

# Submitting a plumbing application

## INFORMATION SHEET

All plumbing work in Queensland is regulated by state government legislation and is categorised as:

- Permit Work
- Notifiable Work
- Minor Work
- Unregulated Work

Only permit work requires an application to be lodged with Council for assessment. For more information on the categories above, please visit the [Queensland Building and Construction Commission website](https://www.qbcc.qld.gov.au/)

### Plumbing Application Documentation

To lodge your application with Council a completed Form 1 and supporting documents is required.

Please see the attached guideline to further assist you in providing the required information and or documentation.

### Application Fees

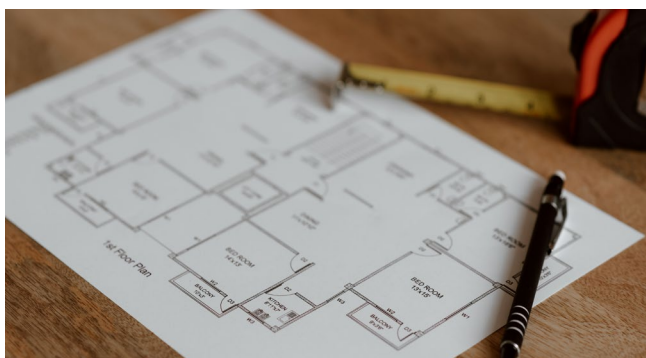
Councils fees and charges for plumbing applications can be viewed [online](#) and are payable at the time of lodgement.

### Assessment Process

Plumbing applications are assessed under the *Plumbing and Drainage Regulation 2019*. Council's Plumbing Inspectors will assess all plumbing applications against required legislation and regulations within the timeframes set by the legislation.

### Providing Further Information

If you are required to provide further information, Councils Plumbing Inspectors will issue a request for information. This information and or documentation will be required prior to the permit being issued.



### Fast-Track Plumbing Applications

To be considered a fast-track application under the *Plumbing and Drainage Act 2018* the permit work must

meet the criteria set out in *section 37 of the Plumbing and Drainage Regulation 2019*.

Fast track plumbing application is only for 1 new Class 1a or 1 new Class 10a building and must:

- Be directly and separately connected to Councils water and sewerage infrastructure
- Not have trade waste
- Not have an on-site treatment facility

To find out more about what permit work is not considered a fast track application, please view the [Queensland Governments website](https://www.qbcc.qld.gov.au/).

### Plumbing Inspections

Plumbing inspections are mandatory and must be conducted in accordance with the conditions of approval. All inspections are to be scheduled by the responsible person at each the stage.

Please take note of the inspections stated in the approval and other conditions that are outlined to ensure compliance.

Any changes to a building approval will require an amendment application submitted to Council prior to a final inspection certificate being issued

### Where to lodge your application

All plumbing applications should be submitted using Councils [online services](#).

### Other options for lodging an application:

- Email a copy of your application to [developmentadministration@livingstone.qld.gov.au](mailto:developmentadministration@livingstone.qld.gov.au)
- Customer Service at Town Hall, 25 Normanby Street Yeppoon

Please note additional fees and charges apply for lodgements outside of Councils online services.

### Related Websites and Information

#### [Plumbing Application Forms](#)

Livingstone Shire Councils Planning Scheme

<https://www.livingstone.qld.gov.au>

Queensland Building and Construction Commission

<https://www.qbcc.qld.gov.au>

Queensland Government

<https://www.business.qld.gov.au>

<b>Form 1</b> <ul style="list-style-type: none"> <li>• Current version of form is to be used</li> <li>• All mandatory sections are to be completed</li> <li>• Descriptions of the proposed plumbing works</li> <li>• Accurate site address and lot information</li> <li>• Signed by the applicant</li> <li>• Payment of the applicable application fees</li> </ul> (As per <a href="#">Councils current fees and charges</a> for plumbing applications)	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Form 7</b> <ul style="list-style-type: none"> <li>• Current version of the form is to be used</li> <li>• Permit number should be included (if known)</li> <li>• Description of the proposed plumbing works</li> <li>• Responsible persons details and Contractor licence information</li> <li>• Signed by the responsible person</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Site plan including:</b> <ul style="list-style-type: none"> <li>• proposed development</li> <li>• existing structures (e.g. house, shed)</li> <li>• site address</li> <li>• dimensions of the proposed development</li> <li>• setbacks (including setbacks of all existing buildings)</li> <li>• allotment boundaries</li> <li>• any road frontages to the relevant land and their street names</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Elevations including:</b> <ul style="list-style-type: none"> <li>• proposed development</li> <li>• dimensions of the proposed development (heights, setbacks etc.)</li> </ul>	<input type="checkbox"/> <input type="checkbox"/>
<b>Floor Plan including:</b> <ul style="list-style-type: none"> <li>• proposed development</li> <li>• existing structures (e.g. house, shed)</li> <li>• dimensions of the proposed development</li> <li>• Location of proposed fixtures and room names</li> </ul>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<b>Proposed Drainage/Hydraulic Plans</b> (Commercial Work)	<input type="checkbox"/>
<b>Soil Test Report</b>	<input type="checkbox"/>
<b>Sanitary Articulation design/Plan</b> (for H, P or E Site Classification)	<input type="checkbox"/>
<b>On-Site Sewerage Design/Report</b> (if applicable)	<input type="checkbox"/>