

PUBLIC SPACES MEMORIALS POLICY

COMMUNITY POLICY

1. Scope

The Public Spaces Memorials Policy (this 'Policy') applies to roads and local government controlled areas excluding local government cemeteries.

This Policy does not apply to roadside memorials or war memorials.

2. Purpose

The purpose of this Policy and its associated Procedure is to ensure that requests for the installation of memorials on public land are dealt with in a compassionate and consistent manner that ensures public spaces are preserved for their intended purpose.

3. References (legislation/related documents)

Legislative reference

Local Law No. 1 (Administration) 2011

Subordinate Local Law No. 1.1 (Alteration or Improvement to Local Government Controlled Areas and Roads) 2011

Related documents

Public Spaces Memorials Procedure

4. Definitions

To assist in interpretation, the following definitions shall apply:

Council	Livingstone Shire Council.
Local Government Cemeteries	As defined in Local Law No. 1 (Administration) 2011.
Local Government Controlled Areas	As defined in Local Law No. 1 (Administration) 2011.
Memorial	A plaque or monument established to commemorate a person, group, association or event.
Monument	A structure built for commemorative purposes.
Plaque	Flat tablet of stainless steel or brass which includes text that commemorates a person, group or event that provides historical information relevant to a particular location. Plaques are generally affixed to an object, building or hard ground surface.
Road	As defined in Local Law No. 1 (Administration) 2011.
Roadside Memorials	A marker that commemorates a site where a person has lost their life on the road network. Refer to the Roadside Memorials

	Procedure.
War Memorials	Memorials included in the Queensland War Memorial Register.

5. Policy Statement

Council recognises the community's desire to commemorate loved ones, noteworthy community members and organisations or significant events.

It is acknowledged that memorials in communal spaces provide public recognition and contribute to an appreciation of the role that community members, organisations and significant events have played in the Shire's history. However, Council must ensure its public spaces, which are a valued aspect of the Shire's social and cultural heritage, are preserved for their intended purpose.

The Public Spaces Memorials Procedure makes provision for the assessment of applications and addresses ongoing ownership and management of memorials.

5.1 Criteria for Suitable Applications

Council will accept applications that:

- 1) Commemorate an individual or family with enduring links to Livingstone Shire eg pioneering or multi-generational families;
- 2) Commemorate an individual who has made a substantial contribution to civic life, cultural and social aspects of the Shire's development or collective community history. This must be an exceptional contribution over an extended period and be beyond the scope of paid employment or voluntary work (financial contribution alone is not grounds for recognition);
- 3) Acknowledge a community group or association that has made a substantial and outstanding social or civic contribution to the Livingstone community (financial contribution alone is not grounds for recognition); or
- 4) Commemorate a significant historical or cultural event unique to the region's history and development and/or has had a profound resonance with the Livingstone community.

5.2 Unsuitable Applications

Council has determined that applications for the following are unsuitable and will not be assessed or approved:

- 1) Memorials acknowledging living persons or persons, groups or events already commemorated elsewhere within the Shire;
- 2) Applications to commemorate a deceased person until the individual has been deceased for a period of at least 12 months to allow for historical perspective to be gained;
- 3) Memorials to persons who are already commemorated or would be more appropriately commemorated in another community unless they have also made a significant contribution to the Livingstone community;
- 4) Memorials in high profile areas such as the Yeppoon Foreshore and Lagoon, Emu Park Anzac Memorial, Gatehouse and Boardwalk, Peace Park, Great Keppel Island, Kerr Park, Bell Park, Beaman Park, Wreck Point and Appleton Park;
- 5) Memorials in locations that are already dedicated to a significant community member or event;
- 6) Memorials that, in the opinion of Council, could be considered offensive;

- 7) Memorials with religious or political affiliation¹;
- 8) Memorials to pets;
- 9) Planting of memorial trees or establishing memorial gardens;
- 10) Donations of park furniture or infrastructure as memorials; or
- 11) Signage to interpret park or place-naming.

6. Changes to this Policy

This Policy is to remain in force until any of the following occur:

1. The related information is amended/replaced; or
2. Other circumstances as determined from time to time by the Council.

7. Repeals/Amendments

Version	Date	Action
1.0	16/07/2024	Adopted

CALE DENDLE
CHIEF EXECUTIVE OFFICER

¹ Political affiliation in the context of this Policy refers to memorials which reference party politics. Memorials to community activism that result in positive outcomes for the broader community, but which could be considered political in a broader sense of the word, could be considered under section 5.1(c) or (d).