

Donation Request Form

ABN 95399253048
Telephone 1300 790 919
Postal PO Box 2292 Yeppoon 4703
Enquiries www.livingstone.qld.gov.au/OnlineServices



Privacy Notice: Livingstone Shire Council is collecting the personal information you supply on this form for the purpose of processing your application. The Council is authorised to do this under section 369 of the Planning Act 2016 and the Building Act 1975. Your personal details will not be disclosed to any other person or agency external to Council without your consent unless required or authorised by law.

This form is for community organisations, schools and individuals applying for a Council donation.

Donations are available for requests that do not meet the eligibility criteria of Council's existing funding programs.

Please complete all sections relevant to your application category.

SECTION A – Applicant Type

Please select the category you are applying under:

Category 1 – School (Awards Only)

Name of Organisation/ Group

School's ABN

Category 2 – Organisation

Name of Organisation/ Group

Organisation's ABN

Registered for GST

Yes No

Tier of support

- General donation
 Land use support
 Community waste vouchers

Category 3 – Individual – Excellence in Sport, Academics or Arts

Name of Individual

Resident of Livingstone Shire

Yes No

Tier of support

- Within QLD
 Outside QLD but within Australia
 Outside Australia

SECTION B – Applicant Details

Complete all fields relevant to your applicant type.

Contact Person	
Position (if applicable)	
Postal Address	
Phone / Mobile	
Email	

SECTION C – Donation Request Information

Describe what you are requesting a donation for

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How does your request align with the [Livingstone Community Plan 2030](#)?

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Have you received a Council donation in the past year?

<input type="checkbox"/> Yes - Please provide details & amount:
<input type="checkbox"/> No

Describe any fundraising efforts

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SECTION D – Category Requirements

Complete only the section that applies to the category selected in Section A.

Category 1 – Schools (Awards Only)

Name of award	
Purpose of award	
Number of students being recognised	
Amount requested (maximum \$250)	

Category 2 – Organisations (Complete the relevant section)

General Donations

Describe the activity or project	
Amount requested (maximum \$1000)	

Land Use Support

Describe the planning / development activity	
Amount requested (maximum \$2,000) <i>Reimbursement will be based on invoice</i>	

Community Waste Vouchers

Describe activities that generate excess waste	
Number of vouchers requested (max 5)	
Waste reduction practices already in place	

Category 3 – Individuals – Excellence in Sport, Academics or Arts	
Event or activity selected for	
Level of representation (State / National / International)	
Location (choose one)	<input type="checkbox"/> Within QLD (\$150 maximum request) <input type="checkbox"/> Outside QLD within Australia (\$250 maximum request) <input type="checkbox"/> Outside Australia (\$350 maximum request)
Please outline what expense the donation would cover (e.g. travel, accommodation, equipment)	

SECTION E – Supporting Documents

- Evidence of costs
- Proof of residence (individuals)
- Evidence of fundraising

SECTION F - Declaration

I declare that the information provided in this application is true and correct.

Name	
Signature	
Date	

SUBMIT

Please e-mail completed form to enquiries@livingstone.qld.gov.au