



ORDINARY MEETING

CONFIRMED MINUTES

20 MAY 2024

The resolutions contained within these minutes were confirmed at the Ordinary Council meeting on the
18 June 2024.

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Confirmed

MINUTES OF THE ORDINARY MEETING HELD AT COUNCIL CHAMBERS, 4 LAGOON PLACE, YEPPOON ON MONDAY, 20 MAY 2024 COMMENCING AT 9:05 AM**1 OPENING****Acknowledgement of Country**

"I would like to take this opportunity to respectfully acknowledge the Darumbal People. The traditional custodians and elders past, present and emerging of the land on which this meeting is taking place today."

Opening Prayer

The opening prayer was delivered by Deputy Mayor, Councillor Pat Eastwood.

2 PRESENT**Members Present:**

Mayor, Councillor Adam Belot (Chairperson)
Councillor Glenda Mather
Councillor Rhodes Watson
Councillor Wade Rothery (via Teams call)
Councillor Lance Warcon
Councillor Andrea Friend
Councillor Pat Eastwood

Officers in Attendance:

Cale Dendle - Chief Executive Officer
Chris Ireland – General Manager Communities
Michael Kriedemann – General Manager Infrastructure
Andrea Ellis – Chief Financial Officer
Matthew Willcocks - Chief Technology Officer
Kristy Mansfield - Chief Human Resources Officer
Molly Saunders – Manager Community and Cultural Services
Carlyn Hepburn – Community Development and Engagement Officer
Brendan Standen – Acting Coordinator Development Assessment
Jessica Callow – Planning and Infrastructure Officer
Christine MacDonald – Principal Property Officer
Poala Santini – Coordinator Governance
Melanie Holgate – Governance Officer
Lucy Walker – Executive Support Officer

3 LEAVE OF ABSENCE / APOLOGIES

Nil

Confirmed

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting held on 16 April 2024 be taken as read and adopted as a correct record.

Moved by: Councillor Friend
Seconded by: Councillor Warcon
MOTION CARRIED UNANIMOUSLY

Confirmed

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

I, Councillor Rhodes Watson, inform the meeting that I have a Prescribed Conflict of Interest in relation to Item 11.1 - Response to Questions of Notice - Cr Mather - Flood Road Yaamba as I my son is in a relationship with one of the subject family's children. Consequently, I will vacate the meeting when this item is discussed.

I, Deputy Mayor, Councillor Pat Eastwood, inform the meeting that I have a potential Declarable Conflict of Interest in relation to Item 11.3 - Response to Notice of Motion - Cooe Bay Masterplan Engagement, as I reside in the Cooe Bay area.

I believe that a reasonable person would perceive me to be impartial and therefore, I wish to remain in the meeting and ask the eligible Councillors to decide if I participate in the item.

Councillors voted that Deputy Mayor, Councillor Eastwood did not have a declarable conflict of interest and could remain in the room for this item.

I, Mayor, Councillor Adam Belot, inform the meeting that I have a potential Declarable Conflict of Interest in relation to Item 11.3 - Response to Notice of Motion - Cooe Bay Masterplan Engagement, as I reside in the Cooe Bay area.

I believe that a reasonable person would perceive me to be impartial and therefore, I wish to remain in the meeting and ask the eligible Councillors to decide if I participate in the item.

Councillors voted that Mayor, Councillor Belot did not have a declarable conflict of interest and could remain in the room for this item.

6 DEPUTATIONS

6.1 9.00AM DEPUTATION - MIKE GRIFFIN - SOUTHERN BEACHES REFERENCE GROUP

File No: GV
Attachments: 1. Council submission
Responsible Officer: Cale Dendle - Chief Executive Officer
Author: Amanda Ivers - Coordinator Executive Support

SUMMARY

Mike Griffin has requested an opportunity to present to Councillors regarding the Southern Beaches Reference Group.

COUNCIL RESOLUTION

THAT the deputation be received.

Moved by: Councillor Warcon
Seconded by: Deputy Mayor, Councillor Eastwood
MOTION CARRIED UNANIMOUSLY

6.2 9.30AM DEPUTATION - BILL & LAWSON GEDDES - RURAL RATES

File No: GV
Attachments: Nil
Responsible Officer: Amanda Ivers - Coordinator Executive Support
Author: Lucy Walker - Executive Support Officer

SUMMARY

Bill Geddes and Lawson Geddes will present a deputation to Councillors regarding rural rates.

COUNCIL RESOLUTION

THAT the deputation be received.

Moved by: Councillor Friend
Seconded by: Councillor Watson

MOTION CARRIED UNANIMOUSLY

7 BUSINESS ARISING OR OUTSTANDING FROM PREVIOUS MEETINGS

7.1 LIFTING MATTERS LAYING ON THE TABLE

File No: GV13.04.06

Attachments: Nil

Responsible Officer: Cale Dendle - Chief Executive Officer

SUMMARY

This report is being presented to Council in order for the stated matters to be formally lifted from the table prior to being dealt with at this meeting.

COUNCIL RESOLUTION

THAT Council resolves that the following reports which are currently 'laying on the table' within the Business Outstanding Table awaiting return to a Council meeting, be lifted from the table to be dealt with later in this meeting:

1. Policy Review: Councillor Facilities and Expenses Policy
2. Naming of Wetland off Bottlebrush Drive

Moved by: Councillor Mather

Seconded by: Councillor Friend

MOTION CARRIED UNANIMOUSLY

7.2 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING**File No:** GV**Attachments:** 1. Business Outstanding Table - May 2024**Responsible Officer:** Amanda Ivers - Coordinator Executive Support

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillors' information.

COUNCIL RESOLUTION

THAT the Business Outstanding table for the Ordinary Council Meeting be received.

Moved by: Councillor Warcon**Seconded by:** Deputy Mayor, Councillor Eastwood**MOTION CARRIED UNANIMOUSLY**

8 PRESENTATION OF PETITIONS

Nil

9 COUNCILLOR/DELEGATE REPORTS

Nil

Confirmed

10 QUESTIONS/STATEMENT/MOTIONS ON NOTICE FROM COUNCILLORS

File No: qA24221

Attachments: 1. QoN - Sewer Services

Responsible Officer: Cale Dendle - Chief Executive Officer

SUMMARY

Councillor Glenda Mather has submitted Questions on Notice in relation to sewer services at 52 Marine Parade.

COUNCILLOR RECOMMENDATION

THAT the Questions on Notice be received.

COUNCIL RESOLUTION

That pursuant to s2.18.1(d) and s2.18.11 of Livingstone Shire Council's Meeting Procedures Policy the matter lay on the table until the next Ordinary Council Meeting where report and answers will be provided together.

Moved by: Councillor Mather

MOTION CARRIED UNANIMOUSLY

10.2 NOTICE OF MOTION - CR MATHER - MOBILE FOOD VAN

File No: qA24221
Attachments: 1. NOM - Cr Mather
Responsible Officer: Cale Dendle - Chief Executive Officer

SUMMARY

Councillor Glenda Mather has submitted a 'Notice of Motion' in relation to the mobile food van at Yaamba.

COUNCILLOR RECOMMENDATION

That in the event a new or continuation of a licence for a mobile food van be considered in the Yaamba area, the truck stop rest area immediately north of the township be the preferred designated location, in recognition of two businesses already in the town, the second one being the re-opening of the hotel which will be catering food in coming weeks.

Given the proximity of the park's rest area to these businesses, would not be in the best interests of the established operations.

COUNCIL RESOLUTION

THAT the General Manager and officers go to Yaamba and speak to all operators to find a way forward to collaborate.

Moved by: Councillor Mather
Seconded by: Deputy Mayor, Councillor Eastwood

MOTION CARRIED

Crs A Belot, P Eastwood, G Mather and L Warcon voted in the affirmative.

Crs A Friend, W Rothery and R Watson voted in the negative.

Meeting Adjourned**COUNCIL RESOLUTION**

10:47AM

THAT the meeting be adjourned for morning tea.

Moved by: Mayor, Councillor Belot

MOTION CARRIED UNANIMOUSLY***Meeting Resumed*****COUNCIL RESOLUTION**

11.13AM

THAT the meeting be resumed.

Moved by: Mayor, Councillor Belot

MOTION CARRIED UNANIMOUSLY

Councillor Rhodes Watson didn't return to meeting due to a previous Perceived Conflict of Interest he declared in relation to Item 11.1 – Response to Questions of Notice – Cr Mather – Flood Road Yaamba.

11 REPORTS

11.1 RESPONSE TO QUESTIONS OF NOTICE - CR MATHER - FLOOD ROAD YAAMBA

File No: qA24221

Attachments:

1. QON - Cr Mather - Flood Road Yaamba
2. RESPONSES TO QUESTIONS ON NOTICE - Cr Mather - Flood Road Yaamba (includes email correspondence) - (*Confidential*)

Responsible Officer: Cale Dendle - Chief Executive Officer

Author: Amanda Ivers - Coordinator Executive Support

SUMMARY

This reports is in response to Councillor Mathers Questions on Notice presented to the Ordinary Council Meeting 12 March 2024 in regards to Flood Road, Yaamba.

COUNCIL RESOLUTION

THAT the report and responses to questions provided be received.

Moved by: Councillor Mather

Seconded by: Mayor, Councillor Belot

MOTION CARRIED UNANIMOUSLY

11:18AM Councillor Watson returned to the meeting.

11.2 RESPONSE TO NOTICE OF MOTION - COUNCILLOR ADAM BELOT - KEPPEL COVE ANTISOCIAL BEHAVIOUR

File No: x
Attachments: 1. NOM - Cr Belot
Responsible Officer: Greg Abbotts - Manager Development and Environment
Chris Ireland - General Manager Communities
Author: Nat Druery - Coordinator Public Environments

SUMMARY

Councillor Adam Belot submitted a 'Notice of Motion' at the 20 February 2024 ordinary meeting relation to antisocial behaviour occurring on public land within Keppel Cove community.

COUNCIL RESOLUTION

THAT the report and responses to questions provided be received.

Moved by: Mayor, Councillor Belot

Seconded by: Councillor Watson

MOTION CARRIED UNANIMOUSLY

11.3 RESPONSE TO NOTICE OF MOTION - COOEE BAY MASTERPLAN ENGAGEMENT

File No: GV13.04

Attachments:

1. Cooe Bay Precinct concept master plan
2. Revised Daniel Park Concept 2018
3. Cooe Bay Sports Complex 2017
4. Cooe Bay Draft Infrastructure Masterplan 2024
5. Council Report September 2018
6. Revised Daniel Park Concept Plan 2024
7. Community Engagement Feedback 2018

Responsible Officer: Chris Ireland - General Manager Communities

Author: Molly Saunders - Manager Community and Cultural Services
Sonia Tomkinson - Manager Economy and Places
Russell Claus - Urban Strategist

Previous Items: 10.1 - Notice of Motion - Mayor Ireland - Cooe Bay Master Plan Upgrade - Ordinary Council - 24 Oct 2023 9.00am
10.12 - Notice of Motion - Councillor Belot - Daniel Park Master Plan - Ordinary Council - 21 Nov 2023 9.00am
7.9 - Response to Notice of Motion - Cooe Bay Master Plan Engagement - Briefing Session - 07 May 2024 9.00am

SUMMARY

This report provides recommendations for actions required to facilitate redesign and the development of Daniel Park, Cooe Bay Sports Complex, Matthew Flinders Drive/Brae Street/Gregory Street enhancements and upgrades; and upgrades to walkways and pathways to Cooe Bay and Lammermoor Beach.

OFFICER'S RECOMMENDATION

THAT Council:

- (1) commits \$50,000.00 in the 2024/2025 operational budget to consolidate and update the existing Cooe Bay concept plans, including best practice design principles, cost estimates and cost benefit option analysis with a focus on Daniel Park and Sporting Complex upgrade and connectivity;
- (2) notes that \$1.7 million dollars is identified for Daniel Park upgrades in the 2026/2027 capital works program; and
- (3) engages the community on the consolidated Cooe Bay Precinct Plan.

ALTERNATIVE MOTION

THAT Council:

- (1) Determines (notwithstanding the specific council resolutions in late 2023) that the roadworks/pedestrian plan upgrades in Cooe Bay/Wreck Point are priorities over the Daniel Park upgrades and should be attended to accordingly.
- (2) Acknowledges the need for Council to settle on plans for Daniel Park upgrades

based on previous work done over the last number of years, but cannot commit additional budget at this time in order to do so.

- (3) Requests that the \$1.7 million dollars currently identified for Daniel Park upgrades in the 2026/2027 capital works program be converted to roadworks capital works for Wreck Point/Cooee Bay.
- (4) Council revisits the sequencing roadwork/pedestrian plan presented in December 2022 and, once agreed, communicates with the residents of Cooee Bay and other relevant stakeholders.

COUNCIL RESOLUTION

That pursuant to s2.18.1(d) and s2.18.11 of Livingstone Shire Council's Meeting Procedures Policy the matter lay on the table pending further information and to return to a future Council Meeting.

Moved by: Councillor Watson

MOTION CARRIED

Crs A Friend, G Mather, W Rothery, L Warcon and R Watson voted in the affirmative.

Cr A Belot and P Eastwood voted in the negative.

11.4 POLICY REVIEW: COUNCILLOR COMPLAINTS INVESTIGATION POLICY

File No: A1061836

Attachments:

1. Councillor Complaints Investigation Policy (v1.1) (marked up version)
2. Councillor Complaints Investigation Policy (v1.1) (clean version)

Responsible Officer: Cale Dendle - Chief Executive Officer

Author: Poala Santini - Coordinator Governance

SUMMARY

The Councillor Conduct Investigation Policy has been reviewed and is being presented to Council for consideration and adoption.

COUNCIL RESOLUTION

THAT Council resolves to adopt the amended Councillor Conduct Investigation Policy.

Moved by: Councillor Friend

Seconded by: Councillor Watson

MOTION CARRIED UNANIMOUSLY

11.5 POLICY REVIEW: COUNCILLOR FACILITIES AND EXPENSES POLICY**File No:** GV**Attachments:** 1. **Councillor Facilities and Expense Policy v7 (Draft)****Responsible Officer:** Cale Dendle - Chief Executive Officer**Author:** Amanda Ivers - Coordinator Executive Support

SUMMARY

Chief Executive Officer reporting on proposed changes to Councillor Facilities and Expenses Policy.

COUNCIL RESOLUTION

THAT Council resolves to adopt the revised *Councillor Facilities and Expenses Policy* as attached (version7 Draft).

Moved by: Councillor Warcon**Seconded by:** Deputy Mayor, Councillor Eastwood**MOTION CARRIED**

Crs A Belot, P Eastwood, W Rothery and L Warcon voted in the affirmative.

Crs A Friend, G Mather and R Watson voted in the negative.

11.6 POLICY REVIEW - MEETING PROCEDURES POLICY (V10)**File No:** GV**Attachments:** 1. Meeting_Procedures_Policy v10 Draft**Responsible Officer:** Cale Dendle - Chief Executive Officer**Author:** Amanda Ivers - Coordinator Executive Support

SUMMARY*Chief Executive Officer reporting on review of Meeting Procedures Policy (Standing Orders).***COUNCIL RESOLUTION**

THAT Council resolves to adopt the revised Meeting Procedures Policy (v10), including the following notable changes:

1. Clause 2.2.4.b is amended to require a quorum of councillors to call for a Special Meeting to be held.
2. Clause 2.8.1 (Items on the Agenda) is deleted as it unnecessarily repeats Clause 2.7.3.
3. Clause 2.8.4 (Notice of Motion) is amended to restore some moderation to the listing councillor items on the agenda.
4. Clause 2.10.8 (Refusal of Deputation) is deleted as an unnecessary inclusion.
5. A replacement Clause 3.2 has been inserted in entirety to align with the new Queensland Government *Model Meeting Procedures*.

Moved by: Councillor Friend**Seconded by:** Councillor Watson**MOTION LOST**

Crs A Friend, W Rothery and R Watson voted in the affirmative.

Crs A Belot, P Eastwood, G Mather and L Warcon voted in the negative.

COUNCIL RESOLUTION

THAT Council resolves to adopt the revised Meeting Procedures Policy (v10), with the following clauses remaining unchanged:

1. Clause 2.2.4.b
2. Clause 2.8.4 (Notice of Motion)

Moved by: Mayor, Councillor Belot**Seconded by:** Councillor Mather**MOTION CARRIED**

Crs A Belot, P Eastwood, G Mather and L Warcon voted in the affirmative.

Crs A Friend, W Rothery and R Watson voted in the negative.

11.7 REVIEW OF COUNCILLOR PORTFOLIOS AND MEETING STRUCTURES

File No: Meetings
Attachments: Nil
Responsible Officer: Cale Dendle - Chief Executive Officer
Author: Cale Dendle - Chief Executive Officer

SUMMARY

Chief Executive Officer reporting on a review of councillor portfolios and meeting structures.

COUNCIL RESOLUTION

THAT from June 2024, Council discontinue the scheduled Briefing Sessions and, in accordance with the provisions of s. 264(1)(a) of the Local Government Regulation 2012, replace them with Standing Committees with the following terms of reference:

1. Infrastructure Committee:

- *Committee is primarily responsible for overseeing policy and performance in the following areas of Council operation:*
 - *Roads & Drainage*
 - *Engineering Services (infrastructure planning and design services)*
 - *Water & Sewerage*
 - *Waste Management & Resource Recovery*
 - *Major Project Delivery*
- *In accordance with s. 257(1)(c) of the Local Government Act 2009, Council delegate authority to the committee to make resolutions on its behalf, provided that there is an absolute majority (ie. four of seven councillors) in favour of the proposal. For clarity, a casting vote cannot be used by the presiding councillor to determine a resolution and tied votes must be referred to Ordinary Council meeting for determination.*
- *Committee members be all councillors in the first instance.*
- *By virtue of s. 12(3)(g) of the Local Government Act 2009, the Mayor is a (ex-officio) member of the committee.*
- *A quorum be a simple majority of members.*
- *In accordance with s. 267(1) of the Regulation, Cr Mather and Cr Watson be appointed as rotating co-chairs of the committee.*
- *The committee meet on the first Tuesday of each month at 8.30am in the Council Chambers.*
- *Committee Secretary/Principal Reporting Officer is the General Manager Infrastructure.*

2. Recreation & Culture Committee:

- *Committee is primarily responsible for overseeing policy and performance in the following areas of Council operations, viz:*
 - *Facilities (both community and council)*
 - *Community & Cultural Services:*
 - *Community Development*

- *Sport & Recreation*
 - *Communications & Engagement*
 - *Event Management*
 - *Libraries*
 - *Arts & Culture*
 - *Community Centre*
 - *Strengthening Family Connections*
- *In accordance with s. 257(1)(c) of the Local Government Act 2009, Council delegate authority to the committee to make resolutions on its behalf, provided that there is an absolute majority (ie. four of seven councillors) in favour of the proposal. For clarity, a casting vote cannot be used by the presiding councillor to determine a resolution and tied votes must be referred to Ordinary Council meeting for determination.*
 - *Committee members be all councillors in the first instance.*
 - *By virtue of s. 12(3)(g) of the Local Government Act 2009, the Mayor is a (ex-officio) member of the committee.*
 - *A quorum be a simple majority of members.*
 - *In accordance with s. 267(1) of the Regulation, Cr Friend and Cr Warcon be appointed as rotating co-chairs of the committee.*
 - *The committee meet in the first instance on the first Tuesday of each month at 11.00am in in the Council Chambers.*
 - *Committee Secretary/Principal Reporting Officer is the General Manager Communities.*
3. *Development & Environment Committee*
- *Committee is primarily responsible for overseeing policy and performance in the following areas of Council operation:*
 - *Urban Planning*
 - *Growth Management*
 - *Development Assessment*
 - *Building & Plumbing Services*
 - *Natural Resource Management*
 - *Environmental Services*
 - *Pest Management & Vector Control*
 - *Local Laws/Rangers*
 - *Public Health*
 - *In accordance with s. 257(1)(c) of the Local Government Act 2009, Council delegate authority to the committee to make resolutions on its behalf, provided that there is an absolute majority (ie. four of seven councillors) in favour of the proposal. For clarity, a casting vote cannot be used by the presiding councillor to determine a resolution and tied votes must be referred to Ordinary Council meeting for determination.*
 - *Committee members be all councillors in the first instance.*
 - *By virtue of s. 12(3)(g) of the Local Government Act 2009, the Mayor is a (ex-officio) member of the committee.*

- *A quorum be a simple majority of members.*
- *In accordance with s. 267(1) of the Regulation, the Cr Eastwood and Cr Rothery be appointed as co-chairs of the committee.*
- *The committee meet in the first instance on the first Tuesday of each month at 2.00pm in the Council Chambers.*
- *Committee Secretary/Principal Reporting Officer is the General Manager Communities.*

Moved by: Councillor Friend
Seconded by: Councillor Watson
MOTION CARRIED UNANIMOUSLY

Confirmed

11.8 APPOINTMENT OF COUNCILLORS TO EXTERNAL BOARDS AND COMMITTEES**File No:** CM4.7.36**Attachments:** Nil**Responsible Officer:** Cale Dendle - Chief Executive Officer**Author:** Amanda Ivers - Coordinator Executive Support**SUMMARY**

Chief Executive Officer reporting on appointment of councillors to external boards and committees.

COUNCIL RESOLUTION

THAT Council makes the following appointments to external boards and committees:

1. Cr Eastwood and/or Cr Watson to the Audit, Risk and Improvement Committee
2. Cr Warcon and/or Cr Friend to the Australia Day Awards Ceremony
3. Cr Eastwood and/or Cr Rothery to the Bangalee Beach Access Reference Group
4. Cr Friend and/or Cr Warcon to the Capricorn Coast Access & Equity Group
5. Mayor Belot to the board of Capricorn Enterprise (noting that the councillor will become a director of that limited guarantee company)
6. Cr Friend and/or Cr Warcon to the Community Grants Panel
7. Cr Friend and/or Cr Warcon to the Sponsorship Assessment Committee
8. Cr Watson and/or Cr Mather to the CQROC Regional Waste Management & Resource Recovery Working Group (should it be retained)
9. Cr Friend and/or Cr Warcon to the Fig Tree Gallery & Workshop Committee
10. Cr Rothery and/or Cr Eastwood to the Coastal Hazard Adaptation Strategy External Stakeholders Group
11. Cr Watson and/or Cr Mather to the Local Authority Waste Management Advisory Committee
12. Cr Rothery and/or Cr Eastwood to the Reef Guardian Group
13. Cr Friend and/or Cr Warcon to the Regional Arts Development Fund (RADF) Committee
14. Cr Mather and/or Cr Watson to the Regional Roads & Transport Group (and Transport Alliance Board)
15. Community Reference Groups:
 - a. Byfield Reference Group (any/all councillors)
 - b. Keppel Cove/Zilzie Reference Group (any/all councillors)
 - c. Northern Suburbs Reference Group (any/all councillors)
16. Local Disaster Management Group (sub-groups):
 - a. Built Environment Taskforce (as appointed by LDMG)
 - b. Economic Development Taskforce (as appointed by LDMG)
 - c. Environmental Taskforce (as appointed by LDMG)

d. Community Development Taskforce (as appointed by LDMG)

Moved by: Deputy Mayor, Councillor Eastwood

Seconded by: Councillor Warcon

MOTION CARRIED

Crs A Belot, P Eastwood, A Friend, W Rothery, L Warcon and R Watson voted in the affirmative.

Cr G Mather voted in the negative.

Confirmed

11.9 MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 30 APRIL 2024**File No:** FM12.14.1**Attachments:** 1. Monthly Financial Report 30 April 2024**Responsible Officer:** Louda Mandy - Support Services Officer
Richard Mills - Coordinator Project Management Office**Author:** Caitlyn Good - Management & Treasury Accountant

SUMMARY

Presentation of the Livingstone Shire Council Monthly Financial Report for the Period Ending 30 April 2024 by the Chief Financial Officer.

COUNCIL RESOLUTION

THAT the Livingstone Shire Council Monthly Financial Report for the period ending 30 April 2024 be received (Attachment 1).

Moved by: Councillor Friend**Seconded by:** Deputy Mayor, Councillor Eastwood**MOTION CARRIED UNANIMOUSLY**

11.10 ASSET MANAGEMENT POLICY REVIEW**File No:** TBC**Attachments:**

1. Asset Management Policy - Draft Final Document
2. Asset Management Policy - Draft Document with Track Changes

Responsible Officer: Richard Mills - Coordinator Project Management Office**Author:** Matthew Wilson - Co-ordinator

SUMMARY

This report seeks Council's adoption of the revised Asset Management Policy.

COUNCIL RESOLUTION

THAT Council adopt the revised Asset Management Policy.

Moved by: Mayor, Councillor Belot**Seconded by:** Councillor Warcon**MOTION CARRIED UNANIMOUSLY**

11.11 ANNUAL REVIEW OF COUNCIL POWERS TO THE CHIEF EXECUTIVE OFFICER**File No:** qA24573

Attachments:

1. Council to Chief Executive Officer Delegations
2. Limitations and Conditions to the Chief Executive Officer
3. Financial Delegation to the Chief Executive Officer

Responsible Officer: Poala Santini - Coordinator Governance
Richard Mills - Coordinator Project Management Office

Author: Melanie Holgate - Governance Officer

SUMMARY

The report provides Council the opportunity to review the legislative delegations as recommended by the Local Government Association of Queensland, delegated to the position of Chief Executive Officer, in accordance with section 257(5) of the Local Government Act 2009.

COUNCIL RESOLUTION

1. THAT in accordance with section 257 of the *Local Government Act 2009*, Council resolves to delegate to the Chief Executive Officer, the exercise of powers as itemised in Attachment One and limited by the scope contained within Attachment Two; and
2. THAT Council resolves to delegate the Chief Executive Officer the Financial Delegations as contained in Attachment Three.

Moved by: Councillor Friend
Seconded by: Councillor Watson

MOTION CARRIED UNANIMOUSLY

1:02 PM Councillor Rothery left the meeting and will not return due to prior commitments.

Meeting Adjourned**COUNCIL RESOLUTION**

1.03PM
THAT the meeting be adjourned for lunch.

Moved by: Mayor, Councillor Belot

MOTION CARRIED UNANIMOUSLY

Meeting Resumed

COUNCIL RESOLUTION

1.45PM
THAT the meeting be resumed.

Moved by: Councillor Mather

MOTION CARRIED UNANIMOUSLY

11.12 LOCAL LAWS ENGAGEMENT**File No:** x**Attachments:**

1. Local Law making process
2. Notifying the public about local laws
3. Conducting State interest checks
4. Engagement Plan

Responsible Officer: Chris Ireland - General Manager Communities**Author:** Greg Abbotts - Manager Development and Environment

SUMMARY

In 2021 Council resolved to redraft the local laws, this project is now at a stage where public consultation can commence in order move to towards finalisation of the project.

OFFICER'S RECOMMENDATION

THAT Council endorse the Communications, Engagement and Review Plan for the Local Laws review final stages.

CEO withdrew Item 11.12 Local Laws Engagement from the agenda and the matter was not put to the vote. Following a workshop with councillors on May 16, it was agreed that the Queensland Government would be further consulted before dates for public engagement were finalised.

11.13 DEVELOPMENT INCENTIVE POLICY FOR RECONFIGURING A LOT - POLICY UPDATE

File No: x

Attachments:

1. Development Incentives Policy for Reconfiguring a Lot (Version 6) - Track Changes
2. Development Incentives Policy for Reconfiguring a Lot (Version 6) - Final

Responsible Officer: Chris Ireland - General Manager Communities
Greg Abbotts - Manager Development and Environment

Author: Brendan Standen - Acting Coordinator Development Assessment
Jessica Callow - Planning and Infrastructure Officer
Jodie Roche - Development Officer

SUMMARY

The proposal is to amend the Development Incentives Policy for Reconfiguring a Lot to increase the threshold (number of lots) for when the Policy is applied to defer payment of Infrastructure Charges. The proposed increase is from two lots to 15 lots, consistent with the threshold for when the Policy was first adopted in 2016.

COUNCIL RESOLUTION

THAT Council adopt *Development Incentive Policy for Reconfiguring a Lot* (Version 6).

Moved by: Councillor Friend

Seconded by: Councillor Watson

MOTION CARRIED UNANIMOUSLY

11.14 MEMORANDUM OF UNDERSTANDING BETWEEN LIVINGSTONE SHIRE COUNCIL AND THE URBAN DEVELOPMENT INSTITUTE OF AUSTRALIA QUEENSLAND CENTRAL QUEENSLAND BRANCH

File No: x
Attachments: Nil
Responsible Officer: Chris Ireland - General Manager Communities
Author: Greg Abbotts - Manager Development and Environment

SUMMARY

The Urban Development Institute of Australia Central Queensland Branch (UDIA) wishes to re-enter into a Memorandum of Understanding (MOU) with Livingstone Shire Council. The purpose of this to continue to foster closer ties and liaise on matters affecting the development industry at a local and higher levels

COUNCIL RESOLUTION

THAT Council resolve to enter an MOU with the UDIA Central Queensland and authorise the Mayor and CEO to co-sign a MOU for the term up to the next Local Government Election

Moved by: Councillor Warcon

Seconded by: Councillor Watson

MOTION CARRIED UNANIMOUSLY

**11.15 ROAD CLOSURE APPLICATION - ADJACENT TO 9 RAYMOND TERRACE
YEPPOON (LOT 2 RP607424)**

File No: fA42990

Attachments:

1. Aerial photo
2. Road Closure Application
3. Comments from Strategic Planning Officer

Responsible Officer: Sean Fallis - Manager Engineering Services
Michael Kriedemann - General Manager Infrastructure

Author: Carrie Burnett - Policy & Planning Officer

SUMMARY

This report pertains to an application to permanently close an area of road reserve adjacent to 9 Raymond Terrace Yeppoon.

COUNCIL RESOLUTION

THAT Council resolve:

1. To authorise the Chief Executive Officer to sign a 'Statement in relation to an application under the *Land Act 1994* over State land (Part C)' stating that Council, as road manager, objects to the proposed permanent road closure adjacent to 9 Raymond Terrace Yeppoon (Lot 2 RP607424) as it could:
 - a. limit the potential for higher densification of this area;
 - b. minimise the potential to upgrade Hill Street and Raymond Terrace to the latest standard under the Capricorn Municipal Development Guidelines;
 - c. result in obstructions being placed by the landowners which might block driver sight distances;
 - d. set a precedent for other properties in the area which could lead to removal of plant ground cover, potentially increasing the risks associated with landslide and heatwave; and
 - e. impact potential future use of the area including road works and adjoining public space.
2. That the applicant be advised of Council's decision and provided with the completed Part C.

Moved by: Councillor Watson

Seconded by: Councillor Warcon

MOTION CARRIED

Crs A Belot, P Eastwood, G Mather, L Warcon and R Watson voted in the affirmative.

Cr A Friend voted in the negative.

**11.16 ROAD CLOSURE APPLICATION - ADJACENT TO 11 BAGLOW AVENUE
YEPPON (LOT 11 RP611505)****File No:** fA43405**Attachments:**

1. Plans
2. Information Request
3. Photos of encroachment
4. Road Closure Application

Responsible Officer: Sean Fallis - Manager Engineering Services
Michael Kriedemann - General Manager Infrastructure**Author:** Carrie Burnett - Policy & Planning Officer

SUMMARY

This report pertains to an application to permanently close an area of road reserve adjacent to 11 Baglow Avenue Yeppoon.

COUNCIL RESOLUTION

THAT Council resolve:

1. To authorise the Chief Executive Officer to sign a 'Statement in relation to an application under the *Land Act 1994* over State land (Part C)' stating that Council, as road manager, does not object to the proposed permanent road closure adjacent to 11 Baglow Avenue Yeppoon (Lot 11 RP611505); and
2. That the applicant be advised of Council's decision and provided with the completed Part C.

Moved by: Councillor Warcon**Seconded by:** Councillor Mather**MOTION CARRIED UNANIMOUSLY**

11.17 CAP COAST KART CLUB INCORPORATED - TENURE RENEWAL**File No:** LEA/419**Attachments:** Nil**Responsible Officer:** Laurie Rainbird - Principal Community Development and Engagement Officer
Molly Saunders - Manager Community and Cultural Services
Chris Ireland - General Manager Communities**Author:** Carlyn Hepburn - Community Development and Engagement Officer

SUMMARY

This report details the tenure renewal request for the Cap Coast Kart Club Incorporated.

COUNCIL RESOLUTION

THAT Council resolves:

- 1) that the exception mentioned in section 236(1)(b)(ii) of the *Local Government Regulation 2012* may apply in its dealing with Cap Coast Kart Club Incorporated over a portion of Lot 270 on SP281980;
- 2) pursuant to section 236(2) of *Local Government Regulation 2012* to apply section 236(1)(b)(ii) of the *Local Government Regulation 2012* in its dealing with Cap Coast Kart Club Incorporated over a portion of Lot 270 on SP281980; and
- 3) to provide tenure for a seven-year period to Cap Coast Kart Club Incorporated over a portion of Lot 270 on SP281980 for the purpose of continuing to undertake due diligence investigations on the site.

Moved by: Councillor Friend**Seconded by:** Councillor Watson**MOTION CARRIED ON THE CASTING VOTE OF THE MAYOR**

Crs A Friend, L Warcon and R Watson voted in the affirmative.

Crs A Belot, P Eastwood and G Mather voted in the negative.

11.18 BARMARYEE MULTI SPORTS PRECINCT - COMMUNITY LICENCE RENEWALS

File No: TBA
Attachments: Nil
Responsible Officer: Laurie Rainbird - Principal Community Development and Engagement Officer
Molly Saunders - Manager Community and Cultural Services
Chris Ireland - General Manager Communities
Author: Carlyn Hepburn - Community Development and Engagement Officer

SUMMARY

This report details requests for license renewals over Council controlled land and its facilities at the Barmaryee Multisport Precinct.

COUNCIL RESOLUTION

THAT Council resolves:

- 1) that the exception mentioned in section 236(1)(b)(ii) of the *Local Government Regulation 2012* may apply in its dealing with;
Capricorn Coast Netball Association
and
Seagulls Junior Rugby League
- 2) pursuant to section 236(2) of *Local Government Regulation 2012* to apply section 236(1)(b)(ii) of the *Local Government Regulation 2012* in its dealing with;
Capricorn Coast Netball Association
and
Seagulls Junior Rugby League
- 3) to provide freehold license agreements for a five-year period to Capricorn Coast Netball Association and Seagulls Junior Rugby League over 214 Barmaryee Road Barmaryee.

Moved by: Deputy Mayor, Councillor Eastwood

Seconded by: Councillor Mather

MOTION CARRIED UNANIMOUSLY

11.19 SOUTHERN BEACHES VEHICLE ACCESS HISTORY, LOCAL LAWS AND REFERENCE GROUP.**File No:** CR21.5.1

- Attachments:**
1. Local Law No.17 (Parks and Reserves) 1999
 2. Proposed Subordinate Local Law No.17 (Parks and Reserves) 2007
 3. Local law No.4 (Local Government Controlled Areas, Facilities and Roads) 2011.
 4. Subordinate Local Law No.4 (Local Government Controlled Areas, Facilities and Roads) 2011.
 5. Southern Beaches Mapping
 6. History 1980 to September 2022
 7. Policy No.H1.21 2003
 8. Public Interest Test 2007
 9. Long Beach Joskeleigh History
 10. March 2022 Officer Commentary
 11. Southern Beaches Vehicle Access Reference Group Beaches Table
 12. Capricorn Coast Conservation Council Submission
 13. Mr Clive King's Submission
 14. Current Legislation and Livingstone Shire Council Policy and Strategy

Responsible Officer: Chris Ireland - General Manager Communities**Author:** Molly Saunders - Manager Community and Cultural Services

SUMMARY

This report provides a history of 'driving on beaches', Local Laws, and the Southern Beaches Vehicle Access Reference Group.

COUNCIL RESOLUTION

THAT Council:

- a) Writes to the relevant State Government Departments requesting the State Government's position on each of the Southern Beaches identified (i.e Does the State Government support changing the local law on any of the identified beaches?); and
- b) Confirms its position on the matter (i.e Council supports changing the local law to allow driving on beaches or Council does not support this change). This can be done via a Councillor/Mayor workshop examining the State Government's response (action a), current Council policy, strategy and legislation; and
- c) Increase education and communication to the community on Livingstone's Local Laws; and
- d) Pause facilitating the Southern Beaches Vehicle Access Reference Group until Council and the State Government's positions are established and the Local Laws review is complete. Continue to work with members of the group on other issues raised (e.g. Timbers beach inlet creek) and encourage their participation in the Local Laws community consultation; and
- e) Work with existing private and State Government landowners to increase legal

pedestrian access to the Southern Beaches of Livingstone Shire.

Moved by: Councillor Watson

Seconded by: Councillor Warcon

MOTION CARRIED UNANIMOUSLY

Confirmed

11.20 NAMING OF WETLAND OFF BOTTLEBRUSH DRIVE

File No: qA24494
Attachments: 1. Community Survey Results
Responsible Officer: Sean Fallis - Manager Engineering Services
Michael Kriedemann - General Manager Infrastructure
Author: Jo Fursman - Administration Officer

SUMMARY

This report involves a request for the renaming of Kedron Park. Given the environmental features of the park, it was suggested that the name "Kedron Wetland" may be more appropriate.

OFFICER'S RECOMMENDATION

THAT Council resolve:

1. The area currently named *Kedron Park* be changed to *Kedron Wetland*;
2. Officers notify the community of the name change; and
3. Modify the wording on the signage to reflect the name change.

COUNCIL RESOLUTION

That pursuant to s2.18.1(d) and s2.18.11 of Livingstone Shire Council's Meeting Procedures Policy the matter lay on the table pending further advice from insurance experts and to return to a future Council Meeting.

Moved by: Councillor Mather

MOTION CARRIED

Crs A Belot, A Friend, G Mather and R Watson voted in the affirmative.

Crs P Eastwood and L Warcon voted in the negative.

11.21 EVENT SPONSORSHIP PROGRAM ROUND ONE 24/25

File No: CR2.05.01
Attachments: Nil
Responsible Officer: Chris Ireland - General Manager Communities
Author: Molly Saunders - Manager Community and Cultural Services

SUMMARY

This report details the recommended recipients for funding from the Livingstone Shire Council Event Sponsorship Program Round One 2024/2025.

COUNCIL RESOLUTION

THAT In accordance with the recommendation of the Livingstone Shire Council Event Sponsorship assessors, the following event sponsorship applications by funded from the Livingstone Shire Council Event Sponsorship Program Round One 2024/2025:

Applicant	Event	Amount
Community Hall or Market (in-kind only)		
Yeppoon Choral Society	Mamma Mia!	\$3,306.64
The Country Music Group	Monthly Music at the Town Hall	\$1,112.73
Emu Park Lions	Bell Park Picnic Markets (x6)	\$1,983.64
Keppel Coast Arts Council	Fig Tree Creek Markets (x6)	\$1,927.27
	Keppel Coast Artisan Markets (x3)	\$991.82
	Keppel Coast Blues Club (x3)	\$408.82
The Contender Project Inc.	Revolution Fight Night (x3)	\$207.27
Lock and Hock	The UNLOCK Project	\$1,333.64
CQ Events	Beachside Twilight Markets (x2)	\$680.00
Emu Park Singing Ship Indoor Bowls	Weekly indoor bowls	\$972.73
	TOTAL	\$12,924.56
Community Event		
Mt Chalmers Community History Centre	Carboot Sale and Market Day	\$750.00
Marlborough and District Lions Club	Christmas Party in the Park	\$1,500.00
Borghero Mini Buckers – Ruff Tuff Series	Bulls at the Beach	\$2,000.00
High Valley Farm Permaculture Farm	High Valley Dawn Harvestival	\$1,960.00
SeaQ Boardriders Inc.	Celebrating Surfing in Central QLD	\$1,000.00
Lions Club of Emu Park	Oktoberfest	\$991.82
Emu Park Veterans Golf Club	2024 Tropic of Capricorn Golf Carnival Emu Park Veterans Open	\$500.00

Emu Park Swimming Club	Winter Carnival and Summer Skins Meet	\$1,000.00
Marlborough Public Hall Committee Inc.	Marlborough Public Hall Centenary	\$2,000.00
Capricornia Catchments	Keep it Real on Keppel – Beach Clean Up	\$750.00
Farnborough State School P&C	Walk-a-thon Fundraiser	\$750.00
Marlborough State Emergency Services	Marlborough Emergency Services Day	\$1,500.00
Soiree en Blanc Inc.	Soiree en Blanc	\$750.00
Yeppoon Hack and Pony Club Inc.	Formal Gymkhana	\$800.00
Pacific Action Sports	Rumble Roadshow Championship Tour	\$1,500.00
Yeppoon Golf Club	Yeppoon Veteran Golfers Open Championships	\$400.00
CQ Events	Beachside Twilight Markets (x2)	\$1,000.00
The Caves Lions Club	The Caves Lions Community Christmas Fair in the Square.	\$1,500.00
	TOTAL	\$20,651.82
Regional Event		
Yeppoon Tennis Club	Yeppoon Pickleball Festival	\$10,000.00
Keppel Coast Arts Council	Sandy Krak Reef Festival	\$7,200.00
Frenchville Sports Club	Fitzroy River Bash	\$4,000.00
Lions Club of Yeppoon	Pinefest 2024	\$7,750.00
Vball in Paradise	GKI Beach Games	\$1,000.00
Capricorn Coast Community Events	Carols by the Beach	\$6,000.00
	TOTAL	\$35,950.00
Economic Event		
Keppel Bay Sailing Club	Youth Sail 2024	\$8,000.00
HSM Group	NRL Beach Tackle	\$3,000.00
St Brendan's College	St Brendan's Rodeo 2024	\$4,000.00
Yeppoon Running Festival	Yeppoon Running Festival 2024	\$9,000.00
The Capricorn Village Festival	Village Festival 2024	\$13,000.00
Great Keppel Island Hideaway	Country on Keppel	\$6,000.00
	TOTAL	\$43,000.00
	GRAND TOTAL	\$112,526.38

Moved by: Deputy Mayor, Councillor Eastwood

Seconded by: Councillor Watson
MOTION CARRIED UNANIMOUSLY

Confirmed

**11.22 LIVINGSTONE SHIRE COUNCIL COMMUNITY GRANTS SCHEME ROUND 2
2023/2024 SUCCESSFUL APPLICANTS**

File No: A837800
Attachments: Nil
Responsible Officer: Molly Saunders - Manager Community and Cultural Services
Author: Carlyn Hepburn - Community Development and Engagement Officer
Laurie Rainbird - Principal Community Development and Engagement Officer

SUMMARY

This report outlines the outcome of assessments completed by the assessment panel for applications received by Livingstone Shire Council Community Grants Scheme, Round Two 2023/2024.

COUNCIL RESOLUTION

THAT Council resolves to approve the allocation of the Livingstone Shire Council Community Grants Scheme funding, as determined by the Livingstone Shire Council Grants Scheme assessment panel evaluation process, to the below successful applicants:

Successful applicant	Initiative	Grant amount
Yeppoon Australian Football Club Inc.	Final plans and engineering for female changeroom facilities	\$5,000
Yeppoon Senior Citizens Association Incorporated	Purchase of equipment and resources for activities	\$1,612.71
Cycling Without Age Yeppoon inc.	Construct pathway between Capricorn Gardens Retirement Village and the Rail Trail	\$5,000
Emu Park Golf Club	Purchase of Public Address System	\$5,000
Capricorn coast rugby union football club	Replacement of existing goal posts	\$4,500
Sing for Health and Happiness	Purchase of defibrillator and resources for activities	\$2,728
Yeppoon Tennis Club Inc.	Supply and install solar hot water service	\$5,000
Marlborough State Emergency Services	Purchase of Mobile fridge	\$1,708
Capricorn Coast Football Club	Improvements to provide all abilities access to canteen and shed	\$5,000
Broadmeadows Clay Target Club	Replace boundary fencing	\$4,950
Keppel Bay Sailing Club	Purchase of Lifejackets	\$3,610

The Caves Recreational Hall Inc	Replace external stairs	\$4,950
Yeppoon Little Theatre	Outdoor electronic billboard	\$1,309.29 (partial)

Moved by: Councillor Watson

Seconded by: Deputy Mayor, Councillor Eastwood

MOTION CARRIED UNANIMOUSLY

Confirmed

12 AUDIT, RISK AND IMPROVEMENT COMMITTEE REPORTS

Nil

Confirmed

13 URGENT BUSINESS\QUESTIONS

Confirmed

14 CLOSED SESSION

In accordance with the provisions of section 254J of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COUNCIL RESOLUTION

3.35pm

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J of the *Local Government Regulation 2012*, for the reasons indicated.

15.1 Request for Council's Views - Renewal of Term Lease over Lot 30 on CP899136

This report is considered confidential in accordance with section 254J(3)(g), of the *Local Government Regulation 2012*, as it contains information relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interest of the local government.

15.2 Write Off - Unrecoverable Debt

This report is considered confidential in accordance with section 254J(3)(e), of the *Local Government Regulation 2012*, as it contains information relating to legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

15.3 Keppel Sands Caravan Park - Update - Invitation to Tender - Management by Leasehold

This report is considered confidential in accordance with section 254J(3)(g), of the *Local Government Regulation 2012*, as it contains information relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interest of the local government.

Moved by: Councillor Mather

Seconded by: Councillor Friend

MOTION CARRIED UNANIMOUSLY

COUNCIL RESOLUTION

3.47pm

THAT the meeting moves out of closed session and be opened to the public.

Moved by: Councillor Mather

Seconded by: Councillor Warcon

MOTION CARRIED UNANIMOUSLY

15 CONFIDENTIAL REPORTS

15.1 REQUEST FOR COUNCIL'S VIEWS - RENEWAL OF TERM LEASE OVER LOT 30 ON CP899136

File No: fA43561

Attachments:

1. Email from Department of Resources
2. Smart Map of Term Lease Area

Responsible Officer: Sonia Tomkinson - Manager Economy and Places
Chris Ireland - General Manager Communities

Author: Christine Macdonald - Principal Property Officer
Alison Morris - Property Officer

This report is considered confidential in accordance with section 254J(3)(g), of the *Local Government Regulation 2012*, as it contains information relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interest of the local government.

SUMMARY

The report pertains to a request from the Department of Resources seeking Council's views in relation to the renewal of a term lease over Lot 30 on CP899136 to the current lessee.

COUNCIL RESOLUTION

THAT Council resolve to respond to the Department of Resources that Council offers no objection to a further term lease over Lot 30 on CP899136 to the current lessee providing access to, and protection of Council's recycled water, sewerage and water assets on, and in the vicinity of Lot 30 on CP899136 are not compromised.

Moved by: Councillor Friend

Seconded by: Councillor Mather

MOTION CARRIED UNANIMOUSLY

15.2 WRITE OFF - UNRECOVERABLE DEBT

File No: qA81009, qA24403, qA24324, fA1878
Attachments: 1. Freehold Licence to Mr Geiszler
Responsible Officer: Andrea Ellis - Chief Financial Officer
Author: Priscilla Graham - Coordinator Revenue
Christine Macdonald - Principal Property Officer

This report is considered confidential in accordance with section 254J(3)(e), of the *Local Government Regulation 2012*, as it contains information relating to legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

SUMMARY

This report seeks approval to write off (as unrecoverable debt) rates and charges arrears (including interest) accrued prior to the termination (under clause 13.2) of freehold licence - Lot 12 Augustus St, Yaamba.

COUNCIL RESOLUTION

THAT Council resolves to write off as unrecoverable debt (due to termination of freehold Licence) the rates and charges in arrears on Assessment 132672-5, located at Lot 12 Augustus St, Yaamba QLD 4703 totalling \$1,775.45.

Moved by: Councillor Mather
Seconded by: Deputy Mayor, Councillor Eastwood
MOTION CARRIED UNANIMOUSLY

15.3 KEPPEL SANDS CARAVAN PARK - UPDATE - INVITATION TO TENDER - MANAGEMENT BY LEASEHOLD

File No: qA24785

Attachments:

1. Tender Process and Recommendation Process
2. Proposed Capital Investment

Responsible Officer: Chris Ireland - General Manager Communities

Author: Christine Macdonald - Principal Property Officer
Sonia Tomkinson - Manager Economy and Places

Previous Items:

- 7.12 - Keppel Sands Caravan Park - Briefing Session - 06 Sep 2022 9.00am
- 7.9 - Keppel Sands Caravan Park Update - Briefing Session - 05 Dec 2023 9.00am
- 7.5 - Keppel Sands Caravan Park - Update - Invitation to Tender - Management by Leasehold - Briefing Session - 10 Apr 2024 9:00 AM

This report is considered confidential in accordance with section 254J(3)(g), of the *Local Government Regulation 2012*, as it contains information relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interest of the local government.

SUMMARY

This report outlines the details of negotiations with the preferred tenderer for the Invitation to Tender for Keppel Sands Caravan Park Management by Leasehold prior to award.

COUNCIL RESOLUTION

THAT Council resolve to: -

- 1) accept the tender from the preferred tenderer and award the invitation to tender (as described in this report) for Keppel Sands Caravan Park Management by Leasehold, located at 38 Taylor Street Keppel Sands, described as part of Lot 25 on RP606657; and
- 2) delegate to the Chief Executive Officer, pursuant to section 257(1)(b) of the *Local Government Act 2009*, to negotiate the terms and conditions of the lease provided to the successful tenderer.

Moved by: Deputy Mayor, Councillor Eastwood

Seconded by: Councillor Warcon

MOTION CARRIED UNANIMOUSLY

16 CLOSURE OF MEETING

There being no further business the meeting closed at 4pm.

Mayor, Councillor Adam Belot
CHAIRPERSON

DATE

Confirmed