



LATE ITEMS ORDINARY MEETING

AGENDA

20 MAY 2024

Your attendance is required at an Ordinary meeting of Council to be held in the Council Chambers, 4 Lagoon Place, Yeppoon on 20 May 2024 commencing at 9:00 AM for transaction of the enclosed business.

Cale Dendle
CHIEF EXECUTIVE OFFICER
16 May 2024

Next Meeting Date: 18.06.24

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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11 REPORTS

11.21 EVENT SPONSORSHIP PROGRAM ROUND ONE 24/25

File No: CR2.05.01
Attachments: Nil
Responsible Officer: Chris Ireland - General Manager Communities
Author: Molly Saunders - Manager Community and Cultural Services

SUMMARY

This report details the recommended recipients for funding from the Livingstone Shire Council Event Sponsorship Program Round One 2024/2025.

OFFICER'S RECOMMENDATION

THAT In accordance with the recommendation of the Livingstone Shire Council Event Sponsorship assessors, the following event sponsorship applications by funded from the Livingstone Shire Council Event Sponsorship Program Round One 2024/2025:

Applicant	Event	Amount
Community Hall or Market (in-kind only)		
Yeppoon Choral Society	Mamma Mia!	\$3,306.64
The Country Music Group	Monthly Music at the Town Hall	\$1,112.73
Emu Park Lions	Bell Park Picnic Markets (x6)	\$1,983.64
Keppel Coast Arts Council	Fig Tree Creek Markets (x6)	\$1,927.27
	Keppel Coast Artisan Markets (x3)	\$991.82
	Keppel Coast Blues Club (x3)	\$408.82
The Contender Project Inc.	Revolution Fight Night (x3)	\$207.27
Lock and Hock	The UNLOCK Project	\$1,333.64
CQ Events	Beachside Twilight Markets (x2)	\$680.00
Emu Park Singing Ship Indoor Bowls	Weekly indoor bowls	\$972.73
	TOTAL	\$12,924.56
Community Event		
Mt Chalmers Community History Centre	Carboot Sale and Market Day	\$750.00
Marlborough and District Lions Club	Christmas Party in the Park	\$1,500.00
Borghero Mini Buckers – Ruff Tuff Series	Bulls at the Beach	\$2,000.00
High Valley Farm Permaculture Farm	High Valley Dawn Harvestival	\$1,960.00
SeaQ Boardriders Inc.	Celebrating Surfing in Central QLD	\$1,000.00
Lions Club of Emu Park	Oktoberfest	\$991.82
Emu Park Veterans Golf Club	2024 Tropic of Capricorn Golf Carnival Emu Park Veterans Open	\$500.00
Emu Park Swimming Club	Winter Carnival and Summer	\$1,000.00

	Skins Meet	
Marlborough Public Hall Committee Inc.	Marlborough Public Hall Centenary	\$2,000.00
Capricornia Catchments	Keep it Real on Keppel – Beach Clean Up	\$750.00
Farnborough State School P&C	Walk-a-thon Fundraiser	\$750.00
Marlborough State Emergency Services	Marlborough Emergency Services Day	\$1,500.00
Soiree en Blanc Inc.	Soiree en Blanc	\$750.00
Yeppoon Hack and Pony Club Inc.	Formal Gymkhana	\$800.00
Pacific Action Sports	Rumble Roadshow Championship Tour	\$1,500.00
Yeppoon Golf Club	Yeppoon Veteran Golfers Open Championships	\$400.00
CQ Events	Beachside Twilight Markets (x2)	\$1,000.00
The Caves Lions Club	The Caves Lions Community Christmas Fair in the Square.	\$1,500.00
	TOTAL	\$20,651.82
Regional Event		
Yeppoon Tennis Club	Yeppoon Pickleball Festival	\$10,000.00
Keppel Coast Arts Council	Sandy Krak Reef Festival	\$7,200.00
Frenchville Sports Club	Fitzroy River Bash	\$4,000.00
Lions Club of Yeppoon	Pinefest 2024	\$7,750.00
Vball in Paradise	GKI Beach Games	\$1,000.00
Capricorn Coast Community Events	Carols by the Beach	\$6,000.00
	TOTAL	\$35,950.00
Economic Event		
Keppel Bay Sailing Club	Youth Sail 2024	\$8,000.00
HSM Group	NRL Beach Tackle	\$3,000.00
St Brendan's College	St Brendan's Rodeo 2024	\$4,000.00
Yeppoon Running Festival	Yeppoon Running Festival 2024	\$9,000.00
The Capricorn Village Festival	Village Festival 2024	\$13,000.00
Great Keppel Island Hideaway	Country on Keppel	\$6,000.00
	TOTAL	\$43,000.00
	GRAND TOTAL	\$112,526.38

BACKGROUND

Livingstone Shire Council recognises the positive impact social, cultural, and environmental initiatives deliver to communities across the Shire and is committed to providing worthwhile support and meaningful assistance through its various grant programs and activities. There is a wealth of evidence-based research that demonstrates how art and culture can create a strong sense of place, belonging and self-awareness.

Council launched its *Invest Capricorn Coast Region Event Strategy 2025* in October 2019 and uses this document as the road map for a strategic and coordinated approach to growing existing events and attracting new events with Livingstone Shire.

Council's Community and Cultural Services Unit manage Council's sponsorship program and is proud to support both major and minor events in our region. Council's sponsorship program is aimed at events across our region that benefit the community, bring tourism, support the ideals of Livingstone Shire Council and are unique to our region.

Round Two of the Livingstone Shire Council Sponsorship Program 23/24 provided \$100,120 in funding across twenty-one applications for events and activities occurring between January and July 2024.

COMMENTARY

Round One of the Livingstone Shire Council Sponsorship Program (for events and activities occurring between July and December 2024 opened on 19 February and closed midnight 19th March.

There are four categories of sponsorship available to apply for:

1) Community Hall and Market Fund

A dedicated in-kind allocation for organisers of events and/or activities that occur at Yeppoon Town Hall, Emu Park Cultural Hall or any park/reserve in Livingstone Shire. In-kind value is calculated based on Council's *Fees and Charges*.

2) Community Event – up to \$5,000

3) Regional Event – up to \$15,000

4) Economic Event – up to \$30,000

PREVIOUS DECISIONS

There have been no previous decisions made in relation to this matter.

ACCESS AND INCLUSION

The Livingstone Shire Council Sponsorship program is open to individuals, registered businesses and not for profit organisations. Each round is advertised broadly and is open for approximately one month. Support and/or advice is available to applicants from officers in the Communications and Engagement team.

ENGAGEMENT AND CONSULTATION

After the finalisation of Round Two 2023/2024, the Communications and Engagement team reviewed all feedback received from applicants and assessors. This feedback has resulted in some changes to the application and assessment forms with the aim to improve the process for all users. Feedback will continue to be sought throughout and after rounds to ensure the process is effective and efficient.

HUMAN RIGHTS IMPLICATIONS

The Livingstone Shire Council Sponsorship Program is undertaken in accordance with the commitments and principals of Council's Human Rights obligations.

BUDGET IMPLICATIONS

The total budget available for the Livingstone Shire Council Sponsorship program 2024/2025 is \$225,000 (across two rounds).

The total requested amount by applicants in Round One 2024/2025 totals over \$310,000.00. The budget does not allow for this amount to be allocated; therefore, some applicants will not receive the total amount they have applied for. Funding amounts are based on the collation of individual assessors scores and those that score higher against the criteria, receive higher allocations of funding.

If the allocations detailed in the recommendation are endorsed, there will be \$112,473.62 available in Round Two 2024/25 for events occurring from January to June 2025.

LEGISLATIVE CONTEXT

There is no identified legislative context in considering this matter.

LEGAL IMPLICATIONS

There are no identified legal implications in considering this matter.

STAFFING IMPLICATIONS

Actions arising from this report can be accommodated within existing staff capacity.

RISK ASSESSMENT

A key risk associated with Livingstone Shire Council's Event Sponsorship Program is Council's reputation. There may be a perception that Council is choosing to sponsor their preferred event for reasons outside of the criteria/application process (i.e. favouritism). To mitigate this risk, assessors complete their assessment independently and scores are based on the assessment criteria only.

A further risk associated with the administration of Council's Event Sponsorship Program is the potential for misappropriation of funds. Strict acquittal processes are established to ensure event sponsorship funding is spent in accordance with its designated purpose.

CORPORATE PLAN REFERENCE***Thriving Livingstone***

Community Plan Goal 2.4 - Arts and cultural activities and facilities that strengthen social connections

2.4.2 Implement the action plan from the Invest Capricorn Coast Region Events Strategy 2025.

Council's Event Sponsorship Program directly supports the implementation of the Invest Capricorn Region Events Strategy 2025 Action Plan by enabling and attracting events in Livingstone Shire.

CONCLUSION

The Livingstone Shire Council Event Sponsorship Program assessors determined that the recommended applications fulfil the criteria for the program and that the proposed events will provide social and cultural benefits to Livingstone Shire.

11.22 LIVINGSTONE SHIRE COUNCIL COMMUNITY GRANTS SCHEME ROUND 2 2023/2024 SUCCESSFUL APPLICANTS

File No: A837800

Attachments: Nil

Responsible Officer: Molly Saunders - Manager Community and Cultural Services

Author: Carlyn Hepburn - Community Development and Engagement Officer
Laurie Rainbird - Principal Community Development and Engagement Officer

SUMMARY

This report outlines the outcome of assessments completed by the assessment panel for applications received by Livingstone Shire Council Community Grants Scheme, Round Two 2023/2024.

OFFICER'S RECOMMENDATION

THAT Council resolves to approve the allocation of the Livingstone Shire Council Community Grants Scheme funding, as determined by the Livingstone Shire Council Grants Scheme assessment panel evaluation process, to the below successful applicants:

Successful applicant	Initiative	Grant amount
Yeppoon Australian Football Club Inc.	Final plans and engineering for female changeroom facilities	\$5,000
Yeppoon Senior Citizens Association Incorporated	Purchase of equipment and resources for activities	\$1,612.71
Cycling Without Age Yeppoon inc.	Construct pathway between Capricorn Gardens Retirement Village and the Rail Trail	\$5,000
Emu Park Golf Club	Purchase of Public Address System	\$5,000
Capricorn coast rugby union football club	Replacement of existing goal posts	\$4,500
Sing for Health and Happiness	Purchase of defibrillator and resources for activities	\$2,728
Yeppoon Tennis Club Inc.	Supply and install solar hot water service	\$5,000
Marlborough State Emergency Services	Purchase of Mobile fridge	\$1,708
Capricorn Coast Football Club	Improvements to provide all abilities access to canteen and shed	\$5,000
Broadmeadows Clay Target Club	Replace boundary fencing	\$4,950
Keppel Bay Sailing Club	Purchase of Lifejackets	\$3,610
The Caves Recreational Hall Inc	Replace external stairs	\$4,950
Yeppoon Little Theatre	Outdoor electronic billboard	\$1,309.29 (partial)

BACKGROUND

The Livingstone Shire Council Community Grants Scheme provides an opportunity for eligible not-for-profit community organisations to support and enhance community wellbeing and liveability, by building the capacity and resilience of these organisations across the Shire. Livingstone Shire Council has committed \$100,000 to the two rounds in this financial year, with a total of \$49,632 in grants awarded in the first round of this financial year.

COMMENTARY

Livingstone Shire Council has made \$50,368 available for Round Two of the 2023-2024 Community Grants Scheme, with eligible groups able to apply for funds of up to \$5,000. A total of twenty-six (26) eligible local not-for-profit groups progressed through to the assessment stage and were assessed and evaluated by the assessment panel in line with the Livingstone Shire Community Grants Procedure. This is the highest volume of applications received to this funding program since Council started using the SmartyGrants system in 2018. Six of the applicants were first-time applicants. Thirteen (13) applicants have been deemed successful according to the assessment procedure.

PREVIOUS DECISIONS

No previous decisions have been made relating to the assessment of applications received in Round Two of the 2023-2024 Community Grants Scheme.

ACCESS AND INCLUSION

The Livingstone Community Grants Scheme aligns with Council's commitment to strengthen and value diversity through inclusive, equitable and accessible services. The administration of the Livingstone Community Grants Scheme is consistent with Council's *Inclusive Community Policy*.

ENGAGEMENT AND CONSULTATION

Livingstone Shire Council promoted Round Two of the 2023-2024 Community Grants Scheme through social media as well as email networks. A face-to-face information evening session was held for the round. Information on the round was also made available on Council's website with contact details for applicants to use should they require any assistance or support with their application.

HUMAN RIGHTS IMPLICATIONS

There are no identified human rights implications with regards to this report under the *Human Rights Act Queensland 2019*.

BUDGET IMPLICATIONS

The provision of funds in line with the completed evaluation of applications is accommodated within the existing Livingstone Community Grants Scheme budget allocation.

LEGISLATIVE CONTEXT

Section 194 (a) and (b) of the *Local Government Regulation (2012)*, states that:

"A local government may give a grant to a community organization only –

(a) if the local government is satisfied –

(i) the grant will be used for a purpose that is in the public interest, and

(ii) the community organization meets the criteria stated in the local government's community grants policy; and

(b) in a way that is consistent with the local government's community grants policy."

LEGAL IMPLICATIONS

There are no identified legal implications relating to the consideration of this matter.

STAFFING IMPLICATIONS

The delivery of the Livingstone Community Grants Scheme is accommodated within existing operational capacity.

RISK ASSESSMENT

The following risks associated with not supporting the completed evaluation have been identified:

Governance - Council may potentially risk operating outside an approved policy; and/or procedure should it not follow the requisite processes; and

Reputation – Council may risk reputational damage if it does not act with consistency throughout the delivery of the grant.

CORPORATE PLAN REFERENCE***Liveable Livingstone***

Community Plan Goal 1.3 - Places for active and passive recreation

1.3.3 Support community groups (including the arts, cultural, sport, and recreation groups), through advocacy and by helping them identify and secure funding streams and develop skills (including networking, governance, engaging volunteers, and business management).

Council support eligible not-for-profit community groups by offering two rounds of the Livingstone Community Grants scheme per year.

CONCLUSION

In confirming the evaluation process completed by the assessment panel, Council will enable the provision of funds to not-for-profit community organisations across the Shire. These organisations have sought funding to provide a range of initiatives that build capacity and increase resilience and provide enhanced community wellbeing for the wider Livingstone community.