



STANDING COMMITTEE - INFRASTRUCTURE MEETING

Confirmed Minutes

4 JUNE 2024

Recommendations from this committee will be presented for consideration at the Ordinary Meeting of
18 June 2024.

These minutes were confirmed at the Infrastructure Committee meeting on the 2nd July 2024.

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**MINUTES OF THE STANDING COMMITTEE - INFRASTRUCTURE MEETING HELD AT
COUNCIL CHAMBERS, 4 LAGOON PLACE, YEPPON ON TUESDAY, 4 JUNE 2024
COMMENCING AT 8:30 AM****1 OPENING****Acknowledgement of Country**

Welcome to Country given by Councillor Lance Warcon.

2 PRESENT

Members Present:

Councillor Rhodes Watson (Co-Chairperson)
Councillor Glenda Mather (Co-Chairperson)
Mayor, Councillor Adam Belot
Councillor Wade Rothery
Councillor Lance Warcon
Councillor Andrea Friend
Councillor Pat Eastwood

Officers in Attendance:

Michael Kriedemann – General Manager Infrastructure – Committee Secretary
Cale Dendle - Chief Executive Officer
Chris Ireland – General Manager Communities
Andrea Ellis – Chief Financial Officer
Matthew Willcocks - Chief Technology Officer
Kristy Mansfield - Chief Human Resources Officer
Chris Hocking – Manager Water & Wase Operations
Sean Fallis – Manager Engineering Services
Leanne Randall – Principal Waste Officer
Amanda Ivers – Coordinator Executive Support

APPOINTMENT OF CHAIRPERSON**COMMITTEE RESOLUTION**

That pursuant to s2.6.4 of Livingstone Shire Council's Meeting Procedures, Councillor Rhodes Watson be appointed as Chairperson for this meeting of the Infrastructure Standing Committee.

Moved by: Councillor Mather

Seconded by: Councillor Friend

MOTION CARRIED UNANIMOUSLY

3 LEAVE OF ABSENCE / APOLOGIES

Nil

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

Nil

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

I, Deputy Mayor, Councillor Pat Eastwood, inform the meeting that I have a potential Declarable Conflict of Interest in relation to Item 11.3 – Strategic Review of Infrastructure requirements for Cooee Bay, as I reside in the Cooee Bay area.

I believe that a reasonable person would perceive me to be impartial and therefore, I wish to remain in the meeting and ask the eligible Councillors to decide if I participate in the item.

Councillors voted that Deputy Mayor, Councillor Eastwood did not have a declarable conflict of interest and could remain in the room for this item.

I, Mayor, Councillor Adam Belot, inform the meeting that I have a potential Declarable Conflict of Interest in relation to Item 11.3 – Strategic Review of Infrastructure requirements for Cooee Bay, as I reside in the Cooee Bay area.

I believe that a reasonable person would perceive me to be impartial and therefore, I wish to remain in the meeting and ask the eligible Councillors to decide if I participate in the item.

Councillors voted that Mayor, Councillor Belot did not have a declarable conflict of interest and could remain in the room for this item.

CEO Cale Dendle declared a potential Conflict of Interest on item 11.1 of Cooee Bay Aquatic Centre due to his sibling owning a property across the road in Matthew Flinders Drive and left the room during these discussions.

6 DEPUTATIONS

Nil

7 BUSINESS ARISING OR OUTSTANDING FROM PREVIOUS MEETINGS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COUNCILLOR/DELEGATE REPORTS

Nil

**10 QUESTIONS/STATEMENT/MOTIONS ON NOTICE FROM
COUNCILLORS**

Nil

11 REPORTS

11.1 YEPPOON AQUATIC CENTRE

File No: fA7284
Attachments: 1. Yeppoon Aquatic Centre Schematics
Responsible Officer: Michael Kriedemann - General Manager Infrastructure
Author: Sean Fallis - Manager Engineering Services

SUMMARY

The following report provides a Progress update for the Yeppoon Aquatic Centre development.

COMMITTEE RECOMMENDATION

THAT the committee recommends to Council that the Yeppoon Aquatic Centre Progress Report be received.

Moved by: Councillor Mather
Seconded by: Deputy Mayor, Councillor Eastwood
MOTION CARRIED UNANIMOUSLY

11.2 BULK WATER SUPPLY - ROOKWOOD WEIR WATER ALLOCATION

File No: fA4416
Attachments: Nil
Responsible Officer: Michael Kriedemann - General Manager Infrastructure
Author: Chris Hocking - Manager Water and Waste Operations

SUMMARY

Within the next 12 months Livingstone Shire Council (LSC) is required to renegotiate the Bulk Water Supply Agreement with Rockhampton Regional Council (RRC). The Bulk Water Supply Agreement has been negotiated on two previous occasions, in 2014 and 2020, with the current agreement expiring 30 June 2025. Separately, but in parallel with this renegotiation process, LSC needs to determine if it will take up the offer from Sunwater for an allocation of water from the Rookwood Weir.

COMMITTEE RECOMMENDATION

THAT the committee recommends to Council that Sunwater be advised that Livingstone Shire Council has initiated negotiations for extension of the Bulk Water Agreement with Rockhampton Regional Council and will be in a position to respond to the offer of allocation/s from Rookwood Weir once those negotiations have concluded.

Moved by: Mayor, Councillor Belot

Seconded by: Councillor Friend

MOTION CARRIED UNANIMOUSLY

I, Deputy Mayor, Councillor Pat Eastwood, inform the meeting that I have a potential Declarable Conflict of Interest in relation to Item 11.3 – Strategic Review of Infrastructure requirements for Cooee Bay, as I reside in the Cooee Bay area.

I believe that a reasonable person would perceive me to be impartial and therefore, I wish to remain in the meeting and ask the eligible Councillors to decide if I participate in the item.

Councillors voted that Deputy Mayor, Councillor Eastwood did not have a declarable conflict of interest and could remain in the room for this item.

I, Mayor, Councillor Adam Belot, inform the meeting that I have a potential Declarable Conflict of Interest in relation to Item 11.3 – Strategic Review of Infrastructure requirements for Cooee Bay, as I reside in the Cooee Bay area.

I believe that a reasonable person would perceive me to be impartial and therefore, I wish to remain in the meeting and ask the eligible Councillors to decide if I participate in the item.

Councillors voted that Mayor, Councillor Belot did not have a declarable conflict of interest and could remain in the room for this item.

11.3 STRATEGIC REVIEW OF INFRASTRUCTURE REQUIREMENTS FOR COOEE BAY

File No:	qA77399
Attachments:	1. Cooe Bay Precinct Staging Strategy 2. Draft Daniel Park Master Plan
Responsible Officer:	Michael Kriedemann - General Manager Infrastructure
Author:	Sean Fallis - Manager Engineering Services
Previous Items:	7.4 - Strategic Review of Infrastructure Requirements for Cooe Bay - Briefing Session - 01 Nov 2022 9.00am 11.21 - Wreck Point Shared Pathway - Ordinary Council - 19 Apr 2022 9.00am 11.3 - Response to Notice of Motion - Cooe Bay Masterplan Engagement - Ordinary Council - 20 May 2024 9:00 AM 11.4 - Strategic Review Of Infrastructure Requirements For Cooe Bay - Ordinary Council - 20 Dec 2022 9.00am

SUMMARY

A strategic review has been undertaken to identify the appropriate sequence of infrastructure (roads, pathways & open spaces) delivery within the Cooe Bay precinct. The focus of the infrastructure plan is on roads and pathways, with open spaces being a secondary focus in the medium / long term.

COMMITTEE RECOMMENDATION

THAT the committee recommends that Council:

1. Adopt the strategic infrastructure plan for Cooe Bay, excluding the section of Gregory St from Elma to Scenic Highway;
2. Confirm that the strategic priorities are roads and pathway upgrades;
3. In acknowledging the strategic priorities, the \$1.7 million allocated in the Forward Works Program in 2026/2027 for Daniel Park upgrades be reallocated to phase 1 of the strategic infrastructure plan;
4. Note the draft concept master plan for Daniel Park has not been formally adopted.

Moved by: **Councillor Friend**

Seconded by: **Councillor Rothery**

MOTION CARRIED UNANIMOUSLY

12:27PM Deputy Mayor, Councillor Eastwood left the meeting.

12:28PM Mayor, Councillor Belot left the meeting.

COMMITTEE RECOMMENDATION

THAT the committee recommends that Council receive the report and the strategic infrastructure plan for Cooe Bay for the section of Gregory St from Elma to Scenic Highway lay on the table for further information the adoption

Moved by: **Councillor Mather**

Seconded by: **Councillor Warcon**

MOTION CARRIED

12:28PM Mayor, Councillor Belot returned to the meeting.

12:28PM Deputy Mayor, Councillor Eastwood returned to the meeting.

11.4 RECEIVING CASH AT THE YEPPOON LANDFILL AND TRANSFER STATIONS

File No: qA77303
Attachments: Nil
Responsible Officer: Michael Kriedemann - General Manager Infrastructure
Author: Chris Hocking - Manager Water and Waste Operations

SUMMARY

The following report is a summary of cash usage at the Yeppoon Landfill and waste transfer stations providing the basis to Council to make a decision as to continue with cash at these sites or return to cashless transactions.

OFFICER RECOMMENDATION

THAT the Committee recommends that Council resolve that the Landfill and transfer stations move back to cashless operations based on the percentage of cash transactions utilised and the reduced risk of break-ins and security at the sites.

COMMITTEE RECOMMENDATION

THAT the committee recommends that Council resolve that Landfill and waste transfer stations retain the practice of receiving cash as legal tender and continue to monitor the numbers on an annual basis.

Moved by: Councillor Mather
Seconded by: Mayor, Councillor Belot

MOTION CARRIED UNANIMOUSLY

In accordance with s254H of the Local Government Regulation 2012, the Chief Executive Officer records that the reason for councillors not accepting the officer recommendation is because councillors believe that cash payment should remain an option for residents.

11.5 AMENDMENT TO DESIGNATED WASTE COLLECTION AREAS

File No: WM31.08.02
Attachments: 1. Designated Collection Areas Expansion April 2024
Responsible Officer: Michael Kriedemann - General Manager Infrastructure
Author: Leanne Randall - Principal Waste Officer

SUMMARY

This report seeks a Council resolution to expand the Designated Waste Collection Areas by adding identified new areas to the existing collection areas.

COMMITTEE RECOMMENDATION

THAT the committee recommends that Council resolves to:

1. Expand the Designated Waste Collection Areas by adding the areas as identified on Attachment 1;
2. Update the Designated Waste Collection Area Maps by including the areas identified in Attachment 1;
3. Endorse the General Manager Infrastructure's approval of the updated Designated Waste Collection Areas Procedure (v3) in accordance with this resolution.

Moved by: Councillor Friend
Seconded by: Deputy Mayor, Councillor Eastwood
MOTION CARRIED UNANIMOUSLY

11.6 KERBSIDE WASTE & RECYCLING SERVICE - EXPANSION TO CAWARRAL AND MOUNT CHALMERS

File No: WM.31.08.02
Attachments: 1. Cawarral - Mount Chalmers Survey Listing
Responsible Officer: Michael Kriedemann - General Manager Infrastructure
Author: Leanne Randall - Principal Waste Officer

SUMMARY

This report seeks a Council resolution to survey the proposed service areas of Cawarral and Mount Chalmers to gauge the appetite of property owners of commencing a Kerbside Waste and Recycling service.

COMMITTEE RECOMMENDATION

THAT the Committee recommends that Council resolves to undertake the expansion survey for Kerbside Waste and Recycling services with the property owners of affected properties within Cawarral and Mount Chalmers.

Moved by: Mayor, Councillor Belot

Seconded by: Councillor Friend

MOTION CARRIED UNANIMOUSLY

11.7 THE CAVES WASTE TRANSFER FACILITY - ENGAGEMENT PLAN FOR EXTENDED TRADING HOURS

File No: qA24550
Attachments: 1. Engagement Plan
Responsible Officer: Michael Kriedemann - General Manager Infrastructure
Author: Chris Hocking - Manager Water and Waste Operations

SUMMARY

Council is currently exploring the possibility of extending the weekend operating hours of The Caves Waste Transfer Facility. Public sentiment amongst residents in the suburbs, which comprise the Northern Corridor, has indicated a preference for longer operating hours on the weekends to allow more time for full-time workers who typically work during the week to use The Cave Waste Transfer Facility on weekends.

COMMITTEE RECOMMENDATION

THAT the committee recommends that Council approves the engagement plan for The Caves Waste Transfer Facility extended trading hours.

Moved by: Councillor Friend
Seconded by: Deputy Mayor, Councillor Eastwood
MOTION CARRIED UNANIMOUSLY

11.8 NAMING OF WETLAND OFF BOTTLEBRUSH DRIVE**File No:** qA24494**Attachments:**

1. Community Survey Results
2. Insurance Query Response from Insurance Council of Australia
3. Queensland Government Flood Insurance community information
4. Sure Insurance customer information

Responsible Officer: Sean Fallis - Manager Engineering Services
Michael Kriedemann - General Manager Infrastructure**Author:** Jo Fursman - Administration Officer

SUMMARY

This report involves a request for the renaming of Kedron Park. Given the environmental features of the park, it was suggested that the name "Kedron Wetland" may be more appropriate.

OFFICER RECOMMENDATION

THAT the Committee recommends that Council resolve:

1. The area currently named *Kedron Park* be changed to *Kedron Wetland*;
2. Officers notify the community of the name change; and
3. Modify the wording on the signage to reflect the name change.

COMMITTEE RECOMMENDATION

THAT the committee recommend that Council resolve that 'Kedron Park' name remain unchanged and that Council further explore other options, not yet considered to best reflect Community outcomes with Kedron Park which may include expanding Lammermoor Native Gardens up to a point whereby Kedron Park can remain open Green Space.

Moved by: Councillor Friend**Seconded by:** Deputy Mayor, Councillor Eastwood**MOTION CARRIED UNANIMOUSLY**

In accordance with s254H of the Local Government Regulation 2012, the Chief Executive Officer records that the reason for councillors not accepting the officer recommendation is that the name of the area is a secondary consideration to proper management of the open space.

11.9 RESIDENTIAL REBATE FOR WATER SAVINGS PRODUCTS

File No: A1914801
Attachments: Nil
Responsible Officer: Michael Kriedemann - General Manager Infrastructure
Author: Chris Hocking - Manager Water and Waste Operations

SUMMARY

The Residential Rebate for Water Saving Products Procedure applies to owners and occupiers who have purchased and installed eligible water saving products in residential premises located in Council's declared water service area.

COMMITTEE RECOMMENDATION

THAT the committee recommends that Council resolve:

1. The availability of the Residential Rebate for Water Savings Products is expanded to include dishwashers (\$100);
2. The existing Residential Rebate for Water Savings Products list is not changed to include gardening and lawn watering devices;
3. Endorse the General Manager Infrastructure's approval of the updated Residential Rebate for Water Saving Products Procedure (v2) in accordance with this resolution.

Moved by: Councillor Watson
Seconded by: Deputy Mayor, Councillor Eastwood

MOTION CARRIED

Crs A Belot, P Eastwood, G Mather, L Warcon and R Watson voted in the affirmative.

Crs A Friend and W Rothery voted in the negative.

11.10 RESPONSE TO QUESTIONS ON NOTICE - CR MATHER - SEWER SERVICES AT 52 MARINE PARADE, EMU PARK

File No: qA24221
Attachments: 1. Questions on Notice - Sewer Services
Responsible Officer: Michael Kriedemann - General Manager Infrastructure
Author: Sean Fallis - Manager Engineering Services
Chris Hocking - Manager Water and Waste Operations
Chris Wright - Principal Water Engineer

SUMMARY

This report is in response to Councillor Mather's Questions on Notice presented to the Ordinary Council Meeting 20 May 2024 in regards to sewer services at 52 Marine Parade – Emu Park.

COMMITTEE RECOMMENDATION

THAT the committee recommends that Council resolve that the report and responses to questions be received.

Moved by: Councillor Mather
Seconded by: Deputy Mayor, Councillor Eastwood

MOTION CARRIED UNANIMOUSLY

11.11 INFRASTRUCTURE PORTFOLIO - QUARTERLY MANAGEMENT REPORT FOR THE PERIOD 1 JANUARY 2024 TO 31 MARCH 2024

File No: qA25480
Attachments: Nil
Responsible Officer: Michael Kriedemann - General Manager Infrastructure
Author: Jeff Carter - Manager Construction & Maintenance
Sean Fallis - Manager Engineering Services
Donna Ward - Acting Supervisor Systems and QA
Chris Hocking - Manager Water and Waste Operations

SUMMARY

This report provides a summary of a range of operational activities within the Infrastructure portfolio of Council for the period 1 January 2024 to 31 March 2024.

COMMITTEE RECOMMENDATION

THAT the committee recommends that Council resolve that the Infrastructure portfolio management report for the period 1 January 2024 to 31 March 2024 be received.

Moved by: Councillor Friend
Seconded by: Mayor, Councillor Belot

MOTION CARRIED UNANIMOUSLY

12 AUDIT, RISK AND IMPROVEMENT COMMITTEE REPORTS

Nil

13 URGENT BUSINESS\QUESTIONS

14 CLOSURE OF MEETING

There being no further business the meeting closed at 10.39 am.

Councillor Rhodes Watson
CHAIRPERSON

DATE