic loads. Having a solid road base will minimise future pavement failures if the road is sealed; and
- 6) Drainage system – if the unsealed road has a poor longitudinal drainage system then every effort should be made to provide adequate longitudinal drainage to minimise future pavement failures.

Intermittent Sealing of Unsealed Rural Roads Procedure

Adopted/Approved: Draft
Version: 2

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Form 5.1.1.d

If a road meets the criteria identified above, it is then evaluated using the scoring points and weighting method displayed in Table 1.

Table 1: Scoring and Assessment Method

Criteria	Points	Weighting
Traffic volumes	0 – AADT 0-30. 20 – AADT 31-49. 40 – AADT 50-74. 70 – AADT 75-99. AADT ≥100, 1 point for every vehicle. Additional 1 point for every commercial vehicle (max of 20% of AADT).	1
Proximity of a dwelling to the road and prevailing winds	10 – Dwelling 0-15m from road frontage. 9 – Dwelling 16-30m from road frontage. 6 – Dwelling 31-50m from road frontage. 3 – Dwelling 51-69m from road frontage. 1 – Dwelling 70-100m from road frontage. 0 – Dwelling >100m from road frontage. Additional 5 points if dwelling is downwind of prevailing breezes.	10
Geometric design and safety features of unsealed road	Take into account the standard of the current geometric design of the unsealed road. This includes vertical/horizontal alignment, sight distance, etc. Safety features of the unsealed road include actual/potential accidents. 0 – Width <6.0m. 6 – Poor horizontal, vertical alignment and width ≥6.0m. 8 – Good horizontal, vertical alignment and width ≥6.0m.	5
Speed environment	4 – Operating speed ≥100km/h. 3 – Operating speed 51-99km/h. 1 – Operating speed ≤50km/h.	10

Scores less than 150 do not justify approval of an intermittent seal.

6. Changes to this Procedure

This Procedure is to remain in force until otherwise amended/replaced by the Director Infrastructure Services.

7. Repeals

This Procedure repeals the former Livingstone Shire Council Procedure titled 'Intermittent Sealing of Unsealed Rural Roads Procedure v1' approved 22 April 2014.

DAN TOON
DIRECTOR INFRASTRUCTURE SERVICES

Intermittent Sealing of Unsealed Rural Roads Procedure

Adopted/Approved: Draft

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Appendix 1

Minimum geometric design standards for unsupervised roads

[illegible]

- [illegible]

Intermittent Sealing of Unsealed Rural Roads Procedure

Adopted/Approved: Draft

Verbatim: 2

Department: Infrastructure Services
Section: Construction and Maintenance

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12.6 POWERS DELEGATED TO THE CHIEF EXECUTIVE OFFICER IN RELATION TO ROAD CLOSURES**File No:** PL22.1.1**Attachments:**

1. Powers delegated to the Chief Executive Officer in relation to road closures [↓](#)
2. Statement in relation to an application under the Land Act 1994 over State land Part C [↓](#)

Responsible Officer: Rodney Chapman - Coordinator Governance
Andrea Ellis - Chief Financial Officer**Author:** Poala Santini - Governance Officer

SUMMARY

This report offers recommendations in regards to revoking powers delegated from Council to the Chief Executive Officer on the 5 December 2017, in relation to road closures. The report also provides additional information relating to operational road closure processes utilised within Council.

OFFICER'S RECOMMENDATION

THAT

1. Council revoke the following delegations that were issued to the Chief Executive Officer on 5 December 2017:
 - s 68(4) - *Local Government Act 2009*;
 - s 100 - *Land Act 1994*; and
 - s 176N - *Land Act 1994*; and
2. All future applications to close roads under s 99, s 109 and s 176N of the *Land Act 1994*, where Council is to provide advice as the road manager, are to be presented to Council for consideration.

BACKGROUND

It is understood that the Mayor and Councillors wish to ensure they are afforded an opportunity to consider applications made in relation to permanent and temporary road closures. This report provides information in regards to the relevant delegations and the road closure application process.

COMMENTARY

Attached is a list of the powers delegated to the Chief Executive Officer on the 5 December 2017, relating to road closures (Attachment 1).

Commentary is provided below in regards to when these powers are exercised and recommendations in regards to revoking powers for consideration.

This report is in two parts as there are road closure requests received by Council and where Council is the applicant.

Part 1 – Request Received by Council

a) Permanent and Temporary Road Closures

Section 99 of the *Land Act 1994* allows for:

- i) a public utility provider or an adjoining land owner to apply for a permanent road closure; and

- ii) an adjoining land owner or another person (in specific circumstances) to apply for a temporary closure.

Applications for these types of closures are lodged with the Department of Natural Resources, Mines & Energy ('NRM'). When applications for road closures are lodged they must also be accompanied by a 'Statement in relation to an application under the *Land Act 1994* over State Land Part C' (refer to Attachment 2). The applicant is required to submit a copy of their application and Part C to the road manager (Council or Main Roads) prior to lodging their application with NRM. These applications are managed by Council's Property Team who seek feedback from relevant stakeholders. Recently, the Property Team commenced presenting all applications to Council for consideration.

Pursuant section 68 of the *Local Government Act 2009*, notice of the application must be given to Council, allowing Council to object the application. An objection must fully state the reasons for the objection.

In addition to the above, if the Minister is satisfied that the application should proceed, the provisions of section 100 of the *Land Act 1994* requires the Minister to give appropriate public notice of a road closure application and make appropriate enquiries about the effect of the proposed closure.

Council may wish to consider whether the delegations to the Chief Executive Officer under section 68(4) of the *Local Government Act 2009* and section 100 of the *Land Act 1994* should be revoked. Revocation of these two delegations in addition to the continued reporting of applications to the table by the Property Team will ensure that Council is afforded the opportunity to consider and object to, if desired, applications received for road closures.

b) Simultaneous opening and closing of roads

An application for a simultaneous opening and closing of roads is authorised under the provisions of section 109A and 109B of the *Land Act 1994* and according to the NRM website can be made by registered landowners, trustees of trust land, leaseholders and their legal representatives. These types of applications should only be undertaken when:

- i) a road is to be opened in a lot and at the same time a road is to be closed in the same lot or an adjoining lot; and
- ii) the road to be opened is a replacement for the road being closed because of a realignment of the road network.

Applications are made to NRM and the application form states that a Part C completed by the road manager should accompany the application. If Council's Property Team continue to submit these applications to Council for consideration, the Part C provides Council with an opportunity to provide feedback or object.

c) Amalgamating leases

Chapter 4, Part 3, Division 5 of the *Land Act 1994*, allows for two or more leases to be amalgamated in certain circumstances. If it is proposed to close a road and include its area into the lease land of any amalgamated lease, section 176N of the *Land Act 1994* states that the chief executive must seek the opinion of Council on the proposal.

Council may wish to consider whether the delegation to the Chief Executive Officer under section 176N of the *Land Act 1994* should be revoked. Revocation of this delegation in addition to a report being presented to the table by the Property Team would ensure Council has an opportunity to consider and comment on the matter.

Part 2 – Applicant is Council

a) Permanent and Temporary Road Closures

Pursuant to section 99 of the *Land Act 1994* a public utility provider, being Council, can also apply for a permanent road closure and in certain circumstances Council may also

apply for a temporary road closure under this section. In the same manner as a landowner, Council lodges an application with *NRM*; however Part C is not relevant.

b) Simultaneous opening and closing of roads

An application for a simultaneous opening and closing of road is authorised under the provisions of section 109A and 109B of the *Land Act 1994*.

Making an application of this type in relation to land under the control / ownership of Council is unlikely. The more common scenario is Council needing to realign a road using this process and the alignment affects land under the control of others. In this instance Council would obtain agreement from the landowner, trustee or lessee then submit and manage the application on their behalf. Part C is not relevant when Council submits an application.

Prior to revoking delegations under section 99(1), 99(3), 109A(1) and 109B(1) Council needs to take into consideration that these delegations are exercised by Infrastructure to ensure that operationally, infrastructure projects can proceed in a timely manner and to maintain operational effectiveness.

Revoking these particular powers may not achieve Council's desire to ensure they are afforded an opportunity to consider all applications.

PREVIOUS DECISIONS

On the 5 December 2017, the above powers were delegated to the Chief Executive Officer by resolution in the Annual Review of the Chief Executive Powers.

BUDGET IMPLICATIONS

There are no budget implications as a result of this report.

LEGISLATIVE CONTEXT

Section 257(1) of the *Local Government Act 2009* states:

A local government may, by resolution, delegate a power under this Act or another Act to—

- a) the mayor; or*
- b) the chief executive officer; or*
- c) a standing committee, or joint standing committee, of the local government; or*
- d) the chairperson of a standing committee, or joint standing committee, of the local government; or*
- e) another local government, for the purposes of a joint government activity.*

It is to be noted that Council at all times retains the power to revoke any delegations made in accordance with section 257(1) of the *Local Government Act 2009*. Accordingly, Council retains ultimate control.

LEGAL IMPLICATIONS

Council, as delegator, has the responsibility to ensure that relevant powers are properly exercised.

STAFFING IMPLICATIONS

There are no staffing implications as a result of this report.

RISK ASSESSMENT

Revoking of certain delegated powers may lead to delays in infrastructure projects.

CORPORATE/OPERATIONAL PLAN

Corporate Plan Reference: Strategy GO4: Provide transparent and accountable decision making reflecting positive leadership to the community.

LOCAL GOVERNMENT PRINCIPLES

The local government principles are –

- (a) Transparent and effective processes, and decision-making in the public interest; and
- (b) Sustainable development and management of assets and infrastructure, and delivery of effective services; and
- (c) Democratic representation, social inclusion and meaningful community engagement; and
- (d) Good governance of, and by, local government; and
- (e) Ethical and legal behaviour of councillors and local government employees.

CONCLUSION

Consideration needs to be given in relation to the operational affect that revoking certain powers, namely section 99(1), 99(3), 109A(1) and 109B(1), may have on the organisation and in particular to Infrastructure projects.

Therefore, it is recommended that only the following powers be revoked:

- section 68(4) of the *Local Government Act 2009*
- section 100 of the *Land Act 1994*
- section 176N of the *Land Act 1994*

Revocation of these delegations in addition to the continued reporting of applications to the table by the Property Team will ensure that Council is afforded the opportunity to consider and object to, if desired, applications received for road closures.

12.6 - POWERS DELEGATED TO THE CHIEF EXECUTIVE OFFICER IN RELATION TO ROAD CLOSURES

**Powers delegated to the Chief
Executive Officer in relation to road
closures**

Meeting Date: 20 June 2019

Attachment No: 1

Powers Delegated to the Chief Executive Officer in Relation to Road Closures

Local Government Act 2009

Section 68 - Notice to local government of opening or closing of roads	
Power Delegated	Description of Power
68(4)	Power to submit objection to application for opening or closing of road in the local government area by someone other than the local government.

Land Act 1994

Section 99 – Application to close road	
Power Delegated	Description of Power
99(1)	Power to apply to the Minister to permanently close a road.
99(3)	Power to apply to the Minister to temporarily close a road.
Section 100 - Public notice of closure	
Power Delegated	Description of Power
100	Power to object to a road closure application in response to a public notice.
Section 109 - Closed road may be dealt with as lot or amalgamated with adjoining land	
Power Delegated	Description of Power
109A(1)	Power, as registered owner of land, to apply for the simultaneous opening and closing of roads subject to the conditions in section 109A(1)(a), (b) and (c).
109B(1)	Power, as trustee of lessee, to apply for the simultaneous opening or closing of roads subject to section 109B(1)(a), (b) and (c).
Section 176 – Application to subdivide	
Power Delegated	Description of Power
176N	Power to give the chief executive an opinion in respect of a proposed road closure.

12.6 - POWERS DELEGATED TO THE CHIEF EXECUTIVE OFFICER IN RELATION TO ROAD CLOSURES

**Statement in relation to an application
under the Land Act 1994 over State
land Part C**

Meeting Date: 20 June 2019

Attachment No: 2



DEPARTMENT OF NATURAL RESOURCES, MINES AND ENERGY

Statement in relation to an application under the *Land Act 1994* over State land Part C

Supplementary requirements

1. This form (Part C) is to be used to support the following applications under the [Land Act 1994](#) (Land Act):
 - Application for Road Closure. [Part B Form LA18](#)
 - Application for a Permit to Occupy. [Part B Form LA03](#)
2. Refer to the [DNRME web site](#) and relevant Part B for specific application requirements.

Important information

3. Notice of your application must be first provided to the road manager or trustee of the reserve to determine the impacts of your application.

Road Manager is –

- the local government for a road that is under the control of the a local government; or
 - for a State-controlled road—the chief executive of the department administering the [Transport Infrastructure Act 1994](#).
4. Section 68 of the [Local Government Act 2009](#) and section 74 of the [City of Brisbane Act 2010](#), requires notice of any proposed closure or opening be provided to the local government. The local government **must fully state its reasons** for its decision, which this department will consider.
 5. The local government may have a specific local law for administering the use of local roads and reserves.
 6. A Permit to Occupy application over a reserve or road must include the support of the reserve trustee or the road manager. For reserve land, the trustee of the reserve must provide additional comments stating why a trustee lease is not supported.
 7. This form must be supported by a drawing (minimum size A4) which includes the following information:
 - general location
 - area of land under application
 - Lot on Plan information
 - scale
 - dimensions
 - a north point
 8. This form must be lodged with the application, including Part A and Part B, within three months.

I/We _____, as

Please tick relevant fields –

- ☐ Road Manager; or
- ☐ Trustee of a reserve issued under the *Land Act 1994*.

have considered information from the applicant including:

- ☐ Completed copy of the application form, namely Part A and Part B – Application under the Land Act
- ☐ Copy of drawing referred to as _____ (copy attached, endorsed by the road manager or trustee).

and advise the Department of Natural Resources, Mines and Energy (DNRME) that use of the land as proposed:

- ☐ Will be authorised by the road manager or trustee of the reserve land and advise that no further contact with DNRME is needed at this time. A formal application to the road manager will be required.
- ☐ Can be authorised by the road manager or trustee of the reserve, however it is not supported for the reasons detailed in the additional comments.
- ☐ Is unable to be authorised by the road manager or trustee of the reserve and it is not supported for the reasons detailed in the additional comments.
- ☐ Can be authorised by the road manager or trustee of the reserve, however for the reasons detailed in the additional comments, requests DNRME to consider an application under the Land Act.
- ☐ Is unable to be authorised by the road manager or trustee of the reserve, however for the reasons detailed in the additional comments, requests DNRME to consider an application under the Land Act.

Additional comments –

Provide information or requirements that you believe should be consider when assessing this application. (If there is insufficient space, please lodge as an attachment)

Does the road manager or trustee require further contact from the department before a decision is made on the application?

☐

Yes

☐

No

Note – a different form of tenure may be considered a more appropriate tenure once the application has been assessed.

Authorisation

I certify that I have the authorisation to make this statement and the information I have provided is true and accurate.

I have **signed** a copy of the attached drawing provided by the applicant in relation to this application.

**Full name and position of person making this
declaration on behalf of the road manager or
trustee**

Signature

Date: / /

This information will not otherwise be disclosed outside of the department unless required or authorised by law such as under the [Right to Information Act 2009](#).

END DOCUMENT

12.7 CORPORATE PLAN**File No:** CM4.6.1**Attachments:** Nil**Responsible Officer:** Andrea Ellis - Chief Financial Officer**Author:** Melissa Minter - Principal Business Improvement Officer**SUMMARY**

The existing Corporate Plan 2014-2019 is due for renewal. In order to allow for adequate time to connect the future Community Plan strategies to a new Corporate Plan 2020-2030, an extension of the existing plan through to 2020 will be required.

OFFICER'S RECOMMENDATION

THAT Council formally agree to extend the existing Corporate Plan 2014-2019 to 2014-2020 to enable adequate time for the new plan (2020-2030) to be developed in alignment with the Community Plan.

BACKGROUND

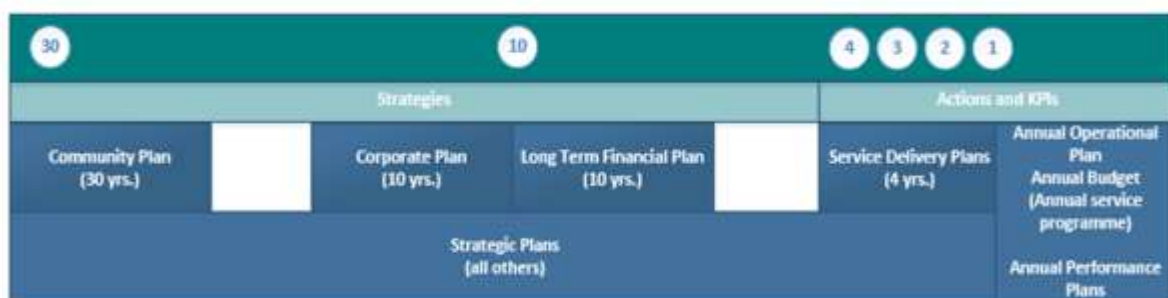
The existing Corporate Plan expires in 2019. In the context of ensuring connectivity between Community Plan strategies and our future Corporate Plan 2020-2030, an extension of our existing plan is necessary.

COMMENTARY

Community Plan consultations are in progress and a final Community Plan is expected in September 2019.

Maintaining line of sight between community needs, strategic priorities and core service is an expectation of local government planning.

Community Plan outcomes should inform our future Corporate Plan. The following graphic depicts the trajectory of the organisational planning framework.



The intent is to develop a new Corporate Plan by June 2020.

An extension of the period covered by the existing Corporate Plan is the only change being proposed to ensure that Council remains compliant with legislative obligations, whilst Council transitions to a new planning framework over the next 12 months.

PREVIOUS DECISIONS

Council adopted the Corporate Plan 2014-2019 on 8 July 2014.

BUDGET IMPLICATIONS

Budget has been allocated to support the development of the Corporate Plan 2030.

LEGISLATIVE CONTEXT

Local Government Regulation 2012 Sections 165,166 and 169.

LEGAL IMPLICATIONS

A budget which does not comply with any of the prescriptive provisions is void.

STAFFING IMPLICATIONS

There are no staffing implications related to this project.

RISK ASSESSMENT

Extending the timeframe by twelve months will ensure that budgets under consideration for 2019-20 will be consistent with the corporate plan.

CORPORATE/OPERATIONAL PLAN

Corporate Plan Reference: Strategy GO2: Develop strategic plans and policies to address local and regional issues and guide service provision.

LOCAL GOVERNMENT PRINCIPLES

The local government principles are –

- (a) Transparent and effective processes, and decision-making in the public interest; and
- (b) Sustainable development and management of assets and infrastructure, and delivery of effective services; and
- (c) Democratic representation, social inclusion and meaningful community engagement; and
- (d) Good governance of, and by, local government; and
- (e) Ethical and legal behaviour of councillors and local government employees.

CONCLUSION

It is recommended that Council extend the existing Corporate Plan 2014-2019 to 2014-2020 to enable adequate time for the new plan (2020-2030) to be developed in alignment with the Community Plan.

12.8 HARDSHIP POLICY

File No: CM4.7.12
Attachments: 1. [Financial Hardship Policy](#)
Responsible Officer: Andrea Ellis - Chief Financial Officer
Author: Priscilla Graham - Coordinator Revenue

SUMMARY

This report presents the Financial Hardship Policy for adoption.

OFFICER'S RECOMMENDATION

THAT Council resolve to adopt the Financial Hardship Policy as attached to this report.

BACKGROUND

The Financial Hardship Policy is aimed toward those ratepayers who are experiencing genuine and severe financial hardship and as a result have Rates and Utility charges overdue. These ratepayers will be identified as those with a genuine intention to pay but the inability to do so. Application for Financial Hardship consideration will be offered only where the current payment provisions outlined within the Debt Recovery are not offering sufficient relief and additional consideration is required.

COMMENTARY

The intention of this Policy is to ensure that those experiencing severe financial difficulties remain in their home (for at least an interim period) and to alleviate the immediate financial burden and escalation of potential debt recovery by Council.

This Policy will only apply to residential properties where the property is the ratepayer's principal place of residence and outline the principals and eligibility criteria, which will be taken into consideration when assessing applications and the hardship provisions available.

Council has many options of payment available to ratepayers experiencing difficulties with on time payment. Increased contact points and a variety of reminders is aimed at early intervention is aimed at preventing large levels of aged arrears to accumulate. Generally, The Debt Recovery Policy provides sufficient payment options and/or short term extensions of time. However, there are some circumstances where the Ratepayer will need additional relief. This policy assists ensuring consistency of assessment and level of hardship provisions offered, by outlining the principals and eligibility criteria to be taken into consideration whilst assessing applications.

The policy and application form will ensure the appropriate information is provided by the ratepayers in an efficient manner and also clearly outline the eligibility criteria for the applicant to assess whilst completing the application. Applicants will be notified in writing of the status of the application and their obligations.

PREVIOUS DECISIONS

There have been no previous decisions in regard to this Financial Hardship Policy presented today and this will be the first Financial Hardship Policy for Livingstone Shire Council.

BUDGET IMPLICATIONS

The Financial Hardship Policy does not provide for any arrears to be written off, additional rebates or concessions applied within the Hardship provisions listed. Therefore, no additional budget will be required.

Should exceptional circumstances present themselves these requests will be assessed and presented on a case by case basis to Council and the requirement of a Council Resolution

made under the provisions of Sections 120, 121 and 122 of the *Local Government Regulation 2012*.

LEGISLATIVE CONTEXT

Sections 170 and 171(1) of the *Local Government Act 20019*.

The Financial Hardship Policy can be reviewed at any time throughout the year upon resolution of Council.

LEGAL IMPLICATIONS

There are no legal implications foreseen should Council adopt this policy. This policy is in the interest of the ratepayer experiencing financial difficulties and offers additional relief available.

STAFFING IMPLICATIONS

The application of the Financial Hardship Policy will be managed by the Revenue and Rates Unit.

RISK ASSESSMENT

Risk is mitigated by strict eligibility criteria to ensure the appropriate individual ratepayers are awarded provisions of Hardship.

Risk is also mitigated by the use of the Financial Hardship application form requesting the applicant to sign the declaration, and provide written statement of circumstances.

CORPORATE/OPERATIONAL PLAN

Corporate Plan Reference: Strategy GO3: Pursue financial sustainability through effective use of the Council's resources and assets and prudent management of risk.

LOCAL GOVERNMENT PRINCIPLES

The local government principles are –

- (a) Transparent and effective processes, and decision-making in the public interest; and
- (b) Sustainable development and management of assets and infrastructure, and delivery of effective services; and
- (c) Democratic representation, social inclusion and meaningful community engagement; and
- (d) Good governance of, and by, local government; and
- (e) Ethical and legal behaviour of councillors and local government employees.

CONCLUSION

This Policy is presented to Council for adoption.

12.8 - HARDSHIP POLICY

Financial Hardship Policy

Meeting Date: 20 June 2019

Attachment No: 1



FINANCIAL HARDSHIP POLICY (COMMUNITY POLICY)

1. Scope

The Financial Hardship Policy (this "Policy") applies to those ratepayers who are experiencing genuine and severe financial hardship and as a result have Rates and Utility charges overdue. This Policy will only apply to residential properties where the property is the ratepayer's principal place of residence and no commercial benefit is derived from the property.

2. Purpose

The purpose of this Policy is to outline the principles and eligibility criteria, which will be taken into consideration when assessing applications and the hardship provisions available to the ratepayer. The intention of this Policy is to ensure that those experiencing severe financial difficulties remain in their home and to alleviate the immediate financial burden and escalation of potential debt recovery by Council.

3. References (legislation/related documents)

Legislative reference

Local Government Act 2009

Local Government Regulation 2012

Related documents

Debt Recover Policy

4. Definitions

To assist in interpretation, the following definitions shall apply:

CEO	<i>Chief Executive Officer</i> A person appointed under section 194 of the <i>Local Government Act 2009</i> , including a person acting in that position.
Council	Livingstone Shire Council.
Hardship	Shall mean unable to meet basic needs, including food, clothing, medicine, accommodation and children's education.
Long Term Financial Hardship	Shall mean the inability to meet future rates and charges in the medium to long term (12-24 months).
Welfare of the ratepayer	Shall mean the provision to family or other dependents the following: food; accommodation; clothing; medical treatment; education; or other basic necessities.
Application Form	Shall mean the Council's Hardship Application Form for the purpose of applying consideration for assistance under this policy.

Financial Hardship Policy

Adopted/Approved: Draft
Version: 1

Portfolio: Office of the CEO
Business Unit: Finance & Business Excellence

5. Policy Statement

In accordance with the provisions of Sections 170 and 171(1) of the *Local Government Act 2009*, this Policy will be used to provide a framework to support the Revenue and Rates unit to accept and consider applications for hardship. Approval is to be given by the Coordinator Revenue, and Chief Financial Officer and the Chief Executive Officer.

5.1 Assessing an Application for Hardship

The following principles will be considered and provide guidance when assessing an application for hardship.

- a) Council must ensure responsible management and collection of revenue to ensure effective cash flow management and provision of services to the greater community.
- b) Council aims to ensure the balance of outstanding accounts are minimised.
- c) Transparent, timely and efficient debt collection processes must be maintained with consistency.
- d) Early intervention and assistance is aimed at assisting both the ratepayer and Council to prevent large levels of aged arrears to accumulate.
- e) Assistance is targeted to applicants who demonstrate genuine attempts to help themselves and have a genuine wish to pay.
- f) Ratepayers in arrears are expected to act responsibly in regard to their obligations and organise their affairs in order to discharge these obligations when required.
- g) Hardship provisions are considered where payment provisions outlined in the Debt Recovery Policy are not possible.
- h) Hardship provisions made must ensure the arrears are cleared within a reasonable timeframe that must not exceed 3 years and payment provisions outlined in the Debt Recovery Policy are not possible.
- i) Should a concession be offered by Council it must be consistent with the provisions of Section 120 of the *Local Government Regulation 2012*.
- j) Assisting ratepayers build resilience by recommending local community services, financial councillors contact information, community legal support, and ensure a reduction in barriers to encourage engagement.
- k) To ensure accountability; successful applications will be reviewed periodically in line with the conclusion of the half-yearly billing cycle.

5.2 Eligibility

Hardship will be considered upon receipt of the Hardship Application Form and is provided for residential ratepayers where the ratepayer is genuine in their wish to pay the arrears. However, the ratepayer can demonstrate that due to a life event, death in the immediate family, serious injury, trauma or other circumstances beyond their control, that the payment of outstanding balances will cause or further exacerbate financial hardship.

Further eligibility requirements are:

- a) Balance exceeds \$1,000 or 6 months of arrears and the instalment provisions made within the Debt Recovery Policy are unable to be met and payments, or lack thereof are insufficient to cease the debt recovery action; and

- b) Applicant/s either solely or jointly with a co-owner, have the legal responsibility for the payment or rates and charges, and other household utilities which are levied in respect of the property; and
- c) Person/s is the owner or life tenant of the property which is his/her principal place of residence; and
- d) At no time whilst under the provision of hardship will the property be partially let out and/or derive an income; and
- e) Previously strong payment history; and
- f) Mortgagor has been notified of arrears situation; and
- g) The applicant/s has exhausted all avenues to alleviate the situation and seek assistance. For example; sort additional finances or have tried to sell the property or other assets.

Other Eligibility Criteria that will be taken into consideration:

- a) Expected duration of their current financial hardship position;
- b) Whether the property is listed for sale;
- c) Applicant or direct dependent/s is/has suffered a medical emergency, trauma, injury, or terminal diagnosis; and
- d) The applicant has sought financial assistance from either a community organisation (For example; Financial Services Information Officer (Department of Human Services); or their Banking Institution.

5.3 Categories of Hardship

Hardship will be assigned as per the following categories:

5.3.1 Hardship Category One (1)

Commitment to payments sufficient to meet annual Rates and Utility charges (Annual gross general Rates and charges represented in monthly instalments).

Provision to apply: Hold recovery action, defer payment of arrears and hold interest charges on overdue rates effective from the application date.

Circumstances are to be reviewed at the end of each rating period. (30th June, 31st December).

5.3.2 Hardship Category Two (2)

Commitment to minimal or no payments, expected duration of hardship up to 12 months.

Provision to apply: Hold recovery action (effective from date of receipt of application for hardship and supporting documentation), defer payment of rates, charges and interest to the end of the current period. (30th June, 31st December).

Circumstances are to be reviewed at the end of each rating period. (30th June, 31st December).

Applicants are expected to continue to maintain payments of future water consumption in accordance with the relevant due dates.

5.3.3 Hardship Category Three (3)

Expected duration of hardship unknown as a result of a terminal illness and Commitment to minimal or no payments

Provision to apply: Hold recovery action, defer payment of arrears and hold interest charges effective on overdue rates effective from the application date. Circumstances are to be reviewed at the end of each financial year and generally will not exceed 2 years of arrears.

Any deferred rate, charges or interest (added to the account prior to the hardship application being accepted by Council) by Council shall remain a charge on the property until such time as the property is sold, or the ratepayer finds themselves in a position capable of paying down the arrears or the ability to provide payment in full. At such time the assessment and hardship provisions will be reassessed.

5.4 Exceptional Circumstances

Where exceptional circumstances exist beyond this Policy, individual circumstances will be considered on a case by case basis and presented to the Council for individual consideration.

5.5 Failure to Comply

Following successful application, Council reserves the right to recommence normal debt recovery action should the ratepayer fail to:

- a) respond to the Council's offer of relief; or
- b) wholly comply with Council's offer of Relief; or
- c) comply with the agreed requirements.

5.6 Close of Applications

Applications for hardship will be considered at any time during the rating period (i.e. half yearly).

Applications must be made in writing using Council's approved application form and a new application will need to be submitted where circumstances and eligibility change.

Successful applications will take effect from the relevant rating period in which the application was submitted and approved.

There will be no backdating of applications or retrospective adjustments.

5.7 Monitoring and Reporting

Council will monitor successful applications made under this Policy by reporting the following information monthly within the Monthly Financial Report.

- a) Number of applications registered; and
- b) Reason/category.

Further monitoring will be conducted by Revenue Officers at half-yearly intervals in line with the billing cycles of Council.

5.8 Delegation of Authority

Authority for the implementation of the Financial Hardship Policy is delegated by Council to the CEO in accordance with section 257 of the *Local Government Act 2009*.

Authority for the day-to-day management of this Policy is to be delegated by the CEO to the Chief Financial Officer and Coordinator Revenue.

Financial Hardship Policy

Adopted/Approved: Draft
Version: 1

Portfolio: Office of the CEO
Business Unit: Finance & Business Excellence

6 Changes to this Policy

This Policy is to remain in force until otherwise amended/replaced or other circumstances as determined from time to time by the Council.

7. Repeals/Amendments

Version	Date	Action
1		Draft

CHRIS MURDOCH
CHIEF EXECUTIVE OFFICER

Financial Hardship Policy

Adopted/Approved: Draft
Version: 1

Portfolio: Office of the CEO
Business Unit: Finance & Business Excellence

12.9 2019-20 INVESTMENT POLICY**File No:** CM4.7.33**Attachments:** 1. 2019-20 Investment Policy [↓](#)**Responsible Officer:** Andrea Ellis - Chief Financial Officer**Author:** Damien Cross - Coordinator Accounting Services

SUMMARY

Council's 2019-20 Investment Policy is presented to Council for adoption in accordance with Section 191 of the Local Government Regulation 2012.

OFFICER'S RECOMMENDATION

THAT pursuant to Section 191 of the *Local Government Regulation 2012*, Council adopts the attached Investment Policy for the 2019-20 financial year.

BACKGROUND

Adoption of an Investment Policy is required in accordance with Section 191 of the *Local Government Regulation 2012*. Whilst Council needs to adopt an Investment Policy on an annual basis, there is no legislative requirement to have the Investment Policy adopted as part of the same Council meeting when the annual budget is adopted.

COMMENTARY

Council's current Investment Policy was adopted on 17 July 2018. Council finance officers in consultation with the Chief Financial Officer have reviewed the attached policy. There are no major changes to the scope or wording of this policy when compared to the immediate previous Investment Policy adopted by Council on 17 July 2018.

PREVIOUS DECISIONS

There have been no previous decisions in relation to the attached Policy.

BUDGET IMPLICATIONS

The adoption of this Policy by Council is not foreseen to have any impact upon Council's budget position.

LEGISLATIVE CONTEXT

Section 191 of the *Local Government Regulation 2012* requires Council to adopt an Investment Policy on an annual basis.

LEGAL IMPLICATIONS

There are no foreseen legal implications associated with the adoption of this Policy.

STAFFING IMPLICATIONS

There are no staffing implications associated with the adoption of this Policy. Authority for the day to day management of Council's Investment Policy is delegated by the Chief Executive Officer to the Chief Financial Officer pursuant to Section 259 (1) of the *Local Government Act 2009*.

RISK ASSESSMENT

Regular robust reporting of Council's Financial Policies assists in creating a framework of financial responsibility within the Council and providing sound long term financial management of Council's operations.

CORPORATE/OPERATIONAL PLAN

Corporate Plan Reference: **Strategy GO3: Pursue financial sustainability through effective use of the Council's resources and assets and prudent management of risk.**

LOCAL GOVERNMENT PRINCIPLES

The Local Government principles are –

- (a) Transparent and effective processes, and decision-making in the public interest; and
- (b) Sustainable development and management of assets and infrastructure, and delivery of effective services; and
- (c) Democratic representation, social inclusion and meaningful community engagement; and
- (d) Good governance of, and by, local government; and
- (e) Ethical and legal behaviour of councillors and local government employees.

CONCLUSION

In accordance with Section 191 of the *Local Government Regulation 2012*, Council is required to adopt an Investment Policy on an annual basis. The attached Policy has been reviewed by Council finance officers in consultation with the Chief Financial Officer. The attached Investment Policy is now presented for Council adoption.

12.9 - 2019-20 INVESTMENT POLICY

2019-20 Investment Policy

Meeting Date: 20 June 2019

Attachment No: 1



INVESTMENT POLICY (STATUTORY POLICY)

1. Scope

The Investment Policy (this 'Policy') applies to the investment of investable funds in accordance with Category One (1) investment power under Part 6 of the *Statutory Bodies Financial Arrangement Act 1982* (SBFAA) and the *Statutory Bodies Financial Arrangement Regulations 2007* (SBFAR).

2. Purpose

As per s 191 of the *Local Government Regulation 2012*, Council is required to prepare and adopt an Investment Policy.

To provide Council with a contemporary investment policy based on an assessment of risk within the legislative framework of the SBFAA and SBFAR. This includes:

- ensuring the preservation of Council's capital;
- investing Council funds not immediately required for financial commitments;
- maximising earnings from authorised investments of investable funds in accordance with s 47(1) of the SBFAA;
- consideration of council's net debt position when determining the use of investable funds; and
- ensuring that appropriate procedures and adequate internal controls are established and records are kept.

3. Reference (e.g. Legislation, related documents)

Local Government Act 2009

Local Government Regulation 2012

Statutory Bodies Financial Arrangements Act 1982

Statutory Bodies Financial Arrangement Regulation 2007

Public Sector Ethics Act 1994

4. Definitions

To assist in interpretation, the following definitions shall apply:

At-call	For an investment by a statutory body, means the body may, without penalty, obtain all amounts under the investment – (a) Immediately it gives written or oral notice to the person with whom the investment is made; or (b) Within 30 days after written or oral notice is given to the person with whom the investment is made.
Authorised investments	Investments allowed by the SBFAA & SBFAR and authorised for investment purposes by Council and/or Council's Chief Executive Officer.

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Financial Institution	Those organisations listed on the Register of Approved Deposit Institutions (ADIs) on the Australian Prudential Regulation Authority website.
Investable funds	Funds not required in the short term (30 days) to meet the cash flow requirements of Council and available for investment.
Investment portfolio	The term portfolio refers to any combination of financial risk such as stocks, bonds or cash. It is a generally accepted principle that a portfolio is designed according to the investor's risk tolerance, time frame and investment objectives. The monetary value of each asset may influence the risk/reward ratio of the portfolio and is referred to as the asset allocation of the portfolio.
Investment arrangement	Means securities, investments and other similar arrangements, including, for example, bills of exchange, bonds, certificates of deposit and promissory notes.
Liquidity	A measure of the extent to which a person or organisation has cash to meet immediate and short-term obligations, or assets that can be quickly converted to do this.
Market average rate of return	An index of money market cash investment rates available to Council as per the SBFAA and SBFAR that is averaged over the same investment period as Council's investment portfolio to provide a comparison to Council's investment portfolio performance.
Net debt position	Council's net debt position is the difference between Council's Debt and Cash holdings.
Prohibited investments	Investments not allowed by the SBFAA & SBFAR and not authorised for investment purposes by Council and/or Council's Chief Executive Officer.
Prudent investment principles	<p>Generally, any use of financial assets that is suitable for the risk and return profile and the time horizon of a given investor (Council). Investment officers who are entrusted with making prudent investments should also ensure that an investment is one that makes sense within the investor's overall portfolio and whose fees will not detract significantly from the investment's returns.</p> <p>The prudent investor rule only holds that persons must make sound money management decisions for their clients based on the information available. The outcome of their investment decision, whether good or bad, is not a factor in whether the investment is considered prudent.</p>
Recognised local financial institutions	Those financial institutions identified by Council that have a local branch, provide retail banking services to the public, show evidence of supporting the community through donations or event support and provide a range of term deposits suitable for Council's investment requirements.
SBFAA	<i>Statutory Bodies Financial Arrangements Act 1982.</i>
SBFAR	<i>Statutory Bodies Financial Regulation 2007.</i>
Segregation of duties	Segregation of duties are specific internal controls implemented to ensure no one officer has so much control over an activity that mistakes could go undetected or that the officer could be

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	placed in a situation where they could be tempted by an inappropriate activity. The emphasis is the segregation of functional responsibilities and to create a system of checks and balances, so that a duty performed by one officer would be checked by another officer in the ordinary course of work.
Speculation	Speculation is the practice of engaging in risky financial transactions in an attempt to profit from fluctuations in the market value of a tradable good such as a financial instrument, rather than attempting to profit from the underlying financial attributes embodied in the instrument such as capital gains, interest, or dividends.
The Act	<i>Local Government Act 2009.</i>
The Regulation	<i>Local Government Regulation 2012.</i>

5. Policy Statement

5.1 Investment approach

Council has adopted a passive investment approach. The objective of a passive investment approach is to ensure the return of capital and at the same time generate a return commensurate with the risk taken. This will be achieved primarily through investing in fixed interest rate term deposits that will be held to maturity and at-call investments.

5.2 Authority for Investment

The investment of Council's investable funds is to be in accordance with the relevant power of investment under the SBFAA and SBFAR and their subsequent amendments and regulations.

5.3 Ethics and conflict of Interest

- a) A standard of prudence is to be used by investment officers when managing the overall portfolio. Investments will be managed with the care, diligence and skill that a prudent person would exercise in managing the affairs of themselves or other persons.
- b) Investment officers are to manage the investment portfolios not for speculation, but for investment in accordance with the spirit of this Policy.
- c) This Policy requires that employees and investment officers disclose to the Chief Executive Officer any conflict of interest or any investment positions that could be related to the investment portfolio.

5.4 Risk Management

- a) Council's risk management approach to managing its investable funds includes:
 - embedding risk management in the requirements of this Policy;
 - meeting the requirements of the SBFAA and SBFAR;
 - reviewing credit ratings of the financial institution and investment arrangements;
 - investing only in authorised investments in accordance with s 44(1) of the SBFAA.; and

Investment Policy

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Business Unit: Finance and Business Excellence

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- b) Council's loss appetite is zero for loss of the investment capital with the loss of investment income low. Investment income loss is controlled by investing in appropriately credit rated institutions with fixed interest term and at-call deposits.

5.5 Investment Objectives

Council's primary objectives in order of investment activities are to:

- preserve capital;
- maintain an appropriate level of liquidity; and
- maximise returns while investing in accordance with s 47(1) of the SBFAA.

5.5.1 Preservation of Capital

Preservation of capital is the principle objective of the investment portfolio. Investments are to be made in a manner that seeks to ensure security of the principle.

5.5.2 Maintenance of Liquidity

The investment portfolio will maintain sufficient liquidity to meet all reasonably anticipated operating cash flow requirements of Council, as and when they fall due, without incurring significant transaction costs due to making an early withdrawal request on any of Council's investments.

5.5.3 Return on Investments

The portfolio is expected to achieve a market average rate of return and take into account Council's risk tolerance, current interest rates and budget considerations. Any additional return target set by Council will also consider the risk limitations, prudent investment principles and cash flow characteristics identified within this Policy.

5.6 Authorised Investments

- a) Council will only invest investable funds within the constraints of s 44(1) of the SBFAA.
- b) The maturity structure of the portfolio will be in accordance with s 44(2) of the SBFAA.

5.7 Prohibited Investments

This Policy prohibits any investment carried out for speculative purposes. Prohibited investments include:

- derivative type investments (excluding floating rates notices);
- principal only investments or securities that provide potentially nil or negative cash flow;
- stand alone securities issued that have underlying futures, options, forward contracts and swaps of any kind; and
- securities issued in non-Australian dollars.

5.8 Limitation of Investment Power

As per s 43 of the SBFAA Council is limited to investments that are:

- in Australian Dollars; and
- undertaken in Australia.

5.9 Procedures and Internal Controls

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The Chief Financial Officer shall establish processes and internal controls that will ensure investment objectives are met and that the investment portfolios are protected from loss, theft or inappropriate use. The established processes will include:

- a list or reference to authorised and prohibited investments;
- a list or reference to approved financial Institutions;
- methods for obtaining quotes and investing funds;
- reconciliation and reporting requirements;
- compliance and oversight of investment parameters;
- maintenance and safekeeping of investment records, and
- segregation of duties and delegations.

5.10 Breaches

Any breach of this Policy is to be reported to the Chief Financial Officer and rectified within seven (7) days of the breach occurring. Breaches that result in a material or reportable loss as defined in the Regulation must be reported and actioned as per s 307A of the Regulation.

5.11 Delegation of Authority

- a) Authority for implementation of this Policy is delegated by Council to the Chief Executive Officer in accordance with s 257(1) of the Act.
- b) Authority for the day to day management of Council's Investment Portfolio is delegated by the Chief Executive Officer to the Chief Financial Officer, as per s 259(1) of the Act.

5.12 Availability of Investment Policy

- a) This Investment Policy will be available for public access and inspection at any of Council's public offices and on Council's website as required of s 199 of the Regulation.
- b) Council will provide the ability for the public to purchase a copy of this Investment Policy as per s 199 of the Regulation.

6. Changes to this Policy

This Policy is reviewed when any of the following occur:

- 1) The related information is amended or replaced; or
- 2) Other circumstances as determined from time to time by the Council.

Notwithstanding the above, this Policy is to be regularly reviewed as required by s 104(6) of the Act. These reviews will be at intervals of no more than one year.

7. Repeals/Amendments

This Policy repeals the former Livingstone Shire Council Policy titled 'Investment Policy (v6)'.

Version	Date	Action
1	14/02/2014	Adopted
2	22/07/2015	Amended Policy Adopted

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3	24/07/2015	Amended Policy Adopted
4	12/07/2016	Amended Policy Adopted
5	27/06/2017	Amended Policy Adopted
6	17/07/2018	Amended Policy Adopted
7		Draft

CHRIS MURDOCH
CHIEF EXECUTIVE OFFICER

Investment Policy

Adopted/Approved: DRAFT
Version: 7

Portfolio: Office of the CEO
Business Unit: Finance and Business Excellence

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12.10 FEES AND CHARGES REGISTER - 2019-20

File No: GV1.1.1
Attachments: 1. Fees and Charges Register 2019-20 [↓](#)
Responsible Officer: Andrea Ellis - Chief Financial Officer
Author: Priscilla Graham - Coordinator Revenue

SUMMARY

The intention of this report is to submit the Livingstone Shire Council's Fees and Charges Schedule for the 2019-20 financial year for adoption.

OFFICER'S RECOMMENDATION

THAT Council adopts the 2019-20 Fees and Charges Schedule, as contained in Attachment One, to be effective from Monday 1 July 2019.

BACKGROUND

The fees and charges have been reviewed and collated as part of the budget development process for the 2019-20 financial year.

Fees and charges have been determined in line with the principles documented in Council's Revenue Policy, and dependent on the type of goods or services provided, are a mixture of both commercial and cost recovery fees

COMMENTARY

All Council business units and Councillors have been consulted in the development of the fees and charges for the 2019-20 financial year.

The fees and charges proposed for 2019-20 are provided in the attached Schedule and outlines the heads of power for each fee/charge.

Fees and charges can be amended, added or removed by resolution throughout the financial year.

PREVIOUS DECISIONS

Councillors have reviewed the fees and charges as part of the budget development process for the 2019-20 financial year.

BUDGET IMPLICATIONS

The fees and charges set by the Schedules attached form a significant part of Council's revenue raising requirements and provide a source of funding and/or contribution to programs delivered by Council.

The fees and charges are set in conjunction with the Budget each year to ensure appropriate and responsible revenue raising.

LEGISLATIVE CONTEXT

Sections 97 and 262 of the *Local Government Act* apply to the setting of fees and charges and have been applied.

LEGAL IMPLICATIONS

Not Applicable

STAFFING IMPLICATIONS

Not Applicable

RISK ASSESSMENT

The annual review of the fees and charges ensures the appropriate level of cost recovery and commercial fee for service. Should an amendment be identified the Fees and Charges Schedule can be amended throughout the year in accordance with legislation via Council resolution.

CORPORATE/OPERATIONAL PLAN

Corporate Plan Reference: Strategy GO3: Pursue financial sustainability through effective use of the Council's resources and assets and prudent management of risk.

LOCAL GOVERNMENT PRINCIPLES

The local government principles are –

- (a) Transparent and effective processes, and decision-making in the public interest; and
- (b) Sustainable development and management of assets and infrastructure, and delivery of effective services; and
- (c) Democratic representation, social inclusion and meaningful community engagement; and
- (d) Good governance of, and by, local government; and
- (e) Ethical and legal behaviour of councillors and local government employees.

CONCLUSION

The fees and charges for 2019-20 are set under the provisions of the *Local Government Act 2009* and are to be applied from the 1st July 2019. Council is required to make a resolution to adopt all such fees and charges and this will be proposed in the recommendation in the meeting report.

Upon approval by Council, the newly adopted Fees and Charges Schedule 2019-20 will be presented on the Council's website. A live online search facility is also available and further enhances the customer (internal and external) experience.

12.10 - FEES AND CHARGES REGISTER - 2019-20

Fees and Charges Register 2019-20

Meeting Date: 20 June 2019

Attachment No: 1



Livingstone Shire Council



Fees & Charges 2019 / 20



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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Livingstone Shire Council

Customer Service

Event / Wedding Bookings (Parks & Reserves, Beaches, etc.)

Admin Booking Fee	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per booking	\$34.00
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Credit Card Surcharge

Commercial Transactions (Transactions greater than \$20,000)

Transactions including GST	G2221.1701	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	as required	0.50%
Transactions with no GST	G2221.1701	Local Government Act 2009 Part 6 S262 (3)(c)	Cost-Recovery	N	as required	0.50%

Photocopying – Black & White

1 – 19 copies (A4)

Per copy	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	Per Copy	\$0.60
Double sided	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	Double Sided	\$1.00

Greater than 20 copies (A4)

Single sided	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	Per Copy	\$0.40
Double sided	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	Double Sided	\$0.80

Photocopying (Self-Service)

Fee	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	each	\$0.20
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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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1 – 5 copies (A3)

Single sided	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	each	\$0.80
Double sided	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	each	\$1.20

Greater than 20 copies (A3)

Single sided	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	each	\$0.60
Double sided	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	each	\$0.90

Photocopying – Colour (Where available)

Colour copying A4	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	each	\$1.00
Colour copying A3	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	each	\$2.00

Large Plan Copying (Where Available)

Larger than A3 Plans (includes A1 & A0) – per sheet up to 10 sheets	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	each	\$6.00
Per additional sheet	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	each	\$4.00

Printing

A4 Black & White Printing Single Sided (Self-Service)	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	each	\$0.30
A4 Black & White Printing Single Sided (Staff Assisted)	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	each	\$0.70
A4 Black & White Printing Double Sided (Staff Assisted)	G5710.1104	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	each	\$0.80

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Right to Information

Application Fee – for access to documents that do not concern the applicant's personal information	G2411.1104	Right to Information Regulation 2009 Part 3.4	Cost-Recovery	N	each	\$49.70
Processing Charge	G2411.1104	Right to Information Regulation 2009 Part 3.5	Cost-Recovery	N	for each 15mins or part thereof	\$7.70
If the agency spends no more than five hours processing the application, no processing charge applies. If the agency spends more than five hours processing the application, processing charge applies.						
Access Charge – Black and white photocopy A4 Right To Information application	G2411.1104	Right to Information Regulation 2009 Part 3.6	Cost-Recovery	N	each	\$0.25
Access Charge – Black and white photocopy A4 Information Privacy application	G2411.1104	Information Privacy Regulation 2009 Part 3.4	Cost-Recovery	N	each	\$0.25

Property Searches

Searches

Name and Address Certificate	G5710.1104	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per assessment	\$32.00
Financial Rates Records Search	G5710.1104	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per assessment	\$126.00
Land and Easement Requirements	P4320.429.1104	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per property	\$43.00
Copy of Historic Rate Notice (older than current financial year)	G2232.1116	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per notice	\$13.00
Records search and/or payment details	G2232.1116	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per service	\$76.00
Payment Dishonoured Fee – Recovery	G2232.1116	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	each	At cost

Keppel Sands Caravan Park

Peak Season:

Easter - 19th April 2019 - 22nd April 2019
 Christmas - 22nd December 2018 - 2nd January 2019

continued on next page

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Keppel Sands Caravan Park [continued]

Easter - 6th April 2020 - 13th April 2020

Christmas - 21st December 2019 - 2nd January 2020

Off Peak:

All other periods

Notes:

- Fees are based on stays for two (2) persons per site
- For bookings more than 27 consecutive nights a 5.5% GST applies & the above fee's will be adjusted accordingly
- Weekly rates will only apply if booked at the time of commencing the stay

All Caravan Park Refunds

Off Peak:

- If a customer cancels two (2) weeks prior to their arrival date in off-peak times, they are entitled to a refund of their deposit less a 20% administration fee.
- If a customer cancels within the two (2) week period prior to their arrival in off-peak times, the customer is not entitled to a refund.
- However, at the Manager's discretion, if the accommodation/site is filled for all of the original days booked, we may refund the deposit less 20% administration fee.

Peak:

- If a customer cancels four (4) weeks prior to their arrival date in peak times, they are entitled to a refund of their deposit.
- If a customer cancels within the four (4) week period prior to their arrival date in peak times, the customer is not entitled to a refund.
- However, at the Manager's discretion, if the accommodation/site is filled for all of the original days booked, we may refund the deposit less 20% administration fee.

Notes:

Refund payment by Direct Deposit or Cheque will be made via Council's accounts payable system.

EFTPOS and Cash Refund will be made onsite.

All refunds are made at the discretion of the Management

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Powered Site

Off Peak – Daily	A0025942.881.1109	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per day	\$31.50
Off Peak – Weekly	A0025942.881.1109	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per week	\$203.50
Peak – Daily	A0025942.881.1109	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per day	\$39.50
Peak – Weekly	A0025942.881.1109	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per week	\$258.00

Unpowered Site

Off Peak – Daily	A0025942.881.1109	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per day	\$26.50
Off Peak – Weekly	A0025942.881.1109	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per week	\$170.00
Peak – Daily	A0025942.881.1109	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per day	\$31.50
Peak – Weekly	A0025942.881.1109	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per week	\$203.50

Extra People

Off Peak – Daily	A0025942.881.1109	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per day	\$11.50
Peak – Daily	A0025942.881.1109	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per day	\$11.50

Other Charges

Charges for Current Permanent Residents on Moveable Dwelling Tenancy Agreements	A0025942.881.1109	Local Government Act 2009 S262 (3) (c)	Commercial	Y		\$130.00
Sewerage Charge – Weekly	A0025942.881.1109	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per week	\$9.00

Business & Industry Support

Council provides business and industry capacity building support by hosting regular workshops on business development such as social media training, customer service and marketing and branding.

Business Capability Workshop	G1105.1701	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	Per Hour	\$10.00
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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Community Centre (John Street)

Room Hire Fees

Commercial Entity/Government Agency	P5430.539.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	\$37.00
Council Sponsored Initiative	P5430.539.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per session	As per agreement
Permanent Tenants	P5430.539.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per week	As per CDC tenant rental agreement
Visiting Outreach Services (not for profit)	P5430.539.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per session	As per agreement
All Other Groups	P5430.539.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per session	No charge

Community Halls

Yeppoon Town Hall

Commercial Organisation

Full Site – maximum period of 24 hour hire	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per day	\$460.00
Auditorium – maximum period of 24 hour hire	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per day	\$260.00
Auditorium – additional hours or short term hire (Min 2 hours). Fee is per hour	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	\$60.00
Function Room – maximum period of 24 hour hire	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per day	\$220.00
Function Room – additional hours or short term hire (Min 2 hours). Fee is per hour	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	\$50.00
Cleaning – If not cleaned to Council's satisfaction (Fee is per cleaner and per hour)	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	\$60.00
Cleaning weekend	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y		\$80.00
Continuous Booking – five (5) or more consecutive days	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	Eighty (80) per cent of the standard fee

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Commercial Organisation [continued]

Bump in and Bump Out Fee (set up and clean up prior to and after event) 50% of hire rate	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	Per hire	Fifty (50) per cent of the hire fee
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Community Organisations

5 consecutive days hire	P54808331103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y		50% of hire fee
Auditorium – additional hours or short term hire (min 2 hours) fee is per hour	P54808331103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y		\$25.00
Auditorium – maximum period of 24 hour hire	P54808331103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y		\$65.00
Bump in and Bump out Daily Rate (set up and clean up days prior to and following event)	P54808331103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y		Fifty (50) per cent of Hire Fee
Full site – maximum period 24 hour hire	P54808331103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y		\$156.00
Function Room – additional hours or short term hire	P54808331103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y		\$25.00
Function Room – maximum 24 hour hire	P54808331103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y		\$65.00
Weekday Cleaning – If not cleaned to Council's satisfaction (fee is per cleaner per hour)	P54808331103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y		\$60.00
Weekend Cleaning if not cleaned to Council's satisfaction or hirer chooses this option (per hour – minimum 4 hours)	P54808331103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y		\$80.00

All Other Organisations/Entities

Note: Community Organisations receive a fifty (50) per cent discount

Full Site – maximum period of 24 hour hire	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per day	\$320.00
Auditorium – maximum period of 24 hour hire	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per day	\$130.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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All Other Organisations/Entities [continued]

Auditorium – additional hours or short term hire (Min 2 hours). Fee is per hour	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	\$65.00
Function Room – maximum period 24 hour hire	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per day	\$130.00
Function Room – additional hours or short term hire (Min 2 hours). Fee is per hour	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	\$45.00
Cleaning – If not cleaned to Council's satisfaction (Fee is per cleaner and per hour)	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	\$60.00
Cleaning weekend if not cleaned to Council's satisfaction or hirer chooses this option (per hour – 4 hours minimum)	P54808331103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y		\$80.00
Continuous Booking – five (5) or more consecutive days	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	Eighty (80) per cent of the standard fee
Bump in and Bump out Daily rate (set up and clean up days prior to and following event)	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	each	Fifty (5) per cent of hire fee

Security Deposits

Refundable after facilities are left in clean and tidy condition

Security Deposit	P9200.996.6510	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	per booking	\$700.00
Security Access Card Replacement	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per card	\$86.00

Cultural Centre, Emu Park

Commercial Organisation

Bump In and Bump Out Daily Rate (set up and clean up prior to and following events)		Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y		fifty (50) percent of Hire Fee
Full Site – maximum period 24 hour hire	P5480.834.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per day	\$336.00
Full Site – additional hours or short term hire (Min 2 hours). Fee is per hour	P5480.834.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	\$45.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Commercial Organisation [continued]

Cleaning – If not cleaned to Council's satisfaction (Fee is per cleaner and per hour)	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	\$60.00
Cleaning weekend	P54808341103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y		\$80.00
Continuous Booking – five (5) or more consecutive days	P5480.833.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	Eighty (80) per cent of the standard fee

Community Organisations

Bump in and Bump out Daily Rate (set up and clean up prior to and following events)	P54808341103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y		Fifty (50) per cent of hire fee
Continuous Booking – Five (5) or more consecutive days	P54808341103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y		Eighty (80) per cent of hire fee
Full Site – 24 hour period	P54808341103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y		\$83.00
Full Site – additional hours or short term hire (min 2 hours) fee is per hour	P54808341103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y		\$15.00
Weekday Cleaning – If not cleaned to Council's satisfaction (rate per hour per cleaner)	P54808341103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y		\$60.00
Weekend Cleaning – If not cleaned to Council's satisfaction (rate is per cleaner per hour with 4 hour minimum hire)	P54808341103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y		\$80.00

All Other Organisations/Entities

Note: Community Organisations receive a fifty (50) per cent discount

Bump In and Bump Out Daily Rate (set up and clean up prior to and following events)		Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y		Fifty (50) percent of Hire Fee
Full Site – maximum period 24 hour hire	P5480.834.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per day	\$166.00
Full Site – additional hours or short term hire (Min 2 hours). Fee is per hour	P5480.834.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	\$21.00
Cleaning – If not cleaned to Council's satisfaction (Fee is per cleaner and per hour)	P5480.834.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	\$60.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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All Other Organisations/Entities [continued]

Cleaning weekend	P54808341103	Local Government Act 2009 Part 6 S262 (3)(c)		Y		\$80.00
Continuous Booking – five (5) or more consecutive days	P5480.834.1103	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	Eighty (80) per cent of the standard fee

Security Deposits

Refundable after facilities are left in clean and tidy condition

Security Deposit	P9200.996.6510	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	per booking	\$612.00
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Local Disaster Coordination Centre (The Hub)

Boardroom (Meeting Room)

Boardroom (Meeting Room) Emergency Services (No Fee)	P3350.436.1108	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	Per Booking	\$0.00
Board Room (Meeting Room) Commercial Rate (Hourly)	P3350.436.1108	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	\$60.00
Boardroom (Meeting Room) Commercial Daily Rate	P3350.436.1108	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per day	\$420.00
Security Deposit	P3350.436.1108	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	per booking	\$200.00

Community Education Room

Community Education Room Emergency Services (No Fee)	P3350.436.1108	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y		\$0.00
Community Education Room – Commercial Rates (Hourly)	P3350.436.1108	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour	\$120.00
Community Education Room – Commercial Rates (Daily)	P3350.436.1108	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per day	\$620.00
Community Education Room Security Bond	P3350.436.1108	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	per booking	\$580.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Coordination Centre

Local Disaster Coordination Centre – Emergency Services (No Fee)	P3350.436.1108	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per booking	\$0.00
Local Disaster Coordination Centre Commercial Rate (2 Hourly)	P3350.436.1108	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	two hourly	\$310.00
Local Disaster Coordination Centre Commercial Rate (Daily)	P3350.436.1108	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per day	\$1,550.00
Local Disaster Coordination Centre Security Bond	P3350.436.1108	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	per booking	\$580.00

Full Community Education and Coordination Centre Use

Access to Full Floor Use (2 Hourly)	P3350.436.1108	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	two hourly	\$520.00
Access to Full Floor Use (Daily)	P3350.436.1108	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per day	\$2,550.00
Full Floor Access Security Bond	P3350.436.1108	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	per booking	\$1,000.00

Library

Overdue Fees

Collection Recovery Fee	-	Cost-Recovery	N			\$23.00
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Membership Fees

Provisional Members – including companies, institutions, services and government departments which are not based within the boundaries of Livingstone Shire Council	-	Commercial	Y			No Charge
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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Administration Fee

Minor Repairs Library Resources	-	Commercial	N			\$11.00
For example: replacement barcode, cover, identification, tears, etcetera						
More than 5 minutes work to repair	-	Commercial	N			At cost, or replacement cost
Rebinding Required (cost incurred)	-	Commercial	N			At cost, or replacement cost
Replacing Lost Membership Card	-	Commercial	N			\$3.00
Loss/Irreparable Damage	-	Commercial	N			Replacement value per item
Photocopy A4 – Self-Service	-	Commercial	Y			\$0.20
Photocopy A3 – Self-Service	-	Commercial	Y			\$0.40
Research Fees (per hour)	-	Commercial	Y			\$64.00
Interlibrary Loan Fee	-	Commercial	Y			At cost
Internet	-	Commercial	Y			No charge

Local Law

Impounding

Impounding Livestock

Fee	P3430.617.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per animal	\$126.00
Transport	P3430.617.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per hour	\$74.00
Includes droving, transporting by vehicle or other means of relocating stock						
Sustenance Rate for Livestock	P3430.617.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per head per day	\$61.00
Cattle Tagging – applies if NLS tag is required	P3430.617.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per animal	\$20.00
Vet or Other	P3430.617.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N		At cost

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Impounding – Cats and Dogs

Release Fee	P3430.617.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per animal	\$39.00
Sustenance Rate	P3430.617.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per day	\$39.00

Animal Permits

Application for Specified Animal Permits

Guard Dogs and Livestock (including racehorses)	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$212.00
Roosters	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$80.00

Application to Keep More Than Permitted Number of Animals (Cats and Dogs)

3 to 5	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$212.00
6 to 15	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$312.00
16 or more	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$374.00
Annual renewal – specific animal permits and keeping more than permitted number of cats	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	Fifty (50) per cent of applicable fee
Biennial (two years) Renewal – Keeping more than permitted number of dogs	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	Fifty (50) per cent of applicable fee
Application for Animal Permits Not Specifically Detailed Above	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$212.00

Amendment to Applications

Fee	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$59.00
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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Euthanising Fee

At cost and where assessed as applicable

Fee	P3431.619.1114	Local Government Act 2009 Council Local Law	Cost-Recovery	Y	per application	At cost
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Animal Registration

\$2.00 from each registration will be donated to 4PAWS, RSPCA and Capricorn Animal Aid

Note: All registrations are for a year or part thereof. Evidence of desexing and microchipping must be provided in the form of a vet certificate.

Replacement Registration Tag for Dog or Cats	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per tag	\$7.00
Transfer of Registration Between Animals – from a deceased dog or cat to a new dog or cat registration, for the current registration period only, and where a refund has not been given	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per event	\$9.00
Transfer of Current Registration from Another Local Government – for the current registration period only, evidence of current registration to be provided	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per event	\$9.00

Concessions

Pension Card Holders (defined as a holder recognised by Council's Rating Policy)	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per animal	Fifty (50) per cent of applicable fee
Dogs or Cats registered from 1 March to 31 August – applicable to the first year registration within Livingstone Shire only (does not apply to renewals or Regulated Dogs)	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per animal	Fifty (50) per cent of applicable fee

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Refunds

If Dog or Cat is Desexed within three (3) Months of Registration	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per animal	Difference between the fee for an entire dog or cat and the desexed fee
If Dog or Cat is Desexed and Microchipped within three (3) months of Registration	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per animal	Difference between the fee for an entire dog or cat and the desexed and microchipped fee

Dog Registration

Entire	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per animal	\$122.00
Desexed	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per animal	\$36.00
Desexed and Microchipped	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per animal	\$18.00
Assistance Dogs with NGO Certificate – certificate must be provided	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	Exempt	Nil
Entire – Owned by a Member of Dogs Queensland (Former – Canine Control Council)	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per animal	Fifty (50) per cent of applicable fee
Documentation showing membership to be provided						
Working Dogs	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per animal	\$0.00
For rural areas and/or properties with an area greater than two (2) hectares, must be a Primary Producer and evidence must be provided						
Greyhounds	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per animal	Fifty (50) per cent of applicable fee
Must hold a current Multiple Animal Permit or Development Permit, Evidence must be provided						
Multiple Dog Registration – three (3) or more dogs owned by one (1) owner only	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per owner	\$434 or registration for each dog, whichever is the lesser

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Cat Registration

Entire	P3431.619.1113	Local Government Act 2009 Animal Management Act 2008	Cost-Recovery	N	per animal	\$64.00
Desexed	P3431.619.1113	Local Government Act 2009 Animal Management Act 2008	Cost-Recovery	N	per animal	\$20.00
Desexed and Microchipped	P3431.619.1113	Local Government Act 2009 Animal Management Act 2008	Cost-Recovery	N	per animal	\$12.00
Entire Owned by a Member of the Queensland Feline Association	P3431.619.1113	Local Government Act 2009 Animal Management Act 2008	Cost-Recovery	N	per animal	Fifty (50) per cent of applicable fee
Multiple Cat Registration – three (3) or more cats owned by one (1) owner only	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per owner	\$434 or registration for each cat, whichever is the lesser

Regulated Dogs

Declared Dangerous– Restricted and Menacing

Initial Registration – includes Regulated Dog Management Kit (one approved tag and two approved signs)	P3431.619.1113	Local Government Act 2009 Animal Management Act 2008	Cost-Recovery	N	per animal	\$646.00
Annual Renewal	P3431.619.1113	Local Government Act 2009 Animal Management Act 2008	Cost-Recovery	N	per animal	\$490.00
Reduced Annual Renewal – for Approved Applicants Only	P3431.619.1113	Local Government Act 2009 Animal Management Act 2008	Cost-Recovery	N	per animal	\$254.00
Sign – only available to owners of regulated dogs	P3431.619.1113	Local Government Act 2009 Animal Management Act 2008	Cost-Recovery	Y	per item	At Cost
Replacement Regulated Dog Tag – only available to owners of regulated dogs	P3431.619.1113	Local Government Act 2009 Animal Management Act 2008	Cost-Recovery	N	per item	At Cost

General Animal Control

Cat or Dog Trap Hire – security deposit, refunded upon return of trap only	P9200.996.6521	-	Cost-Recovery	N	per service	\$55.00
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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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General Animal Control [continued]

Traps Lost, Damaged, or Not Returned	P3431.139.1113	-	Cost-Recovery	Y	per service	At cost
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Overgrown Land (Land Clearing/Slashing)

Mowing, Slashing or Clean Up of an Overgrown Allotment – following non-compliance with an Overgrown or Unsightly Compliance Notice	P3432.625.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per allotment	Cost plus administration fee of \$80.00
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Commercial Use of Roads

Note: All permits/licences are subject to annual renewal. A copy of the current Public Liability Insurance Cover must accompany application (minimum of \$10 Million for Local Government controlled areas and \$20 Million for State Government controlled areas).

Signs and Advertising Devices Licence and Renewal Fee

Application Fee – For 'A' Frames sign boards	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$47.00
Licence Fee – This fee is payable upon approval	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$22.00
Annual Licence Renewal Fee	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per licence	\$22.00
Release Fee for Impounded Sign	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per item	\$79.00

Roadside Vending

Application Fee – This is payable upon lodgement and is non-refundable	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$157.00
Application Fee – For local community groups only, payable upon lodgement and is non-refundable	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$79.00
Licence Fee – This fee is payable upon approval	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$157.00
Part-Time Vending Licence Fee (per day)	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per day	\$9.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Roadside Vending [continued]

Annual Licence Renewal Fee	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per licence	\$157.00
Other – Permit to use a road or public land other than a Park by a not-for-profit organisation for fundraising	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per unit	Nil

Mobile Roadside Vending

Application Fee – This is payable upon lodgement and is non-refundable	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$165.00
Licence Fee – This fee is payable upon approval	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$224.00
Annual Licence Renewal Fee	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$224.00

Alfresco Dining

Application Fee – This is payable upon lodgement and is non-refundable	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$163.00
Licence Fee – This fee is payable upon approval	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$76.00
Annual Licence Renewal Fee	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$76.00

Goods – Items stored and or displayed on Local Government Controlled Areas during business hours

Application Fee – This is payable upon lodgement and is non-refundable	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$163.00
Licence Fee – This fee is payable upon approval	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$76.00
Annual Licence Renewal Fee	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$76.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Other

Amendment all Commercial use of Roads Applications	P3431.619.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$59.00
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Vehicle Parking or Permits

Paid Parking – Designated Traffic Areas	P3431.618.1113	Local Government Act 2009 S262 (3) (c)		Y	per hour	\$2.00
Extended Parking Permit – For a single use permit only	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$25.00
Reserved Parking Permit – For a reserved parking bay	P3432.623.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application/per day	\$94.00

Motor Vehicle Ownership Searches

Conducted to determine ownership of a vehicle (for example CITEC) added to infringement

Fee	P3432.624.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per search	At cost plus \$30 admin fee
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General Fee Permit

Short-Term Permit – Issued for periods up to one (1) month	P3431.139.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$150.00
Long-Term Permit – Issued for periods over one (1) month	P3431.139.1113	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per application	\$144 for the first month plus \$70 for each additional month

Impounded Vehicles

If multiple vehicles have been advertised in the public notices at the same time, a pro-rata rate must be applied for each vehicle

Auctioneer Fee	P3431.451.1701	Transport Operations (Road Use Management) Act 1995	Cost-Recovery	N		As charged by appointed storage / auction compound
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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Impounded Vehicles [continued]

Public Notice Advertisement	P3431.451.1701	Transport Operations (Road Use Management) Act 1995	Cost-Recovery	N		As charged by newspaper
Towing Service Fee	P3431.451.1701	Transport Operations (Road Use Management) Act 1995	Cost-Recovery	N		As charged by towing service
Daily Storage Fee	P3431.451.1701	Transport Operations (Road Use Management) Act 1995	Cost-Recovery	N		As charged by appointed storage / auction compound
Notices Issued by Council	P3431.451.1701	Transport Operations (Road Use Management) Act 1995	Cost-Recovery	N	per notice	\$24.00
Inspection by Local Laws Officer	P3431.451.1701	Transport Operations (Road Use Management) Act 1995	Cost-Recovery	N	per inspection	\$24.00

Parks Sport and Recreation

Temporary Event Form Lodgement Fee

Administration Booking Fee – Parks, Reserves and Beaches	G5710.1104	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per function	\$34.00
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Parks, Properties and Structures

Usage Charges for Sport and Recreation Clubs and Associations

Building Site Leased by Organisation (unless there is an existing lease agreement)	A0058208.303.1127	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per annum	\$300.00
Field Exclusive – Non-Irrigated	A0058208.303.1127	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per annum	\$250.00
Field Exclusive – Irrigated	A0058208.303.1127	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per annum	\$500.10
Field Non-Exclusive – Non-Irrigated	A0058208.303.1127	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per annum	\$125.00
Field Non-Exclusive – Irrigated	A0058208.303.1127	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per annum	\$250.00
Specialised Area	A0058208.303.1127	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per annum	\$125.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Usage Charges for Sport and Recreation Clubs and Associations [continued]

St Christopher's Chapel Security bond	A0283538.350.1114	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per service	\$200.00
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Park Hire Charges

Administration Booking Fee	G5710.1104	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per function	\$34.00
Chapel Hire – Saint Christopher's Chapel Nerimbera	A0283538.350.1114	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per wedding	\$125.00
Park Hire – Commercial Use (any park)	A0283538.350.1114	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per day	\$600.00
Park Hire – Private Event, Wedding, Ceremony or Memorial – includes access to power supply, bollard removal etc if requested	A0283538.350.1114	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per day	\$230.00
Any park. Hire includes access to council services such as; consumption of electricity, mowing or other maintenance services. Please note: if extra bins are required fees will apply						
Park Hire – Private Event, Wedding, Ceremony or Memorial – excludes access to power supply	A0283538.350.1114	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per day	\$120.00
Any park. Hire excludes access to council services such as; consumption of electricity, mowing or other maintenance services. Please note: if extra bins are required fees will apply						
Extra Service Requested ie: mowing of park area	A0283538.350.1114	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per request	\$180.00

Parks for Events/Carnivals (Pending Approval)

Local Organisations by Negotiation

Administration Booking Fee	G5710.1104	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per function	\$34.00
Security Deposit	OP9200.996.6558	Local Government Act 2009 S262 (3) (c)	Commercial	N	per event	\$2,500.00
This is refundable subject to the area being left in a clean and tidy condition and against damage or loss being caused to council property, including toilets, and against the cost of additional security to protect Council property						
Electricity Deposit (deposit is refundable less electricity consumption)	OP9200.996.6558	Local Government Act 2009 S262 (3) (c)	Commercial	N	per event	\$800.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Parks for Events/Carnivals (Pending Approval) [continued]

Cleaning Deposit	OP9200.996.6558	Local Government Act 2009 S262 (3) (c)	Commercial	N	per event	\$2,000.00
Refundable upon the park being left in a clean and tidy condition. Any charges incurred by Council for cleaning of the area following the event will be deducted from the deposit amount						

Swimming Pools

Emu Park Pool

Entry Fees

Child (Under 2)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	Free
Child (Under 16)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$3.00
Adult	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$4.00
Concession or Student (ID Required)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$2.20
School Event/Head	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$2.20
Swimming Queensland Registered Club Members	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$2.20
Australian Representative Athlete	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	POA
Spectator	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$2.00
Annual Spectator Pass	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$170.00
Non-Swimming School Student/Spectator	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$1.00

Season and Annual Passes

Adult Summer Season Pass (01/09 – 30/04) (pro-rata available)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$130.00
Concession Summer Season Pass (01/09 – 30/04) (pro-rata available)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$100.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Season and Annual Passes [continued]

Family Summer Season Pass – min 1 adult/max 3 children (01/09 – 30/04) (pro-rata available)	Local Government Act 2009 S262 (3) (c)	TBD	Y	per family	\$380.00
Additional Child Summer Season Pass (01/09 – 30/04) (pro-rata available)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$55.00
Emu Park Only – Adult Winter Season Pass (01/05 – 30/08) (pro-rata available)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$80.00
Emu Park Only – Concession Winter Season Pass (01/05 – 30/08) (pro-rata available)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$70.00
Emu Park Only – Family Winter Season Pass (01/05 – 30/08) (pro-rata available)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per family	\$210.00
Emu Park Only – Additional Child Winter Season Pass (01/05 – 30/08) (pro-rata available)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$45.00
Emu Park Only – Adult Annual Pass (01/07 – 30/06) (pro-rata available)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$185.00
Emu Park Only – Concession Annual Pass (01/07 – 30/06) (pro-rata available)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$150.00
Emu Park Only – Family Annual Pass – min 1 adult/max 3 children (01/07 – 30/06) (pro-rata available)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per family	\$550.00
Emu Park Only – Additional Child Annual Pass (01/07 – 30/06) (pro-rata available)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$75.00

Other Passes

Adult Ten (10) Visit Pass	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$30.00
Concession Ten (10) Visit Pass	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$20.00
Child Ten (10) Visit Pass	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$25.00
Adult Twenty (20) Visit Pass	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$60.00
Concession Twenty (20) Visit Pass	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$35.00
Child Twenty (20) visit pass	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$45.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Hire Fees

Pre-booked Lane Hire (Swimmers/Spectators must pay entry)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per lane	Free
Casual Lane Hire – Not Pre-booked (Swimmers/Spectators must pay entry)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per lane	\$10.00
Lane Hire – Commercial (Swimmers/Spectators must pay entry)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per hour/lane	\$15.00
Additional Lifeguard/s - 1 Lifeguard per 50 people or as deemed necessary under RLSSA or Operator's Requirements					
Pool Hire (includes entry and one lifeguard)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per hour/lane	\$85.00
Additional Lifeguard/s - 1 Lifeguard per 50 people or as deemed necessary under RLSSA or Operator's Requirements					
Multiple Day Hire (includes entry and one lifeguard)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per hour	POA
Additional Lifeguard/s - 1 Lifeguard per 50 people or as deemed necessary under RLSSA or Operator's Requirements					
Additional Lifeguard/s – 1 Lifeguard per 50 people or as deemed necessary under RLSSA or Operator's Requirements	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per lifeguard/hour	\$55.00

Marlborough Pool

Entry Fees

Child (Under 2)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	Free
Child (Under 16)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$2.00
Adult	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$3.00
Concession or Student	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$1.00
School Event/Head	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$1.00
Swimming Queensland Registered Club Members	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$2.00
Australian Representative Athlete	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$2.00
Spectator	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$1.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Entry Fees [continued]

Annual Spectator Pass		Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$85.00
Non-Swimming School Student/Spectator		Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$1.00

Season and Annual Passes

Adult Summer Season Pass (01/09 – 30/04)		Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$105.00
Concession Summer Season Pass (01/09 – 30/04)		Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$75.00
Family Summer Season Pass – min 1 adult/max 3 children (01/09 – 30/04)		Local Government Act 2009 S262 (3) (c)	Commercial	Y	per family	\$240.00
Additional Child Summer Season Pass (01/09 – 30/04)		Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$35.00

Hire Fees

Pre-booked Lane Hire (Swimmers/Spectators must pay entry)		Local Government Act 2009 S262 (3) (c)	Commercial	Y	per lane	Free
Casual Lane Hire – not Pre-booked (Swimmers/Spectators must pay entry)		Local Government Act 2009 S262 (3) (c)	Commercial	Y	per lane	\$10.00
Lane Hire – Commercial (Swimmers/Spectators must pay entry)		Local Government Act 2009 S262 (3) (c)	Commercial	Y	per hour/lane	\$15.00
Pool Hire		Local Government Act 2009 S262 (3) (c)	Commercial	Y	per person	Per entry
Additional Lifeguard/s – 1 Lifeguard per 50 people or as deemed necessary under RLSSA or Operator's Requirements		Local Government Act 2009 S262 (3) (c)	Commercial	Y	per lifeguard/per hour	\$55.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Cooee Bay Pool

Entry Fees

Child (Under 2)	Local Government Act 2009 S262 (3) (c)	Commercial	Y			Free
Child (Under 16)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each		\$3.00
Adult	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each		\$4.00
Concession or Student (ID Required)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each		\$2.20
School Event/Head	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each		\$2.20
Swimming Queensland Registered Club Members	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each		\$2.20
Australian Representative Athlete	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each		POA
Spectator	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each		\$2.00
Annual Spectator Pass	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Per year		\$170.00
Non-Swimming School Student/Spectator	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each		\$1.00

Season and Annual Passes

Adult Summer Season Pass (01/09 – 30/04) (pro-rata available)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Per year		\$130.00
Concession Summer Season Pass (01/09 – 30/04) (pro-rata available)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Per year		\$100.00
Family Summer Season Pass – min 1 adult/max 3 children (01/09 – 30/04) (pro-rata available)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Per family		\$380.00
Additional Child Summer Season Pass (01/09 – 30/04)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Per year		\$55.00
Cooee Bay Only – Adult Winter Season Pass (01/05 – 30/08) (pro-rata available)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year		\$80.00
Cooee Bay Only – Concession Winter Season Pass (01/05 – 30/08) (pro-rata available)	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year		\$70.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Season and Annual Passes [continued]

Cooee Bay Only – Family Winter Season Pass (01/05 – 30/08) (pro-rata available)		Local Government Act 2009 S262 (3) (c)	Commercial	Y	per family	\$210.00
Cooee Bay Only – Additional Child Winter Season Pass (01/05 – 30/08) (pro-rata available)		Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$45.00
Cooee Bay Only – Adult Annual Pass (01/07 – 30/06) (pro-rata available)		Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$185.00
Cooee Bay Only – Concession Annual Pass (01/07 – 30/06) (pro-rata available)		Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$150.00
Cooee Bay Only – Family Annual Pass – min 1 adult/max 3 children (01/07 – 30/06) (pro-rata available)		Local Government Act 2009 S262 (3) (c)	Commercial	Y	per family	\$550.00
Cooee Bay Only – Additional Child Annual Pass (01/07 – 30/06) (pro-rata available)		Local Government Act 2009 S262 (3) (c)	Commercial	Y	per year	\$75.00

Other Passes

Adult Ten (10) Visit Pass		Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$30.00
Concession Ten (10) Visit Pass		Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$20.00
Child Ten (10) Visit Pass		Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$25.00
Adult Twenty (20) Visit Pass		Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$60.00
Concession Twenty (20) Visit Pass		Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$35.00
Child Twenty (20) Visit Pass		Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$45.00

Hire Fees

Pre-booked Lane Hire (Swimmers/spectators must pay entry)		Local Government Act 2009 S262 (3) (c)	Commercial	Y	Per lane	Free
Casual Lane Hire – not Pre-booked (Swimmers/Spectators must pay entry)		Local Government Act 2009 S262 (3) (c)	Commercial	Y	Per lane	\$10.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Hire Fees [continued]

Lane Hire – Commercial (Swimmers/Spectators must pay entry)		Local Government Act 2009 S262 (3) (c)	Commercial	Y	Per hour/lane	\$15.00
Pool Hire (includes entry and one lifeguard)		Local Government Act 2009 S262 (3) (c)	Commercial	Y	Per hour/lane	\$85.00
Multiple Day Hire (includes entry and one lifeguard)		Local Government Act 2009 S262 (3) (c)	Commercial	Y	per hour	POA
Additional Lifeguard/s – 1 Lifeguard per 50 people or as deemed necessary under RLSSA or Operator's Requirements		Local Government Act 2009 S262 (3) (c)	Commercial	Y	per lifeguard/hour	\$55.00

Development Assessment Livingstone Planning Scheme 2018**Applications for Material Change of Use and Building Works regulated under the planning scheme****Accommodation Activities**

Caretaker's Accommodation	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$868.00
Community Residence Plus Cost per Number of Persons Accommodated	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Community Residence – per Number of Persons Accommodated	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per three persons accommodated or part thereof	\$380.00
Dual Occupancy	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,540.00
Dwelling House	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,019.00
Dwelling House (secondary dwelling)	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$868.00
Dwelling House extension (Building Works regulated under the planning scheme only)	P3310.361.1105	Planning Act 2016 Section 51		N	per application	\$632.00
Garage, shed or carport ancillary to a Dwelling House	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$632.00
Dwelling House and ancillary garage, shed, carport	P3310.361.1105	Planning Act 2016 Section 51		N	per application	\$1,200.00
Dwelling Unit	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$868.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Accommodation Activities [continued]

Home Based Business	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$868.00
Home Based Business (Bed and Breakfast) Plus Cost per Number of Persons Accommodated	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$868.00
Home Based Business (Bed and Breakfast) – per Number of Persons Accommodated	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per three persons accommodated or part thereof	\$183.00
Multiple Dwelling Plus Cost per Unit	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Multiple Dwelling – per Unit	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per unit	\$380.00
Non-Resident Workforce Accommodation Plus Cost per Unit/Room	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Non-Resident Workforce Accommodation – per Unit/Room	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per room	\$380.00
Residential Care Facility Plus Cost per Unit/Room	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Residential Care Facility – per Unit/Room	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per unit/room	\$380.00
Relocatable Home Park Plus Cost per Dwelling	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Relocatable Home Park – per Dwelling	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per dwelling	\$380.00
Resort Complex Plus Cost per Unit/Room	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Resort Complex – per Unit/Room	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per unit/room	\$380.00
Resort Complex – per Site Area of Non-Accommodation Components	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare site area or part thereof	\$380.00
Retirement Facility Plus Cost per Unit/Room	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Retirement Facility – per Unit/Room	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per unit/room	\$380.00
Rooming Accommodation Plus Cost per Room	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Rooming Accommodation – per Room	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per room	\$380.00
Rural Worker's Accommodation Plus Cost per Number of Persons Accommodated	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Accommodation Activities [continued]

Rural Worker's Accommodation – per Number of Persons Accommodated	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per five persons accommodated or part thereof	\$380.00
Short-term Accommodation Plus Cost per Unit/Room or Site or Cabin/Van or Tent Site	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Short-term Accommodation – per Unit/Room	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per unit/room	\$380.00
Short-term Accommodation (Farm Stay) – per Cabin	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per cabin	\$183.00
Short-term Accommodation (Farm Stay) – per Caravan or Tent Site	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per van or tent site	\$38.00
Tourist Park Plus Cost per Cabin, Caravan or Tent Site	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Tourist Park – per Cabin	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per cabin	\$183.00
Tourist Park – per Caravan or Tent Site	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per van or tent site	\$38.00

Business Activities

Agricultural Supplies Store Plus Cost per Site Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Agricultural Supplies Store – Site Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$183.00
Bulk Landscape Supplies Plus Cost per Site Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Bulk Landscape Supplies – Site Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$183.00
Car Wash	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,540.00
Funeral Parlour Plus Cost per Floor Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Funeral Parlour – Floor Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$380.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Business Activities [continued]

Garden Centre Plus Cost per Site Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Garden Centre – Site Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$183.00
Hardware and Trade Supplies Plus Cost per Floor Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Hardware and Trade Supplies – Floor Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$380.00
Market	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Outdoor Sales Plus Cost per Site Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Outdoor Sales – Site Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$183.00
Sales Office	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Service Station Plus Cost per Site Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$3,231.00
Service Station – Site Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$500.00
Showroom Plus Cost per Floor Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Showroom – Floor Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$380.00
Veterinary Services Plus Cost per Floor Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Veterinary Services – Floor Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$380.00

Centre Activities

Adult Store plus cost per floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Centre Activities [continued]

Adult Store – floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$380.00
Food and Drink Outlet plus cost per floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Food and Drink Outlet – floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$380.00
Health Care Services plus cost per floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Health Care Services – floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$380.00
Office plus cost per floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Office – floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$380.00
Shop plus cost per floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Shop – floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$380.00
Shopping Centre plus cost per floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$3,231.00
Shopping Centre – floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$380.00

Community Activities

Child Care Centre plus number of children accommodated	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Child Care Centre – per children accommodated	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 10 children accommodated or part thereof	\$380.00
Club plus cost per floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Community Activities [continued]

Club – floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$183.00
Community Care Centre	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,540.00
Community Use	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,540.00
Educational Establishment	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,540.00
Hospital	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,540.00
Outstation plus cost per camping site	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Outstation – per camping site	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per camping site	\$38.00
Place of Worship	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,540.00

Entertainment Activities

Bar plus cost per floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Bar – floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$380.00
Brothel plus cost per floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,540.00
Brothel – floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$183.00
Function Facility plus cost per floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Function Facility – floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$380.00
Nightclub Entertainment Facility plus cost per floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Nightclub Entertainment Facility – floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$380.00
Theatre plus cost per floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Entertainment Activities [continued]

Theatre – floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$380.00
Tourist Attraction plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Tourist Attraction – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare site area of site or part thereof	\$183.00

Industrial Activities

High impact industry plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$3,231.00
High impact industry – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$380.00
Low impact industry plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Low impact industry – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$183.00
Marine industry – plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,421.00
Marine industry – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$183.00
Medium impact industry plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,421.00
Medium impact industry – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$183.00
Research and technology industry plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$3,231.00
Research and technology industry – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$380.00
Service industry plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00

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Industrial Activities [continued]

Service industry – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$183.00
Special industry plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$3,231.00
Special industry – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$380.00
Warehouse plus cost per floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Warehouse – floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$380.00

Recreational Activities

Environment facility plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Environment facility – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$183.00
Indoor sport and recreation plus cost per floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Indoor sport and recreation – floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$183.00
Major sport, recreation and entertainment facility plus cost per floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,421.00
Major sport, recreation and entertainment facility – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$183.00
Major sport, recreation and entertainment facility – floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$183.00
Motor sport facility plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Motor Sport Facility – floor area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$183.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Recreational Activities [continued]

Outdoor sport and recreation plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Outdoor sport and recreation – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$183.00
Park plus cost per hectare of site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Park – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$183.00

Rural Activities

Animal husbandry plus cost per no. of animals	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Animal husbandry – no. of animals	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 10 animal capacity or part thereof	\$183.00
Animal keeping plus cost per no. of animals	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Animal keeping – no. of animals	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 10 animal capacity or part thereof	\$183.00
Aquaculture plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Aquaculture – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$183.00
Cropping plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Cropping – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$183.00
Extractive industry plus cost per site area		Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$3,231.00
Extractive industry – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$2,312.00
Intensive animal industry plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,488.00
Intensive animal industry – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$520.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Rural Activities [continued]

Intensive horticulture plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,488.00
Intensive horticulture – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$520.00
Permanent plantation plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Permanent plantation – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$183.00
Roadside stall	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Rural industry plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Rural industry – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$380.00
Wholesale nursery plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Wholesale nursery – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$183.00
Winery plus cost per site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Winery – site area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$183.00

Special Activities

Air Services	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,540.00
Cemetery	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,540.00
Crematorium	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,540.00
Detention Facility	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,540.00
Emergency Services	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,540.00
Landing	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,540.00
Major Electricity Infrastructure	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,540.00
Parking Station Plus Cost per Space	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Parking Station – per Space	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per space	\$25.00
Port Services Plus Cost per Site Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00

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Special Activities [continued]

Port Services – Site Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres of site area or part thereof	\$183.00
Renewable Energy Facility Plus Cost per Site Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,540.00
Renewable Energy Facility – Site Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$380.00
Substation	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,540.00
Telecommunications Facility	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,540.00
Transport Depot Plus Cost per Site Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Transport Depot – Site Area	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$183.00
Utility Installation	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00

Reconfiguring a Lot Applications

Reconfiguring a Lot (Subdivision) plus Lot/Unit fees	P3310.362.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Reconfiguring a Lot (Subdivision) – Lot/Unit fees	P3310.362.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per lot/unit	\$520.00
Boundary Realignment (No Extra Lots Created)	P3310.362.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,143.00

Approval of Plans of Subdivision (Survey Plan Endorsement) and Endorsement of Documents

Request for Approval of a Plan of Subdivision (Boundary realignment plans only)	P3310.362.1105	Planning Act 2016 Section 51		N	per application	\$520.00
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Approval of Plans of Subdivision (Survey Plan Endorsement) and Endorsement of Documents [continued]

Request for Approval of a Plan of Subdivision (including Standard Format Plans/Community Management Statements/Building Format Plans) Plus Lot/Unit Fees	P3310.368.1105	Planning Regulation 2017 Schedule 18	Cost-Recovery	N	per request	\$520.00
Request for Approval of a Plan of Subdivision (including Standard Format Plans/Community Management Statements/Building Format Plans) – Lot/Unit Fees	P3310.368.1105	Planning Regulation 2017 Schedule 18	Cost-Recovery	N	per lot/unit	\$182.40
Endorsement of a Road Opening Plan (including Truncations and Widening)	P3310.368.1105	Planning Regulation 2017 Schedule 18	Cost-Recovery	N	per application	\$520.00
Re-endorsement Fee	P3310.368.1105	Planning Regulation 2017 Schedule 18	Cost-Recovery	N	per application	\$468.00
Endorsement of Community Management Statement Only	P3310.368.1105	Planning Regulation 2017 Schedule 18	Cost-Recovery	N	per application	\$468.00

Operational Works

Clearing	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,039.00
Advertising Device	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$510.00
Third Party Advertising Device	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,181.00
Operational Works for a Vehicle Crossover for a Single Dwelling or Dual Occupancy or Rural Access up to 2,000 Vehicles a Day or Works Involving Council Infrastructure	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$156.00
Operational Works up to \$5,000 (includes rural accesses over 2,000 vehicles a day)	P3310.367.1105	-	Cost-Recovery	N	per application	\$520.00
Operational Works from \$5,001 up to \$24,999	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,039.00
Operational Works from \$25,000 to \$249,999	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,500.00 plus 3.75% of value of work over \$25,000

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Operational Works [continued]						
Operational Works from \$250,000.0 to \$499,999	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$10,000 plus 3% of value of work over \$250,001
Operational Works from \$500,000.00 to \$999,999	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$17,500 plus 2% of value of work over \$500,001
Operational Works from \$1,000,000 \$1,999,999	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$27,500 plus 1.5% of value of work over \$1,000,001
Operational Works from \$2,000,000 to \$4,999,999	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$42,500 plus 0.4% of value of work over \$2,000,001
Operational Works \$5,000,000 and greater	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$54,500 plus 0.25% of value of work over \$5,000,001
Earthworks up to 500 cubic metres (including retaining wall structures)	P3310.367.1105	Planning Act 2016 Section 51		N	per application	\$780.00
Earthworks from 501 cubic metres up to 1,000 cubic metres	P3310.367.1105	-	Cost-Recovery	N	per application	\$1,039.00
Earthworks from 1,000 cubic metres to 10,000 cubic metres	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,077.00
Earthworks from 10,000 cubic metres to 100,000 cubic metres	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$3,116.00
Earthworks over 100,000 cubic metres	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$5,192.00
Bonding of Incomplete Subdivision Works	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$520.00

Applications for Preliminary Approval (Variation Approval)

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Applications for Preliminary Approval (Variation Approval) [continued]

Application for Preliminary Approval (variation approval)	MCU and BW P3310.361.1105 ROL P3310.362.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	Seventy-five (75) per cent of the standard application fee (calculated from potential lot yield, unit yield, GFA, and Site Area)
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Change and Extension Applications

Extension Application (currency period extension) other than for a Dwelling House	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & OPW P3310.367.1105 & BUILD P3340.063.1106	Planning Act 2016 Section 86	Cost-Recovery	N	per application	\$1,039.00
Extension Application (currency period extension) for a Dwelling House Only	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & OPW P3310.367.1105	Planning Act 2016 Section 86	Cost-Recovery	N	per application	\$765.00
Change Application (minor change) other than for a Dwelling House	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & OPW P3310.367.1105	Planning Act 2016 Section 78	Cost-Recovery	N	per application	Thirty (30) per cent of current development fees and charges with a minimum fee of \$1,000.00 Min. Fee: \$1,000.00
Change Application (other change) other than for a Dwelling House	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & OPW P3310.367.1105	Planning Act 2016 Section 78	Cost-Recovery	N	per application	The full application fee as if the application were a new application

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Change and Extension Applications [continued]

Change Application for a Dwelling House Only	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & OPW P3310.367.1105	Planning Act 2016 Section 78	Cost-Recovery	N	per application	\$765.00
Request for a Pre-Request Response from the Relevant Entity for a Change Application	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & OPW P3310.367.1105	Planning Act 2016 Section 78	Cost-Recovery	N	per application	\$863.00

Miscellaneous

Prelodgement Meeting	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & OPW P3310.367.1105	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	Y	per meeting	\$500.00 (subtracted from the application fee when submitted)
Request for 'Generally in Accordance' Consideration	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & OPW P3310.367.1105	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per request	\$156.00
Superseded Planning Scheme Request	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & OPW P3310.367.1105	Planning Act 2016 Section 29	Cost-Recovery	N	per request	\$1,019.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Miscellaneous [continued]

Superseded Planning Scheme Request (Dwelling House Only)	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & OPW P3310.367.1105	Planning Act 2016 Section 29	Cost-Recovery	N	per request	\$510.00
Exemption Certificate	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & OPW P3310.367.1105	Planning Act 2016 Section 46	Cost-Recovery	N	per lot	\$260.00
Town Planning Compliance of Building Applications	MCU and BW P3310.361.1105	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per request	\$287.00
Public Notification Sign	MCU and BW P3310.361.1105 & ROL P3310.362.1105	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per sign	\$44.00
Car Parking Contribution Prescribed Under Planning Scheme Policy No.6 (Livingstone Planning Scheme 2005)	MCU and BW P3310.361.1105 & ROL P3310.362.1105	Planning Act 2016 Section 145	Cost-Recovery	N	per car parking space	\$21,703.00
Pathways Contribution Prescribed Under Planning Scheme Policy No.14 (Livingstone Planning Scheme 2005)	MCU and BW P3310.361.1105 & ROL P3310.362.1105	Planning Act 2016 Section 145	Cost-Recovery	N	per equivalent tenement	\$235.00
Concurrence Agency Assessment – All Buildings and Structures	MCU and BW P3310.361.1105	Planning Act 2016 Section 54	Cost-Recovery	N	per application	\$632.00
Drafting of an Infrastructure Agreement by Council (for works under \$20,000.00)	MCU and BW P3310.361.1105	Local Government Act 2009 S262 (3) (c)	Cost-Recovery	N	per agreement	\$750.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Refunds

Not Properly Made Application	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & OPW P3310.367.1105	Planning Act 2016 Section 109	Cost-Recovery	N	per application	\$562.00
Application Withdrawn Prior to the Issue of an Confirmation Notice	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & OPW P3310.367.1105	Planning Act 2016 Section 109	Cost-Recovery	N	per application	Ninety (90) per cent of the application fee
Application Withdrawn Prior to the Issue of an Information Request	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & OPW P3310.367.1105	Planning Act 2016 Section 109	Cost-Recovery	N	per application	Eighty (80) per cent of the application fee
Application Withdrawn after the issue of an Information Request	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & OPW P3310.367.1105	Planning Act 2016 Section 109	Cost-Recovery	N	per application	Fifty (50) per cent of the application fee
Application Withdrawn after Public Notification has Commenced	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & OPW P3310.367.1105	Planning Act 2016 Section 109	Cost-Recovery	N	per application	Thirty (30) per cent of the application fee
Application Withdrawn Prior to the Issue of a Decision Notice	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & OPW P3310.367.1105	Planning Act 2016 Section 109	Cost-Recovery	N	per application	Ten (10) per cent of the application fee

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Refunds [continued]

Application Refused	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & OPW P3310.367.1105	Planning Act 2016 Section 109	Cost-Recovery	N	per application	no refund
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Concessions

Educational, Religious, Charitable or Community Organisations where the organisation is a non profit or holds registration with the Queensland Government Office of Fair Trading as a Charitable Purpose. If the proposal is primarily for commercial purposes, no concession will be available.	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & OPW P3310.367.1105	Planning Act 2016 Section 51 and 109	Cost-Recovery	N	per application	Fifty (50) per cent concession with a minimum fee of \$830.00
All Other Requests	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & OPW P3310.367.1105	Planning Act 2016 Section 51 and 109	Cost-Recovery	N	per application	Must be accompanied with the payment of full fees. If a variation is allowed, a refund will be arranged.
Advertising Device Associated with an Education, Religious, Charitable or Community and Volunteer Emergency Service Organisation use	MCU and BW P3310.361.1105 & ROL P3310.362.1105 & OPW P3310.367.1105	Planning Act 2016 Section 51 and 109	Cost-Recovery	N	per application	100 per cent concession

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Development Assessment Livingstone Shire Planning Scheme 2005

Applications for Material Change of Use and Building Works Not Associated with a Material Change of Use

Rural Purposes

Agriculture/Forestry Business plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Agriculture/Forestry – Site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$183.00
Animal Keeping plus cost per no. of animals	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Animal Keeping – Cost per no. of animals	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 10 animal capacity or part thereof	\$183.00
Aquaculture plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Aquaculture – Site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$183.00
Intensive Animal Husbandry plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,488.00
Intensive Animal Husbandry – site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$520.00
Rural Service Industry plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Rural Service Industry – Site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$380.00

Residential Purposes

Accommodation Building plus cost per unit	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Accommodation Building – cost per unit	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per unit	\$380.00
Retirement Village plus cost per unit/room	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Retirement Village – cost per unit/room	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per unit/aged care room	\$380.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Residential Purposes [continued]

Annexed Apartment	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$868.00
Bed and Breakfast	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Caravan Park plus cost per cabin, van or tent site	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Caravan Park – cost per cabin site	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per cabin site	\$183.00
Caravan Park – cost per van or tent site	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per van or tent site	\$38.00
Caretaker's Residence	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$868.00
Display Home	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Dual Occupancy	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,540.00
Dwelling House	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,019.00
Home-Based Business	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$868.00
Host Farm plus cost per cabin	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Host Farm – cost per cabin	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per cabin	\$183.00
Institutional Residence plus cost per no. of people accommodated	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Institutional Residence – cost per persons accommodated	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per five persons accommodated or part thereof	\$380.00
Multiple Dwelling Units plus per unit cost	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Multiple Dwelling – cost per unit	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per unit	\$380.00

Commercial Purposes

Adult Products Shop plus floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Adult Products Shop – floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$380.00
Arts and Craft Centre plus floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Commercial Purposes [continued]

Arts and Craft Centre – floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$380.00
Convenience Restaurant plus floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Convenience Restaurant – floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$380.00
Funeral Parlour plus floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Funeral Parlour – floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$380.00
Garden Centre/Landscape Supplies plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Garden Centre/Landscape Supplies – site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$183.00
Hotel plus floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Hotel – floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$380.00
Market	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Medical Centre plus floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Medical Centre – floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$380.00
Office plus floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Office – Floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$380.00
Produce Store plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Produce Store – floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$183.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Commercial Purposes [continued]

Restaurant plus floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Restaurant – floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$380.00
Retail Warehouse plus floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Retail Warehouse – floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$380.00
Sales or Hire Premises plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Sales or Hire Premises – site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$183.00
Service Station plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$3,231.00
Service Station – site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$500.00
Shop plus floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Shop – floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$380.00
Take-Away Food Store plus floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Take-Away Food Store – floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$380.00
Veterinary Clinic plus floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Veterinary Clinic – floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$380.00

Industrial Purposes

Car Wash	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,540.00
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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Industrial Purposes [continued]

Environmentally Assessable Industry plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$3,231.00
Environmentally Assessable Industry – Site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$380.00
Extractive Industry plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$3,231.00
Extractive Industry – site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$2,312.00
General Industry plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,421.00
General Industry – site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$183.00
Light Industry plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Light Industry – site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$183.00
Machinery Repair Station plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Machinery Repair Station – site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$380.00
Storage Premises plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Storage Premises – site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$183.00
Transport Station plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Transport Station – site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$183.00
Vehicle Depot plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Vehicle Depot – site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres site area or part thereof	\$183.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Community Purposes

Child Care Centre plus no. of children accommodated fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Child Care Centre – cost per children accommodated	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 10 children accommodated or part thereof	\$380.00
Local Utility	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Major Utility	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,540.00
Special Use	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,540.00
Telecommunications Facility (medium impact)	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00

Recreational Purposes

Indoor Entertainment plus floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Indoor Entertainment – floor area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$183.00
Indoor Sports Facility plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Indoor Sports Facility – site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per 100 square metres GFA or part thereof	\$183.00
Outdoor Recreation plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Outdoor Recreation – site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of used site area or part thereof	\$183.00
Park/Open Space plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Park/Open Space – site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$183.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Ungrouped Purposes

Borrow Pit plus site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$3,231.00
Borrow Pit – site area fees	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per hectare of site area or part thereof	\$2,312.00
Car Park plus cost per space	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Cost per space	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per space	\$25.00
Major Tourist Facility	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	Sum of individual components	Sum of individual components

Other Development Activities

Engineering Work or Clearing	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,039.00
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Reconfiguring a Lot Applications

Reconfiguring a Lot (subdivision) plus Lot/Unit fees	P3310.362.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,673.00
Reconfiguring a Lot (subdivision) – Lot/Unit fees	P3310.362.1105	Planning Act 2016 Section 51	Cost-Recovery	N	plus per lot/unit	\$520.00
Boundary Realignment (no extra lots created)	P3310.362.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,143.00

Endorsement of Survey Plans and Compliance Permit/Certificate

Submission of Survey Plan for Endorsement (including Standard Format Plans/Community Management Statements/Building Format Plans) plus lot/unit fees	P3310.368.1105	Planning Regulation 2017 Schedule 18	Cost-Recovery	N	per application	\$520.00
Submission of Survey Plan for Endorsement – Lot/Unit fees	P3310.368.1105	Planning Regulation 2017 Schedule 18	Cost-Recovery	N	plus per lot/unit	\$183.00
Endorsement of a Road Opening Plan (including truncations and widening)	P3310.368.1105	Planning Regulation 2017 Schedule 18	Cost-Recovery	N	per application	\$520.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Endorsement of Survey Plans and Compliance Permit/Certificate [continued]

Re-endorsement Fee	P3310.368.1105	Planning Regulation 2017 Schedule 18	Cost-Recovery	N	per application	\$468.00
Endorsement of Community Management Statement Only	P3310.368.1105	Planning Regulation 2017 Schedule 18	Cost-Recovery	N	per application	\$468.00

Operational Works

Note: Include inspections fees

Operational Works up to \$24,999	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,039.00
Operational Works from \$25,000 to \$249,999	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,500 + 3.75% of value of work over \$25,000
Operational Works from \$250,000.0 to \$499,999	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$10,000 plus 3% of value of work over \$250,001
Operational Works from \$500,000.00 to \$999,999	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$17,500 plus 2% of value of work over \$500,001
Operational Works from \$1,000,000 \$1,999,999	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$27,500 plus 1.5% of value of work over \$1,000,001
Operational Works from \$2,000,000 to \$4,999,999	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$42,500 plus 0.4% of value of work over \$2,000,001
Operational Works \$5,000,000 and greater	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$54,500 plus 0.25% of value of work over \$5,000,001

Earthworks only

Note: Includes inspection fees

Earthworks up to 1,000 cubic metres	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$1,039.00
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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Earthworks only [continued]

Earthworks from 1,000 cubic metres to 10,000 cubic metres	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,077.00
Earthworks from 10,000 cubic metres to 100,000 cubic metres	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$3,116.00
Earthworks over 100,000 cubic metres	P3310.367.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$5,192.00
Reinspection of non-confirming work on defects period	P3310.367.1105	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per application	\$271.00
Inspection fee if more than 24 hours notice	P3310.367.1105	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per application	\$168.00
Only associated with development which was the subject of a development application submitted to Council prior to 1 July 2013						
Inspection fee if less than 24 hours notice	P3310.367.1105	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per application	\$188.00
Only associated with development which was the subject of a development application submitted to Council prior to 1 July 2013						
Operational Works for Access Works (Vehicle Cross Over)	P3310.367.1105	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per application	\$156.00
Associated with a single dwelling						
Bonding of Incomplete Subdivision Works	P3310.367.1105	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per application	\$520.00
Reduction of Bond	P3310.367.1105	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per application	\$520.00
Amendment or Replacement of Existing Outstanding Works Bond	P3310.367.1105	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per application	\$520.00

Signage

Advertising Sign (on premises sign)	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$510.00
Advertising Device (third party sign)	P3310.361.1105	Planning Act 2016 Section 51	Cost-Recovery	N	per application	\$2,181.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Preliminary Approvals

Preliminary Approvals for a Variation Approval		Planning Act 2016 Section 51	Cost-Recovery	N	per application	Seventy-five (75) per cent of the standard application fee (calculated from potential lot yield, unit yield, GFA, and Site Area)
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Refunds

Not Properly Made Application	MCU P3310.361.1105	Planning Act 2016 Section 109	Cost-Recovery	N	per application	\$562.00
Application Withdrawn Prior to the Issue of an Confirmation Notice	MCU P3310.361.1105	Planning Act 2016 Section 109	Cost-Recovery	N	per application	Ninety (90) per cent of the application fee
Application Withdrawn Prior to the Issue of an Information Request	MCU P3310.361.1105	Planning Act 2016 Section 109	Cost-Recovery	N	per application	Eighty (80) per cent of the application fee
Application Withdrawn After the Issue of an Information Request	MCU P3310.361.1105	Planning Act 2016 Section 109	Cost-Recovery	N	per application	Fifty (50) per cent of the application fee
Application Withdrawn After Public Notification has Commenced	MCU P3310.361.1105	Planning Act 2016 Section 109	Cost-Recovery	N	per application	Thirty (30) per cent of the application fee
Application Withdrawn Prior to the Issue of a Decision Notice	MCU P3310.361.1105	Planning Act 2016 Section 109	Cost-Recovery	N	per application	Ten (10) per cent of the application fee
Application Refused	MCU P3310.361.1105	Planning Act 2016 Section 109	Cost-Recovery	N	per application	No refund

Concessions

Educational, Religious, Charitable or Community Organisations where the organisation is a non profit or holds registration with the Queensland Government Office of Fair Trading as a Charitable Purpose	MCU P3310.361.1105	Planning Act 2016 Section 51 and 109	Cost-Recovery	N	per application	Fifty (50) per cent concession with a minimum fee of \$830.00
If the proposal is primarily for commercial purposes, no concession will be available						

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Concessions [continued]

All Other Requests	MCU P3310.361.1105	Planning Act 2016 Section 51 and 109	Cost-Recovery	N	per application	Must be accompanied with the payment of full fees. If a variation is allowed, a refund will be arranged
On Premises signs associated with an Education, Religious, Charitable or Community and Volunteer Emergency Service Organisation use	MCU P3310.361.1105	Planning Act 2016 Section 51 and 109	Cost-Recovery	N	per application	100 per cent concession

Built Environment – Building**Building Assessment (Commercial)****Class 1 and 2 Buildings**

Single Storey Dwelling (Includes four (4) Inspections)	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Per Unit – Includes Lodgement, Assessment and four (4) Inspections	\$1,585.00
Two Storey Dwelling (Includes four (4) Inspections)	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Per Unit – Includes Lodgement, Assessment and four (4) Inspections	\$1,585.00
Dwelling over 2 storey– (Includes six (6) Inspections)	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Per Unit – Includes Lodgement, Assessment and six (6) Inspections	\$2,130.00

Class 3 to 9 Buildings – New, Additions and/or Alterations

Floor area up to 500 square metres (Includes Lodgement, Assessment and four (4) Inspections)	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y		\$1,785.00
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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Class 3 to 9 Buildings – New, Additions and/or Alterations [continued]

Floor area greater than 500 square metres	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	per assessment	Quote
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Alterations/Additions to Class 1 and 2 Buildings

Note: Where new floor area is proposed then additional inspections may be applicable. Contact Council for confirmation

Alterations/Additions to Class 1 and 2 Buildings	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Per assessment – Includes lodgement, assessment and two (2) inspections	\$836.00
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Garden Sheds Twenty (20) Square Metres or Less

Garden Sheds twenty (20) square metres or less	P3340.364.1106	-	Commercial	Y	Includes Lodgement, Assessment and one (1) Inspection	\$240.00
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Garages, Patios, Carports, Decks and Sheds Greater than Twenty (20) Square Metres

Garages, Patios, Carports, Decks and Sheds greater than twenty (20) square metres	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and two (2) Inspections	\$714.00
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Pergola/Sail Shade Area

Pergola/Shade Sail	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and one (1) Inspection	\$380.00
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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Minor Building Works (Class 1 and 10 only) including Shadehouses, Barbeques or the Like

Minor Building Works (Class 1 and 10) including shadehouses, barbecues or the like	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and one (1) Inspection	\$380.00
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Restumping of Buildings

Restumping of Buildings	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and two (2) Inspections	\$857.00
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Swimming Pools and Fencing (Private)

Above Ground Pool (includes 1 inspection)	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and one (1) Inspection	\$627.00
Temporary and Replacement Pool Fence (includes 1 inspection)	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and one (1) Inspection	\$541.00
In Ground Plastic/Fibreglass (includes 1 inspection)	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and one (1) Inspection	\$627.00
In Ground Reinforced Concrete Pool (includes 2 inspections)	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and two (2) Inspections	\$800.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Swimming Pools and Fencing (Private) [continued]

Fences over two (2) metres in height	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment (including concurrence agency response) and one (1) Inspection	\$380.00
Retaining Walls exceeding one (1) metre	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and two (2) Inspections	\$696.00

Signs

Note: Freestanding signs which are no higher than two (2) metres and no wider than 1.2 metres do not require a development application building works

Freestanding (will require a minimum of 1 inspection)	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and one (1) Inspection	\$380.00
Attached to Building	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and one (1) Inspection	\$380.00

Demolitions and Removal from Site

All Classes of Buildings	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and one (1) Inspection	\$505.00
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Structures not Specifically Identified within the Schedule of Fees and Charges

Buildings, Structures or Services not Specifically Identified	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y		Quote
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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Minor Building Works (Class 2 to 9)

To be applied where other specified fee considered excessive in the circumstances

Minor Building Works (Class 2 to 9)	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y		Quote
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Amendments and Alterations to Plans

All Classes of Buildings	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Hourly rate due to variable nature	\$156.00
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Shop Fitouts

Floor area up to 150 square metres	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and one (1) Inspection	\$892.00
Floor area greater than 150 square metres	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and one (1) Inspection	Quote

Change of Classification

Class 1a to Class 10	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and one (1) Inspection	\$396.00
Class 10a -1	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and one (1) Inspection	\$614.00
From any class to class 2 or 3	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and two (2) Inspections	Quote

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Change of Classification [continued]

From any class to class 4, 5, 6, 7, 8 or 9	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and two (2) Inspections	Quote
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Inspections

Inspection Fee	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y		\$175.00
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Hourly Rate for Admin/Technical Support

Hourly Rate	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	each	\$79.00
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Hourly Rate for Building Inspections

Hourly Rate	P3340.364.1106	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	each	\$160.00
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Request for Certificate of Classification for Buildings Constructed Prior to 30 April 1998

Request for Certificate of Classification (Buildings pre 1998)	P3340.364.1106	Local Government Act 2009 S262 (3) (c)	Commercial	Y	Includes Lodgement, Assessment and two (2) Inspections	Quote
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Refunds

Application Not Properly Made	-	Commercial	Y	ninety (90) per cent of the application fee	Ninety (90) per cent of the application fee
Assessment Not Commenced	-	Commercial	Y	ninety (90) per cent of the application fee	Ninety (90) per cent of the application fee

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Refunds [continued]

Assessment Commenced but not Completed	-	Commercial	Y	sixty (60) per cent of the application fee	Sixty (60) per cent of the application fee
Assessment Completed	-	Commercial	Y	Inspection fee only	Inspection fee only

Building Assessment (Regulatory)

Lodgement of Plans

Electronic Lodgement of Development Permits (Private Certifier service only) Where lodged using Council's online portal.	P3340.365.1106	Building Regulations 2006 Section 36	Cost-Recovery	N	All classes	\$84.00
Electronic Lodgement of Development Permits (Private Certifier service only) Where NOT lodged using Council's online portal.	P3340.365.1106	Building Regulations 2006 Section 36	Cost-Recovery	N	all classes	\$120.00
Hardcopy Lodgement of Development Permits – All Building Class Types (a private certifier service only)	P3340.365.1106	Building Regulations 2006 Section 36	Cost-Recovery	N	Class 1a and class 2 structures	\$168.00
Administration Fee for Follow Up of Lodgement Fees not submitted with documents by Private Certifiers (additional to lodgement fees)	P3340.365.1106	Building Regulations 2006 Section 36	Cost-Recovery	N		\$84.00

Searches

Property Records – Building only	P3340.365.1106	Building Regulations 2006 Section 36	Cost-Recovery	N	per property	\$110.00
Building Plan Retrieval Fee (Residential)	G2411.1104	Building Regulations 2006 Section 36	Cost-Recovery	N	each	\$94.00
Building Plan Retrieval Fee (Commercial)	G2411.1104	Building Regulations 2006 Section 36	Cost-Recovery	N	each	Quote

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Monthly Development Approval Statistics

Monthly Development Approval Statistics	P3340.365.1106	Building Regulations 2006 Section 36	Cost-Recovery	N	Annual fee	\$191.00
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Exemption to Swimming Pool Fence

Exemption to Swimming Pool Fence	P3340.365.1106	Building Regulations 2006 Section 36	Cost-Recovery	N	Includes application assessment and one (1) inspection	\$600.00
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Pool Fence Compliance Inspection

Note: State Govt Fee for Certificate is additional

Pool Fence Compliance Inspection	P3340.365.1106	Building Regulations 2006 Section 36	Cost-Recovery	N	Includes application assessment and one (1) inspection	\$367.00
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Pool Safety Certificate

As per State Government Fee Schedule

Pool Safety Certificate	P3340.365.1106	Building Regulations 2006 Section 36	Cost-Recovery	N	State Govt Fee	As per State Government Fee Schedule
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Certificate of Classification

Copy of Existing Certificate	P3340.365.1106	Building Regulations 2006 Section 36	Cost-Recovery	N	per copy	\$34.00
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Extension of Time or Amending an Approval

Plus any inspections required

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Extension of Time or Amending an Approval [continued]

Extension of Time or a Minor Amendment to Approval	P3340.365.1106	Building Regulations 2006 Section 36	Cost-Recovery	N	Includes Lodgement and Assessment	\$125.00
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Built Environment – Plumbing & Drainage

Inspections (Each)

Inspection Fee	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	each	\$175.00
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Hourly Rate for Admin/Technical Support

Rate	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	each	\$79.00
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Hourly Rate for Plumbing Inspections

Rate	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	each	\$126.00
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Proposed New Dwelling Class 1 (Per Dwelling)

Assessment and Approval of Class 1 Dwellings includes 4 inspections	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	per unit – to assess plans, draw block plans	\$1,132.00
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Detached Class 1 Building (Dual Occupancy)

Assessment and Approval of Dual Occupancy (2 detached class 1 buildings) includes 7 inspections	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N		\$1,733.00
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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Class 1 Duplex, Dwelling with Secondary Dwelling (Under One Roof)

Assessment and Approval of Duplex (2 dwellings under one roof) includes 5 inspections	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N		\$1,305.00
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Multiple Dwelling Units (New)

Three or More Class 2 or a Class 3

Assessment and approval of multiple dwellings (i.e. more than 2 dwellings) calculated per fixture plus inspections	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	Per Fixture	\$62.00
Plus quotation for inspections	-		Cost-Recovery	N	Quote	Quote

Alterations and Additions to Dwellings and Units (Class 1, 2, 3) and New Sheds (Class 10a)

Minimum Assessment and Approval Fee (includes maximum of 3 fixtures) plus inspections		Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	First Fixture	\$255.00
Per Additional Fixture (i.e. where there is more than 3 fixtures) Note: Where more than 10 fixtures the fee is determined by quotation	-		Cost-Recovery	N	Per Additional Fixture	\$62.00
Plus Minimum Three (3) Inspections	-		Cost-Recovery	N		Plus minimum three (3) Inspections

Commercial Plumbing and Drainage (Classes 4, 5, 6, 7, 8 and 9) New Work, Alterations and Additions

Minimum Assessment and Approval Fee (includes maximum of three (3) fixtures) plus inspections	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	First Fixture	\$255.00
Per Additional Fixture (i.e. where more than three (3) fixtures) Note: Where more than 10 fixtures the fee is determined by quotation	-		Cost-Recovery	N	Per additional fixture	\$62.00
Plus Quotation for Inspections	-		Cost-Recovery	N	Quote	Quote

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Other Plumbing/Drainage Works not Specified in the Schedule of Fees

Assessment and Approval of other Plumbing/Drainage Works not Specified within the Fees Schedule	-	Cost-Recovery	N		Quote
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Disconnection – Sanitary Drainage and Water Plumbing

Assessment and Approval of Disconnection of Sanitary Drainage and Water Plumbing includes one (1) inspection	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	per assessment	\$423.00
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Installation of Replacement Hot Water Systems (Where lodgement of Form 4 not applicable)

Assessment and Approval of Installation of Hot Water System includes one (1) inspection	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N		\$423.00
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Relaying Sanitary Drainage (Where lodgement of Form 4 not applicable)

Assessment and Approval of Relaying Sanitary Drainage includes two (2) inspections	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	per assessment	\$597.00
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Onsite Sewerage Disposal

Assessment and Approval of Onsite Sewerage System (combined with a new dwelling) includes one (1) inspection	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	per assessment	\$571.00
Assessment and Approval of Onsite Sewerage System (not combined with a new dwelling) includes two (2) inspections	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	per assessment	\$753.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Replacement of Onsite Sewerage Tank or Land Application Area Only

Assessment and Approval of Replacement of Onsite Sewerage includes one (1) inspection	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	per assessment	\$423.00
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Onsite System/Septic Conversions to Sewer

Assessment and Approval of Conversion to Reticulated Sewer includes two (2) inspections	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	per assessment	\$597.00
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Onsite System/Septic – Concurrence Application

Assessment of Concurrence for Onsite Sewerage	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	per assessment	\$250.00
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Register First Device (Yearly Inspection Results)

Register First Device (yearly inspection results)	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	1st item	\$43.00
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Register Each Additional Device (Yearly Inspection Result)

Register Each Additional Device (yearly inspection result)	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	per item	\$10.00
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Grease Traps / Arrestors (including backflow prevention device)

Assessment and Approval of Grease Arrestor includes two (2) inspections	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	each device	\$714.00
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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Copies of Sanitary Drainage Plans (Also House Drainage Plans)

A4	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	each	\$33.00
A3	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	each	\$33.00
AO	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	each	\$68.00
Property Records – Plumbing only	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	per property	\$110.00

Change of Name of Plumber or Drainlayer

Change of Responsible Person	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	per change	\$33.00
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Amend Plan Re-Assessment

Amend Plan Reassessment	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	50% of original assessment fee	Quotation
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Minor Plan Amendment

Minor Plan Amendment	P3340.366.1122	Plumbing and Drainage Act Section 85 (2)(c)	Cost-Recovery	N	each	\$38.00
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Refunds

All Requests Must be Submitted in Writing

All Refund Requests are to be Made in Writing	-	Cost-Recovery	N		Refund of fee - All Requests Must be Submitted in Writing
Assessment Not Commenced	-	Cost-Recovery	N	ninety (90) per cent of the application fee	Ninety (90) per cent of the application fee
Assessment Commenced but not Completed	-	Cost-Recovery	N	sixty (60) per cent of the application fee	Sixty (60) per cent of the application fee
Assessment Completed	-	Cost-Recovery	N	Inspection fee only	Inspection Fee Only

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Land Protection

Natural Resource Management

Land Rehabilitation (Community Nursery Sale of Plants)

Native Plants (50mm tube)	P3422.000.1111	Local Government Act 2009 S262 (3) (c)	Cost-Recovery	Y	each	\$2.40
Native Plants (50mm tube) Bulk Orders	P3422.000.1111	Local Government Act 2009 S262 (3) (c)	Cost-Recovery	Y	each if order over 500 plants	Price on Application, over 500 plants
Native Plants (100mm pot)	P3422.000.1111	Local Government Act 2009 S262 (3) (c)	Cost-Recovery	Y	each	\$3.40
Native Plants in other Size Pots	P3422.000.1111	Local Government Act 2009 S262 (3) (c)	Cost-Recovery	Y	each	POA

Pest Management

Declared Weeds Search	P3420.491.1111	Local Government Act 2009 S262 (3) (c)	Cost-Recovery	N	each	\$46.00
Copy Pest Survey Program	P3420.491.1111	Local Government Act 2009 S262 (3) (c)	Cost-Recovery	N	each	\$4.00
Viewing of Pest Control & Entry Notice	P3420.491.1111	Local Government Act 2009 S262 (3) (c)	Cost-Recovery	N	each	\$30.00
Application to Extend Compliance Under Pest Control Notice	P3420.491.1111	Local Government Act 2009 S262 (3) (c)	Cost-Recovery	N	per application	\$64.00
Vehicle Washdown Inspection for Weed Seeds	P3420.491.1111	Local Government Act 2009 S262 (3) (c)	Cost-Recovery	N	per hour	\$86.00
Treatment of Declared Weeds on Private Land	P3420.491.1111	Local Government Act 2009 S262 (3) (c)	Cost-Recovery	N	per job	Price On Application
Treatment of Mosquitoes or Vermin on Private Land in Exceptional Circumstances	P3420.491.1111	Local Government Act 2009 S262 (3) (c)	Cost-Recovery	N	per job	Price On Application

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Public & Environmental Health

Food Act 2006

Category 1 - Businesses with breakfast preparation only (as part of accommodation activity), fruit and vegetable cutting only, ice-cream only, food vehicles manufacturing non-potentially hazardous foods only, drinking-water carriers and food stores with pies or similar only

Category 2 - Hotels, resorts, restaurants, clubs, supermarkets and similar medium-large premises, takeaway food bars, cafes, bakeries, small convenience stores and similar small-medium premises, food vehicles manufacturing potentially hazardous food

Category 3 - Large supermarkets

Food Business Licence Application Only (i.e. No Food Safety Program)

Category 1	P3410.126.1115	Food Act 2006 Section 49 Part 2	Cost-Recovery	N	per application	\$463.00
Category 2	P3410.126.1115	Food Act 2006 Section 49 Part 2	Cost-Recovery	N	per application	\$729.00
Category 3	P3410.126.1115	Food Act 2006 Section 49 Part 2	Cost-Recovery	N	per application	\$945.00
Temporary Food Permit (up to 12 days/ Year) in the LSC Local Government Area	P3410.126.1115	Food Act 2006 Section 49 Part 2	Cost-Recovery	N	per application	\$82.00

Food Business Licence Application with Food Safety Program

Category 1	P3410.126.1115	Food Act 2006 Section 49 Part 2	Cost-Recovery	N	per application	\$1,013.00
Category 2	P3410.126.1115	Food Act 2006 Section 49 Part 2	Cost-Recovery	N	per application	\$1,279.00
Category 3	P3410.126.1115	Food Act 2006 Sections 31 & 88	Cost-Recovery	N	per application	\$1,495.00
Temporary Food Permit	P3410.126.1115	Food Act 2006 Sections 31 & 88	Cost-Recovery	N	per application	\$631.00

Annual Food Business Licence Renewal

Category 1	P3410.126.1115	Food Act 2006 Sections 31 & 88	Cost-Recovery	N	per application	\$174.00
Category 2	P3410.126.1115	Food Act 2006 Section 49 Part 2	Cost-Recovery	N	per application	\$308.00
Category 3	P3410.126.1115	Food Act 2006 Section 49 Part 2	Cost-Recovery	N	per application	\$421.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Food Business Licence Restoration – Restoration of Lapsed Licence due to Non-Renewal

Category 1	P3410.126.1115	Food Act 2006 Section 49 Part 2	Cost-Recovery	N	per application	\$260.00
Category 2	P3410.126.1115	Food Act 2006 Section 49 Part 2	Cost-Recovery	N	per application	\$397.00
Category 3	P3410.126.1115	Food Act 2006 Section 49 Part 2	Cost-Recovery	N	per application	\$508.00

Food Business Licence Amendment

Amendment of Licence Details – For example Licensee name, contact details.	P3410.126.1115	Food Act 2006 Sections 31 & 102 (3)	Cost-Recovery	N	per application	\$87.00
Amendment of Premises Location – Full assessment of premises for new location	P3410.126.1115	Food Act 2006 Section 49 Part 2	Cost-Recovery	N	per application	Refer to relevant Food Business Licence Application fee

Other

Application for Major Amendment of an Accredited Food Safety Program	P3410.126.1115	Food Act 2006 Sections 31 & 112	Cost-Recovery	N	per amendment	\$358.69
Application for Minor Amendment of an Accredited Food Safety Program	P3410.126.1115	Food Act 2006 Section 31	Cost-Recovery	N	per amendment	\$179.34
Replacement of Lost or Damaged Food Business Licence	P3410.126.1115	Food Act 2006 Section 49 Part 2	Cost-Recovery	N	per application	\$58.00
Application for Minor Material Alteration of Premises – Minor material amendments to food business premises	P3410.126.1115	Food Act 2006 Sections 31 & 85	Cost-Recovery	N	per assess	\$199.00
Application for Major Material Alteration of Premises – Major material amendments to food business premises	P3410.126.1115	Food Act 2006 Sections 31 & 85	Cost-Recovery	N	per assess	\$580.00
Application for Accreditation of a Food Safety Program only	P3410.126.1115	Food Act 2006 Sections 31 & 102 (3)	Cost-Recovery	N	per application	\$551.00
Food Safety Plan Non-Conformance Audit Inspection	P3410.126.1115	Food Act 2006 Sections 31 & 160	Cost-Recovery	N	per hour	\$92.00
Additional Inspections	P3410.126.1115	Food Act 2006 Section 31	Cost-Recovery	N	per hour	\$92.00
Food Safety Program Audit	P3410.126.1115	Food Act 2006 Section 31	Cost-Recovery	N	per hour	\$166.00

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Environmental Protection Act 1994 & Sustainable Planning Act 2009

Application for assessment of a development application for 1 or more concurrence Environmentally Relevant Activity	P3410.128.1115	Environmental Protection Act Schedule 10 Fees – EP Regs 2008	Cost-Recovery	N	per application	\$626.00
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Request under the Planning Act to do any of the following where Environmentally Relevant Activities are involved

a) Extend a period mentioned in s341 of that Act for a development approval (Planning Act, s383(3)(c)(ii))	P3410.128.1115	Environmental Protection Act Schedule 10 Fees – EP Regs 2008	Cost-Recovery	N	per application	\$313.00
b) Change a Development Approval (Planning Act, s370(2)(a)(ii))	P3410.128.1115	Environmental Protection Act Schedule 10 Fees – EP Regs 2008	Cost-Recovery	N	per application	\$313.00
Application for environmental authority EP Act (125(1)(e))	P3410.128.1115	Environmental Protection Act Schedule 10 Fees – EP Regs 2008	Cost-Recovery	N	per application	\$626.00
Application to change environmental authority, other than an application for a minor change or a change approved by the administering authority EP Act (132(1)(b))	P3410.128.1115	Environmental Protection Act Schedule 10 Fees – EP Regs 2008	Cost-Recovery	N	per application	\$313.00
Amendment application for environmental authority (EP Act 226(1)(c))	P3410.128.1115	Environmental Protection Act Schedule 10 Fees – EP Regs 2008	Cost-Recovery	N	per application	\$313.00
Application to change amendment application for environmental authority EP Act 236(b)	P3410.128.1115	Environmental Protection Act Schedule 10 Fees – EP Regs 2008	Cost-Recovery	N	per application	\$313.00
Amalgamation application EP Act 246(d)	P3410.128.1115	Environmental Protection Act Schedule 10 Fees – EP Regs 2008	Cost-Recovery	N	per application	\$313.00
Transfer application for environmental authority for a prescribed ERA EP Act 253(f)	P3410.128.1115	Environmental Protection Act Schedule 10 Fees – EP Regs 2008	Cost-Recovery	N	per application	\$127.00
Conversion application EP Act 696 (b)	P3410.128.1115	Environmental Protection Act Schedule 10 Fees – EP Regs 2008	Cost-Recovery	N	per application	\$313.00

Annual Fee for Registration Certificate

Note: Highest fee is charged for multiple activities

ERA 6 Asphalt Manufacturing Threshold 2	P3410.128.1115	Environmental Protection Act Section 514	Cost-Recovery	N	per application	\$3,273.00
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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Annual Fee for Registration Certificate [continued]

ERA 49 Boat Maintenance or Repair	P3410.128.1115	Environmental Protection Act Section 514	Cost-Recovery	N	per application	\$1,738.00
ERA 19 Metal Forming	P3410.128.1115	Environmental Protection Act Section 514	Cost-Recovery	N	per application	\$260.00
ERA 20 Metal Recovery Threshold 1	P3410.128.1115	Environmental Protection Act Section 514	Cost-Recovery	N	per application	\$260.00
ERA 20 Metal Recovery Threshold 2	P3410.128.1115	Environmental Protection Act Section 514	Cost-Recovery	N	per application	\$1,945.00
ERA 20 Metal Recovery Threshold 3	P3410.128.1115	Environmental Protection Act Section 514	Cost-Recovery	N	per application	\$5,217.00
ERA 12 Plastic Product Manufacturing Threshold 1	P3410.128.1115	Environmental Protection Act Section 514	Cost-Recovery	N	per application	\$2,859.00
ERA 12 Plastic Product Manufacturing Threshold 2	P3410.128.1115	Environmental Protection Act Section 514	Cost-Recovery	N	per application	\$5,518.00
ERA 38 Surface Coating Threshold 1	P3410.128.1115	Environmental Protection Act Section 514	Cost-Recovery	N	per application	\$1,026.00
ERA 61 Waste Incineration & Thermal Treatment	P3410.128.1115	Environmental Protection Act Section 514	Cost-Recovery	N	per application	\$260.00

Other

Late Payment Fee – Late payment of annual fee for Registration Certificate	P3410.128.1115	Environmental Protection Act Schedule 10 Fees – EP Regs 2008	Cost-Recovery	N	per application	\$127.00
Anniversary Changeover Application	P3410.128.1115	Environmental Protection Act Section 514 EP Act & S138 of EP Reg 2008	Cost-Recovery	N	per application	Available on application
Fees for termination of suspension of Environmental Authority	P3410.128.1115	Environmental Protection Act Section 514 EP Act & S140 of EP Reg 2008	Cost-Recovery	N	per application	Available on application
Application for consideration of a draft Transitional Environmental Programme	P3410.128.1115	Environmental Protection Act Section 514 EP Act & S140 of EP Reg 2008	Cost-Recovery	N	per application	\$315.00
Transitional Environmental Programme (TEP) and monitoring compliance with Transitional Environmental Programme	P3410.128.1115	Environmental Protection Act Section 514 EP Act & S140 of EP Reg 2008	Cost-Recovery	N	per assess	\$324.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Public Health (ICPAS) Act 2003

Application for Higher Risk Personal Appearance Licence	P3410.130.1115	Public Health (Infection Control for Personal Appearance Services) Act 2003 Section 9 & section 58	Cost-Recovery	N	per application	\$426.00
Annual Higher Risk Personal Appearance Licence Renewal	P3410.130.1115	Public Health (Infection Control for Personal Appearance Services) Act 2003 Section 9 & section 58	Cost-Recovery	N	per site	\$249.00
Amendment of Licence – Change to location or adding additional premises	P3410.130.1115	Public Health (Infection Control for Personal Appearance Services) Act 2003 Section 9 & section 58	Cost-Recovery	N	per application	\$353.00
Transfer of Licence – to proposed transferee	P3410.130.1115	Public Health (Infection Control for Personal Appearance Services) Act 2003 Section 9 & section 58	Cost-Recovery	N	per application	\$92.00
Replacement of Licence	P3410.130.1115	Public Health (Infection Control for Personal Appearance Services) Act 2003 Section 9 & section 61	Cost-Recovery	N	per application	\$58.00
Inspection Fee – for inspection after a remedial notice	P3410.130.1115	Public Health (Infection Control for Personal Appearance Services) Act 2003 Section 110	Cost-Recovery	N	per hour	\$92.00
Inspection of Non-Higher Risk Personal Appearance Premises – E.g. following complaint, only to be charged if inspection trigger justified	P3410.130.1115	Public Health (Infection Control for Personal Appearance Services) Act 2003 Section 105 & Section 107	Cost-Recovery	N	per hour	\$92.00

Residential Services (Accreditation) Act 2002

Note: If a new application both the Health Inspection and Health Plan Assessment fees are payable

Health Inspection under Residential Services (Accreditation) Act 2002	P3410.133.1115	Residential Services (Accreditation) Act Section 29	Cost-Recovery	N	per application	\$197 + \$87/hour for inspection
Health Plan Assessment under Residential Services (Accreditation) Act 2002	P3410.133.1115	Residential Services (Accreditation) Act Section 29	Cost-Recovery	N	per application	\$221 + \$87/hour for inspection
Compliance Inspection	P3410.133.1115	Residential Services (Accreditation) Act Section 29	Cost-Recovery	N	per request	\$87/hour for inspection

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Environment & Public Health Record Search

Activity/Facility Records Search – current status of licence/registration records only (i.e. no inspection report)	P3410.140.1115	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per application	\$92.00
Single Activity/Facility Search & Inspection – current status of licence records and current inspection report where applicable	P3410.140.1115	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per application	\$308.00
Multiple Activity/Facility Search & Inspection – current status of licence records and current inspection report where applicable for multiple activities at the one premises (e.g. ERA & Food at the one premises)	P3410.140.1115	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per application	\$575.00

Refunds

All Requests Must be Submitted in Writing

Application withdrawn prior to information request	Food Act Food ActP3410.126.1115 Environmental Protection Act and Sustainable Planning ActP3410.128.1115 Public Health ActP3410.130.1115 Residential Services ActP3410.133.1115 Environment and Public Health Record SearchP3410.140.1115	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per application	80 per cent of the application fee
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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Refunds [continued]

Application withdrawn after information request	Food Act Food ActP3410.126.1115 Environmental Protection Act and Sustainable Planning ActP3410.128.1115 Public Health ActP3410.130.1115 Residential Services ActP3410.133.1115 Environment and Public Health Record SearchP3410.140.1 115	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per application	50 per cent of the application fee
Application withdrawn prior to the issue of the Decision Notice	Food Act Food ActP3410.126.1115 Environmental Protection Act and Sustainable Planning ActP3410.128.1115 Public Health ActP3410.130.1115 Residential Services ActP3410.133.1115 Environment and Public Health Record SearchP3410.140.1 115	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per application	10 per cent of the application fee

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Refunds [continued]

Application refused	Food Act Food ActP3410.126.1115 Environmental Protection Act and Sustainable Planning ActP3410.128.1115 Public Health ActP3410.130.1115 Residential Services ActP3410.133.1115 Environment and Public Health Record SearchP3410.140.1 115	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per application	No refund
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Strategic Planning

Planning Certificates

Limited (includes overlays)	P3200.947.1105	Planning Act 2016 Section 265	Cost-Recovery	N	per lot	\$204.00
Standard	P3200.947.1105	Planning Act 2016 Section 265	Cost-Recovery	N	per lot	\$956.00
Full	P3200.949.1105	Planning Act 2016 Section 265	Cost-Recovery	N	per lot	\$1,953.00
Misc Documents	P3200.949.1105	Local Government Act 2009 Part 6 S262 (3)(c)	Cost-Recovery	N	per copy	Quote

Planning Scheme

Electronic copy	P3200.950.1105	Sustainable Planning Act 2009 Section 724	Cost-Recovery	N	per copy	\$20.00
Hard copy	P3200.952.1105	Sustainable Planning Act 2009 Section 724	Cost-Recovery	N	per copy	\$354.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Miscellaneous

Any other service that is not specified and which Council has the resource capacity to provide	P3200.949.1105	Local Government Act 2009 Part 6 S262 (3)(c)	Cost-Recovery	N	per lot	Quote
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Cemeteries

Capricorn Coast Memorial Gardens	-		Commercial	N		\$0.00
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Lawn & Monumental Cemeteries

Cemetery Application for Monumental, Lawn and Inurnment of Ashes in all Livingstone Shire Council

a) Burial site fee – grave	Yeppoon A.0035917.002.112 3 – Emu Park A.0035907.002.112 3 – Cawarral A.0036080.002.112 3 – Joskeleigh A.0200479.002.112 3	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per burial site	\$754.00
Not applicable if the burial site was reserved prior to 1 July 2008						
Not applicable if an arrangement for a prepaid burial has been entered into with Council						
If the burial site is non-standard depth, reduce the burial site fee by 40%						
b) Burial fee (lawn)	Cemetery Operations A.0035917.002.112 3	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per burial	\$1,268.00
Not applicable if an arrangement for a prepaid burial has been entered into with Council						

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Cemetery Application for Monumental, Lawn and Inurnment of Ashes in all Livingstone Shire Council [continued]

c) Burial fee (monumental)	Cemetery Operations A.0035917.002.112 3	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per burial	\$2,265.00
Not applicable if an arrangement for a prepaid burial has been entered into with Council						
d) Inurnment of ashes in a grave	Cemetery operations A.0035917.002.112 3	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per inurnment	\$213.00

Columbarium (Yeppoon and Emu Park)

Application for a Permit – Bringing & Disposing of Human Remains

a) Burial site fee – single niche	Cemetery operations A.0035917.002.112 3	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per burial site	\$168.00
Not applicable if the burial site was reserved prior to 1 July 2008						
Not applicable if an arrangement for a prepaid burial has been entered into with Council						
b) Burial site fee – double niche (Emu Park only)	Yeppoon A.0035917.002.112 3 – Emu Park A.0035907.002.112 3 – Cawarral A.0036080.002.112 3 – Joskeleigh A.0200479.002.112 3	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per burial site	\$328.00
Not applicable if the burial site was reserved prior to 1 July 2008						
Not applicable if an arrangement for a prepaid burial has been entered into with Council						

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Application for a Permit – Bringing & Disposing of Human Remains [continued]

c) Inurnment of ashes and installation of plaque by Council	Cemetery operations A.0035917.002.112 3	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per inurnment	\$312.00
Not applicable if an arrangement for a prepaid burial has been entered into with Council						

Yeppoon Ashes Garden

Application for a Permit – Bringing & Disposing of Human Remains

a) Burial site fee	Cemetery operations A.0035917.002.112 3	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per site	\$328.00
Not applicable if an arrangement for a prepaid burial has been entered into with Council						
b) Inurnment of ashes by Council	Cemetery operations A.0035917.002.112 3	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per inurnment	\$213.00
Not applicable if an arrangement for a prepaid burial has been entered into with Council						

Memorials

Application for a Permit – Memorials

a) Permit for Council to install plaque in lawn cemetery on behalf of burial right holder or next of kin (excludes granite plaques)	Cemetery operations A.0035917.002.112 3	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per installation	\$110.00
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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Application for a Permit – Memorials [continued]

b) Permit to: (1) Carry out maintenance or repair work on a memorial; (2) Erect or install a memorial in monumental cemetery or ashes garden; (3) Install a granite plaque in lawn cemetery; or (4) Alter an existing memorial	Cemetery operations A.0035917.002.112 3	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	per application	\$188.00
c) Permit for Council to install plaque on Remembrance Wall	Cemetery operations A.0035917.002.112 3	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per installation	\$94.00

Application to Undertake Regulated Activities Regarding Human Remains

a) Application for approval to disturb human remains buried outside a cemetery	Cemetery operations A.0035917.002.112 3	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	per application	\$76.00
b) Application for approval to bury or dispose of human remains (excluding cremated remains) outside a cemetery	Cemetery operation A.0035917.002.112 3	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	per application	\$265.00
c) Disturb/exhume Human Remains (excluding cremated remains) in a Local Government Cemetery – Monumental – i) Application for approval; or ii) Order from State Coroner where the exhumation occurs within 6 days or after 1 year of the burial and the burial site has no memorial	Yeppoon A.0035917.002.112 3 – Emu Park A.0035907.002.112 3 – Cawarral A.0036080.002.112 3 – Joskeleigh A.0200479.002.112 3	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per application	\$2,317.00
d) Disturb/exhume Human Remains (excluding cremated remains) in a Local Government Cemetery – Lawn i) Application for approval; or ii) Order from State Coroner where the exhumation occurs within 6 days or after 1 year of the burial and the burial site has no memorial	Cemetery operations A.0035917.002.112 3	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per application	\$1,320.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Application to Undertake Regulated Activities Regarding Human Remains [continued]

e) Application for approval to disturb human remains (cremated remains) in a local government cemetery (Council to recover cremated remains)	Cemetery operations A.0035917.002.112 3	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per recovery	\$213.00
Does not apply to an order from the State Coroner						

Reservations

Application for a Permit – Reserve a Burial Site

a) Lawn	Cemetery operations A.0035917.002.112 3	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per burial site	\$2,020.00
If the burial site is non-standard depth, reduce the burial site fee by 40%						
b) Monumental	Cemetery operations A.0035917.002.112 3	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per burial site	\$3,023.00
If the burial site is non-standard depth, reduce the burial site fee by 40%						
c) Single niche	Cemetery operations A.0035917.002.112 3	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per burial site	\$478.00
d) Double niche (Emu Park only)	Cemetery operations A.0035917.002.112 3	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per burial site	\$639.00
e) Ashes Garden	Cemetery operations A.0035917.002.112 3	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per burial site	\$541.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Miscellaneous

a) Additional charge for burial outside the hours of 9am to 4pm (Monday to Friday)	Cemetery operations A.0035917.002.112 3	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per burial	\$369.00
b) Saturday burial fee (Yeppoon or Emu Park)	Cemetery operations A.0035917.002.112 3	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per burial	\$733.00
c) Saturday burial fee (Joskeleigh or Cawarral)	Cemetery operations A.0035917.002.112 3	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per application	\$837.00
d) Application for restrictions or closure of a burial site	Cemetery operations A.0035917.002.112 3	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per application	TBA
e) Application to retain or relinquish a burial right	Cemetery operations A.0035917.002.112 3	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per application	TBA
f) Installation by Council of a concrete cover in a grave where minimum earth cover cannot be achieved	Cemetery operations A.0035917.002.112 3	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per installation	\$421.00

Car Wash

Yeppoon Town Centre Car Wash

Multilevel Car Park – Car Wash Facility

Car Wash Fees	A.0433934.303.112 4	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per 1 minute 20 seconds	\$1.00
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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Multilevel Car Park – Car Wash Facility [continued]

Vacuum Fees	A.0433934.303.112 4	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per 2 minutes	\$1.00
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Infrastructure

Rural Addressing

Additional or Replacement Rural Addressing Sign	P4320.428.1110	Local Government Act 2009 Part 6 S262 (3)(c)	Cost-Recovery	N	per sign	\$116.00
Supply and Installation of Rural Addressing Sign Required as a Result of Development	P4320.428.1110	Local Government Act 2009 Part 6 S262 (3)(c)	Cost-Recovery	N	per sign	\$116.00

Gates and Grids

Notes:

1. Installation not included.
2. Fittings, and therefore cost, may be reduced, depending on construction materials for grids

Gate Sign	P4320.427.1110	Local Government Act 2009 Part 6 S262 (3)(c)	Cost-Recovery	Y		At cost
2 Advance Warning Signs, 4 Hazard Markers, and All Posts and Brackets	P4320.427.1110	Local Government Act 2009 Part 6 S262 (3)(c)	Cost-Recovery	Y		At cost
4 Hazard Markers, and all Posts and Brackets	P4320.427.1110	Local Government Act 2009 Part 6 S262 (3)(c)	Cost-Recovery	Y		At cost

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Roadworks / Drainage

Road Reserve – Works (which are not part of a subdivision)

Driveway/Vehicle Access -Permit for vehicle access, Property Stormwater Drainage, Erection or Installation of a Structure (Temporary or Permanent)	P4320.429.1110	Local Government Act 2009 Council Local Law	Cost-Recovery	N	each	\$110.00
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Gates and Grids

Application Fee Only	P4320.427.1110	Local Government Act 2009 Council Local Law	Cost-Recovery	N	each	\$110.00
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Management of Vegetation on Council Controlled Land – Prescribed Activities

(i) Installing, changing, damaging or removing a structure in a Council controlled area (Assets)	P4320.429.1110	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per permit	\$110.00
(ii) Installing, changing, damaging or removing a structure on a road (Operations)	P4320.429.1110	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per permit	\$110.00
(iii) Planting, clearing or damaging of vegetation in a Council controlled area (Parks & Reserves or Cemeteries)	P4320.429.1110	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per permit	\$110.00
(iv) Planting, clearing or damaging of vegetation on an urban road (Construction & Maintenance)	P4320.429.1110	Local Government Act 2009 Council Local Law	Cost-Recovery	N	per permit	\$110.00

Miscellaneous Signage

Directional Signage	P4320.429.1110	Local Government Act 2009 Part 6 S262 (3)(c)	Cost-Recovery	Y		At cost
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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Building Over Relevant Infrastructure

Initial Application Fee	P4330-199-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per assessment	\$260.00
CCTV Inspection	P4330-199-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per inspection	\$540.00
Additional Analysis for New Development and Report	P4330-199-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N		POA

Subdivision Inspections

Subdivision Inspections	P4330-700-1105	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per inspection	\$208.00
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Maps

GIS Mapping Products

Map Printed

Preconfigured and Customised Maps

A4,A3 SIZE	P4504.000.1110	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	each	\$30.00
> A3 SIZE	P4504.000.1110	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	each	\$53.00

Hourly Rate – Customised Mapping Products, Data Creation, Extraction, Conversion

GIS Consultancy	P4504.000.1110	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	Minimum 1 Hr	\$138.00
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Road Register

Full Shire	P4504.000.1110	Local Government Act 2009 Council Local Law	Cost-Recovery	N	each	\$60.00
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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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LIDAR, Aerial Imagery Products – per Tile

Contours (0.25, 0.5, 1, 5 or 10m), DEM, Aerial Imagery supplied as full tiles only	P4504.000.1110	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	1km2	\$11.50
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Waste & Recycling

Waste Management – Transfer Facilities

Domestic Waste Disposal

Minimum Domestic Charge per Delivery	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawarral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	\$7.50
Garbage Bag or 1/2 full 240L MGB	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawarral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	\$8.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Domestic Waste Disposal [continued]

Per Car Boot – Sedan, SUV or Station Wagon / 240L MGB	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawarral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	\$13.00
2 * 240L MGB	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawarral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	\$23.00
Trailer (6'X4') / Utility / Tray Back / Van	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawarral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	\$23.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Domestic Waste Disposal [continued]

Larger Trailer or 6'X4" Trailer/ Ute Using Hungry Boards	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawarral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	\$34.00
Tyres	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawarral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tyre	\$8.00
Tyre on Rim	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawarral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tyre	\$16.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Domestic Waste Disposal [continued]

Light Truck Tyre	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawarral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tyre	\$20.00
Mattress – up to single size	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawarral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	mattress	\$5.00
Mattress – larger than single size	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawarral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	mattress	\$10.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Domestic Waste Disposal [continued]

White Goods (Refrigerators/Air Con Units with Refrigerant)	Yeppoon 24739.668.1120 Emu Park 24819.667.1120 Cawarral 24851.667.1120 The Caves 24835.667.1120 Byfield 24867.667.1120 Marlborough 24883.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	Per Unit	\$7.00
Weight Fee if Weighbridge Facility is Available	Yeppoon 24739.668.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tonne	\$150.00
Volume Fee if Weighbridge Facility Not Available	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawarral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	cubic metre	\$45.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
Domestic Greenwaste Disposal						
Garbage Bag or 1/2 Full 240L MGB	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawarral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	No Charge
Per Car Boot – Sedan, SUV or Station Wagon / 240L MGB	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawarral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	No Charge
Trailer (6'X4') / Utility / Tray Back / Van	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawarral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	No Charge

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Domestic Greenwaste Disposal [continued]

Larger Trailer or 6'X4" Trailer/ Ute using Hungry Boards	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawarral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	No Charge
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Commercial Waste Disposal

Minimum Commercial Charge per Delivery	Yeppoon 24739.668.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	\$11.00
Commercial Waste (Tonne) – Non Recyclable	Yeppoon 24739.668.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tonne	\$230.00
Commercial Waste (Volume) – Non Recyclable	Yeppoon 24739.668.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	cubic metre	\$115.00
White Goods (Refrigerators/Air Con Units with Refrigerant)	Yeppoon 24739.668.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	Per Unit	\$7.00

Other

Inert Waste (Soil, Concrete, Reinforcing Steel Mix)	Yeppoon 24739.668.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tonne	\$128.00
Contaminated Soil (Capable of Direct Burial – Approved by Council)	Yeppoon 24739.668.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tonne	\$365.00
Concrete – Clean (Uncontaminated) – Public	Yeppoon 24739.668.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tonne	\$110.00
Concrete – Clean (Uncontaminated) – Council	Yeppoon 24739.668.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tonne	\$55.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Other [continued]

Asphalt – Clean (Uncontaminated)	Yeppoon 24739.668.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tonne	\$25.00
Pallet Waste – Clean (Uncontaminated)	Yeppoon 24739.668.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tonne	\$50.00
Timber – Clean (Uncontaminated)	Yeppoon 24739.668.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tonne	\$50.00
Clean Fill (Suitable for Daily Cover & Cell Walls – Free of any Contaminates)	Yeppoon 24739.668.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tonne	No Charge
Water / Soil Mix – Clean – Public & Council	Yeppoon 24739.668.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tonne	\$55.00

Approved Noxious or Hazardous Waste

Asbestos or Other Approved Hazardous Waste (Asbestos Disposal is Limited to Yeppoon Landfill Only)	Yeppoon 24739.668.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tonne	\$300.00
Sewerage & Water Treatment Sludge	Yeppoon 24739.668.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tonne	\$170.00
Street Sweepings	Yeppoon 24739.668.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tonne	\$55.00

Special Burials

Small Animals (Dogs, Cats, etc)	Yeppoon 24739.668.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	\$39.00
Medium Animals (Sheep, Pigs, Goats, etc)	Yeppoon 24739.668.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	Each	\$80.00
Large Animals (Horse, Cattle, etc)	Yeppoon 24739.668.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	Each	\$158.00
Special Burials (by prior arrangement)	Yeppoon 24739.668.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tonne	As per quote

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Commercial Greenwaste Disposal

Commercial Greenwaste – minimum charge	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	cubic metre	\$5.00
Commercial Greenwaste – small quantities or if weighbridge not available (Volume)	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	cubic metre	\$5.00
Commercial Greenwaste (Tonne)	Yeppoon 24739.668.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tonne	\$30.00

Sorted and Clean Recyclables

Re-saleable Items (as determined by Tip Shop Contractor)		Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	
Cardboard – Clean (Uncontaminated)		Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	
Comingled Recyclables (Domestic Only)	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawarral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	
E-Waste (TV's, Computers, Printers, Monitors, Keyboards, Modems – Whole Items Only)		Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	
Gas Bottles		Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	
Fire Extinguishers		Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Sorted and Clean Recyclables [continued]

Scrap Metal (Including Car Bodies)	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawarral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	
Automotive Batteries – less than 5	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawarral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	
Oil – Less than 20L per visit	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawarral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Sorted and Clean Recyclables [continued]

Solvents & Turps – Less than 20L per visit	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawarral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	
Domestic Cooking Oils & Fats	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawarral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	

Resource Recovery Sales

Mulch Sales – Standard Grade – Cubic Metre (Supply Only – Does Not include Loading)	Yeppoon 24739.668.1120 Emu Park 24819.667.1120 Cawarral 24851.667.1120 The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	cubic metre	\$10.00
Mulch Sales – Standard Grade – Tonne (Supply Only – Does Not include Loading) – (Density approx 0.5T/m3)	Yeppoon 24739.668.1120 Emu Park 24819.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tonne	\$20.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Resource Recovery Sales [continued]

Mulch Sales – Fine Grade – Cubic Metre (Supply Only – Does Not include Loading) – Subject to Availability	Yeppoon 24739.668.1120 Emu Park 24819.667.1120	-	Commercial	Y	cubic metre	\$25.00
Mulch Sales – Fine Grade – Tonne (Supply Only – Does Not include Loading) – Subject to Availability – (Density approx 1.0T/m3)	Yeppoon 24739.668.1120 Emu Park 24819.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tonne	\$25.00

Mulch – Loading

Council Loading Fee (Commercial Vehicles)	Yeppoon 24739.668.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	tonne	\$5.00
Council Loading Fee (Ute/Trailer)	Yeppoon 24739.668.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	Transaction	\$5.00
Customer Loading Mulch	Yeppoon 24739.668.1120 Emu Park 24819.667.1120 Cawarral 24851.667.1120 The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	Transaction	No Charge
Free Loading Mulch Days (Domestic Utes and Trailers Only)	Yeppoon 24739.668.1120 Emu Park 24819.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	Transaction	No Charge

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Prohibited Wastes

Batteries – over 5 per drop off	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawarral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	
Oil – over 20L per drop off	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawarral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	
Solvents & Turps – over 20L per drop off	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawarral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Prohibited Wastes [continued]

Unknown Chemicals	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawarral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	
Commercial Cooking Oils & Fats	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawarral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	
Bitumen	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawarral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Prohibited Wastes [continued]

Regulated Waste & Liquid Waste	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawarral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	transaction	
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Waste Collection Charges

New Wheelie Bin	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawarral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	bin	\$99.00
Missed Collection (returned to service)	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawarral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	service	\$20.00

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Waste Collection Charges [continued]

One Off Collection (i.e. carnivals, special events) including bin delivery, recovery and cleansing	Yeppoon 24739.668.1120 – Emu Park 24819.667.1120 – Byfield 24867.667.1120 Cawarral 24851.667.1120 – Marlborough 24883.667.1120 – The Caves 24835.667.1120	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y		As per quote
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Note: Council requires 48 hours notice to provide this service

Water Connections

Water Connection Fee

New Subdivision Connections that have Ball Valve & Raised to 300mm Below Ground (20mm metered service)	P____-183-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	Per Connection	\$520.00
All Water Service for Residential Properties within Declared Water Service Area Excluding First Connection in New Subdivisions	P____-183-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	Per Connection	As per quote
All Other Connections	P____-183-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	Per Connection	As per quote
Rockhampton to Yeppoon Pipeline Service Connections	P7600-183-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	Per Connection	\$10,350.00

Water Disconnections

Water Service Disconnection	P____-184-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	Per Connection	\$520.00
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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Metered Services

Relocate Standard Water Service to Box on Footpath (same alignment)	P____-185-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	Each	\$260.00
Meter Box Replacements	P____-185-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	Each	As per quote

Water Meter Verification Tests

Water Meter Verification Test – NATA Lab Test	P____-187-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per test	\$390.00
Water Meter Verification Test – On-site with Calibrated Meter	P____-187-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per test	\$185.00

Water Main Pressure & Flow Test

Hydrant Pressure and Flow Tests (Tests are conducted from street hydrants located adjacent to development site)	P7600-189-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per test	\$500.00
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Water or Sewer Reticulation Network Analysis

Carry Out Water or Sewer Reticulation Network Analysis for New Development & Report	P4310-190-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per hour or part thereof	As per quote
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Watermain/Service Locations

Water Main/Service locations (not potholed)	P7600-193-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per hour or part thereof	\$170.00
Water Main/Service locations (potholed)	P____-193-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N		As per quote

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Metered Hydrant Standpipe Hire

Security Deposit/Bond	P9200-996-6518	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per standpipe hired	\$2,000.00
Standpipe Hire (weekly hire charge)	P7600-195-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per week or part thereof (more than 1 day)	\$30.00
Standpipe Hire (monthly hire charge)	P7600-195-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	Monthly	\$80.00
Water Usage Rate [R]	P7600-196-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per kl	\$2.80

Sale of Water by Metered Supply for Jettys

Access Charges	P7600-211-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	yearly	In accordance with rate & charges set in revenue statement
Consumption Charges	P7600-211-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per kilolitre	In accordance with rate & charges set in revenue statement

Sub Metering

Supply of 20mm Water Meter c/w Tails and Bushes	P7600-214-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	Each	\$64.00
Application for Sub-meter Certification	P7600-214-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per inspection	\$220.00

Special Water Meter Reads

Special Water Meter Reading (Averaged Account)	P7600-244-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per request	\$53.00
Special Water Meter Reading (Onsite Inspection)	P7600-244-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per property	\$164.00

Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Sewerage Connections

Sewer Connections/Disconnections	P7800-197-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	as per quote	As per quote
Sewer Main Locations	P7800-198-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per hour	\$164.00

Water/Sewerage Plans – Copy

A4 Water Plan	P7800-200-1121	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	per plan	\$32.00
A4 Sewer Plan	P7800-200-1121	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	per plan	\$32.00
A4 Houseline Blockage Plan	P7800-200-1121	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	per plan	\$32.00
All Other Plan Sizes	P7800-200-1121	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	N	per plan	\$32.00
CCTV Sewer Inspections	P7800-202-1121	Local Government Act 2009 Part 6 S262 (3)(c)	Commercial	Y	per hour or part thereof	As per quote

Bulk Liquid Waste Disposal

Commercial Load (minimum charge of 1 kilolitre)	P7800-204-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per kilolitre	\$52.00
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Trade Waste Fees

Trade Waste Application Fee	P7800-205-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per application	\$217.00
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Annual Licence Fee

Category 1

Annual Fee	P7800-205-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per annum	\$201.00
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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Category 2

Annual Fee	P7800-205-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per annum	\$201.00
Volumetric Rate (minimum)	P7800-205-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per kilolitre	\$1.00

Category 3

Annual Fee	P7800-205-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per annum	\$296.00
Volumetric Rate (minimum)	P7800-205-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per kilolitre	\$1.00
BOD5 Rate	P7800-205-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per kilolitre	\$2.00
Suspended Solids Rate	P7800-205-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per kilolitre	\$2.00

Miscellaneous Trade Waste Fees

Trade Waste Officer – Charge Out Rate	P7800-205-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per hour or part thereof	\$143.00
Minimum charge is 1 hour and this rate shall apply to all sampling programs and inspections required as a result of non compliance with an Approval						
Testing Fees		Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	as per quote	As per quote
To be applied in conjunction with Trade Waste Officer charge out rate						

Penalty Charges

For all parameters: d = 1.2	P7800-205-1121	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per kilogram	\$2.20
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Headworks Contribution Policy

Livingstone Shire planning scheme and applicable/relevant to development permits issued prior to the adopted infrastructure charges resolution, November 2011.

Refer to town planning section

continued on next page

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Name	Account Number	Legislative Authority	Fee Type	GST	Charge Basis	Year 19/20 Fee (incl. GST)
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Headworks Contribution Policy [continued]

Refer to policy W1.1 or PSP5 as appropriate for the development approval permit. Headworks charges are CPI based.	C.0688556-248-141 8 Water	Local Government Act 2009 Part 2 S97 (2)(c)	Cost-Recovery	N	per unit	As per quote
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13 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

14.1 Bad Debt Write-Off

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

14.2 Yeppoon Lagoon - Purchasing Policy Compliance for Maintenance of Filtration Equipment

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

14 CONFIDENTIAL REPORTS

14.1 BAD DEBT WRITE-OFF

File No: FM12.1.9

Attachments: Nil

Responsible Officer: Andrea Ellis - Chief Financial Officer

Author: Priscilla Graham - Coordinator Revenue

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

This report presents a number of aged sundry debtors arrears that have been identified as unrecoverable and are now recommended to be written off as bad debts.

**14.2 YEPPON LAGOON - PURCHASING POLICY COMPLIANCE FOR
MAINTENANCE OF FILTRATION EQUIPMENT****File No:** FM12.18.1**Attachments:** Nil**Responsible Officer:** Dan Toon - Executive Director Infrastructure**Author:** Sharon Sommerville - Coordinator Facilities

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

This report provides Council with information regarding the maintenance of filtration equipment located at Yeppoon Lagoon. The main purpose of this report is to seek exception for the service and maintenance of plant and equipment located at the Lagoon complex.

15 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting

16 CLOSURE OF MEETING