# ORDINARY MEETING

# UNCONFIRMED MINUTES

# 21 JULY 2026

The resolutions contained within these minutes will be confirmed at the Ordinary Council Meeting on the 4 August 2026.

# TABLE OF CONTENTS

**MINUTES OF THE ORDINARY MEETING HELD AT COUNCIL CHAMBERS, 4 LAGOON PLACE, YEPPOON ON TUESDAY, 21 JULY 2026 COMMENCING AT 9:00 AM**

# 1 OPENING

***Welcome to Country***

*"I would like to take this opportunity to respectfully acknowledge the Darumbal People. The traditional custodians and elders past, present and emerging of the land on which this meeting is taking place today."*

***Opening Prayer***

The opening prayer was delivered by Deputy Mayor, Councillor Pat Eastwood.

# 2 PRESENT

Members Present:

Mayor, Councillor Adam Belot
Deputy Mayor, Councillor Pat Eastwood
Councillor Glenda Mather
Councillor Rhodes Watson
Councillor Wade Rothery
Councillor Lance Warcon
Councillor Andrea Friend

Officers in Attendance:

Tom Upton – Chief Executive Officer
Michael Kriedemann – General Manager Infrastructure
Katrina Paterson – General Manager Communities and Environment
Andrea Ellis – General Manager Corporate Services
Kristy Mansfield - Chief People and Performance Officer
Graham Scott – Project Director Blueprint Livingstone
Gretta Cowie – Executive Support Officer
Molly Saunders – Manager Community & Cultural Services
Nat Druery – Coordinator Community Compliance
Roy Lewandowski – Principal Council Ranger
Chris Hocking – Manager Water & Waste Operations
Sean Fallis – Manager Engineering Services
Jake Taylor – Principal Transport Engineer
Amy Lane – Coordinator Disaster Management & Community Resilience
Carlyn Hepburn – Community Development Officer
Shari Rankin – Coordinator Development Assessment
Sharon Sommerville – Manager Environment and Facilities

# 3 LEAVE OF ABSENCE / APOLOGIES

## 3.1 LEAVE OF ABSENCE FOR COUNCILLOR LANCE WARCON - 14 - 26 AUGUST 2026

**File No:** **GV14.4.1**

**Attachments:** **Nil**

**Responsible Officer:** **Tom Upton - Chief Executive Officer**

**SUMMARY**

*Councillor Lance Warcon requested a leave of absence from  to 14 - 26 August 2026 inclusive.*

**COUNCIL RESOLUTION**

THAT Leave of Absence be granted to Councillor Lance Warcon for the period of 14 -  26 August 2026 inclusive.

**Moved by:** **Councillor Friend**
**Seconded by:** **Councillor Watson**
**MOTION CARRIED UNANIMOUSLY**

## 3.2 LEAVE OF ABSENCE FOR COUNCILLOR WADE ROTHERY - 21 - 24 JULY 2026

**File No:** **GV14.4.1**

**Responsible Officer:** **Tom Upton - Chief Executive Officer**

**SUMMARY**

*Councillor Wade Rothery requested a leave of absence from 21 – 24 July 2026 inclusive.*

**COUNCIL RESOLUTION**

THAT Leave of Absence be granted to Councillor Wade Rothery for the period of 21 – 24 July 2026 inclusive.

**Moved by:** **Councillor Mather**
**Seconded by:** **Councillor Warcon**
**MOTION CARRIED**

Crs A Belot, P Eastwood, G Mather, L Warcon and R Watson voted in the affirmative.

Cr A Friend voted in the negative.

# 4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

**COUNCIL RESOLUTION**

THAT the minutes of the BluePrint Livingstone Committee Meeting held on 7 July 2026 be taken as read and adopted as a correct record.

**Moved by:** **Councillor Mather**
**Seconded by:** **Councillor Watson**
**MOTION CARRIED UNANIMOUSLY**

# 5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

**Material Personal Interest Declared *- Councillor Not Participate***

Pursuant to section 150EI of the Local Government Act 2009, Councillor Rhodes Watson declared a Material Personal Interest in Item 13.5 and stated:
*"I, Councillor Rhodes Watson, declare a Material Personal Interest in Item 13.5 as my brother owns property on Great Keppel Island. I will not participate in the consideration or voting of this matter and will leave the meeting room while this item is being discussed."*

Councillor Rhodes Watson left the meeting at 11.51AM.

# 6 DEPUTATIONS

## 6.1 9:00AM - DEPUTATION - SANDHILLS MEN'S SHED INC

| | |
|---|---|
| **File No:** | **qA81488** |
| **Attachments:** | **Nil** |
| **Responsible Officer:** | **Tom Upton - Chief Executive Officer** |
| **Author:** | **Gretta Cowie - Executive Support Officer**<br>**Sarah Owen - Community Development Officer** |

**SUMMARY**

*Representatives from Sandhills Mens Shed Incorporated. have requested to present a deputation to Council in support of their Community Organisation Tenure Application over part of Lot 129 Musa Drive, Keppel Sands.*

**COUNCIL RESOLUTION**

THAT the deputation be received.

**Moved by:** **Councillor Friend**
**Seconded by:** **Councillor Mather**
**MOTION CARRIED UNANIMOUSLY**

***Meeting Proceeds to the 13.8 of the Agenda***

**COUNCIL RESOLUTION**

That pursuant to s2.18.1(c) and s2.18.8 of Livingstone Shire Council's Meeting Procedures Policy the meeting proceeds to 13.8 of the agenda and then returns to 7.1 of the agenda.

**Moved by:** **Councillor Watson**
**MOTION CARRIED UNANIMOUSLY**

## 13.8 SANDHILLS MEN'S SHED INCORPORATED TENURE APPLICATION

| | |
|---|---|
| **File No:** | **qA88498** |
| **Attachments:** | **1. Attachment One - Proposed Site**<br>**2. Attachment Two - Concept Plans**<br>**3. Attachment Three - Internal Consultation**<br>**4. Attachment Four - Neighbouring Support** |
| **Responsible Officer:** | **Molly Saunders - Manager Community and Cultural Services**<br>**Katrina Paterson - General Manager Communities and Environment**<br>**Tom Upton - Chief Executive Officer** |
| **Author:** | **Sarah Owen - Community Development Officer** |
| **Previous Items:** | **5.7 - Sandhills Men's Shed Incorporated Tenure Application - Briefing Session - 23 Jun 2026 12:00 PM** |


### SUMMARY

*Council has received a tenure application from Sandhills Men's Shed Incorporated seeking a trustee lease over part of Lot 129 Musa Drive, Keppel Sands. The proposal is to establish a community Men's Shed facility and associated carparking, delivered at the organisation's expense.*


### COUNCIL RESOLUTION

THAT Council resolve:

1. that the exception mentioned in section 236(1)(b)(ii) of *the Local Government Regulation 2012* may apply in its dealing with Sandhills Men's Shed Incorporated over a portion of Lot 129 on SP261316, Musa Drive, Keppel Sands;
2. pursuant to section 236(2) of *Local Government Regulation 2012,* to apply section 236(1)(b)(ii) of the *Local Government Regulation 2012* in its dealing with Sandhills Men's Shed Incorporated over a portion of Lot 129 on SP261316, Musa Drive, Keppel Sands; and
3. to grant a trustee lease to Sandhills Men's Shed Incorporated over a portion of Lot 129 on SP261316, Musa Drive, Keppel Sands, subject to:
   - Preparation and registration of a survey plan identifying the lease area.
   - Compliance with all relevant statutory approvals, including development, building, plumbing and environmental requirements.
   - Adherence to Council's Community Organisation Tenure Policy and Procedure.
   - Shared use design to enhance opportunities for community collaboration and
   - Any other conditions deemed appropriate by the Chief Executive Officer.

**Moved by:** **Councillor Watson**
**Seconded by:** **Councillor Friend**
**MOTION CARRIED UNANIMOUSLY**

# 7 BUSINESS ARISING OR OUTSTANDING FROM PREVIOUS MEETINGS

## 7.1 LIFTING MATTERS LAYING ON THE TABLE

**File No:** **fA2206**

**Attachments:** **Nil**

**Responsible Officer:** **Tom Upton - Chief Executive Officer**

**SUMMARY**

*This report is being presented to Council in order for the stated matter to be formally lifted from the table prior to being dealt with at this meeting.*

**COUNCIL RESOLUTION**

THAT Council resolves that the following report which is currently 'laying on the table' within the Business Outstanding Table awaiting return to a Council meeting, be lifted from the table:

- Notice of Motion - Councillor Andrea Friend - Installation of E-Scooters, Scooters, E-Bikes, and Bicycles Signage

**Moved by:** **Councillor Friend**

**Seconded by:** **Councillor Watson**

**MOTION CARRIED UNANIMOUSLY**

## 7.2 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

**File No:** **fA2206**

**Attachments:** **1. Business Outstanding Table - July 2026**

**Responsible Officer:** **Tom Upton - Chief Executive Officer**

**SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillors' information.*

**COUNCIL RESOLUTION**

THAT the Business Outstanding table for the Ordinary Council Meeting be received.

**Moved by:** **Councillor Mather**
**Seconded by:** **Councillor Watson**
**MOTION CARRIED UNANIMOUSLY**

# 8 PRESENTATION OF PETITIONS

## 8.1 PETITION - INSTALLATION OF A MULTI-PURPOSE COURT AT WIDDOWSON PARK (BARLOWS HILL) AS PART OF THE 2026-2027 UPGRADES

**File No:** **qA25758**

**Attachments:** **1. Petition to Livingstone Shire Council - Widdowson Park**

**Responsible Officer:** **Tom Upton - Chief Executive Officer**

**SUMMARY**

*Council has received the following petition from 118 petitioners requesting that Council install a multi-purpose court at Widdowson Park, Barlows Hill (Lot 2 on RP865934) as part of the 2026-2027 upgrades.*

**COUNCIL RESOLUTION**

THAT the petition requesting the installation of a multi-purpose court at Widdowson Park (Barlows Hill) as part of the 2026-2027 upgrades be received and the matter be brought to a future briefing session to discuss opportunities.

**Moved by:** **Councillor Warcon**
**Seconded by:** **Councillor Watson**
**MOTION CARRIED UNANIMOUSLY**

# 9 NOTICES OF MOTION

## 9.1 NOTICE OF MOTION - CR RHODES WATSON - SCENIC HIGHWAY/KINKA BEACH INTERSECTION

**File No:** fA2220

**Attachments:** 1. Notice of Motion - Scenic Highway/Kinka Beach intersection

**Responsible Officer:** Tom Upton - Chief Executive Officer

**SUMMARY**

*Councillor Rhodes Watson has submitted a 'Notice of Motion' in relation to the Scenic Highway/Kinka Beach Road intersection*

**COUNCIL RESOLUTION**

THAT Council:

1. Acknowledge the ongoing safety concerns at the intersection of Scenic Highway and Tanby Road, where a significant number of traffic crashes have occurred over many years.
2. Write to the Queensland Department of Transport and Main Roads requesting an urgent road safety audit of the intersection, with specific consideration of:
   - The impact of afternoon sun glare on driver visibility.
   - Sight distance for motorists entering and crossing the intersection.
   - The adequacy and consistency of the speed limit transition from 100 km/h to 80 km/h on all approaches.
   - Whether the speed reduction zone on the Yeppoon approach provides sufficient distance for motorists to safely reduce speed before reaching the intersection.
   - Any additional engineering or traffic management measures that could improve safety.
3. Request that the findings of the road safety audit be provided to Council together with recommendations and a timetable for any required improvements.

**Moved by:** **Councillor Watson**
**Seconded by:** **Councillor Friend**
**MOTION CARRIED UNANIMOUSLY**

## 9.2 NOTICE OF MOTION - CR RHODES WATSON - MANAGEMENT OF THE INVASIVE INDIAN MYNA BIRD LIVINGSTONE SHIRE

**File No:** **fA2220**

**Attachments:** **1. Notice of Motion - Management of the invasive Indian Myna bird Livingstone Shire**

**Responsible Officer:** **Tom Upton - Chief Executive Officer**

### SUMMARY

*Councillor Rhodes Watson has submitted a ‘Notice of Motion’ in relation to the Management of the invasive Indian Myna Bird in Livingstone Shire*

### COUNCIL RESOLUTION

THAT Council:

1. Supports coordinated management activities to reduce the population of the Indian Myna (*Acridotheres tristis*) as identified in the Livingstone Shire Council Biosecurity Plan 2025-2029.
2. Develops and implements a community-based Indian Myna Bird Management Program in partnership with local volunteer organisations.
3. Provides in-kind assistance, including rolls of wire mesh and other appropriate materials, to enable the Emu Park Men’s Shed to manufacture approved Indian Myna traps.
4. Supports the recruitment and training of community volunteers to participate in a humane trapping program using proven trap designs that minimise the capture of native bird species.
5. Investigates opportunities to secure State and Federal grant funding to expand the program across the Livingstone Shire.
6. Implement the use of the Feral Scan app: Feral Scan Myna throughout Livingstone Shire on rates notices and supporting council newsletters

**Moved by:** **Councillor Watson**
**Seconded by:** **Councillor Friend**
**MOTION CARRIED UNANIMOUSLY**

***Meeting Adjourned and Resumed***

**COUNCIL RESOLUTION**

10:24AM
THAT the meeting be adjourned.

**Moved by:** **Councillor Mather**

**MOTION CARRIED UNANIMOUSLY**

**COUNCIL RESOLUTION**

10:45 AM
THAT the meeting be resumed.

**Moved by:** **Mayor, Councillor Belot**

**MOTION CARRIED UNANIMOUSLY**

# 10 QUESTIONS ON NOTICE

Nil

# 11 COMMITTEE REPORTS

Nil

# 12 AUDIT, RISK AND IMPROVEMENT COMMITTEE REPORTS

Nil

# 13 REPORTS

## 13.1 RESPONSE TO NOM - CR ANDREA FRIEND - INSTALLATION OF E-SCOOTERS, SCOOTERS, E-BIKES AND BICYCLES SIGNAGE

**File No:** **ED8.5.12**

**Attachments:**
1. **E-Mobility- Corflute**
2. **E-Mobility Fact Sheet**
3. **17 February 2026 - Council Resolution**
4. **NOM - Cr Friend - Installation of E-Scooters, Scooters, E-Bikes and Bicycles - 17 February 2026**
5. **31 March 2026 - Council Resolution**

**Responsible Officer:** **Sonia Tomkinson - Manager Economy and Places**
**Katrina Paterson - General Manager Communities and Environment**
**Tom Upton - Chief Executive Officer**

**Author:** **Nat Druery - Coordinator Public Environments**


**SUMMARY**

Response to 'Notice of Motion' put forward by *Councillor Andrea Friend in relation to the installation of signage, for E-Scooters, Scooters, E-Bikes, and Bicycles to be walked not ridden in the vicinity of James Street, between Mary and Hill Streets.*


**COUNCIL RESOLUTION**

That:

1. Council support the Queensland Government in delivering its new e-bikes, e-scooters and Personal Mobility Devices (PMD's) laws by implementing actions which complement the State's legislated approach, including but not limited to education programs.
2. Pending the adoption of the new Local Laws, prohibited areas may be identified for walking devices through key areas of concern subject to a further risk assessment.

**Moved by:** **Councillor Friend**
**Seconded by:** **Councillor Mather**
**MOTION CARRIED UNANIMOUSLY**

## 13.2 MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 30 JUNE 2026

| | |
|---|---|
| **File No:** | **FM12.14.1** |
| **Attachments:** | **1. Monthly Financial Report - June 2026**<br>**2. Contract Award Summaries** |
| **Responsible Officer:** | **Sean D'Souza - Interim Manager Financial Services**<br>**Andrea Ellis - General Manager Corporate Services**<br>**Tom Upton - Chief Executive Officer** |
| **Author:** | **Aqeel Ahmad - Financial Accountant**<br>**Jessica Crane - Financial Accountant** |


### SUMMARY

*The purpose of this report is to seek the Council's adoption of the Livingstone Shire Council Monthly Financial Report for the Period Ending 30 June 2026.*


### COUNCIL RESOLUTION

THAT Council receive the Livingstone Shire Council Monthly Financial Report for the period ending 30 June 2026 (Attachment 1).

**Moved by:** **Councillor Friend**
**Seconded by:** **Councillor Warcon**
**MOTION CARRIED UNANIMOUSLY**

## 13.3 ANNUAL REVIEW OF COUNCIL POWERS TO THE CHIEF EXECUTIVE OFFICER

**File No:** **qA88020**

**Attachments:**
1. **CEO Only Delegation Register as at 29 May 2026**
2. **Limitations and Conditions to the Exercise of Powers**
3. **Financial Delegation to the Chief Executive Officer**

**Responsible Officer:** **Andrea Ellis - General Manager Corporate Services**
**Tom Upton - Chief Executive Officer**

**Author:** **Poala Santini - Coordinator Governance**


**SUMMARY**

*The report provides Council with the opportunity to review the legislative delegations to the position of Chief Executive Officer, as recommended by the Local Government Association of Queensland, in accordance with section 257(5) of the Local Government Act 2009.*


**COUNCIL RESOLUTION**

1. THAT in accordance with section 257 of the *Local Government Act 2009,* Council resolves to delegate to the Chief Executive Officer, the exercise of powers as itemised in Attachment One and limited by the scope contained within Attachment Two; and
2. THAT Council resolves to delegate the Chief Executive Officer the Financial Delegations as contained in Attachment Three, amended to include the following additional delegation:
   - *Approve concealed leak refunds or waivers in accordance with Council's Concealed Leak Refund Procedure.*

**Moved by:** **Councillor Mather**
**Seconded by:** **Deputy Mayor, Councillor Eastwood**
**MOTION CARRIED UNANIMOUSLY**

## 13.4 LOCAL RESILIENCE ACTION PLAN

| | |
|---|---|
| **File No:** | **qA82278** |
| **Attachments:** | **1. Local Resilience Action Pan Priority Projects** |
| **Responsible Officer:** | **Michael Kriedemann - General Manager Infrastructure**<br>**Tom Upton - Chief Executive Officer** |
| **Author:** | **Amy Lane - Coordinator Disaster Management & Community Resilience** |


### SUMMARY

*The Local Resilience Action Plan (LRAP) identifies priority resilience projects that reduce disaster risk, strengthen community resilience and improve recovery capability across Livingstone Shire. Endorsing the LRAP will provide Council with a coordinated project pipeline to support advocacy and future State and Commonwealth funding applications, while remaining a living document that can be updated as risks, priorities and funding opportunities change.*


### COUNCIL RESOLUTION

THAT Council endorse the priority projects for Livingstone Shire Council's Local Resilience Action Plan.

**Moved by:** **Deputy Mayor, Councillor Eastwood**
**Seconded by:** **Councillor Warcon**
**MOTION CARRIED UNANIMOUSLY**

11:51AM Councillor Watson left the meeting due to a Conflict of Interest he declared (refer to page 4 of the agenda)

## 13.5 REQUEST TO MAKE STATE LAND ON GREAT KEPPEL ISLAND AVAILABLE FOR COMMUNITY GREEN WASTE MANAGEMENT

| | |
|---|---|
| **File No:** | **qA86940** |
| **Attachments:** | **1. REQUEST TO MAKE STATE LAND ON GREAT KEPPEL ISLAND AVAILABLE FOR COMMUNITY GREEN WASTE MANAGEMENT** |
| **Responsible Officer:** | **Michael Kriedemann - General Manager Infrastructure**<br>**Tom Upton - Chief Executive Officer** |
| **Author:** | **Chris Hocking - Manager Water and Waste Operations** |


**SUMMARY**

*Great Keppel Island residents and businesses face ongoing challenges in managing green waste due to the island's remote location.*

*This Council paper provides a recommendation to write to the Queensland Minister for Natural Resources and Mines, Manufacturing and Regional and Rural Development the Honourable Dale Last for consideration of a green waste area on the island to be managed by the local residents and business on State land.*


11:51AM Councillor Watson left the meeting.

**COUNCIL RESOLUTION**

THAT Council resolves to write to the Queensland Minister for Natural Resources and Mines, Manufacturing and Regional and Rural Development requesting that a suitable parcel of State-owned land on Great Keppel Island be made available for use as a community green waste management area.

**Moved by:** **Councillor Warcon**
**Seconded by:** **Councillor Mather**
**MOTION CARRIED UNANIMOUSLY**

12:00PM Councillor Watson returned to the meeting.

## 13.6 ROTARY CLUB OF CAPRICORN COAST (RCOCC) – CAPRICORN OCEAN WALK INITIATIVE

**File No:** **fA75180**

**Attachments:**
1. **Yeppoon to Zilzie Shared Path Master Plan**
2. **Principal Cycle Network - Livingstone**
3. **Yeppoon Coastal Walk Masterplan (2015)**
4. **Keppel Bay Coastal Walk - Feasibility Report (Aecom 2018)**
5. **Yeppoon Coastal Link Study (2015)**
6. **RCOCC Deputation 17 Febraury 2026**
7. **Minutes - 24 January 2017 - 12.4 Mulambin - Rosslyn Shared Path Links**
8. **Ordinary Agenda - 24 January 2017 - 12.4 Mulambin - Rosslyn Shared Path Links**

**Responsible Officer:** **Sean Fallis - Manager Engineering Services**
**Michael Kriedemann - General Manager Infrastructure**
**Tom Upton - Chief Executive Officer**

**Author:** **Jake Taylor - Principal Transport Engineer**

**SUMMARY**
This report considers a request from the RCOCC (Rotary Club of Capricorn Coast) for Council support of their Capricorn Ocean Walk initiative.

12:09PM Councillor Friend left the meeting.
12:10PM Councillor Friend returned to the meeting.

**COUNCIL RESOLUTION**

THAT Council resolves to provide Support in Principle to the broad concept of a Coastal Walk as it generally aligns with Councils current plans for the ongoing delivery of improved pedestrian and cycling facilities along the coast.

Further, that support for specific elements of the Rotary Club's initiative be subject to separate consideration on a case-by-case basis to ensure they are aligned with Councils adopted priorities, operations and budget together with evidence of appropriate community engagement and support.

**Moved by:** **Deputy Mayor, Councillor Eastwood**
**Seconded by:** **Councillor Watson**
**MOTION CARRIED**

Crs A Belot, P Eastwood, A Friend, L Warcon and R Watson voted in the affirmative.

Cr G Mather voted in the negative.

## 13.7 EMU PARK AND DISTRICT MEN'S ACTIVITY SHED TENURE RENEWAL

| | |
|---|---|
| **File No:** | **CP5.9.2** |
| **Attachments:** | **1. Attachment One - Internal Consultation** |
| **Responsible Officer:** | **Molly Saunders - Manager Community and Cultural Services**<br>**Katrina Paterson - General Manager Communities and Environment**<br>**Tom Upton - Chief Executive Officer** |
| **Author:** | **Sarah Owen - Community Development Officer** |
| **Previous Items:** | **Emu Park and District Men's Activity Shed Incorporated Tenure - Briefing Session - 23 Jun 2026 12:00 PM** |


### SUMMARY

*This report seeks Council's approval to renew the trustee lease for Emu Park and District Men's Activity Shed Incorporated at 48 Hartley Street, Emu Park, which is due to expire on 20 July 2026. The organisation has requested a further 10-year term under existing conditions.*


### COUNCIL RESOLUTION

THAT Council resolves:

1) that the exception mentioned in section 236(1)(b)(ii) of the Local Government Regulation 2012 may apply in its dealing with Emu Park and District Men's Activity Shed Incorporated over Lease B on SP321557 in Lot 111 on CP848762, located at 48 Hartley Street, Emu Park;

2) pursuant to section 236(2) of *Local Government Regulation 2012* to apply section 236(1)(b)(ii) of the *Local Government Regulation 2012* in its dealing with Emu Park and District Men's Activity Shed Incorporated over Lease B on SP321557 in Lot 111 on CP848762, located at 48 Hartley Street, Emu Park; and

3) to renew the trustee lease between Council and Emu Park and District Men's Activity Shed Incorporated over Lease B on SP321557 in Lot 111 on CP848762, located at 48 Hartley Street, Emu Park, for a further term of ten (10) years under the existing terms and conditions.

**Moved by:** **Councillor Watson**
**Seconded by:** **Councillor Friend**
**MOTION CARRIED UNANIMOUSLY**

## 13.9 COMMUNITY ORGANISATION TENURE RENEWAL - SAILABILITY CAPRICORNIA INC

| | |
|---|---|
| **File No:** | **LEA/325** |
| **Attachments:** | **1. Lease D - Sailability Inc** |
| **Responsible Officer:** | **Molly Saunders - Manager Community and Cultural Services**<br>**Katrina Paterson - General Manager Communities and Environment**<br>**Tom Upton - Chief Executive Officer** |
| **Author:** | **Carlyn Hepburn - Community Development and Engagement Officer** |

**SUMMARY**

*This report presents a tenure renewal request from Sailability Capricornia Incorporated for continued occupation and use of Part Lot 41 on LN1518, located at Resada Esplanade, Causeway Lake.*

**COUNCIL RESOLUTION**

THAT Council resolves:

1) that the exception mentioned in section 236(1)(b)(ii) of the *Local Government Regulation 2012* may apply in its dealing with Sailability Capricornia Incorporated over Part Lot 41 on LN1518, Resada Esplanade, Causeway Lake;

2) pursuant to section 236(2) of the *Local Government Regulation 2012*, to apply section 236(1)(b)(ii) in its dealing with Sailability Capricornia Incorporated over Part Lot 41 on LN1518, Resada Esplanade, Causeway Lake; and

3) to provide tenure for a ten year period to Sailability Capricornia Incorporated over Part Lot 41 on LN1518, Resada Esplanade, Causeway Lake.

**Moved by:** **Councillor Friend**
**Seconded by:** **Councillor Watson**
**MOTION CARRIED UNANIMOUSLY**

***Meeting Adjourned and Resumed***

**COUNCIL RESOLUTION**

12:30PM
THAT the meeting be adjourned.

**Moved by:** **Councillor Friend**
**MOTION CARRIED UNANIMOUSLY**
**COUNCIL RESOLUTION**

1:10PM
THAT the meeting be resumed.

**Moved by:** **Mayor, Councillor Belot**
**MOTION CARRIED UNANIMOUSLY**

## 13.10 COMMUNITY ORGANISATIONS REQUEST FOR WATER NOTICE REDUCTION

| | |
|---|---|
| **File No:** | **LEA/197** |
| **Attachments:** | **1. Request recieved from Capricorn Coast Mallet Sports Club** |
| **Responsible Officer:** | **Molly Saunders - Manager Community and Cultural Services**<br>**Katrina Paterson - General Manager Communities and Environment**<br>**Tom Upton - Chief Executive Officer** |
| **Author:** | **Carlyn Hepburn - Community Development and Engagement Officer** |

**SUMMARY**

*Council has received a request from the Capricorn Coast Mallet Sports Club seeking financial assistance with water consumption charges associated with irrigating and maintaining its sporting facility. This report outlines the circumstances of the request, assesses the options presented by the Club, and provides a recommendation for Council consideration.*

**COUNCIL RESOLUTION**

THAT:

1. Council endorse a 12 month trial providing a 25% subsidy on water consumption charges for Lot 53 on SP176889 (Capricorn Coast Mallet Sports Club), capped at $1,000.00 per annum, in recognition of the Club's reliance on potable water for turf maintenance and its contribution to community sport and recreation within the Shire. The subsidy will cease at the end of the trial unless otherwise resolved by Council.
2. Council undertake an audit of existing field sports within the shire to determine an equitable policy position on water provision and costing. This is to occur within 3 months and a draft policy will be provided for consideration at a future briefing session.

**Moved by:** **Councillor Friend**
**Seconded by:** **Councillor Watson**
**MOTION CARRIED UNANIMOUSLY**

## 13.11 D-180-2026 REQUEST FOR APPLICATION FEE REDUCTION ON COST RECOVERY BASIS

| | |
|---|---|
| **File No:** | **D-180-2026** |
| **Attachments:** | **Nil** |
| **Responsible Officer:** | **Shari Rankin - Coordinator Development Assessment**<br>**Katrina Paterson - General Manager Communities and Environment**<br>**Tom Upton - Chief Executive Officer** |
| **Author:** | **Jodie Roche - Development Officer** |


**SUMMARY**

*ATG Group have made representations to Council seeking a reduction in development application fees for operational works, located at Lot 50 Fred Lawn Drive, Yeppoon. The application was lodged with Council on 22 April 2026.*


**COUNCIL RESOLUTION**

THAT Council resolve to accept an application fee of $17,485.00 for the operational works application fee on the basis of the proposed fee representing the cost recovery allowable under section 97(4) of the *Local Government Act 2009.*

**Moved by:** **Councillor Friend**

**Seconded by:** **Councillor Warcon**

**MOTION CARRIED UNANIMOUSLY**

## 13.12 NOMINATION FOR SPECIAL PUBLIC HOLIDAY 2027 - YEPPOON SHOW

| | |
|---|---|
| **File No:** | **qA86741** |
| **Attachments:** | **1. Request Letter - Queensland Government - Nominate Show Holiday** |
| **Responsible Officer:** | **Tom Upton - Chief Executive Officer** |
| **Author:** | **Lucy Walker - Coordinator Executive Support** |


**SUMMARY**

*This report seeks approval for the Chief Executive Officer to submit an application for a Special Public Holiday for the Livingstone Shire Local Government area in 2027, to coincide with the Rockhampton Agricultural Show.*


**COUNCIL RESOLUTION**

THAT the Chief Executive Officer be authorised to submit a nomination for a 2027 Special Public Holiday for the Livingstone Shire Local Government area to align with the Rockhampton Agricultural Show, with Friday, 11 June 2027 nominated as the Yeppoon Show Holiday.

**Moved by:** **Councillor Friend**
**Seconded by:** **Councillor Warcon**
**MOTION CARRIED UNANIMOUSLY**

## 13.13 130TH LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND ANNUAL CONFERENCE - 19 - 21 OCTOBER 2026 - COUNCILLOR ATTENDANCE

| | |
|---|---|
| **File No:** | **CR2.2.13** |
| **Attachments:** | **Nil** |
| **Responsible Officer:** | **Tom Upton - Chief Executive Officer** |
| **Author:** | **Lucy Walker - Coordinator Executive Support** |

**SUMMARY**

*This report is seeking a decision regarding elected member attendance at the 130th Local Government Association Queensland Annual Conference, which is being held in Cairns on 19-21 October 2026.*

**COUNCIL RESOLUTION**

THAT Council endorse the below:

1. Nomination of two delegates (Cr Friend and Cr Watson) to attend the 130th LGAQ Annual Conference being held in Cairns on 19 - 21 October 2026.

**Moved by:** **Mayor, Councillor Belot**

**Seconded by:** **Deputy Mayor, Councillor Eastwood**

**MOTION CARRIED UNANIMOUSLY**

**COUNCIL RESOLUTION**

THAT Council endorse the below:

1. All Councillors have the choice to attend the 130th LGAQ Annual Conference being held in Cairns on 19 - 21 October 2026.

**Moved by:** **Councillor Warcon**

**Seconded by:** **Deputy Mayor, Councillor Eastwood**

**MOTION CARRIED UNANIMOUSLY**

## 13.14 LGAQ PROPOSED CONFERENCE MOTIONS

| | |
|---|---|
| **File No:** | **qA86741** |
| **Attachments:** | **1. Motion 1 - Funding program for the control and removal of indian myna birds across Queensland**<br>**2. Motion 2 - Increase to the Queensland Pensioner Rates Rebate Contribution**<br>**3. Motion 3 - Reinstate the State Government Water Sewer Infrastructure Contributions Scheme**<br>**4. LGAQ Report - Motion 3** |
| **Responsible Officer:** | **Tom Upton - Chief Executive Officer** |
| **Author:** | **Lucy Walker - Coordinator Executive Support** |


### SUMMARY

*To provide Council with the opportunity to consider submission of motions to the Annual Conference of the Local Government Association of Queensland (LGAQ) to be held on 19 – 21 October 2026 in Cairns.*


### COUNCIL RESOLUTION

THAT Council resolve to present the following proposed motions to the LGAQ Annual Conference for discussion and debate:

**Motion 1 – Funding program for the control and removal of Indian Myna birds across Queensland**

THAT the Local Government Association of Queensland (LGAQ) calls upon the Queensland Government to:

1. Establish a dedicated funding program to assist all Queensland local governments with the capture, humane removal and management of Indian Myna birds (*Acridotheres tristis*).
2. Provide ongoing financial assistance to councils to implement coordinated regional Indian Myna control programs across all Queensland shires and local government areas.
3. Support community education initiatives aimed at reducing the spread and impact of Indian Myna birds through responsible waste management, habitat protection and community trapping programs.
4. Work in partnership with councils, environmental organisations, landholders and community groups to develop a statewide strategy for the management and reduction of Indian Myna populations.
5. Fund research and monitoring programs to measure the effectiveness of Indian Myna control initiatives and their benefits to native wildlife.

**Motion 2 - Increase to the Queensland Pensioner Rates Rebate Contribution**

THAT the Local Government Association of Queensland (LGAQ) advocate to the Queensland Government for a substantial increase to the State Government's Pensioner Rates Rebate Contribution available to eligible Queensland pensioners.

**Motion 3 - Reinstate the State Government Water & Sewer Infrastructure Contributions Scheme**

That the Local Government Association of Queensland (LGAQ) advocate to the Queensland Government to reintroduce a Water and Sewerage Infrastructure Program to ensure regional communities have the same access to essential services as those who live in the city.

**Moved by:** **Councillor Friend**
**Seconded by:** **Councillor Watson**
**MOTION CARRIED UNANIMOUSLY**

## 13.15 ADOPTION OF BELL PARK CONSERVATION MANAGEMENT PLAN

| | |
|---|---|
| **File No:** | **qA80575** |
| **Attachments:** | **1. Bell Park Conservation Management Plan Final Issue B** |
| **Responsible Officer:** | **Katrina Paterson - General Manager Communities and Environment**<br>**Tom Upton - Chief Executive Officer** |
| **Author:** | **Sharon Sommerville - Manager Parks and Facilities** |
| **Previous Items:** | **9.4 - Notice of Motion - Cr Lance Warcon - Bell Park Master Plan - Ordinary Council - 27 Oct 2025 9:00 AM** |


### SUMMARY

*In response to a Notice of Motion prepared by Councillor Lance Warcon relating to Bell Park Masterplan, Officers engaged a consultant to prepare a conservation management plan (CMP) for the Bell Park site to assist with guiding the future development of the park as a community asset.*

*A report is presented for Council to review and consider, with the intention of Council endorsing the plan that will provide directions on the ongoing and future management strategies for the Bell Park site.*


### COUNCIL RESOLUTION

THAT Council endorse the Bell Park Conservation Management Plan, Final Issue B to ensure future planning and improvements within Bell Park are managed sustainably and are aligned with the cultural significance and recommendations provided in the plan.

**Moved by:** **Councillor Warcon**
**Seconded by:** **Councillor Friend**
**MOTION CARRIED UNANIMOUSLY**

## 13.16 REQUEST FOR TRUSTEE LEASE TO QUEENSLAND FIRE DEPARTMENT - GREAT KEPPEL ISLAND RURAL FIRE BRIGADE - LOT 50 ON CP866044

**File No:** qA80130

**Attachments:**
1. Letter of Support to QFES
2. Aerial Image
3. Correspondence to and from Minister - Hon Ann Leahy MP

**Responsible Officer:** Sharon Sommerville - Manager Parks and Facilities
Katrina Paterson - General Manager Communities and Environment
Tom Upton - Chief Executive Officer

**Author:** Christine Macdonald - Principal Property Officer
Alison Morris - Property Officer



### SUMMARY

*This report provides information in relation to a proposed trustee lease to Queensland Fire Department over an area of approximately 800m² of Reserve for Local Government, Lot 50 Great Keppel Island, described as Lot 50 on CP866044.*

### COUNCIL RESOLUTION

THAT Council resolve:

1. that the exception mentioned in section 236(1)(b)(i) of the *Local Government Regulation 2012* may apply in its dealing with the Queensland Fire Department over part of Reserve for Local Government (Refuse Disposal), described as Lot 50 on CP866044, Great Keppel Island;
2. pursuant to section 236(2) of the *Local Government Regulation 2012* to apply section 236(1)(b)(i) of the *Local Government Regulation 2012* in its dealing with the Queensland Fire Department over part of Reserve for Local Government (Refuse Disposal), described as Lot 50 on CP866044, Great Keppel Island;
3. to grant a twenty (20) year trustee lease to the Queensland Fire Department over part of Reserve for Local Government (Refuse Disposal), Lot 50 on CP866044, Great Keppel Island, at a nominal rental of $1.00 per annum plus GST, of an area of approximately 800m², subject to the lease containing provisions enabling shared use of the facility by other recognised emergency service organisations, required to support emergency management and disaster response activities on Great Keppel Island; and
4. to delegate to the Chief Executive Officer, pursuant to section 257(1)(b) of the *Local Government Act 2009*, to negotiate the terms and conditions of the trustee lease provided to the Queensland Fire Department over part of Reserve for Local Government (Refuse Disposal), Lot 50 on CP866044, Great Keppel Island.

**Moved by:** **Councillor Friend**

**Seconded by:** **Deputy Mayor, Councillor Eastwood**

**MOTION CARRIED UNANIMOUSLY**

02:10PM Councillor Friend left the meeting.
02:13pm Councillor Friend returned to the meeting.

# 14 URGENT BUSINESS\QUESTIONS

Councillor Mather asked CEO to follow up on Feral Deer Control within the Ogmore area.

# 15 CLOSED SESSION

In accordance with the provisions of section 254J of the *Local Government Regulation 2012,* a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

**COUNCIL RESOLUTION**

**2:16PM**

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J of the *Local Government Regulation 2012,* for the reasons indicated.

**16.1 Request for Renewal of Freehold Lease to NBN Co Limited over Part of Lot 3 on RP618778**

This report is considered confidential in accordance with section 254J(3)(g), of the *Local Government Regulation 2012*, as it contains information relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interest of the local government.

**Moved by:** **Councillor Mather**
**Seconded by:** **Deputy Mayor, Councillor Eastwood**
**MOTION CARRIED UNANIMOUSLY**

**COUNCIL RESOLUTION**

**2:27PM**

THAT the meeting moves out of closed session and be opened to the public.

**Moved by:** **Councillor Watson**
**Seconded by:** **Councillor Mather**
**MOTION CARRIED UNANIMOUSLY**

# 16 CONFIDENTIAL REPORTS

## 16.1 REQUEST FOR RENEWAL OF FREEHOLD LEASE TO NBN CO LIMITED OVER PART OF LOT 3 ON RP618778

| | |
|---|---|
| **File No:** | **qA81352** |
| **Attachments:** | **1. Aerial Image**<br>**2. Valuation Report** |
| **Responsible Officer:** | **Sharon Sommerville - Manager Parks and Facilities**<br>**Katrina Paterson - General Manager Communities and Environment**<br>**Tom Upton - Chief Executive Officer** |
| **Author:** | **Christine Macdonald - Principal Property Officer**<br>**Alison Morris - Property Officer** |

This report is considered confidential in accordance with section 254J(3)(g), of the *Local Government Regulation 2012*, as it contains information relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interest of the local government.

**SUMMARY**

*This report seeks Council's approval to renew a telecommunications lease to NBN Co Limited over Lease B on SP280375 in Lot 3 on RP618778, comprising approximately 132m2 of Council-owned freehold land located at 270 Limestone Creek Road, Adelaide Park.*

**COUNCIL RESOLUTION**

THAT Council resolve:

1. that the exception under section 236(1)(c)(vi) of the *Local Government Regulation 2012* may apply to Council's dealing with NBN Co Limited for Lease B on SP280375 in Lot 3 on RP618778;
2. pursuant to section 236(2) of the *Local Government Regulation 2012*, to apply the exception under section 236(1)(c)(vi) of the *Local Government Regulation 2012* to the proposed lease renewal to NBN Co Limited;
3. to provide a ten (10) year lease to NBN Co Limited over Lease B on SP280375 in Lot 3 on RP618778 at an initial annual rental as outlined in this report on the basis that the consideration is equal to, or more than, the market value of the interest in the land in accordance with section 236(4) of the *Local Government Regulation 2012*; and
4. to delegate authority to the Chief Executive Officer, pursuant to section 257(1)(b) of the *Local Government Act 2009*, to negotiate, finalise and execute the remaining terms and conditions of the lease with NBN Co Limited.

**Moved by:** **Councillor Mather**

**Seconded by:** **Councillor Friend**

**MOTION CARRIED UNANIMOUSLY**

# 17 CLOSURE OF MEETING

There being no further business the meeting closed at 2:28pm.