



# **ORDINARY MEETING**

## **MINUTES**

**24 OCTOBER 2023**

The resolutions contained within these minutes were confirmed at the Ordinary Council meeting of the 21<sup>st</sup> November 2023.

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**MINUTES OF THE ORDINARY MEETING HELD AT THE CAVES HALL, 4 BUCH SQUARE, THE CAVES ON TUESDAY, 24 OCTOBER 2023 COMMENCING AT 9.00AM**

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**1 OPENING****Acknowledgement of Country**

*"I would like to take this opportunity to respectfully acknowledge the Darumbal People. The traditional custodians and elders past, present and emerging of the land on which this meeting is taking place today."*

*The opening prayer was presented by Councillor Eastwood.*

**2 PRESENT****Members Present:**

Mayor, Councillor Andrew Ireland (Chairperson)  
Deputy Mayor, Councillor Adam Belot  
Councillor Pat Eastwood  
Councillor Andrea Friend  
Councillor Glenda Mather  
Councillor Clint Swadling  
Councillor Rhodes Watson

**Officers in Attendance:**

Cale Dendle - Chief Executive Officer  
Chris Ireland – General Manager Communities  
Michael Kriedemann – General Manager Infrastructure  
Kristy Mansfield - Chief Human Resources Officer  
Greg Abbotts – Manager Development and Environment  
Jeff Carter – Manager Construction and Maintenance  
Molly Saunders – Manager Community and Cultural Services  
Sonia Tomkinson – Manager Economy and Places  
Shaun Connor – Acting Manager Facilities and Open Spaces  
Karen Sandy – Co-ordinator Disaster Management and Community Resilience  
Justine Schofield – Executive Support Officer

### **3 LEAVE OF ABSENCE / APOLOGIES**

Nil

### **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

#### **COUNCIL RESOLUTION**

THAT the minutes of the Ordinary Meeting held on 19 September 2023 be taken as read and adopted as a correct record.

**Moved by:** Councillor Mather

**Seconded by:** Councillor Friend

**MOTION CARRIED UNANIMOUSLY**

#### **COUNCIL RESOLUTION**

THAT the minutes of the Special Meeting held on 5 October 2023 be taken as read and adopted as a correct record.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Watson

**MOTION CARRIED UNANIMOUSLY**

#### **COUNCIL RESOLUTION**

THAT the minutes of the Special Meeting held on 11 October 2023 be taken as read and adopted as a correct record.

**Moved by:** Councillor Friend

**Seconded by:** Councillor Swadling

**MOTION CARRIED UNANIMOUSLY**

### **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## 6 DEPUTATIONS

### 6.1 DECLINED DEPUTATION

**File No:** qA24261

**Attachments:** Nil

**Responsible Officer:** Cale Dendle - Chief Executive Officer

**Author:** Amanda Ivers - Coordinator Executive Support

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#### **SUMMARY**

*This report outlines deputation requests which have been declined by the Chairperson in accordance with s.2.10.8 of the Meeting Procedures Policy.*

#### **COUNCIL RESOLUTION**

THAT the declined deputations report be received.

**Moved by:** Councillor Mather

**Seconded by:** Councillor Swadling

**MOTION CARRIED UNANIMOUSLY**

## **7 BUSINESS ARISING OR OUTSTANDING FROM PREVIOUS MEETINGS**

### **7.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING**

**File No:** GV13.4

**Attachments:** 1. **BUSINESS OUTSTANDING TABLE - OCTOBER 2023**

**Responsible Officer:** **Amanda Ivers - Coordinator Executive Support**  
**Cale Dendle - Chief Executive Officer**

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#### **SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillors' information.*

#### **COUNCIL RESOLUTION**

THAT the Business Outstanding table for the Ordinary Council Meeting be received.

**Moved by:** Deputy Mayor, Councillor Belot

**Seconded by:** Councillor Friend

**MOTION CARRIED UNANIMOUSLY**

**7.2 LIFTING MATTERS LAYING ON THE TABLE****File No:** GV13.04.06**Attachments:** Nil**Responsible Officer:** Cale Dendle - Chief Executive Officer

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**SUMMARY**

*This report is being presented to Council in order for the stated matters to be formally lifted from the table prior to being dealt with at this meeting.*

**COUNCIL RESOLUTION**

THAT Council resolves that the following reports which are currently 'laying on the table' within the Business Outstanding Table awaiting return to a Council meeting, be lifted from the table to be dealt with later in this meeting:

1. Notice of Motion - Councillor Glenda Mather - Upgrade Rural Road Status - Zamia Hills Road
2. Road Closure Application - Part of Dendles Road Milman Severing Lot 2 RP851703 (260 Pershouse Road Milman)
3. Notice of Motion – Councillor Friend – Removal of Parking Stoppers, Hill Street, Emu Park

**Moved by:** Councillor Friend**Seconded by:** Councillor Swadling**MOTION CARRIED UNANIMOUSLY**



**8 PRESENTATION OF PETITIONS**

Nil

**9 COUNCILLOR/DELEGATE REPORTS**

Nil

## 10 QUESTIONS/STATEMENT/MOTIONS ON NOTICE FROM COUNCILLORS

### 10.1 NOTICE OF MOTION - MAYOR IRELAND - COOEE BAY MASTER PLAN UPGRADE

**File No:** GV

**Attachments:** Nil

**Responsible Officer:** Amanda Ivers - Coordinator Executive Support  
Cale Dendle - Chief Executive Officer

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#### SUMMARY

*Councillor Andy Ireland has submitted a 'Notice of Motion' in relation to seeking Council's support in re-engaging with the community in relation to the Plan prior to formally adopting it.*

#### COUNCIL RESOLUTION

THAT in order to deliver the most relevant and up-to-date Cooe Bay Precinct Concept Master Plan, Council includes a refreshed engagement plan in the 2024/2025 budget prior to formally adopting the Master Plan.

**Moved by:** Mayor, Councillor Ireland

**Seconded by:** Councillor Friend

**MOTION CARRIED UNANIMOUSLY**

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**10.2 LIFTED FROM TABLE - NOTICE OF MOTION - COUNCILLOR GLENDA MATHER  
- UPGRADE RURAL ROAD STATUS - ZAMIA HILLS ROAD****File No:** qA24221**Attachments:**

1. Notice of Motion - Councillor Mather - Upgrade Rural Road Status
2. Opening Unconstructed Roads Procedure
3. Letter to Resident in 2020

**Responsible Officer:** Cale Dendle - Chief Executive Officer

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**SUMMARY**

*Councillor Glenda Mather submitted a 'Notice of Motion' in relation to upgrading Rural Road Status for Zamia Hills Road at Council's Ordinary Meeting 19 September 2023. The matter lay on the table pending an inspection of the road by the Manager Construction and Maintenance to return to a future Council meeting. The original notice of motion is repeated below for clarity.*

**COUNCILLOR RECOMMENDATION**

THAT in view of the history surrounding the rural road identified as Zamia Hills Road, currently included in Council's Road Register, Council resolve to upgrade its status to a "rural road" which would entitle it to a sign, and rural roads maintenance as necessary, in line with every other official rural road in our shire.

**PROCEDURAL MOTION**

That pursuant to s2.18.1(d) and s2.18.11 of Livingstone Shire Council's Meeting Procedures Policy the matter lay on the table pending all Councillors inspecting the road and meeting with residents onsite, to return to a future Council meeting.

**Moved by:** Councillor Mather**MOTION CARRIED**

Crs A Belot, P Eastwood, A Ireland, G Mather and R Watson voted in the affirmative.

Crs A Friend and Swadling voted in the negative.

**10.3 LIFTED FROM TABLE - NOTICE OF MOTION - COUNCILLOR FRIEND -  
REMOVAL OF PARKING STOPPERS, HILL STREET EMU PARK****File No:** qA24221**Attachments:** 1. Risk Assessment for Wheel Stops**Responsible Officer:** Amanda Ivers - Coordinator Executive Support  
Cale Dendle - Chief Executive Officer

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**SUMMARY**

*Councillor Andrea Friend has submitted a 'Notice of Motion' in relation to Removal of Parking Stoppers, Hill Street Emu Park.*

**COUNCILLOR MOTION**

THAT Council immediately undertake the removal of nine concrete parking stoppers located from the disabled carpark to the Lions Clubhouse located along Hill Street Emu Park.

**COUNCIL RESOLUTION**

THAT Council immediately undertake the removal of nine concrete parking stoppers located from the disabled carpark to the Lions Clubhouse located along Hill Street Emu Park with the continued monitoring of the situation.

**Moved by:** Councillor Friend**Seconded by:** Councillor Eastwood**MOTION CARRIED UNANIMOUSLY**

## 11 REPORTS

### 11.1 MARLBOROUGH DEPOT RESOURCING

**File No:** Qa24221  
**Attachments:** Nil  
**Responsible Officer:** Michael Kriedemann - General Manager Infrastructure  
**Author:** Jeff Carter - Manager Construction & Maintenance

#### SUMMARY

*The maintenance of an ever-decreasing unsealed road network in the northern areas of the shire is a fundamental requirement of Council. This report acknowledges the difficulties in forming a crew based at Marlborough to service roads in the north of the shire in the short to medium term, and beyond.*

#### OFFICER'S RECOMMENDATION

THAT Council

- 1) Accepts that
  - a. Despite several attempts over 12+ months, it has not been possible to fill a sufficient number of vacancies to assemble a properly resourced crew to operate permanently from Marlborough Depot.
  - b. This situation is not likely to improve into the future; and
2. Accordingly, Council repeals its decision of 15 November 2022 noting that it cannot be properly implemented.
3. The Chief Executive Officer takes whatever steps necessary to properly resource the necessary construction and maintenance functions for the northern part of the shire.

#### PROCEDURAL MOTION

**9.56AM** - THAT pursuant to s2.18.1(i) and s2.18.27 of Livingstone Shire Council's Meeting Procedures Policy the provisions of the Meeting Procedures be suspended to allow adequate time for informal discussion on Item 11.1 prior to entering into formal debate.

**Moved by:** Councillor Mather

**MOTION CARRIED UNANIMOUSLY**

#### PROCEDURAL MOTION

**10.06AM** - THAT pursuant to s2.18.1(i) and s2.18.27 of Livingstone Shire Council's Meeting Procedures Policy the provisions of the Meeting Procedures be resumed.

**Moved by:** Councillor Swadling

**MOTION CARRIED UNANIMOUSLY**

#### PROCEDURAL MOTION

That pursuant to s2.18.1(d) and s2.18.11 of Livingstone Shire Council's Meeting Procedures Policy the matter lay on the table until later in the meeting pending drafting of a suitable procedural motion.

**Moved by:** Mayor, Councillor Ireland

**MOTION CARRIED UNANIMOUSLY**

**11.2 LIFTED FROM TABLE - ROAD CLOSURE APPLICATION - PART OF DENDLES ROAD MILMAN SEVERING LOT 2 RP851703 (260 PERSHOUSE ROAD MILMAN)**

**File No:** fA36763  
**Attachments:** 1. Memo to Councillors  
**Responsible Officer:** Sean Fallis - Manager Engineering Services  
Michael Kriedemann - General Manager Infrastructure  
**Author:** Carrie Burnett - Policy & Planning Officer

**SUMMARY**

*This report pertains to an application to permanently close part of the Dendles Road road reserve at Milman.*

**COUNCIL RESOLUTION**

THAT Council resolve to:

1. Authorise the Chief Executive Officer to sign a 'Statement in relation to an application under the *Land Act 1994* over State land (Part C)' stating that Council, as road manager, does not object to the proposed permanent road closure of that part of Dendles Road Milman which severs Lot 2 RP851703.
2. Advise the applicant that Council:
  - a) does not object to the permanent closure of that part of Dendles Road Milman which severs Lot 2 RP851703; and
  - b) objects to the closure of that part of Dendles Road bordering Lot 69 LN716 because this closure may impact the ability for future development and access to Lot 69.

**Moved by:** Councillor Eastwood

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

Crs A Belot, P Eastwood, A Friend, A Ireland, Swadling and R Watson voted in the affirmative.

Cr G Mather voted in the negative.

**11.3 NAMING OF WETLAND OFF BOTTLEBRUSH DRIVE**

**File No:** qA24494  
**Attachments:** Nil  
**Responsible Officer:** Sean Fallis - Manager Engineering Services  
Michael Kriedemann - General Manager Infrastructure  
**Author:** Jo Fursman - Administration Officer

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**SUMMARY**

*This report involves the renaming of Kedron Park to Kedron Wetlands and addresses a Customer Request on behalf of Councillor Friend.*

**OFFICER'S RECOMMENDATION**

THAT "Kedron Park" be renamed to "Kedron Wetland" in accordance with Council's *Naming of Infrastructure Assets Procedure*.

**COUNCIL RESOLUTION**

That pursuant to s2.18.1(d) and s2.18.11 of Livingstone Shire Council's Meeting Procedures Policy the matter lay on the table pending consultation with our NRM team to provide a report of the flora and fauna within the area to come back to the table.

**Moved by:** Councillor Friend

**MOTION CARRIED UNANIMOUSLY**

**PROCEDURAL MOTION**

**10.27AM** - THAT the meeting be adjourned.

**Moved by:** Mayor, Councillor Ireland

**MOTION CARRIED UNANIMOUSLY**

**PROCEDURAL MOTION**

**11.00AM** - THAT the meeting be resumed.

**Moved by:** Mayor, Councillor Ireland

**MOTION CARRIED UNANIMOUSLY**

**COUNCIL RESOLUTION**

That pursuant to s2.18.1(d) and s2.18.13 of Livingstone Shire Council's Meeting Procedures Policy the matter be lifted from the table to be dealt with.

**Moved by:**                      **Councillor Mather**

**MOTION CARRIED UNANIMOUSLY**



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**11.1 MARLBOROUGH DEPOT RESOURCING****File No:** Qa24221**Attachments:** Nil**Responsible Officer:** Michael Kriedemann - General Manager Infrastructure**Author:** Jeff Carter - Manager Construction & Maintenance

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**SUMMARY**

*The maintenance of an ever-decreasing unsealed road network in the northern areas of the shire is a fundamental requirement of Council. This report acknowledges the difficulties in forming a crew based at Marlborough to service roads in the north of the shire in the short to medium term, and beyond.*

**OFFICER'S RECOMMENDATION**

THAT Council

- 1) Accepts that
  - a. Despite several attempts over 12+ months, it has not been possible to fill a sufficient number of vacancies to assemble a properly resourced crew to operate permanently from Marlborough Depot.
  - b. This situation is not likely to improve into the future; and
2. Accordingly, Council repeals its decision of 15 November 2022 noting that it cannot be properly implemented.
3. The Chief Executive Officer takes whatever steps necessary to properly resource the necessary construction and maintenance functions for the northern part of the shire.

**PROCEDURAL MOTION**

That pursuant to s2.18.1(d) and s2.18.11 of Livingstone Shire Council's Meeting Procedures Policy, the matter of staffing of Marlborough Depot lay on the table pending a meeting between Cr Mather, Cr Watson, Cr Swadling and relevant Council officers to provide assurance to councillors that every possible avenue has been explored before recommending that the Marlborough Depot is unable to be properly staffed to adequately service the northern parts of the shire.

**Moved by:** Councillor Mather**MOTION CARRIED UNANIMOUSLY**

**11.4 MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 30 SEPTEMBER 2023****File No:** FM12.14.1**Attachments:** 1. Monthly Financial Report 30 September 2023**Responsible Officer:** Richard Mills – Co-ordinator Project Management Office**Author:** Caitlyn Good - Management & Treasury Accountant

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**SUMMARY**

*Presentation of the Livingstone Shire Council Monthly Financial Report for the Period Ending 30 September 2023 by the Chief Financial Officer.*

**COUNCIL RESOLUTION**

THAT the Livingstone Shire Council Monthly Financial Report for the period ending 30 September 2023 be received (Attachment 1).

**Moved by:** Mayor, Councillor Ireland**Seconded by:** Councillor Mather**MOTION CARRIED UNANIMOUSLY**

**11.5 DELEGATIONS TO CHIEF EXECUTIVE OFFICER - PLUMBING & DRAINING ACT 2018, SECTION 143(2)**

**File No:** qA24573  
**Attachments:** Nil  
**Responsible Officer:** Poala Santini - Coordinator Governance  
Andrea Ellis - Acting Chief Financial Officer  
**Author:** Melanie Holgate - Governance Officer

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**SUMMARY**

*The Local Government Association of Queensland recommended the addition of section 143(2) of the Plumbing and Drainage Act 2018 to Councils delegations register and be delegated to the position of Chief Executive Officer, in accordance with section 257 of the Local government Act 2009.*

**COUNCIL RESOLUTION**

THAT in accordance with section 257 of the *Local government Act 2009*, Council resolves to delegate to the Chief Executive Officer, the exercise of power of section 143(2) of the *Plumbing and Drainage Act 2018*.

**Moved by:** Councillor Friend

**Seconded by:** Councillor Mather

**MOTION CARRIED UNANIMOUSLY**

Cr Friend sought leave of the meeting and consent of the Chair to apologise for her earlier comments in relation to Item 11.3 – Naming of Wetland off Bottlebrush Drive and retracted her comments that the renaming of the wetlands was not at her request as noted in the report.

**11.6 POLICY REVIEW - FRAUD AND CORRUPTION PREVENTION POLICY****File No:** fA2390**Attachments:** 1. Draft - Fraud and Corruption Prevention Policy**Responsible Officer:** Andrea Ellis - Acting Chief Financial Officer**Author:** Poala Santini - Coordinator Governance

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**SUMMARY**

*The Fraud and Corruption Prevention Policy has undergone a review in response to recommendation arising from a recent internal audit conducted by Pacifica Pty Ltd.*

**COUNCIL RESOLUTION**

THAT Council resolves to adopt the amended Fraud and Corruption Prevention Policy.

**Moved by:** Councillor Swadling**Seconded by:** Councillor Watson**MOTION CARRIED UNANIMOUSLY**

**11.7 LIVINGSTONE SHIRE LOCAL DISASTER MANAGEMENT PLAN 2023**

**File No:** ES9.05.02

**Attachments:** 1. 2023 Livingstone Shire Local Disaster Management Plan

**Responsible Officer:** Lyndie Scott - Disaster Management and Volunteer Officer  
Greg Abbots - Manager Development and Environment  
Chris Ireland - General Manager Communities

**Author:** Sara Sale - Support Services Officer Disaster Management

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**SUMMARY**

*The Livingstone Shire Local Disaster Management Plan (the Plan) has been reviewed. This report presents a summary of the key amendments and observations of the effectiveness of the Plan.*

**COUNCIL RESOLUTION**

THAT Council adopt the *Livingstone Shire Local Disaster Management Plan* as endorsed by the Livingstone Shire Local Disaster Management Group on 7 June 2023.

**Moved by:** Mayor, Councillor Ireland

**Seconded by:** Councillor Mather

**MOTION CARRIED UNANIMOUSLY**

**11.8 GROWING THE NORTHERN CORRIDOR PROJECT**

**File No:** ED8.5.20  
**Attachments:** Nil  
**Responsible Officer:** Chris Ireland - General Manager Communities  
**Author:** Sonia Tomkinson - Manager Economy and Places

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**SUMMARY**

*This report provides Councillors an overview of an economic demand and land use project being undertaken to identify economic development opportunities for growing the Northern Corridor area (Northern Corridor study area refers to the localities of Glenlee, Rockyview, Glendale, The Caves and Etna Creek).*

**COUNCIL RESOLUTION**

THAT Council endorse the purpose and completion of the “Growing the Northern Corridor” project as described in this report.

**Moved by:** Mayor, Councillor Ireland

**Seconded by:** Councillor Friend

**MOTION CARRIED UNANIMOUSLY**

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**11.9 FEASIBILITY INVESTIGATIONS - NEW DEPOT & CAPRICORN COAST  
HOMEMAKER STAGE 2**

<b>File No:</b>	<b>ED8.2</b>
<b>Attachments:</b>	<ol style="list-style-type: none"><li><b>1. Homemaker Stage 2 - ROL</b></li><li><b>2. Lot 33 - Proposed Depot Site, the Gateway Business and Industry Park</b></li><li><b>3. Depot Base Design</b></li><li><b>4. The Gateway Masterplan</b></li><li><b>5. Concept Depot Site Plan</b></li></ol>
<b>Responsible Officer:</b>	<b>Chris Ireland - General Manager Communities</b>
<b>Author:</b>	<b>Arna Hart - Project Support Officer</b> <b>Sonia Tomkinson - Manager Economy and Places</b>
<b>Previous Items:</b>	<b>15.1 - Stage Two - Capricorn Coast Homemaker Centre - Ordinary Council - 16 Nov 2021 9.00am</b> <b>9.1 - Capricorn Coast Homemaker Centre - Stage Two Commercialisation - Briefing Session - 01 Mar 2022 9.00am</b> <b>9.1 - Capricorn Coast Homemaker Centre - Stage Two Commercialisation - Briefing Session - 05 Apr 2022 9.00am</b>

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**SUMMARY**

*This report describes the steps required to determine the feasibility of building a new Council operations depot to progress the development of Stage Two of the Capricorn Homemaker Centre (where the existing Council operations depot is located).*

**COUNCIL RESOLUTION**

THAT Council resolve to:

1. Commit to investigating options for the progression of the Capricorn Coast Homemaker Stage Two project; and
2. Commit to investigating options to build a new Council operations depot at the Gateway Business and Industry Estate; and
3. Council authorises the inviting of public tenders for construction of a new Council operations depot.

**Moved by:** Mayor, Councillor Ireland

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

Crs A Belot, P Eastwood, A Friend, A Ireland, Swadling and R Watson voted in the affirmative.

Cr G Mather voted in the negative.

**11.10 REPEAL OF PLACEMAKING POLICY**

**File No:** ED8.5.22  
**Attachments:** 1. Placemaking Guidelines (v1.2)  
**Responsible Officer:** Sonia Tomkinson - Manager Economy and Places  
Chris Ireland - General Manager Communities  
**Author:** Arna Hart - Project Support Officer  
**Previous Items:** 7.7 - Repeal of Placemaking Policy - Briefing Session -  
03 Oct 2023 9.00am

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**SUMMARY**

*Governance have made the recommendation to revise the Placemaking Guidelines and repeal the Placemaking Policy.*

**12:19PM** Mayor, Councillor Ireland left the meeting.  
In accordance with s. 2.6.2 of the *Meeting Procedures Policy*, Deputy Mayor Belot assumed the chair.

**12:21PM** Mayor, Councillor Ireland returned to the meeting.  
Mayor Ireland resumed the chair.

**COUNCIL RESOLUTION**

THAT Council

- 1) Adopt the revised Placemaking Guidelines; and
- 2) Repeal the Placemaking Policy.

**Moved by:** Councillor Eastwood

**Seconded by:** Councillor Watson

**MOTION CARRIED UNANIMOUSLY**



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**11.11 KEPPEL COAST ARTS - FIG TREE GALLERY AND WORKSHOP SPACE  
PROPOSED FUTURE MANAGEMENT MODEL.**

<b>File No:</b>	<b>LIC/425.06</b>
<b>Attachments:</b>	<b>1. Keppel Coast Arts Fig Tree Gallery and Workshop Space - Proposed Future Management Model</b>
<b>Responsible Officer:</b>	<b>Chris Ireland - General Manager Communities</b>
<b>Author:</b>	<b>Molly Saunders - Manager Community and Cultural Services</b>
<b>Previous Items:</b>	<b>7.4 - Fig Tree Gallery Fees 2022-23 - Briefing Session - 06 Dec 2022 9.00am</b> <b>7.12 - Keppel Coast Arts - Fig Tree Gallery and Workshop Space management summary report - Briefing Session - 05 Sep 2023 9.00am</b> <b>4.2 - 9.15 AM Deputation - Keppel Coast Arts Fig Tree Gallery - Briefing Session - 03 Oct 2023 9.00am</b> <b>7.5 - Keppel Coast Arts - Fig Tree Gallery and Workshop Space future management model proposal. - Briefing Session - 03 Oct 2023 9.00am</b>

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**SUMMARY**

*This report presents Keppel Coast Arts Council Incorporated's Fig Tree Gallery and Workshop Space sub committees' management model proposal for Council's consideration.*

**COUNCIL RESOLUTION**

THAT Council resolves to

- 1) apply an exception to KEPPEL COAST ARTS INCORPORATED for the supply of MANAGEMENT OF FIG TREE GALLERIES AND WORKSHOP under section 235(b) of the Local Government Regulation 2012 section 235 (b), as the services are of a specialised or confidential nature.  
  
KCA are specialised in providing art gallery management services (including curation) in a community art gallery and
- 2) allocate \$50,000.00 per annum to Keppel Coast Arts Council Incorporated in the 2024/2025, 2025/2026, 2026/2027 financial years for the management of Fig Tree Gallery and Workshop under a licence agreement.

**Moved by: Councillor Watson**

**Seconded by: Councillor Friend**

**MOTION CARRIED UNANIMOUSLY**

**11.12 EVENT SPONSORSHIP PROGRAM ROUND TWO 23/24**

**File No:** CR2.05.01  
**Attachments:** Nil  
**Responsible Officer:** Chris Ireland - General Manager Communities  
**Author:** Molly Saunders - Manager Community and Cultural Services  
**Previous Items:** 11.9 - Event Sponsorship Program Round One 23/24 - Ordinary Council - 20 Jun 2023 9.00am

**SUMMARY**

*This report details the recommended recipients for funding from the Livingstone Shire Council Sponsorship Program Round Two 2023/2024.*

**COUNCIL RESOLUTION**

THAT in accordance with the recommendation of the Livingstone Shire Council Sponsorship assessors, the following sponsorship applications be funded from the Livingstone Shire Council Sponsorship Program Round Two 2023/2024:

Applicant	Event	Amount
<b>Community Hall or Market (in-kind)</b>		
Keppel Coast Arts	Fig Tree Markets x 6 Keppel Coast Blues and Music Club x 2 Keppel Coast Flix x 5	\$2,822.72
The Country Music Group	Country Music Afternoon x 11	\$1400.00
The Contender Project	Revolution Charity Boxing Night x 2	\$981.82
Adam Doherty	Lachy Doley Concert – A world worth fighting for. Support Act – Capricorn Coast Blues and Music Club.	\$490.91
Emu Park Singing Ship Indoor Bowls	Weekly Indoor Bowls	\$872.73
	<b>TOTAL</b>	<b>\$6,568.18</b>
<b>Community Event</b>		
Pacific Action Sports	National AM Series – CQ Open (Skateboarding)	\$2,500.00
Mt Chalmers Community History Centre	ANZAC Day 2024	\$552.73
Yeppoon Surf Life Saving Club	Wide Bay Capricorn Senior Surf Sport Branch Championships	\$3,000.00
Vball in Paradise	Great Keppel Island Beach Games	\$3,000.00
Marlborough and District Campdraft Association	Marlborough and District Campdraft 2024	\$3,500.00
Koori Kids	NAIDOC Week 2024 School Initiatives	\$500.00
Yeppoon Hack and Pony Club	Yeppoon Hack and Pony Club one day event.	\$3,500.00

Coowonga State School P&C	Keppel Coast Under 8s Morning	\$1,500.00
Emu Park Surf Life Saving Club	Green Cap Carnival	\$3,000.00
Capricorn Conservation Council	Weed Whacker Weekend on Konomie	\$2,500.00
Lions Club of Emu Park	Emu Park Lions and Triple M Festival of the Wind	\$4,000.00
	<b>TOTAL</b>	<b>\$27,552.73</b>
<b>Regional Event</b>		
SCF Australia	King of Kings (Fishing)	\$15,000.00
Capricorn Coast Events Inc	Great Australia Day Beach Party 2024	\$9,000.00
Marlborough Agricultural Show Association	38 <sup>th</sup> Marlborough Agricultural Show	\$10,000.00
Yeppoon and District Show Society	Yeppoon Show 2024	\$12,000.00
	<b>TOTAL</b>	<b>\$46,000.00</b>
<b>Economic Event</b>		
Capricorn Food and Wine Inc.	SeaSalt Music Festival	\$20,000.00
	<b>TOTAL</b>	<b>\$20,000.00</b>
	<b>GRAND TOTAL</b>	<b>\$100,120.91</b>

Moved by: Councillor Swadling

Seconded by: Councillor Watson

**MOTION CARRIED UNANIMOUSLY**

### 11.13 LIVINGSTONE SHIRE COUNCIL COMMUNITY GRANTS SCHEME ROUND 1 2023/2024 FINANCIAL YEAR RESULTS

**File No:** CR2.15.03

**Attachments:** Nil

**Responsible Officer:** Chris Ireland - General Manager Communities

**Author:** Laurie Rainbird - Community Development and Engagement Officer

#### SUMMARY

*This report outlines the outcome of assessments completed by the assessment panel for applications received by Livingstone Shire Council Community Grants Scheme, Round One 2023/2024.*

#### COUNCIL RESOLUTION

THAT Council resolves to approve the allocation of the Livingstone Shire Council Community Grants Scheme funding, as determined by the Livingstone Shire Council Grants Scheme assessment panel evaluation process, to the below successful applicants:

Successful applicant	Initiative	Grant amount
Yeppoon Rugby League Football Club Inc.	Construct disability access ramp from gate into grounds	\$4,852.00
Marlborough and District Lion Club Inc.	Purchase of generator and equipment for mobile refrigeration unit	\$4,550.00
Yeppoon and District Show Society Inc.	Purchase of defibrillator and kitchen equipment	\$4,648.30
The Caves Progress and Agricultural Society	Upgrade poultry cages and purchase gazebos, leaf blower, and air inflator	\$886.70
Cap Coast Kart Club Inc.	Fees for ecological report to enable development of track	\$5,000.00
Wildlife Rehabilitation HQ Inc.	Wheelchair accessible pathway	\$2,606.00
Joskeleigh Community Association Inc.	Fees for technical drawings to enable development of multi-purpose community building	\$5,000.00
Jack's Paddock Inc.	Purchase of arbour for cultivation and shade	\$1,438.80
Capricorn Coast Toy Library Inc.	Purchase of laptop and software	\$1,176.00
Cawarral Cricket Club Inc.	Purchase and application of topsoil on playing surface	\$4,770.00
Paddle Capricornia	Fees for trainers for Sea Kayaking Symposium 2024	\$5,000.00
Byfield and District Historical Society Inc.	Purchase of defibrillators, training, and promotion	\$4,882.78
Lions Club of Emu Park Inc.	Upgrade of signage at entrances to Emu Park	\$4,821.20
<b>TOTAL GRANT FUNDING</b>		<b>\$49,631.78</b>

**Moved by:** Councillor Eastwood

**Seconded by:** Councillor Friend

**MOTION CARRIED UNANIMOUSLY**

**11.14 AMENDMENTS TO FEES AND CHARGES 2023/24**

**File No:** FM12.08.01

**Attachments:**

1. Amendment to Cemetery Fees and Charges 2023/2024
2. Fees and Charges Amendments Proposed - Venues

**Responsible Officer:** Chris Ireland - General Manager Communities

**Author:** Sharon Sommerville - Acting Manager Parks and Facilities  
Molly Saunders - Manager Community and Cultural Services

**Previous Items:** 7.6 - Update on Capricorn Coast Memorial Gardens - Briefing Session - 03 Oct 2023 9.00am  
11.12 - Amendments to Fees and Charges Schedule 2023/2024 - Ordinary Council - 15 Aug 2023 9.00am

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**SUMMARY**

*This report details proposed amendments to Council's Fees and Charges Schedule 2023/2024.*

**COUNCIL RESOLUTION**

THAT Council adopts the attached amendments to the Livingstone Shire Council Fees and Charges Schedule 2023/24.

**Moved by:** Deputy Mayor, Councillor Belot

**Seconded by:** Councillor Swadling

**MOTION CARRIED UNANIMOUSLY**

**11.15 RESOURCING - ADDITIONAL FULL TIME POSITION - MEMORIAL GARDENS**

**File No:** GV  
**Attachments:** Nil  
**Responsible Officer:** Kristy Mansfield - Chief Human Resources Officer  
Cale Dendle - Chief Executive Officer  
**Author:** Chris Ireland - General Manager Communities

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**SUMMARY**

*This report proposes resource requirements in addition to the adopted full-time equivalent (FTE) position.*

**COUNCIL RESOLUTION**

THAT Council increases its full-time equivalent employment cap adopted on 20 September 2022 by one (1) position (from 359.2 to 360.2) to accommodate an additional Open Space resource dedicated to the cemetery team.

**Moved by:** Councillor Friend  
**Seconded by:** Councillor Watson

**MOTION CARRIED UNANIMOUSLY**

**11.16 COMMUNITIES PORTFOLIO MANAGEMENT REPORT**

**File No:** GV  
**Attachments:** Nil  
**Responsible Officer:** Chris Ireland - General Manager Communities  
**Author:** Jo McLennan - Executive Officer

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**SUMMARY**

*This report provides a summary of a range of strategic and operational activities within the Communities portfolio for the period 1 July 2023 to 30 September 2023.*

**COUNCIL RESOLUTION**

THAT the Communities portfolio management report for the period 1 July 2023 to 30 September 2023 be received.

**Moved by:** Councillor Eastwood

**Seconded by:** Councillor Friend

**MOTION CARRIED UNANIMOUSLY**

## 12 AUDIT, RISK AND IMPROVEMENT COMMITTEE REPORTS

Nil

## 13 URGENT BUSINESS\QUESTIONS

## 14 CLOSED SESSION

In accordance with the provisions of section 254J of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### COUNCIL RESOLUTION

**1.55PM** THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 254J of the *Local Government Regulation 2012*, for the reasons indicated.

#### 15.1 Rosslyn Bay Kiosk - Amenities Charges

This report is considered confidential in accordance with section 254J(3)(g), of the *Local Government Regulation 2012*, as it contains information relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interest of the local government.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Mather

**MOTION CARRIED UNANIMOUSLY**

### COUNCIL RESOLUTION

**2.02PM** THAT the meeting moves out of closed session and be opened to the public.

**Moved by:** Councillor Friend

**Seconded by:** Councillor Swadling

**MOTION CARRIED UNANIMOUSLY**



## 15 CONFIDENTIAL REPORTS

### 15.1 ROSSLYN BAY KIOSK - AMENITIES CHARGES

**File No:** CR2.13.01  
**Attachments:** Nil  
**Responsible Officer:** Chris Ireland - General Manager Communities  
**Author:** Sharon Sommerville - Acting Manager Parks and Facilities  
**Previous Items:** Rosslyn Bay Kiosk - Amenities Charges - Ordinary Council - 21 Sep 2021 9.00am

This report is considered confidential in accordance with section 254J(3)(g), of the *Local Government Regulation 2012*, as it contains information relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interest of the local government.

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#### SUMMARY

*This report provides a bi-annual assessment of the arrangement with the owner of the Rosslyn Bay Kiosk for compensation for the use of the kiosk amenities by members of the public who are not patrons.*

#### COUNCIL RESOLUTION

THAT the current arrangement for compensation with the owners of the Rosslyn Bay Kiosk for the use of the kiosk amenities by members of the public who are not patrons continue and be reviewed on 30 June 2025.

**Moved by:** Deputy Mayor, Councillor Belot  
**Seconded by:** Councillor Swadling

**MOTION CARRIED UNANIMOUSLY**

## **16 CLOSURE OF MEETING**

**There being no further business the meeting closed at 2.04pm.**

\_\_\_\_\_  
Mayor, Councillor Andy Ireland  
CHAIRPERSON

\_\_\_\_\_  
DATE