

Item	Date	Report Title	Resolution	Responsible Officer	Comments
1.	17 July 2018	Draft Fig Tree Creek Masterplan	THAT Council endorse the Fig Tree Creek Master Plan for further public consultation and integration into the Council's Strategic Planning Framework.	Coordinator Natural Resource Management	4 December 2020 <i>A Briefing Report presented to Council at 1 December 2020 Briefing Session prior to the launch of public consultation.</i>
2.	17/09/19	Former Catholic Church Building – Marlborough (C)	THAT Council resolve: 1) to authorise Council officers to proceed to written tender for the sale of Lot 14 on Registered Plan 602167 and the building thereon on an 'as is where is' basis; and 2) further, if the written tender process for the sale of Lot 14 on Registered Plan 602167 and the building thereon is unsuccessful, authorise Council officers to proceed to written tender for the lease of this property on an 'as is where is' basis.	Principal Property Officer	7 December 2020 <i>Officers from Community Facilities will prepare a report for a future briefing session detailing the scope of work required to enable this property to be tenatable, including the estimate of works and possible funding sources.</i>
3.	03/12/19	Proposed Trustee Lease To NBN Co Limited Over Part Of Lot 50 On Survey Plan 207050 - Keppel Sands (C)	THAT Council resolve: 1. that the exception mentioned in section 236(1)(c)(vi) of the Local Government Regulation 2012 may apply in its dealing with NBN Co Limited over part of Lot 50 on Survey Plan 207050 described as Lease N on Survey Plan 311429; 2. pursuant to section 236(2) of the Local Government Regulation 2012 to apply section 236(1)(c)(vi) of the Local Government Regulation 2012 in its dealing with NBN Co Limited over part of Lot 50 on Survey Plan 207050 described as Lease N on Survey Plan 311429; and 3. to provide a twenty (20) year lease to NBN Co Limited, at an initial rent which is yet to be determined but in accordance with Section 236 Subsection (3) of Local Government Regulation 2012 will be equal to, or more than, the market value of the interest in land, over Lease N on Survey Plan 311429.	Principal Property Officer	4 December 2020 <i>Due to a requirement to replace the tower on which NBNCo will collocate there will be a delay in the installation of its equipment. A surrender of part of the area formerly held by the Coast Guard has now been registered on the title for the Reserve land. This will allow for the installation of NBNCo's underground electrical cable within the Reserve land. An application enclosing a draft Trustee Lease has been submitted to the Department of Natural Resources, Mines and Energy for approval. In the interim, Council and NBNCo will enter into an Access Licence and a Cabling Licence to enable the matter to progress.</i>
4.	18/02/2020	PROPOSED TRUSTEE LEASE TO THE YEPPON INLET	THAT Council resolve: 1. that the exception mentioned in section 236(1)(b)(ii) of the Local Government Regulation 2012 may apply in its dealing with the Yeppoon Inlet Association	Principal Property Officer	4 December 2020 <i>Council officers have met with Robert Harris Rivett Lawyers on the preparation of the Trustee Lease document. It is hoped</i>

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		ASSOCIATION INCORPORATED (C)	<p>Incorporated over part of Lot 12 on Survey Plan 143269 described as Leases B and C on Survey Plan 295928;</p> <p>2. pursuant to section 236(2) of the <i>Local Government Regulation 2012</i> to apply section 236(1)(b)(ii) of the <i>Local Government Regulation 2012</i> in its dealing with the Yeppoon Inlet Association Incorporated over part of Lot 12 on Survey Plan 143269 described as Leases B and C on Survey Plan 295928; and</p> <p>3. to provide a thirty (30) year Trustee Lease to the Yeppoon Inlet Association Incorporated over part of Lot 12 on Survey Plan 143269 described as Leases B and C on Survey Plan 295928, at an initial rental of \$350 per annum excluding Goods and Services Tax for each jetty located with the trustee lease area.</p>		<i>that a draft document will be available for provision to the Yeppoon Inlet Association in the coming weeks for its consideration.</i>
5.	16/06/2020	Petition Requesting Access to Long Beach	THAT the petition requesting Access to Long Beach be received and referred to a Council Briefing Session for consideration.	Manager Engineering Services	<p>2 December 2020</p> <p><i>Report tabled 1 December 2020 Briefing Session. Council wishes to undertake further consultation with petitioners. Officers to report back to Council following consultation.</i></p>
6.	16/06/2020	Mayoral Minute - Bike Racks in Shire Localities	<p>THAT Council:</p> <ol style="list-style-type: none"> 1. Prepare a business case for consideration as part of the 2020/21 budget to install push bike racks in and around the main business precincts within the shire's various townships; 2. Engages with the community in order to determine the optimal location of the push bike racks within their respective locality; and 3. Receives a report from officers in relation to this matter prior to any installation. 	Coordinator Infrastructure Planning	<p>3 December 2020</p> <p><i>Infrastructure Planning & Design and Community Engagement teams had an initial meeting on 2 December 2020 to discuss community consultation process. Consultation to be undertaken in January 2021.</i></p>
7.	16/06/2020	Mayoral Minute - Caravan and RV Parking - Yeppoon	<p>THAT Council Officers:</p> <ol style="list-style-type: none"> 1. Investigate and identify potential short term parking sites and associated support infrastructure for RV's 	Coordinator Infrastructure Planning	<p>3 December 2020</p> <p><i>Infrastructure Planning & Design and Community Engagement teams had an</i></p>

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			<p>and caravans close to or within the Livingstone townships;</p> <p>2. Provide a report on the investigation to Council for the October 2020 Council meeting, inclusive of community consultation; and</p> <p>3. Prepare a business case for consideration as part the 2020/2021 Budget for the creation of a dedicated short term parking site for RV's and caravans in the Livingstone townships</p>		<i>initial meeting on 2 December 2020 to discuss community consultation process. Consultation to be undertaken during the Christmas Holidays and results will be discussed early in 2021.</i>
8.	16/06/2020	Notice of Motion - Councillor Mather - Installation of Boundary Signs	<p>THAT Council officers:</p> <p>1. prepare a business case to arrange appropriate signage which will be placed at all five boundary locations between Livingstone Shire Council, and other Councils, namely:</p> <ul style="list-style-type: none"> • Ramsay Creek at Rockyview • Ramsay Creek on Belmont Road • North of Ogmore • Access 7-8 Rockhampton/Yeppoon Road • Hartington St Nerimbera; <p>2. prepare an appropriate message to be placed on the reverse side of the signs, acknowledging exiting motorists (eg drive safely);</p> <p>3. liaise with the traditional owners of the land to add in traditional names/greetings where appropriate; and</p> <p>4. present the signage to Council for approval and adoption, once preliminary design and wording has been finalised.</p>	<i>Acting Executive Director Liveability and Wellbeing</i>	<p>4 December 2020</p> <p><i>Report tabled at 1 December 2020 Briefing Session.</i></p>
9.	21/07/2020	Feral goats on Great Keppel Island	THAT Council facilitate the establishment of a combined stakeholder meeting to discuss strategies of controlling the feral goat numbers on Great Keppel Island with the representatives outlined in attachment one (1) of this report being invited to attend.	<i>Coordinator Public Environments</i>	<p>4 December 2020</p> <p>Meeting of stakeholders for discussion of feral goats on GKI to take place on 15 January 2021.</p>

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10.	21/07/2020	Unsealed Roads Service Levels	That pursuant to section 2.19.1(d) and section 2.19.6 of Livingstone Shire Council's Meeting Procedures Policy the matter lay on the table pending further discussion and to return to the Council Meeting in October 2020.	Manager Construction & Maintenance	26 November 2020 Completion of unsealed roads condition assessments expected in mid December 2020. Council Officers will review the data and provide a briefing of Council in early February 2021.
11.	21/07/2020	Notice of Motion - Councillor Hutton - Placemaking Beach Signs	<p>THAT Council request:</p> <ol style="list-style-type: none"> 1. designs and costings for placemaking beach signage to allow consideration of this as part of the 21/22 budget. 2. community engagement to determine favoured styles and the priority of beach signage to the community. 	Economic Development (Placemaking) Strategist	4 December 2020 Report tabled at 1 December 2020 Briefing Session.
12.	21/07/2020	Proposed Sale of Council Land in Golding Street, Emu Park to an Adjoining Property Owner (C)	<p>THAT Council resolve that:</p> <ol style="list-style-type: none"> 1. the exception mentioned in section 236(1)(c)(iv) of the Local Government Regulation 2012 may apply in its dealing with John Alfred Acworth and April Lianne Phillips on Lot 7 on Registered Plan 604024; 2. pursuant to section 236(2) of the Local Government Regulation 2012 to apply section 236(1)(c)(iv) of the Local Government Regulation 2012 in its dealing with John Alfred Acworth and April Lianne Phillips on Lot 7 on Registered Plan 604024; and 3. to sell Lot 7 on Registered Plan 604024 to John Alfred Acworth and April Lianne Phillips for the sum of \$40,000.00 plus Goods and Services Tax, if applicable, on the terms contained in this report. 	Property Officer	6 November 2020 A Contract of Sale has been executed by both parties. The matter will now proceed subject to the terms of the contract.
13.	21/07/2020	Recycled Water Fees and Charges	THAT Council resolves to delegate authority to the Chief Executive Officer and the Mayor to negotiate ongoing recycled water fees and charges with Iwasaki Sangyo Co (Australia) Pty Ltd, with agreement to be presented to Council for resolution.	Manager Water and Waste	3 December 2020 An Asset based pricing methodology has been completed by Water and Waste Operations and is with the Manager Assets and GIS for review. Upon this review, the methodology will be provided to Finance for their review and comment.

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					<i>The proposed methodology will be provided to Council for adoption at the January 2021 Council meeting. Once adopted Council Officers will begin discussions with users of the recycled water.</i>
14.	18/08/2020	Capricorn Coast Memorial Parklands	<p>THAT Council:</p> <ul style="list-style-type: none"> i) rescinds the motion adopted at the Special Meeting held on 19 December 2019 in relation to inviting <i>Expressions of Interest</i> for the future management, operation and maintenance of the new <i>Capricorn Coast Memorial Parklands</i> ii) confirms it will retain the management, operation and maintenance responsibilities for the new cemetery for the foreseeable future utilising the traditional burial system, while maintaining the option to convert to the crypt burial system in the future as demands and trends dictate iii) requests that council staff to prepare a comprehensive <i>Commissioning Plan</i> for the new cemetery, including: <ul style="list-style-type: none"> <input type="checkbox"/> extending the life of the current Yeppoon and Emu Park cemeteries for an additional 2-3 years, as can be reasonably achieved, to allow establishment of the new memorial parklands <input type="checkbox"/> preparation of business cases to support capital budget allocations in the 2021/22 and 2022/23 financial years for completion of the memorial parklands and establishment of the grounds to an acceptable standard to be opened for burials, including: <ul style="list-style-type: none"> - an amenities block (temporary or permanent) - columbarium walls - ashes gardens - lawns and landscaping, and 	<i>Manager Infrastructure Projects</i>	<p>9 November 2020</p> <p><i>Further investigations are being undertaken to establish a reliable water supply from underground water with treatment as a medium term option. Discussions have been held with the funder (Department of State Development, Tourism & Innovation) in relation to extension of project milestones to accommodate a longer project completion timeframe.</i></p>

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			<ul style="list-style-type: none"> - civil works and pathways <input type="checkbox"/> seeking future funding opportunities for construction of - Stage One of the Bush Chapel – amenities and kitchenette - Stage Two of the Bush Chapel – Bush Chapel building, or - Stage One and Two of the Bush Chapel – entire Bush Chapel complex <input type="checkbox"/> inclusion in future budgets and the long-term financial plan for the operation and maintenance of the new cemetery, once opened <input type="checkbox"/> considering future agistment arrangements for the adjacent land not currently being used for burial purposes <p>iv) undertakes a review of future burial costs and fees</p>		
15.	18/08/2020	Mayoral Minute - Pacific Heights Road	<p>THAT Council resolves that:</p> <ol style="list-style-type: none"> 1. the speed limit along the specific section of Pacific Heights Road from Roberts Road through to St Benedict's School be reduced to 40 kilometres per hour; 2. additional speed signs be erected along Pacific Heights Road to remind motorists that the speed limit is 40 kilometres per hour; and 3. the shared pathway project on Pacific Heights Road include a staged pedestrian crossing, including associated line marking, within the section of Pacific Heights in question 	Manager Engineering Services	<p>2 December 2020</p> <p>Speed Limit Review has been completed and discussions finalised with 3E Committee. Executive Director Infrastructure is to undertake a review of the outcome and this will be discussed at the Council meeting in January 2021.</p>
16.	18/08/2020	Questions on Notice - Councillor	THAT the 'Questions on Notice' be received and a report providing a response to the Councillor's questions be presented to a Council meeting	Acting Executive Director of	11 November 2020

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		Friend - Environmental Levy		<i>Liveability and Wellbeing</i>	<i>Report presented to Briefing Session of 3 November 2020 and will be tabled at the Council Meeting of 15 December 2020.</i>
17.	18/08/2020	Notice of Motion - Councillor Hutton - Great Keppel Island	THAT Council instigates a working group with potential government and private sector partners and or island related businesses with the explicit agenda of cataloguing and addressing the tourism infrastructure challenges which require attention to allow the island to achieve its current potential.	<i>Acting Executive Director of Liveability and Wellbeing</i>	1 December 2020 <i>Draft Terms of Reference and suggested stakeholders with Acting Chief Executive Officer for review. Advised on 1 December 2020 by Altum at a deputation that a GKI Progress Association has been established and anyone can join. Requested Councillor representation which will be investigated as an option. According to Altum the purpose of the group is to ensure the State allocated community infrastructure funds are allocated with key stakeholder input. A public forum is to be hosted in February 2021. Direction required on further action.</i>
18.	18/08/2020	Notice of Motion - Councillor Hutton - 25 Years of Friendship Central Queensland and Singapore	THAT Council create a working group, to collaborate with community, Rockhampton Regional Council and other levels of Government to identify opportunities to recognise 25 years of Central Queensland & Singapore friendship.	<i>Acting Executive Director of Liveability and Wellbeing</i>	1 December 2020 <i>Council received advice via email that the new General Manager of Advance Rockhampton is considering this request. No further advice has been received from Advance Rockhampton since 6 November 2020.</i>
19.	18/08/2020	Notice of Motion - Councillor Hutton - Neighbourhood Pride Entry Signage	THAT Council provide a report to a briefing session; investigating the policy/procedural change necessary and the cost of maintaining neighbourhood entry signage across the shire. This report be considered in the 21/22 budget deliberations.	<i>Open Spaces</i>	4 December 2020 <i>Officer is working on a Council report regarding 'Entrance Signs'. Open Spaces will estimate costings around maintenance.</i>
20.	18/08/2020	Notice of Motion - Councillor Mather - Adelaide Street Parking and Traffic Issues	THAT Council 1. acknowledge the need to ratify the car parking on the eastern side of Adelaide St servicing the lookout / picnic area; and	<i>Manager Engineering Services</i>	3 December 2020 <i>A report was presented to the briefing session 1 December 2020. Community consultation to be undertaken in early 2021.</i>

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			2. arrange an on-site meeting with the relevant officers, Oshen Managers and Council Portfolio holder, to discuss improved car parking and traffic issues; and 3. A report be provided to a future Briefing session with recommendations.		
21.	18/08/2020	Cottonwood Trees	<p>THAT, due to traffic safety concerns as highlighted by recent Traffic Safety Audit (TSA), Council undertake the following actions in and around the Cooe Bay Beach precinct, including but not limited to:</p> <ol style="list-style-type: none"> 1. cost effective, sensible pruning (equivalent to a 'short back and sides') of the Cotton Wood tree's at the southern end of Cooe Bay Beach; and 2. implement a pruning strategy forming a canopy, to enhance amenity and useability for beach goers wanting to enjoy the trees for their shade and enjoyment; and 3. reinstate a zebra crossing adjacent to Daniel Park, or implement alternate safety initiatives (i.e. line markings, signage, pedestrian crossing etc.) along Matthew Flinders Drive within close distance of Daniel Park, to encourage slower speeds than current speeding patterns of 85% at 54km and 15% other. 	Coordinator Natural Resource Management.	<p>4 December 2020</p> <p><i>In relation to the precinct travel safety concerns, the engineering assessment to determine treatment types, including if the warrants are met for a zebra crossing, will be completed in approximately four (4) weeks. Once the assessment has been completed and the relevant treatments determined, a report will be presented to a briefing session to discuss the outcome and the available options. It is anticipated this report will be presented at the January 2021 briefing session.</i></p>
22.	18/08/2020	Recyclables Processing Services Contract Update	THAT Council authorise the Chief Executive Officer, to proceed in the manner as outlined within the report.	Coordinator Waste Services	<p>6 November 2020</p> <p><i>Livingstone Shire Council has engaged Robert Harris Rivett Lawyers to review the DRAFT Contract. A fire at the Material Recovery Facility (MRF) has impacted this contract development and the short term provision of the service. Council Officers are discussing options within the contract to address the short and long term issues.</i></p>

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23.	18/08/2020	Acquisition of Easements for Sewerage and Drainage Purposes - Sorrento Way Zilzie	THAT Council authorise the Chief Executive Officer to commence negotiations with the owners of Lot 513 SP166171 to register drainage and sewerage easements in Council's favour over the property generally in accordance with Drawing No 20-084-01.	<i>Policy and Planning Officer</i>	4 December 2020 <i>Council Officers have completed actions associated with this matter and have submitted an application to the state government to finalise the easement.</i>
24.	15/09/2020	Sale of land within the Gateway Business and Industry Park	THAT Council 1) Approve Auctioning the remaining seven vacant parcels of land located in Stage One and Stage Two of the Gateway Business and Industry Park being: a) 1 Pineapple Drive (Lot 1) b) 2 Pineapple Drive (Lot 6) c) 1 Macadamia Drive (Lot 10) d) 2 Macadamia Drive (Lot 19) e) 5 Macadamia Drive (Lot 11) f) 9 Macadamia Drive (Lot 12) g) 13 Macadamia Drive (Lot 13) 2) Approve each vacant parcel of lands' Auction reserve price to be set at the 2020 market valuation appraisal price.	<i>Acting Manager Economy and Places</i>	4 December 2020 <i>Auction completed on 6 lots at the Gateway by Ray White Real Estate on 12 December 2020 which resulted in no sales. Awaiting any potential offers which will then be brought back to the Council Table for consideration.</i>
25.	15/09/2020	Notice of Motion - Councillor Friend - Bins, Park Street Footbridge	THAT Council 1. Installs 2x 240L MGB located at either side of the footbridge located near McDonald's, Park Street initially for a three-month trial period, and 2. Installs 1x appropriately designed, illustrated sign on the footbridge initially for a three-month trial period; and 3. Approaches neighbouring businesses to support and promote the reduction in the level of waste within the Livingstone Shire.	<i>Principal Waste Officer</i>	1 December 2020 <i>Letters were sent to businesses and some responses have been received. Council officers are discussing waste reduction strategies with the businesses. The signage has been approved and is currently being prepared. Waste will install the signs and Officers have decided to extend the trial until late January 2021, to align with the end of school holidays.</i>

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26.	15/09/2020	Notice of Motion - Councillor Andrea Friend - Management Plan for Managing Traffic Issues	<p>THAT Council requests officers to develop a Management Plan for managing the traffic issues identified and reported to Councillors and council officers by the residents of Bangalee. The following are offered as key points for consideration within this plan:</p> <ol style="list-style-type: none"> Options for road signage along Hinz Avenue that are intended to reduce speed leading up to and on to, the Bangalee Beach vehicular access ramp; Options for signage messaging that has the most potential to discourage motorists from speeding in the area; Options for an awareness campaign that reminds motorists that Farnborough beach is a gazetted road, and that normal road rules apply; Options for working collaboratively with the Queensland Police Service, the National Parks and Wildlife Service, Four Wheel Drive clubs, and other relevant agencies to reduce the risk to beachgoers and the environment from errant or inexperienced driver behaviour; Investigate the viability of a permit system for those wishing to access Farnborough beach, and how it could potentially operate; A review of the pedestrian access to Farnborough beach near the vehicular beach access, with a view to ways in which pedestrians can be encouraged to utilise the pedestrian access in preference to the vehicular access. 	Co-ordinator Infrastructure Planning	<p>4 December 2020</p> <p><i>Investigations due to commence in January 2021. It is anticipated that a report will be brought back to the table in February 2021.</i></p>
27.	27/10/2020	Request For Trustee Lease Over Part Of Reserve For Recreation (R56) - Lot 34 On Crown Plan Li156	<p>THAT Council resolve:</p> <ol style="list-style-type: none"> that the exception mentioned in section 236(1)(b)(i) of the <i>Local Government Regulation 2012</i> may apply in its dealing with the State of Queensland (represented by Public Safety Business Agency) over part of Reserve for Recreation (R56) – Lot 34 on Crown Plan LI156 at Raspberry Creek Road, Kunwarara; 	Property Officer	<p>6 November 2020</p> <p><i>The Public Safety Business Agency has been advised of Council's resolution to provide a Trustee Lease. Council will negotiate with the Public Safety Business Agency's legal representatives on a suitable lease agreement, which will then be submitted to the Department of</i></p>

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		At Raspberry Creek Road, Kunwarara	<p>2. pursuant to section 236(2) of the <i>Local Government Regulation 2012</i> to apply section 236(1)(b)(i) of the <i>Local Government Regulation 2012</i> in its dealing with The State of Queensland (represented by Public Safety Business Agency) over part of Reserve for Recreation (R56) – Lot 34 on Crown Plan LI156 at Raspberry Creek Road, Kunwarara; and</p> <p>3. to provide a twenty (20) year Trustee Lease to The State of Queensland (represented by Public Safety Business Agency) over an area of about 2000 square metres in the north eastern corner of Reserve for Recreation (R56) – Lot 34 on Crown Plan LI156 at Raspberry Creek Road, Kunwarara at a nominal rental of \$1 per annum plus Goods and Services Tax.</p>		<i>Natural, Resources, Mines and Energy for approval.</i>
28.	27/10/2020	Potential Sale of Lot 19 The Gateway Business and Industry Park	THAT Council accept the offer presented for the purchase of Lot 19 on Survey Plan 296924, also known as 2 Macadamia Drive, Hidden Valley.	<i>Principal Economic Development and Innovation Officer</i>	<p>30 November 2020</p> <p><i>Contract of sale has been signed by both parties. Settlement anticipated to occur in December 2020.</i></p>
29.	27/10/2020	Advocacy for Livingstone	THAT Council adopt the “ <i>Advocacy for Livingstone Policy</i> ”	<i>Acting Manager Economy and Places</i>	<p>1 December 2020</p> <p><i>Presented concept to Executive Leadership Team. Further work is need to incorporate Executive Leadership Team feedback on the project template before sending to relevant business units.</i></p>
30.	27/10/2020	Capricorn Pest Management Group Membership	THAT Council resolves to decline to become a member of the Capricorn Pest Management Group at this point in time.	<i>Coordinator Natural Resource Management</i>	<p>10 November 2020</p> <p><i>Letter to be forwarded to President of Capricorn Pest Management Group to communicate Council's resolution.</i></p>
31.	27/10/2020	Potential Locations for Off Leash Dog Area	<p>THAT</p> <p>1. Council officers progress operational activities for the Olive Dorey Dog Park in accordance with the approved capital works project Olive Dorey Dog Park for the financial period 2020/21; and</p>	<i>Coordinator Open Spaces</i>	<p>4 December 2020</p> <p><i>Detailed plan for Olive Dorey Park near completion. Construction to start with capital works in 2021 January.</i></p>

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			2. Council officers continue operationally and in accordance with the Livingstone Community Plan 2050, Liveable Livingstone through the exploration of opportunities within the Livingstone region for dog parks in, Lex Semple Park, Emily Morgan Park and Emu Park Bicentennial Oval.		
32.	27/10/2020	Notice of Motion - Councillor Hutton - 100,000 Trees	That pursuant to section 2.19.1(d) and section 2.19.6 of Livingstone Shire Council's <i>Meeting Procedures Policy</i> the matter lay on the table pending a report to a future Council Briefing Session.	Manager Community Wellbeing	4 December 2020 <i>The Notice of Motion requires a collaborative approach between Open Spaces, Natural Resource Management and Economy and Places. The teams will meet to develop a report addressing the four elements of the Motion to be presented to Council's Briefing Session on 2 March 2021.</i>
33.	27/10/2020	Notice of Motion - Councillor Hutton - Significant Trees Register	THAT council request a report be provided on the development of a Significant Tree Register with consideration for its application in both public and private space.	Manager Community Wellbeing	4 December 2020 <i>A report will be compiled for future Council meeting</i>
34.	27/10/2020	Notice of Motion - Councillor Hutton - One for Two Trees	THAT Council request a report be provided on the impact of adopting a policy whereby trees removed as part of the clearing of development land; be required to be replaced with a one tree planted and maintained for every two trees removed.	Coordinator Natural Resource Management	4 December 2020 <i>Information continuing to be gathered to provide a Briefing Report to be presented to Council 2 March 2021.</i>
35.	27/10/2020	Notice of Motion - Councillor Hutton - Urban Food Bowl	THAT Council request a discussion paper from relevant officers/departments investigating the opportunity for Livingstone to enhance our communities by the creation of urban food bowls; through inclusion of fruit trees in urban settings (street scapes), and any policy changes or allowance/budget costings we need to consider for the inclusion of fruit trees in public parks and spaces.	Manager Community Wellbeing	3 December 2020 <i>The concept is being considered in conjunction with future place making programme to be reported in early 2021.</i>

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36.	27/10/2020	Notice of Motion - Councillor Hutton - Residential Housing Market	THAT Council requests a discussion paper from relevant officers/departments outlining the status of the residential housing market in Livingstone; inclusive of the current capacity, approval statistics, current incentives and any planned actions/opportunities Livingstone could undertake to increase capacity in supporting the growth and need for affordable residential accommodation in the shire.	<i>Principal Strategic Planner</i>	30 November 2020 <i>Officers are scheduled to present report and relevant information to Council Briefing session in January 2021.</i>
37.	27/10/2020	Notice of Motion - Councillor Hutton - United Nations Sustainability Goals	THAT Council endorse the United Nations Sustainability Goals, and embed their application as a strategic frame for future reports to be considered by council.	<i>Principal Sustainability Officer</i>	10 November 2020 <i>Report presented at 1 December 2020.</i>
38.	27/10/2020	Notice of Motion - Councillor Hutton - Recreational Fishing in Livingstone	THAT Council 1. Request a literature review be undertaken of all available reports from the state government, Council and third party organisations relating to recreational fishing opportunities and sites in the Livingstone Shire to identify any information gaps which may require further research to advance; and 2. Request a consultation process be undertaken to advance the creation of a 'Recreational Fishing Development Strategy' for the Livingstone Shire Council.	<i>Acting Manager Economy and Places</i>	1 December 2020 <i>Desktop review completed. Currently being finalised prior to distribution. The development of a Recreational Fishing Strategy is not allocated in the 20/21 budget. It should be noted that implementation of the Rockhampton and Mackay Regional Council recreational fishing strategy was completed with \$100,000 funding from DAF.</i>
39.	27/10/2020	Notice of Motion - Councillor Mather - Water connection Alfred Street	THAT 1. Investigations be carried out into the possibility of providing a water supply to the property at 1 Alfred Street Kinka Beach, and 2. A report be brought back to the table with previous correspondence from and to the landowner, with the view to entering into an arrangement to provide this service.	<i>Manager Engineering Services</i>	26 November 2020 <i>As per advice from Executive Director, report to be presented directly to Ordinary Council on 15 December 2020.</i>
40.	27/10/2020	Notice of Motion - Councillor Friend - Launching of Vessels	THAT council move the following: Amendment to Subordinate Local Law number 4 (Schedule 2.11c) that currently states - attached to a trailer and the driver of the motor vehicle is using	<i>Coordinator Public Environments</i>	4 December 2020 <i>Local Laws have commenced the process to amend Subordinate Local Law number 4.</i>

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			a boat ramp on the area to launch or retrieve a trailerable vessel from the trailer. Amendment stating - the driver of the motor vehicle is using a boat ramp on the area to launch, retrieve or supply a vessel.		
41.	27/10/2020	Notice of Motion - Councillor Friend - Handrails located in Disabled Amenities	<p>THAT Council officers</p> <ol style="list-style-type: none"> 1) Supply a report to the councillor's, for consideration: pertaining to the costs and options, for the installation of both right and left handrails located in all council owned public disabled toilets and amenities; and 2) Provide a list of disable toilets and amenities that have only one handrail be it right or left. 	Manager Assets and GIS	<p>4 December 2020</p> <p>Facilities officers will commence investigations and a report will be presented to the briefing session in early 2021.</p>
42.	27/10/2020	Notice of Motion - Mayor Ireland - Requests for written support of Councillors and Provision of Electronic Signatures	THAT a policy be developed, outlining when it is appropriate for Councillors to provide written support for projects, initiatives, and submissions, and on what occasions Councillor electronic signatures may be provided to external parties.	Coordinator Governance	<p>4 December 2020</p> <p>Researching other Council Electronic Signature Policy with one template copy received. Officers continuing to compile a draft policy.</p>
43.	27/10/2020	Notice of Motion - Councillor Mather - Visit to Mt Charlton	THAT as a matter of urgency, Council arrange an on-site inspection for Mayor, Councillors and relevant senior officers, to attend the Mt Charlton water reservoir. The purpose of the inspection is to view first hand, the condition of the structure, in preparation for the reports to determine the prospects and costs associated with upgrade or potential replacement.	Executive Assistant to the Mayor	<p>4 December 2020</p> <p>Onsite meeting arranged for 15 December 2020, following Ordinary Council Meeting.</p>
44.	17/11/2020	Livingstone Planning Scheme 2018 - Proposed Package 3 Amendments	<p>THAT Council resolves to:</p> <ol style="list-style-type: none"> 1) Make additional changes to the Livingstone Planning Scheme 2018, without the need for additional public consultation, in accordance with the recommended changes identified in Attachment 1 – Preliminary Consultation Report for the Proposed Package 3 Amendments, as per the following tables: <ol style="list-style-type: none"> a. Table 2 – Recommended changes to address issues raised in submissions; and 	Principal Strategic Planner	<p>30 November 2020</p> <p>Changes have been made. Final Consultation Report prepared and uploaded to website. Submitters to be notified this week. Work progressing to the Minister requesting adoption this week.</p>

Item	Date	Report Title	Resolution	Responsible Officer	Comments
			b. Table 3 – Recommended changes to address a drafting error; and c. Table 4 – Recommended changes that are consistent with a categorisation as an administrative or minor amendment; and 2) Prepare and publish on Council's internet website a Final Consultation Report about how Council has dealt with the submissions received, in accordance with the Minister's Guidelines and Rules 2017; and 3) Give the Minister a notice requesting that Council may adopt the Livingstone Planning Scheme 2018 - Package 3 Amendments (including the additional changes from resolution 1).		
45.	17/11/2020	Options for tenancies - Centre of Excellence for Disaster Management, Innovation and Community Resilience (the Hub)	THAT Council resolves: 1) to authorise the Council officers to negotiate with parties who may make submissions or have made submissions for the ground floor within The Hub; and 2) to delegate to the Chief Executive Officer, pursuant to section 257(1)(b) of the <i>Local Government Act 2009</i> , authority to approve lessees for the ground floor within The Hub and the terms and conditions of the leases provided to such parties	Property Officer	<i>4 December 2020</i> <i>Council is currently awaiting a proposed floor plan from the preferred candidate for the ground floor from an external client. On receipt of this plan, it will be provided to Council's Facilities section for assessment and costing of the works required by Council.</i>