



# **STANDING COMMITTEE - INFRASTRUCTURE MEETING**

## **MINUTES**

**3 DECEMBER 2024**

Recommendations from this committee were presented for consideration at the Ordinary Meeting on 17 December 2024.

These minutes were confirmed at the Infrastructure Committee meeting on 4 February 2025

## TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT .....	1
3	LEAVE OF ABSENCE / APOLOGIES .....	2
	NIL .....	2
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	3
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA .....	4
6	DEPUTATIONS.....	5
	NIL .....	5
7	BUSINESS ARISING OR OUTSTANDING FROM PREVIOUS MEETINGS .....	6
	7.1 LIFTING MATTERS LAYING ON THE TABLE .....	6
8	PRESENTATION OF PETITIONS.....	7
	NIL .....	7
9	QUESTIONS/STATEMENT/MOTIONS ON NOTICE FROM COUNCILLORS .....	8
	NIL .....	8
10	COMMITTEE REPORTS.....	9
	NIL .....	9
11	REPORTS.....	10
	11.2 LOCAL GOVERNMENT INFRASTRUCTURE PLAN (5 YEAR REVIEW) AND PLANNING SCHEME AMENDMENT .....	10
	11.1 LIFTED - CLOSURE OF COOWONGA GREEN WASTE PAD .....	12
	11.3 DESIGNATED WASTE COLLECTION AREA - EXPANSION SURVEY RESULTS FOR CAWARRAL AND MOUNT CHALMERS .....	13
	11.4 AMENDMENT TO DECLARATION OF WATER AND SEWERAGE SERVICE AREAS.....	14
	11.5 APPLICATION FOR PERMANENT ROAD CLOSURE - ADJACENT TO 23&25 BARTLEM STREET YEPPOON (LOTS 3&4 RP603548).....	15
	11.6 MONTHLY PROGRESS REPORT - CAPITAL PROJECTS.....	16
	11.7 INFRASTRUCTURE PORTFOLIO - QUARTERLY MANAGEMENT REPORT FOR THE PERIOD 1 JULY 2024 TO 30 SEPTEMBER 2024 .....	17
12	AUDIT, RISK AND IMPROVEMENT COMMITTEE REPORTS.....	18
	NIL .....	18

13	URGENT BUSINESS\QUESTIONS .....	19
14	CLOSURE OF MEETING.....	20

**MINUTES OF THE STANDING COMMITTEE - INFRASTRUCTURE MEETING HELD AT  
COUNCIL CHAMBERS, 4 LAGOON PLACE, YEPPON ON TUESDAY, 3 DECEMBER  
2024 COMMENCING AT 9:30AM**

## **1 OPENING**

### **COMMITTEE RESOLUTION**

THAT pursuant to s2.6.4 of Livingstone Shire Council's Meeting procedures, Councillor Rhodes Watson be appointed as Chairperson of this meeting of Infrastructure Committee.

**Moved by: Councillor Friend**

**Seconded by: Councillor Mather**

**CARRIED UNANIMOUSLY**

## **2 PRESENT**

### **Members Present:**

Councillor Rhodes Watson (Co-Chairperson)  
Councillor Glenda Mather (Co-Chairperson)  
Mayor, Councillor Adam Belot  
Councillor Wade Rothery  
Councillor Lance Warcon  
Councillor Andrea Friend  
Councillor Pat Eastwood

### **Officers in Attendance:**

Michael Kriedemann – General Manager Infrastructure – Committee Secretary  
Terry Dodds - Chief Executive Officer  
Katrina Paterson - General Manager Communities  
Andrea Ellis – Chief Financial Officer  
Matthew Willcocks - Chief Technology Officer  
Kristy Mansfield - Chief Human Resources Officer  
Lynda Bayliss – Executive Support Officer

### **3 LEAVE OF ABSENCE / APOLOGIES**

Nil

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COMMITTEE RESOLUTION**

THAT the minutes of the Infrastructure Standing Committee Meeting held on 5 November 2024 be taken as read and adopted as a correct record.

**Moved by:** Councillor Friend  
**Seconded by:** Councillor Warcon  
**MOTION CARRIED UNANIMOUSLY**

**5     DECLARATIONS OF INTEREST IN MATTERS ON THE  
         AGENDA**

## **6 DEPUTATIONS**

Nil



## 7 BUSINESS ARISING OR OUTSTANDING FROM PREVIOUS MEETINGS

### 7.1 LIFTING MATTERS LAYING ON THE TABLE

**File No:** GV13.04.06

**Attachments:** Nil

**Responsible Officer:** Amanda Ivers - Coordinator Executive Support

---

#### **SUMMARY**

*This report is being presented to Council in order for the stated matters to be formally lifted from the table prior to being dealt with at this meeting.*

#### **COMMITTEE RESOLUTION**

THAT Council resolves that the following reports which are currently 'laying on the table', be lifted from the table to be dealt with later in this meeting:

- Closure of Coowonga Greenwaste Pad

**Moved by:** Councillor Mather

**Seconded by:** Councillor Rothery

**MOTION CARRIED UNANIMOUSLY**

## **8 PRESENTATION OF PETITIONS**

Nil

**9 QUESTIONS/STATEMENT/MOTIONS ON NOTICE FROM COUNCILLORS**

Nil

## **10 COMMITTEE REPORTS**

Nil

## 11 REPORTS

### *Meeting Proceeds to Item 11.2*

#### COMMITTEE RESOLUTION

That pursuant to s2.18.1(c) and s2.18.8 of Livingstone Shire Council's Meeting Procedures Policy the meeting proceeds to the item 11.2 for resolution and then return to item 11.1 of the agenda

**Moved by:** Councillor Watson

#### MOTION CARRIED

Crs A Belot, P Eastwood, A Friend, W Rothery, L Warcon and R Watson voted in the affirmative.

Cr G Mather voted in the negative.

### 11.2 LOCAL GOVERNMENT INFRASTRUCTURE PLAN (5 YEAR REVIEW) AND PLANNING SCHEME AMENDMENT

**File No:** LU18.3.5 and 21-026

**Attachments:** 1. Appointed Reviewer Statement - Livingstone Shire Council Local Government Infrastructure Plan (LGIP) Amendment

**Responsible Officer:** Greg Abbotts - Manager Development and Environment  
Sean Fallis - Manager Engineering Services  
Michael Kriedemann - General Manager Infrastructure

**Author:** Melissa Warwick - Principal Strategic Planner  
Liam Saxby - Strategic Planning Officer

---

#### SUMMARY

*Under section 25 (3) of the Planning Act 2016, Council must **review** its **Local Government Infrastructure Plan** within **5 years** of its inclusion into a planning scheme. The Livingstone Planning Scheme 2018 commenced on 1 May 2018, with the Local Government Infrastructure Plan (LGIP) incorporated via an amendment on 25 June 2018.*

*The required **5-year review** commenced in 2022 pursuant to the Minister's Guidelines and Rules (MGR). The review has been completed. In considering the accuracy, currency and relevance of the adopted Local Government Infrastructure Plan, amendments are required.*

#### COMMITTEE RESOLUTION

THAT the Committee recommends that council resolves to:

1. Make a Local Government Infrastructure Plan amendment in accordance with *Part 3 of Chapter 5 of the Ministers Guidelines and Rules* following the completion of the 5 year review of the Livingstone Local Government Infrastructure Plan in accordance with *section 25 (3) of the Planning Act 2016*; and
2. The East West Connector identified as T70 in the existing LGIP be reinserted into the new proposed LGIP with the connection points being at Neils – Yeppoon - Rockhampton Road intersection and joining Tanby Road, and
3. Write to the Minister requesting a state review of the proposed Local Government Infrastructure Plan (LGIP) amendment.

**Moved by:** Councillor Friend  
**Seconded by:** Councillor Rothery

MOTION CARRIED

Crs A Belot, P Eastwood, A Friend, W Rothery, L Warcon and R Watson voted in the affirmative.

Cr G Mather voted in the negative.

**11.1 LIFTED - CLOSURE OF COOWONGA GREEN WASTE PAD****File No:** qA77303**Attachments:** Nil**Responsible Officer:** Michael Kriedemann - General Manager Infrastructure**Author:** Chris Hocking - Manager Water and Waste Operations

---

**MATTER LIFTED FROM THE TABLE**

This Report was resolved to lay on the table on 6 August 2024. The report will be lifted from the table at the point in which it was laid.

**SUMMARY**

*This report is associated with the closure of the Coowonga green waste pad.*

**COMMITTEE RECOMMENDATION**

THAT the Committee recommends Council resolves to close the Coowonga green waste pad effective Friday 31<sup>st</sup> January 2025, and that Council issue a press release stating its regret for taking this action and will continue to explore options for an alternate solution in the future.

**Moved by:** Deputy Mayor, Councillor Eastwood**Seconded by:** Councillor Watson**MOTION CARRIED UNANIMOUSLY**

**11.3 DESIGNATED WASTE COLLECTION AREA - EXPANSION SURVEY RESULTS FOR CAWARRAL AND MOUNT CHALMERS**

**File No:** WM31.08.02  
**Attachments:** Nil  
**Responsible Officer:** Michael Kriedemann - General Manager Infrastructure  
Chris Hocking - Manager Water and Waste Operations  
**Author:** Leanne Randall - Principal Waste Officer  
**Previous Items:** 11.6 - Kerbside Waste & Recycling Service - Expansion to Cawarral and Mount Chalmers - Standing Committee - Infrastructure - 04 Jun 2024 8:30 AM

---

**SUMMARY**

*This report details the results of the survey conducted in the Cawarral and Mount Chalmers areas to expand the Designated Waste Collection Areas by commencing a Kerbside Waste and Recycling Service.*

**COMMITTEE RESOLUTION**

THAT the Committee recommends Council does not expand the Designated Waste Collection Areas to the localities of Cawarral and Mount Chalmers, and that the residents be advised as appropriate of the outcome of this decision.

**Moved by:** Mayor, Councillor Belot

**Seconded by:** Councillor Rothery

**MOTION CARRIED UNANIMOUSLY**



**11.4 AMENDMENT TO DECLARATION OF WATER AND SEWERAGE SERVICE AREAS**

This item was withdrawn from the agenda.

**11.5 APPLICATION FOR PERMANENT ROAD CLOSURE - ADJACENT TO 23&25 BARTLEM STREET YEPPON (LOTS 3&4 RP603548)****File No:** fA58219**Attachments:**  
1. Plan  
2. Road Closure Application**Responsible Officer:** Sean Fallis - Manager Engineering Services  
Michael Kriedemann - General Manager Infrastructure**Author:** Carrie Burnett - Policy & Planning Officer

---

**SUMMARY**

*This report pertains to an application to permanently close an area of road reserve adjacent to 23&25 Bartlem Street Yeppoon.*

**COMMITTEE RESOLUTION**

THAT the Committee recommends that Council resolve:

1. To authorise the Chief Executive Officer to sign a 'Statement in relation to an application under the *Land Act 1994* over State land (Part C)' stating that Council, as road manager, objects to the proposed permanent road closure adjacent to 23&25 Bartlem Street Yeppoon for the following reasons:
  - a. If Council supports this application, adjacent landowners may have an expectation that Council would support further road closure applications which could result in the removal of more native vegetation which protects the steep land in the Farnborough Road Corridor from erosion.
  - b. The area in question contains a water main which Council must retain access to.
  - c. The road proposed to be closed provides access for Council to monitor and manage erosion issues in the Farnborough Road Corridor.
2. That the applicant be advised of Council's decision and provided with the completed Part C.

**Moved by:** Councillor Mather**Seconded by:** Councillor Warcon**MOTION CARRIED UNANIMOUSLY**

**11.6 MONTHLY PROGRESS REPORT - CAPITAL PROJECTS**

**File No:** FM12.14.01

**Attachments:** 1. Capital Projects Progress Report to 31 October 2024

**Responsible Officer:** Andrea Ellis - Chief Financial Officer  
Michael Kriedemann - General Manager Infrastructure

**Author:** Richard Mills - Principal Project Management Officer  
Erin Heath - Project Accountant

---

**SUMMARY**

*Presentation of the capital works progress report for projects delivered by the Infrastructure Portfolio to the end of October 2024.*

**COMMITTEE RESOLUTION**

THAT the Committee recommends Council receive and note the progress of the capital works program delivered by the Infrastructure Portfolio to 31 October 2024.

**Moved by:** Councillor Friend

**Seconded by:** Councillor Rothery

**MOTION CARRIED UNANIMOUSLY**

**11.7 INFRASTRUCTURE PORTFOLIO - QUARTERLY MANAGEMENT REPORT FOR THE PERIOD 1 JULY 2024 TO 30 SEPTEMBER 2024**

**File No:** qA25480  
**Attachments:** Nil  
**Responsible Officer:** Michael Kriedemann - General Manager Infrastructure  
**Author:** Chris Hocking - Manager Water and Waste Operations  
Jeff Carter - Manager Construction & Maintenance  
Sean Fallis - Manager Engineering Services  
Ashleigh Stokes - Supervisor Systems & QA  
Arvind Singh - Manager Infrastructure Projects

---

**SUMMARY**

*This report provides a summary of a range of operational activities within the Infrastructure portfolio of Council for the period 1 July 2024 to 30 September 2024.*

**COMMITTEE RESOLUTION**

THAT the Committee recommends that Council receive the Infrastructure Portfolio management report for the period 1 July 2024 to 30 September 2024.

**Moved by:** Councillor Friend  
**Seconded by:** Councillor Mather

**MOTION CARRIED UNANIMOUSLY**

## **12    AUDIT, RISK AND IMPROVEMENT COMMITTEE REPORTS**

Nil

## **13 URGENT BUSINESS\QUESTIONS**

## 14 CLOSURE OF MEETING

There being no further business the meeting closed at 11:13am.

\_\_\_\_\_  
Councillor Rhodes Watson  
CHAIRPERSON

\_\_\_\_\_  
DATE