

Application for Specified Animal Permit

Local Law No. 1 (Administration)2011



Enquiries: 4913 5000 or 1300 790 919
Address: PO Box 2292
 Yeppoon Qld 4703
Email: enquiries@livingstone.qld.gov.au

PRIVACY NOTICE

Livingstone Shire Council is collecting the personal information you supply on this form for the purpose of confirming your ownership and updating registration record. The Council is authorised to do this under the Animal Management (Cats and Dogs) Act 2008. Some of this information may be provided to State Government Authorities for recording on registers and reporting purposes. Your personal details will not be disclosed to any other person or agency external to Council without your consent unless required or authorised by law.

APPLICANT DETAILS (The applicant must be the responsible person for the animals)			
First Name:	Second Name:	Surname:	
Property Address & Suburb:			
Postal Address:	<input type="checkbox"/> As Above		
Contact Number(s)	Email:		
PROPERTY DETAILS			
Address where animal(s) kept: <input type="checkbox"/> As Above			
Is this property	<input type="checkbox"/> A multi-residential premises	<input type="checkbox"/> House	<input type="checkbox"/> Other
If you are not the owner of the property you will need written consent from the owner or manager of the property. Refer to page 2.			
Is this premises fully fenced	<input type="checkbox"/> No <input type="checkbox"/> Yes	Area of allotment:	
Details of fence/enclosure:			
ANIMAL DETAILS			
Animal Type:	<input type="checkbox"/> Livestock	<input type="checkbox"/> Rooster	<input type="checkbox"/> Race Horse <input type="checkbox"/> Poultry <input type="checkbox"/> Greyhound
	<input type="checkbox"/> Dog	<input type="checkbox"/> Cat	<input type="checkbox"/> Guard Dog <input type="checkbox"/> Other (specify)
If you require a permit for more than one animal type you may be required to submit a separate application for each type.			
Number of animals to be kept permanently:			
Purpose:	<input type="checkbox"/> Breeding	<input type="checkbox"/> Showing	<input type="checkbox"/> Domestic <input type="checkbox"/> Other (specify)
If breeding or showing, specify the maximum number of animals you may have on your premises at any one time:			
<input type="checkbox"/> 1 - 5	<input type="checkbox"/> 5 – 10	<input type="checkbox"/> 10 – 15	<input type="checkbox"/> 15 or more
1. ANIMAL REGISTRATION:		2. ANIMAL REGISTRATION:	
Animal Name:		Animal Name:	
Species:	Age:	Species:	Age:
Breed:	Colour:	Breed:	Colour:
Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female	Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female
3. ANIMAL REGISTRATION:		4. ANIMAL REGISTRATION:	
Animal Name:		Animal Name:	
Species:	Age:	Species:	Age:
Breed:	Colour:	Breed:	Colour:
Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female	Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female
OFFICE USE ONLY		Date:	CSO:
		Amount:\$	Receipt No:
		Evidence Checked:	
		Licence No:	

If you have more than four animals please provide specific details here:

CHECKLIST

- Self-assess your application against the Local Law Officer's Inspection Checklist attached
- A site plan including the boundaries of the property and location and dimensions of the animal's enclosure
- Evidence the applicant is registered to breed or show (only for applications to breed or show)
- Evidence of any separate approvals required under an Act (The Department of Primary Industries (DPI) requires notification of all livestock including race horses on a property)

OWNER'S CONSENT

The owner's consent must be filled out if the applicant is not the owner of the property. If a multi-residential dwelling then written approval from the manager/owner of the premises is required.

First Name:	Second Name:	Surname:
Property Address & Suburb:		
Postal Address:	<input type="checkbox"/> As Above	
Contact Number(s)	Email:	
Signature of Owner(s)	Date:	

OTHER INFORMATION

An application fee will apply upon lodgement and a renewal fee is required to be paid yearly (or biennially for dogs). Please see the current Fees and Charges for the amount.

Application fees are **non-refundable** except in those conditions outlined in the current Fees and Charges.

Your application may not be processed if mandatory supporting documentation is not submitted (see checklist).

DECLARATION

I declare that the information I supplied on this application is complete, truthful and correct in every detail.

Signature of Applicant	Date:
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PAYMENT OPTIONS

IN PERSON – You can pay at Council's Customer Service Centres in **Yeppoon** (Town Hall), 25 Normanby Street, **Emu Park** (Library), 7-9 Hill Street.

TELEPHONE – Call 1300 790 919 or 07 4913 5000 between 8am and 5pm Monday to Friday to pay with MasterCard or Visa. Council complies with the Payment Card Industry Data Security Standard. Compliance helps to alleviate sensitive data being compromised and protects cardholder data. Credit Card Numbers are NOT to be recorded on this form. **Customer Service staff will contact you regarding payment once this form is received.**

MAIL – Make your cheques payable to 'Livingstone Shire Council' and send to PO Box 2292 Yeppoon Queensland 4703.

INSPECTION CHECKLIST

Council will assess this Application for Specified Animal Permit against the following criteria. Failure to meet any of these conditions may result in your application not being approved.

All Animals						
Does the keeper have written permission to keep the animals if property is rented?				<input type="checkbox"/>	<input type="checkbox"/>	
Are there current or prior complaints regarding the keeping of animals at this location?				<input type="checkbox"/>	<input type="checkbox"/>	
Is the premises on which the animal or animals are to be kept, appropriately sized so that the animal or animals can be effectively and comfortably kept on the premises?				<input type="checkbox"/>	<input type="checkbox"/>	
Is waste matter disposed of correctly?				<input type="checkbox"/>	<input type="checkbox"/>	
Is a proper enclosure maintained on the premises in accordance with the requirements of the Local Law?				<input type="checkbox"/>	<input type="checkbox"/>	
What materials are used for the construction of the enclosure?		Timber	Steel	Wire	Brick	Concrete
Does the enclosure have self-closing and locking gates				<input type="checkbox"/>	<input type="checkbox"/>	
Does the enclosure provide adequate shelter				<input type="checkbox"/>	<input type="checkbox"/>	
Is food stored in a vermin proof container				<input type="checkbox"/>	<input type="checkbox"/>	
Photographs of all animals				<input type="checkbox"/>	<input type="checkbox"/>	
Amenity of the area						
Is the approval likely to cause a nuisance or inconvenience to occupiers of adjoining land				<input type="checkbox"/>	<input type="checkbox"/>	
Is the approval likely to affect the amenity of the surrounding area				<input type="checkbox"/>	<input type="checkbox"/>	
Is the approval likely to have a detrimental effect on the local environment or cause pollution or other environmental damage?				<input type="checkbox"/>	<input type="checkbox"/>	
Has a survey been conducted of the likely affected area?				<input type="checkbox"/>	<input type="checkbox"/>	
Has a permit been refused for this owner or location?				<input type="checkbox"/>	<input type="checkbox"/>	
Cats and Dogs						
Are all animals currently registered?				<input type="checkbox"/>	<input type="checkbox"/>	
Are all animals de-sexed?				<input type="checkbox"/>	<input type="checkbox"/>	
Are all animals micro-chipped?				<input type="checkbox"/>	<input type="checkbox"/>	
Guard Dogs only						
Is there an enclosure separate to the business during opening times?				<input type="checkbox"/>	<input type="checkbox"/>	
Is there secure fencing at least 1.8m high?				<input type="checkbox"/>	<input type="checkbox"/>	
Is there a Guard dog sign displaying emergency name and contact details for After Hours?				<input type="checkbox"/>	<input type="checkbox"/>	