



ORDINARY MEETING

UNCONFIRMED MINUTES

5 MAY 2026

The resolutions contained within these minutes will be confirmed at the Ordinary Council Meeting on the 19 May 2026.

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**MINUTES OF THE ORDINARY MEETING HELD AT COUNCIL CHAMBERS, 4 LAGOON PLACE, YEPPOON ON TUESDAY, 5 MAY 2026 COMMENCING AT 9:00 AM
(DEVELOPMENT & STRATEGIC PLANNING)**

1 OPENING

Acknowledgement of Country

“I would like to take this opportunity to respectfully acknowledge the Darumbal People. The traditional custodians and elders past, present and emerging of the land on which this meeting is taking place today.”

Opening Prayer

The opening prayer was delivered by *Councillor Lance Warcon*.

2 PRESENT

Members Present:

Mayor, Councillor Adam Belot
Deputy Mayor, Councillor Pat Eastwood
Councillor Glenda Mather
Councillor Rhodes Watson
Councillor Wade Rothery
Councillor Lance Warcon
Councillor Andrea Friend

Officers in Attendance:

Alastair Dawson – Interim Chief Executive Officer
Michael Kriedemann – General Manager Infrastructure
Katrina Paterson – General Manager Communities and Environment
Andrea Ellis – General Manager Corporate Services
Kristy Mansfield - Chief People and Performance Officer
Graham Scott – Project Director Blueprint Livingstone
Gretta Cowie – Executive Support Officer
Priscilla Graham -

3 LEAVE OF ABSENCE / APOLOGIES

Nil

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4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting held on 21 April 2026 and the Special Meeting on 23 April 2026 be taken as read and adopted as a correct record.

Moved by: Councillor Friend

Seconded by: Councillor Mather

MOTION CARRIED UNANIMOUSLY

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

6 DEPUTATIONS

Nil

7 BUSINESS ARISING OR OUTSTANDING FROM PREVIOUS MEETINGS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 NOTICES OF MOTION

Nil

10 QUESTIONS ON NOTICE

Nil

11 COMMITTEE REPORTS

Nil

12 AUDIT, RISK AND IMPROVEMENT COMMITTEE REPORTS

Nil

13 REPORTS

Meeting Proceeds to the Next Item of Business

COUNCIL RESOLUTION

That pursuant to s2.18.1(c) and s2.18.8 of Livingstone Shire Council's Meeting Procedures Policy the meeting proceeds to 13.2 of the agenda and then return to Item 13.1 of the agenda later in the meeting.

Moved by: Mayor, Councillor Belot

MOTION CARRIED UNANIMOUSLY

13.2 QUEENSLAND AUDIT OFFICE AUDIT DECISION REVIEW

File No: fA2206

Attachments: 1. 2025 Revised Final management report issue

Responsible Officer: Alastair Dawson - Interim Chief Executive Officer

Author: Alastair Dawson - Interim Chief Executive Officer

SUMMARY

Following a recent Queensland Audit Office finding of a serious Deficiency in Council operations, Council resolved to appeal the decision and request a review.

The review, completed by Deputy Auditor General Patrick Flemming, has been completed and has returned an improved position to council based on additional evidence provided by Council. The following report outlines the review and seeks endorsement of a management response to close the matter with the Queensland Audit Office.

COUNCIL RESOLUTION

THAT Council accepts the Queensland Audit Offices revised report, acknowledging the finding and accepting the revised position of the QAO, with an appropriate Management response which also outlines further improvements made to Council's decision making that further satisfies the new finding.

Moved by: Mayor, Councillor Belot

Seconded by: Deputy Mayor, Councillor Eastwood

MOTION CARRIED UNANIMOUSLY

13.3 CREATION OF A COMMITTEE OF THE WHOLE TO OVERSIGHT BLUEPRINT LIVINGSTONE

File No: fA2206
Attachments: Nil
Responsible Officer: Alastair Dawson - Interim Chief Executive Officer
Author: Alastair Dawson - Interim Chief Executive Officer

SUMMARY

The biggest current challenge facing Livingstone Shire over the coming decade is the unintended impacts of growth, both planned and unplanned. Blueprint Livingstone was created as a significant project during a major restructure of the organisation to lead the planning and implementation of key growth activity over the next five years.

This report proposes a new Committee of the Whole of Council to meet every two months to consider key strategic actions of the BL initiative.

Matter Lay on Table until another Meeting**COUNCIL RESOLUTION**

That pursuant to s2.18.1(d) and s2.18.11 of Livingstone Shire Council's Meeting Procedures Policy the matter lay on the table pending a review of the Audit Committee and to return to a future Council Meeting.

Moved by: Councillor Friend

Crs A Friend, G Mather and R Watson voted in the affirmative.

Crs A Belot, P Eastwood, W Rothery and L Warcon voted in the negative.

MOTION LOST**COUNCIL RESOLUTION**

THAT Council resolve to Establish a Committee of the Whole, to meet every two months, to review Progress of Blueprint Livingstone and to Coordinate Strategic Development of the Project; and

THAT The Committee of the whole be delegate full decisions making authority consistent with the powers of an Ordinary Council Meeting.

THAT it be referred to the Audit committee for comment.

Moved by: Councillor Mather

Seconded by: Deputy Mayor, Councillor Eastwood

MOTION CARRIED UNANIMOUSLY

13.4 D-174-2015 DRAFT INFRASTRUCTURE AGREEMENT FOR BELMONT SANDS QUARRY**File No:** D-174-2015**Attachments:**

1. Locality Plan
2. Amended Proposal Plans
3. Draft Infrastructure Agreement
4. Road Section Plan
5. Construction Cost Estimate

Responsible Officer: Shari Rankin - Coordinator Development Assessment
Greg Abbotts - Manager Planning and Development
Katrina Paterson - General Manager Communities and Environment
Alastair Dawson - Interim Chief Executive Officer**Author:** Jenna Davies - Principal Planning Officer

SUMMARY

SLR Consulting Australia Pty Ltd on behalf of their client, Belmont Sands Pty Ltd, have made representations to Council seeking to enter into an Infrastructure Agreement for road works and road maintenance agreement payments to Council, in relation to Material Change of Use for an Extractive industry, located at Lot 2, Lot 3, Lot 5, Lot 6, Lot 8, Lot 10, Lot 118 and Lot 2197 Meldrum Road and 887 Etna Creek Road, Etna Creek (Lot 8 RP601603, Lot 5 RP601603, Lot 10 SS142291, Lot 6 RP601603, Lot 3 RP601603, Lot 2197 LIV40813, Lot 118 LN284, Lot 2 RP610451).

OFFICER'S RECOMMENDATION

THAT Council resolve to enter into an Infrastructure Agreement with the applicant, on the basis the agreement has been negotiated in good faith and results in a reasonable outcome to ensure fit for purpose road works, staged according to demand increase.

REPORT WITHDRAWN FROM AGENDA

13.5 AMENITY AND AESTHETICS POLICY

File No: fA2206

Attachments: 1. **DRAFT Amenity and Aesthetics Referral Policy**

Responsible Officer: Katrina Paterson - General Manager Communities and Environment
Alastair Dawson - Interim Chief Executive Officer

Author: Greg Abbotts - Manager Planning and Development

SUMMARY

This report aims to bring into force and Amenity and Aesthetics policy for the shire. This policy would relate to Class 1 and Class 10 building or structures that are considered to have significant adverse impacts on local amenity or character.

OFFICER'S RECOMMENDATION

THAT Council adopts the Amenity and Aesthetics policy to be in force from 1 July 2026

REPORT WITHDRAWN FROM AGENDA

14 URGENT BUSINESS QUESTIONS

Suspension of Standing Orders

COUNCIL RESOLUTION

That pursuant to s2.18.1(i) and s2.18.27 of Livingstone Shire Council's Meeting Procedures Policy the provisions of the Meeting Procedures be suspended to allow adequate time for informal discussion on Item 14.1 prior to entering into formal debate.

Moved by: Councillor Watson

Crs A Belot, A Friend, G Mather, W Rothery, L Warcon and R Watson voted in the affirmative.

Cr P Eastwood voted in the negative.

MOTION CARRIED

Resumption of Standing Orders

COUNCIL RESOLUTION

That pursuant to s2.18.1(i) and s2.18.27 of Livingstone Shire Council's Meeting Procedures Policy the provisions of the Meeting Procedures be resumed.

Moved by: Mayor, Councillor Belot

MOTION CARRIED UNANIMOUSLY

14.1 NOM – CR MATHER - GREER STREET

File No:

Responsible Officer: Councillor Glenda Mather

SUMMARY

Apparently this matter has been on Council books since 2020, with little activation.

It was raised again in January 2026 when the neighbouring environment had become so offensive through odour, excessive rubbish, vehicles, chemicals and animal waste.

Vermin were visible through the day, and the yard and nature strip were mechanical workshops.

Council became involved and issued instructions and timelines to deal with the various issues, promising to closely monitor the situation over the next 3 months to ensure that this happens, and further citations and fines would be applied and enforced by Council until they do. It has only been 3 months since Notice was given, and already regression is evident.

Residents at No 4, and their visitors cannot sit on their patio for the foul stench, and windows must be closed. The male resident at No 6 who is undergoing intense medical treatment, and suffers nausea due to the neighbouring environment.

This is a serious and urgent health matter, which demands our priority.

COUNCIL RESOLUTION

THAT:

1. "Local Law Dept Please Explain why the multiple conditions the subject of official complaints at 6 Greer St, were allowed to regress after such a short time following

the owner receiving infringements / citations for the conditions identified, and time limits imposed.”

And

2. The Council’s Health Department conduct a thorough investigation of the property and outer buildings / sheds, to identify the source of the rat infestation, which is more active at night, triggering barking dogs for hours.”

Moved by: Councillor Mather

Seconded by: Councillor Rothery

Cr G Mather voted in the affirmative.

Crs A Belot, P Eastwood, A Friend, W Rothery, L Warcon and R Watson voted in the negative.

MOTION LOST

UNCONFIRMED

13.1 ENDORSEMENT OF RATING STRATEGY REVIEW 2026/27

File No: qA86231
Attachments: 1. Rating Strategy 2026/27 - 2031/32
Responsible Officer: Andrea Ellis - General Manager Corporate Services
Alastair Dawson - Interim Chief Executive Officer
Author: Priscilla Graham - Coordinator Revenue

SUMMARY

Council has undertaken a comprehensive review and benchmarking of its rating structure to ensure it remains fair, equitable, transparent and aligned with Council's long-term financial sustainability objectives. An external rating review was commissioned to assess Council's current rating approach and develop a medium-term rating strategy that determines how rates are distributed across property classes and land uses, without determining the quantum of rates to be raised.

The review has resulted in a strategy being identified for the 2026/27 to 2031/32 term. The strategy outlines revised rating principles, differential categories and ideas and improvements to increase equity, manage the impacts of future land revaluations and support predictable revenue outcomes. Implementation of the strategy is proposed from the 2026/27 financial year, subject to Council endorsement.

COUNCIL RESOLUTION

THAT Council endorse the Livingstone Shire Council Rating Strategy 2026/27-2031/32, as prepared by AEC Group, for implementation from the 2026/27 financial year.

Moved by: Deputy Mayor, Councillor Eastwood

Seconded by: Councillor Watson

Crs A Belot, P Eastwood, A Friend, W Rothery, L Warcon and R Watson voted in the affirmative.

Cr G Mather voted in the negative.

MOTION CARRIED

15 CLOSED SESSION

In accordance with the provisions of section 254J of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COUNCIL RESOLUTION

10AM

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Capricorn Enterprise Agreement Renewal

This report is considered confidential in accordance with section 254J(3)(c), of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget.

14.2 Urgent Business - CEO Appointment

The confirmation of appointment of a new Chief Executive Officer for Livingstone Shire Council. This matter is considered confidential in accordance with section 254J(3)(a), of the Local Government Regulations 2012, as it contains information relating to the appointment, dismissal or discipline of the Chief Executive Officer.

Moved by: Councillor Watson

Seconded by: Councillor Friend

MOTION CARRIED UNANIMOUSLY

COUNCIL RESOLUTION

12.15PM

THAT the meeting moves out of closed session and be opened to the public.

Moved by: Councillor Friend

Seconded by: Deputy Mayor, Councillor Eastwood

MOTION CARRIED UNANIMOUSLY

Councillor Mather left the meeting at 10.23am (during closed session) and did not return to the meeting.

16 CONFIDENTIAL REPORTS

16.1 CAPRICORN ENTERPRISE AGREEMENT RENEWAL

File No:	fA2206
Attachments:	<ol style="list-style-type: none">1. LGA Funding to Capricorn Enterprise Over 15 Years2. Capricorn Enterprise Funding Request to Council - 05.12.20253. Draft Livingstone Shire Council & Capricorn Enterprise Partnership 2026-2030 Clean4. Draft Livingstone Shire Council & Capricorn Enterprise Partnership 2026-2030 Track Changes
Responsible Officer:	Sonia Tomkinson - Manager Economy and Places Katrina Paterson - General Manager Communities and Environment Alastair Dawson - Interim Chief Executive Officer
Author:	Tahlia Austin - Small Business Development Officer Arna Hart - Economic Development Officer
Previous Items:	8.15 - Capricorn Enterprise Future Funding Agreement - Briefing Session - 07 Dec 2021 9.00am 15.1 - Draft Capricorn Enterprise Funding Agreement 2022-2026 - Ordinary Council - 15 Mar 2022 9.00am 5.9 - Capricorn Enterprise Agreement Renewal 2026/27 - 2029/30 - Briefing Session - 24 Feb 2026

This report is considered confidential in accordance with section 254J(3)(c), of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget.

SUMMARY

The agreement between Capricorn Enterprise and Livingstone Shire Council is due for renewal in mid-2026. The report provides recommended changes to the current agreement to define the future role of Capricorn Enterprise's partnership with Livingstone Shire Council. These changes are presented for Council's consideration, prior to engagement with Capricorn Enterprise.

COUNCIL RESOLUTION

THAT Council resolve to approve the draft Capricorn Enterprise Funding Agreement 2026 (Attachment Three) and the funding amount identified in Option 4 as detailed in this report; and

THAT the CEO identifies discretionary funds to ensure no increase in budget is incurred from this decision.

Moved by: Deputy Mayor, Councillor Eastwood

Seconded by: Councillor Friend

MOTION CARRIED UNANIMOUSLY

14.2 URGENT BUSINESS - CEO APPOINTMENT**File No:****Responsible Officer: Mayor, Councillor Adam Belot**

SUMMARY

The confirmation of appointment of a new Chief Executive Officer for Livingstone Shire Council. This matter is considered confidential in accordance with section 254J(3)(a), of the Local Government Regulations 2012, as it contains information relating to the appointment, dismissal or discipline of the Chief Executive Officer.

COUNCIL RESOLUTION

THAT Council

1. Authorise the Interim Chief Executive Officer to conclude negotiations for the appointment of its new Chief Executive Officer, as per Council's selection; and
2. Adopts the Chief Executive Officer's Performance agreement, subject to final negotiation with the next Chief Executive Officer, to facilitate performance directions for the first 18 months of the new Chief Executive Officer Contract.

Moved by: Councillor Watson**Seconded by: Councillor Warcon****MOTION CARRIED UNANIMOUSLY**

17 CLOSURE OF MEETING

There being no further business the meeting closed at 12:22 pm.

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