



ORDINARY MEETING

AGENDA

19 MAY 2026

Your attendance is required at an Ordinary meeting of Council to be held in the Council Chambers, 4 Lagoon Place, Yeppoon on 19 May 2026 commencing at 9:00 AM for transaction of the enclosed business.

Alastair Dawson
INTERIM CHIEF EXECUTIVE OFFICER
13 May 2026

Next Meeting Date: 2 June 2026

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	3
2	ATTENDANCE	3
3	LEAVE OF ABSENCE / APOLOGIES	4
	NIL	4
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	4
5	DECLARATION OF INTEREST IN MATTERS ON THE AGENDA.....	4
6	DEPUTATIONS.....	5
6.1	9:00AM - DEPUTATION - LOCK THE GATE ALLIANCE.....	5
6.2	9:30AM - DEPUTATION - CQZERO PROJECT.....	6
6.3	10:00AM - DEPUTATION - CAPRICORN ENTERPRISE UPDATE	19
7	BUSINESS ARISING OR OUTSTANDING FROM PREVIOUS MEETINGS	42
7.1	BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING	42
7.2	LIFTING MATTERS LAYING ON THE TABLE	52
8	PRESENTATION OF PETITIONS.....	53
	NIL	53
9	NOTICES OF MOTION	54
9.1	NOTICE OF MOTION - CR RHODES WATSON - COUNCIL ASSIST IN CONCEALED LEAK WATER REFUND WAIVER	54
9.2	NOTICE OF MOTION - CR RHODES WATSON - SPEED REDUCTION ON ADELAIDE STREET, YEPPOON	60
9.3	NOTICE OF MOTION - MAYOR ADAM BELOT - BEACH ACCESS AT MUSKERS/ZILZIE BEACH.....	64
9.4	NOTICE OF MOTION - MAYOR ADAM BELOT - TIDAL WATERFLOW AT COOROOMAN CREEK.....	67
10	QUESTIONS ON NOTICE	70
	NIL	70
11	COMMITTEE REPORTS.....	70
	NIL	70
12	AUDIT, RISK AND IMPROVEMENT COMMITTEE REPORTS.....	70
	NIL	70
13	REPORTS.....	71

13.1	RESPONSE TO NOM - CR GLENDA MATHER - TRAFFIC MOVEMENTS	71
13.2	REGIONAL ARTS DEVELOPMENT FUND ROUND TWO 2025/2026	85
13.3	OPERATIONAL PLAN 2025-2026 Q3 PROGRESS REPORT	87
13.4	MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 30 APRIL 2026	139
13.5	RENEWABLE ENERGY COMMUNITY BENEFIT AGREEMENT FEES AND CHARGES	155
13.6	CENTRAL TO DEFENCE INDUSTRY PRECINCT BUSINESS CASE INVESTMENT ATTRACTION AND ADVOCACY 2026-27	169
13.7	BOTTLEBRUSH DRIVE	172
13.8	LAMMERMOOR BEACH (SOUTH) MASTER PLAN	178
14	URGENT BUSINESS/QUESTIONS	210
15	CLOSED SESSION	210
16.1	RESOURCE RECOVERY AND TRANSFER STATION SERVICES	
16.2	ACQUISITION OF EASEMENT FOR DRAINAGE PURPOSES - PARK STREET YEPPOON	
16.3	REQUEST FOR COUNCIL'S VIEWS - APPLICATION TO PURCHASE UNALLOCATED STATE LAND, LOT 11 ON AP16118, STANAGE	
16	CONFIDENTIAL REPORTS.....	211
16.1	RESOURCE RECOVERY AND TRANSFER STATION SERVICES	211
16.2	ACQUISITION OF EASEMENT FOR DRAINAGE PURPOSES - PARK STREET YEPPOON	212
16.3	REQUEST FOR COUNCIL'S VIEWS - APPLICATION TO PURCHASE UNALLOCATED STATE LAND, LOT 11 ON AP16118, STANAGE	213
17	CLOSURE OF MEETING.....	214

1 OPENING

Acknowledgement of Country

“I would like to take this opportunity to respectfully acknowledge the Darumbal People. The traditional custodians and elders past, present and emerging of the land on which this meeting is taking place today.”

Opening Prayer

Deputy Mayor, Councillor Pat Eastwood is scheduled to deliver an opening prayer.

2 ATTENDANCE

Members Present:

Mayor, Councillor Adam Belot
Deputy Mayor, Councillor Pat Eastwood
Councillor Glenda Mather
Councillor Rhodes Watson
Councillor Wade Rothery
Councillor Lance Warcon
Councillor Andrea Friend

Officers in Attendance:

Alastair Dawson – Interim Chief Executive Officer
Michael Kriedemann – General Manager Infrastructure
Katrina Paterson – General Manager Communities and Environment
Andrea Ellis – General Manager Corporate Services
Kristy Mansfield - Chief People and Performance Officer
Graham Scott – Project Director Blueprint Livingstone

3 LEAVE OF ABSENCE / APOLOGIES

Nil

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Minutes of the Ordinary Meeting held 5 May 2026

5 DECLARATION OF INTEREST IN MATTERS ON THE AGENDA

6 DEPUTATIONS

6.1 9:00AM - DEPUTATION - LOCK THE GATE ALLIANCE

File No: qA81488
Attachments: Nil
Responsible Officer: Alastair Dawson - Interim Chief Executive Officer
Author: Gretta Cowie - Executive Support Officer

SUMMARY

Lock the Gate Alliance will present to Council the results of a community survey they conducted.

Clair Gronow and Andi Jaemjamrat will be presenting.

OFFICER'S RECOMMENDATION

THAT the deputation be received.

BACKGROUND

Lock the Gate is a national grassroots organisation made up of more than 240,000 supporters and around 140 local groups.

Lock the Gate's Vision – healthy, empowered communities which have fair, democratic processes available to them to protect their land and water and deliver sustainable solutions to food and energy needs.

Lock the Gate's Mission – protect Australia's natural, cultural and agricultural resources from inappropriate mining and to educate and empower all Australians to demand sustainable solutions to food and energy production.

In 2025, Lock the Gate (in partnership with the Mackay Conservation Group and Whitsunday Conservation Council) conducted a community door knock and survey of 500 people across Central Queensland (Airlie Beach to Yeppoon).

Results of this survey can be utilised by Council to compliment Council's recent Community Views survey results and inform Council's understanding of community interests and priorities.

6.2 9:30AM - DEPUTATION - CQZERO PROJECT**File No:** qA81488**Attachments:**

1. CQ Zero Project Briefing
2. CQ Zero Project Agreement

Responsible Officer: Alastair Dawson - Interim Chief Executive Officer**Author:** Molly Saunders - Manager Community and Cultural Services

SUMMARY

CQZero will present to Council.

Fabian Webber (Program Development Manager) and Hayley Starr (Service Coordinator) will be presenting the deputation.

OFFICER'S RECOMMENDATION

THAT

1. the deputation be received and
2. Council joins CQ Zero as a member.

CQ Zero brings together the housing, health, and homelessness sectors to create a data-driven, coordinated response to ending homelessness in Central Queensland. Using a shared assessment tool, people experiencing homelessness are identified and receive holistic, connected support. The insights collected highlight service gaps and guide advocacy for meaningful systems change across the region.

There is no cost to become a member of CQ Zero.

6.2 - 9:30AM - DEPUTATION - CQZERO PROJECT

CQ Zero Project Briefing

Meeting Date: 19 May 2026

Attachment No: 1



PROJECT BRIEFING





ABOUT

CQ Zero is data driven collaboration initiative that aims to unite all Central Queensland's health, housing, and homeless services together to end homelessness.

CQ Zero works to understand the linkages between health and homelessness and how they both impact one another. CQ Zero will use the principles of collective impact and leverage collaboration, data, leadership, and advocacy to develop a real time By-Name-List of rough sleepers in Central Queensland incorporating the information gathered on their housing and health needs. Rough sleepers include those staying in motels and in emergency accommodation like homeless shelters.



Collective Impact Principles



OUR PURPOSE

CQ Zero aims to reduce homelessness in general and end rough sleeping in Central Queensland by 2035.

OUR VISION

CQ Zero believes that everyone deserves a home, and that homelessness is solvable if communities work together. We believe that homelessness, when it does happen, should be rare, brief and non-recurring.



PROJECT REACH

CQ Zero covers the following Local Government Areas (LGA):

- Banana Shire Council
- Central Highlands Regional Council
- Gladstone Regional Council
- Livingstone Shire Council
- Rockhampton Regional Council
- Woorabinda Aboriginal Shire Council



WHAT WE DO

Know-By-Name List

The Know-By-Name List is the cornerstone of the Advance to Zero framework and involves knowing every individual who is homeless in the region, their needs and required supports.

Common Tool – AHVTT

The Australian Homelessness Vulnerability Triage Tool (AHVTT) was developed by the Australian Alliance to End Homelessness (AAEH) and partners specifically for Advance to Zero. The AHVTT allows users to collect vital housing and health information on individuals and families that can be used to connect them with the services that best fits their needs. The tool allows CQ Zero to prioritise responses based on identified housing and health needs.

Coordination

The key to CQ Zero's success will be its ability to ensure collaboration and coordination between its service partners. This coordination will be primarily conducted via regular service coordination meetings where homeless individuals and families are linked in with the support agency that best suits their needs.

Measure Progress

In order to make data informed decisions, it is important to measure our progress in order to understand what is happening to people who enter homelessness and what barriers they may have that prevent them from remaining housed.

Systems Change

Quality data allows for resources to be better targeted, ensuring better outcomes. The data can show what type of housing is needed and where. CQ Zero data will inform both government and housing and homelessness services as to what resources are needed, where are the gaps and provide the ability to advocate for change based on genuine understanding of the system



PREVENT

To prevent homelessness in the first place, we need to understand the needs of homeless individuals and families, take a coordinated approach to supporting and sustaining tenancies to prevent evictions, monitor returns to homelessness, and advocate for systems change, investment increases and innovations in housing.

REDUCE

By knowing everyone who is sleeping rough, in temporary accommodation including shelters and motels, in cars, etc we can allocate supports and ensure that everyone on the Know-By-Name list is linked in with a service. The Know-By-Name list and AHVTT allow us to track inflows and outflows into/out of homelessness and identify gaps and trends which will support resource targeting.

END

What do we mean when we say, “end homelessness”? We believe that when homelessness occurs, it should be rare, brief and non-recurring. Ending homelessness means the system is working and people who need housing are getting it as soon as possible. We use “functional zero” as our target. Functional zero occurs when the system is routinely housing more people that are entering homelessness and have maintained this for a period.





OTHER BENEFITS

Besides preventing, reducing and ending homelessness, the CQ Zero Project will allow, for the first time, a real-time picture of homelessness in Central Queensland by collecting quality data. At present, data is severely lacking and out of date. Census data is incomplete due to inherent inabilities to capture a full count of homeless individuals and years out of date. CQ Zero's data will show actual numbers of homeless persons and will provide the opportunity to identify gaps, track trends and assist to maximise resource allocation.

We will also be able to have a deeper understanding of the health issues that homeless individuals are facing within Central Queensland. This will allow for us to advocate for better targeting of health services for where it is needed most.

OUR SERVICE PARTNERS

CQ Zero is a genuine collaboration and is not possible without homelessness services, support agencies, government departments and health services signing up to the project. Each service partner is asked to sign a Membership Form that outlines their role and responsibilities under the project along with confidentiality matters.



PROJECT SUPPORT

LOCAL LEAD ORGANISATION



PROJECT PARTNERS/BACKBONE SUPPORT

MICAH PROJECTS



Breaking Social Isolation
Building Community



CONTACT US

Hayley Starr
CQ Zero Services Coordinator
Phone Number: 0490 689 018
Email: CQZero@roseberry.org.au

OUR WEBSITE

<https://cqzero.org.au/>



6.2 - 9:30AM - DEPUTATION - CQZERO PROJECT

CQ Zero Project Agreement

Meeting Date: 19 May 2026

Attachment No: 2



CQ Zero Project Agreement

Our Purpose

CQ Zero aims to reduce homelessness in general and **end rough sleeping in Central Queensland by 2035.**

Our Vision

We believe that everyone deserves a home, and that homelessness is solvable if communities work together. We believe that if homelessness is to occur, it should be **rare, brief, and once off.**

Our Key Pillars

We are supported by four key pillars:

Quality Real Time Data



Involves updating and maintaining a Know-By-Name-List of every individual experiencing homelessness within the region including their health and housing needs.

A Coordinated Response



Ending homelessness requires a team effort across health, housing, and homelessness services to maximise our use of the limited resources.

Advocating for Systems Change



The data we collect allows for our region to identify gaps in service and trends that are able to inform where resources should be directed. We believe that everyone deserves a home.

Health & Housing Our Top Priority



Utilising our common triage tool, we take a holistic approach incorporating both an individual's housing and health needs. Homelessness is both a housing and health issue.



Admin Support

Roseberry QLD will assist with the following campaign administration:

- Processing requests for access to the Advance to Zero Database
- Providing training and support for organisations for staff to utilise the AHVTT and database
- Maintain and refresh the membership list to ensure confidentiality is respected
- Provide data and reports as requested
- Convene, facilitate and compile agendas coordination groups
- Provide assistance in using relevant data to contribute to government policy, including submissions and public forums. Consent for logos will be requested for relevant activities.

Feedback and Continuous Improvement

As a member, your organisation will be committed to participate and engage in the collection of both qualitative and quantitative data. This data will aid in making informed decisions aimed at implementing systemic improvements.

When the opportunity arises, your organisation will be asked to:

- Participate in feedback surveys for CQ Zero activities and meetings
- Participate in CQ Zero improvement groups
- Participate in external evaluation activities and surveys.

Publicity and Data Usage

In order to strengthen the impact of CQ Zero, all participants and collaborators will have their logos prominently displayed in relevant publicity materials, reports, presentations, and public documentation where relevant. This will serve to enhance the visibility and recognition of each members involvement and commitment to the project.

Collective data will be accessible to all members and the wider public on our website. Customised reports can be made upon request. Publications must be accompanied by an acknowledgement and logo of the CQ Zero Project.

Membership & Commitment

By signing the membership form, your organisation is committing its support to actively participate and contribute to the CQ Zero Project. Together we will share a common goal to prevent, reduce and end homelessness within Central Queensland.

Membership will be reviewed on an annual basis and can be withdrawn at any stage. Contact the CQ Zero team if you wish to cancel your membership.

CQ Zero Project Membership Form



Details

Name Of Organisation:

Name:

Position:

Phone Number:

Email:

By signing this form you commit your organisational support to:

- The mission of preventing, reducing and ending homelessness through the CQ Zero Project
- Active engagement and contribution to CQ Zero to allow for ongoing improvements, advocacy and systems change to reach Functional Zero
- Ongoing adherence to confidentiality related to information shared through the project

Signature: _____

Date: _____

What's Next?

Send the completed form to cqzero@roseberry.org.au and a member of the CQ Zero team will get in contact with you as soon as possible.

6.3 10:00AM - DEPUTATION - CAPRICORN ENTERPRISE UPDATE**File No:** ED8.02.01**Attachments:** 1. Capricorn Enterprise Jul 2025 - June 2026
KPI Report**Responsible Officer:** Sonia Tomkinson - Manager Economy and Places
Katrina Paterson - General Manager Communities and
Environment
Alastair Dawson - Interim Chief Executive Officer**Author:** Arna Hart - Economic Development Officer

SUMMARY

Mary Carroll, Chief Executive Officer Capricorn Enterprise, will provide Councillors with a 12-month update.

OFFICER'S RECOMMENDATION

THAT the deputation be received.

**6.3 - 10:00AM - DEPUTATION -
CAPRICORN ENTERPRISE UPDATE**

**Capricorn Enterprise Jul 2025 - June
2026 KPI Report**

Meeting Date: 19 May 2026

Attachment No: 1

Livingstone Shire Council – Capricorn Enterprise Partnership and Funding Agreement 2022 -2026

KPI	SERVICES/ACTIVITY	REPORTING JULY 2025 – JUNE 2026
		Please note the hyperlinks in the reporting below

<p>1. Growth in domestic and international visitor numbers and visitor expenditure</p> <p>KEY: July 25 – June 26</p>	<p>Visitor Information Services</p> <p>Highly visible and quality online services (website, social media, marketing and promotional collateral)</p>	<p>Year ending December 2025 – TRA International Visitor Survey (IVS) Data and DoTS (Domestic Tourism Statistics) data - official visitation, night and expenditure for the Capricorn Coast Region, including Rockhampton</p>																																																																				
		<table border="1"> <thead> <tr> <th></th> <th></th> <th>Mar (three months only) 2025</th> <th>June (six months only) 2025</th> <th>Sep (nine months only) 2025</th> <th>Dec (twelve months) 25</th> </tr> </thead> <tbody> <tr> <td>Domestic Trips</td> <td>NVS changed to DoTS data 1 Jan 2025 collection so cannot compare to NVS data</td> <td>168,000 trips</td> <td>364,000 trips</td> <td>587,000 trips</td> <td>779,000 trips</td> </tr> <tr> <td>Domestic Nights</td> <td></td> <td>540,000</td> <td>1,112,000</td> <td>1,794,000</td> <td>2,376,000</td> </tr> <tr> <td>Domestic Expenditure</td> <td></td> <td>\$119.2M</td> <td>\$252.8 M</td> <td>\$429 M</td> <td>\$566.8 M</td> </tr> <tr> <td>Trips Share of State</td> <td></td> <td>2.8%</td> <td>2.9%</td> <td>3.1%</td> <td>3.0%</td> </tr> </tbody> </table> <p>Average length of Stay for Domestic Visitors is between 3 and 3.5 nights depending on the quarter.</p> <p>On January 1, 2025 Tourism Research Australia introduced a new method of collecting data, called DoTS (Domestic Tourism Statistics), therefore the March, June, Sep and Dec 2025 data cannot be presented as a year on year comparison at a regional level. The new DoTS collection combines survey data collected via face-to-face and online interviews with the large sample sizes available in mobility data to modernise and future-proof Australian-resident tourism statistics. Tourism Research Australia (TRA) used the National Visitor Survey (NVS) to collect Australian resident tourism data (both domestic and outbound travel) between 1998 and 2024. Source: Tourism Research Australia (TRA).</p> <table border="1"> <thead> <tr> <th></th> <th>Mar '24</th> <th>June '24</th> <th>Sep '24</th> <th>Dec '24</th> <th>IVS Data</th> <th>Mar '25</th> <th>June '25</th> <th>Sep '25</th> <th>Dec '25</th> </tr> </thead> <tbody> <tr> <td>International Visitors</td> <td>41,000</td> <td>37,000</td> <td>39,000</td> <td>41,000</td> <td></td> <td>37,000</td> <td>42,000</td> <td>40,000</td> <td>38,000</td> </tr> <tr> <td>International Nights</td> <td>354,000</td> <td>319,000</td> <td>289,000</td> <td>328,000</td> <td></td> <td>356,000</td> <td>491,000</td> <td>729,000</td> <td>743,000</td> </tr> <tr> <td>International Expenditure</td> <td>\$32 M</td> <td>\$27 M</td> <td>\$27 M</td> <td>\$25 M</td> <td></td> <td>\$27 M</td> <td>\$39 M</td> <td>\$59 M</td> <td>\$62.5 M</td> </tr> </tbody> </table> <p>While international visitor numbers remain stable, the average length of Stay for International Visitors has grown from 8 nights year ending Dec 2024 to 19.8 nights year ending Dec 2025. To the year ending Dec 2025, we have seen an annual change of 126.6% for our international visitor nights as well as a significant increase in expenditure. International Visitors stay longer and spend more. Source: Tourism Research Australia (TRA) International Visitor Survey (IVS).</p> <p>Leisure and Corporate Channels – websites and social media handles</p> <p> www.visitcapricorn.com.au www.facebook.com/visitcapricorncoast (25,000 followers) www.livecapricorncoast.com.au www.tastecapricorncoast.com.au www.facebook.com/tastecapricorncoast www.capricornenterprise.com.au www.facebook.com/capricornenterprise (6,520 followers) www.southerngreatbarrierreef.com.au www.facebook.com/southerngreatbarrierreef (42,000 followers) www.instagram.com/visitcapricorn www.instagram.com/tastecapricorncoast www.instagram.com/southerngreatbarrierreef </p>			Mar (three months only) 2025	June (six months only) 2025	Sep (nine months only) 2025	Dec (twelve months) 25	Domestic Trips	NVS changed to DoTS data 1 Jan 2025 collection so cannot compare to NVS data	168,000 trips	364,000 trips	587,000 trips	779,000 trips	Domestic Nights		540,000	1,112,000	1,794,000	2,376,000	Domestic Expenditure		\$119.2M	\$252.8 M	\$429 M	\$566.8 M	Trips Share of State		2.8%	2.9%	3.1%	3.0%		Mar '24	June '24	Sep '24	Dec '24	IVS Data	Mar '25	June '25	Sep '25	Dec '25	International Visitors	41,000	37,000	39,000	41,000		37,000	42,000	40,000	38,000	International Nights	354,000	319,000	289,000	328,000		356,000	491,000	729,000	743,000	International Expenditure	\$32 M	\$27 M	\$27 M	\$25 M		\$27 M	\$39 M
		Mar (three months only) 2025	June (six months only) 2025	Sep (nine months only) 2025	Dec (twelve months) 25																																																																	
Domestic Trips	NVS changed to DoTS data 1 Jan 2025 collection so cannot compare to NVS data	168,000 trips	364,000 trips	587,000 trips	779,000 trips																																																																	
Domestic Nights		540,000	1,112,000	1,794,000	2,376,000																																																																	
Domestic Expenditure		\$119.2M	\$252.8 M	\$429 M	\$566.8 M																																																																	
Trips Share of State		2.8%	2.9%	3.1%	3.0%																																																																	
	Mar '24	June '24	Sep '24	Dec '24	IVS Data	Mar '25	June '25	Sep '25	Dec '25																																																													
International Visitors	41,000	37,000	39,000	41,000		37,000	42,000	40,000	38,000																																																													
International Nights	354,000	319,000	289,000	328,000		356,000	491,000	729,000	743,000																																																													
International Expenditure	\$32 M	\$27 M	\$27 M	\$25 M		\$27 M	\$39 M	\$59 M	\$62.5 M																																																													

		<p><u>LEISURE WEBSITE</u> Visit Capricorn - 157,000 total users (1st July 2025 – 8 April 2026) Top pages viewed on VisitCapricorn.com.au are:</p> <ol style="list-style-type: none"> 1. Book your holiday – Capricorn Coast Region (Bookable Products) (210,333 views) 2. Visit Capricorn Coast (22,283) 3. Yeppoon Lagoon (ATDW Listing) (6699) 4. The Capricorn Coast Region – Your Halfway Highlight on Australia’s Holiday Highway (Campaign landing page) (6537) 5. Where ‘great’ begins (3514) <p><u>SGBR Website Updates</u> Capricorn Enterprise coordinated the update of an ECO focused blog inclusion on the SGBR website</p> <p><u>Capricorn Coast Region Visitor Guide 2026/27</u> - launch in March 2026 - 74 total advertisers - increased by a total of four pages making final publication 96 pages - print run of 50,000 -100% in-house sales and production - \$68,000 production and distribution revenue self-funded through advertising -Distributed to all regional accommodation, cafes, airport, hire car desks, All Accredited VICs throughout Qld and along key highway routes (i.e. Newell entering the Leichhardt Hwy), at least 10 caravan and camping shows throughout the country. - View FULL GUIDE here</p> <p><u>Capricorn Enterprise Collateral for Visitors’ Trip Planning:</u></p> <ul style="list-style-type: none"> • Free Road Trip Guide • Capricorn Coast Street Map • Capricorn Coast Caravan Parks Map • Great Keppel Island (Woppa) Map • Explore Rockhampton Map • Historic Mount Morgan Visitor Map <p>https://visitcapricorn.com.au/plan-your-trip/brochures-maps</p> <p><u>DOMESTIC CAMPAIGNS & ADVERTISING</u> <u>Bishhopp Billboards – Airport Advertising</u></p> <ul style="list-style-type: none"> - \$5K 6 month billboard campaign July – Dec 2025, with a 12 month contract renewal from June 2026 to June 2027 which will include BEEF2027 in May - Showcasing the proximity of the Coast from Rockhampton airport <p><u>Halfway Highlight Campaign</u></p> <ul style="list-style-type: none"> - Launched on 12 October 2025 via META - Tapping into TEQ’s overarching Australia’s Holiday Highway initiative
--	--	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

		<ul style="list-style-type: none"> - 8-week digital campaign positions region as midway stop between Gold Coast and Cairns - 4 campaign phases – Awareness (2 weeks), Engagement (2 weeks), Traffic (2 weeks) and Conversion (2 weeks) - https://visitcapricorn.com.au/australias-holiday-highway-capricorn-coast <p><u>Drive QLD Guide Advertising</u> – 50,000 copies distributed nationwide – 2025/26 Drive Guide - Drive Queensland - Featured section for Capricorn Coast Region</p> <p><u>TEQ Meta Boosting Fund</u></p> <ul style="list-style-type: none"> - Taste Capricorn Coast channel was selected for funding via TEQ, for the reel created for their brand campaign – That Queensland Holiday Feeling - Total investment from TEQ was \$1000 - The boost received 422,957 impressions, 227 clicks and a unique reach of 202,454 <p><u>Future Campaign Project – StixPix Productions</u></p> <ul style="list-style-type: none"> - Filming is currently underway to capture content for a new future campaign to be released in the new financial year (June 2026) - Filming with award winning cinematographer Stuart McKay from StixPix Studios during May 2026 - A number of operators will be featured within the new campaign, which is focussed on emotive travel and connecting with a destination. <p><u>Closer Hits Better Campaign – Easter Staycation Activation</u></p> <ul style="list-style-type: none"> - Capricorn Enterprise launched the ‘Closer Hits Better’ campaign, encouraging both drive markets and local residents to reconsider how they holiday – promoting the value of short breaks and ‘holidaying in your own backyard’. - Campaign highlights the Capricorn Coast’s unique strength as a destination where visitors can experience reef, rainforest, coast and country all within a 30-min radius. - Targeted e-newsletter was distributed to our consumer database. EDM focussed on urgency, strong conversion messaging and clear booking pathways. - https://visitcapricorn.com.au/capricorn-coast-region-10-ways-to-go-all-in-without-going-far <p><u>4RO Promotional Campaign (18–30 May 2026):</u></p> <ul style="list-style-type: none"> - Partnered with Radio 4RO 990 AM to deliver a regional on-air campaign featuring 200 ads, - 100 live mentions and daily prize giveaways, with local operators contributing experiences—driving strong audience engagement, regional exposure and visitation. <p><u>Queensland Dinosaur Trail & Dinosaur Week Inclusion (4–10 May 2026):</u></p> <ul style="list-style-type: none"> - Secured Capricorn Coast inclusion in the 2026 Dinosaur Trail Pocket Guide and Queensland Dinosaur Week 2026 - Positioning the region as a key drive stop and promoting local experiences and accommodation—supporting increased visitation, longer stays and alignment with Queensland’s nature-based tourism narrative. - https://capricornenterprise.com.au/2026/03/capricorn-coast-to-feature-in-queensland-dinosaur-week-2026/
--	--	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

		<p><u>GALTA Directory Promotion – Capricorn Coast feature</u></p> <ul style="list-style-type: none"> - Capricorn Enterprise provided a 60-word destination profile for inclusion in the GALTA Member Directory - Published and distributed in October at the global IGLTA Convention in the USA <p><u>INTERNATIONAL CAMPAIGNS</u></p> <p><u>TRAVELBAG CAMPAIGN (EMDG funding) UK (Campaign 1 SGBR Feb - June 2025, Subsequent Capricorn Coast, SGBR campaign Jan – June 2026)</u> <u>SGBR Campaign</u></p> <ul style="list-style-type: none"> - \$14,000 campaign investment by three SGBR regions (Capricorn Coast, Gladstone and Bundaberg) - 50% subsidy by Federal Government’s Export Marketing Development Grant - Leveraged with campaign activity from TEQ’s UK office - Operators included: Castle Rock Farm, Echelon Yeppoon, Pumpkin Island, Great Keppel Island Hideaway, Capricorn Caves - Regions have introduced a travel agent incentive promotion to drive bookings – every SGBR night or experience sold between 1 June and 31 August gives UK agents the chance to win a holiday voucher <p><i><u>Dive Into the Southern Great Barrier Reef Region Travelbag</u></i> <i><u>Great Keppel Island Hideaway 2025 / 2026 Travelbag</u></i> <i><u>Southern Great Barrier Reef Nature & Wildlife 2025 / 2026 Travelbag</u></i> <i><u>Explore the Southern Great Barrier Reef 2025 / 2026 Travelbag</u></i></p> <p><u>Campaign Results</u></p> <ul style="list-style-type: none"> - Room nights increased by 16% year on year (28-33) - Average length of stay rising from 1.2 – 1.6 nights - ongoing agent family incentive <p><u>2026 New Travelbag UK Campaign – New itineraries</u></p> <ul style="list-style-type: none"> - Capricorn Enterprise has committed to our first ever Capricorn Coast, SGBR UK campaign with Travelbag - \$15,000 investment with 50% subsidy by Federal Government’s Export Marketing Development Grant - Team has worked on two new itineraries, which will feature 5-nights in the Capricorn Coast region - As a result of this partnership, Yeppoon is also featured in their broader campaign - https://www.travelbag.co.uk/itinerary/16-day-queensland-pacific-coast-self-drive - Travelbag also includes the two original SGBR itineraries and now boasts two additional itineraries heavily featuring the Capricorn Coast: <ul style="list-style-type: none"> - https://www.travelbag.co.uk/itinerary/explore-the-southern-great-barrier-reef - https://www.travelbag.co.uk/itinerary/southern-great-barrier-reef-nature-wildlife <p><u>Best of Travel Group (BOTG) CAMPAIGN (EMDG funding) GERMANY (Campaign 1 SGBR Apr - June 2025, subsequent Capricorn Coast, SGBR campaign Apr – June 2026)</u> <u>SGBR Campaign</u></p> <ul style="list-style-type: none"> - Fully funded by the participating regions and TEQ - Designed for German FIT (free independent travellers) - Advertised via Best of Travel’s paid marketing channels in Germany, showcasing the experience across digital and trade platforms - Itinerary integrated into BoTG’s catalogues and offered through its network of specialist long-haul travel partners across German-speaking Europe
--	--	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

		<p>Campaign Results</p> <ul style="list-style-type: none"> - Incremental: 31 Pax (20% of total incremental Pax to Queensland), total Pax SGBR already 149 - KPI's estimated value SGBR 547,000€ <p><u>2026 New Best of Travel Group CAMPAIGN (EMDG funding)</u></p> <ul style="list-style-type: none"> - \$15,000 investment with 50% subsidy by Federal Government's Export Marketing Development Grant - Updated itinerary from the previous campaign with additional bed nights on the Capricorn Coast - Capricorn Coast only sales training webinar with BOTG agents throughout Germany - Features Capricorn Caves, coastal day trip with optional experiences such as Byfield, Emu Park, Yeppoon Lagoon, Great Keppel Island, Freedom Fast Cats, Keppel Konnections, Funtastic Cruises - https://www.botg.de/reiseziele/australien/reisen-inkl-flug/details/queensland-per-mietwagenreise-entdecken - https://capricornenterprise.com.au/2025/04/new-southern-great-barrier-reef-itinerary-launched-by-best-of-travel-group-germany/ <p><u>BOOMERANG REISEN CAMPAIGN Germany Jan 2026 – June 2026</u></p> <ul style="list-style-type: none"> - A Capricorn Coast and SGBR first, Capricorn Enterprise is leading it's first campaign with major German wholesaler, Boomerang Reisen. After participating in their 30yr anniversary brochure in 2025, we were pleased to nurture this relationship. - \$15,000 investment with 50% subsidy by Federal Government's Export Marketing Development Grant. - Two new itineraries, with additional inclusion in a broader TTNQ/Whitsunday and Fraser Coast itinerary, with "Yeppoon" marked on the map for all QLD itineraries. <ul style="list-style-type: none"> o https://www.boomerang-reisen.de/australien/das-sudliche-great-barrier-reef-t0053927/ o https://www.boomerang-reisen.de/australien/entlang-der-kuste-von-queensland-t0051373/ <p><u>TOURISM TRADE SUCCESSES FROM YEARS OF RELATIONSHIP BUILDING</u></p> <p><u>Australie a la carte FRANCE (July 2025)</u></p> <ul style="list-style-type: none"> - New products added to their portfolio - Inclusion of GKI Hideaway, Freedom Fast Cats' Full Day Adventure Tour, Castle Rock Farm and Discovery Parks Yeppoon - https://australie-a-la-carte.com/voyage-queensland/southern-great-barrier-reef <p><u>Travel Nation (UK) – New East Coast Itineraries</u></p> <ul style="list-style-type: none"> - UK-based long-haul specialist Travel Nation has created a new QLD itinerary featuring Pumpkin Island - https://travelnation.co.uk/tours/tailor-made-holidays/queensland-road-trip-and-island-hopping-holiday <p><u>Australia One Groups – Capricorn Coast Itineraries</u></p> <ul style="list-style-type: none"> - 10 departures a year – small groups between 12 and 20 pax - Staying at Oshen Yeppoon, Freedom Fast Cats Day cruise and Capricorn Caves <p><u>Terranova Tours Return to the Capricorn Coast for their 2026/27 itinerary</u></p> <p>After skipping the region in their 2025/26 itineraries all together, the team has worked hard to get the Terra Nova Tours stopping back in region, including 9 departure dates for 25 rooms at Empire, Rockhampton</p>
--	--	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

		<p>Capricorn Caves Feature in new itinerary with My Dream Adventures partner, Evaneos Following on from their Team Building Famil, hosted by Capricorn Enterprise in March 2025, My Dream Adventures has worked hard on spreading the word of the Capricorn Coast in its French speaking markets with a recent success in Evaneos: https://www.evaneos.fr/australie/itinaire/25417-traverser-la-cote-est-d-ile-en-ile/</p> <p>TTG Media Feature (UK) Following October famil hosted in partnership with Prestige Travel, a first-ever QLD itinerary has been featured in UK travel trade publication TTG Media: https://www.ttgmedia.com/queensland-australian-destination-agents-need-know-2026</p> <p>Diveplanit Travel – Itinerary and Destination page Following a famil in June 2025, hosted by Capricorn Enterprise - the ‘Southern Great Barrier Reef Dive Safari’ package blends island comfort with reef adventure. GKI hideaway and Keppel Dive & Water Sports, are featured as a relaxed, barefoot island escape with simple beachfront cabins, a casual bar and bistro, and a certified dive centre offering snorkelling, PADI courses and guided dives for all levels</p> <ul style="list-style-type: none"> - https://capricornenterprise.com.au/2025/06/dive-tourism-to-the-southern-great-barrier-reef/ - https://divernet.com/scuba-diving/southern-great-barrier-reef-australia-guide/?utm_source_platform=mailpoet - https://capricornenterprise.com.au/2025/11/southern-great-barrier-reef-at-global-dive-show-in-us/ - https://capricornenterprise.com.au/2026/01/diveplanit-brings-great-keppel-island-and-the-southern-great-barrier-reef-to-global-travellers/ <p>Following the above famil and partnership, Capricorn Enterprise, alongside TEQ supported Diveplanit in attending DEMA (<i>Diving Equipment & Marketing Association</i>) – the biggest dive show in the US, held in Orlando, Florida, from 11–14 November 2025.</p> <p>Travelhome (Netherlands) Blog After hosting Rick Dierckx and his partner for breakfast in Emu Park, in April 2025, Travelhome – one of the biggest self-drive wholesalers in the Netherlands featured a Capricorn Coast itinerary on their website.</p> <ul style="list-style-type: none"> - https://capricornenterprise.com.au/2025/04/travelhome-netherlands-agents-discover-the-capricorn-coast/ - https://www.travelhome.nl/australie/bezienswaardigheden/oostkust-van-australie <p>Dive and Stay – Great Keppel Island GKI in partnership with Keppel Dive and Water Sports has launched new Dive and Stay packages in partnership with Dive in Australia</p>
--	--	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

<p>2. Promote the Capricorn Coast as the premier destination on the Southern Great Barrier Reef</p>	<p>Destination Tourism Plan</p> <p>Product Development</p> <p>Destination Marketing</p> <p>Capacity Building</p> <p>Events Promotion</p>	<p>Capricorn Coast Region Destination Tourism Strategy (2024-2032) was updated last year. https://capricornenterprise.com.au/capricorn-coast-region-destination-tourism-strategy-2024-2032/</p> <p>The new state govt. has now requested that DMP’s align with the State government’s 20 Year Tourism Plan 2025 – 2045. Aiming for end of 2026 publication of the Capricorn Destination Management Plan 2026 – 2045</p> <p>TEQ Global Market Briefings Mary represented at the TEQ hosted internal planning sessions in Brisbane in February which welcomed state’s RTOs and other industry stakeholders.</p> <p>Olympic Rowing Advisory Committee The CQ32 Rowing Legacy Advisory Committee in Rockhampton is set to play a pivotal role in shaping the region’s preparations for the 2032 Olympic and Paralympic Games. Since April 2025, the CEO has attended quarterly meetings, with CE assisting the Brisbane Organising Committee 2032 visit to schools across Rockhampton and the Capricorn Coast in July 2026.</p> <p>Best of Queensland Experiences Program 2026 Preliminary results for the Best of Queensland Experiences program have been released, with our region achieving 63 BOQ Operators! – 9 GOLD – 10 SILVER – 44 TEAL We have achieved nine (9) new BOQ listings in the past year, however as a few others have dropped off, the net score increase was less.</p> <p>Successful Operator Grants 2025/2026</p> <ul style="list-style-type: none"> - Regional Tourism Infrastructure Grant (RTIF) – 2 successful applications – Reef Distillers and Capricorn Caves - Tourism Icons Fund (TIF) – 1 successful application (only 9 in Qld) – Great Keppel Island Hideaway (\$1.8 Million) <p>DOMESTIC TELEVISION</p> <p>QLD Rail TVC Through our valued partnership with Queensland Rail, Capricorn Enterprise secured a complimentary television commercial (TVC) spot onboard their trains for the months of May, June, and July. This prime promotional opportunity offers exceptional exposure, reaching approximately 20,000 passengers each month. Over the campaign’s three-month duration, it is expected our captivating advertisement will be viewed by an estimated total of 60,000 passengers, significantly enhancing awareness and showcasing the appeal of our region to a diverse and captive audience.</p> <p>Epic Builds – Channel 9 – August 2025</p> <ul style="list-style-type: none"> - Brand new series airing in mid-November 2025 - Featuring local designer, Penny Hunt Creative and the build of her sustainable dream home - Also features Keppel Bay Sailing Club, Yeppoon and backdrop of Keppel Bay - https://www.9now.com.au/epic-builds
------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

		<p><u>Queensland Weekender – Rainforest to Reef – aired Saturday 2 August + re aired Sunday 15th March 2026</u></p> <ul style="list-style-type: none"> - Featured Kimberley Busteed - Operators included Ferns Hideaway, Castle Rock Farm, Freedom Fast Cats, Great Keppel Island Hideaway - https://7plus.com.au/the-great-outdoors?episode-id=GODO20-004&autoplay=true <p><u>Journey to Queensland – Channel 9 – 19-24 April 2026</u></p> <ul style="list-style-type: none"> - Producer/presenter David Whitehill and Cameraman Roger Price - Filming in region – attractions include Capricorn Caves, Yeppoon Lagoon, High Valley Dawn, Great Ocean Helicopters, Koorana Crocodile Farm, Waterline Restaurant/Keppel Bay Marina, Freedom Fast Cats, Great Keppel Island Hideaway, Keppel Dive, Keppel Kraken, Pumpkin Island, Byfield N/P Five Rocks. Will be aired Saturday 10th October 2026. <p><u>Reel Fishing</u></p> <ul style="list-style-type: none"> - Production of story aired in early 2026. <p><u>Fishing with ET – Series 26</u></p> <ul style="list-style-type: none"> - Keppel Bay Marina and the Keppels features in the current series airing in May 2026 <p><u>INDUSTRY FAMILS AND INFLUENCERS</u></p> <p><u>Dreamtime Travel (Karen Schoen) – July 2025</u></p> <p><u>Orange Journeys ITO Famil – 18-20 August 2025 (1 PAX)</u></p> <p><u>Mixed ITO Famil (ANZCRO, ATS Pacific/AOT Inbound, Pan Pacific) – 25-28 August 2025 (3 PAX)</u></p> <p><u>Patricia O’Callaghan – Director-General of the Department Environment, Tourism, Science and Innovation – August 2025 (1 PAX)</u></p> <p><u>Backyard Travel Family (Jennifer Parkes) – 29 September – 5 October 2025 (4 PAX)</u></p> <p><u>Michael Turtle (Pacific Coast Way Media Famil) – September 2025 (1 PAX)</u></p> <p><u>Jodie Aczel (TEQ) and Nicole Thomas (ATDW) – 17-19 September 2025 (2 PAX)</u></p> <p><u>Narelle Bouveng (Frequent Freelancer program – TEQ) – October 2025 (1 PAX)</u></p> <p><u>Christine Danisio (German travel writer) – 19-20 October 2025 (2 PAX)</u></p> <p><u>Prestige Travel (Jenny Taylor-Page), Sussex Travel Company, The Holiday Village, Thames Valley Travel, Ponders Travel, Adams Travel – 18–22 October 2025 (6 PAX)</u></p> <p><u>Yvonne Lau (MESO Reisen Germany) – 23 -29 November 2025 (2 PAX)</u></p> <p><u>Les Voyages Duclos (France) Aussie Specialist Famil – 21-24 November 2025 (2 PAX)</u></p> <p><u>Alexander Ruther (ARtravel Germany) – 14-16 January 2026 (2 PAX)</u></p> <p><u>Pre ATE Famil (Audley UK and Southern World Inbound) – 6th – 10th May (2 PAX)</u></p> <p><u>Experience QLD Kiwi – Mixed Famil – June 26th 2026 (10 PAX)</u></p>
--	--	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

		<p><u>INTERNATIONAL TOURISM TRADE</u></p> <p><u>TRADE TRAINING</u></p> <p>This year, the Capricorn Enterprise team are pleased to have conducted 10 sales training webinars, training 153 agents and industry colleagues around the world:</p> <ul style="list-style-type: none"> - Australia Tours (Germany) – Sales Training Webinar – July 2025 – 1 PAX – Product Manager - Prestige Travel (UK) Sales Training webinar – July 2025 – 102 PAX – Retail Agents, UK Wide - Best of Travel – (Belgium) Sales Training Webinar - August 2025 – 5 PAX - Tourism Australia virtual open day – August 2025 – 9 x Tourism Australia Team Members - Australiareiser (Norway) – Sales Training Webinar – September 2025 – 13 PAX - Tourism Australia – Aussie Specialist Trainer (France) – in-person – September 2025 (1 PAX) - Audley Travel – Sales Training (in person) – October 2025 – 22 PAX (including 4 Aussie Specialists) - Stewart Travel (UK) Sales Training Webinar – November 2025 (4 PAX) - Freedom Destinations (UK) Sales Training Webinar – December 2025 (12 PAX) - Tourism Australia – European Market Engagement – Aussie Specialist Program – December 2025 (2 PAX) <p><u>Capricorn Coast Sales Training Webinar Pre Record</u></p> <p>Demand for generic sales training webinar for agents to download and share with retail agents on their portals led to creation of a Capricorn Coast destination stand-alone sales training webinar.</p> <p>Training covers our unique selling proposition and our hero trade ready operators, as well as boutique accommodation offerings with multiple agents acknowledging the tool and have used it within their teams.</p> <ul style="list-style-type: none"> - https://www.dropbox.com/scl/fi/tgdiq9oa3tx583x346xl/Capricorn-Coast-Sales-Training-Webinar-2025.mp4?rlkey=x0m4mdif69wa3qobnj3qrvjz&dl=0 <p><u>Sales Training Video – Koorana Crocodile Farm</u></p> <p>As a gold member and a new to trade experience, Capricorn Enterprise was pleased to assist Koorana Crocodile Farm in producing their first sales training video, shot and edited by Appleton Studios.</p> <ul style="list-style-type: none"> - https://www.dropbox.com/scl/fi/0nrmmmy8osvjnxdgy9m1e/KooranaTradeVideo-v3.mp4?rlkey=7l1pn97w21st884tqu9alcfyk&dl=0 <p><u>TOURISM TRADE SHOWS</u></p> <p><u>Queensland is Calling: UK and Europe 2025 Trade Roadshow</u></p> <ul style="list-style-type: none"> - Held in Mallorca – program featured 48 face-to-face, 8-minute appointments with wholesale buyers from UL and Europe - Retail Agent Training events in Cologne, Germany and Manchester, UK - Eloise also hosted targeted UK sales activity, including in-store training at Audley Travel’s head office in Witney. Also visiting Travelbag’s top-performing store in Winchester and connect with teams at Travelbag Cheltenham <p><u>Queensland is Calling Roadshow NZ 2026</u></p> <ul style="list-style-type: none"> - Held in March 2026, the Queensland is Calling roadshow engaged the Kiwi market across Auckland, Wellington, Christchurch and Dunedin - SGBR was represented, conducting trade and media engagements, alongside additional sales training and in-store visits with House of Travel.
--	--	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

		<ul style="list-style-type: none"> - Targeted RTO luncheon with key Product Managers, attended by CEO Craig Davidstone and major partners including Houde of Travel, Flight Centre and Helloworld <p><u>Inbound Queensland</u></p> <ul style="list-style-type: none"> - 11th March 2025, Sydney - Operators represented were Koorana Crocodile Farm, High Valley Dawn Permaculture Farm, Keppel Konnections, Seaspray Yeppoon, Freedom Fast Cats - Operator attendance was fully subsidised by TEQ - 3 RTOs represented in the full B2B event on 12th March - 240 appointments <p><u>AUSTRALIAN TOURISM EXCHANGE (ATE) 2026</u></p> <p>We will be attending ATE26 in Adelaide from 10-14th May 2026.</p> <p>Capricorn Enterprise has created a design template for the back panel artwork to be used at ATE26. This template has been circulated to our SGBR partners, and we have also supported our members by designing their back panels to specification for them. Attendees from the Capricorn Coast include Koorana Crocodile Farm, Great Keppel Island Hideaway, Freedom Fast Cats and Dreamtime Resorts (Salt, Echelon, Beaches on Lammermoor and Rosslyn Bay Resort), along with the Capricorn Coast, Southern Great Barrier Reef destination booth.</p> <p><u>Experience Queensland Kiwi</u></p> <p>Tourism & Events QLD has shared their intention to alternate between in-market presence in the NZ market and bringing trade to QLD. Experience Queensland will take place in June 2026, on the Sunshine Coast and will alternate with the Distribution Development weekend biannually, which was attended by Eloise Chaffers last year in Queenstown. The event will include one on one meetings with key Product Managers and a famil will follow. Eloise Chaffers is attending with Chloe Sydes (GAPDL) on behalf of the Southern Great Barrier Reef.</p> <p><u>(Via TEQ) TA Australia on Tour – France (prizes provided by Capricorn Coast, SGBR)</u></p> <ul style="list-style-type: none"> - Events in Lyon, Paris and Toulouse - 172 French travel agents - Prizes showcasing the region were awarded – accommodation, tours and experiences - Two winning agents were both from respected travel networks <p><u>TEQ ITB Germany (prizes provided by Capricorn Coast, SGBR)</u></p> <ul style="list-style-type: none"> - Capricorn Coast provided one of the giveaways - Included High Valley Dawn Permaculture Farm, Kraken Adventure Day Cruise, Cathedral Cave Tour <p><u>E-NEWSLETTER’S</u></p> <p><u>Visit Capricorn</u></p> <p>3 e-newsletters have been distributed since July 2025</p> <ul style="list-style-type: none"> - Last minute gift idea: Island cruise adventure for Dad – September 2025 (4081 recipients, 15.93% open rate) - Halfway to Cairns, All the Way to Paradise – December 2025 (4084 recipients, 15.6% open rate) - Closer Hits Better – March 2026 (4433 recipients, 15.23% open rate)
--	--	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

		<p><u>Southern Great Barrier Reef E-newsletter</u> Capricorn Enterprise prepares and distributes the SGBR E-newsletter which is distributed to our trade database of approximately 2000 contacts. The newsletter is distributed quarterly, and content is collated with our SGBR partners in Bundaberg and Gladstone.</p> <ul style="list-style-type: none"> - 16 July 2025 - (open rate 19.17%) - 16 October 2025 – (open rate 18.91%) - 16 March 2026 – (open rate 27.43%) <p><u>ADVERTISING AND PARTNERSHIPS</u></p> <p><u>Caravan Parks Association of Queensland Partnership</u></p> <ul style="list-style-type: none"> - Supplied high-value exposure including a full-page advert and VIC listing in the 2025 Queensland Caravan Parks Directory (140,000 copies across 800+ outlets and major shows), alongside ongoing regional promotion via CaravanQld’s blog, social media and B2B channels. - Industry Engagement & Opportunities: Access to caravan and camping show participation (4 statewide events), regional meeting involvement, and complimentary/discounted conference attendance—strengthening industry connections and trade engagement. - Insights & Data Access: Provision of caravanning and camping trend data, regional performance insights, and industry reporting to inform destination marketing and decision-making. <p><u>SGBR Strategy Meeting</u></p> <ul style="list-style-type: none"> - Full day strategy session held in late July - Meeting centred on three key pillars – Trade Strategy, SGBR Digital Strategy, SGBR Brand <p><u>SGBR Travel Plans 2026</u></p> <ul style="list-style-type: none"> - Inbound Queensland – Sydney – 3-4 March 2026 - Queensland is Calling NZ – Roadshow – 24-27 March 2026 - Australian Tourism Exchange (ATE26) – Adelaide – 10-14 May 2026 - Experience Queensland Kiwi – Sunshine Coast – 17-18 June 2026 - Australia Marketplace UK&Europe – London – 16-18 November 2026 <p><u>2025-26 Queensland Brochure - HelloWorld/Viva</u> Viva Holidays - https://www.secure-travel.net/globaluploads/brochures/vh_QLD_2627_R1/index.htm HelloWorld Travel - HelloWorld Travel Guides - Destination</p> <p><u>Let’s Go Caravan & Camping EDM</u></p> <ul style="list-style-type: none"> - ‘Hidden Gem on the Reef’ EDM – 31 July 2025 - Newsletter reaches Caravan Industry Association of Australia’s consumer database - Wider digital reach includes over 226,000 Facebook followers <p><u>Embark Magazine</u></p>
--	--	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

		<ul style="list-style-type: none"> - Distributed across Queensland Rail Travel long-distance services - Included in the August/September 2025 edition - Capricorn Enterprise provided editorial input ensuring key experiences such as island day cruises, Byfield rainforest, and our eco-destination certification were highlighted <p>RACQ Road Ahead – Great Inland Way Feature</p> <ul style="list-style-type: none"> - Capricorn Enterprise has secured a Bronze advertising package - Forms part of an 8-page featured aligned with the Great Inland Way, supported by TEQ - Includes both print advertising and editorial exposure - Features Dig The Tropic trail as an optional ‘detour’ from the Great Inland Way (investment \$5,000) - https://www.racq.com.au/articles/queensland-holiday/dig-the-detour <p>TravMedia</p> <p>TravMedia is the travel industry’s social media network, connecting media and public relations professionals worldwide. Our subscription in 2025/26 includes 6 uploaded press releases.</p> <ul style="list-style-type: none"> - <i>Keppel Dive and Water Sports launch all-abilities vessel for the Keppel Islands</i> - <i>4 Capricorn Coast region island stays – your way</i> - <i>Australia’s Holiday Highway Gold Coast to Cairns via Capricorn Coast</i> - <i>Capricorn Coast named among World’s Top 100 Sustainable Tourism Stories putting a spotlight on local resilience and innovation</i> - <i>What’s new on the Capricorn Coast</i> <p>Journalist Pitches through TravMedia</p> <p>The following pitches have been made via the TravMedia platform aligned with current travel trends, editorial themes and upcoming features:</p> <table border="1" data-bbox="770 826 1924 1272"> <tr> <td>Epic Honeymoon Destinations</td> <td>Weddings & Honeymoons (UK)</td> <td>Pumpkin Island</td> </tr> <tr> <td>Epic Marriage Proposal Ideas</td> <td>ABIA Weddings Australia</td> <td>Capricorn Caves Summer Solstice</td> </tr> <tr> <td>Oyster Stories</td> <td>Shucking Around</td> <td>Pumpkin Island</td> </tr> <tr> <td>Best Digital Detoxes</td> <td>NZ Herald</td> <td>Pumpkin Island, High Valley Dawn, Castle Rock</td> </tr> <tr> <td>Family Trips</td> <td>AFAR</td> <td>Capricorn Coast’s Prehistoric Playground</td> </tr> <tr> <td>Wellness Festival Round-Ups</td> <td>Wellness and World</td> <td>High Valley Dawn Permaculture Farm’s Grounded Gathering</td> </tr> <tr> <td>Biosphere Reserves</td> <td>TravelPulse</td> <td>Ramsar Wetlands, Byfield, Shoalwater Bay, Corio Bay</td> </tr> <tr> <td>Cold Plunges</td> <td>AARP</td> <td>Byfield Rainforest</td> </tr> <tr> <td>Alternatives to crowded destinations</td> <td>T&L, CondeNast, NatGeo Traveller, PBS</td> <td>Capricorn Coast</td> </tr> <tr> <td>Culture Rich Escorted Tours</td> <td>NZ Herald</td> <td>Time Safaris Walking Tours</td> </tr> <tr> <td>Australia’s Best National Parks</td> <td>Escape</td> <td>Byfield, Mt Etna, Capricorn Coast, Keppel Bay Islands and Mount Archer National Parks</td> </tr> <tr> <td>Australia’s growing craft beer scene</td> <td>Brewers Journal Canada</td> <td>Crimson Finch Brewery</td> </tr> <tr> <td>Immersive nature-based experiences</td> <td>Ultimate Nature Escapes Australia</td> <td>High Valley Dawn Permaculture Farm</td> </tr> <tr> <td>Aussie bucket list destinations</td> <td>Escape</td> <td>Capricorn Coast</td> </tr> <tr> <td>Indoor Family Adventure</td> <td>Holiday with Kids</td> <td>Capricorn Caves</td> </tr> <tr> <td>Affordable Travel in OZ</td> <td>Escape</td> <td>Capricorn Coast region – free and affordable activities</td> </tr> <tr> <td>New Experiences</td> <td>The Wanderer</td> <td>Warama Culture</td> </tr> </table>	Epic Honeymoon Destinations	Weddings & Honeymoons (UK)	Pumpkin Island	Epic Marriage Proposal Ideas	ABIA Weddings Australia	Capricorn Caves Summer Solstice	Oyster Stories	Shucking Around	Pumpkin Island	Best Digital Detoxes	NZ Herald	Pumpkin Island, High Valley Dawn, Castle Rock	Family Trips	AFAR	Capricorn Coast’s Prehistoric Playground	Wellness Festival Round-Ups	Wellness and World	High Valley Dawn Permaculture Farm’s Grounded Gathering	Biosphere Reserves	TravelPulse	Ramsar Wetlands, Byfield, Shoalwater Bay, Corio Bay	Cold Plunges	AARP	Byfield Rainforest	Alternatives to crowded destinations	T&L, CondeNast, NatGeo Traveller, PBS	Capricorn Coast	Culture Rich Escorted Tours	NZ Herald	Time Safaris Walking Tours	Australia’s Best National Parks	Escape	Byfield, Mt Etna, Capricorn Coast, Keppel Bay Islands and Mount Archer National Parks	Australia’s growing craft beer scene	Brewers Journal Canada	Crimson Finch Brewery	Immersive nature-based experiences	Ultimate Nature Escapes Australia	High Valley Dawn Permaculture Farm	Aussie bucket list destinations	Escape	Capricorn Coast	Indoor Family Adventure	Holiday with Kids	Capricorn Caves	Affordable Travel in OZ	Escape	Capricorn Coast region – free and affordable activities	New Experiences	The Wanderer	Warama Culture
Epic Honeymoon Destinations	Weddings & Honeymoons (UK)	Pumpkin Island																																																			
Epic Marriage Proposal Ideas	ABIA Weddings Australia	Capricorn Caves Summer Solstice																																																			
Oyster Stories	Shucking Around	Pumpkin Island																																																			
Best Digital Detoxes	NZ Herald	Pumpkin Island, High Valley Dawn, Castle Rock																																																			
Family Trips	AFAR	Capricorn Coast’s Prehistoric Playground																																																			
Wellness Festival Round-Ups	Wellness and World	High Valley Dawn Permaculture Farm’s Grounded Gathering																																																			
Biosphere Reserves	TravelPulse	Ramsar Wetlands, Byfield, Shoalwater Bay, Corio Bay																																																			
Cold Plunges	AARP	Byfield Rainforest																																																			
Alternatives to crowded destinations	T&L, CondeNast, NatGeo Traveller, PBS	Capricorn Coast																																																			
Culture Rich Escorted Tours	NZ Herald	Time Safaris Walking Tours																																																			
Australia’s Best National Parks	Escape	Byfield, Mt Etna, Capricorn Coast, Keppel Bay Islands and Mount Archer National Parks																																																			
Australia’s growing craft beer scene	Brewers Journal Canada	Crimson Finch Brewery																																																			
Immersive nature-based experiences	Ultimate Nature Escapes Australia	High Valley Dawn Permaculture Farm																																																			
Aussie bucket list destinations	Escape	Capricorn Coast																																																			
Indoor Family Adventure	Holiday with Kids	Capricorn Caves																																																			
Affordable Travel in OZ	Escape	Capricorn Coast region – free and affordable activities																																																			
New Experiences	The Wanderer	Warama Culture																																																			

		<p>IMM Sydney</p> <ul style="list-style-type: none"> - 26-27 February 2026 at the International Convention Centre Sydney - 22 pre-scheduled appointments with journalists and content creators from more than 215 outlets including Escape, Traveller, NZ Herald, Lonely Planet, Gourmet Traveller, Australian Traveller, Australian Geographic, Qantas Magazine, BBC and The Telegraph (UK) - Thursday night prior to IMM, Alyssah attended a dinner with ARE Media (New Idea, Woman’s Day and Gourmet Traveller) to discuss story ideas <p>PR Content</p> <p>Capricorn Enterprise has developed 132 PR content pieces (TO DATE – March 2026) for local media and online platforms for the 25/26 financial year.</p> <p>PROJECTS</p> <p>ECOTOURISM <i>Capricorn Coast received <u>Ecotourism Australia’s ECO Destination Certification</u> – official announcement 19th July 2024</i></p> <p>Ecotourism Destination – Our First Audit!</p> <p>Two years later, Capricorn Enterprise, together with LSC has completed the updates and requirements towards the first desktop audit for our destination certification with Ecotourism Australia. The destination had 6-months to make amendments, before the portal was locked for a first and final review option. With 105 criteria, covering off on Destination Characteristics, Destination Management, Nature and Scenery, Environment and Climate, Culture and Tradition, Social Well-being, Business and Community, and Ecotourism Criteria.</p> <p>Mary and Eloise dedicated three (3) days to working through portal criteria, collaborating with CQROC on waste questions and supporting LSC—stepping in during staff leave to ensure audit readiness.</p> <p>Ecotourism Certified Destination Meetings</p> <p>Quarterly meetings take place between all the Ecotourism certified destinations and the Ecotourism Australia team. Capricorn Enterprise attended the February catch-up, which was focussed on the ‘Global Sustainable Tourism Summit’, which will be attended by representatives of Capricorn Enterprise and LSC.</p> <p>Ecotourism Workshop – 12 August 2025</p> <ul style="list-style-type: none"> - Held at Keppel Bay Sailing Club - Welcomed attendees from the tourism industry, ECO certified operators, community and environment groups, first nations representatives, elected Councillors and government sectors - Key discussions included: waste reduction, EV infrastructure, reducing emissions, protecting our natural landscapes, waterways and beaches, regenerative farming and agritourism, opportunities to deepen sustainable practices <p>Green Destinations Top 100 2025 Stories</p> <p>Capricorn Enterprise entered a submission in the Green Destinations Top 100 Story Awards for 2025. We have entered under the category ‘Thriving Communities’, focussing on the impact of natural disasters and how we have been successful in positively moving forward and successfully made it into the 2025 Top 100. The Capricorn Coast was shortlisted for the People’s Choice Award as part of the Green Destinations</p>
--	--	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

	<p>Stories. Tourism Trade Consultant, Eloise Chaffers attended the presentation of finalists in Montpellier on 29 September. https://www.greendestinations.org/wp-content/uploads/2025/09/Capricorn-Coast-2025-Top-100.pdf</p> <p>Green Destinations Global Conference Capricorn Enterprise attended the 2025 Green Destinations Global Conference in Montpellier, France in September 2025. The two-day event gathered global tourism leaders to explore sustainable and regenerative tourism practices.</p> <p>Yeppoon VIC becomes ecoBiz 1-star Partner The ecoBiz program a free Queensland Government initiative delivered by Business Chamber Queensland, supports small-to-medium businesses to reduce energy, water and waste through coaching, workshops and digital tools. The Capricorn Coast Visitor Information Centre has been part of the program since early 2023, completing two coaching sessions and now undergoing its second Star Partnership Assessment.</p> <p>Through a 12% productivity increase and a 3% reduction in energy use, the Centre has lowered its energy intensity by 13.7%, achieving Star Partnership for energy.</p> <p>OTHER PROJECTS & MEMBER EVENTS</p> <p>Capricorn Coast Region Welcomes You Program</p> <ul style="list-style-type: none"> - Launched at Destination Q in November 2024 and continues to be promoted to all businesses. - Initiative provides online training programs, and in-person workshops tailored for Capricorn Coast - Topics include hosting visitors, storytelling, accessibility, inclusion, sustainability, and local experiences - Funded by the QLD Government and delivered by the QLD Regional Tourism Network <p>ATDW and BOQ Masterclass – 17 September 2025</p> <ul style="list-style-type: none"> - Australian Tourism Data Warehouse (ATDW) and Best of Queensland (BOQ) Masterclass - 30 tourism operators attended <p>Tourism Support Hub Webinar – 22 January 2026</p> <ul style="list-style-type: none"> - Capricorn Enterprise participated in a QLD Government webinar introducing the new Tourism Support Hub - TSH is a centralised online platform designed to assist tourism operators with business support, funding opportunities, workforce resources and sustainability guidance - Capricorn Enterprise shared relevant information with industry and encouraged operators to utilise the platform <p>QTIC RTO Update – 11 February 2026</p> <ul style="list-style-type: none"> - Capricorn Enterprise team members attended the recent QTIC RTO update, which provide an overview of key industry development programs and activities planned for 2026 - Activities include Gateway to Industry Schools Program, Young Tourism Leaders, Tourism Careers Roadshow and QLD Tourism Future Mentoring Program. - Updates also provided on accreditation through QLD Tourism Framework, QLD Welcomes You program, Awards Academy and First Nations Youth Program
--	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

	<p><u>State Issues on Agenda – 25 February 2026</u></p> <ul style="list-style-type: none"> - Member for Keppel Nigel Hutton met with Capricorn Enterprise Platinum and Gold Tourism Members in the Keppel Electorate to discuss a range of significant issues requiring State Government assistance, support, attention and investment - Assistant Minister for Tourism, Bree James joined via zoom to meet our local owner/operators. - Operators included Great Keppel Island Hideaway, Keppel Bay Marina, Freedom Fast Cats, Stay Yeppoon (<i>Salt, Echelon, Beaches on Lammermoor, Rosslyn Bay Resort</i>), Capricorn Caves, Salty Lime Co., Jabiru Events Centre, Koorana Crocodile Farm, Keppel Bay Sailing Club, and Pumpkin Island. - Topics included Great Keppel Island, Rosslyn Bay Harbour Master Plan, Hotel/Resort accommodation shortage, Agritourism and Ecotourism, CQ Palaeotourism, Insurance Costs, Crocodile Management Plan and Air Access, with a detailed paper outlining one- and five-year goals which we look forward to realizing for our destination with the ongoing support and investment by the State government. <p><u>TEQ Global Market Briefings – 5 February 2026</u></p> <ul style="list-style-type: none"> - Capricorn Enterprise attended TEQ’s Global Market Briefings in Brisbane on 5th February 2026 - Session included presentations from TEQ CEO Craig Davidson, as well as key updates across marketing, trade distribution and strategy - International directors provided in-depth market briefings for the UK, Europe, India, SE Asia, Greater China, NZ, the Americas and Japan - Additional meetings included QLD Drive Market Meeting, QLD Regional Tourism Network meeting, and 1:1 appointments with each of the TEQ international market directors <p><u>SGBR collaboration meeting</u></p> <ul style="list-style-type: none"> - Capricorn Enterprise participated in a SGBR regional meeting in Brisbane alongside regional partners from Gladstone and Bundaberg, with support from TEQ’s marketing and digital teams. Discussions focused on collaborative destination marketing and regional alignment <p><u>Regional Tour Guide Day</u> (<i>brought to you by TEQ</i>) Hosted at the Capricorn Caves, Wednesday 27th May 2026. This is a great opportunity to connect with others in the guiding community and strengthen local guiding capability.</p> <p><u>Future Ready Workforce Consultations</u> (<i>brought to you by QTIC</i>) Held at Salty, Yeppoon, Thursday 28th May. Insights from this consultation will feed into QTIC’s Future Ready Insights Report, ensuring Capricorn’s workforce needs and opportunities are clearly represented in statewide workforce strategies.</p> <p><u>New product launches</u> Capricorn Enterprise has been involved with announcements from members, assisting with media releases and other PR. We have assisted the following during this period:</p> <ul style="list-style-type: none"> - Warama Culture - Sunseeker SPF - GKI Boat Hire - Shore2Door initiative – Bodhi Surf - Nurim Yilan Tour (Warama Culture) - Stay Yeppoon (Rosslyn Bay Resort) - Wayfinder signage at GKI - Discovery Parks Coolwaters new cabin-style accommodation - Riviera Yeppoon - Portless Boats GKI
--	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

		<p><u>EVENTS</u></p> <p><u>Best in Business Awards 2026</u></p> <ul style="list-style-type: none"> - Hosted again in 2026 by Capricorn Enterprise together with Capricornia Chamber of Commerce - To be held on Friday 27th November at Frenchville Sports Club, Rockhampton - There will be 9 judged categories, along with People’s Choice Award - Sponsors to date include: Evans Edwards, Serenity Dental, Vector Health, Stanwell, Keppel Brand, JRT Group <p><u>Homegrown Program</u></p> <p>Capricorn Enterprise has reviewed and recommended 6 Homegrown funding applications in Round 1 and 2 with four successful</p> <ul style="list-style-type: none"> - Capricorn Film Festival (\$15K) - Rockhampton River Festival (\$15K) - Capricorn Film Festival (\$15K) - Capricorn King of Kings (\$15K) - Rockynats (\$210K significant 2026 – 2028) <p><u>Homegrown Program Meeting – Funding Criteria Clarification</u></p> <ul style="list-style-type: none"> - Capricorn Enterprise participated in a meeting with Scott Healey from Homegrown (formerly Queensland Destination Events Program) to discuss criteria and assessment process for funded events - Meeting provided valuable clarification on the intent of the program, funding priorities and the rationale behind assessment decisions <p>Capricorn Coast Region <u>Master Events Calendar</u> for 2025/26 was developed</p> <p><u>Caravan and Camping Shows</u></p> <p>The following Caravan and Camping Shows have been confirmed for 2026 and are attended by Cap Coast VIC Volunteers:</p> <ul style="list-style-type: none"> - Melbourne C&C – 6-8 February 2026 - Adelaide C&C – 25 February – 1 March 2026 - Sydney C&C – 28 April – 3 May 2026 - Brisbane C&C – 3-7 June 2026 <p>In addition, Capricorn Enterprise distributed Capricorn Coast Region Insider’s Guides at key outdoor adventure expos in:</p> <p>Let’s Go Caravan and Outdoor Expo – Gold Coast – 6-8 February 2026 National 4x4 Outdoors Show – Brisbane – 13-15 March 2026 Perth Caravan and Camping Show – Perth – 19-22 March 2026 Darwin 4WD, Boating and Camping EXPO – June 2026 National 4x4 Outdoors Show – Melbourne – 21-23 August 2026</p> <p><u>Yeppoon Running Festival Competitor Booklet and Race Packs</u></p> <p>Advertising included in Yeppoon Running Festival <u>Competitor Guide</u></p>
--	--	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

		<p><u>Networking Events 2025/26</u> Capricorn Enterprise Member Networking Events have been held at: <u>Frenchville Sports Club</u> – August 2025 <u>Freedom Fast Cats</u> – January 2026 <u>Nurim Yilan Tour</u> – February 2026 <u>Villa La Sini</u> – March 2026 <u>Koorana Crocodile Farm</u> – May 2026 <u>The Haven</u> – June 2026</p> <p><u>Queensland Tourism Awards 2025</u> Held Friday 14 November 2025 SILVER – Great Keppel Island Hideaway – 3-3.5 star accommodation BRONZE – High Valley Dawn Permaculture Farm – Unique Accommodation (FIRST TIME ENTRANT) SILVER – Rockynats – Festivals and Events GOLD – Fun Over 50 Holidays - Cultural Tourism GOLD – Fun Over 50 Holidays - Major Tour & Transport Operators GOLD – Fun Over 50 Holidays - The Steve Irwin Award for Ecotourism https://capricornenterprise.com.au/2025/11/capricorn-coast-region-celebrates-another-outstanding-year-at-the-queensland-tourism-awards/ https://capricornenterprise.com.au/2025/11/golden-trifecta-for-fun-over-50-holidays-at-the-queensland-tourism-awards/</p> <p><u>GOLD – Eloise Chaffers – Queensland Young Achiever</u> Capricorn Enterprise nominated Tourism and Trade Distribution Representative, Eloise Chaffers, for the Queensland Young Achiever Award. This prestigious honour recognises an emerging industry leader who demonstrates outstanding professionalism, passion, and commitment to Queensland’s tourism future. https://capricornenterprise.com.au/2025/11/a-golden-win-for-a-queensland-young-achiever-eliose-chaffers-shines-at-the-2025-queensland-tourism-awards/</p> <p><u>Australian Tourism Awards</u> Held March 2026 in Perth SILVER – Fun Over 50 Holidays – Major Tours and Transport Operators BRONZE - Fun Over 50 Holidays – Ecotourism https://capricornenterprise.com.au/2026/03/fun-over-fifty-celebrates-national-tourism-award/</p> <p><u>Tourism Tribe</u> In July 2025, Capricorn Enterprise finalized a monthly digital development retainer with Tourism Tribe to enhance website performance for VisitCapricorn.com.au, focusing on AI schema upgrades and integration of the HERO booking platform. The agreement provides two hours of strategic and technical support per month.</p> <p><u>Website Enhancements – Booking integration and itinerary development</u></p> <ul style="list-style-type: none"> - Accommodation bookings (booking.com affiliate integration) - Tours and Experiences (GetYourGuide affiliate partnership) - Itinerary development – inspiring longer stays
--	--	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

		<p>Hubspot Annual Subscription Provides software products for inbound marketing, sales, and customer service. It provides tools for customer relationship management, social media marketing, content management, lead generation, web analytics, search engine optimisation, live chat and customer support.</p>
<p>3. Provide access to current destination marketing assets (photos and videos) to Livingstone Shire businesses and community groups</p>		<p>July 2025 – Droneiac commissioned to provide updated Yeppoon foreshore aerial images to Capricorn Enterprise</p> <p>May 2026 – additional photos and videos commissioned as outlined in the TV, Proud Nomads (Ch9) and Stixpix</p>
<p>4. Promote and continue to develop the Taste Capricorn Coast project</p>		<p>WEBSITE Taste Capricorn Coast – 8500 (1 July 2025 – 8 April 2026) FACEBOOK Taste Capricorn Coast – Total 2.8K followers – two posts per week</p>
<p>5. Manage and Maintain the Official Accreditation standard of the Yeppoon Visitor Information Centre</p>	<p>Accredited VIC</p>	<p>We own and operate the Accredited Capricorn Coast Visitor Information Centre in Yeppoon, open 7 days a week which greeted some 20,000 visitors through its doors and answered over 1,200 phone enquiries during 2025/26. Our VIC Supervisor and Volunteers distribute 50,000 copies of the Capricorn Coast Visitor Guides to visitors, businesses and all visitor centres in QLD</p> <p>Famils 2025/2026 22 July 2025 – Capricorn Coast Historical Society July 2025 - Capricorn Coast Historical Society CBD Tour 4 August 2025 – GKI Hideaway and Holiday Village Sept 2025- High Valley Dawn Permaculture Farm October 2025 – Keppel Sands Caravan Park 7 November 2025 – EV Chargers Demonstration 11 February 2026 – Great Keppel Island 23 March 2026 – Capricorn Caravan Parks May – Elysium Retreat</p>

		<p>Annual Seniors EXPO – 22 August 2025</p> <ul style="list-style-type: none"> - Held at Oak Tree Retirement Village - Capricorn Coast VIC attended alongside other community groups and service providers <p>Feb 2026 - Adelaide Caravan & Camping Show - attended by volunteer Gary March 2026 – Melbourne Caravan & Camping Show - attended by volunteer Gary May 2026 - Sydney Caravan & Camping Show - attended by volunteer Ilona June 2026 - Brisbane Caravan & Camping Show - attended by volunteer Lorraine</p>
<p>6. Support industry and major projects through the Capricorn Enterprise Industry Group Initiatives</p>	<p>Business and Investment Attraction</p> <p>Business and Industry Support Services and Promotion</p> <p>Information and Research Services</p>	<p>Investment Attraction Priority Projects for Capricorn Enterprise as outlined in our 2025 to 2028 Strategic Plan are:</p> <ul style="list-style-type: none"> • New Short Term Accommodation including 4.5 star – 1,219 new rooms required by 2032. • Great Keppel Island Master Plan - – support public and private sector investment which aligns with Capricorn DTP 2024-2032 • Rosslyn Bay Harbour Master Plan – support public and private sector investment which aligns with Capricorn DTP 2024-2032 • 2032 Olympic & Paralympic Games – Rowing & Canoe Sprints on the Fitzroy River • East-West Connector Road and associated Temporary Local Planning Instrument (TLPI) 2025 for the Capricorn Coast • Capricorn Resort Redevelopment • Collaboration of Major Projects Proponents / Managing Contractors <p>Major Projects and Industry Forum 2026 – 18 September – Jabiru Events Centre, Yeppoon This full-day event will bring together investors, business leaders, government representatives, and community leaders for an engaging and insightful program across a number of industries including Energy, Resources/Mining, Construction, Property Development, Manufacturing, Tourism/Major Events and more. Thus far, confirmed Speakers are:</p> <p>Residential/Over 55 Resort Developments</p> <ul style="list-style-type: none"> • Construction Skills Queensland • Lincoln Lifestyle Yeppoon (Limestone creek road behind St. Brendans) • Mildura Rise Estate Rockyview – Procon Developments (northern corridor) • Ellida Estate Parkhurst R'ton – Maas Property Group • Ingenia Yeppoon • Keppel Developments (Seahaven, The Shoals, Marina Breeze) – <i>awaiting confirmation</i> • The Kingsway Group – Kinka Beach – <i>awaiting confirmation</i> <p>Energy and Resources Sector</p> <ul style="list-style-type: none"> • Qld Resources Council • Stanwell • Energy Qld/Ergon Energy • ARK Energy – Boomer Green (30km south west Marlborough) • Whitehaven Blackwater Coal • BRAVUS Carmichael Mine

		<p>Major Projects and Events:</p> <ul style="list-style-type: none">• Beef Australia – BEEF27• Blueprint Livingstone – Priority Projects• TMR/Acciona FH – Rockhampton Ring Road• GKI Hideaway (expansion plans)• Keppel Eats• MSQ – Rosslyn Bay Harbour Master Plan – <i>awaiting confirmation</i> <p>Information and Research: Economic Profiles have been updated and are available on the Capricorn Enterprise website. The Live Capricorn Coast website has also been updated with house price medians and rental medians.</p>
--	--	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

7 BUSINESS ARISING OR OUTSTANDING FROM PREVIOUS MEETINGS

7.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

File No: fA2206
Attachments: 1. Business Outstanding Table - May 2026
Responsible Officer: Lucy Walker - Coordinator Executive Support
Alastair Dawson - Interim Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillors' information.

OFFICER'S RECOMMENDATION

THAT the Business Outstanding table for the Ordinary Council Meeting be received.

7.1 - BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

Business Outstanding Table - May 2026

Meeting Date: 19 May 2026

Attachment No: 1

*Please note that the notes contained within the Business Outstanding Table are correct at the time of the Agenda being published.				
Item	Date	Report Title	Resolution	Comments
1	17/06/2025	Permit to Occupy Application – Adjacent to 6 Flood Road Milman (Lot 4 RP848806)	That pursuant to s2.18.1(d) and s2.18.11 of Livingstone Shire Council's Meeting Procedures Policy the matter lay on the table pending consideration of a DA to return to a Council Meeting at a later date.	13 April 2026 This matter was discussed at the Briefing Session on 2 December 2025 and Officers will wait for the development assessment appeal to be finalised until the current Permit to Occupy and the additional Road Closure application is progressed.
2	16/09/2025	Road Reserve Acquisition - 118 Barmaryee Road Barmaryee	THAT Council resolve to delegate authority under s 257 of the Local Government Act 2009 to the Chief Executive Officer to negotiate and finalise all matters relating to the acquisition of land for road purposes from Lot 3 RP610365 (118 Barmaryee Road Barmaryee). In exercising this delegation, the Chief Executive Officer is to comply with Council's 'Acquiring Land and Easements for Infrastructure Services Procedure' And THAT funding for the design and construction of the road be confirmed through the budget review process in late 2025.	08 May 2026 Engineering survey, concept & detailed design of the new road is ongoing. Land valuation is complete and initial discussions with the landowner has occurred and are ongoing.
3	09/10/2025	Tender responses to Capricorn Homemaker Stage 2 selective tender	That Council resolve to: approve the tenderer detailed in the section, Evaluation and overview of proposals, number (2) of this report to advance to preferred tender stage; and delegate to the CEO to enter contract negotiations with the preferred tenderer to advance the development of the Capricorn Coast Homemaker 2.	13 April 2026 Due diligence continuing, site sampling nearing completion. Onsite visit from preferred tenderer planned for May 2026 to complete negotiations.
4	27/10/2025	Notice of Motion - Cr Lance Warcon - Bell Park Master Plan	THAT Council resolves to request Officers to prepare a report outlining the options for the creation of a master plan for Bell Park at Emu Park, which outlines plans for creation of resources sought by the community, including the consideration of a half basketball court, all abilities toilet facilities at the Skate Park, resolution of car park drainage issues, completion of works to repair the Heritage listed tower on site and other facilities as may be identified through a community consultation program in the area.	13 April 2026 A draft conservation management plan has developed for Bell Park and has been provided for stakeholder review. Further update will be provided for the May meeting.

*Please note that the notes contained within the Business Outstanding Table are correct at the time of the Agenda being published.

Item	Date	Report Title	Resolution	Comments
5	Ordinary Council 16/12/2025	Notice of Motion - Cr Andrea Friend - Pedestrian pathway at the Rhys Yore/Fig Tree Creek bridge	<p>THAT Council resolves to undertake a report with costings, and a business case to be established for a pedestrian pathway. Located at the Rhys Yore/ Fig Tree Creek bridge.</p> <p>THAT due to the replacement of Rhys Yore Bridge (currently in the forward works program FY29-30) and the associated planning yet to be undertaken, the matter be referred to a workshop with consideration also be given to pedestrian crossings and market usage, no action be taken in relation to the construction of a western pedestrian pathway across Fig Tree Creek at this time.</p>	<p>20 March 2026 A report will be presented to the 21 April 2026 Council Meeting.</p> <p>08 May 2026 Officers will investigate long term pedestrian needs along this corridor and brief Councillors of the options. This item will be removed from the Business Outstanding Table.</p>
6	Ordinary Council 20/01/2026	Notice of Motion - Cr Pat Eastwood - Recognition of volunteer services - Lammermoor Native Gardens	THAT Council delegate to the CEO to organise a sustainable and long-lasting bench seat and plaque acknowledging the contribution of the founders of Friends of Lammermoor Native Gardens, Jean (John) and Fran Rivory.	<p>12 May 2026 A seat has been ordered and should be installed early June. This item will be removed from the Business Outstanding Table.</p>
7	Ordinary Council 03/02/2026	Land acquisition Part Lot 508 on SP 166188	<p>THAT Council authorises the CEO to initiate discussions with the owner of Lot 500 on SP166188 to acquire a small portion of land on the northern boundary to allow public access to Zilzie Bay; AND</p> <p>THAT Council authorises the CEO to undertake the property transactions to acquire the land.</p>	<p>15 April 2026 Property owner unwilling to negotiate at this time.</p>

*Please note that the notes contained within the Business Outstanding Table are correct at the time of the Agenda being published.				
Item	Date	Report Title	Resolution	Comments
8	Ordinary Council 17/02/2026	Proposed Acquisition of Land - Water Supply Reservoir	<p>THAT Council resolve to</p> <ol style="list-style-type: none"> 1. Receive and note the contents of this report; 2. Delegate authority under s 257 of the Local Government Act 2009 to the Chief Executive Officer to negotiate and finalise all matters relating to the acquisition of land for water supply purposes associated with L5 RP619660, Bondoola; and 3. In exercising this delegation, the Chief Executive Officer is to comply with Council's 'Acquiring Land and Easements for Infrastructure Services Procedure'. 	<p>21 April 2026</p> <p>Officers have completed a land survey and have a site inspection tomorrow (Wednesday 22 April) and will look at arranging some geotechnical testing in the coming weeks. The owners have been quite cooperative.</p>
9	Ordinary Council 17/02/2026	Notice of Motion - Cr Andrea Friend - Installation of E-Scooters, Scooters, E-Bikes, and Bicycles Signage	That pursuant to s2.18.1(d) and s2.18.11 of Livingstone Shire Council's Meeting Procedures Policy the matter lay on the table pending a State Government review and to return to a future Council Meeting.	<p>19 February 2026</p> <p>As per Council resolution, awaiting a State Government review (on e-bikes and e-scooters) prior to returning to a future Council Meeting.</p> <p>This item will be lifted from the table at the 16 June 2026 meeting.</p>
10	Ordinary Council 17/02/2026	Request for Trustee Lease over part of Reserve for Water Purposes - Lot 5 SP157082, Hawke Street, Emu Park	<p>THAT Council resolve:</p> <ol style="list-style-type: none"> 1. that the exception mentioned in Section 236(1)(b)(i) of the Local Government Regulation 2012 may apply in its dealing with Queensland Police Service over part of Lot 5 SP157082; 2. pursuant to section 236(2) of the Local Government Regulation 2012 to apply section 236(1)(b)(i) of the Local Government Regulation 2012 in its dealing with Queensland Police Service over part of Lot 5 SP157082; 3. to provide a ten (10) year trustee lease to Queensland Police Service at a nominal rental of \$1.00 plus GST per annum, in accordance with section 236(5) of the Local Government Regulation 2012 over part of Lot 5 SP157082; and 4. to delegate to the Chief Executive Officer, pursuant to section 257(1)(b) of the Local Government Act 2009, to negotiate the terms and conditions of the trustee lease provided to Queensland Police Service. 	<p>10 April 2026</p> <p>Council awaits receipt of the initial draft trustee lease from QPS for its review.</p>

*Please note that the notes contained within the Business Outstanding Table are correct at the time of the Agenda being published.

Item	Date	Report Title	Resolution	Comments
11	Ordinary Council 3/03/2026	Acquisition of land - Portion Lot 28 RP 860145 (9 Casey Drive, Yeppoon)	<p>THAT Council authorises the Chief Executive Officer to enter into an infrastructure agreement with the landowner of Lot 28 RP 860145 to acquire the portion of land as identified in the Local Government Infrastructure Plan as D-47; and</p> <p>THAT the CEO updates Council on the outcome of the negotiation.</p>	<p>12 May 2026</p> <p>Matter ongoing. No response received from land owner.</p>
12	Ordinary Council 17/03/2026	Response to Notice of Motion from Councillor Mather - Resources for pest management officer and initiatives for Leucaena and Giant Rats Tail Grass control	<p>THAT Council endorse a budget allocation of \$30,500 in 2026/2027 to undertake new pest management initiatives and \$218,686 to employ a Pest Management Officer and purchase a vehicle and spray equipment.</p>	<p>15 April 2026</p> <p>Part of 26/27 Budget Deliberations.</p> <p>This item will be removed from the Business Outstanding Table.</p>
13	Ordinary Council 17/03/2026	Hawke Street - Kerb and Channel Augmentation	<p>THAT Council provides a co-contribution to deliver the missing section of road pavement and Kerb and channel in Hawke Street Emu Park. The section to be co-funded is from the end of the development site D75-2025 in Hawke Street and front 24 and 26 Hawke Street; and</p> <p>THAT Council allocates an additional \$63000.00 in the 2025-26 capital budget for the kerb & channel bitumen widening; and</p> <p>THAT given there is only one contractor reasonably available, Council engage with them directly to undertake the construction work; and</p> <p>THAT the CEO (or delegate) negotiate with Contractor to finalise a Contract or Deed of Agreement for the construction.</p>	<p>13 April 2026</p> <p>Infrastructure agreement awaiting execution.</p> <p>This item will be removed from the Business Outstanding Table.</p>

*Please note that the notes contained within the Business Outstanding Table are correct at the time of the Agenda being published.				
Item	Date	Report Title	Resolution	Comments
14	Ordinary Council 17/03/2026	Community Housing Location Options	<p>THAT Council resolve to:</p> <ol style="list-style-type: none"> 1) Authorise the Chief Executive Office to negotiate the disposal terms of Council owned land with the proponent named in this report, for the purposes of developing a future community housing and support services hub; and 2) Apply the exception mentioned in 236(1)(b) of the <i>Local Government Regulation 2012</i> in its dealing with the proponent named in this report over the Council owned land detailed in this report; and 3) If disposal is successful and development proceeds, support the proponent submitting a development application via the Ministerial Infrastructure Designation (MID) process. 	<p>13 April 2026</p> <p>Community housing provider notified of Council resolution. Feasibility investigations have commenced.</p>
15	Ordinary Council 17/03/2026	Yeppoon Town Centre and Community Activation Proposal	<p>THAT Council authorises the CEO to initiate project feasibility investigations, as described in the milestone section of this report.</p>	<p>6 May 2026</p> <p>Concept design of Civic Centre and Library 80% complete. Awaiting Quantity Surveying report. Structural engineering and traffic assessment underway. Land valuations received. Service transition options being assessed. Community needs assessment stakeholder engagement commencing June 2026.</p>
16	Ordinary Council 17/03/2026	Notice of Motion - Cr Andrea Friend - Installation of a potable Water Bubbler/Fountain	<p>THAT Council install a water bubbler/fountain inclusive of a dog dish at the amenities side of Merv Anderson Park near Ross Creek.</p> <p>THAT Council undertake an audit of all parks in the Shire to identify the need for any further bubblers/fountains inclusive of dog dishes and a report be brought back to Council.</p>	<p>13 May 2026</p> <p>A further update is outstanding on this action regarding:</p> <ul style="list-style-type: none"> • Location of bubbler • when to be installed • An audit will be undertaken and brought back to a Council meeting.

*Please note that the notes contained within the Business Outstanding Table are correct at the time of the Agenda being published.

Item	Date	Report Title	Resolution	Comments
17	Ordinary Council 17/03/2026	Response to Notice of Motion from Councillor Mather - Drainage Issues - Lammermoor Sands Estate.	<p>THAT Council:</p> <ol style="list-style-type: none"> 1. Acknowledges the current condition of the Open Space Reserve; 2. Note the current agreement between Council and the Body Corporate of Lammermoor Sands CTS (BCLS), which details maintenance requirements for the "park" occupying Lot 201 on SP199670; 3. Rectify erosion and sedimentation which is present along the drainage flow path through the park; and 4. Actively monitor upstream developments to ensure future stormwater flows through the park are not adversely impacting on the park. 	<p>12 May 2026</p> <p>Officers met on site with body corporate representatives on 23 March 2026 to discuss next steps and agreed to complete a survey and develop a plan to relevel the drain and reinstate the natural flow path.</p> <p>Matter to be dealt with operationally.</p> <p>This item will be removed from the Business Outstanding Table.</p>
18	Ordinary Council 17/03/2026	Response to Notice of Motion from Councillor Mather - Road Maintenance - Primary Producers	That pursuant to s2.18.1(d) and s2.18.11 of Livingstone Shire Council's Meeting Procedures Policy the matter lay on the table pending a report by Officers and to return to a future Council Meeting.	<p>28 April 2026</p> <p>Officers briefed Council on 28th April 2026. Councillors will discuss further prior to the matter returning to the 16th June Council Meeting.</p>
19	Ordinary Council 07/04/2026	Ritamada Beach Access - Local Law Review	<p>THAT the Ritamada Beach current access arrangements for the purposes of launching and retrieving vessels remains in force for the new suite of Local Laws; AND</p> <p>THAT further Signage be installed to clearly delineate parking areas and access arrangements.</p>	<p>13 May 2026</p> <p>Current arrangements will remain in force.</p> <p>Signage to be installed once car parking area is finalised.</p> <p>This item will be removed from the Business Outstanding Table.</p>
20	Ordinary Council 07/04/2026	Timbers Beach Access - Local Law Review	That pursuant to s2.18.1(d) and s2.18.11 of Livingstone Shire Council's Meeting Procedures Policy the matter lay on the table pending the outcome of land acquisition to return to a future Council meeting.	<p>15 Apr 2026</p> <p>Report to be brought to the table when access is gained.</p>

*Please note that the notes contained within the Business Outstanding Table are correct at the time of the Agenda being published.

Item	Date	Report Title	Resolution	Comments
21	Ordinary Council 07/04/2026	Cooee Bay Pool - Formal Opening	<p>THAT the CEO be requested to update Councillors on the protocols for the formal opening of the Cooee Bay pool, given it is a Federally Funded initiative.</p> <p>THAT Council notes the information provided by the CEO and resolves to continue to abide by legal funding requirements, in relation to formal invitations to government officials, being that the only condition of receiving Community Development Grants Program are that formal invitations are only offered to funding partners, and that only representatives from the Livingstone Shire Council and a representative from the Federal Government who may speak at the event and including an invitation to Federal Member Michelle Landry in line with the funding agreement; AND</p> <p>THAT an informal invitation is offered to Senator Pauline Hanson and former Mayor Andy Ireland, who were both instrumental, in the initial advocacy for this Federal Government Funding for the Capricorn Coast Brian Dorey OAM Aquatic Centre.</p>	<p>12 May 2026</p> <p>Media Op, Civic Event Opening and Community Event being planned with relevant officers. Official opening 29 May 2026.</p> <p>This item will be removed from the Business Outstanding Table.</p>
22	Ordinary Council 21/04/2026	Notice of Motion - Mayor Adam Belot - GKI	THAT Council writes to the State advising that it supports the use of the land (Lot 50 CP866044) for purposes of providing emergency services facilities.	<p>12 May 2026</p> <p>Letter went to Ann Leahy MP on 7 May 2026.</p> <p>This item will be removed from the Business Outstanding Table.</p>
23	Ordinary Council 21/04/2026	Notice of Motion - Mayor Adam Belot - Policy to assist community groups lodging a development application	THAT Council delegate to the CEO to develop a "user friendly" Policy (and bring that policy back to the table) that facilitates Development Applications on behalf of Community groups with limited resources.	<p>12 May 2026</p> <p>Draft policy prepared. A workshop will be scheduled in July.</p>

*Please note that the notes contained within the Business Outstanding Table are correct at the time of the Agenda being published.

Item	Date	Report Title	Resolution	Comments
24	Ordinary Council 21/04/2026	Notice of Motion - Cr Glenda Mather - Improve Traffic Movements	That pursuant to s2.18.1(d) and s2.18.11 of Livingstone Shire Council's Meeting Procedures Policy the matter lay on the table pending a briefing session and then to return to a future Council Meeting.	28 April 2026 Officers briefed Council on 28th April 2026 and this matter will be discussed at the 19th May 2026 Ordinary Meeting of Council. This item will be removed from the Business Outstanding Table.
25	Ordinary Council 21/04/2026	Infrastructure agreement for the delivery of trunk parks and community facilities Kinka Beach	THAT Council enters into an Infrastructure Agreement with the owner of Lot 1 SP 353586 to acquire land (3 Ha) for the purposes of creating a district park in the Kinka Beach area; and THAT Council offsets the establishment costs from the Infrastructure charges for Development Application D-480-2025.	12 May 2026 Infrastructure Agreement currently being drafted by Council's Solicitors. This item will be removed from the Business Outstanding Table.
26	Ordinary Council 05/05/2026	Creation of a Committee of the whole to oversight Blueprint Livingstone	THAT Council resolve to Establish a Committee of the Whole, to meet every two months, to review Progress of Blueprint Livingstone and to Coordinate Strategic Development of the Project; and THAT The Committee of the whole be delegate full decisions making authority consistent with the powers of an Ordinary Council Meeting. THAT it be referred to the Audit committee for comment.	12 May 2026 InfoCouncil and meeting schedules are being process are being updated to reflect the committee meeting dates. This item will be removed from the Business Outstanding Table.

7.2 LIFTING MATTERS LAYING ON THE TABLE**File No:****Attachments:** Nil**Responsible Officer:** Alastair Dawson - Interim Chief Executive Officer

SUMMARY

This report is being presented to Council in order for the stated matter to be formally lifted from the table prior to being dealt with at this meeting.

OFFICER'S RECOMMENDATION

THAT Council resolves that the following report which is currently 'laying on the table' within the Business Outstanding Table awaiting return to a Council meeting, be lifted from the table to be dealt with later in this meeting:

- Notice of Motion – Councillor Glenda Mather – Improve Traffic Movements

BACKGROUND

This matter was presented at the Council Meeting on 21 April 2026 at which time Council resolved to lay the matter on the table pending return to a future Council meeting.

COMMENTARY

This matter is now requested to be formally lifted from the table and brought back for discussion and consideration.

8 PRESENTATION OF PETITIONS

Nil

9 NOTICES OF MOTION

9.1 NOTICE OF MOTION - CR RHODES WATSON - COUNCIL ASSIST IN CONCEALED LEAK WATER REFUND WAIVER

File No: fA2220

Attachments: 1. Notice of Motion - Concealed leak water refund waiver

Responsible Officer: Alastair Dawson - Interim Chief Executive Officer

SUMMARY

Councillor Rhodes Watson has submitted a 'Notice of Motion' in relation to council assisting in concealed leak water refund waiver.

COUNCILLOR RECOMMENDATION

THAT Council reduce the residents water bill by the process used for a concealed leak water refund.

COUNCILLOR BACKGROUND

Please refer to attached NOM.

**9.1 - NOTICE OF MOTION - CR
RHODES WATSON - COUNCIL ASSIST
IN CONCEALED LEAK WATER
REFUND WAIVER**

**Notice of Motion - Concealed leak
water refund waiver**

Meeting Date: 19 May 2026

Attachment No: 1

Mr Alastair Dawson
Interim Chief Executive Officer
Livingstone Shire Council
PO Box 2292
YEPPOON QLD 4703

(INSERT DATE)

**Notice of Motion
Council assist in concealed leak water refund waiver.**

Dear Mr Dawson,

I wish to submit this Notice of Motion in relation to resident Alison Salway who received an enormous water bill of \$1590.95.

May this be included in the agenda on May 19. I give notice of my intention to move the following:

THAT Council reduce the residents water bill by the process used for a concealed leak water refund.

Many thanks

Councillor Rhodes Watson
Livingstone Shire Council

This email was forwarded to me by Cr Andrea friend.

Good morning Andrea,

I am contacting you in relation to the below email and to my endeavour to have Council assist with compensation for this extremely expensive water payment we will be required to pay.

I have previously sent an email to Councillor Mather in regard to this (as

I know this is her portfolio)but have not received any acknowledgment. I am hoping that having 2 Councillors to assist me in requesting lenience and compassion to out circumstances will help my case.

We were away for 3 weeks and arrived home last Tuesday (11th March). I received a visit from an LSC employee on Wednesday morning informing me about the high reading and that the water metre was ticking over very fast. I immediately turned the main water off and rang a plumber. The plumber could not help until Friday, so we kept the water turned off as much as we could.

We searched the property to see if we could find the leak but there was no evidence of any leak.

The plumber arrived on Friday and spent considerable time trying to find the leak. Eventually he found it approximately 2 feet from the water metre in our front garden.

I spoke to customer service in regard to compensation and was informed that we can only claim once every 5 years! This sounds unbelievable for something that is totally out of our control and having no knowledge or evidence of. We had a water leak in our back yard in December and received compensation for that.

As you are aware, Gordon is on a pension and this very large required payment, together with the Plumbers invoice (yet to be received) is a very unplanned expense.

I ask that Council reassess their Council Policy in our case and ask that you take this to a Council meeting to assist us in this instance.

Copy of the Plumbers report is attached.

Thanking you Andrea and would appreciate confirmation of receipt of my email.

Regards
Alison Salway

From: Water and Waste <WaterWaste@livingstone.qld.gov.au>
Date: 12 March 2026 at 11:32:18 am GMT+10
To: alison.salway@icloud.com
Subject: Increased Water Consumption - 58 Jarman Street, Barlows Hill

Dear Sir/Madam

Livingstone Shire Council has recently undertaken the meter read at 58 Jarman Street, Barlows Hill (Water Assessment 230094) and would like to bring to your attention that the consumption for this quarter is higher than usual. The read details are as follows:

Meter Number: Y16W105293
Meter Read: 4105
Read Date: 04/03/2026
Consumption (kl): 538
Estimated Usage Charge*: \$1590.95
(*For indicative purposes only and does not include current assessment balances. New charges do not apply until issued via a Water Usage Notice. Details provided are of a single quarterly read.)

There may be many reasons for this, including changes in water consumption habits at the property, however it may also be an indication of an internal leak. If you are unsure of the cause, we suggest you undertake a leak test to assess for an internal leak.

For further information, including how to conduct the above test, refer to Council's Water Meter and Billing<<https://www.livingstone.qld.gov.au/living-here/my->

property/water-meters-and-billing> and Concealed Leak Refund/Waiver<<https://www.livingstone.qld.gov.au/living-here/my-property/water-meters-and-billing/concealed-leak-refund>> webpages.

The following email was received from Chris Hocking.

Good afternoon Cr Watson

I have reviewed the circumstances against the provisions of Livingstone Shire Council's Concealed Leak Refund/Waiver Policy. While I acknowledge the difficult circumstances outlined by the resident, including the fact that the leak was concealed and occurred while the occupants were away, the policy provides that only one concealed leak adjustment may be granted per property within a five (5) year period.

As the resident has said they have received a water refund recently relating to a previous water leak. As such, the property is not eligible for a further refund or waiver at this time, regardless of the location or cause of the subsequent leak. The five-year limitation is applied consistently to ensure fairness and equity across all residents.

Please let me know if you require any further information.

Regards

Chris Hocking
Manager Water & Waste Operations
Livingstone Shire Council – Cordingley St Office
[1300 790 919](tel:1300790919)

9.2 NOTICE OF MOTION - CR RHODES WATSON - SPEED REDUCTION ON ADELAIDE STREET, YEPPON**File No:** fA2220**Attachments:** 1. Notice of Motion - Speed reduction on Adelaide Street, Yeppon**Responsible Officer:** Alastair Dawson - Interim Chief Executive Officer

SUMMARY

Councillor Rhodes Watson has submitted a 'Notice of Motion' in relation to speed reduction on Adelaide Street, Yeppon

COUNCILLOR RECOMMENDATION

THAT

1. Livingstone Shire Council write to the Queensland transport department asking for them to review the speed limit on Adelaide Street from 50 km/h to 40 km/h.
2. Livingstone Shire Council install signage and line marking for safety on Adelaide Street.

COUNCILLOR BACKGROUND

Please refer to attached NOM.

**9.2 - NOTICE OF MOTION - CR
RHODES WATSON - SPEED
REDUCTION ON ADELAIDE STREET,
YEPPON**

**Notice of Motion - Speed reduction on
Adelaide Street, Yeppoon**

Meeting Date: 19 May 2026

Attachment No: 1

Mr Alastair Dawson
Chief Executive Officer
Livingstone Shire Council
PO Box 2292
YEPPOON QLD 4703

Monday April 27

**Notice of Motion
Speed reduction on Adelaide Street, Yeppoon.**

Dear Mr Dawson,

I wish to submit this Notice of Motion in relation to asking the Department of transport to reduce the speed limit from 50 km an hour to 40 km an hour on Adelaide Street, Yeppoon.
And for improved/increased signage and line marking.

May this be included in the agenda on the [insert date here of Council Meeting]. I give notice of my intention to move the following:

‘THAT

1. Livingstone Shire Council write to the Queensland transport department asking for them to review the speed limit on Adelaide Street from 50 km/h to 40 km/h.
2. Livingstone Shire Council install signage and line marking for safety on Adelaide Street.

Many thanks

Councillor [insert name here]

For some years residents have been dealing with serious safety issues including hooning, racing and loud exhausts that rattle the windows of homes at all hours of the day and night.

Our Council has implemented a few measures to reduce this safety issue but have not worked to improve safety and peace of living on this street.

I have personally sat in people’s lounge rooms and not been able to speak with the occupants because of the noise of cars driving past.

I have spoken to the managers of motels who have had holiday makers pack up and leave their rooms because of the noise.

This behaviour does not help Capricorn coast tourism.

I ask that we write a letter to the transport department asking for the speed reduction to 40 km/h and that line marking and signage be improved and increased to help slow the traffic and assist the QPS in being able to fine these drivers.

This is an email sent to me from the residence who attended a meeting at Bayview Tower on April 18, 2026.

Dear Cr Watson,

Residents of Adelaide Street, Yeppoon held a meeting on Saturday, 18th April, to discuss ways to deal with the dangerous problems made by of the street being used as a race track. Many of the offending vehicles sport P plates and are often of the SUV type. Residents are tired of the noise of the acceleration, screeching tyres and black smoke emissions. The cars enter the street sometimes on two wheels.

As many pedestrians use the street, particularly on weekends, residents are afraid that one day soon there will be a serious accident either by colliding with a walking child, or even with another vehicle.

The meeting heard advice on the situation by the Police, the Engineering department of the Livingstone Shire Council and from Councillor Rhodes Watson.

It was clear that the residents have few options to deal with the problem. Standard actions are not appropriate for Adelaide Street. Things like speed bumps, chicanes, and road narrowing were all discussed.

Residents agreed to ask the authorities responsible to lower and speed limit from 60 to 40 kms, to slow the cars down and improve signage and line marking.

Residents of Adelaide Street, Yeppoon.

9.3 NOTICE OF MOTION - MAYOR ADAM BELOT - BEACH ACCESS AT MUSKERS/ZILZIE BEACH**File No:** fA2220**Attachments:** 1. **NOM - Mayor Adam Belot - Beach Access at Musklers/Zilzie Beach****Responsible Officer:** **Alastair Dawson - Interim Chief Executive Officer**

SUMMARY

Mayor Adam Belot has submitted a 'Notice of Motion' in relation to beach access at Musklers/Zilzie beach.

COUNCILLOR RECOMMENDATION

THAT in order to improve the recreational lifestyle of residents within and around the Zilzie south location, Council resolve to delegate to the CEO to undertake the formal process to acquire land on Lot 508 SP 166188 in order to allow public access to Musklers/Zilzie beach which has been blocked off since at least June 2000 which resulted in no public beach access points.

BACKGROUND

The Zilzie south community containing the old Barrier Reef resort and Zilzie Cove is growing rapidly and many families and retirees are moving into this area to enjoy coastal living. However, this community is becoming increasingly frustrated by an inability to be able to access their closest beach as no public beach access easements were required in the original approval.

This can be overcome by acquiring a narrow strip of private land which is currently only accessible to authorised vehicles. If this land was acquired by Council then the general public could access similar to other popular Coastal beaches. The decision as to whether beach driving is approved should the public access be achieved, is not part of this debate but rather focused on public access being able to drive to a designated car parking area similar to Ritamada and the Big Dune surfing reserve.

**9.3 - NOTICE OF MOTION - MAYOR
ADAM BELOT - BEACH ACCESS AT
MUSKERS/ZILZIE BEACH**

**NOM - Mayor Adam Belot - Beach
Access at Muskings/Zilzie Beach**

Meeting Date: 19 May 2026

Attachment No: 1

Mr Alastair Dawson
Interim Chief Executive Officer
Livingstone Shire Council
PO Box 2292
YEPPOON QLD 4703

12 May 2026

**Notice of Motion
Public Access to Muskera/Zilzie Beach**

Dear Mr Dawson,

I wish to submit this Notice of Motion in relation to public access to Muskera/Zilzie Beach.

May this be included in the agenda on 19 May 2026. I give notice of my intention to move the following:

THAT in order to improve the recreational lifestyle of residents within and around the Zilzie south location, Council resolve to delegate to the CEO to undertake the formal process to acquire land on Lot 508 SP 166188 in order to allow public access to Muskera/Zilzie beach which has been blocked off since at least June 2000 which resulted in no public beach access points.

Background

The Zilzie south community containing the old Barrier Reef resort and Zilzie Cove is growing rapidly and many families and retirees are moving into this area to enjoy coastal living. However, this community is becoming increasingly frustrated by an inability to be able to access their closest beach as no public beach access easements were required in the original approval.

This can be overcome by acquiring a narrow strip of private land which is currently only accessible to authorised vehicles. If this land was acquired by Council then the general public could access similar to other popular Coastal beaches. The decision as to whether beach driving is approved should the public access be achieved, is not part of this debate but rather focused on public access being able to drive to a designated car parking area similar to Ritamada and the Big Dune surfing reserve.

Many thanks

Mayor Adam Belot
Livingstone Shire Council

9.4 NOTICE OF MOTION - MAYOR ADAM BELOT - TIDAL WATERFLOW AT COOROOMAN CREEK**File No:** fA2220**Attachments:** 1. NOM - Mayor Adam Belot - Coorooman Creek**Responsible Officer:** Alastair Dawson - Interim Chief Executive Officer

SUMMARY

Councillor Adam Belot has submitted a 'Notice of Motion' in relation to tidal waterflow at Coorooman Creek.

COUNCILLOR RECOMMENDATION

THAT Council write to whomever is in a position of authority i.e. State Government Department of Environment, Federal Government Environment Minister seeking intervention to reinstate tidal waterflow which has been altered on private land at the mouth of Coorooman Creek.

BACKGROUND

Satellite imagery shows clearly that over the last 20 years the natural tidal flow of salt water has been restricted due to undersized pipes being installed to achieve road access on private land adjacent to the mouth of Coorooman Creek. The environmental depletion of native vegetation and biodiversity is evident (in the opinion of many) yet up to this point efforts to have this acknowledged and fixed have failed. Council seeks to right this wrong and wants intervention from whomever has the authority to make a judgment in favour of putting the natural environment first.

**9.4 - NOTICE OF MOTION - MAYOR
ADAM BELOT - TIDAL WATERFLOW
AT COOROOMAN CREEK**

**NOM - Mayor Adam Belot - Coorooman
Creek**

Meeting Date: 19 May 2026

Attachment No: 1

Mr Alastair Dawson
Interim Chief Executive Officer
Livingstone Shire Council
PO Box 2292
YEPPOON QLD 4703

12 May 2026

**Notice of Motion
Tidal waterflow at Coorooman Creek**

Dear Mr Dawson,

I wish to submit this Notice of Motion in relation to tidal waterflow at Coorooman Creek

May this be included in the agenda on 19 May 2026. I give notice of my intention to move the following:

THAT Council write to whomever is in a position of authority ie. State Government Department of Environment, Federal Government Environment Minister seeking intervention to reinstate tidal waterflow which has been altered on private land at the mouth of Coorooman Creek.

Background

Satellite imagery shows clearly that over the last 20 years the natural tidal flow of salt water has been restricted due to undersized pipes being installed to achieve road access on private land adjacent to the mouth of Coorooman Creek. The environmental depletion to native vegetation and the biodiversity is evident (in many people opinion) yet up to this point efforts to have this acknowledged and fixed has failed. Council seeks to right this wrong and wants intervention from whomever has the authority to make a judgment in favour of putting the natural environment first.

Many thanks

Mayor Adam Belot
Livingstone Shire Council

10 QUESTIONS ON NOTICE

Nil

11 COMMITTEE REPORTS

Nil

12 AUDIT, RISK AND IMPROVEMENT COMMITTEE REPORTS

Nil

13 REPORTS

13.1 RESPONSE TO NOM - CR GLENDA MATHER - TRAFFIC MOVEMENTS

File No:	*
Attachments:	<ol style="list-style-type: none">1. NoM - Cr Glenda Mather - Improve traffic movement2. Council resolution following NoM - Cr Glenda Mather - Improve traffic movements3. Attachment Figures - Cottesloe Street
Responsible Officer:	Sean Fallis - Manager Engineering Services Michael Kriedemann - General Manager Infrastructure Alastair Dawson - Interim Chief Executive Officer
Author:	Jake Taylor - Principal Transport Engineer

SUMMARY

Following a Notice of Motion regarding corner-cutting at the Cottesloe Street intersections, Council investigated various engineering treatments. Assessments confirm the intersection is "fit for purpose," meeting all Australian Standards with low crash risk. This report proposes a site-specific trial of pavement bars to protect residential amenity by discouraging "rat-running" and encouraging the use of the designated minor collector, Havenwood Drive. This intervention manages route choice without the extensive infrastructure or land resumption required by other options.

OFFICER'S RECOMMENDATION

THAT Council resolves to install pavement bars at the T-intersections of Cottesloe Street (at Eucalyptus Avenue and Adventurer Drive) as a site-specific trial in accordance with Clause 5.10.3 of AS 1742.2:2022.

BACKGROUND

A Notice of Motion was raised at the 21 April 2026 Council meeting regarding safety and traffic movements at the intersection of Eucalyptus Avenue and Cottesloe Street. Following the briefing session workshop on 28 April 2026, the matter was lifted from the table for formal resolution.

Council officers reviewed the existing traffic conditions and road geometry and identified no safety concerns that warrant engineering intervention. Risk assessments indicate the likelihood and severity of a crash is low, and there are no reported casualty crashes at the Cottesloe Street intersections. Recorded speeds fall within an acceptable range, as vehicle velocity is naturally restricted by the road geometry of the T-intersection and the proximity of an existing road cushion. Furthermore, truncated property lot corners provide unobstructed sight distances for both vehicles and pedestrians. This remains a standard T-intersection typical of residential access streets across Australia.

In response to the Notice of Motion, Council officers investigated options to discourage observed rat-running and corner-cutting on Cottesloe Street. The refuge island option was found to be unfeasible as it conflicted with required swept paths for service vehicles and semi-trailers. Implementing this option would require the reconstruction of both intersections, including potential land resumption and additional street lighting, which is not recommended.

Alternatively, the installation of pavement bars as per Clause 5.10.3 of the AS 1742.2:2022 Manual of Uniform Traffic Control Devices (MUTCD) is proposed as a site-specific trial. Whilst Council officers do not share the safety concerns raised by residents in relation to corner-cutting, officers acknowledge there may be a small benefit in using the pavement bars to increase the physical discomfort of the turn. This is intended to make the shortcut less attractive to rat-runners. This treatment is categorised strictly as a network management

tool intended to protect residential amenity by encouraging drivers to utilise the designated minor collector road, Havenwood Drive. This unique application does not establish a general level of service for T-intersections elsewhere in the Shire, as there is a low risk of crashes at this location and no requirement for intervention.

Summary of Attachment Figures

Figure	Description	Purpose
Figure 1 & 2	Pavement Bar Options – Cottesloe St intersections at Eucalyptus Ave & Adventurer Dr	Illustrates the proposed layout of pavement bar layout and line marking
Figure 3	Clause 5.10.3 of AS 1742.2:2022 (MUTCD)	Provides the technical standard and typical arrangements for pavement bars at intersections.
Figure 4	Pavement Bar Size	Shows the physical dimensions (385mm x 200mm x 25mm) of the yellow pavement bars proposed
Figure 5	Refuge Island Option	Displays the alternative physical island layout which was deemed unfeasible due to infrastructure constraint & cost.
Figure 6 & 7	Swept Path Analysis	Demonstrates that the 8.8m service vehicle and 19m semi-trailer paths conflict with a raised refuge island.
Figure 8	Historical Traffic Data	Summarises AADT and speed data (2024–2025) for Cottesloe St, Eucalyptus Ave, and Havenwood Dr.
Figure 9	Telemetry Speed Analysis	Shows an 85th percentile speed of 29 km/h at the corner, confirming existing speeds are naturally restricted.

PREVIOUS DECISIONS

21 April 2026: Notice of Motion raised by Cr Mather and laid on the table.

03 September 2024: Eucalyptus Avenue Traffic Management Review presented to Council, recommending targeted traffic calming and enhanced police enforcement for the broader area.

ENGAGEMENT AND CONSULTATION

On 15 April 2026, the Mayor, Councillor Mather, and Council officers met with residents to discuss traffic conditions across the Seahaven area. During this meeting, Councillor Mather informed residents of the Notice of Motion relating specifically to the Cottesloe Street T-intersections.

BUDGET IMPLICATIONS

The estimated cost for the intersection treatment is between \$5,000 and \$10,000 per intersection. This figure includes detailed design, survey, setout, supply and installation of the treatment, and the temporary traffic management. Pavement bars have an expected service life of 5 to 10 years. Upon reaching the end of this period, the requirement for ongoing treatment will be reviewed as part of Council's maintenance program.

LEGISLATIVE CONTEXT AND LEGAL IMPLICATIONS

The proposed treatment is consistent with Clause 5.10.3 of AS 1742.2:2022, which is accepted by the Queensland MUTCD. Therefore, the installation meets the requirements of

Section 72A of the Transport Operations (Road Use Management) Act 1995 (TORUM), which mandates adherence to the MUTCD.

RISK ASSESSMENT

The primary risk associated with the recommendation is the potential for establishing a precedent for similar treatments at other residential T-intersections. This is mitigated by categorising the work as a site-specific trial for network management rather than a safety intervention. Technical risk is low, as the probability of a crash at the current intersection is assessed as low and sight distances meet required standards. There is a minor operational risk that the treatment may cause slight physical discomfort to drivers, which is the intended outcome to discourage rat-running.

CORPORATE PLAN REFERENCE

Transparent, Accountable & Progressive Leadership

Responsive, accessible and high-quality services that address the evolving needs of residents and businesses

**13.1 - RESPONSE TO NOM - CR
GLENDAMATHER - TRAFFIC
MOVEMENTS**

**NoM - Cr Glenda Mather - Improve
traffic movement**

Meeting Date: 19 May 2026

Attachment No: 1

Mr Alastair Dawson
Interim Chief Executive Officer
Livingstone Shire Council
PO Box 2292
Yeppoon Q 4703
4 April 2026

Notice of Motion
Improve traffic Movements

Dear Mr Dawson,

I formally wish to submit the following Notice of Motion for inclusion in the next appropriate General Meeting of Council:

“That given the urgent need for greater safety at the intersection of Eucalyptus Avenue and Cottesloe Street Taroomball, Infrastructure installs an appropriate fixture and signage at that intersection for vehicles turning right from Eucalyptus Ave into Cottesloe, forcing those vehicles to “keep left” when turning the corner, thus preventing them from cutting the corner as currently takes place.”

Background:

Councillors and officers will remember an on-site meeting last year, at the home of the resident on the corner.

The local concerns then were safety, speed, lack of appropriate signage and generally, non-compliance with road rules.

Our plan then was to carry out some linemarking, monitor the speed and ask the Police to carry out spot surveillance when they could.

As in similar places with similar issues, that worked (to some degree) for a while.

The corner of Eucalyptus and Cottesloe was untouched, and remains a safety issue as vehicles continue to cut the corner, at a

Speed I would consider excessive for a corner.

I have, on a number of occasions, parked around the corner during end of school day, and watched drivers cut the corner.

They see my car, and a sign on my door, they slow down thinking it's the Police. When they see it's me, they wave.

Only last week a young person on a scooter took the corner at speed, (this was witnessed) and collided with a vehicle a few metres

further down the road.

Cottesloe Street is a known rat-run, and residents in the area know it.

Line marking at this intersection will do nothing to change old habits. Only a physical barrier will get the message across.

Regards Glenda Mather Clr

13.1 - RESPONSE TO NOM - CR GLENDA MATHER - TRAFFIC MOVEMENTS

Council resolution following NoM - Cr Glenda Mather - Improve traffic movements

Meeting Date: 19 May 2026

Attachment No: 2

ORDINARY MEETING MINUTES

21 APRIL 2026

9.3 NOTICE OF MOTION - CR GLENDA MATHER - IMPROVE TRAFFIC MOVEMENTS

File No: qA86737
Attachments: 1. Improve Traffic Movements
Responsible Officer: Alastair Dawson - Interim Chief Executive Officer

SUMMARY

Councillor Glenda Mather has submitted a 'Notice of Motion' in relation to improvement of traffic movements.

09:40AM Councillor Watson left the meeting.
09:41AM Councillor Watson returned to the meeting.

Suspension of Standing Orders**COUNCIL RESOLUTION**

9:46AM
That pursuant to s2.18.1(i) and s2.18.27 of Livingstone Shire Council's Meeting Procedures Policy the provisions of the Meeting Procedures be suspended to allow adequate time for informal discussion on Item 9.3 - Notice Of Motion - Cr Glenda Mather - Improve Traffic Movements prior to entering into formal debate.

Moved by: Councillor Watson

MOTION CARRIED UNANIMOUSLY

Resumption of Standing Orders**COUNCIL RESOLUTION**

9:52AM
That pursuant to s2.18.1(i) and s2.18.27 of Livingstone Shire Council's Meeting Procedures Policy the provisions of the Meeting Procedures be resumed.

Moved by: Councillor Watson

MOTION CARRIED UNANIMOUSLY

COUNCILLOR RECOMMENDATION

THAT given the urgent need for greater safety at the intersections of Eucalyptus Avenue and Cottesloe Street, as well as the intersection of Cottesloe Street and Adventurer Drive to the north, Council install appropriate fixtures and signage at these intersections forcing vehicles which cut the corners to "keep left" when turning right.

COUNCIL RESOLUTION

That pursuant to s2.18.1(d) and s2.18.11 of Livingstone Shire Council's Meeting Procedures Policy the matter lay on the table pending a briefing session and then to return to a future Council Meeting.

Moved by: Mayor, Councillor Belot

MOTION CARRIED

Crs A Belot, P Eastwood, A Friend, G Mather, W Rothery and R Watson voted in the affirmative.

Cr L Warcon voted in the negative.

13.1 - RESPONSE TO NOM - CR GLENDA MATHER - TRAFFIC MOVEMENTS

Attachment Figures - Cottesloe Street

Meeting Date: 19 May 2026

Attachment No: 3

Attachments – Cottesloe Street



Figure 1- Pavement Bar option - Cottesloe St & Eucalyptus Ave

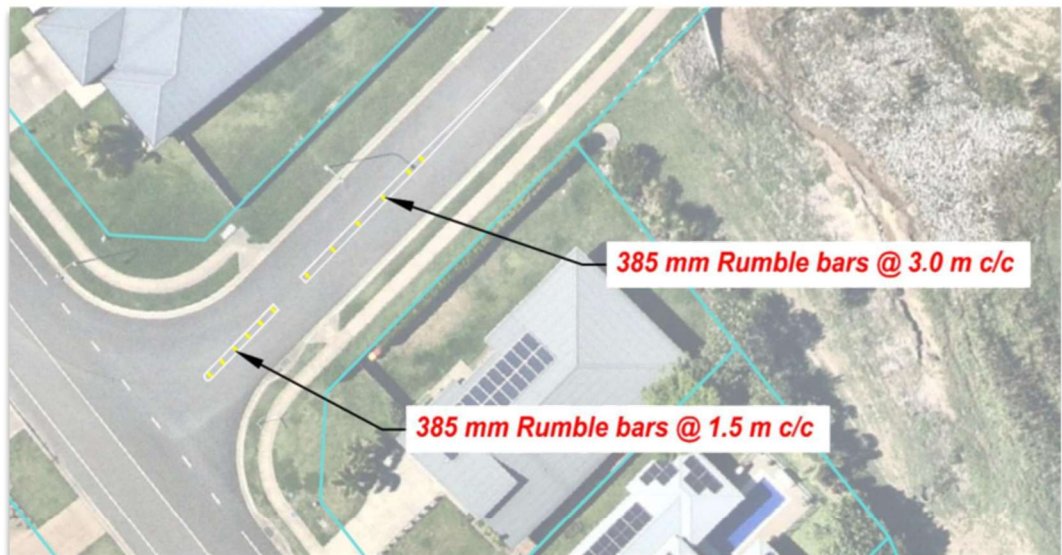


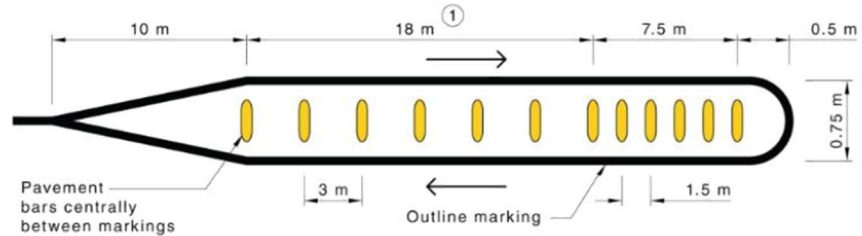
Figure 2 - Pavement Bar Option - Cottesloe St & Adventurer Drive

5.10.3 Typical uses

Typical uses and arrangements of pavement bars are as follows:

(a) Control of turning movements at intersections, see [Figure 5.57](#).

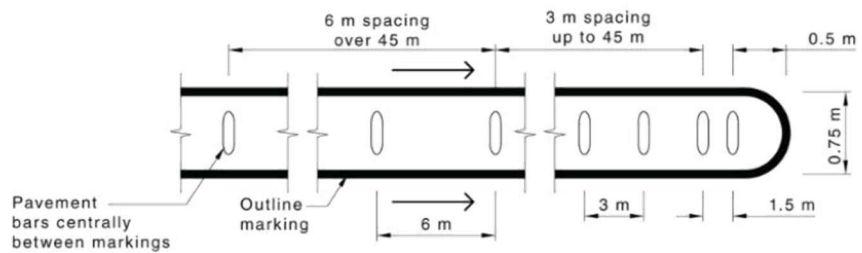
Figure 5.57 — Pavement bars for control of turning movements at an intersection



NOTE The 18 m length using seven bars at 3 m spacing may be reduced to 9 m using four bars at 3 m spacing.

(b) Lane control (e.g. between lanes on approach to a multi-lane roundabout), see [Figure 5.58](#).

Figure 5.58 — Pavement bars for lane control



(c) Supplementing barrier lines where frequent and hazardous infringements occur, except on substandard curves.

Figure 3 - Clause 5.10.3 of the AS 1742.2:2022 Manual of Uniform Traffic Control Devices (MUTCD)



Figure 4 - Pavement Bar Example



Figure 5 - Refuge Island Option

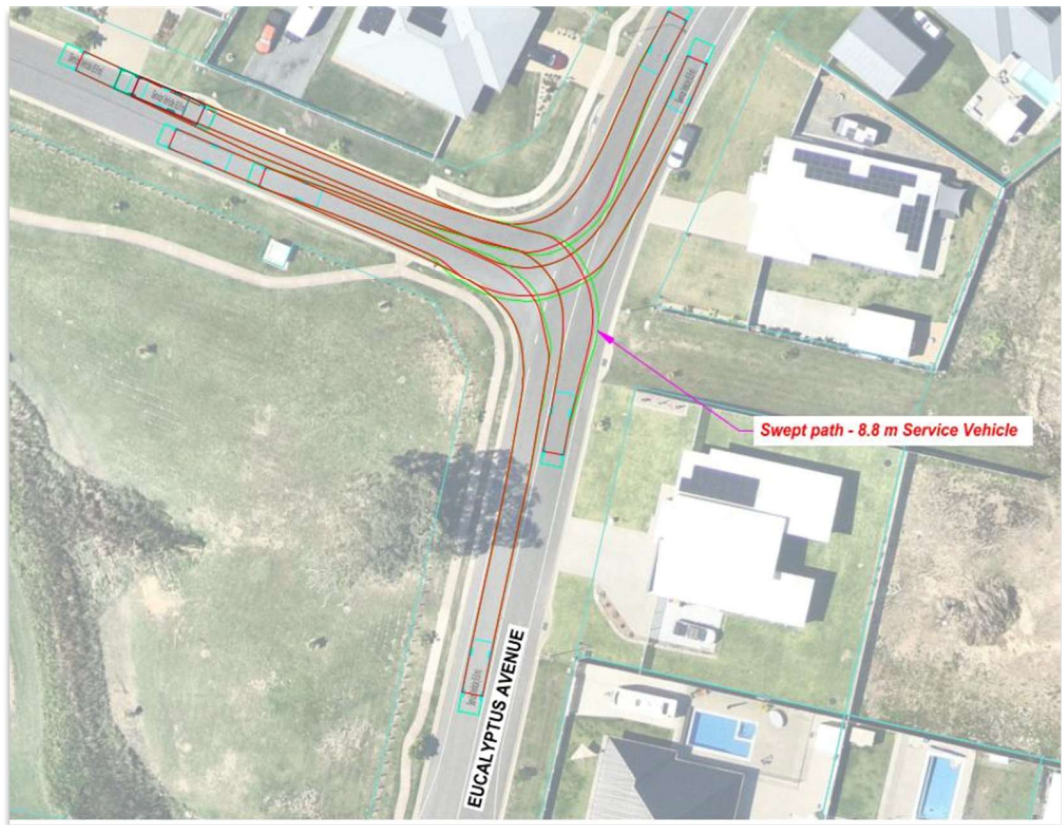


Figure 6 - Swept Path - 8.8m Service Vehicle (Rubbish Truck)



Figure 7 - Swept Path 19m Semi Trailer



Figure 8 - Traffic Data

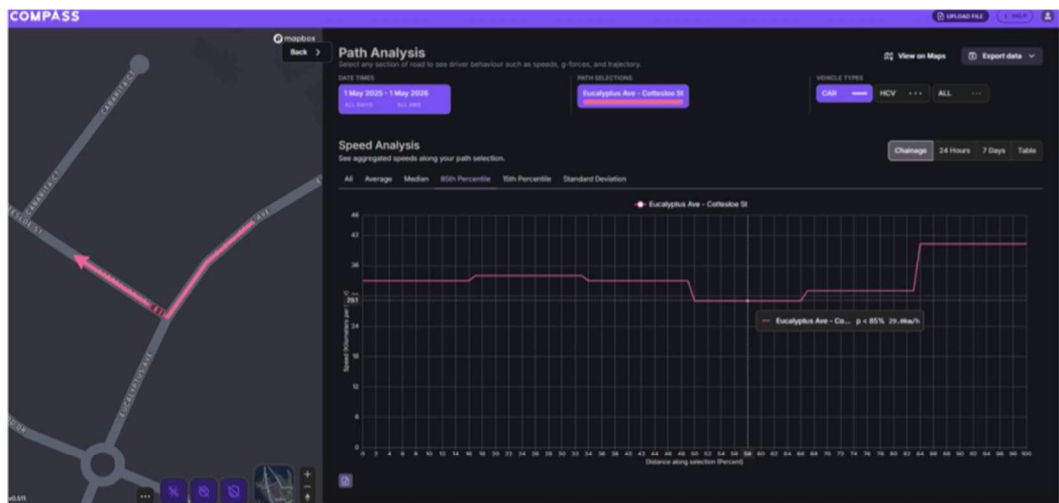


Figure 9 - Telemetry Data - 85th percentile speed of 29km/hr at corner (01 May 25 to 01 May 26)

13.2 REGIONAL ARTS DEVELOPMENT FUND ROUND TWO 2025/2026

File No: fA4760

Attachments: Nil

Responsible Officer: Molly Saunders - Manager Community and Cultural Services
Katrina Paterson - General Manager Communities and Environment
Alastair Dawson - Interim Chief Executive Officer

Author: Edwina Roberts - Engagement & Events Officer
Carlyn Hepburn - Community Development and Engagement Officer

SUMMARY

This report details the Regional Arts Development Fund Grant Assessment Panel's recommended recipients for funding from Round One of the Arts Development Fund Grants Scheme.

OFFICER'S RECOMMENDATION

THAT in accordance with the recommendation of the Livingstone Shire Regional Arts Development Fund Grants Assessment Panel, the following grant applications be funded:

Name	Purpose of Grant	Amount
Daniel Rossiter	A Capella Singing Workshop	\$4,948.00
Kim Payne	Sandy Krack Festival	\$4,000.00
Shae O'Reily	Grounding Gathering	\$4,000.00
Leanne Smith	The Creek Sessions	\$4,800.00
	TOTAL	\$17,748.00

BACKGROUND

The Regional Arts Development Fund is a partnership between state and local governments which invests in quality arts and cultural experiences across Queensland based on locally determined priorities.

The Regional Arts Development Fund promotes the significance and value of arts, culture, and heritage as the key to:

1. Supporting diversity and inclusivity.
2. Growing stronger regions; and
3. Providing training, education, and employment opportunities for Queensland artists and local communities.

Nine applications were received for Round Two 2025/2026 of the Regional Arts Development Fund Grants scheme. Applications were open from 2-27 March 2026.

PREVIOUS DECISIONS

There have been no previous decisions in relation to this matter.

ENGAGEMENT AND CONSULTATION

Members of the Regional Arts Development Fund Grants Scheme Assessment Panel promote, engage, and consult with the community to encourage and support applications.

The Assessment Panel is made up of two councillors and two community members (community members are selected via an expression of interest process every two years).

BUDGET IMPLICATIONS

Annually, Livingstone Shire Council applies to Arts Queensland for Regional Arts Development Funding which requires a co-contribution. The application requires Council to specify how it will meet Regional Arts Development Funding guidelines. In 2025/26 Council received \$36,225.00 from Arts Queensland and contributed \$30,000.00 for a total budget of \$66,225.00.

LEGISLATIVE CONTEXT AND LEGAL IMPLICATIONS

There are no identified legal or legislative implications associated with this matter.

RISK ASSESSMENT

The principal risk associated with the administration of Regional Arts Development Funding is the misappropriation of funds. Strict acquittal processes are established to ensure grant funding is spent in accordance with its designated purpose.

CORPORATE PLAN REFERENCE***Vibrant Culture & Healthy Community***

Provide diverse and inclusive cultural, sporting and recreation opportunities to encourage community participation and that contribute to wellbeing

13.3 OPERATIONAL PLAN 2025-2026 Q3 PROGRESS REPORT

File No:	qA85221
Attachments:	1. Q3 2025-2026 Operational Plan Progress Report
Responsible Officer:	Poala Santini - Coordinator Governance Andrea Ellis - General Manager Corporate Services Alastair Dawson - Interim Chief Executive Officer
Author:	Ursula Sleeman - Governance Officer

SUMMARY

The Quarter 3 progress report for the 2025-2026 Operational Plan as of 31 March 2026, is presented in accordance with Section 174(3) of the Local Government Regulation 2012.

OFFICER'S RECOMMENDATION

THAT Council receives the Quarter 3 2025-2026 Operational Plan Performance Report as of 31 March 2026.

BACKGROUND

The 2025-2026 Operational Plan details the major programs and expected outcomes to be delivered throughout the financial year, aligning with the long-term objectives of the Corporate Plan 2025 – 2030.

The 2025-2026 Operational Plan is a key part of Council's planning, setting out the main projects and priorities that support the goals of the Corporate Plan 2025-2030.

The *Local Government Act 2009* requires the Chief Executive Officer to provide a written progress report on the implementation of the Operational Plan at least once every quarter at Council meetings.

Council recently introduced new software to produce the quarterly Operational Plan Report, streamlining how staff update key activities and improving readability for users.

The attached 'new look' Operational Plan Quarter 3 Performance Report for March 2026 provides an overview of progress achieved during the third quarter of the 2025–2026 financial year, each action item is supplemented with a status update and commentary. Please note that there are now four status options with the separation of 'On Track' and 'Complete' which was previously reported on as one.

Table 1 presents a summary of performance to 31 March 2026, measured against the progress indicators.

Status of Planned Activities

Status		Diversified & Resilient Economy	Natural Environment	Vibrant Culture & Healthy Community	Transparent, Accountable & Progressive Leadership	Total
On Track	✓	9	11	15	19	54
Complete	✓	1	0	4	7	12
Requires Monitoring	⚠	5	4	4	8	21
Off Track	✗	1	0	1	4	6
Total		16	15	24	38	93

Of the 93 activities, 66 (71%) are either on track or complete, 21 (23%) require monitoring and 6 (6%) are currently off track.

A number of items have been completed in Quarter 3 including:

- 1.3.4 Create an Investment Attraction Video and marketing collateral.
Investment and workforce attraction video, investment prospectus and strategic priorities completed.
- 3.1.7 Develop design guidelines to support the Yeppoon town revitalisation.
Concept designs completed for Stage 1 Yeppoon Town Centre revitalisation (first block of Normanby St east).
- 3.5.3 Develop a Bushfire Mitigation strategy for the whole of Shire.
The Bushfire Management Plan (BMP, sub-plan to LDMP) reviewed and adopted in February 2025 and the Bushfire Management Operational Plan provide Bushfire Mitigation Strategy for the whole of Shire.
- 4.1.2 Develop an understanding of community sentiment around environmental, social, and economic factors to ensure informed Council decision-making based on community feedback.
Survey conducted October 2025. Strong sample size. Data widely shared via in person meetings, and in traditional and digital media.

Six Items are identified as being 'Off Track' in Quarter 3 including:

- 1.1.6 Development Incentives and Support Strategy focused on attracting future growth industries to establish within the priority infrastructure area (PIA)
Other priorities have delayed further progression.
- 3.2.2 Document and establish a measurement system to enable frequent reporting on event and activity participation
Will require more work to determine parameters and measuring techniques. Due to physical spread of event and activity physical locations, delivery of events/activities by external partners and capacity of team the data is a good estimate but not a true reflection.
- 4.3.1 Customer experience.
Working group to be established to determine what and the level of documentation Council would like to undertake. Working group of internal departments to be established by EOFY.

PREVIOUS DECISIONS

The 2025-2026 Operational Plan was adopted by Council on 9 June 2025.

ENGAGEMENT AND CONSULTATION

Consultation has taken place with internal stakeholders.

BUDGET IMPLICATIONS

The activities in the Operational Plan 2025-2026 are funded from the 2025-2026 Annual Budget.

LEGISLATIVE CONTEXT AND LEGAL IMPLICATIONS

Pursuant to Section 104(5) of the *Local Government Act 2009* and section 174 of the *Local Government Regulation 2012* a Local Government is required to prepare an Operational Plan that aligns with the annual budget and supports the delivery of the Corporate Plan.

Section 174 of the *Local Government Regulation 2012* states:

(3) The chief executive officer must present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than 3 months.

There are no legal implications associated with this matter.

RISK ASSESSMENT

The risk of not delivering against Council's Operational Plan is that Council does not achieve the commitments set out in the longer-term Corporate Plan 2025-2030. Each significant activity has associated risks which are managed by the relevant area and reported on through performance reports.

Legislation requires Council to discharge its responsibilities in a way that is consistent with the annual operational plan and the operational plan sets out a specific level of detail what Council is planning to deliver and prioritise in the current financial year. The budget has been developed around the operational plan to match the required expenditure with available revenue sources.

CORPORATE PLAN REFERENCE***Transport, Accountable & Progressive Leadership***

Sustainably manage finances, assets and resources through strong governance

The Operational Plan 2025-2026 is a key strategic document that outlines the key objectives for Council's annual program and aligns with the budget.

CONCLUSION

Quarterly reporting against the 2025-2026 Operational Plan is a statutory requirement and informs Council and the community on the performance of Council against yearly programs and activities in line with Council's Corporate Plan 2025-2030.

13.3 - OPERATIONAL PLAN 2025-2026 Q3 PROGRESS REPORT

Q3 2025-2026 Operational Plan Progress Report

Meeting Date: 19 May 2026

Attachment No: 1



Q3 OPERATIONAL PLAN REVIEW

2025 - 2026





Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

Diversified & Resilient Economy

Promote, and value diverse business, industry, and employment

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
1.1.1	Gross Regional Product (GRP) growth	Measures the total value of all final goods and services produced in the local economy	2022-23 \$1.86 billion, +5.7% increase (change from previous year)	Maintain or improve from baseline		Q1 - GRP is reported annually, expected notification May 2026. Q2 - GRP is reported annually, expected notification May 2026. Q3 - GRP is reported annually, expected notification May 2026	3523 Manager Economic Growth and Planning	On track
1.1.2	Progress actions identified in the Livingstone 2030 Blueprint for Growth - Partner with industry bodies to identify workforce needs. - Develop targeted marketing materials to promote tourism, liveability, and investment opportunities - Establish a structured and efficient customer relationship management system - Advocate for local business development and improvement	100% of actions identified for 2025-26 completed	100%	100%		Q1 - Investment prospectus draft commenced and RFQ for investment and workforce attraction video completed. Monitor CRMS system onboarding commenced. Commitment to the Small Business Friendly program renewed. Q2 - Investment prospectus ready for design, investment and workforce attraction video filming completed, Monitor CRMS is being utilised to track engagement. Q3 - Investment prospectus completed. Monitor CRMs is being utilised to track engagement. Subscriptions to monthly e-bulletin growing.	3523 Manager Economic Growth and Planning	On track



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
						Blueprint for Success Industry Forum hosted early December 2025.		
1.1.3	Completion of Stage 4 of the Gateway Business and Industry Park	Project completed in 2025-26 within allocated budget and timeframe	N/A	100%		<p>Q1 - Tender 'for construction' expected to be released early October 2025 with completion target end of financial year 2026.</p> <p>Q2 - Tender for construction was awarded late December 2025 - completion target June/July 2026.</p> <p>Q3 - update. The contract was awarded to JRT in December. 50 days of construction works were delayed due to inclement weather from December to March. The expected completion is mid-September 2026.</p>	3462 Manager Major Projects	Requires monitoring
1.1.4	Gateway Business and Industry Park - Sale of Commercial Land	Development delivers a positive return on investment on capital development	N/A	>10% Margin		<p>Q1 - Stage 4 (11 lots) Operational Works approved, civil construction tender to be released September 2025. Stage 5 (10 lots) ROL stopped the clock to re-design new Depot lot to fit concept design.</p> <p>Q2 - Stage 4 construction to commence January 2025, Stage 5 lot layout being revised.</p> <p>Q3 - Stage 4 construction commenced. Stage 5 ROL application change request lodged.</p>	3523 Manager Economic Growth and Planning	On track



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
1.1.5	Capricorn Coast Homemaker 2 - Sale of Commercial Land	Contract negotiations for Capricorn Homemaker 2 site	N/A	25% of contract conditions completed		Q1 - EOI and Selective Tender process completed. Selective tender closed 22/09/25. Q2 - Preferred tenderer undertaking due diligence expected completion April 2026. Q3 - Preferred tenderer still undertaking due diligence. Anticipated finalisation of sales contract by Q4.	3523 Manager Economic Growth and Planning	On track
1.1.6	Development Incentives and Support Strategy focused on attracting future growth industries to establish within the priority infrastructure area (PIA)	Number of applications utilising incentives and support	N/A	Development Incentives Support Strategy completed		Q1 - Research phase commenced. Q2 - Other priorities have delayed further progress. Q3 - Other priorities have delayed further progression.	3523 Manager Economic Growth and Planning	Off track
1.1.7	Provide procurement opportunities which support local suppliers and businesses	Percentage of procurement spend with local business	29%	30%	15.12%	Q1 - Local Content for July 2025 - 17%. Attended 'Meet the Buyer' in Rockhampton. Discussions with 14 suppliers and contractors interested in obtaining work for council. Q2 - Continue to refresh PSA and RPQS. 67 new suppliers have approached Council since July 2025. Q3 - \$14.127 (15.12%) million has been expended with businesses located within the Shire boundaries. This is an increase of \$2.093 million compared to the same period	3114 Coordinator Procurement & Fleet	Requires monitoring



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
						last year (March 2025 YTD \$12.034 million).		

Optimise visitation and tourism opportunities

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
1.2.1	Visitor growth	Measures the % change in the number visitors to the Capricorn Coast and Rockhampton region	833,000 + 0.8% increase (annual change from June 2023)	Maintain or improve from baseline		Q1 - 842,000 domestic visitors +6.8% increase (annual change December 2024). Q2 - December 2025 visitor statistics not available until Q3. Q3 - December 2025 visitor statistics not available.	3523 Manager Economic Growth and Planning	On track
1.2.2	Activities and performance measures as described in the Capricorn Enterprise Partnership Agreement 2022-26 are delivered	Capricorn Enterprise 6 monthly KPI report	N/A	100% of performance measures reached		Q1 - Six monthly KPI report was presented to Council in August 2025. Q2 - Next report not due until Q3. Q3 - Next report due Q4	3523 Manager Economic Growth and Planning	On track
1.2.3	Capricorn Enterprise Partnership Agreement 2026-30 completed	New agreement 2026-30 completed	N/A	100%		Q1 - Review of existing agreement commenced. Q2 - New agreement drafted for Council consideration in Q3. Q3 - New agreement to go to Council Q4 for consideration.	3523 Manager Economic Growth and Planning	On track
1.2.4	Partner with Queensland Government to deliver Council led projects in the Great Keppel Island masterplan	100% of Council led projects constructed within budget and timeframes	N/A	Great Keppel Island STP and Arrivals Plaza constructed		Q1 - Contractor for sewage treatment plant (STP) mobilised to site and progressing works. Arrivals Plaza 80% detailed design completed, community	3462 Manager Major Projects	Requires monitoring



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
						engagement completed and 'for construction' tender to be released late September 2025. Sewage Treatment Plant: 100% detail design completed for four packages of work; the remaining package of work has had 60% detail design completed. The contractor is seeking to mobilise to the site in mid to late August 2025. Arrivals Plaza: 50% detail design completed. Progressing towards 80% detail design early September 2025 with a two-stage construction expression of interest process commencing Jul 23 2025, and awarding early November 2025. Q2 - Contractor for sewerage treatment plant (STP) progressing well with completion due date in September 2026. Arrivals Plaza construction tender awarded during Q2 and contractor due to mobilise to site in early February 2026 with completion due date in September 2026. Q3 - Construction works of Sewage Treatment Plant (STP) completed. Commissioning commenced and is expected to finish by 10		



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
						<p>June. The remaining house connection is expected to be completed by the end of July. Arrival Plaza- Foundation and slab works completed. Structural steel installation will commence on 05 May. Project expected to finish Mid- August 2026.</p> <p>NB: Construction activities delayed due to Woppaburra spotter requirements and 50 days of construction delays due to inclement weather. STP construction work was also impacted due to asbestos identified in the trenching area.</p>		

Promote the Livingstone Shire as a welcoming and desirable location for commerce, tourism, and lifestyle

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
1.3.1	Growth in employment	Measures the change (%) of the employed labour force	Census 2021 - 95.7%, +3.6% from Census 2016	Maintain or improve from baseline		<p>Q1 - December 2024 Unemployment rate was 2.9%. Q2 - June 2025 Unemployment rate was 3.3%. Q3 - December 2025 unemployment rate was 2.3%</p>	3523 Manager Economic Growth and Planning	On track
1.3.2	Business Growth	Measures the change (%) in the number of GST registered businesses	Increase by 6.52% from previous year	Maintain or improve from baseline		<p>Q1 - Change measured annually. Q2 - 3,503 businesses as at June 2025.</p>	3523 Manager Economic Growth and Planning	Requires monitoring



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
						Q3 - 3,503 businesses as at June 2025		
1.3.3	Population Growth Ratio	Measures the change in population growth	2.17% from 2023-24 Current Year Financial Sustainability Statement	Maintain or improve from baseline		Q1 - Change measured annually. Q2 - 2.3% from 22/23 estimated resident population of 42,849 as at 30 June 2024 (ABS). Q3 - 1.9% from 23/24 estimated resident population of 43,688 as at 30 June 2025.	3523 Manager Economic Growth and Planning	On track
1.3.4	Create an Investment Attraction Video and marketing collateral	Project completed within allocated budget and timeframe	N/A	100%		Q1 - Investment and workforce attraction RFQ out to market. Q2 - Filming completed late December 2025. Q3 - Investment and workforce attraction video, investment prospectus and strategic priorities completed.	3523 Manager Economic Growth and Planning	Completed
1.3.5	Create a five year Welcome and Destination signage program	Strategy completed within allocated budget and timeframe	N/A	100%		Q1 - Consultancy awarded, priority signs being reviewed for design. Lions Yeppoon Welcome sign to be revamped. Q2 - Lions Yeppoon Welcome sign completed. Major tourist sign planned for deliver by Q4. Q3 - Major tourist sign for Emu Park presented to Councillors in Q3 no decision reached on progressing project.	3523 Manager Economic Growth and Planning	Requires monitoring



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

Natural Environment

Encourage community and business to adopt sustainable practices

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
2.1.1	Reduce carbon emissions	Measures the reduction in carbon emissions	27,346 t CO2-e/year	Reduction from baseline		Q1 - Long term project - undertaking small pilot projects, street lighting and solar BBQ. Q2 - Initiatives to reduce Council's carbon footprint include landfill gas flaring, solar streetlights and solar BBQ. Increases to carbon storage is achieved through native tree planting supported by the Council's Community Nursery. Q3 - Consultants Ironbark Sustainability are undertaking an audit of Council's carbon footprint in line with the Low Carbon Livingstone 2030 Action Plan to be delivered in Q4.	3358 Coordinator Natural Resource Mgmt	On track
2.1.2	Document and establish a measurement system to enable frequent reporting on carbon emissions	Measurement system implemented	N/A	Baseline to be established	80	Q1 - Council has joined the climate alliance with other Councils - awaiting appointment of regional analyst. Q2 - Procurement of a provider for the carbon measurement system is underway Q3 - The latest Carbon Audit for the organisation is being prepared by consultants, Ironbark Sustainability. This	3358 Coordinator Natural Resource Mgmt	On track



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
						project supports improved monitoring over time.		
2.1.3	Maintain community volunteer programs and external partnerships	Volunteer numbers and hours worked in identified sites	115 Volunteers (35,810 hours)	Maintain baseline	80	<p>Q1 - Ongoing - friend of the beach program and skilling Queenslanders for work traineeships. Council has identified a need for a centralised approach to managing volunteer and is looking to resource this with a part time officer. During Q1, and the absence of a role to coordinate onboarding and management of volunteers, Council had paused taking on any new applications for volunteers.</p> <p>Q2 - Ongoing - new volunteer applications will be progressed in Q3. Further development of volunteer programs are being planned that include future park, beach, and natural resource volunteering opportunities.</p> <p>Q3 - Successful partnership projects include Capricorn Coast Landcare, Friends of Lammermoor Native Gardens and Capricornia Catchments Skilling Queenslanders for Work Traineeship program. Lex Semple Park on-ground works with Healthy Land and Water will commence in May 2026. Friends of the Beach</p>	3358 Coordinator Natural Resource Mgmt	On track



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
						volunteer program is ongoing but requires further support to invigorate and expand to its potential.		
2.1.4	Actions identified in the Livingstone Reef Guardian Action Plan completed - Our Living Coast Restoration: Bangalee and Todd Avenue Project; - Oxford Street Water Quality and Habitat Restoration Project; and - Yeppoon Solar Retrofit Project	Actions identified for 2025-26 completed	100% of actions identified for 2025-26 completed	100% of actions identified for 2025-26 completed	70	<p>Q1 - Reef Guardian action plan projects underway - Oxford Street and Farnborough Beach.</p> <p>Q2 - Reef Guardian Project at Oxford Road is improving Fig Tree Creek water quality, increasing native habitats and providing shady spaces for public use. Our Living Coast projects recognise the role community plays in caring for our coasts and enhances the health of sand dune ecosystems supporting significant wildlife such as sea turtles.</p> <p>Q3 - Relevant projects are progressing including Erosion and Sediment Control initiatives, Commonwealth funded Reef Guardian projects at Oxford Road, Our Living Coast at Todd Avenue and Bangalee and the Solar Retrofit project at Causeway Lake, where eight solar street lights have been installed on Scenic Highway and a solar BBQ and shelter (disability accessible) will be installed in the area.</p>	3358 Coordinator Natural Resource Mgmt	On track



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
2.1.5	Deliver events or clean-up projects that target sustainable practices and pollution control e.g. sediment and erosion control, rubbish clean ups	Conduct post-event/project surveys to measure satisfaction levels of participants	N/A	75% satisfaction	80	<p>Q1 - Partner with Landcare and other community groups - preparing for the Great Northern clean up in October '25.</p> <p>Q2 - Great Northern Clean Up and Reef Clean events complete with the support of community groups and volunteers. The Community Nursery supports tree planting projects to help minimise erosion and stop sediment runoff to the Reef. Lex Semple Park waterway project underway to improve water quality and habitat in the Fig Tree Creek catchment.</p> <p>Q3 - Clean Up Australia Day event delivered in partnership with Capricorn Coast Landcare. Rainy weather on the established date caused the event to be postponed until 11th of April 2026. Supported Beach Clean Ups by Capricornia Catchments on Farnborough Beach and Five Rocks in April.</p>	3358 Coordinator Natural Resource Mgmt	On track
2.1.6	Establishing an urban flying fox roost monitoring program across four roosts	Monthly monitoring of roosts	N/A	12 inspections across 4 roosts		<p>Q1 - Flying Fox Management Plan complete - obtaining support from the State through a State grant application underway.</p> <p>Q2 - Grant application approved for education</p>	3358 Coordinator Natural Resource Mgmt	Requires monitoring



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
						<p>program, roost management tasks but excludes support for proactive monitoring. An alternative model for resourcing the monitoring program is being developed.</p> <p>Q3 - Flying Fox roost maintenance activities have been undertaken at Todd Avenue and Fisherman's Beach Caravan Park and beach access. Monitoring is undertaken in a reactive way and a schedule for sustainable proactive monitoring and appropriate resource provision is still required.</p>		

Value and protect Livingstone's pristine natural environment through robust planning and policies

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
2.2.1	Coastline preservation	Reduction in the risk assessment ratings for the special places and infrastructure exposed to coastal hazard impacts	To be documented / established in 2025-26	Establish baseline	60	<p>Q1 - 2 Semp's and Management plans to be undertaken this year.</p> <p>Q2 - Projects underway at Emu Park Main Beach, Musklers Beach and Putney Beach. Grant application submitted for repair of damage from TC Alfred.</p> <p>Q3 - Grant Application approved and in establishment phase for repairs following TC Alfred. A project Officer will be</p>	3358 Coordinator Natural Resource Mgmt	On track



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
						engaged to support the implementation of 5 projects by June 2028.		
2.2.2	Document and establish a measurement system to enable frequent reporting on coastline preservation activities	Measurement system established and implemented	N/A	100%		Q1 - Scoping of the measurement system to be undertaken with Infrastructure department. Q2 - Delayed due to resource constraints, Shoreline Erosion studies currently underway may identify suitable monitoring programs for Council. Q3 - Delayed due to resource constraints. Working with Queensland Climate Resilient Councils and QCoast program with Local Government Association of Queensland to advance the matter in collaboration with other Councils.	3358 Coordinator Natural Resource Mgmt	Requires monitoring
2.2.3	Development of Site Management Plans for Emu Park Main Beach, Muskens Beach and Coeee Bay Main Beach	Two Site Management plans created	N/A	100%	60	Q1 - Council has been approved funding for Great Keppel Island and Muskens Beach Shoreline Erosion Management Plans, in addition to securing funding for the design of the Emu Park Surf Club seawall. Q2 - GKI SEMP contractor engaged,	3358 Coordinator Natural Resource Mgmt	Requires monitoring



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
						<p>Muskers Beach SEMP yet to engage contractor, Emu Park Main Beach Foreshore Plan contractor selected.</p> <p>Q3 - Emu Park Main Beach Foreshore Management Plan is being drafted by consultants, CQG. The GKI Shoreline Erosion Management Plan (SEMP) is being prepared by consultants BMT as part of the project to design an erosion protection solution for Putney/Fisherman's Beach. The SEMP for Muskens Beach, Zilzie, is in procurement.</p>		
2.2.4	Development of Site Management Plans for Bangalee and Todd Avenue foreshores	Site Management plans created in 2026-27	N/A	N/A		<p>Q1 - Reef Guardian Project which focuses on the implementation of nature-based solutions to protect sand dunes and natural habitats. This project is expected to be completed in March 2026.</p> <p>Q2 - Project planning underway.</p> <p>Q3 - The Reef Guardian Project includes weed management and revegetation</p>	3358 Coordinator Natural Resource Mgmt	On track



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
						and engagement with residents of the area. An extension of time has been granted to complete the project by September 2026.		
2.2.5	Development of Site Management Plans for Kinka, Zilzie and Lammermoor beaches	Site Management plans created in 2027-28	N/A	N/A		Q1 - Nature Based solutions project completed at Lammermoor Beach access. Q2 - Commenced budget preparation for 2026-27. Q3 - To be commenced in financial year 2027/2028.	3358 Coordinator Natural Resource Mgmt	On track
2.2.6	Actions identified in the Biodiversity Strategy completed ie Deliver bi-annual Sustainable Livingstone Expo and Develop and implement erosion and sediment control initiative	Actions identified for 2025-26 implemented within identified timeframes and budget	2 actions completed	100%	90	Q1 - Erosion & sediment control matters presented to Councillors on 5 August 2025. Officers currently planning for Sustainable Expo. Q2 - Biodiversity Study underway to support the Planning Scheme review, Maintenance of Ecotourism destination accreditation, Staff training for erosion and sediment control practices, Community Nursery is vital to support revegetation of local native species and allow habitat restoration for the wildlife of our region. Community nursery and NRM team protect and propagate endangered species such as the Marlborough Blue cycad. Q3 - Continued actions in	3358 Coordinator Natural Resource Mgmt	On track



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
						regard to Biodiversity data for the Planning Scheme review, Ecotourism accreditation Audit due in May 2026, and revegetation projects in collaboration with the Livingstone Community Nursery. Flying-fox roost management activities ongoing and completion of the Lammermoor Beach Nature based solutions project including mangrove restoration trial.		

Improve resource recovery through innovative solutions for a circular economy

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
2.3.1	Resource recovery and reuse	Measures the percentage of collected waste materials that are recycled, reused or repurposed	64%	66%		Q1 - Percentage will be determined at the end of financial year. Q2 - Percentage will be determined at the end of financial year. Q3 - Percentage will be determined at the end of the financial year.	1130 Manager Water & Waste Operations	On track
2.3.2	Complete a mid-term review of the Management of Resource Recovery and Waste 2030 Strategy	Strategy reviewed and updated document presented to Council for adoption	N/A	100%		Q1 - Officers from the Waste Team have completed a review and will discuss with Council in Q3. State Government Waste Strategy being updates. Council's strategy will be	1130 Manager Water & Waste Operations	Requires monitoring



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
						reviewed and updated at this time. Q2 - Officers from the Waste Team have completed a review and will discuss with Council in Q3. Q3 - The State Government Waste Strategy was due for release December 2025. This has been delayed and is expected mid-2026. The updated mid-term Waste Strategy will go to Council once the State Governments Strategy has been released		

Provide reliable and sustainable water services, ensuring high-quality water supply and effective wastewater treatment

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
2.4.1	Water Quality	Zero reports of e-coli	0	0		Q1 - Zero reports of e-coli in Q1. Q2 - Zero reports of e-coli in Q2. Q3 - Zero reports of e-coli in Q3.	1130 Manager Water & Waste Operations	On track



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

Vibrant Culture & Healthy Community

Deliver strategic land use, infrastructure planning and urban design activities that support growth, liveability, and sustainability

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
3.1.1	Residential Growth Management	Measures the percentage of new residential lots approved within the Priority Infrastructure Areas	To be documented/ established in 2025-26	Target Established		Q1 - Reported annually. Q2 - Reported annually. Q3 - Reported annually.	3523 Manager Economic Growth and Planning	On track
3.1.2	Undertake a review of the current Planning Scheme and implement necessary changes to ensure long term prosperity within the region	Project to be completed by December 2028	N/A	25% of project to be completed		Q1 - Industrial and centres study completed. Biodiversity underway. Scheme Supply Fund application submitted for economic and population study, land supply analysis, housing needs assessment, Livingstone Housing Strategy and embedding the TLPI into a planning scheme amendment. Q2 - Consultant appointed to undertake economic and population study, land supply analysis, housing needs assessment, Livingstone Housing Strategy and embedding the TLPI into a planning scheme amendment. Q3 - Economic and population study completed with report presented to Council Q3. Land supply analysis underway. Planning scheme review project advisor appointed.	3523 Manager Economic Growth and Planning	On track



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
3.1.3	Masterplanning for new showgrounds/event space completed	Project to be completed in 2027-28	N/A	N/A		Q1 - Councillor workshop planned for October 2025. Q2 - Being led by Blueprint team, Council workshop completed Q2. Q3 - Ongoing stakeholder engagement being undertaken. Led by Blueprint Team.	3523 Manager Economic Growth and Planning	On track
3.1.4	Concept Design of Council civic centre and library	Project to be completed in 2027-28	N/A	N/A	50%	Q1 - Civic centre design RFQ to be released October 2025. This does not include a new library. \$100k funded under Works for Queensland 2024-27. Q2 - Architect and consulting team appointed. Stakeholder engagement to commence January 2026. Q3 - Progress continuing pending changes to SVDP and library commitments.	3523 Manager Economic Growth and Planning	On track
3.1.5	East-West Connector Feasibility Study/Business Case completed	Feasibility/Business Case completed within allocated budget and timeframe	N/A	100%	100%	Q1 - AECOM East West Link Feasibility Study complete. Q2 - Study complete. Q3 - This phase of the project is complete.	2074 Manager Engineering Services	On track
3.1.6	Northern Corridor Structure Planning and service options feasibility study	Structure planning and feasibility study completed	N/A	Assessment of options completed and next steps determined		Q1 - Draft structure plan completed and infrastructure options report being finalised. Q2 - Final report completed December 2025, Council to endorse January 2026, Q3 - Study is completed and available online on Council's	3523 Manager Economic Growth and Planning	Completed



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
						website. Further detailed infrastructure planning required.		
3.1.7	Develop design guidelines to support the Yeppoon town revitalisation	Guidelines Developed and adopted	N/A	100%		Q1 - Scheduled to commence late 2025/early 2026. Q2 - Normanby Street and Yeppoon Town Centre revitalisation (first block of Normanby Street) landscape design to be used as a benchmark. Q3 - Concept designs completed for Stage 1 Yeppoon Town Centre revitalisation (first block of Normanby St east).	3523 Manager Economic Growth and Planning	Completed
3.1.8	Placemaking and Urban Design Program - Street Tree Strategy and Parkscaping	Develop a street tree strategy	N/A	100%		Q1 - Not yet commenced - Coordinator Open Spaces once recruited, will work with internal stakeholders to develop a survey for staff and users. Q2 - Will be tasked to Coordinator Open Spaces upon commencement mid February. Q3 - Preliminary work has commenced, focusing on initial scoping and identification of key issues. The project remains in its early stages, with further development and formal handover to occur as the scope and priorities are confirmed.	3770 Coordinator Parks & Open Spaces	On track
3.1.9	Deliver Destination and Welcome Signage as per	2 signs installed	N/A	100%		Q1 - Two designs completed - eight to go. Q2 - Lions Welcome to Yeppoon	3523 Manager Economic	Requires monitoring



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
	Placemaking and Urban Design Program					sign re-vamp completed, major tourist sign to be delivered by Q4. Q3 - Major tourist sign presented to Councillors, decision to proceed not reached.	Growth and Planning	
3.1.10	Placemaking and Urban Design Program - purchase, deliver, install and promote public Christmas decorations	Project completed within allocated budget and timeframe	N/A	100%		Q1 - Design complete, decorations ordered and delivered. Q2 - Completed. Cost for installation and removal higher than budgeted. Q3 - Budget for 26/27 for additional decorations submitted. Works completed in 25/26 (e.g. electrical) will reduce install and uninstall costs for 26/27. Scope for 26/27 install and deinstall almost complete.	2842 Manager Community & Cultural Services	On track
3.1.11	Undertake planning scheme amendments to reflect zone and mapping changes	Project completed within allocated budget and timeframe	N/A	100%		Q1 - Minor amendment zone changes in ten areas impacting 235 properties that already had approvals for development. These changes reduced the levels of assessment to provide an additional 320 lots for housing and 539 dwellings on approved sites for relocatable home parks. Temporary Planning Local Instrument (TLPI) was approved in May 2025 changing the zoning in three areas to allow for residential development. Q2 - Consultant appoint to undertake a range of studies to	3523 Manager Economic Growth and Planning	On track



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
						inform a Housing Strategy, major amendment and incorporation of TLPI into 10 year planning scheme review. Q3 - Blueprint project - strategic planning project lead advisor appointed to project manager 10 year review of the 2018 Planning Scheme.		
3.1.12	Undertake review and amendment of: - Capricorn Municipal Development Guidelines; - Livingstone Planning Scheme; - Local Government Infrastructure Plan; and - Adopted Infrastructure Charges Resolution	Report received by Council	N/A	100%		Q1 - Scoping being undertaken. Q2 - No comment provided. Q3 - Review nearly completed - save for some minor amendments generally all strategies align.	3460 Manager Development & Environment	On track

Create vibrant community spaces to encourage community activation

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
3.2.1	Event and activity participation	Measures the participation in events and activities funded, supported, or delivered by Council	To be established in 2025-26	Target established		Q1 - Scoping being undertaken. Q2 - Scoping continuing. Q3 - Will require more work to determine parameters and measuring techniques. Due to physical spread of event and activity physical locations, delivery of events/activities by external partners and capacity of team the	2842 Manager Community & Cultural Services	Requires monitoring



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
						data is a good estimate but not a true reflection.		
3.2.2	Document and establish a measurement system to enable frequent reporting on event and activity participation	Measurement system established and implemented	N/A	100%		Q1 - Scoping continuing. Q2 - Scoping continuing. Q3 - Will require more work to determine parameters and measuring techniques. Due to physical spread of event and activity physical locations, delivery of events/activities by external partners and capacity of team the data is a good estimate but not a true reflection.	2842 Manager Community & Cultural Services	Off track
3.2.3	Conduct a service level review for parks mowing and roadside slashing	Report presented to Council by December 2025	N/A	100%		Q1 - Work has commenced in developing a scope of work and a report was presented at the October briefing session prior to procuring a consultant. Q2 - Consultant appointed December 2025. Stakeholder engagement to commence in February. Q3 - Consultant commenced site-work work in late February 2026, including stakeholder interviews and site inspections. The report is currently being finalised and is scheduled for delivery by the end of April 2026.	3770 Coordinator Parks & Open Spaces	On track



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

Provide diverse and inclusive cultural, sporting and recreation opportunities to encourage community participation and that contribute to wellbeing

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
3.3.1	Community facilities visitation	Measures the number of visitation across the network of Council-owned community facilities	To be documented/ established in 2025-26	Target established		Q1 - Approx 35,000 First draft of internal measurement system complete. Staff testing in July and August. Drafts for external provider measurement underway for testing in September. Q2 - Approx 41,000. Measurement system testing continuing. Q3 - Approx 46,000. Internal measurement system providing good estimates. Further testing and trialling of measurement system/s with the aim to secure accurate data.	2842 Manager Community & Cultural Services	On track
3.3.2	Document and establish a measurement system to enable frequent reporting on specific community facilities	Measurement system established and implemented.	N/A	100%		Q1 - Not yet commenced - Coordinator Facilities once recruited will work with internal stakeholders to develop a survey for staff and users. Q2 - Not yet commenced. Coordinator appointed December. Engagement to commence in February. Q3 - Not yet commenced.	3771 Coordinator Facilities Management	Requires monitoring
3.3.3	Evaluate accessibility of Council buildings and public spaces. Engage an Accessibility consultant to evaluate accessibility	Project completed within allocated budget and timeframe	N/A	100%		Q1 - Not yet commenced. Q2 - Not yet commenced due to resourcing constraints. Recruitment of a consultant is underway.	3771 Coordinator Facilities Management	Requires monitoring



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
	performance of Council buildings and public spaces					Q3 - A request for quote is out on vendor panel closing late April.		

Deliver well planned, efficient, safe and sustainable transport network

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
3.4.1	Increase in the road network	Kilometres of new roads	1,382km as at 30 June 2024	1,390km as at 30 June 2026		Q1 - To be reported at the end of the financial year. Q2 - To be reported at the end of the financial year. Q3 - To be reported at the end of the financial year.	2993 Manager Construction and Maintenance	On track
3.4.2	Accessibility to the active transport network	Measures the kilometres of new cycleways, pathways and footpaths constructed each year	108km as at 30 June 2024	110km as at 30 June 2026		Q1 - To be reported at the end of the financial year. Q2 - To be reported at the end of the financial year. Q3 - To be reported at the end of financial year.	2993 Manager Construction and Maintenance	On track

Enhance community health and wellbeing, safety, and natural disaster resilience

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
3.5.1	Perception of Safety	Measures the percentage of people who feel safe in the neighbourhood during the day.	To be documented/ established in 2025-26	Target established		Q1 - Will be incorporated into the Community Views survey. Q2 - First survey completed with baseline established. Results available to internal and external. Q3 - Baseline established via Community Views survey = 72% residents selected	2842 Manager Community & Cultural Services	Completed



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
						'feeling safe' as an important attribute for a 'good place to live'. Experience of safety scored 6.4 out of 10. 86% agreed or strongly agreed that they feel safe during the day in Livingstone. Community Views survey to be conducted on annual basis.		
3.5.2	Socio-Economic Index for Area (SEIFA)	Measures the relative level of socio-economic disadvantage and/or advantage based on a range of Census characteristics	2021 Index: 1005	Maintain or improve from baseline		Q1 - 970 in the 4th quintile (ie in the second most advantaged quintile). Q2 - No new data released. Q3 - No new data released. Unit working to support Census team in promoting census across Livingstone.	2842 Manager Community & Cultural Services	On track
3.5.3	Develop a Bushfire Mitigation strategy for the whole of Shire	Adoption by Council	N/A	30/06/2026		Q1 - New Coordinator DM & CR commenced in July and reviewing to determine appropriate strategic direction to be undertaken in Q2. Q2 - No comment provided. Q3 - The Bushfire Management Plan (BMP, sub-plan to LDMP) reviewed and adopted in February 2025 and the Bushfire Management Operational Plan provide Bushfire Mitigation Strategy for the whole of shire.	3695 Coordinator Disaster Management & Community Resilience	Completed



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
3.5.4	Develop an Animal Management Strategy	Adoption by Council	N/A	50% of strategy completed		Q1 - Research being undertaken to benchmark against other councils. Q2 - No comment provided. Q3 - Workshop being held in May, with a view to report being presented in June	3460 Manager Development & Environment	On track



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

Transparent, Accountable and Progressive Leadership

Ensure communities are engaged, heard and informed

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
4.1.1	Document and establish a measurement system to enable frequent reporting on the number of interactions with Council media and communication items published	Number of interactions and items published	N/A	Establish Baseline		Q1 - Published - 120 (18 media releases; 67 Facebook posts; 32 Instagram posts, 3 new Get Involved pages). Interactions - 4,657 Views - 728,881 Review of current measurement system underway. Q2 - No update provided. Q3 - Monitoring and Reporting System in use for Media, Social Media and Community Consultation.	3704 Strategic Communications Lead Advisor	Completed
4.1.2	Develop an understanding of community sentiment around environmental, social, and economic factors to ensure informed Council decision-making based on community feedback	Conduct Community Views Survey	N/A	Establish Baseline		Q1 - Community Views Survey Provider engaged and initial kick off meeting held. Q2 - First survey completed to establish baseline. Results available for internal and external. Q3 - Conducted Survey October 2025. Strong Sample Size. Data widely shared via in person meetings, traditional and digital media https://views.id.com.au/livingstone	3704 Strategic Communications Lead Advisor	Completed
4.1.3	Monitor satisfaction levels of attendees at Local Industry Forums in Council	Conduct post-event survey to measure	N/A	70% satisfaction	N/A	Q1 - To be scheduled November 2025. Attended 'Meet the Buyer' event in Rockhampton. Discussions occurred with 14	3114 Coordinator	Off track

Page | 28



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

Transparent, Accountable and Progressive Leadership

Ensure communities are engaged, heard and informed

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
	procurement process to optimise local spend for economic benefit	satisfaction level of attendees				suppliers and contractors interested in obtaining work for council. Q2 - New supplier breakfast schedule for July 2026. Q3 - No events planned for FY26.	Procurement & Fleet	

Advocate and collaborate with state and federal governments in the best interest of the community

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
4.2.1	In collaboration with the Central to Defence Working Group Develop a business case to attract Defence Industry to establish in Central Queensland	Defence Industry Attraction Business Case completed	N/A	100%		Q1 - \$1M State REFF funding to support the project. Forge Advisory appointed Project Managers and Deloitte appointed to prepare the business case. Regional stakeholder engagement commences July 2025. Q2 - Business case at 50% with 9 projects going through multi-criteria options analysis. Community project update session scheduled for February 2026. Q3 - Business case at 70% with 5 projects going through to business case development. Community update held in February 2026. Next update to Councillors May 2026.	3523 Manager Economic Growth and Planning	On track



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
4.2.2	Partner with State Government and Rockhampton Regional Council to deliver a northern corridor structure plan	Structure plan complete and embedded into the Planning Scheme	N/A	50%		Q1 - Structure plan final document is near completion. Q2 - Structure plan and infrastructure servicing options is complete. Going to Council for endorsement January 2026. Q3 - Structure plan completed and available online - more detailed infrastructure planning/feasibility required in 2026/27 prior to embedding in the planning scheme.	3523 Manager Economic Growth and Planning	Requires monitoring
4.2.3	Review advocacy priority projects documentation	Advocacy document reviewed and updated annually and adopted by Council	N/A	100% reviewed and updated	90	Q1 - Review of existing priority projects being undertaken. Q2 - Draft priority projects document completed. Requires design and Council review. Q3 - On track for completion by end May.	3523 Manager Economic Growth and Planning	On track

Be responsive, trusted and provide positive customer experiences

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
4.3.1	Customer experience	Measure how customers rate their experience with Council	To be documented /established in 2025-26	Establish baseline		Q1 - Review of current measurement system underway. Q2 - Continuing Review of current measurement system. Q3 - Working group to be established to determine what and level of documentation Council would like to undertake. Working group of internal department to be established by EOFY.	2847 Coordinator Customer Support	Off track



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
4.3.2	Establish an approach to document a measurement system to enable frequent reporting on customer experience	Approach endorsed by Council	N/A	100%		<p>Q1 - Customer Support and internal stakeholders working together to understand existing measurement tools and potential for integration and improvements. Internal working group meeting scheduled for August. A report will be presented outlining approach options for endorsement by Council in the near future.</p> <p>Q2 - Customer Support and internal stakeholders continuing to understand existing measurement tools and potential for integrations and improvements. Internal working group investigating options.</p> <p>Q3 - Aligning with reporting to Council customer experience, working group to be established to determine what systems are in place and what reporting Council would like established.</p>	2847 Coordinator Customer Support	Off track
4.3.3	Improve customer experiences through closing out customer service requests on time (Organisational KPI)	Customer service request (CSR) close out rate	81.8%	90%		<p>Q1 - Customer Support and IT working together to understand existing measurement tools and potential for integration and improvements. Internal working group meeting scheduled for August.</p> <p>Q2 - Period close out rate: 78.15%</p> <p>Work continues via Customer Support and IT on measurement tools and full integration</p>	2847 Coordinator Customer Support	On track



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
						improvements for close out. Q3 - Period Close Out Rate: 73.70%		

Harness technology to enhance responsiveness to the changing nature of work and the needs of the community

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
4.4.1	Improve rate payment optimisation platforms by transitioning to a customer led experience	Reduction in the number of manual applications for direct debit	476	10% reduction from baseline	+12% increase YTD	Q1 - Reviewing current process for opportunities utilising existing software. Q2 - Invitation to Quote issued; includes customer driven payment options/direct debit. Closes January 2026. Q3 - YTD Direct Debit Runs - number taken is 27,027 compared to prior YTD March 2025 was 24,227 taken up to March, which is an increase of 2,800 or 12%.	2648 Coordinator Revenue Services	Requires monitoring
4.4.2	Progress Information Services Project portfolio - Finance One upgraded to CiA SAAS platform	Project completed by June 2026 within allocated budget and timeframe	N/A	100%		Q1 - On track for the first phase of the Finance SaaS project activity in November 2025. Q2 - Planning is underway for the second Phase of this modernisation program. Q3 - Project activities have commenced.	3547 Coordinator Information and Technology	On track
4.4.3	Progress Information Services Project portfolio - Conquest uplifts advanced within agreed timelines	Project completed by June 2026 within allocated budget and timeframe	N/A	100%	100%	Q1 - Conquest Asset Management system migration to the Cloud platform has been completed as of 1st September 2025.	3547 Coordinator Information and Technology	Completed



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
						Q2 - Completed 1st September 2025. Q3 - Completed.		
4.4.4	Upgrade CRM User Interface to Pathway UX.	Project completed by June 2026 within allocated budget and timeframe	N/A	100%	100%	Q1 - Planning currently for delivery of training in October 2025 to support rollout. Q2 - Project completed October 2025 Q3 - Completed.	3547 Coordinator Information and Technology	Completed
4.4.5	Develop a longer term digital strategy	Strategy Developed and delivered to ELT	N/A	100%	100%	Q1 - Longer term strategy is currently on track for delivery December 2025 with workshop sessions planned with Leadership team members and key stakeholders. Q2 - Longer term Strategy with key stakeholder input required is still in progress. Q3 - Digital Strategic Plan 2030 endorsed by the Information Services Governance Group. Briefing session scheduled to inform Councillors planned in Q4 FY26.	3547 Coordinator Information and Technology	Completed
4.4.6	Design the optimal data management, integration and visualisation architecture for LSC	Design to be completed by 2026 - 27	N/A	50%	25%	Q1 - Currently on track to deliver a replace and provide modernised reporting platform for improving access to data for business owners. Q2 - Progressing toward delivering a design for a replacement solution to modernise the existing reporting platform.	3547 Coordinator Information and Technology	On track



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
						Q3 - Currently on track to deliver a replace and provide modernized reporting platform for improving access to data for business owners.		
4.4.7	Continue strengthening our Cyber Security posture	Ensuring alignment with the best practice and industry advice	80%	80%	40%	Q1 - Seven out of the Eight control domains have been implemented from the ASD Essential Eight. Due to complete before Dec 2025. Q2 - All controls have now been implemented for the first level of maturity and planning is progressing for the subsequent phase of ASD Essential Eight maturity uplift to increase Council's cyber security posture. Q3 - No further updates in this period.	3547 Coordinator Information and Technology	On track
4.4.8	Increase public use of online services	Increase of 10% of customers using digital channels	N/A	Establish baseline		Q1 - 2,163 *Measurement is how many times a 'self-service' option is used (e.g. Snap Send Solve, online services). Q2 - 2,444 Q3 - 3,810 Measurement is how many times a self service option is used (e.g. Snap Send Solve, Online Services, New User Registrations, online applications).	2847 Coordinator Customer Support	On track



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

Sustainably manage finances, assets and resources through strong governance

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
4.5.1	Financial sustainability	Measures the level of financial sustainability risk	Five (5) out of six (6) measures are within the target risk tolerance	Maintain or improve from baseline		<p>Q1 - Council remains committed to ensuring long-term financial sustainability through responsible resource management, strategic planning, and continuous improvement in operational efficiency.</p> <p>Q2 - 26RB1 5-year average results forecasts five (5) out of six (6) measures are forecast to be within the target risk tolerance. The 5-year average is the average results from the audited financial statements for the period 2021-22 to 2024-25, and 2025-26 Revised Budget 1.</p> <p>Q3 - Whilst the March YTD results are reporting all ratios are within the target risk tolerance, recent global events are placing pressures on operational and capital budgets. Officers will be reviewing budgets to assess impacts and present as part of 2026-27 budget deliberations</p>	2641 General Manager Corporate Services	Requires monitoring
4.5.2	Contribute to driving a performance culture through achievement of Operational Plan targets (Organisational KPI)	Operational Plan targets achieved	80%	90%	71%	<p>Q1 - 82 targets (88%) are currently on track.</p> <p>Q2 - 82 targets (88%) are currently on track.</p>	2663 Coordinator Governance & Risk	Requires monitoring



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
						Q3 - 66 targets (71%) are currently on track of complete.		
4.5.3	Contribute to driving a performance culture through achievement of Capital Works targets (Organisational KPI)	Capital delivery (Actual spend vs Original Adopted Budget)	29%	90%	54.40%	<p>Q1 - Total expenditure YTD + Committals is \$47M. Q1 is typically lower than average. Second quarter will be revised as part of BR1. 24-25 annualised performance was 80.8%. Total projects commitments for 25/26 are \$40M representing a solid starting position for 25/26.</p> <p>Q2 - Total expenditure YTD + Committals is \$65M vs BR1 revised forecast \$81.9. On track for 80%+ performance.</p> <p>Q3 - Total Expenditure YTD (\$44.54M) + Committals (\$34.94M) is \$79.4M vs BR1 revised forecast of \$81.9M. Including committals this is 97% of 26RB1 capital budget compared to a target including committals of 95% for March YTD.</p>	3509 Principal Portfolio Management Office	On track
4.5.4	Deliver cost effective services within approved operating budget (Organisational KPI)	Expenditure of Operational budgets are managed to within +/- 5%	95%	Maintain or improve from baseline	70%	<p>Q1 - Total operational expenditure is reported in the September 2025 Monthly Financial Report at 24% of the 2025-26 budget.</p> <p>Q2 - Total operational expenditure is reported in the September 2025 Monthly Financial Report at 24% of the</p>	2641 General Manager Corporate Services	Requires monitoring



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
						2025-26 budget. Q3 - Total year-to-date operational expenditure is reported in the March 2025 Monthly Financial Report at 70% of the 2025-26 budget.		
4.5.5	Improve alignment of Council adopted strategies and plans with the Community Plan 2030 - "Golden Thread Project"	Number of existing strategies and plans reviewed	Number of adopted strategies/plans for review to be documented / established in 2025-26	20%	0%	<p>Q1 - Information collection has commenced to support the review of existing strategic documents pertaining to Communities.</p> <p>Q2 - No action has progressed during this quarter whilst the focus has been on resetting the strategic vision. A revised corporate plan will be presented to Council for feedback at January Briefing Session, with a view to adopt in February.</p> <p>Q3 - Councillors adopted an amended Corporate Plan 2025-2030 on 17 February 2026. The strategic reset improves alignment between strategic priorities and operational delivery. Several roles reporting to the General Manager Corporate Services are currently vacant, which has delayed delivery. These reviews are intended to be completed progressively over the life of the Corporate Plan.</p>	2641 General Manager Corporate Services	Requires monitoring



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
4.5.6	Timely collection of levied rates and charges	Outstanding rates at the end of each quarter (excluding prepayments)	4.04%	<5%	6.42%	Q1 - Overdue Rates & Utilities as a % of; Budgeted Revenue 4.14%; Revenue Generated 8.7%. Q2 - Overdue Rates & Utilities as a % of Budgeted Revenue 4.08%. Q3 - Higher than target result reflective of outstanding amounts just after the due date for payment in early March.	2648 Coordinator Revenue Services	On track
4.5.7	Strengthening governance and control systems through the establishment of an efficient and effective internal audit function	Completion of high and medium risk actions within timeframes	65%	80%	18%	Q1 - 85% high and medium audit actions closed within agreed timeframes. Currently there are 32 open audit actions - 6 high and 12 medium and 14 low. 0% for the month of July. 1 high risk audit action was completed which was outside of the timeframe. Currently there are 16 open audit actions - 7 high and 9 medium. Q2 - 43% of high and medium audit actions were closed within the agreed timeframes for Q2, with a total of 7 high and medium audit actions closed. Q3 - 18% of High & Medium Actions completed within agreed timeframes, with a total of 2 closed out within the required timeframes.	2663 Coordinator Governance & Risk	Off track



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
						5 high and 2 medium risk actions remain open.		
4.5.8	Maintain currency of adopted Policy documents	Council statutory and community policies are current and reviewed within stated timeframes	>90%	>90%	90%	<p>Q1 - 93% of statutory and community policy documents had been reviewed within the required timeframe, with 5 documents overdue for review. Of the 73 statutory and community policy documents there are 4 overdue equating to 5%.</p> <p>Q2 - 88% of statutory and community policy documents have been reviewed within the required timeframes.</p> <p>Q3 - 90% of statutory and community policy documents have been reviewed within the required timeframes.</p>	2663 Coordinator Governance & Risk	On track
4.5.9	Undertake rating structure review	Report and presentation to Council	N/A	Q2 Dec 2025	Q3 FY26	<p>Q1 - Developing scope of works / Specification details for RFQ.</p> <p>Q2 - Rating Structure Review currently being undertaken; Budget Workshop scheduled 24 February 2026.</p> <p>Q3 - AEC presented initial findings on 24 February 2026, and final rating structure recommendation on 10 March 2026. Formal presentation for Council endorsement to occur in Q4 FY 2026.</p>	2648 Coordinator Revenue Services	On track



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

Foster a safe, inclusive, capable, and empowered workforce committed to delivering their best

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
4.6.1	Employee Turnover (excluding retirements and temporary engagements)	Percentage of employees leaving Council within a certain period of time	10.98%	12.5%		Q1 - Rolling 12 month turnover is 18.9% July 2025 - 1.7% August 2025 - 0% September 2025 - 1.7% Q2 - Rolling 12 mth Turnover Excluding Retirements and Temporary Engagements Turnover is 12.73% (Total Turnover is 16.16% for reporting period) October 2025 - 0.8% November 2025 - 1.1% December 2025 - 0.8% Q3 - Rolling 12 mth Turnover excluding retirements and temporary engagements is 11.32% (Total turnover is 15.18% for reporting period). Turnover rate excluding retirements etc has steadily been reducing since peak in June 2025 (18.65%). January 2026 - 1.2% February 2026 - 0.7% March 2026 - 1.4%	3260 Chief People & Performance Officer	Requires monitoring
4.6.2	Increase employee attendance (Organisational KPI)	Annualised attendance	94.80%	95%		Q1 - Average attendance 93.7% 94.3% (Period 23/06 - 20/07). Percentage based on last pay day for the month). Q2 - Average attendance for reporting period is 94.9%. Q3 - Average attendance for reporting period is 95.5%. This is	3260 Chief People & Performance Officer	On track



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
						the highest attendance rate since FY20-21.		
4.6.3	Drive employee engagement through demonstrating effective leadership, engagement and collaboration (Organisational KPI)	Increase average organisational culture score	53.5%	58.5%		Q1 - Last survey completed in October 2024. Q2 - No survey to be conducted in 25-26 FY. Q3 - No survey to be conducted in 25-26 FY. Preparations are underway for a survey to be conducted late 2026.	3260 Chief People & Performance Officer	On track
4.6.4	Proactively contribute to the safety, health and wellbeing of our people (Organisational KPI)	Reduction in Lost Time Injury Frequency Rate	26.07	<12.0		Q1 - LTIFR as of end of September = 14.37 1 x LTI recorded in July. 2 x LTI recorded in August. 2 x LTI recorded in September. LTIFR at EOFY= 10.56. EOFY as of end of July = 7.02. Q2 - No LTI's reported in this quarter. LTIFR as of end of December = 14.30. Q3 - LTIFR as at end of March = 17.63 1 x LTI recorded in January 1 x LTI recorded in February 1 x LTI recorded in March	3260 Chief People & Performance Officer	Requires monitoring
4.6.5	Zero improvement or prohibition notices issued by WorkSafe Qld	Zero improvement notices	6	0		Q1 - No Improvement Notices issued this quarter. 2 x Improvement Notices issued 15/07/2025. Inadequate Risk Assessment revision. Lack of Confined Space rescue trained personnel.	1962 Coordinator Safety	On track



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
						Q2 - No Improvement notices issued this quarter. Q3 - No Improvement notices received this Quarter.		
4.6.6	Local Government Workcare (LGW) external audit findings implemented	100% of actions identified for delivery year completed	100%	100%		Q1 - Baseline Dust monitoring conducted 23rd and 24th of September. 10 x Respirable dust exposure. 10 x Personal noise exposure. 1 x Welding fume exposure. 1 x Inhalable dust exposure. Baseline dust monitoring delayed due to repeat inclement weather events. Nov 2024 Jan 2025 Jun 2025 Rescheduled to commence 23/24 Sept 2025. On track to be completed FY26. Q2 - 100% of actions identified for delivery completed. Q3 - Work has commenced on the 2027 LGW Workplace Health and Safety Self-Assessment prior to the next scheduled audit.	1962 Coordinator Safety	Completed
4.6.7	Work Health and Safety Strategy actions implemented	100% of actions identified for delivery year completed	100%	100%		Q1 - First Aid Risk Assessments completed to date: James Street Council offices. Cordingley Street Depot. Parks and Open Spaces- Emu Park . Transport and Utilities- Urban Operations. Transport and Utilities- Rural	1962 Coordinator Safety	On track



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
						<p>Operations First Aid Risk Assessments ongoing. Hazard Identification and Risk Management Training under development. On track to be completed FY26. Q2 - 93% of actions completed. 1 open action in progress. Q3 - A review of the WHS Strategy was undertaken in March, with remaining actions identified for the 2025-26 period being progressed with ongoing monitoring in place.</p>		
4.6.8	Research, scope and identify a fit for purpose Learning Management System	Project to be delivered in 2028-29	N/A	N/A		<p>Q1 - This project has not yet commenced. This project of scoping and identifying the need for an LMS is on track to be completed in FY26. Q2 - Initial reconnaissance work has begun, including sourcing demonstrations with suppliers of Learning Management Systems to understand further the functions and benefits of an LMS system. Q3 - Work is progressing to identify a fit for purpose Learning Management System. The Organisational Development team has gone to market to seek supplier quotes and assess options that align with Council's needs and budget.</p>	3557 Principal Organisational Development	On track



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
4.6.9	Transitioning organisation to an online performance appraisal system	Performance appraisal system successfully implemented	N/A	100%		<p>Q1 - PULSE Performance Module has been successfully implemented. Organisational Development continues to provide support to stakeholders in using the system, and maintain and administratively manage the system in readiness for end of review process in June 2026. The PULSE performance review system has been implemented for employees to set FY26 reviews. OD and HR continue to work with employees to assist in navigating the system and embedding the training.</p> <p>Q2 - The Organisational Development Team continues to oversee the PULSE Performance Module to ensure it remains fully operational and ready for both immediate use by employees, and in preparation for finalisation of FY26 reviews and setting FY27 reviews.</p> <p>Q3 - PULSE Performance Module continues to support employee and leaders to record check-in conversations on progress against performance agreements and goals. The Organisational Development team oversees system support and readiness for FY26 review finalisation and setting of FY27 agreements.</p>	3557 Principal Organisational Development	On track



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
4.6.10	Individual performance plans in place for eligible employees	75% of eligible employees have a performance plan	78%	75%	78%	<p>Q1 - 71% of eligible employees as at end of Q1 have a performance review set in the PULSE System for FY26. 20% of eligible employees have a performance review set or pending acceptance in the PULSE system.</p> <p>Q2 - 78% of eligible employees as at end of Q2 have a performance review set in the PULSE System for FY26.</p> <p>Q3 - The target of 75 percent of eligible employees having a current performance plan has been exceeded, with 78 percent achieved. This reflects continued focus by managers and supervisors on establishing clear performance expectations. Human Resources will continue to support this outcome by reinforcing the importance of regular, meaningful performance discussions, providing guidance and tools to managers and supervisors, and monitoring participation to promote consistent and ongoing performance conversations throughout the year, rather than at a single point in time.</p>	3690 Coordinator Human Resources & Payroll	On track
4.6.11	Develop updated Workforce Plan (2025-	Workforce Plan 2025-2030 Developed and approved	N/A	100%		<p>Q1 - This work has not yet commenced. Initial work will commence in Q2. Initial discussions have</p>	3557 Principal Organisational Development	On track



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
	2030) to align with new Corporate Plan					<p>commenced between Acting Chief HR Officer and Principal OD with regard to the approach of developing the Workforce Plan.</p> <p>Q2 - A supplier has been engaged to undertake this initial phase of the workforce plan, focusing on data gathering and analysis. Following receipt of the supplier's report, the Principal Org Development will lead the next steps in developing and finalising the plan.</p> <p>Q3 - Considerable progress was made in Q3 on the initial phase of developing Council's Workforce Plan, with the consultant focusing on the collection and analysis of internal and external data to inform recommendations and strategies. The consultant's report is on track for delivery in mid Q4, Next steps in finalising the Workforce Plan is to be determined following receipt of the report.</p>		
4.6.12	Enterprise bargaining negotiations (x3 agreements)	New certified agreement in effect (certified) by 30.09.2025	N/A	30-Sep-25	25/03/2026	<p>Q1 - Negotiations progressing. In principle agreement reached on a number of matters. Work progressing on drafting a single agreement.</p> <p>Negotiations between parties continue to be had, and progress made.</p> <p>Q2 - In-Principle Agreement reached. Drafting of single</p>	3690 Coordinator Human Resources & Payroll	Completed



Q3 OPERATIONAL PLAN REVIEW 2025 – 2026

KPI Code	KPI	Performance Indicator	Baseline	Target	Actual	Comments	Responsible Officer Position	Status
						agreement is now completed with Access Period and Ballot to be finalised by mid-February Q3 - Agreement certified at QIRC on 25 March 2026		

13.4 MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 30 APRIL 2026**File No:** FM12.14.1**Attachments:** 1. Monthly Financial Report - April 2026**Responsible Officer:** Mandy Louda - Support Services Officer
Sean D'Souza - Interim Manager Financial Services
Andrea Ellis - General Manager Corporate Services
Alastair Dawson - Interim Chief Executive Officer**Author:** Aqeel Ahmad - Financial Accountant

SUMMARY

The purpose of this report is to seek Council's adoption of the Livingstone Shire Council Monthly Financial Report for the Period Ending 30 April 2026.

OFFICER'S RECOMMENDATION

THAT Council receive the Livingstone Shire Council Monthly Financial Report for the period ending 30 April 2026 (Attachment 1).

BACKGROUND

The attached Financial Report collates financial data within Council's Finance One and Pathway systems. The report presented includes:

1. Financial Position and Performance Snapshot
2. Financial Reports
3. Capital Expenditure
4. Capital Projects Detail Report
5. Glossary

The attached financial information presents the year-to-date position of the Council's financial performance to 30 April 2026. Commitments are excluded from the reported operating & capital expenditures.

All variances are reported against the 2025-26 Budget Revision 1 (BR1), adopted by the Council on 16 December 2025.

The financial report compares actual performance against the Council's 2025-26 BR1 and identifies significant variances or areas of concern. It also provides information about additional areas of financial interest to the Council and reinforces sound financial management practices throughout the organisation.

The Council's monthly report (attachment 1) contains the commentary and analysis, and for the sake of brevity, will not be repeated in this cover report.

Additional commentary is disclosed within the report, as the year-to-date variance exceeds \$100,000 and 10% of the budget.

1. Financial Position and Performance Snapshot – summary of the main financial operating results, capital expenditure and capital revenue, cash holdings, borrowings and a summary of financial performance indicators of year-to-date results. Indicators are based on achieving benchmark results. These have been aligned to the sustainability measures in the Financial Management (Sustainability) Guideline 2025.

2. Financial Reports –
 - a. Month and year-to-date results for operating activities, supplemented by commentary where either a major positive or negative variance exists and supporting graphical summaries or results, or previous information requests.
 - b. Balance sheet items with movement from the previous month, compared against the full-year budget, supplemented by commentary where either a major positive or negative variance exists and supporting graphical summaries of results, or where details were previously provided.
3. Capital Expenditure – summary of the overall portfolio of programs, including capital revenue streams.
4. Capital Projects Detail Report – details of all current capital projects listed by portfolio and business units.
5. Glossary – updated to reflect the current financial performance indicators.

Procurement

Current Contracts >\$200,000 (GST exclusive)

In accordance with section 237 of the *Local Government Regulation 2012*, Council publishes the details of all contracts valued at \$200,000 or more. These details are available on the Council's website (<https://www.livingstone.qld.gov.au/doing-business/business-and-regulations/contracts-and-tenders>) and on the public notice board at Yeppoon Town Hall.

In April 2026, four (4) contracts over the prescribed value (\$200,000) were established via purchase order.

Current Tenders

At the end of April 2026, there were two (2) open tenders, nil (0) selective tenders, two (2) tenders evaluated, two (2) preferred tenderer status, and nil (0) contracts awarded. The table below is a summary of current tenders to promote oversight of the progress by Councillors.

Once all contract award documentation is completed, the contract details will be added to the published contract listing.

April 2026 - Open Tenders			
2026.011	Provision of Aquatic Facilities and Foreshore Operations Services		
2026.014	Construction of Pineapple Drive Extension		
April 2026 - Selective Tenders			
<i>Nil Selective Tenders for April 2026</i>			
April 2026 - Tenders Evaluation			
2026.005	Preferred Supplier Arrangement (PSA) - Trades & Services		
2026.009	Resource Recovery and Transfer Station Services		
April 2026 - Preferred Tenderer Status			
2025.010	Homemaker Stage 2 - Land Sale		
2025.004	Great Keppel Island Arrivals Plaza Leasehold		
April 2026 - Contracts Awarded		Successful Tenderer/s	Contract Value (exc GST)
<i>Nil Contracts Awarded for April 2026</i>			

Status Legend:

Open – tender has been publicly advertised, and suppliers are preparing and submitting tender responses. Officers and Councillors are to apply probity by directing all enquiries to the procurement team while the tender is open.

Evaluation – the tender is under evaluation by the tender evaluation panel. Officers outside of the evaluation panel and Councillors are restricted from this process.

Contract Award – the evaluation process is completed, and the approval process to award the contract is underway.

Non-Award – a decision is made not to award the contract, as the submission/s received are deemed unsuitable.

Contract – contract issued by letter of award.

PREVIOUS DECISIONS

Council adopted Budget Revision 1 for 2025-26 on 16 December 2025.

ENGAGEMENT AND CONSULTATION

Information has been provided by the Council's Procurement and Revenue units for inclusion in this report.

BUDGET IMPLICATIONS

The Monthly Financial Report shows the Council's financial position in relation to the 2025-26 BR1.

LEGISLATIVE CONTEXT AND LEGAL IMPLICATIONS

In accordance with Section 204 of the *Local Government Regulation 2012*, a financial report is to be presented to Council on at least a monthly basis.

Section 170 of the *Local Government Regulation 2012*, states that council may by resolution amend the budget for a financial year at any time, so long as it complies with all the requirements under section 169, which are essentially all the same material as an annual budget except for decision regarding rates and utility charges which can only be adopted as part of the annual budget process.

There are no anticipated legal implications because of this report.

RISK ASSESSMENT

Regular robust reporting of the Council's financial results assists in creating a framework of financial responsibility within the Council and provides sound long-term financial management of the Council's operations.

Council continues to have a working capital facility of \$10 million, which is a tool available to manage operating liquidity requirements if required.

Current economic conditions, including fuel price volatility and supply constraints, present an elevated operational and financial risk to Council; however, impacts are being actively managed and remain within Council's risk appetite under the Enterprise Risk Management Policy. Proactive controls, including disciplined cost management, close monitoring of fuel supply and consumption, and executive oversight of expenditure and budgeting assumptions, have reduced the residual risk to a manageable level, with no immediate impact on critical service delivery and ongoing assessment of potential budget impacts.

CORPORATE PLAN REFERENCE

Transparent, Accountable & Progressive Leadership

Sustainably manage finances, assets and resources through strong governance

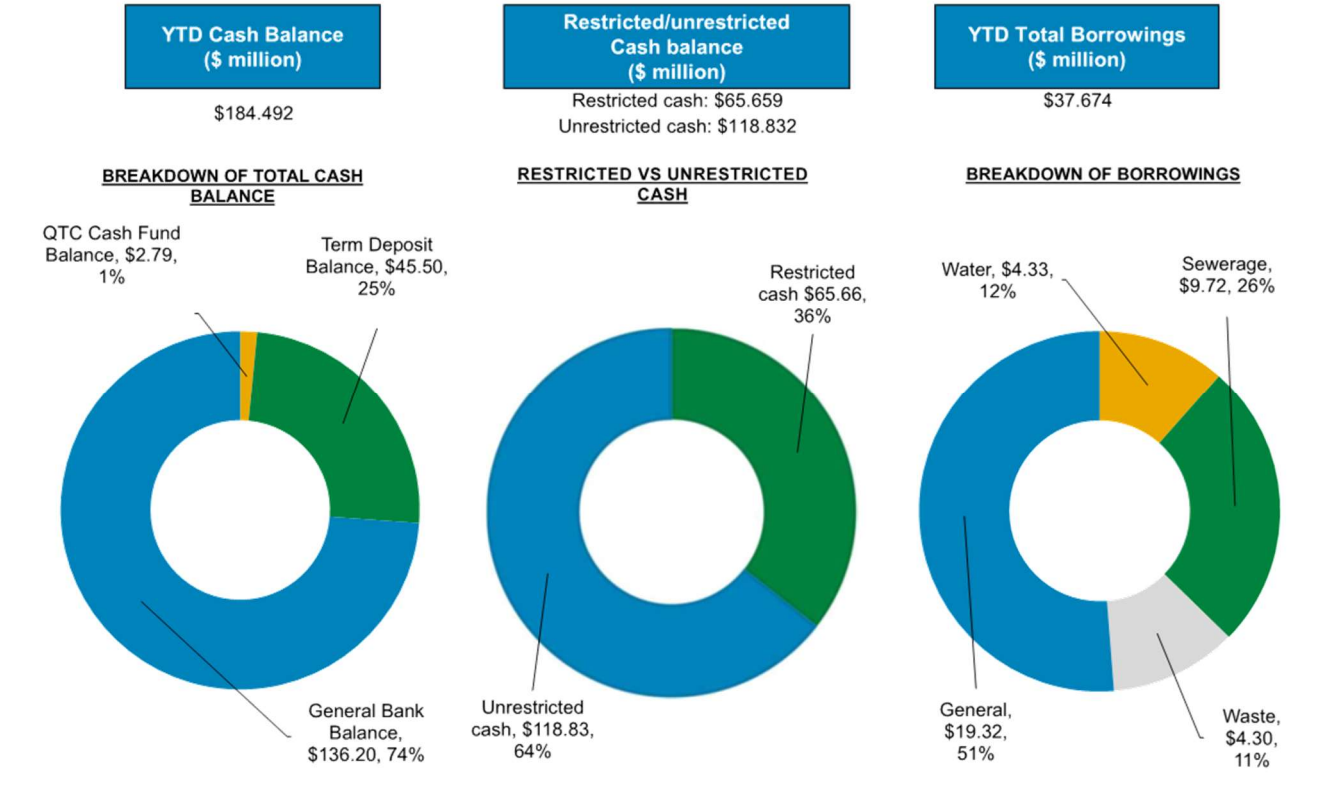
13.4 - MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 30 APRIL 2026

Monthly Financial Report - April 2026

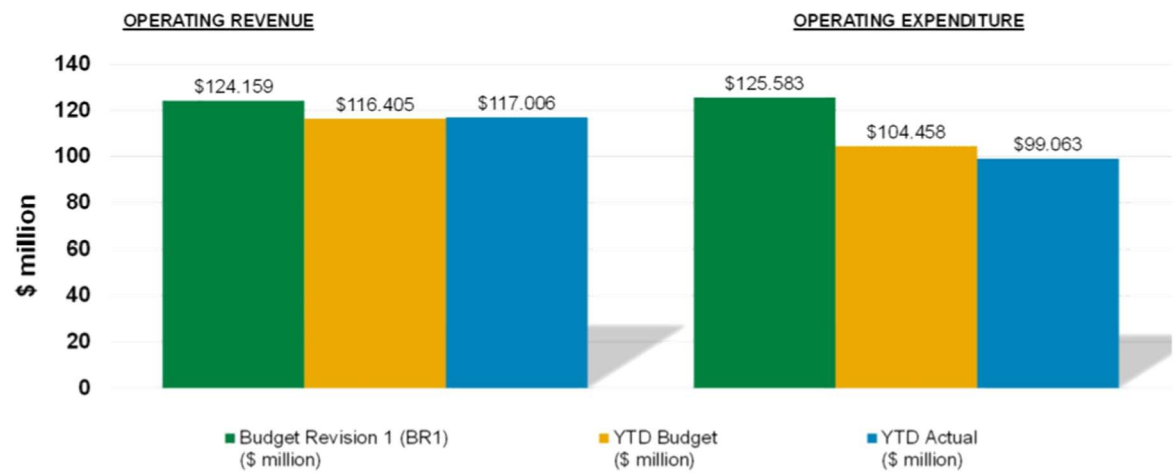
Meeting Date: 19 May 2026

Attachment No: 1

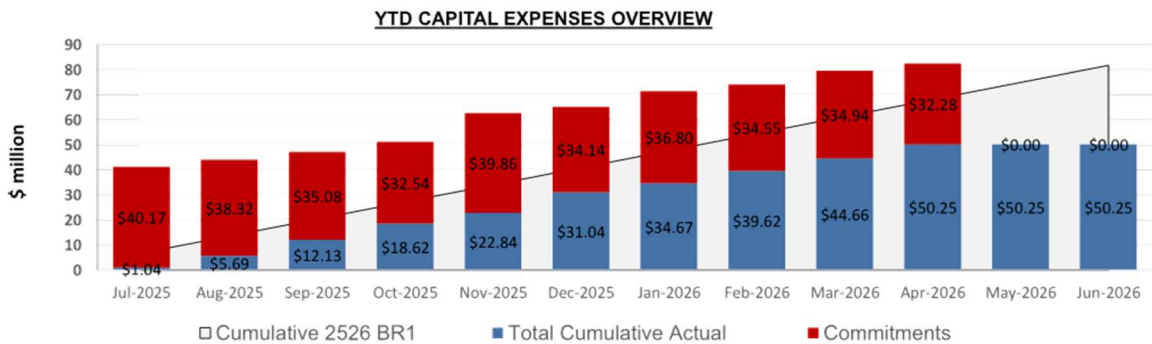
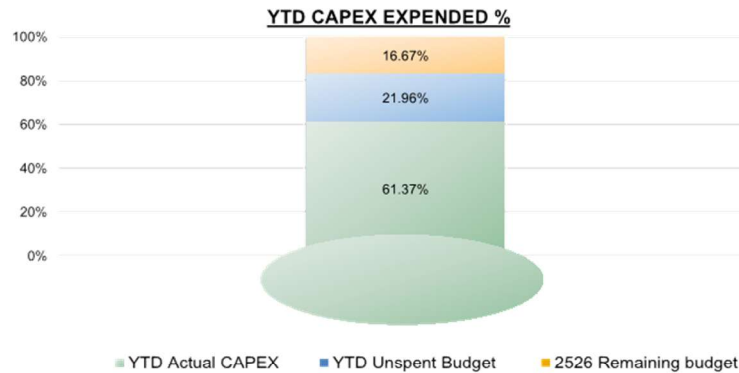
1. Financial Position and Performance Snapshot
Livingstone Shire Council
For the period ended 30 April 2026



Operating results	Budget Revision 1 (BR1) (\$ million)	YTD Budget (\$ million)	YTD Actual (\$ million)	YTD Var (\$ million)	YTD Var (%)
Operating Revenue	\$124.159	\$116.405	\$117.006	\$0.600	0.52%
Operating Expenditure	\$125.583	\$104.458	\$99.063	-\$5.395	-5.16%
Operating Surplus/(Deficit)	-\$1.424	\$11.948	\$17.943	\$5.996	50.18%



Capital results	BR1 (\$ million)	YTD Budget (\$ million)	YTD Actual (\$ million)	YTD Var (\$ million)	YTD Var (%)
Capital Revenue	\$38.707	\$32.256	\$25.617	-\$6.639	-20.58%
Capital Expenditure	\$81.875	\$68.229	\$50.245	-\$17.984	-26.36%



Ratio	YTD Actual	FY Budget	Tier 4 Target	Commentary to key points *
Council-Controlled Revenue Ratio (%)	✓ 87.82%	✓ 85.40%	Contextual	The majority of the Council's budgeted revenue is attributed to rates revenue. This ratio is favourable due to the levying of the 2nd half-yearly General Rates & Utility Charges (including second-quarter water consumption) in January 2026.
Population Growth Ratio (%)	Data not available monthly	✓ 2.17%	Contextual	The population estimate for Livingstone Shire Council area as of the 30 June 2026 is 44,143. Since the previous year, the population has grown by 2.17%. Population growth in Regional QLD was 2.20%. (Source: Australian Bureau of Statistics, Regional Population Growth, Australia (3218.0)).
Operating Surplus Ratio (%)	✓ 15.34%	✗ -1.15%	0% - 10%	The ratio being 15.34% indicates Council's YTD result is an operational surplus and this YTD surplus assists in meeting quarterly loan repayments.
Operating Cash Ratio (%)	✓ 40.27%	✓ 26.90%	Greater than 0%	The ratio being 40.27% indicates that Council has the ability to self-fund capital expenditure from surplus funds from core operations.
Unrestricted Cash Expense Cover Ratio (months)	✓ 18.44	✓ 16.00	> 4 months	Council has sufficient unrestricted cash to meet ongoing and emergent financial demands for 18.44 months. Council has access to a \$10m QTC working capital facility, which is equivalent to 1.43 months of cover.
Asset Sustainability Ratio (%)	✓ 105.49%	✓ 122.60%	>90%	This ratio indicates the extent to which Council's existing infrastructure assets are being replaced as they reach the end of their useful lives.
Asset Consumption Ratio (%)	✓ 66.96%	✓ 76.70%	> 60%	Council's infrastructure assets have been consumed by 66.96% compared to what it would cost to build a new asset with the same benefit to the community.
Asset Renewal Funding Ratio (%)	✗ 74.27%	✓ 93.60%	Contextual	This ratio measures the ability of Council to fund projected infrastructure asset renewal/replacements into the future. The ratio being 74.27% is below the budgeted position, with the phasing of capital project expenditures having an affect on the calculation of this ratio on a monthly basis.
Leverage Ratio (times cover)	✓ 0.80	✓ 1.10	0 - 3 Times	The ratio being 0.8 indicates the Council has sufficient capacity to manage unforeseen financial shocks & meet loan repayments.

2. Financial Reports

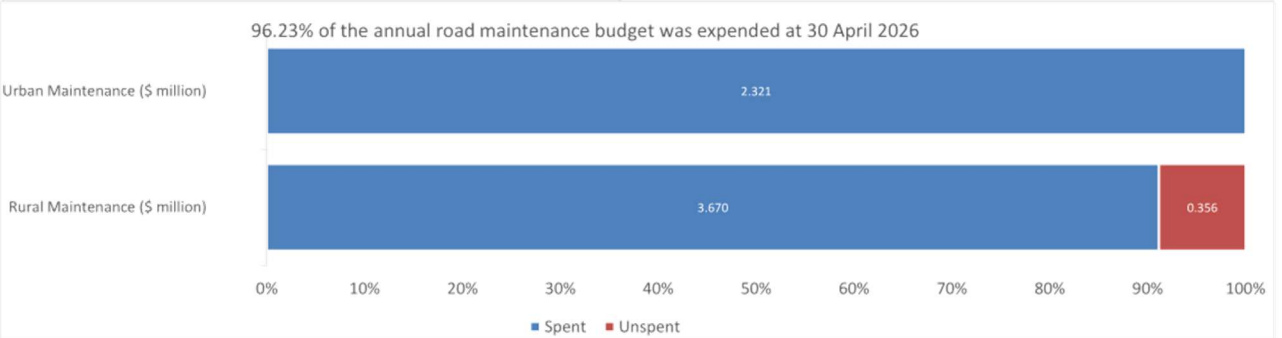
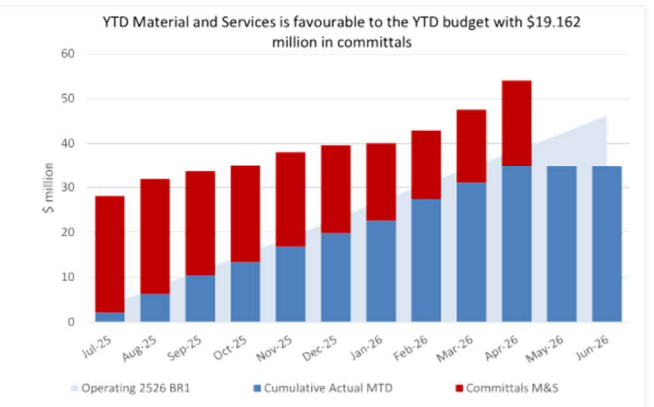
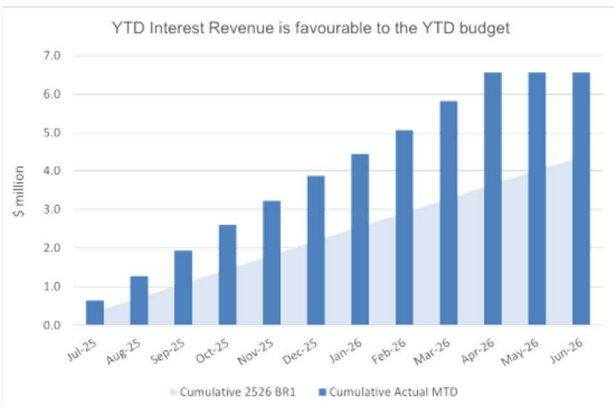
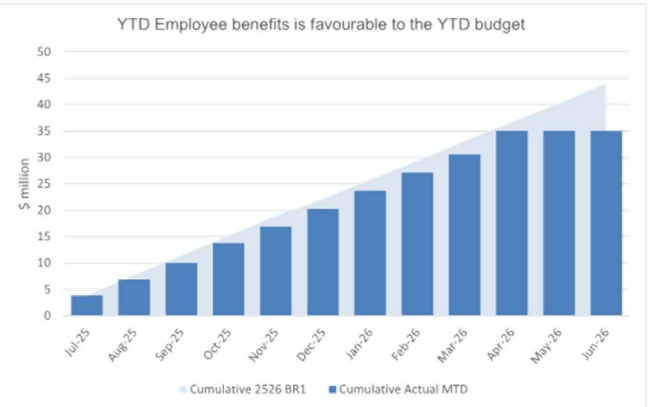
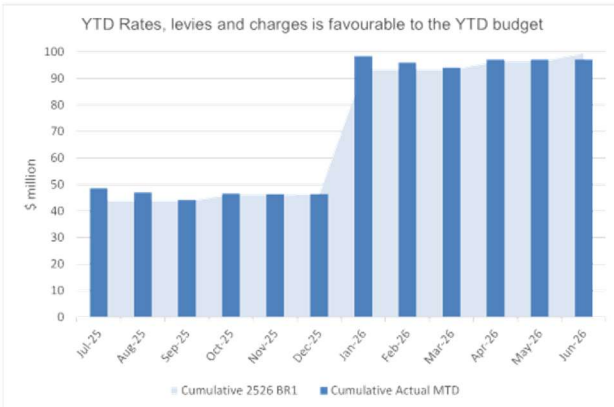
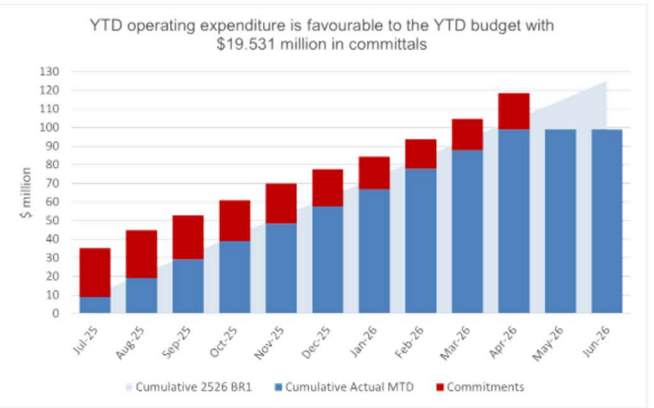
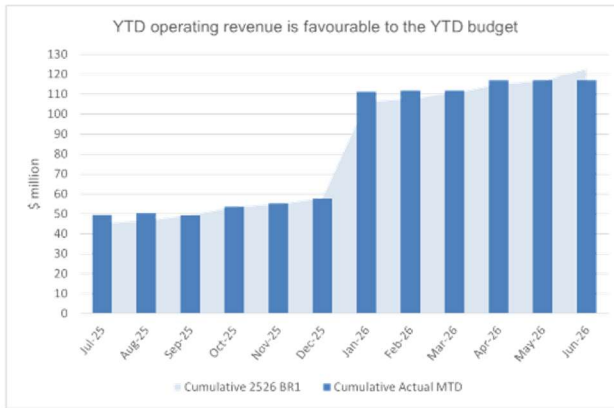
Operating Result for the period ending
30/04/2026

Month (\$ million)				YTD 83.3%				FY	
Actual	2526 BR1	Variance ¹	>\$100K & 10%	Actual	2526 BR1	Variance ¹	>\$100K & 10%	% of Actual YTD	2526 BR1
(\$ million)	(\$ million)	(\$ million)		(\$ million)	(\$ million)	(\$ million)		%	(\$ million)
				Operating revenue					
3.031	3.223	(0.191)	⇔	97.141	96.583	0.558	⇔	98%	99.555
0.666	0.569	0.097		5.610	5.691	(0.081)		81%	6.932
0.514	0.309	0.205	✓	2.005	3.099	(1.094)	*	54%	3.719
0.150	0.222	(0.072)		4.215	6.173	(1.958)	*	52%	8.142
0.740	0.367	0.373	✓	6.565	3.665	2.900	✓	149%	4.400
0.115	0.147	(0.032)		1.470	1.194	0.275	✓	104%	1.412
5.216	4.837	0.379	⇔	117.006	116.405	0.600	⇔	94%	124.159
				Operating expenses					
(4.504)	(3.552)	(0.952)	*	(35.072)	(36.795)	1.724	⇔	79%	(44.224)
(3.762)	(3.702)	(0.059)		(34.811)	(38.514)	3.704	⇔	75%	(46.368)
(0.173)	(0.175)	0.002		(1.783)	(1.751)	(0.032)		85%	(2.102)
(2.740)	(2.740)	(0.000)		(27.397)	(27.398)	0.000		83%	(32.890)
(11.178)	(10.169)	(1.009)	⇔	(99.063)	(104.458)	5.395	⇔	79%	(125.583)
(5.962)	(5.332)	(0.630)	*	17.943	11.948	5.996	✓		(1.424)
				Net operating result					

- ¹ Positive numbers represent under expenditure or additional revenue
 ✓ Major positive variance, comment required
 * Major negative variance, comment required
 ⇔ Within expectations, no comment required

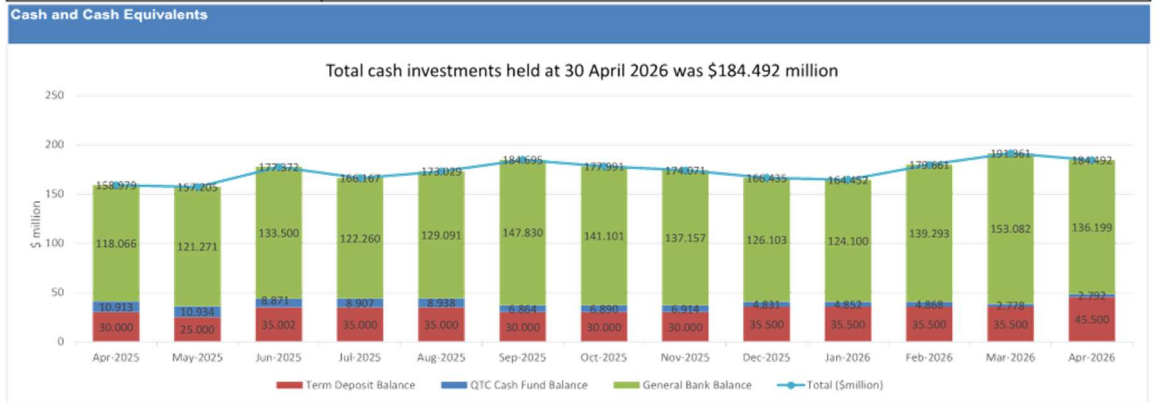
Areas to note

Sales revenue	YTD sales revenue is below budget, mainly due to budget timing variances in submitting progress payment claims to the Department of Transport and Main Roads. Some of this revenue has been recognised through accruals, and teams are working to identify any additional unbilled revenue. The budget position will be reviewed further as part of 2025-26 Revised Budget 2. For April, monthly sales revenue is above budget, driving by billing activity and accruals recorded during the month.
Operating grants and subsidies	The monthly and YTD unfavourable variance to budget is mostly due to the Financial Assistance Grant. A portion of the 2025-26 financial year allocation of this grant was prepaid and received in cash by Council in late June 2025 and recognised as operational revenue in the 2024-25 financial year. It is unknown whether there will continue to be a prepayment of the 2026-27 financial year allocation in June 2026. The phasing of the Financial Assistance grant will be considered as part of the 2025-26 Revised Budget #2 review.
Interest received	The monthly and YTD favourable variance to budget is mostly due to the Council's total cash balance being higher than YTD budget expectations, and to current YTD underspend in the capital works program. The Council's officers are reviewing this budget further as part of the 2025-26 Revised Budget #2.
Other income	The YTD Other Income is above budgeted expectations, mainly due to commercial rent/revenue. This is mostly a budget timing variance with some invoices issued in advance of the rental period. Another contributing factor is that the actual YTD other recoveries income at the Yeppoon waste facility is higher than the YTD budget.
Employee benefits	The monthly employees' benefits are higher than budgeted due to the payment of back pays to employees as a result of certification of the Council Officers Certified Agreement in March 2026.



Statement of Financial Position for the period ending 30/04/2026				
	Month-end Actual	Last month Actual	Movement	Full Year 2526 BR1
	(\$ million)	(\$ million)	(\$ million)	(\$ million)
Cash and cash equivalents	184.492	191.361	(6.869)	139.343
Receivables	11.037	14.984	(3.947)	9.832
Inventories	1.300	1.388	(0.088)	2.122
Land held for development or sale	2.958	2.958	0.000	5.005
Contract assets	4.432	4.112	0.321	0.000
Other assets	1.551	1.403	0.147	5.199
Property, plant & equipment	1,312.166	1,314.384	(2.218)	1,475.521
Intangibles	0.011	0.016	(0.005)	0.000
Capital works in progress	88.955	83.772	5.183	0.000
TOTAL ASSETS	1,606.901	1,614.377	(7.477)	1,637.022
Payables	9.963	12.497	(2.535)	6.212
Contract liabilities	29.608	28.165	1.443	19.426
Borrowings	37.674	37.527	0.147	35.864
Provisions	20.374	20.252	0.122	21.264
Other liabilities	1.487	1.593	(0.106)	1.488
TOTAL LIABILITIES	99.107	100.035	(0.928)	84.254
Asset revaluation surplus	367.829	367.829	0.000	405.894
Retained surplus	1,139.965	1,146.513	(6.548)	1,146.875
TOTAL COMMUNITY EQUITY	1,507.794	1,514.342	(6.548)	1,552.769

Areas to note	
Cash and cash equivalents	\$65.659 million of the \$184.492 million of total cash and cash equivalents is externally restricted cash funds. Council has sufficient unrestricted cash to meet ongoing and emergent financial demands for approximately 18.44 months.
Receivables	The decrease in receivables in April 2026 mainly relates to the receipt of invoices from the Department of Environment, Tourism, Science, & Innovation (DETSI) for the GKI Rejuvenation Fund Program.
Capital works in progress	The increase in capital works in progress compared to the previous month is mostly due to capital expenditure incurred during April. Refer to the capital projects detail report for further details on capital expenditure incurred year-to-date.
Payables	The decrease in payables in April 2026 is primarily due to one additional payment run to suppliers/contractors.
Contract Liabilities	The increase in contract liabilities in April 2026 relates to capital projects that have received funding in advance of the associated work being completed. Capital grants are held as a contract liability, and as works are completed, the equivalent portion of the grant will be released and recognised as capital revenue.



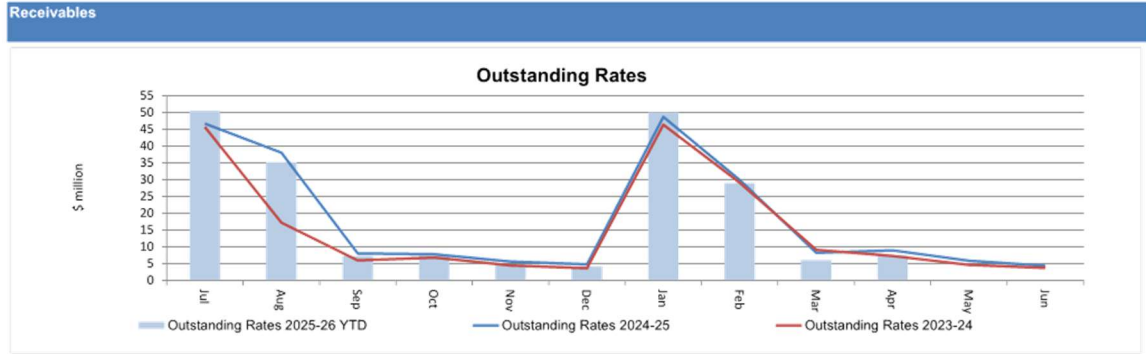
Council's cash investments are held in term deposits, Council's general banker, the Commonwealth Bank (CBA) and the Queensland Treasury Corporation (QTC) Capital Guaranteed Cash Fund. Council's interest-earning rate as at 30 April 2026 is 4.91% p.a. (net of 0.12% administration fees) with the QTC, and 4.60% p.a. with CBA. In April 2026, the weighted average interest rate was 4.64%, which is below the target rate of 4.85% (the target rate is the RBA Cash Rate of 4.35% plus 0.50%). The weighted average interest rate includes the interest rates the Council earns on term deposits.

Term deposit rates are monitored regularly by Council officers to identify investment opportunities and ensure Council maximises its interest earnings, while balancing the need to invest cash for a fixed term.

In April 2026, Council invested in a term deposit for \$10 million with RABO Bank at 5.40% for 12 months, which is estimated to yield \$0.540 million in interest.

The amount of interest earned from month to month is indicative of both the interest rate and the surplus cash balances held, the latter of which is affected by the Council's cash flow requirements monthly, as well as the rating cycle.

Cash needed for day-to-day requirements is deposited with the QTC or with the CBA. Interest rates from both facilities are monitored regularly by the Council's finance officers to maximise interest earnings.

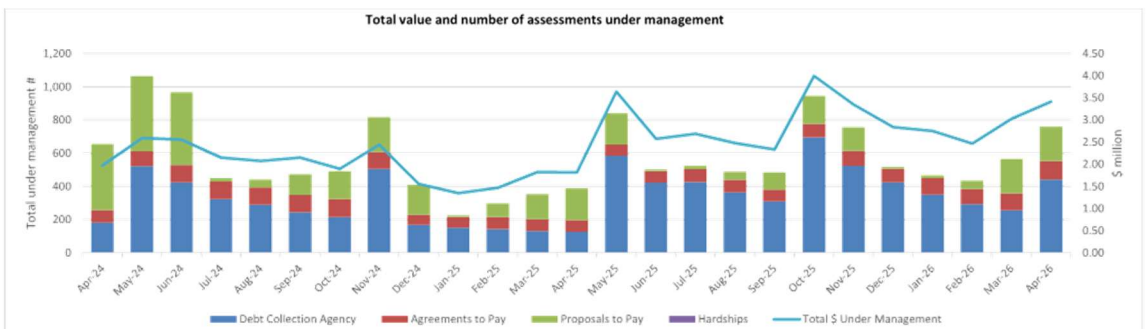


Ageing of Rates Receivable at Month End		(\$ million)	
Total Rates Outstanding		\$7.467	
Less: Current and Prepayment		-\$2.319	
Total Eligible for Collection		\$5.148	
Current		\$3.281	63.73%
1 years		\$0.944	18.34%
2 years		\$0.484	9.40%
3 years		\$0.244	4.74%
4 years		\$0.042	0.82%
5 years		\$0.153	2.97%
Total Eligible for Collection		\$5.148	100.00%

Total receivables under management as at April 2026 are \$3.419 million, which is more than the \$1.82 million as at April 2025. Total receivables under management have increased relative to April 2025. However, this result is materially influenced by a shift in the timing of debt recovery referrals. Overdue accounts were referred to external recovery at the end of April, compared with early May in the previous year. When adjusted for this timing difference, performance shows a modest improvement. Using May 2025 as the appropriate comparator, accounts under management reduced from 841 in May 2025 to 706 at the end of April 2026. This outcome reflects continued active receivables management and early intervention strategies. Earlier escalation of some accounts reflects a more assertive revenue management approach, including the re-escalation of arrears where payment arrangements were not maintained or viable proposals were not achieved. This approach aims to limit the compounding of arrears arising from interest charges, quarterly water billing, and half-yearly rates and utility charges. As identified in previous reports, an increase in requests for NEW payment arrangements has been observed in the past months. This level of engagement is consistent with activity recorded in the 2020/21 and 2021/22 financial years, indicating heightened demand for structured agreements to pay down arrears. Council continues to balance enforcement with support, encouraging early engagement with Revenue Officers to assist ratepayers experiencing financial difficulty and avoid progression to legal recovery where possible. Interest on overdue rates and utility charges is applied at 7% per annum for the 2025–26 financial year, calculated monthly on all overdue balances, including those subject to formal payment arrangements. This rate has remained unchanged since 2018–19 and has been maintained despite recent CPI increases, reflecting the Council’s commitment to managing revenue responsibly while mitigating additional financial pressure on ratepayers.

Of the 18841 rateable assessments, 760 (4.03% of ratepayers) are currently under management.

	as at April 2025		as at April 2026	
	#	\$ million	#	\$ million
Debt Collection Agency	127	1.125	442	2.542
Agreements to pay	70	0.357	111	0.536
Proposals to Pay	191	0.338	207	0.341
Council Hardship	0	-	0	-
Total under management	388	\$1.820	760	\$3.419



Council officers are committed to working with any ratepayer who is experiencing difficulty in paying their rates & charges and strongly encourage anyone in this position to make early contact with Council.

Sale of Land Activity

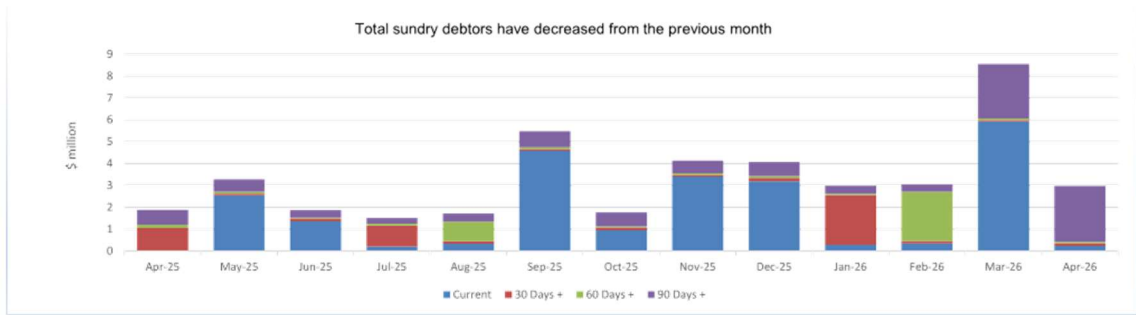
Under the Local Government Regulation 2012, Council may initiate a land sale process to recover rates arrears where:
 •Residential property rates remain overdue for three or more years, or
 •Commercial and Vacant Land are overdue by more than one year.

The 2025 initiated Sale of Land process

- Six (6) properties received a Notice of Intention to Sell in November 2025, with a further property notified in January 2026.
- Two (2) properties remain in arrears and are progressing toward the scheduled May 2026 auction.

Outstanding Sundry Trade Debtors

Total Sundry Trade Debtors Outstanding at Month End (\$ million) **\$2.964**



Excluding the \$2.2 million invoiced to the Department of Transport and Main Roads for ROSI Milestone, there has been a reduction in the number of accounts for sundry debtors aged 90+ days compared to the same period last year, due to effective in-house recovery actions.

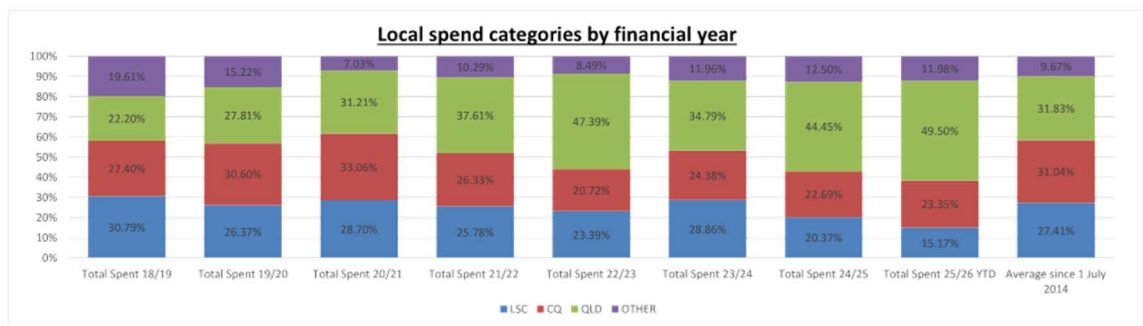
Payables Procurement

Council strongly supports locally owned and operated businesses, including those with an office or branch in our region. Council is able to report on direct local spend for both operational and capital expenditure in addition to employee salaries & wages.

Total expenditure with businesses located within the Shire boundaries, in the current financial year to date, is 15.17% or \$15.871 million

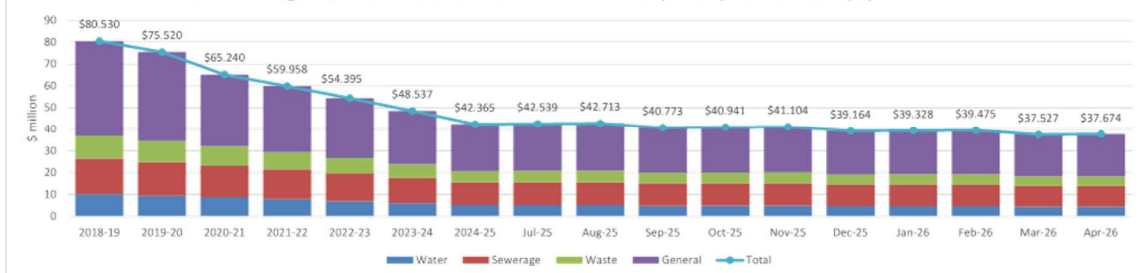
	YTD Spend (\$ million)	YTD Spend (%)
LSC - Business located within the shire boundaries.	15.871	15.17%
CQ - Business completely set up and run outside of LSC boundaries but within the Central Queensland region.	24.439	23.35%
QLD - Business based outside of Central Queensland but within Queensland.	51.805	49.50%
OTHER - Business based outside of Queensland.	12.532	11.98%
	104.647	100.0%

The bar graph below summarises the allocation by local spend categories for the previous seven (7) financial years. Since 1 January 2014 Council has procured, on average, 58.455% of materials & services from within the greater Central Queensland area, which includes Livingstone Shire Council.



Borrowings

Total Borrowings of \$37.674 million is on track to reduce with quarterly debt service repayments



Debt Position	YTD Actual (\$ million)	2526 BR1 (\$ million)
Total Debt held as at 1 July 2025	42.365	42.365
New borrowings drawn down in 2025-26	0.000	0.000
Interest & administrative charges	1.625	1.921
Total debt service payments	(6.316)	(8.422)
Total Debt held at reporting period	37.674	35.864

In-line with Council's debt policy, a debt service payment of \$2.105 million (being approximately \$1.958 million repayment of principal and \$0.147 million interest and administrative charges) is to be paid quarterly during 2025-26. Interest accrues monthly, calculated on a daily basis, until the next debt service payment. No new borrowings are budgeted to be drawn down throughout the 2025-26 financial year.

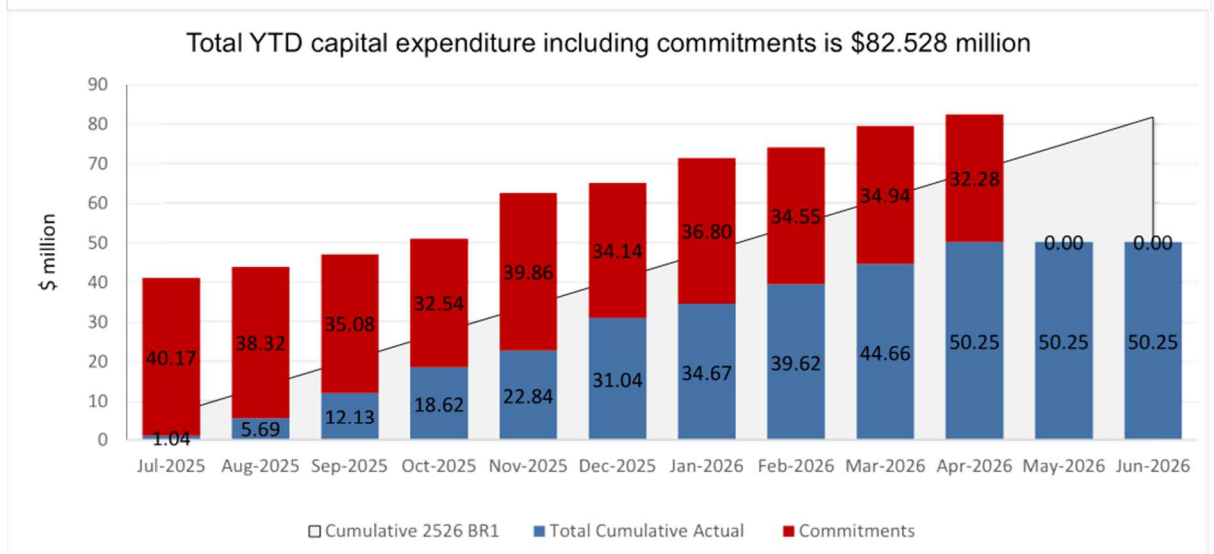
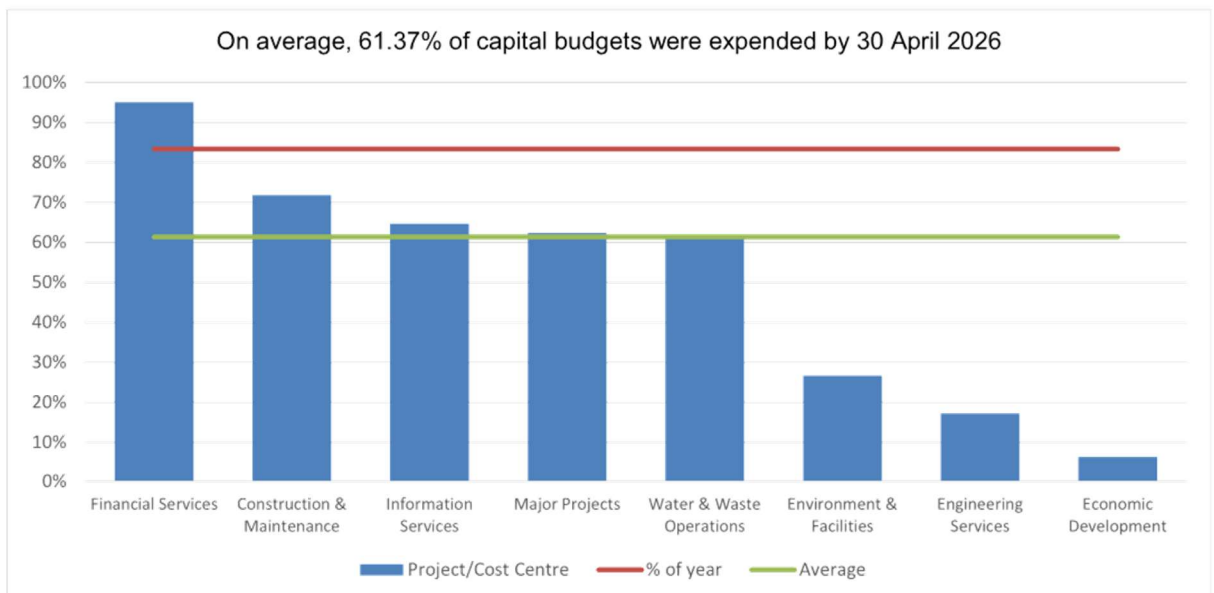
As of 30 April 2026, the weighted average interest rate of all Council debt is approximately 4.71%.

The Department of Local Government, Water & Volunteers has approved a working capital facility of \$10 million on a permanent basis subject to an annual review by the Queensland Treasury Corporation in consultation with the department. Council has not accessed the available funds in the working capital facility.

3. Capital Expenditure

Capital revenue and expenditure report (all projects) for period ending 30/04/2026

Month (\$ million)			YTD 83.3%		Full year (\$ million)
Actual	2526 BR1	Variance	Actual	% of Full year Budget	2526 BR1
Capital expenditure					
5.268	6.316	(1.048)	47.197	62.89%	75.052
0.320	0.507	(0.187)	3.049	44.68%	6.823
5.588	6.823	(1.235)	50.245	61.37%	81.875
Capital Revenue					
0.009	2.883	(2.873)	18.027	52.1%	34.594
0.405	0.343	0.062	7.351	178.7%	4.113
0.000	0.000	0.000	0.239	0.0%	0.000
0.414	3.226	(2.811)	25.617	66.18%	38.707



4. Capital Projects Detail Report

Capital Project Description	Project Status	BR1 EXPENDITURE \$'000	YTD ACTUAL EXPENDITURE \$'000	YTD ACTUAL EXPENDITURE AS % OF BR1	BR1 REVENUE \$'000	YTD ACTUAL REVENUE \$'000
Corporate Services		4,351	3,956	90.9%	0	239
Financial Services		3,770	3,581	95.0%	0	239
(R)-Fleet Renewal Annual Program	Deliver	3,620	3,427	94.7%	0	239
(U) FC-Fuel Pods Yeppoon and Caves Depot	Deliver	150	154	102.5%	0	0
Information Services		581	375	64.7%	0	0
(N)-CIT-Server Replacement Program	Deliver	350	258	73.6%	0	0
(R) CIT-Firewall Replacements	Post Project	120	118	98.2%	0	0
(R) CIT-Switches-Routers-UPS replacement	Deliver	100	0	0.0%	0	0
(R)-CIT-Misc Minor Replacements	Deliver	11	0	0.0%	0	0
Infrastructure		72,829	45,101	61.9%	34,501	17,968
Engineering Services		4,234	729	17.2%	280	137
(N) Barmaryee & Limestone Crk Connection(Trunk Road D)	Deliver	500	58	11.6%	0	0
(N) RC-RC-Limestone Crk Rd Adelaide Pk Rd	Deliver	196	107	54.4%	0	0
(N)-DESIGN-BS-Bangalee Bus Shelter	Planning	0	2	0.0%	0	0
(N)-Design-Jeffries St Culdesac 24-065	Planning	3	5	149.6%	0	0
(N)-DESIGN-NC-Phillips Clements Fountain	Deliver	10	7	65.5%	0	0
(N)-DESIGN-PW-Rail Trail to Pines	Deliver	280	133	47.6%	280	134
(N)-DESIGN-RES-Lammermoor Water Booster	Planning	30	20	65.7%	0	0
(N)-DESIGN-RS-Seal parking Pattison St Swimming Complex	Deliver	12	0	0.0%	0	0
(N)-Design-UC PW Kinka Bch shared path	Deliver	0	11	0.0%	0	3
(N)-Design-UC PW Matthew F Drv shared Pa	Deliver	0	1	0.0%	0	(1)
(N)-PW-Minor Access Works Program 25-26	Planning	50	58	117.0%	0	0
(N)-T-123-Land Acquisition-18 Mulambin Rd	Initiation	1,497	4	0.3%	0	0
(R) Barmaryee Road upgrade to sealed ro	Deliver	50	55	111.0%	0	0
(R) Hinz Ave Upgrade to Seal – 24-053	Deliver	91	18	20.1%	0	0
(R)- PR Pavement rehab Matthew Flinders	Deliver	146	29	20.0%	0	0
(R)-Design-24-059-Cobraball Road upgrade	Planning	0	7	0.0%	0	0
(R)-DESIGN-HZ-Inverness Reticulation 24-046	Deliver	530	0	0.0%	0	0
(R)-Design-Queen St Upgrade (Mary to Hill St)	Planning	0	5	0.0%	0	0
(R)-Design-RC-James & Arthur St Intersection	Deliver	140	7	5.3%	0	0
(R)-Design-RC-Mt Chalmers Road upgrade t	Deliver	0	8	0.0%	0	0
(R)-DESIGN-SP-SEW-Farnborough Stage 1 SEW-68	Deliver	35	35	100.8%	0	0
(R)-DESIGN-SP-SEW-Farnborough Stage 2 SE	Deliver	61	1	1.5%	0	0
(R)-PR 26-020 MFD Cooee Bay C/Park-Wreck Point Lookout	Deliver	25	51	204.5%	0	0
(R)-SC-SEW-83 Shaw Ave SPS, upgrade, civil	Deliver	150	31	20.3%	0	0
(R)-WN-Mt Charlton Pipeline Replacement	Deliver	100	0	0.0%	0	0
(R)-WN-Waterpark Ck to Kellys Mains Renewal	Planning	50	0	0.0%	0	0
(R)-WN-Woodbury to Saint Fathis HOBAS Mains	Planning	100	0	0.0%	0	0
(U)-DESIGN-Homemaker Stage 2 est\$20k	Planning	160	29	18.1%	0	0
(U)-DESIGN-PW-Mulambin Shared Path 22-091	Deliver	0	5	0.0%	0	1
(U)-DESIGN-SW-Wood St Emu Park 22-102	Deliver	18	16	85.8%	0	0
(U)-SEW-60 15-040 Arthur St Sewer Passive	Deliver	0	15	0.0%	0	0
(N)-PW-Emu St Footpath 26-034	Planning	0	8	0.0%	0	0
(N)-DESIGN-RES- 26-043 Sawmill Reservoir	Planning	0	2	0.0%	0	0
Major Projects		50,391	31,409	62.3%	29,662	14,423
(N) SEW-Tarooombal South Sewerage PFTI Passive	Deliver	5,500	3,418	62.1%	4,432	1,477
(N)-E&P-Gateway Stage 4 est.\$2.2M	Deliver	3,000	635	21.2%	0	0
(N)-GKI Boardwalk ca.\$4M funded	Deliver	500	127	25.5%	1,379	127
(N)-GKI Gateway Arrival Precinct Planning	Deliver	4,500	1,831	40.7%	5,092	1,561
(N)-GKI Wayfinding signage,\$250K funded	Deliver	281	250	88.9%	441	408
(N)-SP-GKI WWTP - Public Amenities	Planning	300	1	0.3%	437	(14)
(N)-SP-GKI WWTP - STP	Deliver	7,000	6,983	99.8%	6,392	5,628
(N)-W&R-Emu Park Transfer Station Upg	Post Project	388	391	100.8%	0	0
(N)-W&R-Yeppoon Landfill Cell extension	Deliver	6,189	1,329	21.5%	1,672	(1,087)
(R) RC-BDG-Doonside Rd Canal Ck Ch6325	Post Project	0	50	0.0%	0	9
(R) SN-2426 Sewer Relining Program Passive	Deliver	328	321	97.8%	161	161
(R)-RC-BDG-Werribee Rd Replace Timber Bridge	Post Project	300	125	41.7%	0	0
(R)-SPS42-Rosslyn St - Wet Well Replacement	Deliver	300	101	33.6%	0	0
(R)-UC BDG 25-033 Williamson Creek Footbridge	Planning	43	8	18.5%	0	0
(R)-UC BDG Adelaide Pk bridge replacement	Post Project	0	8	0.0%	0	0
(R)-WN-Coorooman Creek Mains Renewal Program	Planning	16	16	100.0%	0	0
(R)-WP-Meikleville Reservoir Roof Replacement	Closed	150	81	53.8%	127	85
(U)-DESIGN-EPSC Revetment wall 24-036	Deliver	12,349	10,268	83.1%	5,850	3,900
(U)-FC-Yeppoon Aquatic Centre Upgrade	Deliver	5,909	3,765	63.7%	1,978	1,841
(U)-RC-Greenlake Rd Artillery Int Upgrade	Deliver	450	399	88.7%	285	285
(U)-SP-Emu Pk STP Process Upgrade 19-128	Post Project	200	181	90.6%	0	0
(N)-Pineapple Drv Ext Design	Planning	289	371	128.4%	115	23
(N)-EWC Neils Rd Int. Design	Planning	400	270	67.6%	0	0
(N)-EWC Stage 1 Road Road Corridor Design (T-70)	Planning	0	9	0.0%	0	0
(N)-EWC Stage 1 Road Corridor Constr (T-70)	Planning	1,000	0	0.0%	1,000	0
(N)-Pineapple Drv Ext Construction	Planning	1,000	470	47.0%	300	18
Water & Waste Operations		1,090	671	61.5%	0	0
(N)-Rookwood Weir Water Allocation	Planning	0	0	0.0%	0	0
(N)-WC-Kellys Off Stream Storage Increase Capacity	Planning	70	0	0.0%	0	0
(R) Kinka Beach Road Manhole Replacement 1115141	Deliver	75	21	27.7%	0	0
(R) SN Manhole Refurbishment	Deliver	125	64	51.1%	0	0
(R) WN-Water Property Service Annual Program	Deliver	54	81	150.5%	0	0
(R)-ICT-SCADA System Upgrade & Replacement	Deliver	105	84	79.9%	0	0
(R)-SN-Sewer Jump up priority annual program	Deliver	15	10	64.0%	0	0
(R)-SP-Active Sewer Renewals \$200K	Deliver	350	192	54.7%	0	0
(R)-WN-Water Main Replacements	Deliver	0	67	0.0%	0	0
(R)-WN-WMR- Water Meter Replacement Annual Program	Deliver	38	49	129.8%	0	0
(R)-WN-WV&H Valves & Hydrants Annual Program	Deliver	108	50	46.7%	0	0
(R)-WP-Active Water renewals	Deliver	150	53	35.4%	0	0
Construction & Maintenance		17,114	12,292	71.8%	4,559	3,408
(N) UC-SW-Whitman St Stormwater Sump	Deliver	35	77	222.1%	0	0
(N)-BS- Clayton Rd and Keppel Dve bus stop	Post Project	3	3	96.4%	0	0
(N)-Ocean Park LATM 22-061 one-lane slow points	Post Project	70	68	97.1%	0	0
(N)-PW-Minor Access Works Program 24-038	Planning	0	0	0.0%	0	0

Capital Project Description	Project Status	BR1 EXPENDITURE \$'000	YTD ACTUAL EXPENDITURE \$'000	YTD ACTUAL EXPENDITURE AS % OF BR1	BR1 REVENUE \$'000	YTD ACTUAL REVENUE \$'000
(N)-RC-NC-Farnborough Rd 19-013 Blackspot	Post Project	30	25	81.8%	13	3
(N)-RC-PW-Byfield Footpath	Deliver	330	21	6.4%	0	0
(N)-RC-PW-Cawarral School Footpath 23-128 STIP	Deliver	282	356	126.3%	265	251
(N)-UC-PW-Yeppoon State PS footpath 23-121 STIP	Deliver	16	31	196.0%	11	134
(N)-UC-NC -Guardrail Program 2324 --\$60K	Deliver	239	13	5.4%	205	12
(N)-UC-NC Scenic Hwy 22-166 Blackspot	Deliver	350	567	161.9%	469	443
(N)-UC-NC-VinEJones Dry Car Parking 17-011	Deliver	306	0	0.0%	0	0
(N)-UC-PW Clayton Rd-Lyndall Dr Lammermoor	Deliver	768	749	97.5%	0	0
(N)-UC-PW-Yeppoon Precinct East 22-050	Deliver	1,447	1,396	96.4%	758	621
(N)-UC-RF - Bicycle racks \$56.5K	Post Project	40	33	82.6%	13	13
(N)-UC-SL Reef Guardian Solar Retrofit	Deliver	136	123	89.8%	44	37
(N)-UC-Yeppoon State HS carpark	Deliver	40	42	105.1%	25	35
(R) (FW) Racecourse Rd roadways upgrade	Deliver	0	0	0.0%	0	0
(R) UC-RF-Guardrail Annual Program Replacement	Deliver	0	0	0.0%	0	0
(R) WC-WMR Rosslyn Bay Trunk 17-114	Deliver	680	128	18.8%	0	0
(R)-PW-Heaslip Stairs-Replace Timber Stairs	Planning	84	3	3.7%	0	0
(R)-RC-FS-Beach access program 2526	Planning	75	0	0.0%	0	0
(R)-RC-FS-Keppel Sands Beach Access 8 \$25k	Deliver	25	75	299.9%	0	0
(R)-RC-FS-Lammermoor North LB12 Beach access	Post Project	73	32	44.2%	100	100
(R)-RC-GR-Rural Resheet Program 2526	Deliver	2,250	1,756	78.0%	338	0
(R)-RC-PR-Cawarral Road, Cawarral (Ch2320-3020)	Post Project	0	(5)	0.0%	0	0
(R)-RC-PR-Etna Creek Road (Ch1900-3400)	Deliver	844	17	2.0%	800	0
(R)-RC-PR-Pavement Rehabilitation Program	Deliver	1,406	3	0.2%	0	0
(R)-UC-IN-Inlet Renewal Program 2526	Deliver	50	17	33.0%	0	0
(R)-UC-RS-Urban Reseal Program 2425 25-010	Deliver	600	232	38.7%	261	261
(R)-UC-RS-Urban Reseal Program 2526 26-001	Deliver	1,850	1,976	106.8%	0	0
(R)-UC-SW-Renewal Program-5305K	Post Project	11	11	96.4%	0	0
(R)-WP-WMR-Farnborough Rd 200mm Water Main	Planning	650	0	0.1%	0	0
(U) RC-Normanby St 22-020 est \$7.339m	Deliver	3,031	3,609	119.1%	555	1,294
(U) SC-SEW-55 SRM-Hartley Street sewer	Deliver	243	256	105.5%	0	0
(U) UC-SW-8-10 Industrial Ave drainage upgrade	Deliver	4	4	100.0%	0	0
(U)-MC-Wadallah Creek Crossing 24-030	Deliver	569	542	95.3%	500	0
(U)-SEW-71-SGM-Scenic Hwy 375 dia gravity	Deliver	275	14	4.9%	0	0
(U)-SN-Mary St sewer realignment 21-082	Post Project	0	(23)	0.0%	0	0
(U)-RC-Caves School Carpark 23-129 STIP	Post Project	222	120	54.0%	202	202
(R)-RC-Dawson Rd upgrade to sealed 22-008	Deliver	80	22	28.0%	0	0
Communities & Environment		4,695	1,188	25.3%	93	59
Environment & Facilities		4,381	1,169	26.7%	93	59
(N) FC-Paramount Park Playground Rockyview	Closed	0	4	0.0%	0	0
(N) FC-Playground Shade Station Quarter	Post Project	50	44	88.8%	0	0
(N)-FC-BBQ Reef Guardian Solar Retrofit	Planning	41	36	88.0%	40	0
(N)-FC-Changing Places Amenity Kerr Park	Deliver	420	178	42.5%	0	0
(R) FC-30 Raymond Tce renovation est	Deliver	100	2	1.9%	0	0
(R) FC-Yeppoon Cemetery Memorial Parklan	Deliver	46	16	34.6%	0	0
(R)-COM-Emu Park Air Strip est\$65k	Deliver	3	3	100.0%	0	0
(R)-FC- Yeppoon Kracken Deck Replacement	Deliver	370	14	3.8%	0	0
(R)-FC-2526 Switchboard renewals	Planning	139	7	5.4%	0	0
(R)-FC-Barmaryee Netball Courts Repairs	Planning	55	24	43.3%	0	0
(R)-FC-Barmaryee Sports Field LED Lighting	Deliver	175	20	11.4%	0	0
(R)-FC-BBQ Annual Program Renewals 2526	Planning	20	16	82.0%	0	0
(R)-FC-Beaman Park Amenity Upgrade LRC14	Deliver	425	27	6.3%	0	0
(R)-FC-CCTV Appleton Park	Planning	30	0	0.0%	0	0
(R)-FC-Cordingley St Basketball Stadium	Planning	30	0	0.0%	0	0
(R)-FC-Emu Park Anzac Gatehouse repaint	Planning	60	0	0.0%	0	0
(R)-FC-Emu Park Arbour Replacement	Deliver	150	83	55.4%	0	0
(R)-FC-Emu Park Hall Air Con	Planning	30	21	70.5%	0	0
(R)-FC-Keppel Sands Caravan Park Rhizopod	Planning	150	0	0.0%	0	0
(R)-FC-Lagoon Building 'A' Air Con Replacement	Deliver	248	233	94.1%	0	0
(R)-FC-Lagoon Chlorinator Replacement	Deliver	550	235	42.7%	0	0
(R)-FC-Lagoon Filter Sock Replacement	Post Project	35	20	57.8%	0	0
(R)-FC-Lagoon Place Admin Building Carpet	Planning	28	29	102.9%	0	0
(R)-FC-Library LED Lighting: Yeppoon & Emu Park	Planning	29	0	0.0%	0	0
(R)-FC-Parks Furniture & Fixtures Annual	Planning	30	0	0.0%	0	0
(R)-FC-Playground Equipment Annual Renewal	Planning	75	0	0.0%	0	0
(R)-FC-Station-PWD Automatic Door	Post Project	40	27	66.6%	0	0
(R)-FC-Travelling Irrigator Cooe Bay	Planning	25	16	64.4%	0	0
(R)-FC-UV Sterilisation Toddler Pool Yeppoon Lagoon	Planning	35	0	0.0%	0	0
(R)-FC-Wreck Point Repairs	Planning	80	0	0.0%	0	0
(R)-FC-Yeppoon Town Hall Air Con	Planning	600	27	4.5%	0	0
(R)-FC-Ypn Stage Repairs	Planning	60	0	0.0%	0	0
(R)-Yeppoon Senior Citizens relocation	Planning	25	14	55.8%	0	0
(U) FC Don Ireland Aquatic Centre Amenity	Planning	15	22	145.6%	0	0
(U)-FC-Yeppoon Kraken Feature Upgrade	Planning	50	0	0.0%	0	0
[N]-FC-CCTV network expansion 2526	Planning	50	0	0.0%	25	0
[R] FC-Ice machine Depot Cordingley St	Post Project	23	20	86.9%	0	0
(N) FC-Thwaite Park Amenities block	Post Project	88	20	22.7%	27	27
(N) Plant & Equipment Community Programs	Closed	0	9	0.0%	0	32
Economic Development		315	19	6.0%	0	0
(N)-Entryway and Place-Branding Sign	Planning	75	15	20.1%	0	0
(N)-Gateway Stage 5	Planning	140	0	0.0%	0	0
(N)-Normanby St Streetscape Project	Planning	100	4	3.9%	0	0
Grand Total		81,875	50,245	61.4%	34,593	18,266

5. Glossary

Key Terms	
Operating Result	Total operating revenue less total operating expenses
Total Operating Expenditure	All council expenses minus capital items such as: - losses on disposal of assets, and - impairment losses - depreciation on right of use assets - interest on finance leases associated with right of use assets - other capital expenditure items as identified by Council
Total Operating Revenue	All council income minus capital items such as; - capital grants, subsidies, contributions and donations - gains on disposal of assets - other capital revenue items as identified by Council
Definition of Ratios	
Financial Capacity	
Council-Controlled Revenue Ratio (%) [#]	
<p>Council-controlled revenue is an indicator of a council's financial flexibility, ability to influence its operating income, and capacity to respond to unexpected financial shocks.</p> <p>A higher council- controlled revenue indicates a stronger ability to generate operating revenue without relying on external sources. Councils with a high ratio generally have a healthy rate base and are better able to respond to unexpected financial obligations such as natural disaster recovery.</p> <p>A lower council-controlled revenue ratio indicates that a council has limited capacity to influence its operating revenue and that it is more reliant on external (and usually less reliable) sources of income such as operating grant funding, sales and recoverable works contracts, and rental income.</p>	$\frac{\text{Net rates, levies and charges} + \text{Total Fees \& charges}}{\text{Total operating revenue}}$
Population Growth Ratio (%) [#]	
<p>Population growth is a key driver of a council's operating income, service needs and infrastructure requirements into the future.</p> <p>A growing council population indicates a greater capacity to generate its own source revenue through rates as well as statutory charges. Population growth also puts additional pressure on councils to invest in new community infrastructure to support service needs.</p>	$\frac{\text{Prior year estimated population}}{\text{Previous year estimated population}} \quad -1$
Operating Performance	
Operating Surplus Ratio (%) [#]	
<p>This is an indicator of the extent to which operating generated cover operational expenses. Any operating surplus would be available for capital funding or other purposes.</p> <p>An operating surplus ratio above 0% is an indication that council is managing its finances within its existing funding envelope and generating surplus funds for capital funding or other purposes.</p> <p>An operating surplus ratio below 0% is an indication that a council's operating expenses exceed its revenue. An operating deficit in any one year is not a cause for concern, if over the long term, a council achieves a balanced operating result or small surplus. Operating deficits over the long term affect a council's ability to internally fund its capital requirements and other initiatives as and when they fall due, potentially requiring external funding support.</p>	$\frac{\text{Operating result}}{\text{Total operating revenue}}$
Operating Cash Ratio (%) [#]	
<p>The operating cash ratio is a measure of councils ability to cover its core operational expenses and generate a cash surplus excluding depreciation, amortisation and finance costs.</p> <p>A positive operating cash ratio indicates that a council is generating surplus cash from its core operations, which suggests that council has the ability to self-fund its capital expenditure requirements.</p> <p>A negative operating cash ratio is a significant indicator of financial sustainability challenges and potential future liquidity issues, as all other things being equal, a negative result means that a council's cash position is declining and revenues are not offsetting the cost of core operational requirements.</p>	$\frac{\text{Operating result add Depreciation and amortisation add finance costs}}{\text{Total operating revenue}}$
Liquidity	
Unrestricted Cash Expense Cover Ratio (months) [#]	
<p>The unrestricted cash expense cover ratio is an indicator of the unconstrained liquidity available to a council to meet ongoing and emergent financial demands, which is a key component to solvency. It represents the number of months a council can continue operating based on current monthly expenses.</p> <p>A higher unrestricted cash expense cover ratio indicates that a council has sufficient free cash available to contribute to the cost of future planned and unplanned expenditures such as infrastructure investment or disaster recovery. An excessively high ratio may be indicative of cash hoarding, poor cash management, or large upcoming capital investment requirements.</p> <p>A low ratio suggests limited unconstrained liquidity available to council to use for capital investment or in an emergency. For councils with efficient cash management practices and strong borrowing capacity, this is not a concern. Where a council also has a negative operating cash ratio, a very low or negative unrestricted cash expense cover ratio is an indicator of potential solvency concerns.</p>	$\frac{(\text{Total Cash and Equivalents add Current investments add available ongoing QTC working capital facility limit less Externally Restricted Cash})}{(\text{Total Operating Expenditure less Depreciation and amortisation less Finance Costs})}$

Net Financial Liability Ratio (%)*	
<p>This is an indicator of the extent to which the net financial liabilities of Council can be serviced by operating revenues. A ratio greater than zero (0) implies liabilities exceed current assets.</p> <p>This ratio is no longer reported against under the new financial management sustainability guideline.</p>	$\frac{\text{Total Liabilities} - \text{Current Assets}}{\text{Total operating revenue}}$
Asset Management	
Asset Sustainability Ratio (%)#	
<p>The asset sustainability ratio approximates the extent to which the infrastructure assets managed by a council are being replaced as they reach the end of their useful lives.</p> <p>An asset sustainability ratio close to 100% suggests that a council is spending enough on the renewal of its assets to compensate for the deterioration in its asset base as loosely proxied by its reported depreciation, with outcomes too far below this level being potentially indicative of underspending against capital replacement requirements.</p>	$\frac{\text{Capital expenditure on replacement of Infrastructure Assets (Renewals)}}{\text{Depreciation expenditure on Infrastructure Assets}}$
Asset Consumption Ratio (%)#	
<p>The asset consumption ratio approximates the extent to which council's infrastructure assets have been consumed compared to what it would cost to build a new asset with the same benefit to the community.</p> <p>The minimum target of 60% indicates that a council's assets are being broadly consumed in line with their estimated useful lives.</p> <p>Councils with lower than target ratio will need to invest more in those assets (in terms of replacement or maintenance) to ensure they are maintained at a standard that will meet the needs of their communities. On the other hand, if the ratio is much higher than the target ratio, councils may need to revisit their asset management plans to asset their current service levels or whether their estimates of the assets useful lives are appropriate.</p>	$\frac{\text{Written down replacement cost of depreciable infrastructure assets}}{\text{Current replacement cost of depreciable infrastructure assets}}$
Asset Renewal Funding Ratio (%)#	
<p>The asset renewal funding ratio measures the ability of a council to fund its projected infrastructure asset renewal/replacements in the future.</p> <p>Ideally, the asset renewal funding ratio should be as close to 100% as possible, as this indicates that a council is appropriately funding and delivering the entirety of its required capital program as outlined by its asset management plans.</p> <p>A ratio that is too far in excess of 100% indicates capital spending above and beyond what is proposed by a council's asset management plans. A ratio that is too far below 100% may indicate an underfunded capital program and therefore a potentially increasing infrastructure backlog and asset failures. Either scenario suggests a mismatch between a council's capital requirements and forecast capital program, whether due to poor planning and/or limited resources or skills to deliver the assets required by the community.</p>	$\frac{\text{Total of Planned Capital Expenditure on Infrastructure Asset Renewals over 10 years}}{\text{Total of Required Capital Expenditure on Infrastructure Asset Renewals over 10 years}}$
Debt Servicing Capacity	
Leverage Ratio (times cover)#	
<p>The leverage ratio is an indicator of a council's ability to repay its existing debt. It measures the relative size of the councils debt to its operating performance.</p> <p>A higher leverage ratio indicates an increasingly limited capacity to support additional borrowings due to already high debt levels and/or decreasing operational performance, while a lower ratio indicates the opposite.</p> <p>A lower leverage ratio is not itself a guarantee that further debt will be approved for a council, while councils with higher leverage ratios are not necessarily precluded from having additional borrowings approved due to other mitigating circumstances.</p>	$\frac{\text{Book Value of Debt}}{\text{Total Operating Revenue less Total Operating Expenditure add Depreciation and Amortisation add finance costs}}$
<p>*Financial Management (Sustainability) 2013 legislated ratios #Financial Management (Sustainability) 2023 legislated ratios</p>	

6. Reference Material

Local government sustainability framework	https://www.statedevelopment.qld.gov.au/local-government/for-councils/finance/local-government-sustainability-framework Sustainability Framework Financial Management (Sustainability) Guideline Risk Framework Frequently Asked Questions
Budget 2025-26	https://www.livingstone.qld.gov.au/current-budget
Estimated Resident Population (ERP)	https://profile.id.com.au/livingstone/population-estimate

13.5 RENEWABLE ENERGY COMMUNITY BENEFIT AGREEMENT FEES AND CHARGES**File No:** ED8.5**Attachments:**

1. **Renewal Energy Community Benefit Agreement Policy**
2. **Fees and Charges Register: Current Development Assessment Hourly Rates**

Responsible Officer: **Sonia Tomkinson - Manager Economy and Places**
Katrina Paterson - General Manager Communities and Environment
Alastair Dawson - Interim Chief Executive Officer**Author:** **Arna Hart - Economic Development Officer**

SUMMARY

This report seeks Council's adoption of new fees and charges associated with the implementation of the Renewable Energy Community Benefit Agreement (CBA) Policy, to enable full cost recovery for administrative and operational activities undertaken by Council.

OFFICER'S RECOMMENDATION

THAT Council adopts the proposed fees and charges associated with the administration of the Renewable Energy Community Benefit Agreement (CBA) Policy as set out in this report, for immediate inclusion in Council's Fees and Charges Register.

BACKGROUND

Council has recently adopted a Renewable Energy Community Benefit Agreement Policy (attached) to guide engagement with proponents of large-scale renewable energy generation and storage developments within the Livingstone Shire. This is a statutory policy that establishes a framework for:

- Social Impact Assessment (SIA) processes
- Negotiation and execution of Community Benefit Agreements (CBAs)
- Monetary contributions from proponents to support community outcomes
- Ongoing monitoring and reporting obligations

To support the effective administration of this policy, Council must establish a clear and transparent fee structure to recover costs associated with assessment, negotiation, compliance monitoring, and ongoing engagement and administration activities.

Proposed Fees and Charges

Name	Legislative Authority Basis	Fee Type /	Charge Basis	2025/26 Fee
Application and initial meeting for a Renewable Energy Social Impact Assessment and Community Benefit Agreement	Planning Ct 2016 Section 106ZM	Cost Recovery	Per application	\$1,000
Ongoing activities including consultation, engagement, review, evaluation of a Social Impact Assessment and negotiation of a Community Benefit Agreement	Planning Ct 2016 Section 106ZM	Cost Recovery	Per Hour	*\$186/hr for Development Assessment Officers (planning, principal, co-ordinator). \$174/hr for Admin/Technical Support
**Operating Contribution – Renewable Energy Community Benefit Agreement	Renewable Energy Community Benefit Agreement Policy (contractual requirement via CBA)	Contribution (non-fee)	% of annual monetary contribution	Minimum 5% (paid annually for life of the agreement)

**While the operating contribution is not a statutory fee, it is included here for transparency of the cost framework.*

***Based on DA hourly rates listed in the current Fees and Charges Register, noting these will increase in 2026/27(attached).*

PREVIOUS DECISIONS

No previous decisions have been made by Council regarding fees and charges associated with Renewable Energy Social Impact Assessments (SIA's) or Community Benefit Agreements (CBAs).

ENGAGEMENT AND CONSULTATION

Internal consultation has been undertaken with:

- Finance
- Development Assessment
- Economic Development

Council officers have participated in implementation and knowledge-sharing sessions facilitated by the Local Government Association of Queensland to support local government preparedness and consistency in the administration of the new renewable energy community benefit framework.

BUDGET IMPLICATIONS

The adoption of these fees will:

- Enable partial to full cost recovery of Council resources required to administer CBAs
- Reduce the financial burden on Council and ratepayers
- Provide a scalable framework aligned to the level of developer engagement

Failure to adopt these fees would result in Council absorbing increasing administrative and operational costs associated with renewable energy development.

LEGISLATIVE CONTEXT AND LEGAL IMPLICATIONS

The proposed fees are consistent with:

- Cost recovery principles under the Planning Act 2016, Section 106ZM.
- Council's authority to levy fees and charges for services provided
- Requirements for transparency and accountability in local government financial management

Fees will be formally adopted through Council's Fees and Charges Register.

RISK ASSESSMENT

Key risks and mitigation measures include:

- **Risk:** Insufficient cost recovery
Mitigation: Annual review of fees and hourly rates
- **Risk:** Perceived barriers to investment
Mitigation: Fees are modest, transparent and aligned with industry practice
- **Risk:** Increasing workload from renewable energy proposals
- **Mitigation:** Cost recovery measures will support Council in managing increased workloads and may enable consideration for future resourcing requirements

CORPORATE PLAN REFERENCE

Transparent, Accountable & Progressive Leadership

Sustainably manage finances, assets and resources through strong governance

13.5 - RENEWABLE ENERGY COMMUNITY BENEFIT AGREEMENT FEES AND CHARGES

Renewal Energy Community Benefit Agreement Policy

Meeting Date: 19 May 2026

Attachment No: 1



RENEWABLE ENERGY COMMUNITY BENEFIT AGREEMENT POLICY

STATUTORY POLICY

1. Scope

The Renewable Energy Community Benefit Agreement Policy (this Policy) applies to all large-scale renewable energy generation and storage developments and projects located within, or that result in impacts on the Livingstone Shire local government area.

This Policy applies to the CEO, Executive Leadership Team, Council's legal advisors and other relevant officers involved in development or project negotiations. This Policy must be read alongside relevant legislation, Council's Corporate and Operational Plans, and associated governance frameworks.

2. Purpose

The purpose of this Policy is to establish a framework for the implementation of a Community Benefit System (CBS) for renewable energy generation and storage developments, (or projects) in the Livingstone Shire Council.

The framework will:

- a) avoid, manage, mitigate and counterbalance the social impacts of these types of developments on communities;
- b) provide a mechanism for community benefit, or legacy project as a result of these types of developments;
- c) define the mandatory expectations and minimum standards of meaningful engagement with communities and stakeholders through the SIA process;
- d) set out expectations and requirements for negotiating and establishing a CBA, prior to the DA process; and
- e) ensure that executed CBAs align with Council's long term strategic outcomes or objectives.

3. References (legislation/related documents)

Legislative reference

Human Rights Act 2019
Local Government Act 2009
Local Government Regulation 2012
Planning Act 2016
Planning Regulation 2017
Statutory Bodies Financial Arrangements Act 1982
Statutory Bodies Financial Arrangements Regulation 2019

Related documents

[Livingstone Shire Council Fees and Charges Register](#)
[Water for pumped hydro energy storage \(PHES\) projects](#)

Commented [US1]: I checked legislation and this is 2019 not 2007

Renewable Energy Community Benefit Agreement Policy

Adopted/Approved: Adopted, 7 April 2026

Version: 1.0

Portfolio: Communities and Environment

Business Unit: Economic Development

Page 1 of 8

[State code 23: Wind Farm Development](#)

[State code 26: Solar farm development](#)

[State code 27: Battery Storage Facility Development](#)

4. Definitions

To assist in interpretation, the following definitions shall apply:

Battery Energy Storage System (BESS)	A BESS is a rechargeable battery system that stores electrical energy from sources like renewable power, the grid, or other generators. These systems help stabilise the grid, integrate intermittent renewable sources like solar and wind, and provide backup power for homes, businesses, and industrial applications. (A BESS typically includes a battery bank, power conversion system, and control system with a capacity of 50MW or more.)
Chief Executive Officer (CEO)	Chief Executive Officer of Livingstone Shire Council A person who holds an appointment under section 194 of the <i>Local Government Act 2009</i> . This includes a person acting in this position.
Community Benefit Agreement (CBA)	A legally binding agreement intended to ensure developments provide specific benefits to the host communities.
Community Benefit System (CBS)	Requires proponents of developments, as prescribed under Section 51F of the Planning Regulation 2017, to identify and address social impacts on communities (a SIA) in advance of the DA process.
Council	Livingstone Shire Council.
Cumulative impact	Through the SIA process, cumulative impacts of multiple projects in a region or area should be identified and considered in the development of management measures, to the extent it is reasonably practical.
Development (or Project)	A large-scale energy generation and storage infrastructure to be constructed.
Energy generation and storage developments	Infrastructure to be developed and operated with technologies that generate, capture, store and deliver power efficiently and sustainably from renewable sources.
Executive Leadership Team (ELT)	Executive Leadership Team – the group of employees of Livingstone Shire Council: a) who report directly to the Chief Executive Officer; and b) whose position ordinarily would be considered to be a senior position in the local government's corporate structure. This includes a person acting in this position.
Monetary Contribution	A monetary amount made as a community benefit included in a CBA.
Nameplate Capacity	The manufacturers stated maximum output installed.
Large Scale	Energy generation developments with a nameplate capacity greater than one (1) megawatt (MW), designed to generate electricity for export to the main power grid.

Renewable Energy Community Benefit Agreement Policy

Adopted/Approved: Adopted, 7 April 2026

Version: 1.0

Portfolio: Communities and Environment

Business Unit: Economic Development

Page 2 of 8

Legacy Project or Public Benefit	A physical, social, cultural, environmental or economic investment delivered in partnership with a major development, or project that provides enduring value to the community.
Life of the Project	The expected operational lifespan of the renewable energy facility (defined in the development approvals).
Megawatt (MW)	A Megawatt, (1 million watts), is used to measure the instantaneous output of large-scale energy sources like power plants and wind farms. One megawatt delivered continuously 24 hours a day for a year (8,760 hours) is called an average megawatt. For perspective, one megawatt can power approximately 600 homes.
Planning Act 2016	The primary legislation governing planning and development in Queensland.
Planning Regulation 2017	Supporting legislation that provides the mechanics for how the Planning Act 2016 operates.
Producer Price Index (PPI)	An economic metric measuring the average change over time in selling prices received by domestic producers for their output. It acts as a key indicator of wholesale inflation, tracking price shifts from the seller's perspective before they reach consumers.
Proponent	The developer, operator, or owner of a large-scale energy generation and storage infrastructure development. This includes any company or entity seeking development approval for such development.
Queensland Planning Framework	A framework for planning and development in Queensland enforced through the Queensland Planning Act 2016 and supported by other relevant legislation and regulations.
Social Impact	The ways people and communities are affected by a development throughout their lifecycle.
Social Impact Assessment (SIA)	A process of engagement activities with the community and stakeholders that helps identify how a development might affect the people living and working nearby, both in positive and negative ways.
Social Impact Management Plan (SIMP)	A statutory management tool that translates the findings of a SIA into clear, measurable and enforceable commitments by the proponent.

5. Policy Statement

Council acknowledges the importance and the opportunities for the long-term economic and social benefits of renewable energy generation and storage infrastructure and recognises that negotiated CBAs are a key statutory mechanism that will offset a development's impact on the Shire by delivering a legacy project that is tangible and provides a place-based benefit to local communities.

Under existing legislative powers, this policy is mandatory for wind and solar developments and includes Battery Energy Storage Systems (BESS) projects over 50MW or more, as well as pumped hydro energy storage developments.

The policy operates within Queensland's statutory planning framework and requires proponents of these developments to identify and address social impacts on communities through a Social Impact Assessment (SIA). The SIA is required to inform the development of a Community Benefit Agreement (CBA) that must be negotiated with the Chief Executive Officer (CEO) of Livingstone Shire Council (Council). The CBA, which requires tangible benefit-sharing outcomes, (or legacy project/s), must be executed prior to entering the formal development assessment (DA) process.

The objectives of this Policy are to promote community benefit strategies and outcomes associated with the renewable energy sector that:

- are guided by a strong SIA process and/or other previously identified local needs as identified through community plans or demonstrated public consultation;
 - NB: Proponents must provide Council with formal notice and supporting documentation (including statutory planning studies and technical reviews of the development) within 30 business days prior to initiating the first SIA community consultation session.
- secure CBA's that create significant physical, social, economic, cultural and environmental benefits for communities and are reflected by the community's expectations and desires;
- where appropriate, collaborate with, and/or add value to existing local initiatives and/or organisations;
- maximises returns on investment for the betterment of our communities; and
- align with Council's priorities, strategic direction and policies.

Council will not endorse or enter into a CBA unless it is satisfied the agreement delivers a substantial legacy project or public benefit. Renegotiation of the CBA with the proponent will be required before any development approval.

5.1 Guiding Principles

This policy will guide the negotiations of a successfully endorsed CBA by these guiding principles:

- a) **Strategic Alignment:** CBA's must:
 - support and align with Council's Corporate & Operational Plans as well as key community and infrastructure strategies;
 - support the enabling of long-term economic growth and increased liveability; and
 - provide a legacy of long-term beneficial impact/s in the community.
- b) **Transparency:** The negotiation, assessment and implementation of CBA's will include:
 - a fair, transparent, consistent and accountable framework of governance, administered by Council in accordance with the Local Government Act 2009 and relevant financial regulation;
 - consistency with relevant sections of the Queensland Planning Act 2016 and Planning Regulation 2017; and
 - a clear accountable process for operational delivery and monitoring.
- c) **Inclusive Community:** The following principles will apply to all CBA's:
 - Community feedback and sentiment must be captured through meaningful engagement (consistent with Queensland government and industry best practice toolkits) as part of the SIA and used to specify plans to alleviate impacts and elevate social and environmental outcomes.
 - Appropriate governance processes will determine Community Benefit outcomes and will be aligned with Council's priorities and plans.

- Funding allocation determination must consider equity of the geographic impact on communities.
- d) **Integrity and Exclusions:** CBAs are a goodwill-based appendix to regulatory compliance and must not be used:
- as a substitute for statutory or development conditions; or
 - as a substitute for infrastructure charges; or
 - or utilised to offset state government responsibilities; or
 - to grant unfair or preferential benefit to individual parties; or
 - to replace obligations under the Environment Impact Statement, Indigenous Land use Agreements and/or Cultural Heritage Management Plans with First Nations representatives or the SIA processes; or
 - to offset annual general rates and contributions based on land use; or
 - as a private agreement between proponents and landowners, including adjoining landowners affected by the development or project.

5.2 Legacy Projects

To be considered a legacy project or public benefit, the following criteria will be applied to the initiative during the assessment process:

- must be aligned with Council's endorsed strategic priorities and plans
- must provide an ongoing economic intergenerational benefit to the community beyond the operational life and immediate footprint of the development for example, but not limited to:
 - tangible economic opportunities are provided through local jobs, training and supply chain participation
 - supports long term economic diversification and resilience for communities
- must identify and address a demonstrated community need or opportunity and address and mitigate any adverse social impacts, (including cumulative impacts), that the community may experience during, and well beyond the life of the project for example, but not limited to:
 - social and community wellbeing is improved through enhanced access to services, safety and cultural recognition
 - enhanced liveability, connectivity and environmental outcomes
- must support environmental sustainability, resilience to changing climate conditions and restoration of the development or project site upon decommissioning. For example, but not limited to:
 - demonstrated prevention of environmental harm beyond statutory obligations
 - alignment with QLD and Australian Federal Government net zero objectives
- must ensure good governance and transparency for example, but not limited to:
 - decision making is inclusive and accountable
 - priorities are informed via meaningful and captured community consultation and engagement
 - mechanisms are in place for outcomes to be monitored and publicly reported

5.3 Monetary Contribution

As a condition of hosting a large-scale renewable energy generation and/or storage development (or project) in the Livingstone Shire, Council requires a proponent to make a monetary contribution.

Contributions will be used for Council identified priorities and informed by the proponent’s acceptable SIA. Expenditure will be directed to, (but not limited to):

- Long-term strategic outcomes consistent with adopted plans
- Strategic projects or large-scale infrastructure projects
- Energy transition and sustainability opportunities and initiatives
- Economic development and investment attraction opportunities and initiatives
- Other infrastructure provisions that provide for the continued social and economic development of the Livingstone Shire.

A proponent monetary contribution may be negotiated; however, Council’s minimum thresholds for each development type, as detailed below, apply. These thresholds:

- will be reviewed and adjusted annually at Council’s discretion to ensure contributions remain appropriate in changing economic conditions
- are a minimum base contribution and are calculated using a transparent, fixed-rate formula endorsed by Council,
- are informed by industry standards and based on the type of energy project and its installed generation or nameplate storage capacity (MW).

A minimum base contribution shall apply, calculated using a transparent and fixed rate formula endorsed by Council. This formula will be informed by industry standards and is to be based on the type of energy project and its installed generation or storage capacity, expressed in megawatts (MW). The following rates apply to all Community Benefit Agreements executed within the 2025/26 Financial Year. Calculation is based on the nameplate capacity of the development, indexed annually to the Producer Price Index (PPI). Rates are to be adjusted annually throughout the life of the agreement by the Producer Price Index (PPI) March Quarter.

Project Type	\$ per Mega Watt (MW)
Solar	\$850
Wind	\$1050
Battery Energy Storage System (BESS)	\$150 (MWh)
Energy Storage Developments (Hydro)	\$850

For all agreements executed beyond the 2025/26 Financial Year, these rates are to be adjusted annually by the Producer Price Index (PPI), ensuring the base contribution remains equitable and commensurate with changing economic conditions.

The first-year contribution is to be made 30 business days prior to the first day of export to the grid and made annually on the anniversary of this date thereafter, for the full operational life of the development.

5.4 Administration Fees

Council administrative costs in relation to the establishment of the SIA and CBA will be listed in Council’s Fees & Charges Register to be recovered prior to the execution of the CBA by the proponent in line with legislative requirements.

These will apply to proponents for Council to:

- participate in the SIA processes,
- consider the SIA report
- negotiate, execute, vary and monitor compliance with the CBA
- participate in any mediation

In addition, Council shall require an additional operating contribution, at minimum, five per cent (5%) in addition to the annual monetary contribution, paid annually, to recover the ongoing costs associated with monitoring and reporting obligations.

5.5 Pooling of Monetary Contributions

Council may choose to pool funds paid under all CBAs for infrastructure, program or service priorities considered by Council to deliver strategic public benefits. Unspent community benefit agreement funds will be recognised as having externally imposed restrictions at the reporting date and recognised as restricted cash.

5.6 Public Recognition

Council will communicate to the public regarding how hosting clean energy generation and storage developments in the Shire has, (or will), directly benefited the community to reinforce a positive narrative of the industry. When and where appropriate, Council may:

- formally recognise the proponent's monetary contribution and social license objectives contained within negotiated CBA's;
- have signage, acknowledging the proponent and the related project, program, event or service delivered;
- invite the proponent's representatives to attend and be acknowledged at community events related to funded initiatives; and
- provide and promote media releases and stories highlighting the community outcomes enabled by the proponent's monetary contribution.

5.7 Authority

Entering an acceptable CBA will be at the discretion of Council through a formal resolution or endorsement. Council will set the strategic direction on CBA priorities and will review this direction as part of the normal cycle of monitoring and review system.

Roles and Responsibilities within Council:

- The Chief Executive Officer (CEO) is authorised to negotiate, amend, and execute CBAs in line with this policy and relevant legislation, and may delegate responsibilities in accordance with Council's delegation framework
- Relevant General Managers and officers are responsible for supporting negotiation, monitoring performance and ensuring compliance with this policy
- Council's Development Assessment and Economic Development teams will support the consultation/engagement processes to ensure community priorities are adequately captured
- Council retains the right to request briefings at any time with the proponent

5.8 Monitoring, Reporting and Review

All negotiated CBA's will be publicly available on Council's website. Council will undertake monitoring and reporting activities in accordance with all applicable legislative requirements.

6. Changes to this Policy

A review of the policy is to be undertaken every 4 years from the adoption date of the last review. This Policy is to remain in force until any of the following occur:

- 1) The related information is amended/replaced; or
- 2) The related legislation or government documents are amended or repealed; or
- 3) A request from the Chief Executive Officer or Council; or

- 4) Other circumstances as determined from time to time by the Council.

7. Repeals/Amendments

Version	Date	Action
1.0	07/04/2026	Adopted

ALASTAIR DAWSON
INTERIM CHIEF EXECUTIVE OFFICER

13.5 - RENEWABLE ENERGY COMMUNITY BENEFIT AGREEMENT FEES AND CHARGES

Fees and Charges Register: Current Development Assessment Hourly Rates

Meeting Date: 19 May 2026

Attachment No: 2

Excerpt from Adopted Fees and Charges Register 2025/26

Development Assessment Livingstone Planning Scheme 2018

Hourly Rate for Development Assessment officers (planning, principal, co-ordinator)	P3310.361.1105	Planning Act 2016 Section 29	Cost-Recovery	N	per hour	\$186.00
Hourly Rate for Admin/ Technical Support	P3310.361.1105	Planning Act 2016 Section 46	Cost-Recovery	Y	per hour	\$174.00

Increases applicable from 2026/27

		Hourly Rate for Development Assessment officers (planning, principal, co-ordinator)	\$186.00	\$273.00	46.77 %	\$87.00
		Hourly Rate for Admin/ Technical Support	\$174.00	\$255.00	46.55 %	\$81.00

**13.6 CENTRAL TO DEFENCE INDUSTRY PRECINCT BUSINESS CASE INVESTMENT
ATTRACTION AND ADVOCACY 2026-27**

File No: 8.05.15
Attachments: Nil
Responsible Officer: Katrina Paterson - General Manager Communities and Environment
Alastair Dawson - Interim Chief Executive Officer
Author: Sonia Tomkinson - Manager Economy and Places

SUMMARY

Since 2020, Central Queensland councils and Regional Development Australia Central and Western Queensland have worked collaboratively through CQROC and subsequently the Central to Defence Working Group (CTDWG) to attract Defence and defence industry investment. This initiative was supported by a \$1 million Queensland Government grant in 2022 to develop the Central Queensland Defence Industry Precinct Business Case.

The business case outlines the opportunity to position the region as a strategic defence hub. This report seeks Council support for a 2026–27 financial contribution to continue coordinated advocacy, industry engagement and targeted analysis with the CTDWG. This funding is critical to maintain momentum at a peak point in the project, protect prior and future State investment and maximise Central Queensland's opportunity to secure long-term defence-related economic and industry outcomes through continued regional collaboration.

OFFICER'S RECOMMENDATION

That Council support the Central to Defence Industry Precinct Business Case investment attraction and advocacy project in collaboration with Gladstone Regional Council, Rockhampton Regional Council and Regional Development Australia Central and Western Queensland with a budget commitment for 2026/27 of \$45,000.

BACKGROUND

Since 2020 the CQROC and then the Central to Defence Working Group (CTDWG) comprising Gladstone Regional Council, Livingstone Shire Council, Rockhampton Regional Council and Regional Development Australia Central and Western Queensland have combined advocacy efforts to attract defence investment in Central Queensland. In 2022, the CTDWG were successful in a \$1 million application to the Queensland Government Regional Economic Futures Fund to develop a business case to attract Defence and defence industry investment to Central Queensland (CQ).

Over the past 12 months, the CTDWG supported by consultants and stakeholders have assessed defence capability requirements and regional opportunities, aligned to the National Defence Strategy and the Australian Defence Force's shift towards Northern Australia. This work culminated in the Central Queensland Defence *Industry Precinct Business Case – 90 per cent Draft*, which demonstrates how CQ can address defence logistics, training, sustainment and force posture challenges while delivering local economic growth and jobs.

The business case leverages CQ's strategic location and assets, including Shoalwater Bay Training Area, the Port of Gladstone, Port of Rockhampton, Rockhampton Airport, Bruce Highway, Central Queensland University, established industrial precincts and a skilled workforce. It identifies practical, scalable solutions that position Central Queensland as a strategic defence and defence industry hub.

Key opportunities Identified

1. Defence logistics hub to maintain, repair, overhaul and store defence machinery and assets
2. Short-term accommodation hub to provide safe, secure and fit for purpose facilities for defence personnel during exercises and forward staging ahead of deployment
3. Medical and rescue centre of excellence to research, train and treat defence personnel and emergency services during exercises, deployment and disasters
4. Uncrewed systems hub to develop and expand defence's capability in this critical new technological space
5. Expanded Maritime Capabilities to support current and future maritime vessels and capabilities.

Request for Support

Mayor Williams has proposed each Council commit \$50,000 in the 2026–27 budget to continue this collaborative work, including government and industry advocacy, engagement with defence primes and stakeholders, and further targeted analysis at defence events and tradeshows.

Defence engagement and advocacy proposed 2026/27 program

The project team have developed a targeted engagement and coordinated advocacy program for aligned to the Business Case opportunities. This includes attendance at priority defence and economic development forums, combined with direct advocacy, to enable focused access to senior defence leaders, government decision-makers, industry primes and key influencers. Engagements will reinforce a consistent regional message and demonstrate Central Queensland's readiness to support defence capability and industry growth.

It is proposed that the consultants supported by members of the working group (where available) will have a presentation, or presence at the following events:

Priority Forums and Engagements**Developing Northern Australia Conference 2026 – Project to be presented at the Conference (GRC and Forge Advisory)**

Alice Springs, NT

Focus on northern Australia investment, infrastructure and economic development.

Land Forces International Land Defence Exposition 2026 – Attendance all CTDWG members, Mayors and consultants 3 days

6–8 October 2026 – Perth, WA

Focus on land domain capability, Defence primes and sovereign supply chains.

Avalon International Airshow 2027

Dates to be confirmed – Victoria

Focus on Defence aviation, aerospace, advanced manufacturing and technology engagement.

Targeted Political Advocacy – September 2026

Mayors, consultants and CTDWG members will undertake a targeted advocacy trip to Canberra to engage directly with the Department of Defence, Australian Defence Force leadership, Ministers, agencies and peak bodies. The aim is to promote the Central Queensland Defence proposition and reinforce a coordinated regional position.

Continued collective support is considered critical to advancing Central Queensland as a credible, investment-ready Defence location.

PREVIOUS DECISIONS

There are no previous decisions in relation to this report.

ENGAGEMENT AND CONSULTATION

Engagement and consultation for the Central Queensland Defence Precinct Business Case was undertaken through a structured, multi-stage process involving defence, defence industry, government agencies, local councils, industry representatives and the community. This included more than 200 stakeholder touchpoints, targeted interviews, industry surveys, workshops, regional site visits and participation in key defence and industry forums.

Engagement occurred in three phases—broad initial consultation to identify opportunities, targeted consultation to validate and refine options, and focused engagement to inform detailed opportunity development. Feedback directly informed the shortlisting of five priority initiatives and ensured alignment with defence needs, regional capabilities and national and state policy settings, while building stakeholder awareness, confidence and support for the proposed defence precinct.

BUDGET IMPLICATIONS

Budget request for 2026/27 for the Central to Defence Industry Precinct Business Case investment attraction and advocacy project is:

- \$30,000 co-contribution to CTDWG towards consultancy support
- \$15,000 travel and accommodation at trade shows/conferences, Canberra trip and marketing collateral (website, brochures, social media)

LEGISLATIVE CONTEXT AND LEGAL IMPLICATIONS

There are no legislative or legal implications associated with this report.

RISK ASSESSMENT

The primary risk relates to not investing in the project and withdrawing from regional collaboration at a critical stage, as the Central Queensland Defence Industry Precinct Business Case is nearing completion and advocacy activity is intensifying.

Disengagement at this point could risk undermining Central Queensland's credibility with the Australian Defence Force, the Department of Defence and defence industry stakeholders, particularly in the current geopolitical environment where defence is focused on strengthening Australia's northern posture. Competing regions are actively advancing coordinated advocacy, and loss of alignment may result in Central Queensland being overlooked for future defence investment.

There is also reputational risk for Council if it withdraws following significant State Government investment and sustained collaboration with partner councils and Regional Development Australia. Fragmentation at this stage could weaken regional relationships, reduce stakeholder confidence and limit the region's ability to secure anticipated economic benefits.

Conversely, continued participation mitigates these risks and supports long-term opportunities for job creation, industry diversification and regional economic resilience aligned with national defence and industry priorities.

CORPORATE PLAN REFERENCE

Diversified & Resilient Economy

Promote, and value diverse business, industry, and employment

13.7 BOTTLEBRUSH DRIVE

File No:	qA86735
Attachments:	1. Letter from residents to Mayor Belot
Responsible Officer:	Alastair Dawson - Interim Chief Executive Officer
Author:	Adam Belot - Mayor

SUMMARY

Bottlebrush Drive has remained a dead-end road for more than 15 years. However, with development approval D-414-2025 requiring the road to be joined within 6-18 months, this report outlines council's strategy to embrace this growth by improving traffic permeability and emergency access while simultaneously installing low-cost traffic calming and school safety upgrades to protect residential amenities and student safety. The paper also outlines the outcomes of community engagement and the requests of local community to address their concerns with the opening of the road

OFFICER'S RECOMMENDATION

THAT Council note the concerns of the community in seeking to provide solutions which alleviate their concerns over safety and permeability with the opening of the Road, and factor those concerns into the arrangements to open the road.

COMMENTARY

As the fastest-growing regional shire, Livingstone requires the connection of long-disconnected road segments to provide efficient travel options and reduced transit times for an expanding community. Bottlebrush Drive is a Minor Urban Collector road that has remained un-joined for over 15 years, with a 150m section currently obstructed by large rocks. While the corridor operates as a default urban 50 km/h zone, the anticipated increase in volume and connectivity is expected to sustain community concerns regarding traffic operations and pedestrian safety. Development approval D-414-2025 triggers the completion of this link within the next 12 months, finally connecting the Old Scenic Highway to Chandler Road. This connection enhances local permeability by providing a legitimate alternative to the Scenic Highway and establishes a necessary secondary route for emergency services. Additionally, it provides a critical alternative route for heavy vehicles accessing Rosslyn Bay Marina that exceed the mass limits of the Williamson Creek Bridge and offers a vital detour during the Yeppoon Running Festival, preventing 20km detours via Kinka Beach.



Fig 1: Bottlebrush Drive Aerial View

Project Delivery

Project A: Immediate Traffic Calming (Pre-Opening - 2026)

To manage speeds and discourage the road from becoming a high-speed through-route, the following low-cost measures will be installed:

- Chicanes/Slow Points: Horizontal deflection treatments to increase driver alertness and maintain a low-speed environment. Chicane has strategically been placed on the straights where speeds are higher and where lighting exists or luminaire outreaches can be installed of existing power poles.
- Road Safety Audit: To ensure the project achieves maximum safety outcomes, a formal Road Safety Audit will be conducted by an accredited third-party auditor prior to installation. This independent review is intended to provide an unbiased assessment of the proposed concepts, ensuring that the detailed design is informed by expert feedback and that all treatments are optimised for the highest level of road user safety.
- Estimated Cost: \$10,000 - \$25,000
- Delivery: 2026

Project B: Sacred Heart School Safety Upgrades

Consultation with Sacred Heart School (March 6, 2026) confirmed strong support for infrastructure upgrades to manage their growing population of ~500 students:

- Raised Pedestrian Crossing & Refuge: Providing a safe, designated crossing point that naturally slows traffic at the school frontage.
- Indented Parking/Spillover Zone: Formalising a designated area for queued parents to reduce congestion and informal stopping.
- No Standing Lines: Implementing yellow edge lines near the roundabout to eliminate illegal queuing and improve sight distances.
- Enhanced Flashing School Zone Signage: Sacred Heart School will be prioritised for Flashing School Zone Signage (40km/hr) for Bottle Brush Drive.
- Estimated Cost: \$150,000 - \$300,000
- Delivery: Design FY2026/2027 & Construction FY2027/2028

Project C: Footpath Connectivity

- Missing Footpath Link: Design and Construction of the remaining 260m missing footpath link will be developed as a business case to ensure a continuous and safe pedestrian route along the full length of Bottlebrush Drive. This project will be prioritised alongside other network requirements. For context, other critical gaps such as the missing link on Eucalyptus Avenue will also undergo business case development and may be identified as a higher initial priority. This structured approach ensures that footpath delivery is balanced against the most urgent community needs while working towards the long-term goal of total corridor connectivity.
- Estimated cost \$200,000 - \$300,000

Future Trunk Roads

The Local Government Infrastructure Plan (LGIP) is essential for managing urban growth by strategically planning and delivering trunk roads that align with future development. Integrated into the Livingstone Planning Scheme, the LGIP identifies the key infrastructure needed to support urban expansion while ensuring that growth occurs in a coordinated manner with adequate roads in place.

A major benefit of the LGIP is its ability to relieve pressure on local roads by directing traffic to well-designed trunk routes. These roads, with features like controlled access, spaced intersections, and generally higher speeds, providing safe and efficient connectivity, reducing congestion on minor collector roads and preventing rat-running in residential areas.

In the Taranganba and Taroomball areas, several planned trunk roads will play a critical role in supporting growth and relieving pressure on the local road network. These include:

- T-96 (Frangipani Dr/Melrose Place connection)
- T-137 (Carriage Boulevard)
- T-37 (Chandler Road)

These roads will enhance connectivity to major routes such as the Scenic Highway, Taranganba Road, Tanby Road, and Clayton Road. By providing more efficient alternatives for through traffic, these trunk roads aim to reduce congestion and improve overall traffic flow, ensuring that local streets remain accessible and safe for residents. These roads will be built according to the Capricorn Municipal Design Guidelines and relevant standards, ensuring they meet the region's long-term needs.

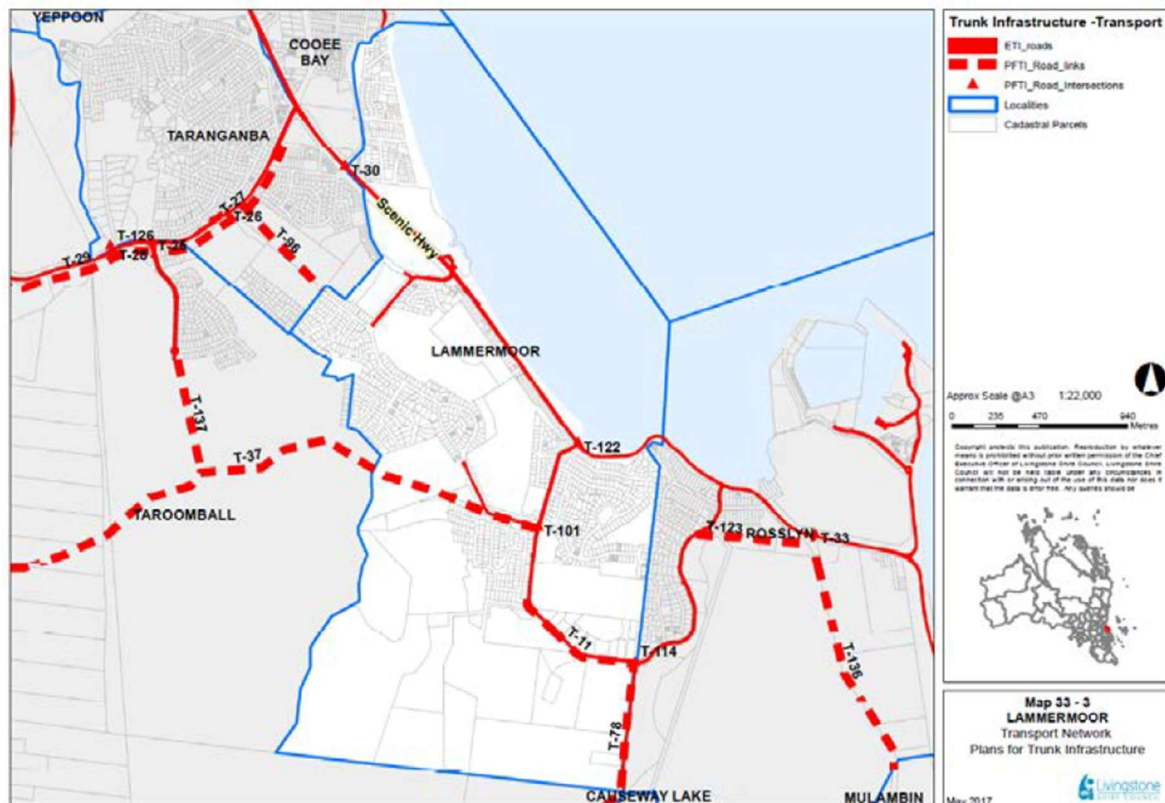


Fig 3: Local Government Infrastructure Plan (LGIP) – Transport Network Lammermoor

ENGAGEMENT AND CONSULTATION

As part of the community engagement, the Mayor and officers within Council's Infrastructure Department met with local community members to outline the proposed changes. Council's aim is to be proactive in engaging with local communities where there is likely to be material impact in traffic conditions as a consequence of the activities which are carried out by council, even where the strategic work is likely to be positive but may have mixed results for some members of the community.

As a result of the meeting with members of the community concerned residents wrote to council to put on record some of their concerns, which are outlined below for council consideration.

Of the residents who participated in the consultation, it should be noted that their first preference would have been for the road not to be opened up, but also a realization that the road opening up is an inevitable outcome and that panning has been underway in that regard for sometime.

The concerned community members noted the following issues as markers for council consideration in respect of the proposed opening of the road, including the following:

- “There is likely to be an increase in traffic to the primary school, short cutting to Tanby Road and Yeppoon business district. Quite a few children ride bikes and generally play in Bottlebrush Drive in the afternoon. There is currently a missing link in the footpath on Bottlebrush which forces children walking to school, and people walking dogs, onto the road, which may become more unsafe with growth.
- Mahogany Way is a narrow street with parked cars and it is restricted to one lane.”

Some of the prospective solutions proferred by community members include:

- Placing calming devices on Bottlebrush Drive along the straight section and at the school roundabout;
- Completing the missing link in the Bottlebrush Footpath
- Reengineering the Southern entrance to Mahogany Way to make it more difficult for traffic to enter from the new development and signing it as local traffic only;
- At a minimum, the opening of the new road should be delayed until all traffic calming works have been completed, with the ideal outcome being that the opening is further deferred until the access road on the southern side of the new development through Tanby Road is fully operational.”

BUDGET IMPLICATIONS

The budget implications are yet to be costed for community requests, but will form part of any agreed action by council as part of the overall budget for the redevelopment of the roadway

LEGISLATIVE CONTEXT AND LEGAL IMPLICATIONS

NA – the report deals with the community engagement activity principally.

RISK ASSESSMENT

Risk assessments have been dealt with in previous reports

CORPORATE PLAN REFERENCE

Vibrant Culture & Healthy Community

Deliver strategic land use, infrastructure planning and urban design activities that support growth, liveability, and sustainability

13.7 - BOTTLEBRUSH DRIVE

Letter from residents to Mayor Belot

Meeting Date: 19 May 2026

Attachment No: 1

Mayor Adam Belot,

Re: follow up from meeting regarding opening of road at the end of Bottlebrush Drive.

As concerned residents of Bottlebrush Drive and Mahogany Way we wish to put on the record some concerns we have in relation to the proposed road opening.

Our first preference is that there be no road opening that joins Bottlebrush drive to the new development, however we realise that it is inevitable and that planning has been in place for some time.

We want to highlight several safety concerns related to the proposed opening.

- A considerable increase in traffic to the primary school, short cutting to Tanby Road and Yeppoon business district. Quite a few children ride bikes and generally play in Bottlebrush Drive in the afternoons. There is currently a missing link in the footpath on Bottlebrush which forces children walking to school and people walking their dogs to use the road.
- Mahogany Way is a narrow street and with parked cars it is restricted to one lane.

At the onsite meeting with You and engineering staff we discussed several issues that would alleviate some of our concerns.

- Placing traffic calming devices on Bottlebrush along the straight section and at the school roundabout.
- Completing the missing link in the Bottlebrush footpath.
- Reengineering the southern entrance to Mahogany Way to make it difficult for traffic to enter from the new development and signing it as local traffic only.
- At a minimum, the opening of the new road should be delayed until all traffic calming works have been completed, with the ideal outcome being that the opening is further deferred until the access road on the southern side of the new development through to Tanby Road is fully operational.

We respectfully ask that you consider these issues to help maintain our quality of life.

Residents of Bottlebrush Drive and Mahogany Way.

13.8 LAMMERMOOR BEACH (SOUTH) MASTER PLAN

File No:	25.018
Attachments:	1. Lammermoor Beach Master Plan
Responsible Officer:	Michael Kriedemann - General Manager Infrastructure Alastair Dawson - Interim Chief Executive Officer
Author:	Arvind Singh - Manager Infrastructure Projects

SUMMARY

This report summarises the final Lammermoor Beach (South) Master Plan, which investigates options to upgrade the road reserve and adjoining foreshore along Scenic Highway between beach access LB8 (Seabreeze Service Station) and LB2 (Outriggers). Key themes raised by respondents included improving pedestrian and traffic safety, addressing parking and traffic flow, protecting coastal environmental values, and retaining Lammermoor's existing coastal character.

OFFICER'S RECOMMENDATION

That Council endorses the Lammermoor Beach (South) Master Plan.

BACKGROUND

The Lammermoor Beach (South) Master Plan is intended to provide a high-level master plan for the foreshore road reserve and adjacent beachside area of Scenic Highway between beach accesses LB8 (Seabreeze Service Station) and LB2 (Outriggers). The Master Plan explores options, constraints, and indicative costs to consolidate current Council projects and identify future works that enhance safety, parking, pedestrian connectivity, access, and the overall enjoyment of Lammermoor Beach for residents and visitors.

The master plan provides a linear park that meets community needs and promotes tourism in the area. A suite of furniture and signage will provide a unique feel for Lammermoor, and the inclusion of new artworks to complement the existing works will attract visitors to the area.

The existing shared path will be improved for active recreation and supported with both active and passive facilities, such as outdoor activity areas and picnic facilities.

The park will provide a green buffer between the road infrastructure and the coastal dunes, embracing sustainability, nature conservation, and educational opportunities for this vital ecosystem.

Improved parking and pedestrian safety will ensure that access to the beach is available to everyone, together with improved signage and other facilities such as showers/taps, seats, shade, etc.

The estimated cost to implement the master plan is about \$4,540,000.

The estimated cost is broken down in the table below :

Area	Cost
Cost Estimate Summary Total Cost	
A Area 1 - Northern Viewing Deck	\$211,056
B Area 2 - LB7 & LB8	\$686,234
C Area 3 - LB6	\$810,630
D Area 4 - LB4 & LB5	\$1,244,241
E Area 5 - Western Path & Littoral Rainforest Area	\$503,447

F Area 6 - LB3 & Outrigger Canoe Access	\$652,782
G Area 7 - LB2	\$211,056
<i>Combined Sub-Total</i>	\$4,319,446
Contingencies	\$215,972
Overall Indicative Total Costs	\$4,535,418

The forward work program has an allocation of \$450,000 in 2028/2029 for the construction of all accessibility viewing decks near LB4 beach access.

Council will actively seek State or Federal Government funding to implement the master plan in the coming years.

PREVIOUS DECISIONS

Nil

ENGAGEMENT AND CONSULTATION

The Master Plan was informed by two Councillor workshops held on 30 September 2025 and 27 January 2026, conducted before and after community consultation to guide and validate the proposed outcomes. Public consultation was undertaken between 9 and 26 October 2025.

During the design development, the Bicycle user group and the Yeppoon running festival were consulted.

Outriggers were consulted on, 15 April 25, 12 August 25, and 10 October 25.

At a 60% design development stage, Council led a public community engagement process. The purpose of undertaking the engagement at a 60% detailed concept design was to:

- Gather community input into the draft master plan and key features included/excluded in the master plan to inform the broader plan development process.
- Generate enthusiasm for the community-facing project.

The public consultation methods undertaken for the project included:

- **Get Involved Online Engagement Portal:** online feedback form and survey.
- **In-Person Consultation:** three sessions at Lammermoor Beach access LB3 on 16, 23, and 25 October 2025.
- **Council Customer Service Centers:** printed concepts displayed at Yeppoon and Emu Park Customer Service Centers, with hard copy submissions accepted.

73 total responses were received across:

- 57get Involved portal – online feedback form
- 9 hard copy forms – public information stands
- 7 hard copy responses across the Council's customer service centers.

Key Findings

Respondent profile and usage

- 57% of respondents (42 of 73) were Lammermoor residents.
- 46% of respondents were aged 45–64 years.
- 40% of respondents use the area daily.

Top reasons for visiting and what is valued most.

Top reasons for visiting	What respondents valued most
<ul style="list-style-type: none"> • Access the beach (85%) • Walking/running (75%) • Dog walking (56%) 	<ul style="list-style-type: none"> • Beach access (73%) • Natural environment (66%) • Walking/cycling paths (53%) • Peace and quiet (41%)

Overall feedback demonstrated strong community support for the Master Plan

The key themes observed across all responses received include:

- Additional Amenities and Facilities
- Improved/increased parking and traffic management/flow
- Retain existing Lammermoor character and environment
- Protect the dune foreshore/coastal environment
- Pedestrian and traffic safety improvements
- Improved all-abilities accessibility
- Ongoing maintenance/cost implications
- Improved security/lighting (including CCTV)
- Retain existing informal parking
- Opposition to a footpath in front of houses (northbound bus shelter)

The relevant feedback received along with the outcome includes:

Parking and Traffic Flow: Retain car park layouts in the Master Plan. Provide additional explanation via project FAQs (including “formal vs informal” parking) and consider appropriate messaging around any longer-term land acquisition aspirations.

Retain Coastal Character: Reinforce key messaging that the Master Plan represents the maximum scope and can be delivered progressively to protect character and values; update FAQs accordingly.

Pedestrian and Traffic Safety: Proposed measures improve safety by strengthening footpath connectivity and installing designated crossings, including refuge islands. Shared path constraints may require signage and speed-awareness measures.

Dune Foreshore and Environmental Protection: The Master Plan is largely confined to the existing fenced roadside area, with minimal tree removal proposed. Turtle-friendly lighting and screening vegetation would be investigated at detailed design, consistent with Council policy.

All-abilities Accessibility: Retain PWD parking and viewing deck concepts; consider inclusion/clarity of all-abilities platform and path in diagrams; address accessibility compliance.

Security/lighting (including CCTV): A lighting strategy is included. Council’s Video Surveillance and Recording Devices Policy guides CCTV use; currently, Council is not considering CCTV across local footpath networks, with temporary deployment considered only in limited circumstances.

Footpath near northbound bus shelter: Retain current footpath concept for consideration; continue to assess pedestrian safety and undertake any required engagement with affected residents during subsequent planning/design.

All queries respond and address the feedback received as part of the public engagement process, including:

- **Get Involved Online Portal:** Upload relevant consultation information to the project Get involved page and update Frequently Asked Questions and Project Timelines.
- **Feedback Email:** Provide summarised feedback to key stakeholders and email registered engagement participants.
- **Stakeholder Update:** Email to project key stakeholders

BUDGET IMPLICATIONS

The Master Plan is a high-level concept and does not, of itself, commit Council to the delivery of all elements. Any future delivery will be subject to further scoping, detailed design, environmental/technical assessments, and Council budget consideration. Consultation feedback identified a potential need for a detailed coastal engineering assessment (including possible wave modelling) for permanent all-abilities access structures, which may involve high cost.

LEGISLATIVE CONTEXT AND LEGAL IMPLICATIONS

- **Environmental management:** Future detailed design should consider relevant Foreshore Management Plans and any applicable State/Federal environmental requirements.
- **Turtle-friendly lighting:** Consultation feedback highlighted turtle nesting and lighting impacts; investigations during detailed design should be consistent with Council's turtle lighting policy for sensitive areas.
- **Video surveillance:** Requests for CCTV will be considered in accordance with the Council's Video Surveillance and Recording Devices Policy.
- **Accessibility:** The detailed design is intended to meet key requirements and relevant standards.

RISK ASSESSMENT

- **Community expectations:** The Master Plan represents the maximum extent of potential works; clear messaging is required to manage expectations about staging and funding.
- **Safety and liability:** Pedestrian safety, road crossing treatments, and pathway connectivity require careful consideration to reduce risk on a sub-arterial road corridor.
- **Environmental impacts:** Works near dunes and coastal environments may have impacts (e.g., vegetation removal, lighting effects on turtles) and will require appropriate assessment and mitigation.
- **Deliverability and constructability:** Narrow corridor constraints and coastal processes may affect design feasibility, cost, and maintenance requirements.

CORPORATE PLAN REFERENCE

Vibrant Culture & Healthy Community

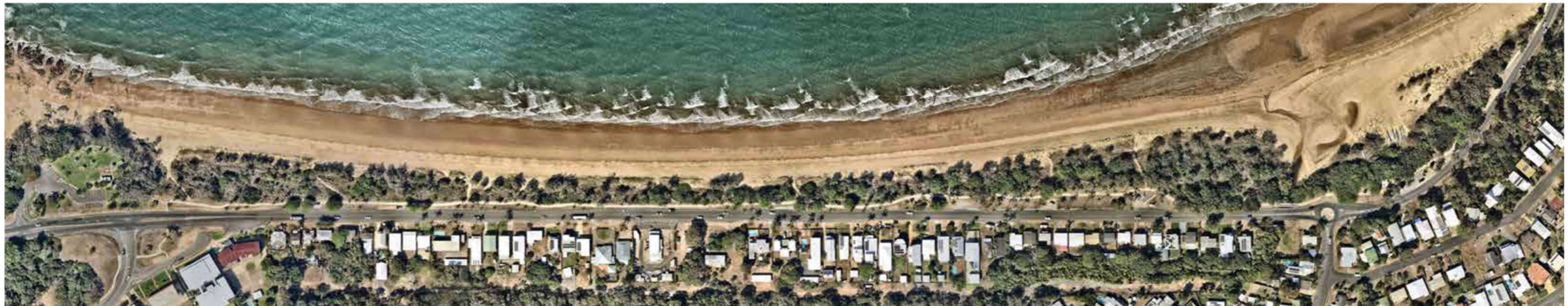
Create vibrant community spaces to encourage community activation

13.8 - LAMMERMOOR BEACH (SOUTH) MASTER PLAN

Lammermoor Beach Master Plan

Meeting Date: 19 May 2026

Attachment No: 1



LAMMERMoor BEACH SOUTH MASTER PLAN

FINAL MASTER PLAN

PROJECT 25004 / LS-035
ISSUE H - DATE: 27-02-2026

CLIENT:



PROJECT TEAM:



GREENEDGE DESIGN
creative thinking | design edge
landscape architecture | master planning | playground design | sports planning

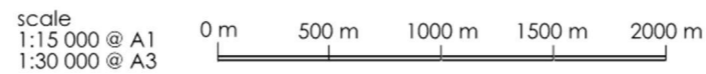
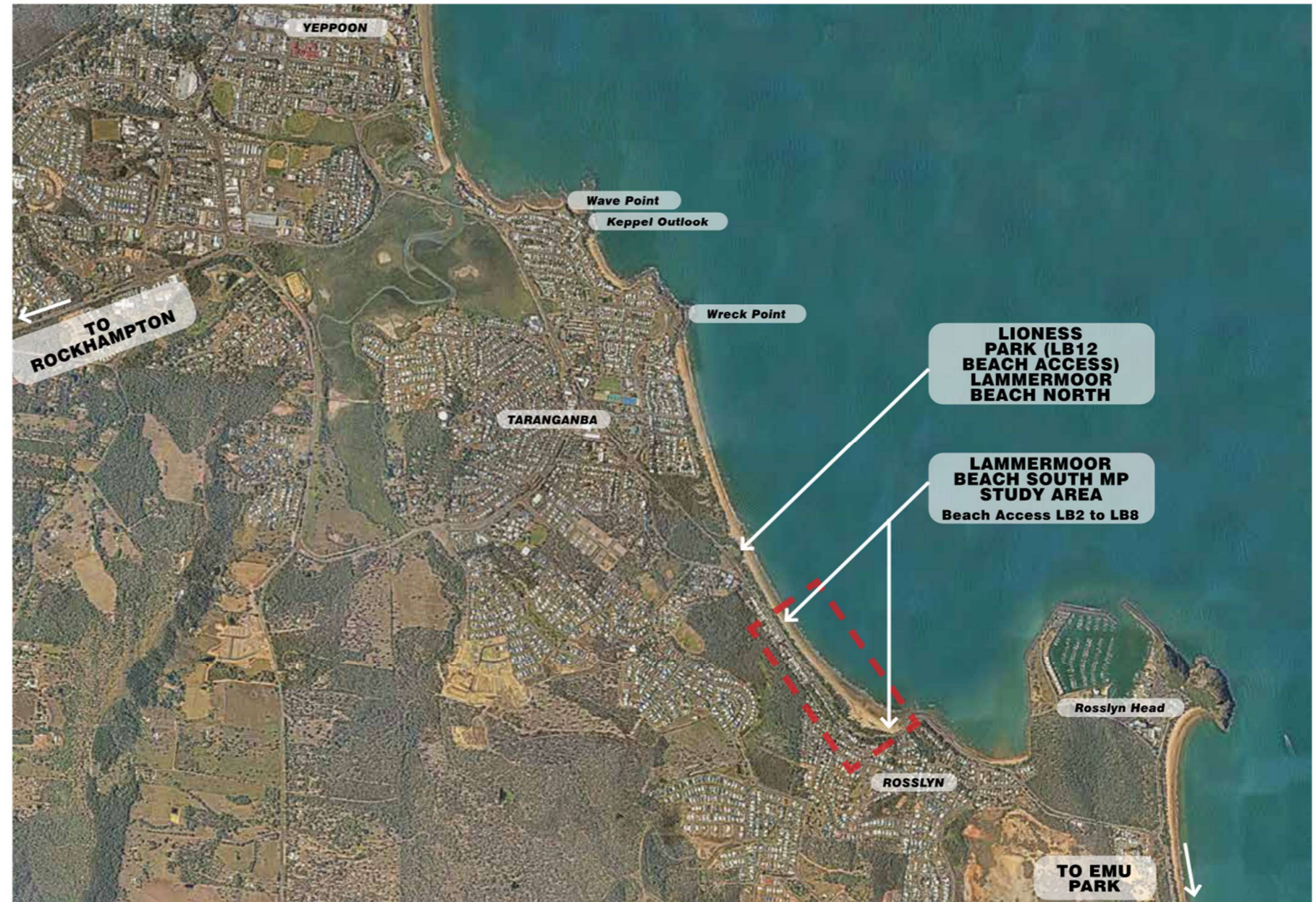
Design + Architecture: Unit 1/14 Denham Street, Rockhampton, QLD 4700 T: 0449 682 924 E: design@designaa.com.au www.designaa.com.au

Greenedge Design: PO Box 1640, Buddina, Sunshine Coast, QLD 4575 T: 07 5493 4677 E: admin@greenedgedesign.com.au www.greenedgedesign.com.au

CONTENTS

- 01 COVER SHEET
- 02 CONTENTS & CONTEXT PLAN
- 03 VISION STATEMENT
- 04 EXISTING SITE SUMMARY
- 05 MASTER PLAN STRATEGIES & GOALS
- 06 OVERALL SITE MASTER PLAN
- 07 MASTER PLAN - PLAN A
- 08 MASTER PLAN - PLAN B
- 09 MASTER PLAN - PLAN C
- 10 MASTER PLAN - PLAN D
- 11 MASTER PLAN DETAIL AREA PLAN - LB6
- 12 MASTER PLAN DETAIL AREA PLAN - LB4
- 13 MASTER PLAN DETAIL AREA PLAN - LB3
- 14 ARTIST IMPRESSION 1
- 15 ARTIST IMPRESSION 2
- 16 ARTIST IMPRESSION 3
- 17 STYLE GUIDE - THEMES & COLOUR
- 18 STYLE GUIDE - STRUCTURES & SHELTERS
- 19 STYLE GUIDE - STREET FURNITURE
- 20 STYLE GUIDE - STREET FURNITURE
- 21 STYLE GUIDE - COMMUNITY FACILITIES
- 22 STYLE GUIDE - MATERIALS PALETTE
- 23 STYLE GUIDE - SIGNAGE & ARTWORK
- 24 PLANTING PALETTE - TREES
- 25 PLANTING PALETTE - SHRUBS & GROUNDCOVERS
- 26 IMPLEMENTATION PLAN

CONTEXT PLAN



**LAMMMERMOR BEACH SOUTH MASTER PLAN
 FINAL MASTER PLAN**

DATE: 27-02-2026 PROJECT: 25004 / LS-035

Design + Architecture: Unit 1/14 Denham Street, Rockhampton, QLD 4700 T: 0449 682 924 E: design@designaa.com.au www.designaa.com.au

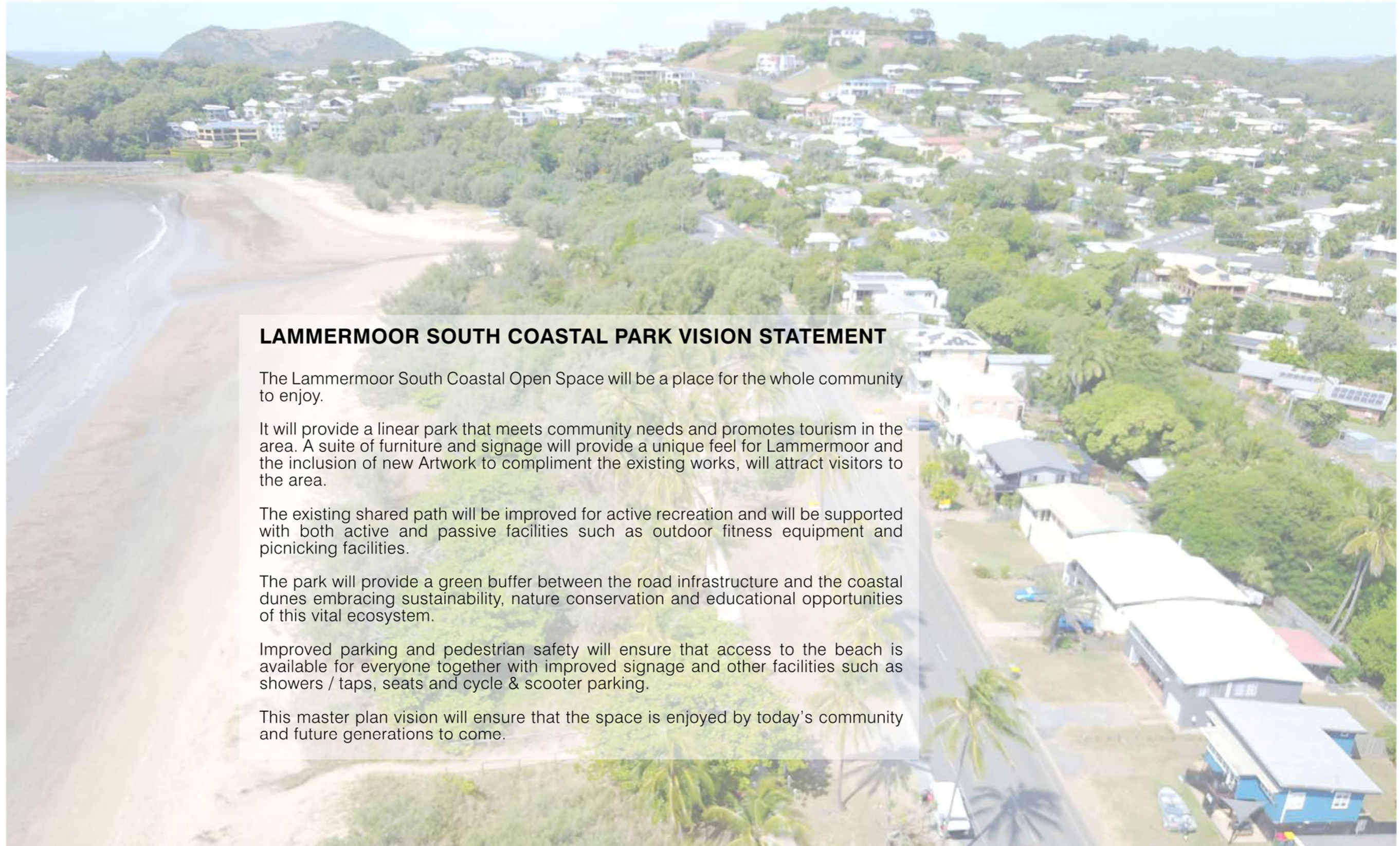


GREENEDGE DESIGN
 creative thinking | design edge
 landscape architecture | master planning | playground design | sports planning

MP:
 02
 ISSUE:
 H

Greenedge Design: PO Box 1640, Buddina, Sunshine Coast, QLD 4575 T: 07 5493 4677 E: admin@greenedgedesign.com.au www.greenedgedesign.com.au

VISION STATEMENT



LAMMERMOOR SOUTH COASTAL PARK VISION STATEMENT

The Lammermoor South Coastal Open Space will be a place for the whole community to enjoy.

It will provide a linear park that meets community needs and promotes tourism in the area. A suite of furniture and signage will provide a unique feel for Lammermoor and the inclusion of new Artwork to compliment the existing works, will attract visitors to the area.

The existing shared path will be improved for active recreation and will be supported with both active and passive facilities such as outdoor fitness equipment and picnicking facilities.

The park will provide a green buffer between the road infrastructure and the coastal dunes embracing sustainability, nature conservation and educational opportunities of this vital ecosystem.

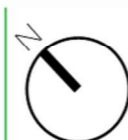
Improved parking and pedestrian safety will ensure that access to the beach is available for everyone together with improved signage and other facilities such as showers / taps, seats and cycle & scooter parking.

This master plan vision will ensure that the space is enjoyed by today's community and future generations to come.

**LAMMERMOOR BEACH SOUTH MASTER PLAN
FINAL MASTER PLAN**

DATE: 27-02-2026 PROJECT: 25004 / LS-035

Design + Architecture: Unit 1/14 Denham Street, Rockhampton, QLD 4700 T: 0449 682 924 E: design@designaa.com.au www.designaa.com.au



GREENEDGE DESIGN
creative thinking | design edge
landscape architecture | master planning | playground design | sports planning

MP: 03
ISSUE: H

Greenedge Design: PO Box 1640, Buddina, Sunshine Coast, QLD 4575 T: 07 5493 4677 E: admin@greenedgedesign.com.au www.greenedgedesign.com.au

EXISTING SITE SUMMARY



PATH

The shared path is a key asset of the linear space, linking the beach accesses to car parking, residential areas and continuing beyond the extent of this study area south to Mulambin Beach and north to Yeppoon.

The path network is reasonably new and consists of high quality concrete paths. The connections from the path to adjoining network paths and the beach accesses is poor and in some cases a formal path does not exist.

Gradients are relatively flat and the adjoining surfaces mostly flush grass areas.

Physical separation is achieved between vehicles and the path users ensure a reasonable degree of user safety.

The path consist of a light earthy coloured and plain grey concrete.

There is a metal bridge as part of the network, however just north of this the path weaves through existing vegetation posing visual sight safety concerns.



PARKING

Parking is sporadic and informal. The three main parking areas defined by timber bollards and rock boulders are adjacent to beach accesses LB3, LB4 and LB6. Other 'edge of road' parking occurs near LB7, LB6 north, LB5 and LB2.

The surface of parking areas is a mix of compacted earth, loose gravels and turf. Road edge access is eroded causing drainage issues, deterioration of the pavement edge and uneven surfaces causing vehicles to enter and exit with caution that in itself creates safety concerns for other road users.

As parking occurs adjacent to most of the east side of the road, safety concerns from slowing and entering vehicles is of concern.

The use of rocks as vehicle barriers is problematic due to the low height with drivers unable to see them and impacts on effective maintenance of the park. The timber bollards are also an issue in their durability and impacting maintenance of the park areas.



BEACH ACCESS

The beach access points are reasonably even spaced with LB2 through to LB8 access points within the site study area.

All access locations consist of unformed 'sand' paths from the fenceline through the dunes. LB3 includes a stabilisation mat structure that allows negotiation by wheeled structures (wheelchair / canoe trolley). A concrete path leads to that access.

All access points have signage plates on steel posts.

In general there are limited community beach facilities, with showers only at LB2 and LB3, no taps, limited seats with seats only at LB3 and LB6.

Wearing of grass has occurred at some access locations exposing sandy bare patches.



LAMMERMOOR SOUTH TOILET

The Lammermoor South toilets were recently constructed (3 years ago) and includes two cubicals, one being a fully accessible (PWD) facility.

The toilet facility is planned to service Lammermoor south users and compliment the existing toilets located in Lammermoor north's Lioness Park. It is noted that the facilities in Lioness Park are dated and would benefit from upgrades in the future.

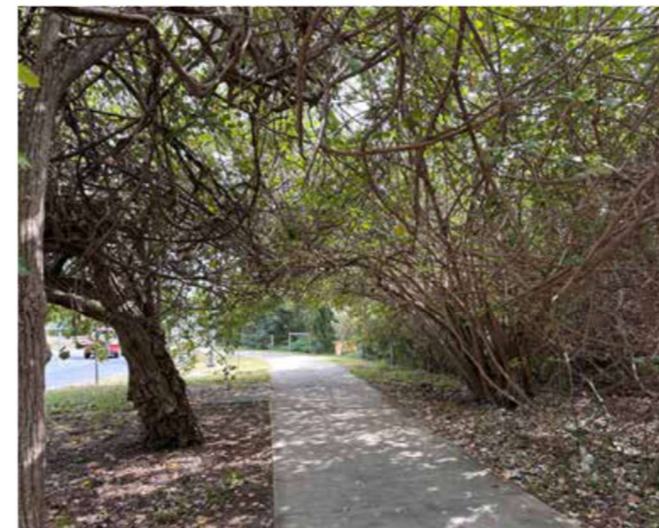


FACILITIES

There are limited park facilities within the park. There are some simple facilities such as shower, water bubbler and picnic benches near the toilet at LB3. There are limited bins (LB3, LB6 & LB7) and the occasional bench near LB4 and LB6/LB7.

There are limited facilities such as taps, bubblers, seats and bins between Lioness Park and Lammermoor south's LB3. This is a distance of approximately 1.2km.

There are no cycle parking facilities and limited scooter designated parking zones.



VEGETATION & SHADE

The southern part of Lammermoor south between LB4 and LB2 is well vegetated with native trees and provides good shade along the path. North of LB4 the vegetation is dominated by Coconut Palms that provide little shade and also result in higher maintenance (removing nuts and dead fronds).

There is no shade structures along this section of park and the few seats in the park are exposed to the elements, although generally under the shade of some trees.

Weeds and palms also dominate the dune ecosystem adjacent to the northern section of the site.

LAMMERMOOR BEACH SOUTH MASTER PLAN FINAL MASTER PLAN

DATE: 27-02-2026 PROJECT: 25004 / LS-035

Design + Architecture: Unit 1/14 Denham Street Rockhampton, QLD 4700 T: 0449 682 924 E: design@designaa.com.au www.designaa.com.au



MP: 04
ISSUE: H

Greenedge Design: PO Box 1640, Buddina, Sunshine Coast, QLD 4575 T: 07 5493 4677 E: admin@greenedgedesign.com.au www.greenedgedesign.com.au

MASTER PLAN STRATEGIES



S1 - IMPROVED COMMUNITY FACILITIES

Improve community facilities along the park and beach access. This will include:

- Several **Picnic Shelters** offering seating in shade and Electric BBQ facilities.
- Open air **Picnic Tables** with nearby shade trees.
- Introduce **Seating** along the path for rest stops. Seating will include back and arm rests to aid those with poorer mobility.
- **Beach Showers** at key beach access locations and to also include footwash taps. Considered drainage and sediment traps / soakage pits to protect the adjoining dunes from erosion and potential weed migration.
- **Water Taps** with dog bowls at beach access locations without a beach shower.
- **Drinking Fountain** including Bottle Filler & Dog Bowl.
- Designated **Cycle & Electric Scooter Parking**. Cycle parking to include stands for locking cycle to.
- **Fitness Station** and associated fitness trail markings.
- **Playground Area**
- **Viewing Decks and High Bar with Stools.**



S4 - USER SAFETY

Considering the traffic volumes along the Scenic Highway and how it isolates the park and beach areas from residents several improvements for User Safety are considered:

- **Formalised Sealed Parking** with safer access and exit from the main carriageway.
- Improved **Drainage in order to Reduced Erosion** and limit pollution. SW collection in swales and soakage pits.
- **Improved access to Bus Stops** (Northbound in particular).
- **Refuge Island Crossing Points** spread along the road's length.
- **Better barriers** between vehicles and pedestrians - incorporating concrete mowing strips for maintenance safety.
- Introduction of **Pavement Nodes** at path intersections as **Visual Cues**.
- Improved **Sightlines** from Road and Path perspectives including through the Littoral Rainforest Area.
- **Lighting Improvements** meeting minimum standards but also incorporating light shields for turtle nesting disturbances.



S2 - LOCAL IDENTITY & SENSE OF PLACE

Develop the spaces and facilities that embrace the **local vernacular** in order to create a **unique feel** that represents Lammermoor. Embrace the location and create a **sense of place**. This can be achieved through:

- Developing a **Theme and Brand** that represents Lammermoor.
- Develop **unique Shade Structures** that develop a local identity.
- Develop a Furniture Suite that is representative of Lammermoor.
- Provide **Signature Features/Signage** that create the **Sense of Arrival** to Lammermoor.
- Develop a **Colour Palette** that is applied throughout the park.
- Develop a Sculpture Trail with the inclusion of Public Art adjacent to the path throughout the park.
- Provide **Interpretive Signage and Features** that tell stories of the locale.
- Consider **resident users and embracing ownership** on the facilities.
- Provide **Viewing Deck** (Subject to Approvals) that embrace connection to the Ocean.



S5 - BENEFITS FOR TOURISM

With the Park close to Yeppoon and Rosslyn Marina (Gateway to the Keppel Islands) the Park could benefit Tourism to the area. This will be achieved through:

- **Sculpture Trail** along the Coastal Path.
- **Fitness Trail and Fitness Station.**
- **Improved Connections between Yeppoon and Rosslyn Marina** including signage, cycle hire / Scooter stations
- Encourage **connection between Lioness Park** (car parking) and Lammermoor South (LB3).
- Opportunities for **Food / Coffee Vendor Truck / Van** at LB3.
- **Interpretive Signage** including Endangered Littoral Rainforest, Turtle Nesting and Indigenous Stories.



S3 - IMPROVED CONNECTIVITY

Related to User Safety (Strategy 4), **Improved Connectivity** is important in activating the Park and Beach. This includes:

- Improved **path connections from Neighbourhoods** West of Clayton Road.
- Improved (and safer) **Pedestrian Crossing** Locations along the full length of the Park.
- **Upgraded Bus Stops** with safer crossing and more direct path connections.
- **Enhanced Beach Access** with facilities and better signage.
- **Hierarchy of Beach Access** locations to avoid over embellishment where the facilities are not needed.
- Beach Access Locations to have **Concrete Path Connections** from main path to sand dunes.
- **PWD (Wheelchair) access to beach** (LB3 & LB4) by inclusion of specialised matting.
- **PWD compliant Parking and Access to Facilities** such as Toilets, Shelters, BBQ, Picnic Benches and Drinking Fountains.
- Improved **Canoe Access for Outrigger Club** including improved facilities (Tap, Lighting and Storage).



S6 - ENVIRONMENTAL ENHANCEMENT

The Park is located on the Top of the Frontal Dune which is important in the coastal protection and environmental significance. The Enhancement of the Environment can be achieved through:

- Improved **Weed Removal** (in the Park and Dune areas).
- Increase **Native Planting** for Biodiversity and Habitat.
- Incorporate **Succession Tree Planting** removing Coconut Palms and replacing with Native Shade Trees which also benefit the climatic comfort of Park Users.
- Improve **Dune Stability** through addition Planting of Native Species.
- Incorporate **Light Shields** on street and park lighting to avoid impacts on Nesting Turtles.
- **Improve Drainage** to limit soil and erosion issues in the park and adjacent dune areas.
- Improve **Educational Understanding** through Interpretive Signage of the importance of Vegetation on the Dune and the Endangered Littoral Rainforest Area.

LAMMERMOOR BEACH SOUTH MASTER PLAN FINAL MASTER PLAN

DATE: 27-02-2026 PROJECT: 25004 / LS-035

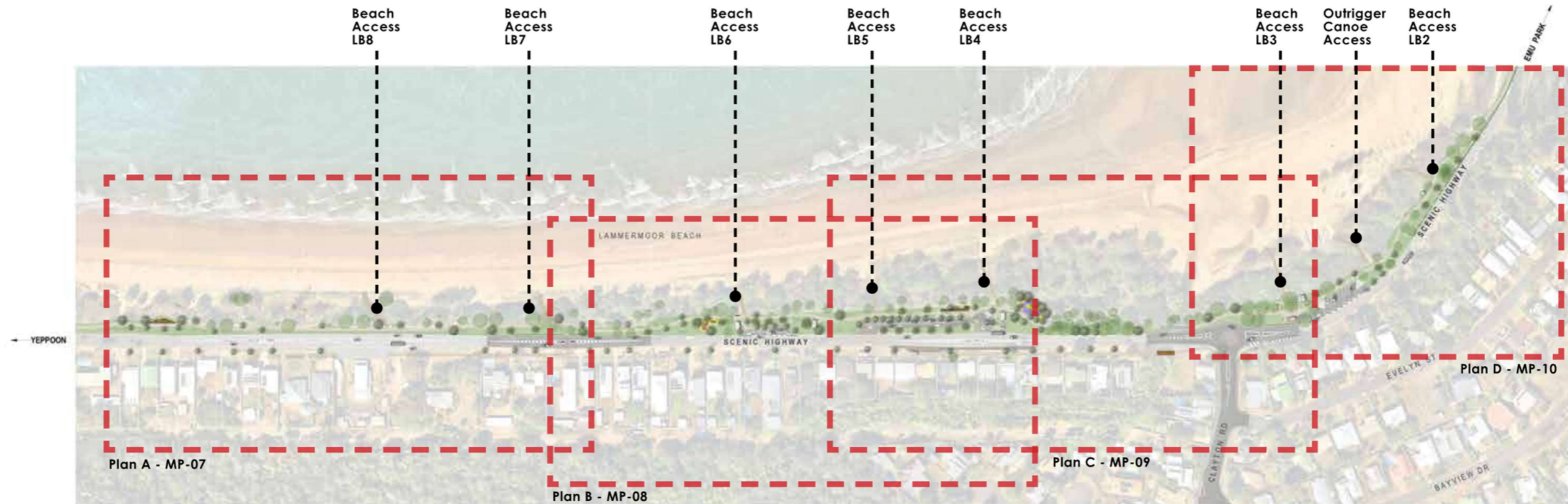
Design + Architecture: Unit 1/14 Denham Street Rockhampton, QLD 4700 T: 0449 682 924 E: design@designaa.com.au www.designaa.com.au



MP: 05
ISSUE: H

Greenedge Design: PO Box 1640, Buddina, Sunshine Coast, QLD 4575 T: 07 5493 4677 E: admin@greenedgedesign.com.au www.greenedgedesign.com.au

OVERALL MASTER PLAN



scale
 1:1500 @ A1
 1:3000 @ A3

STRATEGY NO. 1 - IMPROVED COMMUNITY FACILITIES

Improve community facilities along the park and beach access. This will include:

- Several **Picnic Shelters** offering seating in shade and Electric BBQ facilities.
- Open air **Picnic Tables** with nearby shade trees.
- Introduce **Seating** along the path for rest stops. Seating will include back and arm rests to aid those with poorer mobility.
- **Beach Showers** at key beach access locations and to also include footwash taps. Considered drainage and sediment traps / soakage pits to protect the adjoining dunes from erosion and potential weed migration.
- **Water Taps** with dog bowls at beach access locations without a beach shower.
- **Drinking Fountain** including Bottle Filler & Dog Bowl.
- Designated **Cycle & Electric Scooter Parking**. Cycle parking to include stands for locking cycle to.
- **Fitness Station** and associated fitness trail markings.
- **Playground Area**
- **Viewing Decks and High Bar with Stools**.

STRATEGY NO. 2 - LOCAL IDENTITY & SENSE OF PLACE

Develop the spaces and facilities that embrace the **local vernacular** in order to create a **unique feel** that represents Lammermoor. Embrace the location and create a **sense of place**. This can be achieved through:

- Developing a **Theme and Brand** that represents Lammermoor.
- Develop **unique Shade Structures** that develop a local identity.
- Develop a Furniture Suite that is representative of Lammermoor.
- Provide **Signature Features/Signage** that create the **Sense of Arrival** to Lammermoor.
- Develop a **Colour Palette** that is applied throughout the park.
- Develop a Sculpture Trail with the inclusion of Public Art adjacent to the path throughout the park.
- Provide **Interpretive Signage and Features** that tell stories of the locale.
- Consider **resident users and embracing ownership** on the facilities.
- Provide **Viewing Deck** (Subject to Approvals) that embrace connection to the Ocean.

STRATEGY NO. 3 - IMPROVED CONNECTIVITY

Related to User Safety (Strategy 4), **Improved Connectivity** is important in activating the Park and Beach. This includes:

- Improved **path connections from Neighbourhoods** West of Clayton Road.
- Improved (and safer) **Pedestrian Crossing** Locations along the full length of the Park.
- **Upgraded Bus Stops** with safer crossing and more direct path connections.
- **Enhanced Beach Access** with facilities and better signage.
- **Hierarchy of Beach Access** locations to avoid over embellishment where the facilities are not needed.
- Beach Access Locations to have **Concrete Path Connections** from main path to sand dunes.
- **PWD (Wheelchair) access to beach** (LB3 & LB4) by inclusion of specialised matting.
- **PWD compliant Parking and Access to Facilities** such as Toilets, Shelters, BBQ, Picnic Benches and Drinking Fountains.
- Improved **Canoe Access for Outrigger Club** including improved facilities (Tap, Lighting and Storage).

STRATEGY NO. 4 - USER SAFETY

Considering the traffic volumes along the Scenic Highway and how it isolates the park and beach areas from residents several improvements for User Safety are considered:

- **Formalised Sealed Parking** with safer access and exit from the main carriageway.
- Improved **Drainage in order to Reduced Erosion** and limit pollution. SW collection in swales and soakage pits.
- **Improved access to Bus Stops** (Northbound in particular).
- **Refuge Island Crossing Points** spread along the road's length.
- **Better barriers** between vehicles and pedestrians - incorporating concrete mowing strips for maintenance safety.
- Introduction of **Pavement Nodes** at path intersections as **Visual Cues**.
- Improved **Sightlines** from Road and Path perspectives including through the Littoral Rainforest Area.
- **Lighting Improvements** meeting minimum standards but also incorporating light shields for turtle nesting disturbances.

STRATEGY NO. 5 - BENEFITS FOR TOURISM

With the Park close to Yeppoon and Rosslyn Marina (Gateway to the Keppel Islands) the Park could benefit Tourism to the area. This will be achieved through:

- **Sculpture Trail** along the Coastal Path.
- **Fitness Trail and Fitness Station**.
- **Improved Connections between Yeppoon and Rosslyn Marina** including signage, cycle hire / Scooter stations
- Encourage **connection between Lioness Park** (car parking) and Lammermoor South (LB3).
- Opportunities for **Food / Coffee Vendor Truck / Van** at LB3.
- **Interpretive Signage** including Endangered Littoral Rainforest, Turtle Nesting and Indigenous Stories.

STRATEGY NO. 6 - ENVIRONMENTAL ENHANCEMENT

The Park is located on the Top of the Frontal Dune which is important in the coastal protection and environmental significance. The Enhancement of the Environment can be achieved through:

- Improved **Weed Removal** (in the Park and Dune areas).
- Increase **Native Planting** for Biodiversity and Habitat.
- Incorporate **Succession Tree Planting** removing Coconut Palms and replacing with Native Shade Trees which also benefit the climatic comfort of Park Users.
- Improve **Dune Stability** through addition Planting of Native Species.
- Incorporate **Light Shields** on street and park lighting to avoid impacts on Nesting Turtles.
- **Improve Drainage** to limit soil and erosion issues in the park and adjacent dune areas.
- Improve **Educational Understanding** through Interpretive Signage of the importance of Vegetation on the Dune and the Endangered Littoral Rainforest Area.

LAMMERMOOR BEACH SOUTH MASTER PLAN

FINAL MASTER PLAN

DATE: 27-02-2026 PROJECT: 25004 / LS-035

Design + Architecture: Unit 1/14 Denham Street, Rockhampton, QLD 4700 T: 0449 682 924 E: design@designaa.com.au www.designaa.com.au



GREENEDGE DESIGN
 creative thinking | design edge
 landscape architecture | master planning | playground design | sports planning

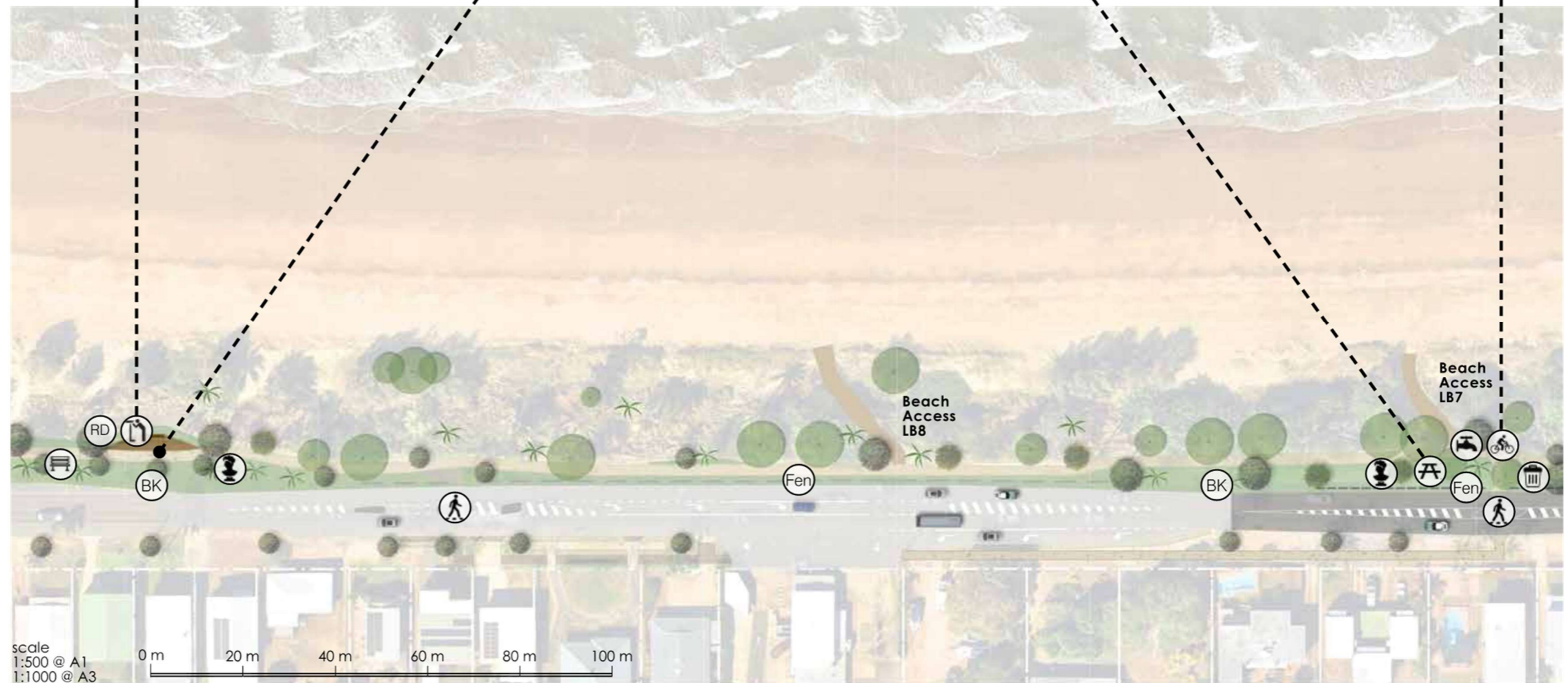
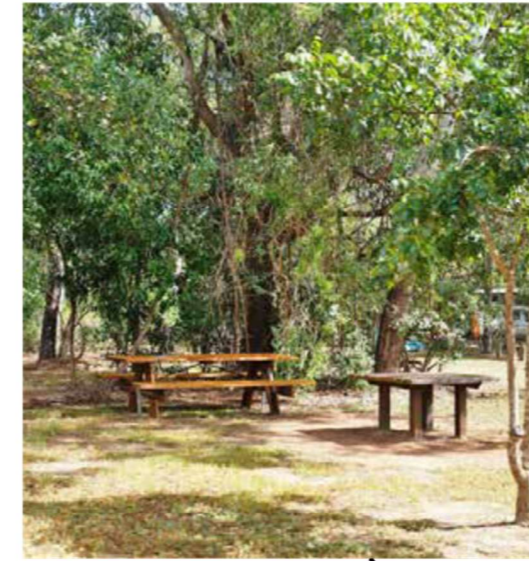
MP: 06
 ISSUE: H

Greenedge Design: PO Box 1640, Buddina, Sunshine Coast, QLD 4575 T: 07 5493 4677 E: admin@greenedgedesign.com.au www.greenedgedesign.com.au

MASTER PLAN - PLAN A: BEACH ACCESS LB7 & LB8

LEGEND

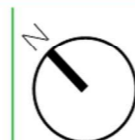
-  Picnic Shelter with Picnic Tables
-  Picnic Table
-  Seat Bench (with Back & Arm Rests)
-  Bin Enclosures with Dog Bag Dispenser
-  Tap Station
-  Potential Location for Public Artwork / Sculptures
-  Cycle Stands
-  Road Crossing Locations with Refuge Island
-  Barrier Fence
-  Barrier Kerb to Prevent Vehicle Access
-  Raised Deck Structure (Level with Concrete Path) - Encroaches into the Dune Area and is Subject to Approvals
-  Bench & Bar Stool Lookout



LAMMERMOOR BEACH SOUTH MASTER PLAN FINAL MASTER PLAN

DATE: 27-02-2026 PROJECT: 25004 / LS-035

Design + Architecture: Unit 1/14 Denham Street, Rockhampton, QLD 4700 T: 0449 682 924 E: design@designaa.com.au www.designaa.com.au



GREENEDGE DESIGN
creative thinking | design edge
landscape architecture | master planning | playground design | sports planning

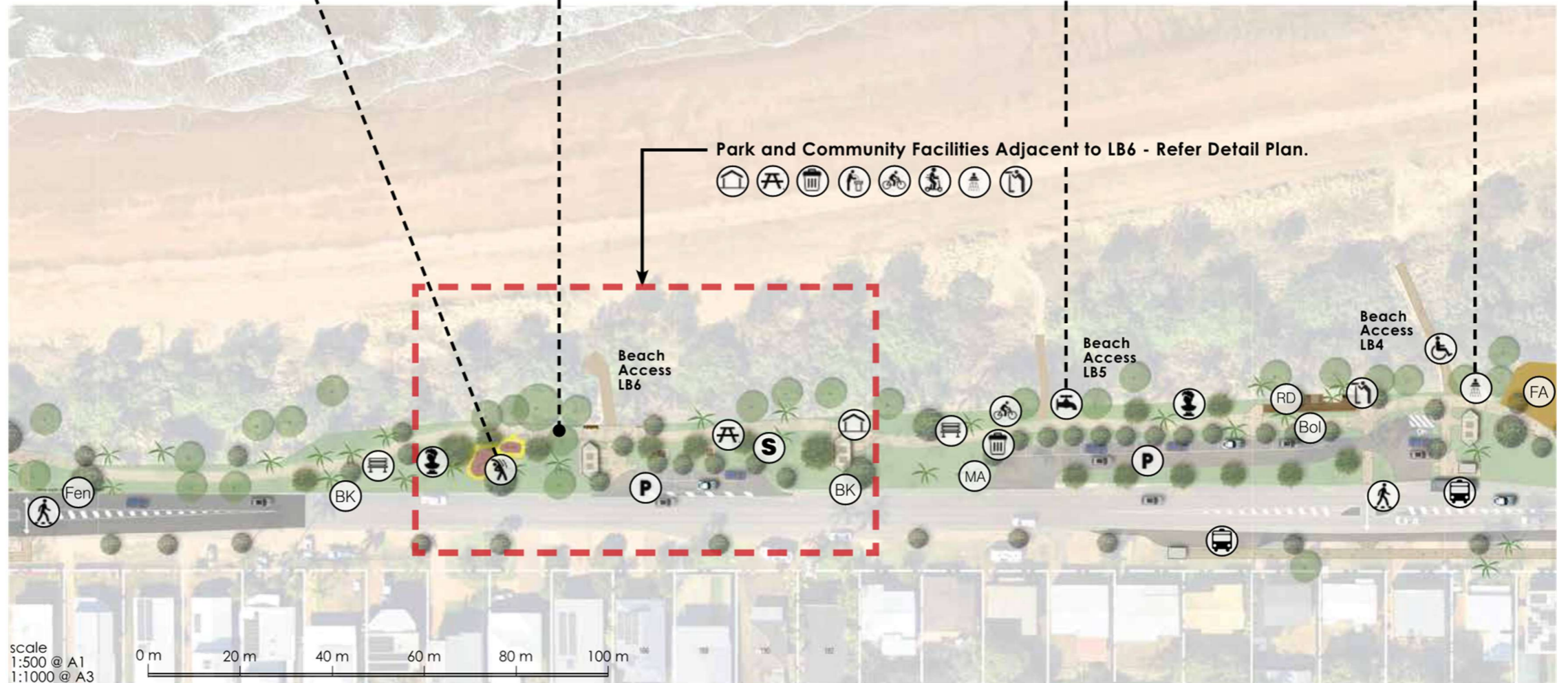
MP: 07
ISSUE: H

Greenedge Design: PO Box 1640, Buddina, Sunshine Coast, QLD 4575 T: 07 5493 4677 E: admin@greenledgedesign.com.au www.greenledgedesign.com.au

MASTER PLAN - PLAN B: BEACH ACCESS LB4 TO LB6

LEGEND

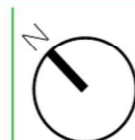
-  Picnic Shelter with Picnic Tables
-  Picnic Table
-  Seat Bench (with Back & Arm Rests)
-  Bin Enclosures with Dog Bag Dispenser
-  Drinking Fountain (All Abilities)
-  Beach Shower
-  Tap Station
-  Future Activities Area
-  Potential Location for Public Artwork / Sculptures
-  Cycle Stands
-  Shared Scooter / E-Bike Parking Pad
-  Road Crossing Locations with Refuge Island
-  Car Parking with Sealed Pavement
-  Barrier Fence
-  Barrier Kerb to Prevent Vehicle Access
-  Bollards to prevent Vehicle Access - Set in Concrete Strip
-  Bus Stop (Southbound With Existing Shelter / Northbound Relocated)
-  Maintenance Access Gate
-  All Abilities Beach Access
-  Raised Deck Structure (with Disabled Ramp & Stairs)
-  Bench & Bar Stool Lookout
-  Fitness Equipment Stations
-  Existing Soldier Crab Public Artwork



LAMMERMOOR BEACH SOUTH MASTER PLAN
FINAL MASTER PLAN

DATE: 27-02-2026 PROJECT: 25004 / LS-035

Design + Architecture: Unit 1/14 Denham Street, Rockhampton, QLD 4700 T: 0449 682 924 E: design@designaa.com.au www.designaa.com.au



GREENEDGE DESIGN
creative thinking | design edge
landscape architecture | master planning | playground design | sports planning

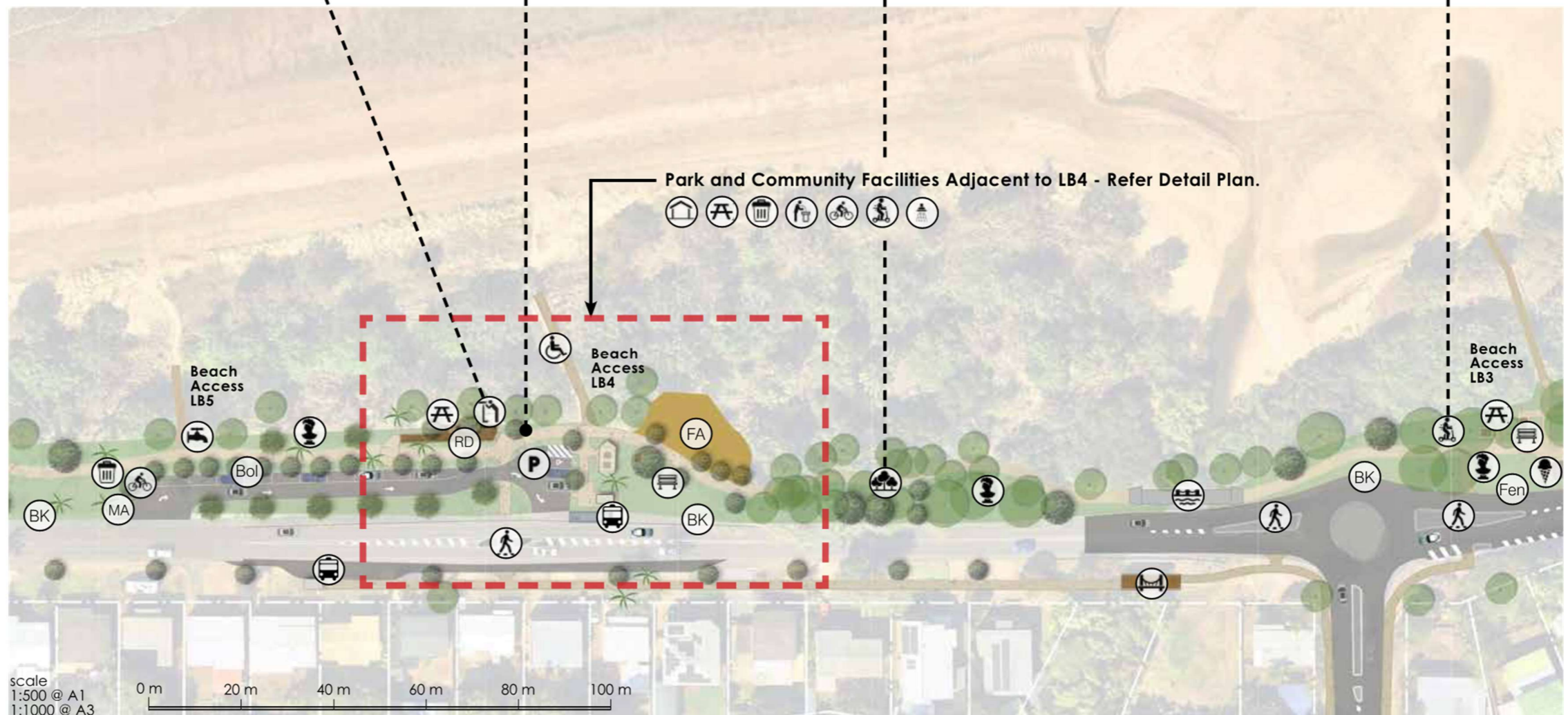
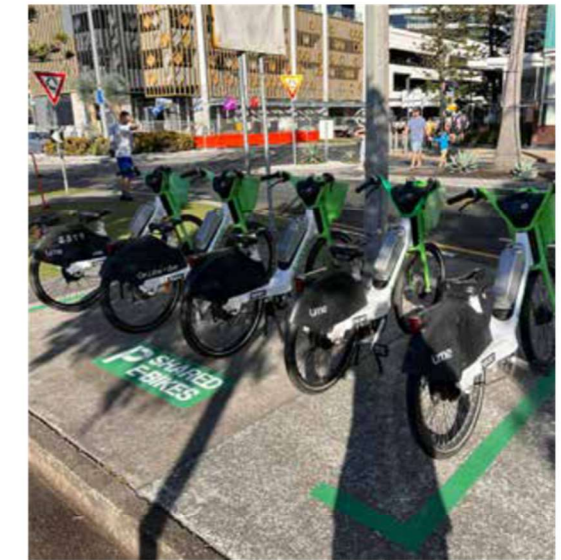
MP: 08
ISSUE: H

Greenedge Design: PO Box 1640, Buddina, Sunshine Coast, QLD 4575 T: 07 5493 4677 E: admin@greenedgedesign.com.au www.greenedgedesign.com.au

MASTER PLAN - PLAN C: BEACH ACCESS LB3 TO LB5

LEGEND

-  Picnic Shelter with Picnic Tables
-  Picnic Table
-  Seat Bench (with Back & Arm Rests)
-  Bin Enclosures with Dog Bag Dispenser
-  Drinking Fountain (All Abilities)
-  Beach Shower
-  Tap Station
-  Future Activities Area
-  Potential Location for Public Artwork / Sculptures
-  Cycle Stands
-  Shared Scooter / E-Bike Parking Pad
-  Road Crossing Locations with Refuge Island
-  Car Parking with Sealed Pavement
-  Barrier Fence
-  Barrier Kerb to Prevent Vehicle Access
-  Bollards to prevent Vehicle Access - Set in Concrete Strip
-  Existing Bridge
-  New Bridge
-  Bus Stop (Southbound With Existing Shelter / Northbound Relocated)
-  Maintenance Access Gate
-  Potential Location for Food & Beverage Vendor Truck
-  All Abilities Beach Access
-  Significant Vegetation with Interpretive Signage
-  Raised Deck Structure (with Disabled Ramp & Stairs)
-  Bench & Bar Stool Lookout



LAMMERMOOR BEACH SOUTH MASTER PLAN
FINAL MASTER PLAN

DATE: 27-02-2026 PROJECT: 25004 / LS-035

Design + Architecture: Unit 1/14 Denham Street, Rockhampton, QLD 4700 T: 0449 682 924 E: design@designaa.com.au www.designaa.com.au



GREENEDGE DESIGN
creative thinking | design edge
landscape architecture | master planning | playground design | sports planning

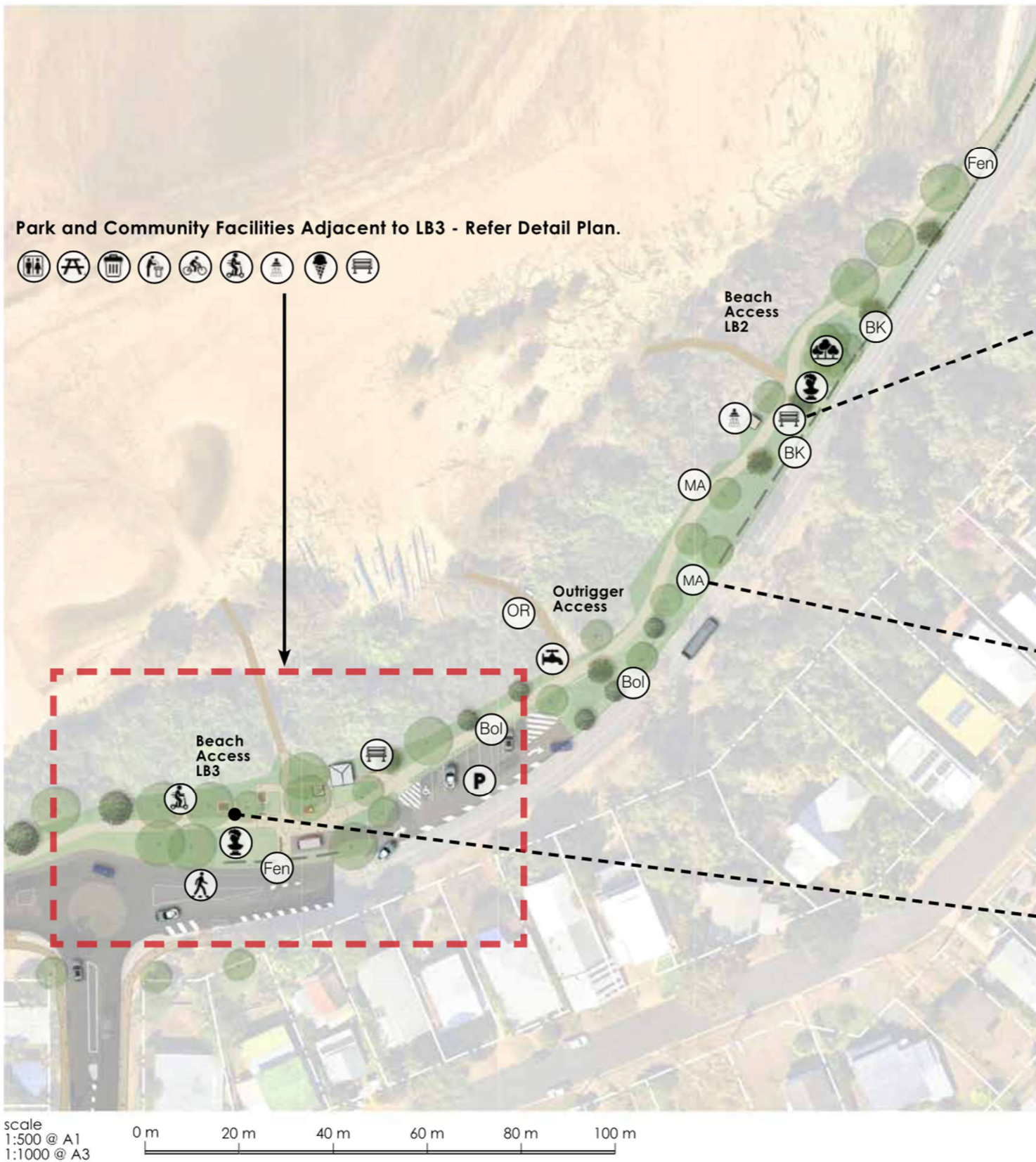
MP: 09
ISSUE: H

Greenedge Design: PO Box 1640, Buddina, Sunshine Coast, QLD 4575 T: 07 5493 4677 E: admin@greenledgedesign.com.au www.greenledgedesign.com.au

MASTER PLAN - PLAN D: BEACH ACCESS LB2 & LB3

LEGEND

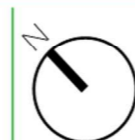
- Existing Toilets with PWD Compliant Cubical
- Picnic Table
- Seat Bench (with Back & Arm Rests)
- Bin Enclosures with Dog Bag Dispenser
- Drinking Fountain (All Abilities)
- Beach Shower
- Tap Station
- Potential Location for Public Artwork / Sculptures
- Cycle Stands
- Shared Scooter / E-Bike Parking Pad
- Road Crossing Locations with Refuge Island
- Car Parking with Sealed Pavement
- Barrier Fence
- Barrier Kerb to Prevent Vehicle Access
- Bollards to prevent Vehicle Access - Set in Concrete Strip
- Maintenance Access Gate
- Potential Location for Food & Beverage Vendor Truck
- Feature Rock Outcrop with Vegetation and Interpretive Signage
- Outrigger Canoe Club: Storage Cabinet, Lighting and Tap for Washdown.



LAMMERMOOR BEACH SOUTH MASTER PLAN FINAL MASTER PLAN

DATE: 27-02-2026 PROJECT: 25004 / LS-035

Design + Architecture: Unit 1/14 Denham Street, Rockhampton, QLD 4700 T: 0449 682 924 E: design@designaa.com.au www.designaa.com.au



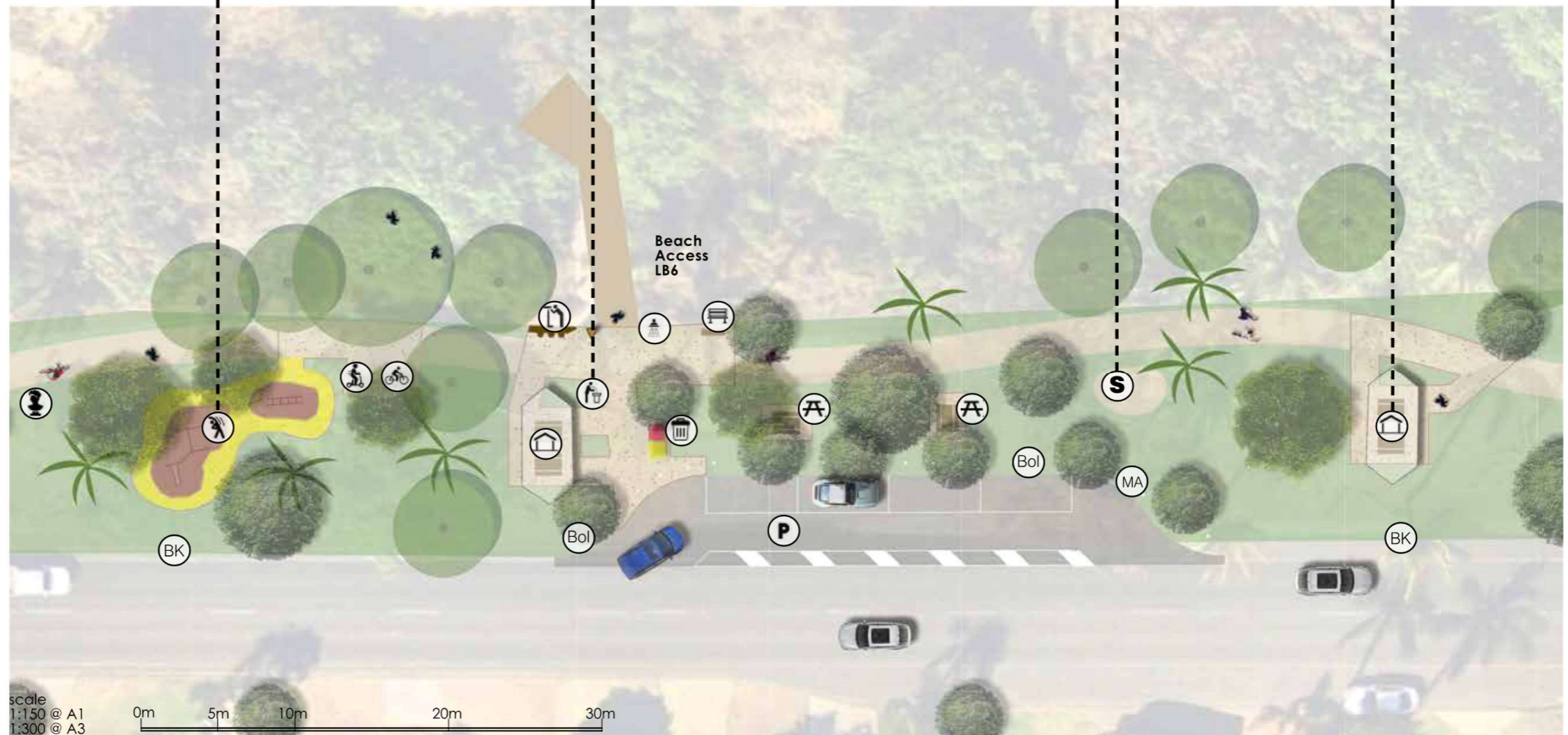
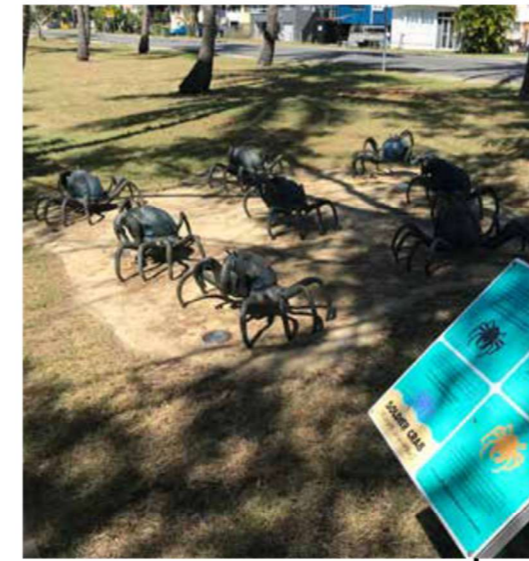
MP: 10
ISSUE: H

Greenedge Design: PO Box 1640, Buddina, Sunshine Coast, QLD 4575 T: 07 5493 4677 E: admin@greenedgedesign.com.au www.greenedgedesign.com.au

MASTER PLAN DETAIL AREA PLAN - LB6

LEGEND

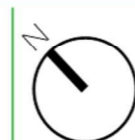
-  Picnic Shelter with Picnic Tables
-  Picnic Table
-  Seat Bench (with Back & Arm Rests)
-  Bin Enclosures with Dog Bag Dispenser
-  Drinking Fountain (All Abilities)
-  Beach Shower
-  Potential Location for Public Artwork / Sculptures
-  Cycle Stands
-  Shared Scooter / E-Bike Parking Pad
-  Car Parking with Sealed Pavement
-  Barrier Kerb to Prevent Vehicle Access
-  Bollards to prevent Vehicle Access - Set in Concrete Strip
-  Bench & Bar Stool Lookout
-  Maintenance Access Gate
-  Fitness Equipment Stations
-  Existing Soldier Crab Public Artwork



LAMMERMOOR BEACH SOUTH MASTER PLAN FINAL MASTER PLAN

DATE: 27-02-2026 PROJECT: 25004 / LS-035

Design + Architecture: Unit 1/14 Denham Street, Rockhampton, QLD 4700 T: 0449 682 924 E: design@designaa.com.au www.designaa.com.au



GREENEDGE DESIGN
creative thinking | design edge
landscape architecture | master planning | playground design | sports planning

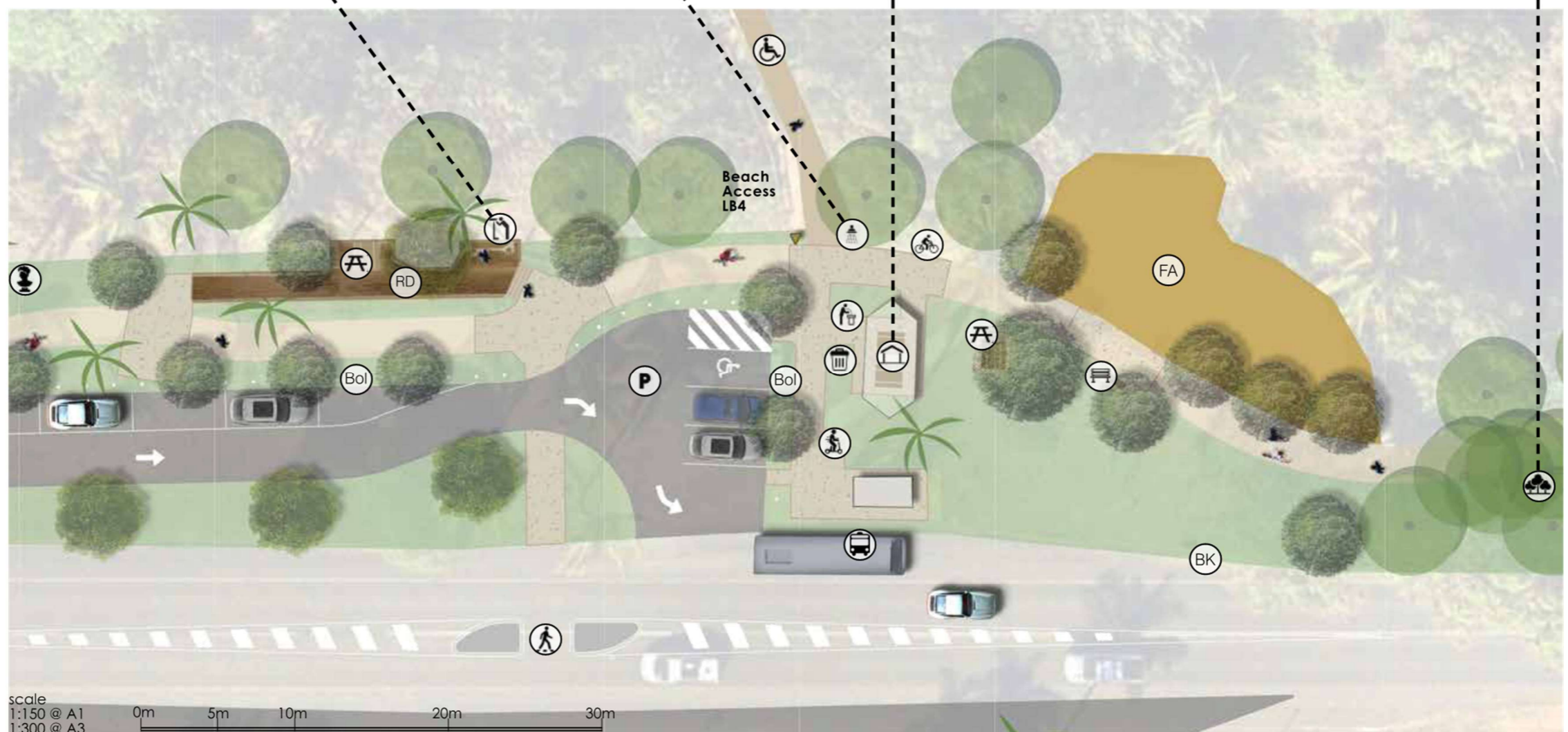
MP: 11
ISSUE: H

Greenedge Design: PO Box 1640, Buddina, Sunshine Coast, QLD 4575 T: 07 5493 4677 E: admin@greenedgedesign.com.au www.greenedgedesign.com.au

MASTER PLAN DETAIL AREA PLAN - LB4

LEGEND

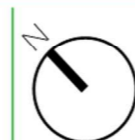
-  Picnic Shelter with Picnic Tables
-  Picnic Table
-  Seat Bench (with Back & Arm Rests)
-  Bin Enclosures with Dog Bag Dispenser
-  Drinking Fountain (All Abilities)
-  Beach Shower
-  Future Activities Area
-  Potential Location for Public Artwork / Sculptures
-  Cycle Stands
-  Shared Scooter / E-Bike Parking Pad
-  Road Crossing Locations with Refuge Island
-  Car Parking with Sealed Pavement
-  Barrier Kerb to Prevent Vehicle Access
-  Bollards to prevent Vehicle Access - Set in Concrete Strip
-  Bus Stop (Southbound With Existing Shelter / Northbound Relocated)
-  All Abilities Beach Access
-  Significant Vegetation with Interpretive Signage
-  Raised Deck Structure (with Disabled Ramp & Stairs)
-  Bench & Bar Stool Lookout



LAMMERMOOR BEACH SOUTH MASTER PLAN FINAL MASTER PLAN

DATE: 27-02-2026 PROJECT: 25004 / LS-035

Design + Architecture: Unit 1/14 Denham Street, Rockhampton, QLD 4700 T: 0449 682 924 E: design@designaa.com.au www.designaa.com.au



GREENEDGE DESIGN
creative thinking | design edge
landscape architecture | master planning | playground design | sports planning

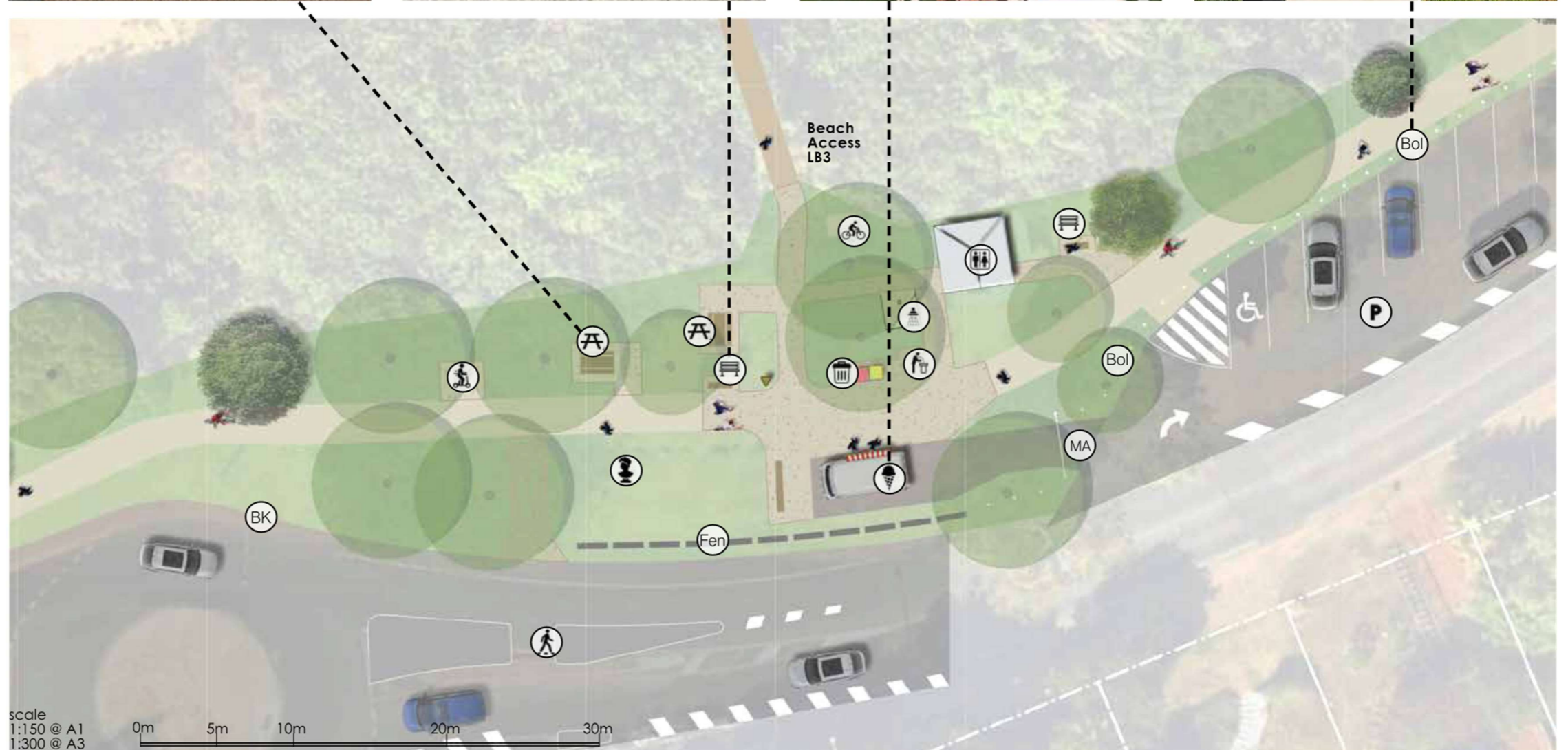
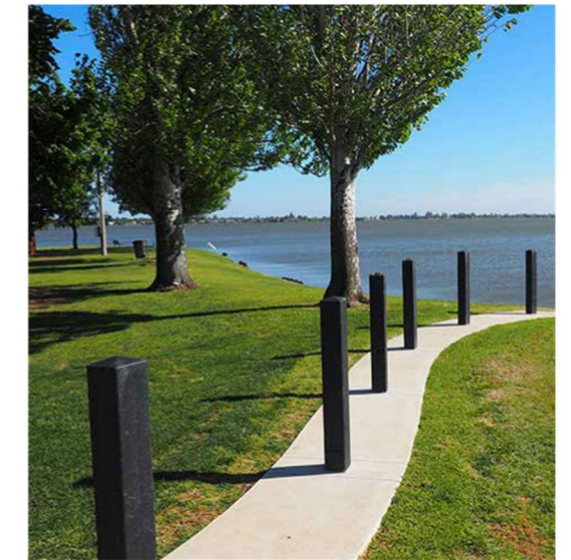
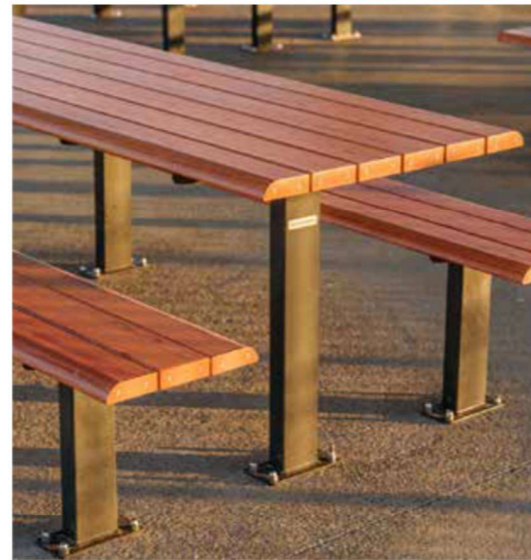
MP: 12
ISSUE: H

Greenedge Design: PO Box 1640, Buddina, Sunshine Coast, QLD 4575 T: 07 5493 4677 E: admin@greenedgedesign.com.au www.greenedgedesign.com.au

MASTER PLAN DETAIL AREA PLAN - LB3

LEGEND

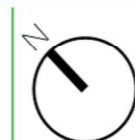
-  Existing Toilets with PWD Compliant Cubical
-  Picnic Table
-  Seat Bench (with Back & Arm Rests)
-  Bin Enclosures with Dog Bag Dispenser
-  Drinking Fountain (All Abilities)
-  Beach Shower
-  Potential Location for Public Artwork / Sculptures
-  Cycle Stands
-  Shared Scooter / E-Bike Parking Pad
-  Road Crossing Locations with Refuge Island
-  Car Parking with Sealed Pavement
-  Barrier Kerb to Prevent Vehicle Access
-  Bollards to prevent Vehicle Access - Set in Concrete Strip
-  Barrier Fence
-  Maintenance Access Gate
-  Potential Location for Food & Beverage Vendor Truck (Possible for Outrigger Canoe Trailer Loading in this Area also) - Sealed Pavement



LAMMERMOOR BEACH SOUTH MASTER PLAN FINAL MASTER PLAN

DATE: 27-02-2026 PROJECT: 25004 / LS-035

Design + Architecture: Unit 1/14 Denham Street, Rockhampton, QLD 4700 T: 0449 682 924 E: design@designaa.com.au www.designaa.com.au



GREENEDGE DESIGN
creative thinking | design edge
landscape architecture | master planning | playground design | sports planning

MP: 13
ISSUE: H

Greenedge Design: PO Box 1640, Buddina, Sunshine Coast, QLD 4575 T: 07 5493 4677 E: admin@greenedgedesign.com.au www.greenedgedesign.com.au

ARTIST IMPRESSION 1 - BEACH ACCESS LB3



LAMMERMOOR BEACH SOUTH MASTER PLAN
FINAL MASTER PLAN

DATE: 27-02-2026 PROJECT: 25004 / LS-035

Design + Architecture: Unit 1/14 Denham Street, Rockhampton, QLD 4700 T: 0449 682 924 E: design@designaa.com.au www.designaa.com.au



Greenedge Design: PO Box 1640, Buddina, Sunshine Coast, QLD 4575 T: 07 5493 4677



GREENEDGE DESIGN
creative thinking | design edge
landscape architecture | master planning | playground design | sports planning

E: admin@greenedgedesign.com.au www.greenedgedesign.com.au

MP: 14
ISSUE: H

ARTIST IMPRESSION 2 - BEACH ACCESS LB4



LAMMERMOOR BEACH SOUTH MASTER PLAN
FINAL MASTER PLAN

DATE: 27-02-2026 PROJECT: 25004 / LS-035

Design + Architecture: Unit 1/14 Denham Street, Rockhampton, QLD 4700 T: 0449 682 924 E: design@designaa.com.au www.designaa.com.au



MP: 15
ISSUE: H

Greenedge Design: PO Box 1640, Buddina, Sunshine Coast, QLD 4575 T: 07 5493 4677 E: admin@greenedgedesign.com.au www.greenedgedesign.com.au

ARTIST IMPRESSION 3 - BEACH ACCESS LB 6



LAMMERMOOR BEACH SOUTH MASTER PLAN
FINAL MASTER PLAN

DATE: 27-02-2026 PROJECT: 25004 / LS-035

Design + Architecture: Unit 1/14 Denham Street, Rockhampton, QLD 4700 T: 0449 682 924 E: design@designaa.com.au www.designaa.com.au



Greenedge Design: PO Box 1640, Buddina, Sunshine Coast, QLD 4575 T: 07 5493 4677



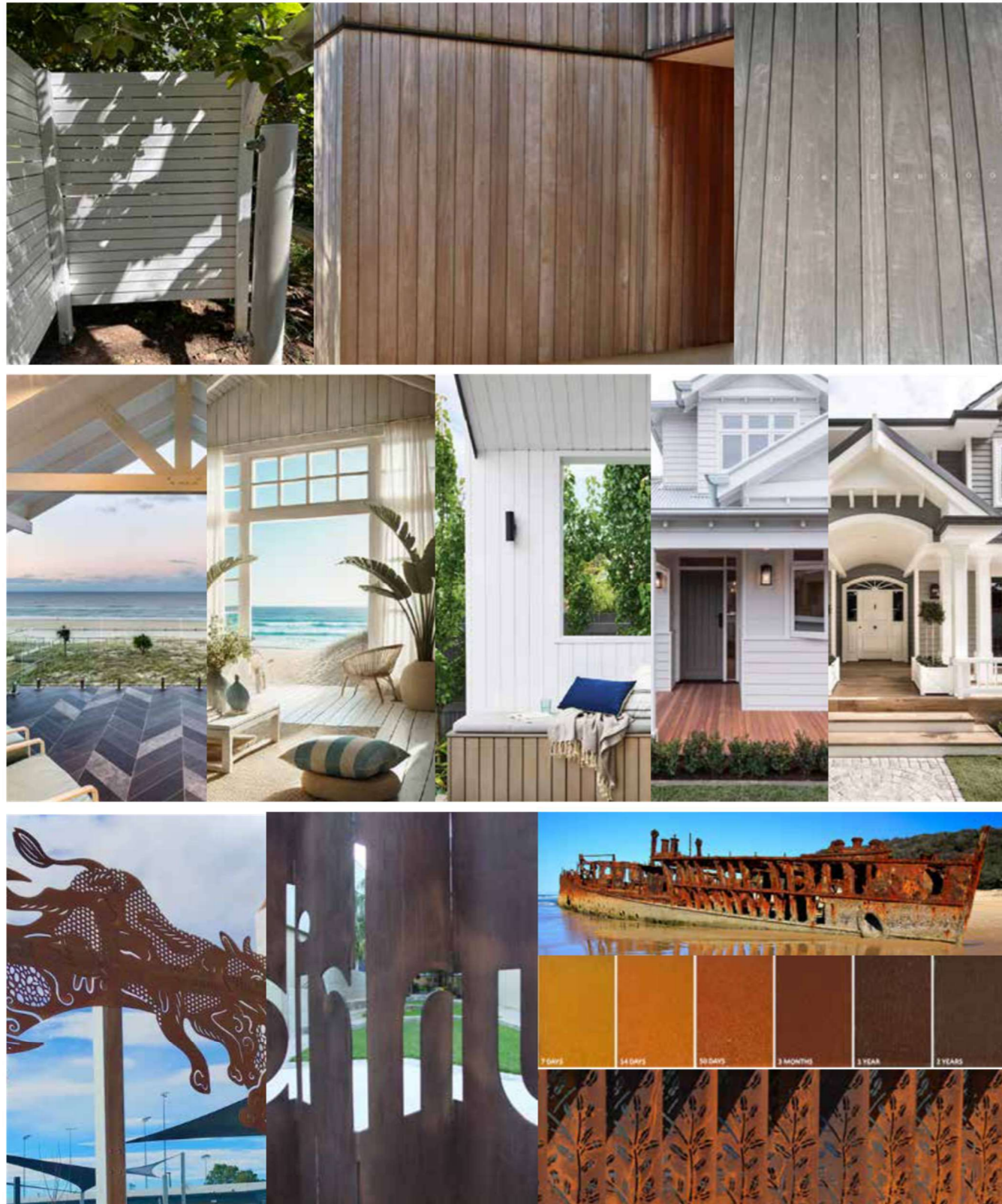
GREENEDGE DESIGN
creative thinking | design edge
landscape architecture | master planning | playground design | sports planning

E: admin@greenedgedesign.com.au www.greenedgedesign.com.au

MP: 16
ISSUE: H

STYLE GUIDE - THEMES & COLOUR PALETTE

INSPIRATION



COLOUR PALETTES



LAMMERMOOR BEACH SOUTH MASTER PLAN FINAL MASTER PLAN

DATE: 27-02-2026 PROJECT: 25004 / LS-035

Design + Architecture: Unit 1/14 Denham Street, Rockhampton, QLD 4700 T: 0449 682 924 E: design@designaa.com.au www.designaa.com.au



GREENEDGE DESIGN
creative thinking | design edge
landscape architecture | master planning | playground design | sports planning

Greenedge Design: PO Box 1640, Buddina, Sunshine Coast, QLD 4575 T: 07 5493 4677 E: admin@greenedgedesign.com.au www.greenedgedesign.com.au

MP: 17
ISSUE: H

STYLE GUIDE - SHELTERS & STRUCTURES



SHADE STRUCTURE (PICNIC SHELTER)

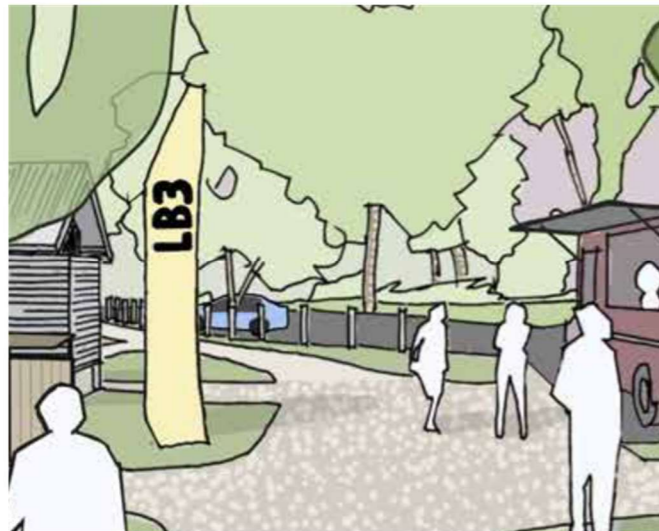
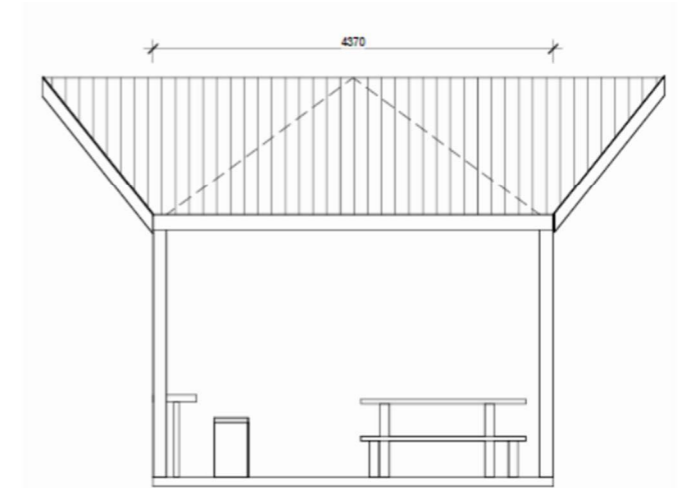
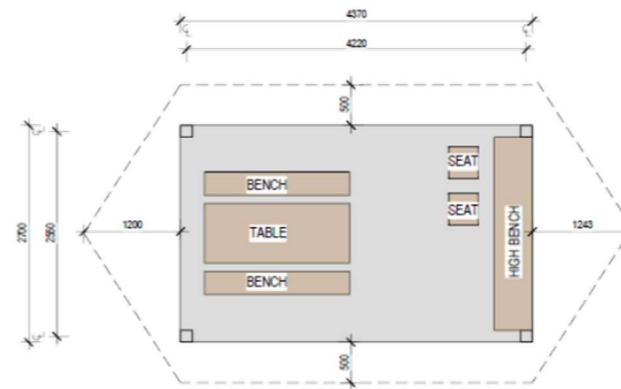
Bespoke design shelter embracing the tropical coastal environment. Roof form resembles tent or A-frame style that is synonymous with the tropical coastal regions (Pacific Islands in particular).

Simple aluminium or 2-pac finished steel structure and roof frame can be surface mounted to a concrete slab with appropriately engineered footings. The roof is to be Colorbond Custom Orb or Mini-Orb sheet profiles. Colours: Dark Brown for Posts & Light Colour roof sheets such as Surfmist.

Ceiling to be lined with linear board or weather boards and sandwiching insulation panels / batts for additional comfort during hot days. An opportunity exists for the ceiling to be a canvas for public art.

Lighting in the shelter is proposed with timer to limit use during unsociable hours (9pm-6am).

Architect: Design & Architecture - 0449 682 924

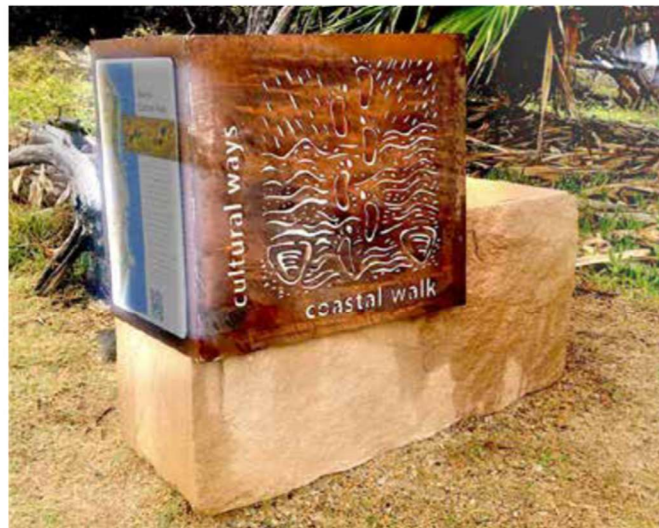
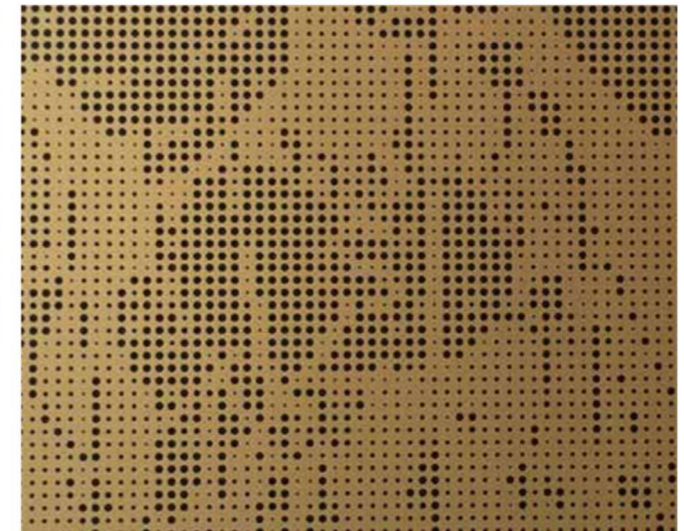


BEACH ACCESS SIGNAGE

Aluminium totum signage in a triangular or arrow head plan profile. Located at each beach entry boldly identifying each beach access number. Other beach safety and access information will be included on the totum sign.

The totum contributes to the uniqueness of Lammermoor through the inclusion of decorative hole punched patterns in the aluminium sides. A LED light is proposed to illuminate the signs during hours of darkness. The 'rear' face of the triangular form will face the beach and can remain solid ensuring light spill from the sign is shielded to the beach and dunes.

To future design by Architect / Landscape Architect or specialist signage designer.



PARK SIGNATURE SIGNS

The park signature signs are proposed at key locations where entry to and connections are within the linear park. The signs are proposed as opportunities to create unique identity and 'Sense of Place' character for Lammermoor.

The signs are proposed in simple laser cut 'coreten' steel or similar and may feature artistic patterns preferably originating from a local artist. This may also embrace local indigenous reflections.

A 'Park Name' or Precinct Name may also be included.



LAMMERMOOR BEACH SOUTH MASTER PLAN FINAL MASTER PLAN

DATE: 27-02-2026 PROJECT: 25004 / LS-035

Design + Architecture: Unit 1/14 Denham Street, Rockhampton, QLD 4700 T: 0449 682 924 E: design@designaa.com.au www.designaa.com.au



GREENEDGE DESIGN
creative thinking | design edge
landscape architecture | master planning | playground design | sports planning

Greenedge Design: PO Box 1640, Buddina, Sunshine Coast, QLD 4575 T: 07 5493 4677 E: admin@greenedgedesign.com.au www.greenedgedesign.com.au

MP: 18
ISSUE: H

STYLE GUIDE - STREET FURNITURE



Actual Colours

TABLE SETTINGS

Picnic Tables to consist of suite representative of Lammermoor.

Type: Hyve Table Setting - 2m long. Picnic Tables under Shelters to consist of 1 shorter bench allowing for PWD (Wheelchair) use.

Specifications:
 Powder-coated Aluminium Construction with 'Timberimage' Battens - Colour Blackbutt
 Frame: Surfmist
 Secondary Frame: Woodland Grey
 Surface Mounted to concrete slab.

Opportunity to incorporate laser cut pattern in bench frames. Propose Lammermoor branding as part of Park Signature Signage artwork.

Supplier: GX Outdoors, 55 Commercial Street, Kensington, QLD 4670
 Tel: 1300 552 102



Actual Colours

BENCHES

Park Seat to consist of suite representative of Lammermoor.

Type: Streetstyle Park Seat - 2m long. To include Backrest and two armrests for DDA compliance.

Specifications:
 Powder-coated Aluminium Construction with 'Timberimage' Battens - Colour Blackbutt
 Frame: Apo Grey
 Armrests and caps: Woodland Grey
 Surface Mounted to concrete slab.

Supplier: GX Outdoors, 55 Commercial Street, Kensington, QLD 4670
 Tel: 1300 552 102



HIGH BENCH WITH BAR STOOLS

High Bench and Stools may be of bespoke design similar to the image on the left (Sunshine Coast Region), or proprietary supply such as the image on the right.

To consist of suite representative of Lammermoor.

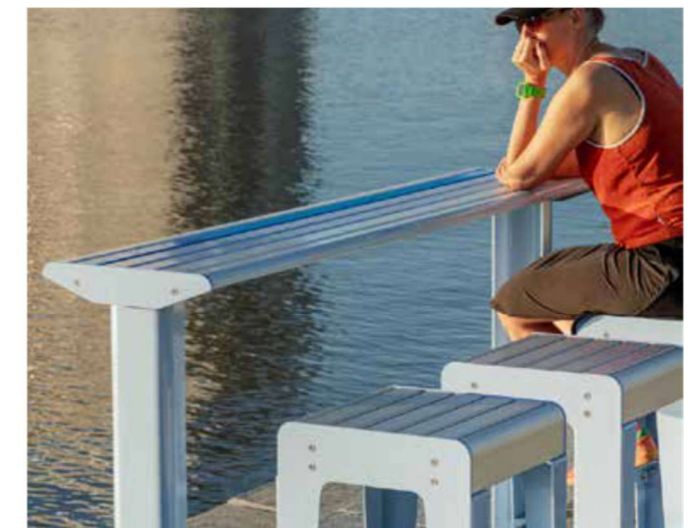
Type: Hyve Bar Height Table Setting - 2m long.

Specifications:
 Powder-coated Aluminium Construction with 'Timberimage' Battens - Colour Blackbutt
 Frame: Surfmist
 Secondary Frame: Charcoal
 Surface Mounted to concrete slab or deck.

Supplier: GX Outdoors, 55 Commercial Street, Kensington, QLD 4670
 Tel: 1300 552 102



Actual Colours



LAMMERMOOR BEACH SOUTH MASTER PLAN FINAL MASTER PLAN

DATE: 27-02-2026 PROJECT: 25004 / LS-035

Design + Architecture: Unit 1/14 Denham Street, Rockhampton, QLD 4700 T: 0449 682 924 E: design@designaa.com.au www.designaa.com.au



Greenedge Design: PO Box 1640, Buddina, Sunshine Coast, QLD 4575 T: 07 5493 4677 E: admin@greenedgedesign.com.au www.greenedgedesign.com.au

MP: 19
 ISSUE: H

STYLE GUIDE - STREET FURNITURE



Actual Colours

Electric BBQ

Electric BBQ to consist of suite representative of Lammermoor.

Type: Frontier Electric BBQ (240V AC, 10amp or 15amp with 3.5KW Element). Single and Double Products allow for PWD (Wheelchair) use.

Specifications:
Stainless Steel Top with Aluminium powder coated frame
Colour: Woodland Grey
Surface Mounted to concrete slab.

Recommend single plate near LB4 and double plate near LB6.

Supplier: GX Outdoors, 55 Commercial Street, Kensington, QLD 4670
Tel: 1300 552 102



DRINKING FOUNTAIN

Drinking Fountain to consist of DDA compliant with bottle filler and tap / dog bowl.

Type: Apollo 280 with bottle filler and dog bowl. Additional Maintenance Tap can be included if required. Connect to Potable water mains.

Specifications:
Powder-coated Steel & Stainless Steel Construction
Bowl: Marine Grade Stainless Steel - Polished
Frame colour: Coast (Blue)
Surface Mounted to concrete slab.

Opportunity to incorporate decorative wrap in Lammermoor branding.

Supplier: Urban Fountains & Furniture, 5 Telford Circuit, Yatala, QLD 4207
Tel: 07 3382 7372
Email: office@urbanff.com.au



Actual Colours



BIN ENCLOSURES

Bin Enclosures to consist of suite representative of Lammermoor.

Type: Streetstyle Bin Enclosure - Double Bins (General Waste and Recycling).

Specifications:
Powder-coated Aluminium Construction with stainless steel chute.
Body Finish: Woodland Grey
Recycle Lid and Frame Finish: Lemon Yellow
General Waste Lid and Frame Finish: Flame Red
Surface Mounted to concrete slab.

Opportunity to incorporate laser cut pattern in body. Propose Lammermoor branding as part of Park Signature Signage artwork.

Supplier: GX Outdoors, 55 Commercial Street, Kensington, QLD 4670
Tel: 1300 552 102



Actual Colours



LAMMERMOOR BEACH SOUTH MASTER PLAN FINAL MASTER PLAN

DATE: 27-02-2026 PROJECT: 25004 / LS-035

Design + Architecture: Unit 1/14 Denham Street, Rockhampton, QLD 4700 T: 0449 682 924 E: design@designaa.com.au www.designaa.com.au



GREENEDGE DESIGN
creative thinking | design edge
landscape architecture | master planning | playground design | sports planning

MP:
20
ISSUE:
H

Greenedge Design: PO Box 1640, Buddina, Sunshine Coast, QLD 4575 T: 07 5493 4677 E: admin@greenedgedesign.com.au www.greenedgedesign.com.au

STYLE GUIDE - COMMUNITY FACILITIES



SHOWERS & TAPS

Beach Shower and Foot Wash

Marine grade Stainless Steel plumbed to potable water supply.

Type: Beach Solo 5002
Supplier: Rainware, 7 Waynote Place, Unanderra, NSW 2526. Tel: 1800 002 888
Email: sales@rainware.com.au

Foot Wash & Maintenance Tap

Marine grade Stainless Steel plumbed to potable water supply.

Type: Beach Footwash 5200
Supplier: Rainware, 7 Waynote Place, Unanderra, NSW 2526. Tel: 1800 002 888
Email: sales@rainware.com.au



BOLLARDS / VEHICLE BARRIERS

Plastic Bollards with concrete surround for mowing.

Type: Brolga
Colour: Black
Height: 1.5 (1.1 above ground)
Solid with option for Lammermoor Branding to be routed into the bollard.

Supplier: Replas, 15 Buontempo Road, Carrum Downs, VIC 3201
Tel: 1800 737 527
Email: sales@replas.com.au



CYCLE & SCOOTER PARKING

Cycle Parking Hoop.

Type: Citistyle Hoop - Narrow.

Specifications:
Stainless Steel.
Surface Mounted to concrete slab.

Supplier: GX Outdoors, 55 Commercial Street, Kensington, QLD 4670
Tel: 1300 552 102

Scooter Parking Areas

Provision for concreted pad with line marking and signage to identify the pad as a public scooter parking area.



FITNESS STATION EQUIPMENT

Fitness equipment arranged in a pod for a variety of exercise experiences. All compliant to AS 16630.

Include static and moving pieces that work on Aerobic, Mobility, Upper and Leg Strengths, Core and Mobility, Flexibility and Balance (including box jump stations).

Construction Materials - Marine Grade Specifications - Powder Coated HDG Steel with coated fittings. Stainless Steel components including bearings and moving parts. HDPE Signage Boards and Components.

Preferred products from A-Space (market leaders).

A Space Australia Pty Ltd
3 Dalmore Drive,
Scoresby, VIC 3179
Tel: 1800 632 222.



LAMMERMOOR BEACH SOUTH MASTER PLAN FINAL MASTER PLAN

DATE: 27-02-2026 PROJECT: 25004 / LS-035

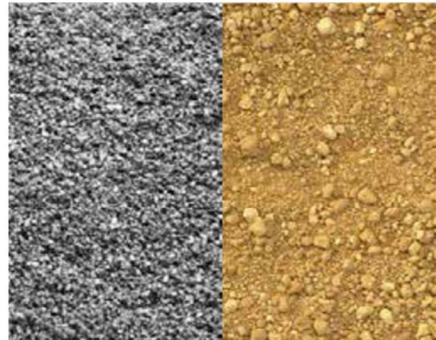
Design + Architecture: Unit 1/14 Denham Street, Rockhampton, QLD 4700 T: 0449 682 924 E: design@designaa.com.au www.designaa.com.au



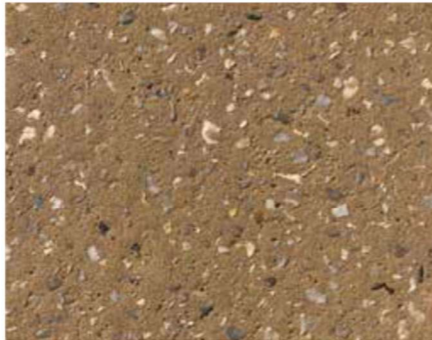
MP: 21
ISSUE: H

Greenedge Design: PO Box 1640, Buddina, Sunshine Coast, QLD 4575 T: 07 5493 4677 E: admin@greenedgedesign.com.au www.greenedgedesign.com.au

STYLE GUIDE - PAVEMENT, DECKS & BARRIERS



LOW USE PATHWAYS: bluestone crusher dust / decomposed granite



FEATURE PATHWAYS (intersections/nodes/ building entries: concrete - exposed aggregate



MOST PATHWAYS: broom-finished concrete, utilising colours to indicate wayfinding and pathways connecting key site attractions/uses



- DECK SPECIFICATIONS**
- Corrosion-resistant
 - Low maintenance composite materials or Australian HW timber.
 - Cost-effective
 - Hot-dipped galvanised steel outside of foreshore areas
 - Stainless steel inside foreshore areas
 - Kick rails (Hardwood)
 - Surfaces over 1 m from surface below require compliant balustrades

NOTE: all timber decks to be over Q50 flood level. Composite decks can be under Q50 but over Q10 levels. Handrails for all deck to have heights over 1m and kick rails to all decks. Collapsible handrails where located over high flow areas (main channel velocity zones).

Composite Deck and Sub-structure:

Wagners Composite Fibre Technologies
 11 Ballera Court, Wellcamp
 Business Park, Wellcamp, QLD 4350
 Tel: 07 4637 7777
 Email: cftsales@wagner.com.au



WHEELCHAIR BEACH ACCESS MATTING: Mobi-Mat or similar



PLAYGROUND SURFACING: Play Matta playground impact tiles in sandy areas.



FITNESS AREA SURFACING: Wetpour rubber surfacing with additional fitness opportunities



FEATURE VERTICAL SURFACES: COR-TEN Steel, weathering steel; Sandstone



DECORATIVE FENCE Beach Access Locations Hardwood Timber Post and Rail Fence



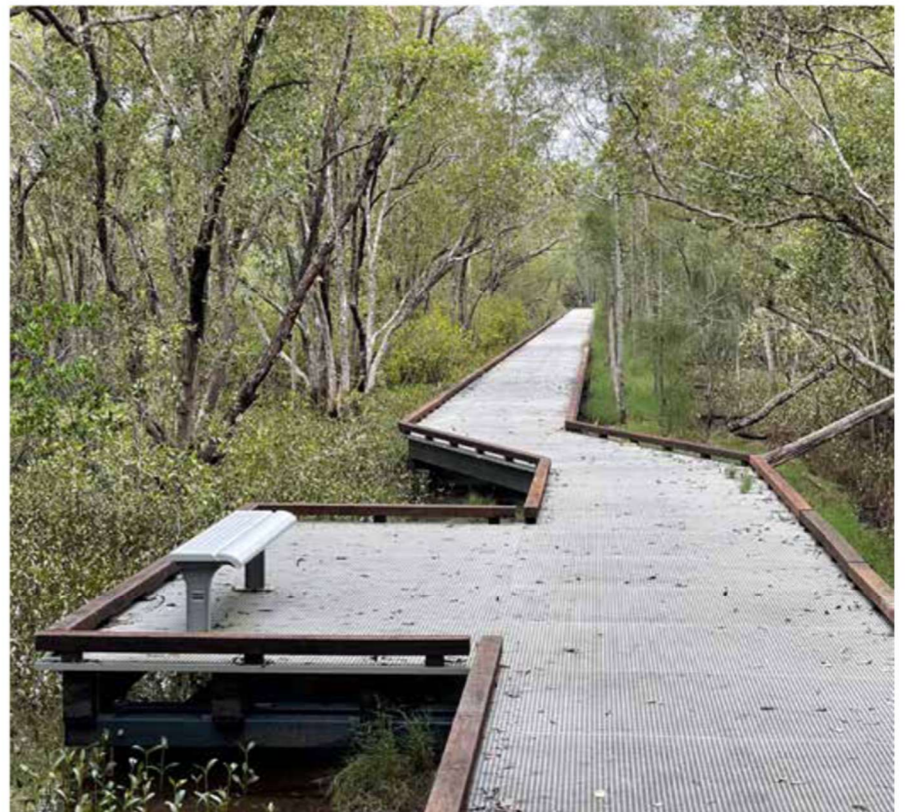
SHADE SCREENS reflect the style existing at Lammermoor



MAINTENANCE ACCESS GATE: HDG Steel Rail Bar swing gate.



Barrier Fence - Specialist high strength impact fence.



LAMMERMOOR BEACH SOUTH MASTER PLAN FINAL MASTER PLAN

DATE: 27-02-2026 PROJECT: 25004 / LS-035

Design + Architecture: Unit 1/14 Denham Street Rockhampton, QLD 4700 T: 0449 682 924 E: design@designaa.com.au www.designaa.com.au



Greenedge Design: PO Box 1640, Buddina, Sunshine Coast, QLD 4575 T: 07 5493 4677 E: admin@greenedgedesign.com.au www.greenedgedesign.com.au

MP: 22
ISSUE: H

STYLE GUIDE - SIGNAGE & ARTWORKS

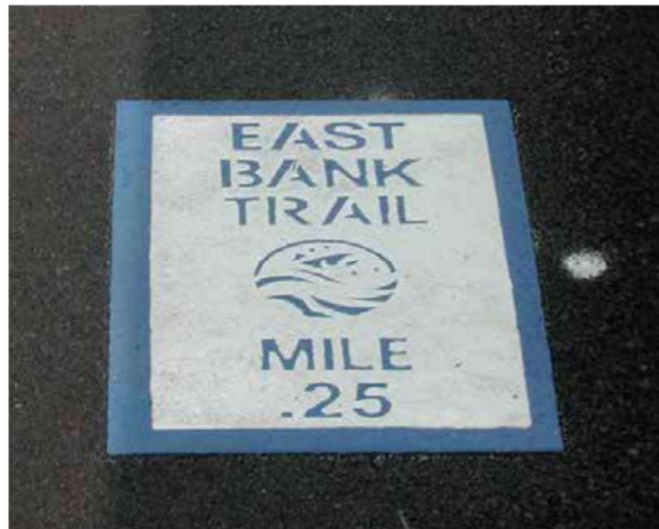


INTERPRETIVE SIGNAGE

The opportunity to provide interpretive signage within the park along the trail. The interpretive signage could be simple individual signs as some examples shown or integrated with sculpture / artwork.

Interpretive subjects could include:

- Turtles and Nesting
- Great Keppel Island
- Indigenous local stories
- The process and importance of Coastal Dunes
- Native Flora
- Coastal Processes and Protection
- Reefs and the Protected Coastal Waters
- Local History



DIRECTIONAL & DISTANCE MARKERS

Although there is limited need for directional signage in what is essentially a linear park, there may be some advantages to considering a broader trail network directional signage and marker system.

Some more focused markers indicating distance between Lammermoor Beach North and South may be welcomed as a means for fitness walkers. Additional markers and signs may focus on the rules of a shared path.

Additional visual cues are provided in the master plan where there are path intersections and potential collision points between different users. The master plan has indicated a different pavement surface as a marker to potential risks. This could also be represented through patterns in the pavement like the example shown on the right.



ARTWORKS

Public Art exists in the form of the Soldier Crab sculpture and the Curlew mural on the toilet building.

Additional commissions along the trail can excite and draw visitation through this 'outdoor gallery'.

Artworks may consist of contemporary and more traditional pieces that could be integrated with components in the park such as seats or shelters or become individual attractions.

Some may also offer community facility such as a meeting seating area like the examples on the right.



LAMMERMOOR BEACH SOUTH MASTER PLAN FINAL MASTER PLAN

DATE: 27-02-2026 PROJECT: 25004 / LS-035

Design + Architecture: Unit 1/14 Denham Street, Rockhampton, QLD 4700 T: 0449 682 924 E: design@designaa.com.au www.designaa.com.au



Greenedge Design: PO Box 1640, Buddina, Sunshine Coast, QLD 4575 T: 07 5493 4677 E: admin@greenedgedesign.com.au www.greenedgedesign.com.au

MP: 23
ISSUE: H

PLANTING PALETTE - TREES



TREES	
<i>Botanical Name</i>	<i>Common Name</i>
1 ALECTRYON tomentosus	Hairy Alectryon
2 ALPHITONIA excelsa	Soap Tree
3 ANGOPHORA costata	Smooth-bark Apple
4 BANKSIA integrifolia subsp. integrifolia	Coast Banksia
5 CASTANOSPERMUM australe	Blackbean
6 CASUARINA equisetifolia	Coastal She-oak
7 CORYMBIA tessellaris	Moreton Bay Ash
8 CUPANIOPSIS anacardioides	Tuckeroo
9 FICUS virens	White Fig
10 HARPULLIA pendula	Tulipwood
11 HIBISCUS tiliaceus	Cottonwood
12 LOPHOSTEMON suaveolens	Swamp Box
13 MELALEUCA leucadendra	Weeping Paperbark
14 MIMUSOPS elengi	Bulletwood / Spanish Cherry
15 PANDANUS tectorius	Thatch Screwpine
16 PETALOSTIGMA pubescens	Quinine
17 PODOCARPUS elatus	Brown Pine
18 TERMINALIA catappa	Indian Almond
19 WATERHOUSIA floribunda	Weeping Lilly Pilly

**LAMMERMOOR BEACH SOUTH MASTER PLAN
FINAL MASTER PLAN**

DATE: 27-02-2026 PROJECT: 25004 / LS-035

Design + Architecture: Unit 1/14 Denham Street, Rockhampton, QLD 4700 T: 0449 682 924 E: design@designaa.com.au www.designaa.com.au



Greenedge Design: PO Box 1640, Buddina, Sunshine Coast, QLD 4575 T: 07 5493 4677 E: admin@greenedgedesign.com.au www.greenedgedesign.com.au

MP: 24
ISSUE: H

PLANTING PALETTE - PLANTS



SHRUBS & GROUNDCOVERS	
Botanical Name	Common Name
1 ACMENA smithii minor	Dwarf Lilly Pilly
2 ALPINIA caerulea	Native Ginger
3 AUSTROMYRTUS dulcis	Midgen Berry
4 BANKSIA spinulosa 'Coastal Cushion'	Coastal Cushion (and other prostrate spp.)
5 CALLISTEMON 'Little John'	Little John
6 CAREX appressa	Tall Sedge
7 CARPOBROTUS glaucescens	Pig Face
8 CASUARINA glauca 'Cousin It'	Casuarina Cousin It
9 CORDYLINAE fruticosa 'Rubra'	Red leaved Cabbage Palm
10 CORDYLINAE rubra	Palm Lily
11 CORDYLINAE stricta	Slender Palm Lily
12 CRINUM pedunculatum	Swamp lily
13 DIANELLA brevipedunculata	Blue Flax Lily
14 DIANELLA caerulea	Flax Lily
15 DORYANTHES excelsa	Gymea Lily
16 FICINIA nodosa (syn. Isolepsis)	Knobby Club Rush
17 GREVILLEA 'Honey Gem'	Honey Gem Grevillea
18 GREVILLEA 'Robyn Gordon'	Robyn Gordon Grevillea
19 GREVILLEA 'Cooroora Cascade'	Carpet Grevillea (& other prostrate spp.)
20 HARDENBERGIA violacea	False Sarsaparilla
21 HIBBERTIA scandens	Snake Vine
22 JUNIPERUS conferta	Shore Juniper
23 LIRIOPE muscari 'Evergreen Giant'	Evergreen Giant
24 LOMANDRA hystrix	Mat Rush
25 LOMANDRA hystrix 'TROPIC CASCADE'	Lomandra 'TROPIC CASCADE'
26 LOMANDRA 'Shara'	Lomandra 'Shara'
27 MELALEUCA 'Claret Tops'	Claret Tops
28 MYOPORUM ellipticum	Coastal Boobialla
29 PANDOREA jasminoides	Bower of Beauty
30 PHILODENDRON 'Xanadu'	Xanadu
31 SCAEVOLA aemula	Fan Flower
32 SYZYGIUM 'Aussie Compact'	Compact Lilly Pilly species
33 SYZYGIUM 'Little Gem'	Small Lilly Pilly species
34 SYZYGIUM resilience	Resilience Lilly Pilly
35 THEMEDA triandra 'Mingo'	Blue Kangaroo Grass
36 TRACHELOSPERMUM jasminoides	Chinese Star Jasmine
37 TULBAGHIA violacea	Society Garlic
38 VIOLA hederacea	Native Violet
39 WESTRINGIA 'Grey Box'	Coastal Rosemary 'Grey Box'
40 WESTRINGIA 'Low Horizon'	Coastal Rosemary 'Low Horizon'
41 WESTRINGIA 'Aussie Box'	Coastal Rosemary 'Aussie Box'

LAMMERMOOR BEACH SOUTH MASTER PLAN
FINAL MASTER PLAN

DATE: 27-02-2026 PROJECT: 25004 / LS-035

Design + Architecture: Unit 1/14 Denham Street Rockhampton, QLD 4700 T: 0449 682 924 E: design@designaa.com.au www.designaa.com.au

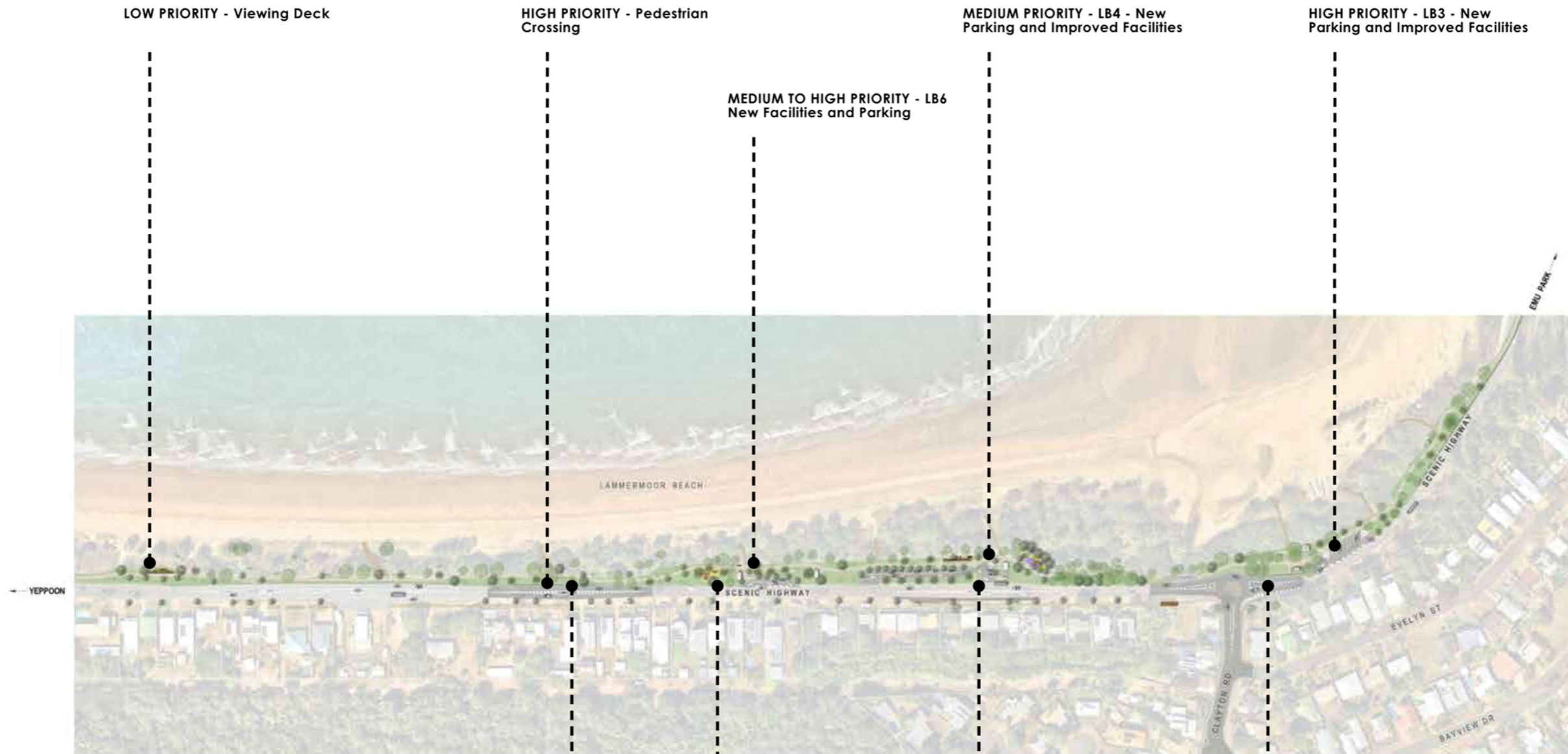


GREENEDGE DESIGN
creative thinking | design edge
landscape architecture | master planning | playground design | sports planning

MP: 25
ISSUE: H

Greenedge Design: PO Box 1640, Buddina, Sunshine Coast, QLD 4575 T: 07 5493 4677 E: admin@greenedgedesign.com.au www.greenedgedesign.com.au

MASTER PLAN - IMPLEMENTATION PLAN



IMPLEMENTATION PLAN

This is a guide to perceived priority of facility needs, however is subject to budget allocation and changing needs for the community.

MEDIUM PRIORITY - Fitness Station and Trail

LOW PRIORITY - LB7 Facilities

HIGH PRIORITY - Pedestrian Crossing, Bus Stop Relocation, New Western Path and Bridge

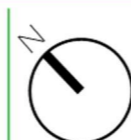
HIGH PRIORITY - Road Upgrades including Pedestrian Crossings



LAMMERMOOR BEACH SOUTH MASTER PLAN FINAL MASTER PLAN

DATE: 27-02-2026 PROJECT: 25004 / LS-035

Design + Architecture: Unit 1/14 Denham Street, Rockhampton, QLD 4700 T: 0449 682 924 E: design@designaa.com.au www.designaa.com.au



GREENEDGE DESIGN
 creative thinking | design edge
 landscape architecture | master planning | playground design | sports planning

MP: 26
 ISSUE: H

Greenedge Design: PO Box 1640, Buddina, Sunshine Coast, QLD 4575 T: 07 5493 4677 E: admin@greenedgedesign.com.au www.greenedgedesign.com.au

14 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and cannot be delayed until the next scheduled Council or Committee Meeting.

15 CLOSED SESSION

In accordance with the provisions of section 254J of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Resource Recovery and Transfer Station Services

This report is considered confidential in accordance with section 254J(3)(g), of the *Local Government Regulation 2012*, as it contains information relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interest of the local government.

16.2 Acquisition of Easement for Drainage Purposes - Park Street Yeppoon

This report is considered confidential in accordance with section 254J(3)(h), of the *Local Government Regulation 2012*, as it contains information relating to negotiations relating to the taking of land by the local government under Acquisition of Land Act 1967.

16.3 Request for Council's Views - Application to Purchase Unallocated State Land, Lot 11 on AP16118, Stanage

This report is considered confidential in accordance with section 254J(3)(i), of the *Local Government Regulation 2012*, as it contains information relating to a matter that local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

16 CONFIDENTIAL REPORTS

16.1 RESOURCE RECOVERY AND TRANSFER STATION SERVICES

File No: TBA

Attachments: Nil

Responsible Officer: Michael Kriedemann - General Manager Infrastructure
Alastair Dawson - Interim Chief Executive Officer

Author: Chris Hocking - Manager Water and Waste Operations

This report is considered confidential in accordance with section 254J(3)(g), of the *Local Government Regulation 2012*, as it contains information relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interest of the local government.

SUMMARY

This Council report seeks approval to award the contract for the operation of Council's Resource Recovery and Transfer Stations (Tender 2026.009) across Livingstone Shire. The scope of services includes the operation of the Yeppoon Landfill Transfer Station and Reuse Market, together with the supervised Transfer Stations at Emu Park, Cawarral, The Caves, Byfield and Marlborough.

16.2 ACQUISITION OF EASEMENT FOR DRAINAGE PURPOSES - PARK STREET YEPPON

- File No:** qA87485
- Attachments:**
1. Drawing No 2012-066-92 (ver B)
 2. Stormwater Pipe Network
 3. Letter to owners dated 20 July 2016
 4. Letter from owner's legal representative dated 17 August 2016
 5. Letter from owner's legal representative dated 17 August 2016
 6. Letter to owner's legal representative dated 6 December 2016
 7. Letter from owner's legal representative dated 26 June 2017
 8. Councillor Workshop Agenda 20 May 2014
- Responsible Officer:** Sean Fallis - Manager Engineering Services
Michael Kriedemann - General Manager Infrastructure
Alastair Dawson - Interim Chief Executive Officer
- Author:** Carrie Burnett - Policy & Planning Officer
- Previous Items:**
- 16.1 - Acquisition of Easement for Drainage Purposes Park Street Yeppoon - Ordinary Council - 03 Mar 2015 9:00am
 - 16.1 - Acquisition of Easement for Drainage Purposes - Park Street Yeppoon - Ordinary Council - 26 May 2015 9:00am
 - 1.1 - Resumption of Easement for Drainage Purposes at Park Street, Yeppoon - Ordinary Council - 23 Feb 2016 9.00am
 - 16.2 - Resumption of Easement for Drainage Purposes - Ordinary Council - 14 Jun 2016 9.00am
 - L.1 - Acquisition of Easement for Stormwater Infrastructure - Park Street Yeppoon - Ordinary Council - 28 Jun 2016 9.00am
 - 9.1 - Acquisition of Easement for Drainage Purposes - Park Street Yeppoon - Briefing Session - 27 May 2019 8.30am
 - 6.1 - Acquisition of Drainage Easement - Park Street Yeppoon - Briefing Session - 24 Mar 2026

This report is considered confidential in accordance with section 254J(3)(h), of the *Local Government Regulation 2012*, as it contains information relating to negotiations relating to the taking of land by the local government under Acquisition of Land Act 1967.

SUMMARY

This report relates to the proposed acquisition of an easement at Park Street Yeppoon.

**16.3 REQUEST FOR COUNCIL'S VIEWS - APPLICATION TO PURCHASE
UNALLOCATED STATE LAND, LOT 11 ON AP16118, STANAGE**

File No: fA94029

Attachments: 1. Correspondence and aerial from the Department

Responsible Officer: Sharon Sommerville - Manager Parks and Facilities
Katrina Paterson - General Manager Communities and Environment
Alastair Dawson - Interim Chief Executive Officer

Author: Christine Macdonald - Principal Property Officer
Alison Morris - Property Officer

This report is considered confidential in accordance with section 254J(3)(i), of the *Local Government Regulation 2012*, as it contains information relating to a matter that local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.

SUMMARY

The Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development (the Department) is seeking Council's views, requirements, or objections to an application regarding the proposed purchase of approximately 1,860 sqm of unallocated State land, described as Lot 11 on AP16118, to be amalgamated into Lot 218 on PS177 at Stanage.

17 CLOSURE OF MEETING