



# **ORDINARY MEETING**

## **MINUTES**

**21 APRIL 2020**

The resolutions contained within these minutes were adopted at the Ordinary Council meeting held on Tuesday 19 May 2020.

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**MINUTES OF THE ORDINARY MEETING HELD AT YEPPOON TOWN HALL, 25 NORMANBY STREET, YEPPOON ON TUESDAY, 21 APRIL 2020 COMMENCING AT 9.03AM**

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**1 OPENING****Opening Prayer**

The opening prayer was delivered by *Pastor McClintok of the Wesleyan Methodist Church.*

**Acknowledgement of Country**

*"I would like to take this opportunity to respectfully acknowledge the Darumbal People. The traditional custodians and elders past, present and emerging of the land on which this meeting is taking place today."*

**2 PRESENT****Members Present:**

Mayor, Councillor Andrew Ireland (Chairperson)  
Councillor Nigel Hutton  
Councillor Adam Belot  
Councillor Pat Eastwood  
Councillor Glenda Mather  
Councillor Tanya Lynch  
Councillor Andrea Friend

**Officers in Attendance:**

Mr Brett Bacon – Acting Chief Executive Officer  
Mr Dave Mazzaferri – Acting Executive Director Liveability and Wellbeing  
Mrs Andrea Ellis – Chief Financial Officer  
Ms Nicole Robertson – Coordinator Executive Support

### **3 LEAVE OF ABSENCE / APOLOGIES**

Nil

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COUNCIL RESOLUTION**

THAT the minutes of the Ordinary Meeting held on 17 March 2020 be taken as read and adopted as a correct record.

**Moved by:** Councillor Hutton

**Seconded by:** Councillor Mather

**MOTION CARRIED**

### **COUNCIL RESOLUTION**

THAT the minutes of the Special Meeting held on 23 March 2020 be taken as read and adopted as a correct record.

**Moved by:** Deputy Mayor, Councillor Belot

**Seconded by:** Councillor Eastwood

**MOTION CARRIED**

### **COUNCIL RESOLUTION**

THAT the minutes of the Special Meeting held on 16 April 2020 be taken as read and adopted as a correct record.

**Moved by:** Councillor Friend

**Seconded by:** Councillor Lynch

**MOTION CARRIED**

**5     DECLARATIONS OF INTEREST IN MATTERS ON THE  
AGENDA**

## **6 PUBLIC FORUMS/DEPUTATIONS**

### **6.1 DEPUTATION WITH MEMBER FOR KEPPEL**

**File No:** GV13.4.3  
**Attachments:** Nil  
**Responsible Officer:** Brett Bacon - Acting Chief Executive Officer  
**Author:** Nicole Robertson - Coordinator Executive Support

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#### **SUMMARY**

*Mayor Ireland extended an invitation to Ms Brittany Lauga MP to attend the first meeting of the newly elected Council.*

#### **COUNCIL RESOLUTION**

THAT the deputation by Ms Brittany Lauga MP be received.

**Moved by:** Councillor Hutton  
**Seconded by:** Mayor, Councillor Ireland  
**MOTION CARRIED**



## 7 BUSINESS ARISING OR OUTSTANDING FROM PREVIOUS MEETINGS

### 7.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

**File No:** GV13.4.1

**Attachments:** 1. Business Outstanding Table April 2020

**Responsible Officer:** Brett Bacon - Acting Chief Executive Officer

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#### SUMMARY

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Ordinary Council Meeting, as at 15 April 2020, is presented for Councillors' information.*

#### COUNCIL RESOLUTION

THAT the Business Outstanding table for the Ordinary Council Meeting be received.

**Moved by:** Deputy Mayor, Councillor Belot

**Seconded by:** Councillor Mather

**MOTION CARRIED UNANIMOUSLY**

#### *Meeting Adjourned*

#### COUNCIL RESOLUTION

10.36AM

THAT the meeting be adjourned for a 20 minute period.

**Moved by:** Mayor, Councillor Ireland

**Seconded by:** Councillor Lynch

**MOTION CARRIED**

#### *Meeting Resumed*

#### COUNCIL RESOLUTION

10.54PM

THAT the meeting resume.

**Moved by:** Mayor, Councillor Ireland

**Seconded by:** Councillor Eastwood

**MOTION CARRIED**

## **8 PRESENTATION OF PETITIONS**

Nil

## **9 MAYORAL MINUTE**

Nil

## **10 COUNCILLOR/DELEGATE REPORTS**

Nil

**11    AUDIT, RISK AND BUSINESS IMPROVEMENT COMMITTEE  
      REPORTS**

Nil

## 12 REPORTS

### 12.1 MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 31 MARCH 2020

**File No:** FM12.14.1

**Attachments:** 1. Monthly Finance Report - March 2020

**Responsible Officer:** Andrea Ellis - Chief Financial Officer

**Author:** Damien Cross - Coordinator - Accounting Services  
Rachel Jackson - Coordinator Procurement

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#### SUMMARY

*Presentation of the Livingstone Shire Council Monthly Financial Report for the period ending 31 March 2020 by the Chief Financial Officer.*

#### COUNCIL RESOLUTION

THAT the Livingstone Shire Council Monthly Financial Report for the period ending 31 March 2020 be received.

**Moved by:** Councillor Mather

**Seconded by:** Councillor Lynch

**MOTION CARRIED UNANIMOUSLY**

**12.2 AUDIT, RISK AND BUSINESS IMPROVEMENT COMMITTEE - APPOINTMENT OF TWO (2) COUNCILLORS AND A DELEGATE TO THE COMMITTEE**

**File No:** CM4.2.1  
**Attachments:** Nil  
**Responsible Officer:** Andrea Ellis - Chief Financial Officer  
**Author:** Tanya Callaghan - Support Services Officer

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**SUMMARY**

*The purpose of this report is for Council to appoint two (2) Councillors to the Audit, Risk and Business Improvement Committee.*

**COUNCIL RESOLUTION**

THAT Councillor Belot and Councillor Friend be appointed to the Audit, Risk and Business Improvement Committee.

**Moved by:** Mayor, Councillor Ireland

**Seconded by:** Councillor Mather

**MOTION CARRIED UNANIMOUSLY**

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## 13 QUESTIONS/STATEMENT/MOTIONS ON NOTICE FROM COUNCILLORS

### 13.1 NOTICE OF MOTION - COUNCILLOR GLENDA MATHER - LAMBERTON STREET

**File No:** GV13.4.4

**Attachments:** 1. Notice of Motion - Lamberton Street Fire Breaks

**Responsible Officer:** Brett Bacon - Acting Chief Executive Officer

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#### SUMMARY

*Councillor Glenda Mather has indicated her intention to move the following Notice of Motion at the Ordinary Council meeting of 21 April 2020, as follows:*

#### COUNCIL RESOLUTION

THAT Council undertake the necessary procedures to:

- 1) Arrange for an appropriate fire break to be constructed on Council's land behind the houses in Lamberton Street, Yeppoon with the intention of providing maximum fire from the front; and
- 2) Liaise with the northern property owner to No. 31 Lamberton Street, seeking their co-operation to also provide a fire break on their side where vegetation is substantially impacting the common boundary fence; and
- 3) Identify and resolve the cause of the upstream water being diverted into No. 31.

**Moved by:** Councillor Mather

**Seconded by:** Councillor Friend

#### COUNCIL RESOLUTION

That pursuant to s2.19.1(d) and s2.19.6 of Livingstone Shire Council's Meeting Procedures Policy the matter lay on the table pending a further discussion and return to a future Council Meeting.

**Moved by:** Councillor Hutton

**MOTION CARRIED UNANIMOUSLY**



## **14 URGENT BUSINESS\QUESTIONS**

## **15 CLOSURE OF MEETING**

**There being no further business the meeting closed at 11.44am.**

\_\_\_\_\_  
Mayor, Councillor Andrew Ireland  
CHAIRPERSON

\_\_\_\_\_  
DATE