



ORDINARY MEETING

CONFIRMED MINUTES

18 NOVEMBER 2025

The resolutions contained within these minutes were confirmed at the Ordinary Council Meeting on the 16 December 2025.

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MINUTES OF THE ORDINARY MEETING HELD AT COUNCIL CHAMBERS, 4 LAGOON PLACE, YEPPPOON ON TUESDAY, 18 NOVEMBER 2025 COMMENCING AT 11:00 AM

1 OPENING**Acknowledgement of Country**

"I would like to take this opportunity to respectfully acknowledge the Darumbal People. The traditional custodians and elders past, present and emerging of the land on which this meeting is taking place today."

Opening Prayer

The opening prayer was delivered by Councillor Pat Eastwood.

2 PRESENT**Members Present:**

Mayor, Councillor Adam Belot
Deputy Mayor, Councillor Pat Eastwood
Councillor Glenda Mather
Councillor Rhodes Watson
Councillor Wade Rothery
Councillor Lance Warcon
Councillor Andrea Friend

Officers in Attendance:

Alastair Dawson – Interim Chief Executive Officer
Michael Kriedemann – General Manager Infrastructure
Katrina Paterson – General Manager Communities and Environment
Kristy Mansfield - Chief People and Performance Officer
Greg Abbotts – Manager Planning and Development
Gretta Cowie – Planning Officer
Jenna Davies – Principal Planning Officer
Laurie Rainbird – Principle Community Development & Engagement Officer
Sarah Owen – Community Development Officer
Carlyn Hepburn – Community Development Officer
Sharon Sommerville – Manager Environment and Facilities
Aqeel Ahmad – Financial Accountant
Arvind Singh – Manager Infrastructure Projects
Jacob Weir – Infrastructure Project Manager
Kylie Keech – Executive Support Officer (minute taker)

3 LEAVE OF ABSENCE / APOLOGIES

Nil

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**COUNCIL RESOLUTION**

THAT the minutes of the Ordinary Meeting held on 27 October 2025 be taken as read and adopted as a correct record.

Moved by: Councillor Friend

Seconded by: Councillor Warcon

MOTION CARRIED UNANIMOUSLY

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 DEPUTATIONS

6.1 11:00AM - DEPUTATION - GIDEON TOWN PLANNING - D-250-2025 - 13 BARLOWS ROAD TAROOMBALL

File No: qA81488
Attachments: Nil
Responsible Officer: Katrina Paterson - Acting Chief Executive Officer
Author: Kylie Keech - Executive Support Officer

SUMMARY

Gideon Town Planning will be presenting in relation to D-250-2025 – 13 Barlows Road Taroomball. An Officers Report will be presented in this meeting.

COUNCIL RESOLUTION

THAT the deputation be received.

Moved by: Councillor Mather
Seconded by: Councillor Warcon
MOTION CARRIED UNANIMOUSLY

6.2 11:30AM - DEPUTATION - GIDEON TOWN PLANNING - D-175-2025 - 195 NEILS ROAD BONDOOLA

File No: qA81488
Attachments: Nil
Responsible Officer: Alastair Dawson - Interim Chief Executive Officer
Author: Kylie Keech - Executive Support Officer

SUMMARY

Gideon Town Planning will be presenting in relation to D-175-2025 – 195 Neils Road Bondoola. An Officers Report will be presented in this meeting.

COUNCIL RESOLUTION

THAT the deputation be received.

Moved by: Councillor Warcon

Seconded by: Councillor Friend

MOTION CARRIED UNANIMOUSLY

7 BUSINESS ARISING OR OUTSTANDING FROM PREVIOUS MEETINGS

7.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

File No: fA2206

Attachments: 1. **Business Outstanding Table - November 2025**

Responsible Officer: **Alastair Dawson - Interim Chief Executive Officer**

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillors' information.

COUNCIL RESOLUTION

THAT the Business Outstanding table for the Ordinary Council Meeting be received.

Moved by: **Deputy Mayor, Councillor Eastwood**

Seconded by: **Councillor Warcon**

MOTION CARRIED UNANIMOUSLY

8 PRESENTATION OF PETITIONS

8.1 PETITION REQUESTING RESIDENTS OF OAK TREE RETIREMENT VILLAGE RECEIVE THE PENSIONER RATE REBATE

File No: fA2222

Attachments: 1. Petition - Oak Tree Retirement Village

Responsible Officer: Alastair Dawson - Interim Chief Executive Officer

SUMMARY

Council has received the following petition from Oak Tree Retirement Village requesting residents receive the Pensioner Rate Rebate.

COUNCIL RESOLUTION

THAT the petition be received and referred to a Council Briefing.

Moved by: Councillor Mather

Seconded by: Councillor Friend

MOTION CARRIED UNANIMOUSLY

9 NOTICES OF MOTION

9.1 NOTICE OF MOTION - CR GLENDA MATHER - ROAD MAINTENANCE APIS CREEK ROAD

File No: fA2220

Attachments: 1. Notice of Motion - Road Maintenance Apis Creek Road

Responsible Officer: Michael Kriedemann - General Manager Infrastructure
Katrina Paterson - Acting Chief Executive Officer

SUMMARY

Councillor Glenda Mather has submitted a 'Notice of Motion' in relation to maintenance on Apis Creek Road.

COUNCIL RESOLUTION

THAT Council write to Transport Main Roads (TMR) Rockhampton advising of the apparent inconsistencies in the standard of maintenance applied to the Apis Creek Road, in both the Local Governments of Central Highlands Regional Council (CHRC) and Livingstone Shire Council (LSC), the former being maintained at a higher standard, and on a more regular basis.

Council write to TMR to increase the funding to LSC to enable maintenance on the LSC side of Apis Creek Rd boundary at no greater than 12 monthly intervals to mitigate potential harm or damage to vehicles, given the nature and volume of traffic using this road which is currently under-resourced in part.

Moved by: Councillor Mather

Seconded by: Councillor Friend

MOTION CARRIED UNANIMOUSLY

9.2 NOTICE OF MOTION - CR GLENDA MATHER - MAINTENANCE HOFFMANS ROAD, MARRIES ROAD AND TANBY POST OFFICE ROAD**File No:** fA2220**Attachments:** 1. Notice of Motion - Maintenance of Hoffmans Road, Marries Road and Tanby Post Office Road**Responsible Officer:** Michael Kriedemann - General Manager Infrastructure
Katrina Paterson - Acting Chief Executive Officer

SUMMARY

Councillor Glenda Mather has submitted a 'Notice of Motion' in relation to maintenance on Hoffmans Road and Tanby Post Office Road.

COUNCILLOR RECOMMENDATION

THAT as a matter of some urgency, maintenance be carried out on:

- a) Hoffman's Road, with upgrade to both the severely deteriorated sections on both the eastern and western ends of the road,
- b) Marries Road, while the machinery is on Hoffman's Road, and
- c) Tanby PO Road from the end of the bitumen through to the first big S bend, the area which contains the corrugation.

COUNCILLOR MATHER WITHDREW THIS ITEM FROM THE AGENDA.

9.3 NOTICE OF MOTION - CR GLENDA MATHER - URGENT MAINTENANCE TANBY POST OFFICE ROAD**File No:** fA2220**Attachments:** 1. Notice of Motion - Urgent Maintenance Tanby Post Office Road**Responsible Officer:** Michael Kriedemann - General Manager Infrastructure
Katrina Paterson - Acting Chief Executive Officer

SUMMARY

Councillor Glenda Mather has submitted a 'Notice of Motion' in relation to extreme corrugation of Tanby Post Office Road.

COUNCIL RESOLUTION

THAT due to the severity of the corrugation on the first kilometre of Tanby Post Office Road, that is, from the end of the bitumen to the first big S bend, Council carry out the work as a matter of urgency.

Moved by: Councillor Mather**Seconded by:** Councillor Watson**MOTION CARRIED UNANIMOUSLY***Motion be put to a vote***PROCEDURAL MOTION**

That pursuant to s2.18.1(a) and s2.18.2 of Livingstone Shire Council's Meeting Procedures Policy the motion be put to a vote.

Moved by: Deputy Mayor, Councillor Eastwood**MOTION CARRIED UNANIMOUSLY**

9.4 NOTICE OF MOTION - CR ANDREA FRIEND - GAZEBO AT DANIEL PARK AND DANIEL PARK REFERENCE GROUP**File No:** fA2220**Attachments:** 1. Notice of Motion - Gazebo Daniel Park & Daniel Park Reference Group**Responsible Officer:** Katrina Paterson - General Manager Communities and Environment
Alastair Dawson - Interim Chief Executive Officer

SUMMARY

Councillor Andrea Friend has submitted a 'Notice of Motion' in relation to costings for a gazebo situated at Daniel Park and Initiation of a Daniel Park Reference Group.

COUNCIL RESOLUTION

THAT Council resolves to:

- a) Supply a report of costings for an installation of a gazebo located at Daniel Park, for a council table review
- b) Support the community in establishing a Daniel Park Progress Association Group

Moved by: Councillor Friend**Seconded by:** Councillor Watson**MOTION CARRIED UNANIMOUSLY**

10 QUESTIONS ON NOTICE

Nil

11 COMMITTEE REPORTS

Nil

12 AUDIT, RISK AND IMPROVEMENT COMMITTEE REPORTS

Nil

13 REPORTS

13.1 DEVELOPMENT APPLICATION FOR RECONFIGURING A LOT (ONE LOT INTO TWO LOTS) AND A MATERIAL CHANGE OF USE FOR A DWELLING HOUSE (BUILDING LOCATION ENVELOPE) LOCATED AT 13 BARLOWS ROAD, TAROOMBALL

File No: D-250-2025

Attachments:

1. Locality Plan
2. Proposal Plans
3. Overlay Plan
4. Code Assessment
5. Statement of Reasons

Responsible Officer: Greg Abbotts - Manager Development and Environment
Katrina Paterson - Acting Chief Executive Officer

Author: Gretta Cowie - Planning Officer

SUMMARY

The proposal is to subdivide the existing 15.66 hectare lot into two (2) lots. The minimum lot size for the Rural zone within the Capricorn Coast Rural Precinct is 10 hectares, as required by the Planning Scheme. An overview of the proposed subdivision is included in **Table 1**.

TABLE 1 – OVERVIEW OF SUBDIVISION

LOT	SIZE
Proposed Lot 1	12.58 hectares (125,800 square metres)
Proposed Lot 2	3.7 hectares (37,000 square metres)

Proposed Lot 1 will contain the existing dwelling house and associated outbuildings. Proposed Lot 2 is vacant.

Access to Lot 1 is via an access easement through the adjoining property to the north. The access arrangements remain unchanged.

Access to Lot 2 proposed via Barlows Road, which is classified as a Rural Access road.

A development application for a Material Change of Use for a Dwelling house (Building Location Envelope) is proposed on Lot 2.

A 4,675 square metre Building Location Envelope for a Dwelling house is proposed on Lot 2. The dimensions of the Building Location Envelope are 85 metres by 55 metres and it will be located 10 metres from the western side property boundary and 10 metres from the road frontage property boundary.

OFFICER'S RECOMMENDATION

That in relation to the application for a Development Permit for a Reconfiguring a Lot for (one lot into two lots) and a Material Change of Use for a Dwelling house (Building Location Envelope), made by T J and J M Kallquist, on Lot 2 on SP273021 and located at 13 Barlows road, Taroomball, Council resolves to Refuse the application pursuant to Section 60(3)(c) of the *Planning Act 2016*.

No mover or seconder, motion lapses.

COUNCIL RESOLUTION

That in relation to the application for a Development Permit for a Reconfiguring a Lot for (one lot into two lots) and a Material Change of Use for a Dwelling house (Building Location Envelope), made by T J and J M Kallquist, on Lot 2 on SP273021 and located at 13 Barlows road, Taroomball, Council resolves to support the application for the following reasons:

- Performance outcome number 8 – protection of various environmental values and significant sites and avoids clearing of natural waterlines
- Performance outcome 7 the design is well integrated;
- Performance outcome 9 – the developments is not visually obstructive;
- The vegetation in the middle is protected;
- Consistency with some surrounding lots sizes;
- The support during the Public Notification phase; and
- Despite the smaller lot sizes you can undertake a rural activity.

Moved by: Councillor Friend

Seconded by: Councillor Watson

MOTION CARRIED UNANIMOUSLY

13.2 DEVELOPMENT APPLICATION FOR RECONFIGURING A LOT (ONE LOT INTO THREE LOTS AND ACCESS EASEMENT) AND A MATERIAL CHANGE OF USE FOR TWO (2) DWELLING HOUSES (BUILDING LOCATION ENVELOPES) LOCATED AT 195 NEILS ROAD, BONDOOLA

File No: D-175-2025

Attachments:

1. Locality Plan
2. Overlay Plan
3. Code Assessment

Responsible Officer: Greg Abbotts - Manager Development and Environment
Katrina Paterson - General Manager Communities and Environment

Author: Jenna Davies - Principal Planning Officer
Gretta Cowie - Planning Officer

SUMMARY

Applicant:	I C Anderson
Consultant:	C/- Gideon Town Planning
Real Property Address:	Lot 46 on RP886785
Common Property Address:	195 Neils Road, Bondoola
Area of Site:	14.05 hectares
Planning Scheme:	<i>Livingstone Planning Scheme 2018</i>
Planning Scheme Zone:	Rural Zone, Capricorn Coast Rural Precinct
Planning Scheme Overlays:	<p>Overlay Map 02 Agricultural Land Classification (Class A and B Agricultural Land)</p> <p>Overlay Map 07 Biodiversity – Habitat and Vegetation of significance</p> <p>MLES Habitat and vegetation - Remnant Vegetation</p> <p>Overlay Map 12 Bushfire Hazard Area</p> <p>Medium Potential Bushfire Intensity</p> <p>Potential Impact Buffer</p> <p>Overlay Map 15 Drainage Problem Area</p> <p>Overlay Map 20 Road Hierarchy</p> <p>State</p> <p>Rural Access</p> <p>Overlay Map 23 Transport Noise Corridors</p> <p>State Controlled Road Noise Corridors</p> <p>Overlay Map 27 Height limits</p>
Existing Development:	Dwelling house and Vehicle depot
Level of Assessment:	Impact assessable
Submissions:	12 Submissions received
Referral matters:	Infrastructure-related referrals – State transport corridor and future State transport corridor

Infrastructure Charge Area:

Outside the Priority Infrastructure Area

Application progress:

Application received:	22 May 2025
Application properly made:	3 June 2025
Confirmation notice issued:	4 June 2025
Application referred to State agency:	30 June 2025
Information request issued:	18 June 2025
Information request response received:	21 August 2025
Public notification period:	1 September - 19 September 2025
Notice of compliance received:	22 September 2025
Submission consideration period:	23 September - 8 October 2025
State agency response:	25 July 2025
Statutory determination date:	25 November 2025

OFFICER'S RECOMMENDATION**RECOMMENDATION A**

That in relation to the application for a Development Permit for Reconfiguring a Lot (one lot into three lots and access easement) and for a Material Change of Use for a Dwelling House (two building location envelopes), made by I C Anderson C/- Gideon Town Planning, on Lot 46 on RP886785 and located at 195 Neils Road, Bondoola, Council resolves to Refuse the application for the reasons:

1. The proposed subdivision is not consistent with the strategic intent of the *Livingstone Planning Scheme 2018*.
2. The proposed development compromises the strategic framework.
3. There is no overriding need shown for the requirement of the development as there is potential for the development to be located at alternative sites that are better suited for the use.
4. The development fails to comply with the following assessment benchmarks:
 - 4.1 Overall Outcome (2) of the Rural Zone Code as the use is not for a use from within the rural activities group and reduces the potential of the land to be used for its intended purpose;
 - 4.2 Overall Outcome (3(a)) of the Rural Zone Code as the use will not be ancillary to a use of the land for a use within the rural activities group;
 - 4.3 Overall Outcome (7) of the Rural Zone Code as no compelling justification has been provided to demonstrate a need for additional residential lots;
 - 4.4 Overall Outcome (14) of the Rural Zone Code as the accommodation activities use is occurring in a manner that is inconsistent with the circumstances outlined in the Overall Outcomes of the Zone;
 - 4.5 Performance Outcomes PO11 and PO24 of the Rural Zone Code as the proposed lots are not suitable for the intended rural activities and do not reflect the expected land use pattern;
 - 4.6 Performance Outcomes PO7 and PO10 of the Reconfiguring a Lot Code as the development has potential to cause land use conflict and reduces the potential

of the land to be used for its intended purpose; and

- 4.7 Performance Outcomes PO11 and PO12.1 of the Reconfiguring a Lot Code as the resulting sizes of the residential lots do not meet the minimum dimension requirements.
5. There are no appropriate conditions of approval that can be imposed upon the development to achieve adequate compliance with the relevant assessment benchmarks.
6. On balance, the application should be refused because the development does not comply with the purpose of above aspects of the assessment benchmarks and compliance is unable to be reasonably or relevantly conditioned.

No mover or seconder, motion lapses.

COUNCIL RESOLUTION

That in relation to the application for a Development Permit for Reconfiguring a Lot (one lot into three lots and access easement) and for a Material Change of Use for a Dwelling House (two building location envelopes), made by I C Anderson C/- Gideon Town Planning, on Lot 46 on RP886785 and located at 195 Neils Road, Bondoola, Council resolves to support the application for the following reasons:

- Will not result in land degradation;
- Major earthworks are not required;
- The BLE'S can comply with the requirements;
- Complies with the requirements of the Development works code;
- The lot layout does not result in the loss of environmental values;
- Provides lifestyle living; and
- 12 supporters and no objections.

Moved by: Councillor Friend

Seconded by: Councillor Watson

MOTION CARRIED UNANIMOUSLY

Meeting Adjourned

COUNCIL RESOLUTION

12:59 PM

THAT the meeting be adjourned for rest break.

Moved by: Councillor Mather

MOTION CARRIED UNANIMOUSLY

Meeting Resumed

COUNCIL RESOLUTION

1:34 PM

THAT the meeting be resumed.

Moved by: Councillor Mather

MOTION CARRIED UNANIMOUSLY

13.3 CONTRIBUTION / INFRASTRUCTURE CHARGES - WRITE OFF AND WITHDRAWAL

File No: D-251/2008, D-375/2008, D-22/2011, D-32/2022
Attachments: Nil
Responsible Officer: Katrina Paterson - General Manager Communities and Environment
Andrea Ellis - General Manager Corporate Services
Alastair Dawson - Interim Chief Executive Officer
Author: Greg Abbotts - Manager Development and Environment

SUMMARY

The purpose of this report is to provide context and justification for the proposed resolution to write off and withdraw contribution/infrastructure charges that cannot be enforced under current circumstances.

COUNCIL RESOLUTION**THAT** Council:

- a) resolves to write off the following adopted infrastructure charges totalling \$47,259.93 associated with the following Development Approvals:
 - D-251-2008 (D-Y/251/2008) - \$37,751.60;
 - D-375-2008 (D-Y/375/2008) - \$4,691.28;
 - D-22-2011 (D-22/2011) - \$4,817.05; and
- b) withdraw infrastructure charges for D-32/2022 on Lot 2 SP 339511 issued for \$21,428.59 on the basis that no charge was applicable; and
- c) update the Infrastructure Charges Register accordingly.

Moved by: Councillor Mather

Seconded by: Councillor Warcon

MOTION CARRIED UNANIMOUSLY

**13.4 RESPONSE TO NOTICE OF MOTION FROM COUNCILLOR MATHER -
MUSKERS BEACH REVETMENT WALL CONDITION AND FUTURE WORKS**

File No: TBA
Attachments: 1. Current Condition Photos
Responsible Officer: Michael Kriedemann - General Manager Transport & Utilities
Alastair Dawson - Interim Chief Executive Officer
Author: Jeff Carter - Manager Construction & Maintenance

SUMMARY

This report provides details in response to a Notice of Motion on 17 June 2025 in relation to Muskera Beach Revetment Wall.

COUNCIL RESOLUTION

THAT Council note the current condition of the Muskera Beach Revetment Wall and:

1. Endorse the continuation of sand replenishment works.
2. Endorse additional mitigation measures, including sand fencing and targeted vegetation planting.
3. Encourage adjoining property owners to undertake supplementary vegetation planting within their properties.
4. Council to communicate with residents in the affected area identifying additional activities to be undertaken to ensure integrity of the plans.

Moved by: Deputy Mayor, Councillor Eastwood

Seconded by: Councillor Watson

MOTION CARRIED UNANIMOUSLY

02:09PM Councillor Watson left the meeting.

02:11PM Councillor Watson returned to the meeting.

**13.5 ROAD CLOSURE APPLICATION - ADJACENT TO 508 MOUNT CHALMERS
ROAD MOUNT CHALMERS (LOT 1 MPH34192)****File No:** fA86223**Attachments:**

1. Plan
2. Road Closure Application
3. Maps provided by the Sustainability and NRM Officer

Responsible Officer: Sean Fallis - Manager Engineering Services
Michael Kriedemann - General Manager Infrastructure
Katrina Paterson - Acting Chief Executive Officer**Author:** Carrie Burnett - Policy & Planning Officer**SUMMARY**

This report pertains to an application to permanently close an area of road reserve adjacent to 508 Mount Chalmers Road Mount Chalmers.

COUNCIL RESOLUTION

THAT Council resolve:

1. To authorise the Chief Executive Officer to sign a 'Statement in relation to an application under the *Land Act 1994* over State land (Part C)' stating that Council, as road manager, does not object to the proposed permanent road closure adjacent to 508 Mount Chalmers Road Mount Chalmers (Lot 1 MPH34192); and
2. That a copy of the Part C be provided to the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development and the applicant.

Moved by: Councillor Friend**Seconded by:** Councillor Watson**MOTION CARRIED UNANIMOUSLY**

02:13PM Councillor Rothery left the meeting.

13.6 MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 31 OCTOBER 2025**File No:** FM12.14.1**Attachments:**
1. Monthly Financial Report - October 2025
2. Contract Award Summaries**Responsible Officer:** Mandy Louda - Support Services Officer
Andrea Ellis - General Manager Corporate Services
Katrina Paterson - Acting Chief Executive Officer**Author:** Aqeel Ahmad - Financial Accountant

SUMMARY

The purpose of this report is to seek Council's adoption of the Livingstone Shire Council Monthly Financial Report for the Period Ending 31 October 2025.

COUNCIL RESOLUTION

THAT Council receive the Livingstone Shire Council Monthly Financial Report for the period ending 31 October 2025 (Attachment 1).

Moved by: Councillor Warcon**Seconded by:** Councillor Mather**MOTION CARRIED UNANIMOUSLY**

Crs A Belot, P Eastwood, A Friend, G Mather, L Warcon and R Watson voted in the affirmative.

02:15PM Councillor Rothery returned to the meeting.

02:18PM Councillor Rothery left the meeting.

13.7 LIVINGSTONE SHIRE COUNCIL AND BENDIGO COMMUNITY BANK COMMUNITY GRANTS SCHEME (ROUND 1 25/26) OUTCOME

File No: A837800

Attachments: Nil

Responsible Officer: Molly Saunders - Manager Community and Cultural Services
Katrina Paterson - Acting Chief Executive Officer

Author: Sarah Owen - Community Development Officer
Laurie Rainbird - Principal Community Development and Engagement Officer

SUMMARY

This report details the outcome of assessments completed by the assessment panel for applications to the Livingstone Shire Council and Bendigo Community Bank Community Grants Scheme (round one 2025/2026).

COUNCIL RESOLUTION

THAT Council approve the allocation of the Livingstone Shire Council and Bendigo Community Bank Community Grants Scheme funding, as determined by the assessment panel evaluation process, to the below successful applicants:

Successful applicant	Initiative	Grant amount
Cockscomb Veterans Bush Retreat Incorporated	Solar security cameras Lighting	\$ 3,198.00
Emu Park Surf Life Saving Club Inc	Supply & install new roller shutter door	\$ 5,000.00
Fig Tree Creek Markets (Keppel Coast Arts Council Inc)	2 x Marquees	\$ 4,725.40
Keppel Coast Dirt Bike Club	UHF 2-ways	\$ 3,375.00
Yeppoon and District Show Society Inc	Roller Doors	\$ 5,000.00
Yeppoon State Primary School P&C	Seating, plants, signage and contractor	\$ 5,000.00
Yeppoon Surf Life Saving Club Inc.	Sting Suits	\$ 5,000.00
Yeppoon Meals on Wheels Inc	Laptop	\$ 2,397.00
Cawarral Cricket Club Inc	Balustrade	\$ 3,200.00
Capricorn Coast Football Club	Shed guttering and labour	\$ 5,000.00
Capricorn Coast Landcare Group Inc	Defibrillator	\$ 2,145.00
Yeppoon Gymnastics & Movement Centre Inc.	Assortment of gym equipment	\$ 4,530.20
Milman State School P&C	Play equipment & furniture	\$ 3,163.90
Australian Native Bee Association Inc (ANBA) (Rockhampton Branch)	Purchase and install bee hives and educational resources	\$ 4,981.54

Emu Park State School Parents and Citizens Association	Netball Post Pads Basketball post pads High Jump mat trolley Multi lane timer Wireless receiver Wireless lane button	\$ 4,999.79
Guides Queensland - Kooyalee Camp Site (Partial)	2x Outdoor Tables / Seating	\$ 3,284.17
	TOTAL	\$ 65,000.00

Moved by: Councillor Friend

Seconded by: Councillor Warcon

MOTION CARRIED UNANIMOUSLY

02:24PM Councillor Rothery returned to the meeting.

13.8 TENURE REQUEST - CAPRICORN COAST OUTRIGGER CANOE CLUB INC**File No:** qA84196**Attachments:** 1. Site of tenure request - Barmaryee Sport Precinct**Responsible Officer:** Laurie Rainbird - Principal Community Development and Engagement Officer
Molly Saunders - Manager Community and Cultural Services
Katrina Paterson - Acting Chief Executive Officer**Author:** Carlyn Hepburn - Community Development and Engagement Officer**SUMMARY**

Council has received a tenure request from the Capricorn Coast Outrigger Canoe Club for a portion of land within the Barmaryee Sport Precinct (214 Barmaryee Road).

COUNCIL RESOLUTION

THAT Council resolves:

- 1) that the exception mentioned in Section 236(1)(b)(ii) of the *Local Government Regulation 2012* may apply in its dealing with the Capricorn Coast Outrigger Canoe Club Incorporated; and
- 2) pursuant to Section 236(2) of the *Local Government Regulation 2012*, apply Section 236(1)(b)(ii) in granting tenure to the Capricorn Coast Outrigger Canoe Club Incorporated; and
- 3) to approve tenure for a ten (10) year period to the Capricorn Coast Outrigger Canoe Club Incorporated over a portion of 214 Barmaryee Road, described as Lot 14 on SP239039.

Moved by: Deputy Mayor, Councillor Eastwood**Seconded by:** Councillor Warcon**MOTION CARRIED UNANIMOUSLY**

13.9 REPEAL OF TEMPORARY CHANGES TO APPROVAL PROCESS DIRECTIVE

File No: A742876
Attachments: 1. Temporary Changes to Approval Process Directive
Responsible Officer: Alastair Dawson - Interim Chief Executive Officer
Author: Lucy Walker - Coordinator Executive Support

SUMMARY

Following a review of policies within the Corporate Policy Document Register, this report is presented to Council to repeal the Temporary Changes to Approval Process Directive (v1).

COUNCIL RESOLUTION

THAT the Temporary Changes to Approval Process Directive (v1) be repealed.

Moved by: Councillor Mather
Seconded by: Councillor Rothery

MOTION CARRIED UNANIMOUSLY

14 URGENT BUSINESS\QUESTIONS

NIL

15 CLOSED SESSION

In accordance with the provisions of section 254J of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COUNCIL RESOLUTION

2:35 PM

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Rosslyn Bay Kiosk - Amenities Charges

This report is considered confidential in accordance with section 254J(3)(g), of the *Local Government Regulation 2012*, as it contains information relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interest of the local government.

16.2 Great Keppel Island Arrival Plaza Construction - Tender Award

This report is considered confidential in accordance with section 254J(3)(g), of the *Local Government Regulation 2012*, as it contains information relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interest of the local government.

Moved by: Councillor Mather
Seconded by: Councillor Warcon
MOTION CARRIED UNANIMOUSLY

COUNCIL RESOLUTION

3:21 PM

THAT the meeting moves out of closed session and be opened to the public.

Moved by: Councillor Mather
Seconded by: Councillor Warcon
MOTION CARRIED UNANIMOUSLY

16 CONFIDENTIAL REPORTS

16.1 ROSSLYN BAY KIOSK - AMENITIES CHARGES

File No: CR2.13.01
Attachments: Nil
Responsible Officer: Katrina Paterson - Acting Chief Executive Officer
Author: Sharon Sommerville - Manager Parks and Facilities
Previous Items: 15.7 - Rosslyn Bay Kiosk - Request for refund of Amenities Charges - Ordinary Council - 15 Aug 2017 9.00am
Rosslyn Bay Kiosk - Amenities Charges - Ordinary Council - 21 Sep 2021 9.00am
15.1 - Rosslyn Bay Kiosk - Amenities Charges - Ordinary Council - 24 Oct 2023 9.00am

Current References: Rosslyn Bay Kiosk - Amenities Charges

This report is considered confidential in accordance with section 254J(3)(g), of the *Local Government Regulation 2012*, as it contains information relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interest of the local government.

SUMMARY

This report provides a bi-annual assessment of the arrangement with the owner of the Rosslyn Bay Kiosk for compensation for the use of the kiosk amenities by members of the public who are not patrons.

COUNCIL RESOLUTION

THAT the current arrangement for compensation with the owners of the Rosslyn Bay Kiosk for the use of the kiosk amenities by members of the public who are not patrons continues for another two-year period, at which time, the agreement will cease.

Council proposes to Rosslyn Bay Kiosk that they lock their amenity doors, and affix signage stating that only customers of the business have access to amenities.

Officers endorse signage at beach access points to direct beach users to the closest amenities within proximity to the beach access.

Council to advocate with the State for installation of toilet facilities at the northern end (Kemp Beach) as part of the Rosslyn Bay Masterplan.

Moved by: Councillor Rothery

Seconded by: Councillor Mather

MOTION CARRIED

DIVISION:

Crs A Friend, G Mather, W Rothery and L Warcon voted in the affirmative.

Crs A Belot, P Eastwood and R Watson voted in the negative.

Foreshadow motion by Cr Watson:

THAT the current arrangement for compensation with the owners of the Rosslyn Bay Kiosk for the use of the kiosk amenities by members of the public who are not patrons continues

for another two-year period, at which time, officers propose that the agreement will cease.

Council proposes to Rosslyn Bay Kiosk that they lock their amenity doors, and affix signage stating that only customers of the business have access to amenities.

Officers endorse signage at beach access points to direct beach users to the closest amenities within proximity to the beach access.

Council to advocate with the State for installation of toilet facilities at the northern end as part of the Rosslyn Bay Masterplan.

16.2 GREAT KEPPEL ISLAND ARRIVAL PLAZA CONSTRUCTION - TENDER AWARD**File No:** 24-066**Attachments:** Nil**Responsible Officer:** Michael Kriedemann - General Manager Infrastructure
Alastair Dawson - Interim Chief Executive Officer**Author:** Arvind Singh - Manager Infrastructure Projects

This report is considered confidential in accordance with section 254J(3)(g), of the *Local Government Regulation 2012*, as it contains information relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interest of the local government.

SUMMARY

This report seeks Council's endorsement to award Contract 2025.016 Construction of the Great Keppel Island Arrival Plaza.

The recommendation follows a two-stage procurement process comprising an Expression of Interest (EOI) and a Selective Tender, conducted in accordance with Council's Procurement Policy and the Local Government Act 2009.

COUNCIL RESOLUTION

THAT Council resolves to:

1. Endorse the Combined Officers Evaluation Panel recommendation to award Contract 2025.016 Construction of Great Keppel Island Arrival Plaza to Paynters Pty Ltd with a tendered price being \$7,718,666.82 (including GST), subject to confirmation of contingency allocation by Department of the Environment, Tourism and Sport.
2. Delegate authority section 257 of the Local Government Act 2009 to the Chief Executive Officer to execute the Contract 2025.016 Construction of Great Keppel Island Arrival Plaza.

Moved by: Councillor Friend**Seconded by:** Councillor Rothery**MOTION CARRIED UNANIMOUSLY**

17 CLOSURE OF MEETING

There being no further business the meeting closed at 3:35 pm.

Mayor Adam Belot
CHAIRPERSON

18 November 2025