

Livingstone Shire Council

Working together for a thriving Livingstone

LIVEABLE LIVINGSTONE

A "Liveable Livingstone" will support and advocate for services for the wellbeing of the people of Livingstone at any age and with any ability.

1.1.1 Foster development to promote a range of housing options by reviewing existing planning and development policies to ensure that Council's development controls facilitate housing choice

Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
1.1.1.a	Complete a structure plan for Taroomball and Hidden Valley	Structure plan completed	Council business papers	Principal Strategic Planner	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Peer review to be undertaken - scheduled for June Briefing Session
1.1.1.b	Development and sale of forty-two (42) lots at Emu Park West Residential Subdivision - Stages one to four	42 lots developed and sold	Land sales	Property Development Strategist	Q4 (June 2023)	On time	Budget underspent	Benefits in doubt	Identified risk/s within appetite	Detailed design and operational works being completed by Dileigh Engineering. No budget allocation for construction of lots in 2023/24.
1.1.1.c	Complete structure plan for northern Yeppoon	Structure plan completed	Council business papers	Principal Strategic Planner	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Peer review to be undertaken - scheduled for June Briefing Session

1.1.2 Align community programs to social needs, funding opportunities and/or partnerships

Reference	Performance Measurement			Responsibility	Timeframe	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
-	No actions for this year	-	-	-	-	-	-	-	-	-

1.2.1 Build capacity to improve health and wellbeing in the community by providing fair and reasonable access to services and facilities

Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
-	No actions for this year	-	-	-	-	-	-	-	-	-

1.2.2 Plan for Livingstone's ageing demographics and partner with regional health and aged care sectors

Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
1.2.2.a	Senior Needs Analysis and Action Plan adopted by Council	Report presented to Council by 30 September 2022	Council business papers	Principal Community Development & Engagement Officer	Q1 (September 2022)	Item completed	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Seniors Needs Analysis Review and associated actions adopted at Ordinary Council meeting 21 February 2023.
1.2.2.b	Progress actions identified in the Senior Needs Analysis	100% of actions identified for 2022-23 completed	Council business papers	Principal Community Development & Engagement Officer	Q4 (June 2023)	Item completed	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	100% of actions identified for 22/23 complete.

1.2.3 Plan, design and deliver community infrastructure which connects communities and encourages non-vehicular transport

Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
1.2.3.a	Adopt a policy for community projects on Council controlled land	Completed in timeframe and adopted by Council	ECM Council minutes	Principal Community Development and Engagement Officer	Q3 (March 2023)	To be deferred	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Due to changes in organisational structure, further review of the need for this policy will be confirmed with General Manager Communities.

1.2.4 Take action to enable the implementation of the Active Livingstone Strategy

Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
1.2.4.a	Progress actions identified in the Active Livingstone Strategy	100% of actions identified for 2022-23 completed	Council business papers	Principal Community Development & Engagement Officer	Q4 (June 2023)	Item completed	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Active Livingstone Strategy Status Update Report presented at Council briefing September 2022. Actions identified for 22/23 complete.

1.3.1 Undertake planning in conjunction with the review of Council's Local Government Infrastructure Plan to provide adequate open space and recreation areas to meet the future growth needs of the Shire										
Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
1.3.1.a	Formalisation of tenure over Yeppoon Inlet jetty sites	Registration of Trustee Lease and individual subleases	ECM	Principal Property Officer	Q2 (December 2022)	Rescheduling expected	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Trustee lease complete and registered. Sub-leases in final review stages. Registration expected by June 2023.
1.3.1.b	Undertake a strategic review of existing and future sporting need	Sporting Needs Strategy adopted by Council	Council resolution	Principal Community Development & Engagement Officer	Q2 (December 2022)	Item completed	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Sporting Needs Analysis and associated top ten priority list adopted at Ordinary Council meeting April 2023.
1.3.2 Optimise community benefit from the use of parklands and facilities by improving the quality, access to, and shared use of, public spaces and facilities for cultural, recreational, and community activities										
Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
1.3.2.a	Undertake a strategic review to appropriately sequence the infrastructure requirements for Cooeee Bay	Infrastructure strategy adopted by Council	Council resolution	Manager - Engineering Services	Q2 (December 2022)	Rescheduling expected	Within operational allocation	Benefits in doubt	Identified risk/s within appetite	Report tabled at the December 2022 Ordinary Meeting to present the strategy and the strategy was not adopted. Council has requested the strategy combine land use and infrastructure planning into the one document and is not expected until 23/24.
1.3.2.b	Weekend occupancy rate for Yeppoon Town Hall	80% per annum	Pathway Booking Module	Coordinator Engagement and Events	Q4 (June 2023)	On time	Within operational allocation	Benefits in doubt	Identified risk/s being managed	61.93% weekend occupancy rate for Q3 (down 13% from Q2). There were 13 weekends in this period of which 8 had bookings at the Town Hall (19 bookings at Town Hall overall). Due to rain damage to the hall, it was unavailable for use from 10th March to 18th April 2023 - this impacted occupancy rate.
1.3.3 Support community groups (including the arts, cultural, sport, and recreation groups) through advocacy and by helping them identify and secure funding streams and develop skills (including networking, governance, engaging volunteers, and business management)										
Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
1.3.3.a	Delivery of council's grants and sponsorship programs	Delivery of funding is distributed in accordance with program adopted criteria	SmartyGrants, Finance One and program guidelines	Principal Community Development and Engagement Officer and Coordinator Engagement and Events	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	In Q3, one round of Events Sponsorship, one round of RADF and one round of Community Grants were delivered.
1.3.3.b	Maintain volunteer programmes and partnership projects	4 projects per year	Volunteer registrations ECM	Coordinator Natural Resource Management	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Landcare project at Mulambin Beach

THRIVING LIVINGSTONE

The "Thriving Livingstone" will prioritise the Traditional Owners and the importance of the place and country of Indigenous people; offer a diverse range of cultural activities and events; and develop and sustain a diverse economy.

2.1.1 Implement Livingstone's Reconciliation Action Plan to increase Council's organisational and staff capacity to deliver position outcomes for Indigenous people, including the Darumbal and Woppaburra people

Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
2.1.1.a	Reconciliation Action Plan adopted by Council	Plan adopted by Council	Council business papers	Principal Community Development & Engagement Officer	Q3 (March 2023)	To be deferred	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Draft RAP complete. Conversations are continuing with traditional owners to progress the draft to final copy status.

2.1.2 Foster partnerships to celebrate Council's and the community's respect and understanding of the Darumbal and Woppaburra People's relationship with their traditional land and waters through culturally appropriate facilities and services

Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
2.1.2.a	Deliver Indigenous Languages and Arts Projects resolved on 20th April 2021	100% of project completed within timeframe and allocated budget	Council business papers	Urban Strategist	Q3 (March 2023)	Rescheduling expected	Budget underspent	Benefits in doubt	Identified risk/s being managed	Nominated artist is still negotiating preferred project outcomes with Darumbal.

2.2.1 Growth in key sectors identified in the Invest Capricorn Coast Region Economic Development Plan is supported through the development and implementation of action plans by Capricorn Enterprise and other advisory groups

Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
2.2.1.a	Growth in Gross Regional Product (%)	Above the Queensland Average	Economy ID	Manager Economy & Places	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Gross Regional Product figures are released annually and will be updated Q4.

2.2.2 Foster development of high performing local business capability and diversity

Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
2.2.2.a	Livingstone Blueprint for Growth - Updated economic development and investment attraction strategy	Strategy adopted by Council	Council resolution	Manager Economy and Places	Q1 (September 2022)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Seeking Council endorsement April 2023.

2.2.3 Implement a Council-endorsed priority land development plan to deliver a return on the community's investment in land development to enhance economic and community outcomes

Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
2.2.3.a	Council-adopted plan for property portfolio development delivers a positive cash return on investment	>10% cash return	Council ledger	Property Development Strategist	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	The Gateway Stages 2B and 3 civil construction is currently underway. There are offers and/or contracts on 9 out of the 11 lots, these will settle once plans are sealed (likely August 2023). Emu Park West is at detailed design and operational works documentation development. Council has contracts on two parcels of land at 188 and 200 Tanby Road.

2.2.4 Support the growth of education and employment opportunities for the community

Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
-	No actions for this year	-	-	-	-	-	-	-	-	-

2.3.1 Provide support to market Livingstone as a destination for commerce, tourism, and lifestyle

Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
-	No actions for this year	-	-	-	-	-	-	-	-	-

2.3.2 Council provides and maintains infrastructure which encourages business and tourism growth

Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
-	No actions for this year	-	-	-	-	-	-	-	-	-

2.4.1 Deliver events, activities, and performances which bring economic and social benefits to the community										
Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
2.4.1.a	Periodic reports of patronage at events, activities and performances	Quarterly reports	Council business papers	Coordinator Engagement and Events	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Reporting completed. During this reporting period, Council organised, sponsored, supported, facilitated multiple events and activities that received high public participation rates.
2.4.2 Implement the action plan from the Invest Capricorn Coast Region Events Strategy 2025										
Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
2.4.2.a	Capricorn Coast Region Events Strategy 2025 actions	100% of actions completed for 2022-23	Council business papers	Manager Community and Cultural Services	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	During the reporting period, the new Community Events Sponsorship model was launched and one round delivered. The new format provides clarity, transparency and aligns with Strategy goals.
2.4.3 Foster access, collaboration, community connectedness, wellbeing and creativity by supporting arts and cultural activities within the Shire										
Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
2.4.3.a	Arts and Cultural Policy to be adopted by Council	Strategy adopted by Council	Council resolution	Manager Community and Cultural Services	Q1 (September 2022)	To be deferred	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Deferred to Q1 2023 due to fluctuation in staffing and resources in this area over the past 12 months.
2.4.3.b	Actions identified in the Arts and Cultural Policy completed	100% of actions completed for 2022-23	Council business papers	Manager Community and Cultural Services	Q4 (June 2023)	Rescheduling expected	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	To be scoped/delivered post formal adoption of the strategy. During the reporting period multiple Art and Cultural activities occurred along with RADF funding Round Two 22/23.

NATURAL LIVINGSTONE

A 'Natural Livingstone' will protect, sustainably manage and enhance the natural beauty, landscapes and resources of the country of the Darumbal and Woppaburra people in order to safeguard the sustainability and environmental resilience of the region into the future.

3.1.1 Enable and support sustainable waste management technologies, services and facilities which provide innovative and compliant solutions to reduce the environment impacts of Council's waste collection and resource recovery options

Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
3.1.1.a	Contribute to the development of the CQ Waste Strategy	Strategy adopted by Council	Council resolution	Chief Executive Officer	Q2 (December 2022)	Rescheduling expected	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Regional Waste Strategy Project updated provided by SLR consultants at CQROC Meetings in Sept & Nov 2022. Feedback received and plan to be presented to the April CQROC Meeting for endorsement.
3.1.1.b	Waste Strategy actions completed	100% of actions completed for 2022-23	Council business papers	Principal Waste Officer	Q4 (June 2023)	Rescheduling expected	Within operational allocation	Benefits in doubt	Identified risk/s within appetite	Council's Action Plan is on hold pending finalisation of the CQ Regional Waste Strategy to ensure alignment between both local and regional strategies.
3.1.1.c	Volume of waste diverted as a percentage of total waste stream collected or received	40%	Council business papers	Principal Waste Officer	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Prohibition of sorting at the face (by the State Government) has had a significant impact on diversion. Data will be collated in the near future to analyse the Resource Recovery Centre impact on diversion.

3.1.2 Partner with the community to divert and minimise waste and invest in renewable energy

Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
3.1.2.a	Secure a bio-solids partner to divert waste from landfill	Council resolution	Council business papers	Manager Water & Waste Operations	Q2 (December 2022)	To be deferred	Within operational allocation	Benefits won't be achieved	Identified risk/s being managed	Expression of Interest and tender process failed to deliver a viable alternative to disposal at landfill. Disposal at landfill continuing pending alternative options being investigated.
3.1.2.b	Yeppoon Solar power transition to renewable energy project completed	100% of project delivered within timeframe and budget	Monthly Portfolio Governance Group Status Report	Manager Water and Waste Operations	Q4 (June 2023)	Item completed	Budget on track	Benefits to be achieved	Identified risk/s being managed	Whilst the project has reached practical completion there are ongoing defects being worked through with the supplier, which mean the full benefits are yet to be achieved.

3.1.3 Incentivise the community to invest in reuse, recycling, energy and water saving practices

Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
3.1.3.a	Sustainable Livingstone Program delivered	100% of program delivered within timeframe and budget	ECM Project Plan	Principal Sustainability Officer	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Support provided for recycling/composting station at Appleton Park. Development of native garden with Emu Park State School. Talk on natural hazards and resilience to Sacred Heart School in March. Planning for Sustainable Livingstone Expo (to be held later in 2023) commenced. Ongoing Sustainability tips and facts on social media and in Council newsletter. Ongoing maintenance and update of Sustainability webpages and other information. Promotional items developed and distributed at events, school and other forums.

3.1.4 Promote and develop a resource recovery centre to deliver education and behavioural change

Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
3.1.4.a	Yeppoon Landfill Resource Recovery Centre - Phase 1	100% of project completed within budget and timeframe	Monthly Portfolio Governance Group Status Report	Manager Infrastructure Projects	Q4 (June 2023)	Item completed	Budget on track	Item completed - benefits achieved	Identified risk/s being managed	Centre operating well.

3.2.1 Assess alternative options to increase water sources										
Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
3.2.1.a	Advocate continuation of Council's water allocation bid for Rookwood Weir (6,500 ML)	Permanent allocation of 6,500 ML per annum	Council business papers	Manager Water & Waste Operations	Q4 (June 2023)	On time	Budget overspent	Benefits to be achieved	Identified risk/s being managed	The budget implications of Council's desired allocation cannot yet be quantified and is pending Sunwater release of pricing. Likely to have a significant impact on Council budget and further discussions with Sunwater is required in the short term.
3.2.2 Progress and support plans which protect coastal and marine environments										
Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
3.2.2.a	Implement Fig Tree Creek Management Master Plan	100% of actions within master plan implemented within identified timeframes and budget	Council business papers Engagement Plan Funding Agreements	Coordinator Natural Resource Management	Q4 (June 2023)	Rescheduling expected	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Notified of upcoming external funding - Partnership with Healthy Land and Water \$500,000 expected over next 3 years.
3.2.2.b	Actions identified in the Livingstone Reef Guardian Action Plan completed	100% of actions identified for 2022-23 completed	Council business papers	Coordinator Natural Resource Management	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Actions being implemented. Attendance at Working Group meeting in Townsville in February. Funding has been released by the Australian government with each Reef Guardian Council eligible to apply for up to \$900k over 3 years. Options for projects being considered. Applications due Q4 2022/23.
3.2.2.c	Actions within Shoreline Management Plan implemented	100% of actions within plan implemented within identified timeframes and budget	Council business papers	Principal Sustainability Officer	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Implementation of actions occurring. External funding opportunities being considered for some actions.
3.2.3 Collaborate with partners to reduce sediments and nutrients in waterways										
Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
3.2.3.a	Support effective waste management and pollution control eg sediment and erosion control, rubbish clean ups	2 training events or clean-up projects	ECM Funding Agreements	Coordinator Natural Resource Management	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Clean Up Australia Day 5 March 2023.
3.2.4 Plan Council's response to climate change by implementing the actions in the Coastal Hazard Adaptation Strategy										
Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
3.2.4.a	Implement recommendations from Our Living Coast Strategy (Coastal Hazard Adaptation Strategy)	100% of actions implemented within identified timeframes and budget	Action Plan	Principal Sustainability Officer / Principal Strategic Planner	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Actions being implemented by relevant Business Units across Council. \$500,000 funding received under QRRRF for a Nature Based Resilience Project which will commence Q4 2022/23. External funding opportunities being sought for other projects.
3.2.5 Deliver and implement a Livingstone Shire Carbon Strategy										
Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
3.2.5.a	Implement the actions within the Low Carbon Livingstone 2030: A Strategy to Reduce the Carbon Footprint of Livingstone Shire Council	100% of actions implemented within identified timeframes and budget	Data from annual carbon audit	Principal Sustainability Officer	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Actions being implemented by relevant Business Units across Council. Carbon Audit and associated report currently being completed. External funding opportunities being sought for some projects and initiatives.

3.3.1 Recognise, preserve and enhance the region's unique biodiversity										
Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
3.3.1.a	Implementation of Biodiversity Strategy	100% of actions implemented within identified timeframes and budget	Council business papers	Coordinator Natural Resource Management	Q2 (December 2022)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Biodiversity Strategy Action for 2022-23 implemented via operational budget and external funding except Biodiversity Officer position not approved.
3.3.1.b	Rehabilitate six (6) new sites and maintain twelve (12) existing sites on Council controlled land	Six (6) new sites established and twelve (12) existing sites maintained	100% in line with annual programme	Project Officer Natural Resource Management Vegetation Rehabilitation Officer	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Farnborough, Lammermoor and Kemp Beach beach restoration sites in progress.
3.3.1.c	Cycad salvage and mitigation projects - project initiation and maintenance	2 projects completed	Finance One ECM Survey 123	Community Nursery Supervisor	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	OMYA project and Clarke Creek Wind Farm Project progressing as planned.
3.3.2 Progress and support plans which protect the Shire's natural assets, bushland and local eco-systems										
Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
3.3.2.a	Open Spaces Framework - Green infrastructure strategy endorsed by Council	Strategy endorsed by Council	Strategy	Urban Strategist – Cross Council collaboration is integral to the development of this strategy	Q2 (December 2022)	Rescheduling expected	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Draft framework is at internal review stage.
3.3.3 Manage threats by collaborating with traditional owners, agencies, community groups and private landholders about land management, protection methods including hazard reduction strategies and conservation policies to ensure the protection of people, property and the environment										
Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
3.3.3.a	Implement the Bushfire Management Plan Annual Operational Plan	100% of actions completed	ECM Funding Agreements	Bushfire Recovery and Resilience Officer	Q4 (June 2023)	On time	Budget on track	Benefits to be achieved	Identified risk/s within appetite	Community Cuppa and Catch up sessions at Maryvale and Adelaide Park RFB (education and engagement). Inspection of majority of fire trails.

LEADING LIVINGSTONE

A 'Leading Livingstone' will provide transparent, accountable leadership which listens to the needs of the Livingstone community and advocates for Livingstone's interests to State and Federal Governments.

4.1.1 Implementation of the Community Plan and Corporate Plan is well co-ordinated across Council and through a delivery mechanism which provides clear line of sight, accountability and performance measurement for all employees

Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
4.1.1.a	Implement revised Performance Management System across whole of Council	Framework approved and implemented	Performance Management System reports	Principal Organisational Development Officer	Q1 (September 2022)	Item completed	Within operational allocation	Benefits to be achieved	Identified risk/s being managed	A revised Performance Management system was launched in July 2022. This revised approach focusses on driving performance through linking what we do with the Operational Plan/Community Plan as well as focussing on the values, behaviours and leadership capabilities expected at Council. Efforts to help embed the change across the organisation is continuing. Interim reviews across the business occurred between Jan-Feb 2023. From May to July 2023, annual reviews will take place for employees and their leader to review their performance of the past year and discuss and establish performance standards and measures for FY24.
4.1.1.b	Appropriately manage unscheduled employee absences <i>(this is a 2022-2023 Organisational KPI)</i>	<4.5% annualised	HR Reports	Executive Leadership Team	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s being managed	Council's annualised absenteeism rate for the rolling 12 month period (1 April 2022 to 31 March 2023) is 5.5%. In comparison to Q2, Council's absenteeism rate has further reduced by 0.3%. This means Council's absenteeism continues to trend downwards, with an overall reduction of 1.1% since July 2022. Steps are being taken towards reducing absenteeism towards the 4.5% target.

4.1.2 Council produces and delivers against sustainable financial forecasts as a result of best practice Capital and Asset Management Plans which guide project planning and service delivery across the Shire										
Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
4.1.2.a	Implementation of Strategic Asset Management Plan Improvement actions	100% of actions identified for 2022-23 completed	Asset Management Steering Committee	Manager Community Assets	Q4 (June 2023)	Rescheduling expected	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Progress has been made on some of the key deliverables, particularly Asset Management Plans. Resourcing will delay delivery of some of the identified actions.
4.1.2.b	Financial Sustainability ratios: Operating Surplus Net Financial Liabilities Asset Sustainability	0-10% <60% >90%	Adopted/Revised Budgets Audited Financial Statements	Chief Financial Officer	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	No change to the adopted operational budget. Council adopted changes to the capital program. The forecast (BR1) undertaken during the quarter, indicates Council remains on track to achieve the budget targets. Work on Budget Review 2 commenced in April.
4.1.2.c	Review 50% of Long-Term Asset Management Plans Annually prior to end of calendar year	50% reviewed prior to end of calendar year	Asset Management Steering Committee	Manager Assets & GIS	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Water, Sewer and Footpath AMP's expected to presented to Council in June. Roads is still in progress
4.1.2.d	Increase plant / fleet utilisation rates	70%	Conquest	Coordinator Assets	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Review of utilisation thresholds to be undertaken prior to end of Q4, this will lift the utilisation rate
4.1.2.e	Develop a long term full cost pricing methodology for the waste business activity	Pricing methodology adopted by Council	Council resolution (budget)	Chief Financial Officer / Coordinator Revenue	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Consultant has presented draft findings to Council at a waste strategy workshop on 27 March 2023. Recommended Fees and Charges updated.
4.1.2.f	Mt Charlton Reservoir rehabilitation project	100% of project delivered within timeframe and budget	Monthly Portfolio Governance Group Status Report	Manager Water and Waste Operations	Q4 (June 2023)	Item completed	Budget on track	Benefits to be achieved	Identified risk/s within appetite	Project scope is complete. An enhancement to improve ventilation, reduce humidity and ultimately prolong the life of the new roof will be completed in April 2023.
4.1.2.g	Contribute to driving a performance culture through achievement of Capital Works/Operational Plan targets <i>(this is a 2022-2023 Organisational KPI)</i>	90% targets achieved	Operational Plan Report/Capital Works Report	Chief Financial Officer / Coordinator Project Management	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	64% (\$28.3m) of capital budget (\$45.1m) achieved as at 30 March 2023 with a further \$23.6m in committals.
4.1.3 A continuous improvement focus underpins the organisation, creating a supportive environment for ideas and positive, well-managed change which enhances internal and external outcomes										
Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
-	No actions for this year	-	-	-	-	-	-	-	-	-
4.1.4 Provide leadership and contemporary management systems which drive a coordinated and connected organisation										
Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
4.1.4.a	Leadership Development Capability Framework developed and implemented	Framework approved and implementation of identified strategies completed	Framework ELT Reports	Principal Organisational Development	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Council's Executive Performance Management Framework incorporating leadership competencies was adopted at the November Ordinary Council Meeting. Council launched a Leadership Development Program in August 2022. An external provider was engaged to deliver this program (over approximately a 6 month period). 17 Leaders have now completed the program with positive feedback received. An end of program reflection session is scheduled with the participants, their Managers and ELT in late May 2023. One employee identified as an emerging leader, recently commenced a tailored leadership development program with a focus of leadership capabilities required of a new leader.

4.1.5 Promote a values-based culture which appreciates it and empowers its workforce										
Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
4.1.5.a	Drive employee engagement through demonstrating effective leadership, engagement and collaboration <i>(this is a 2022-2023 Organisational KPI)</i>	>75% Engagement >70% MEI	Survey Results	Executive Leadership Team	Q4 (June 2023)	On time	Budget on track	Benefits to be achieved	Identified risk/s being managed	Council undertook their third annual engagement survey in Sep 22. Engagement results achieved include: Engagement Score - 68%, Manager Effectiveness Index - 75% Leaders have debriefed engagement results with their respective teams, and are focussing on three (3) things to positively shift engagement. Council will again deliver an Employee Engagement Survey in September 2023.
4.1.6 Risk management practices are embedded into decision making process										
Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
4.1.6.a	Improve Council's risk management maturity	100% of actions identified for 2022-23 completed	Council business papers	Coordinator Governance	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s being managed	Risk Profiling Workshop scheduled for 12 May 2023. Revised tables for risk impact, likelihood, and escalation levels have been drafted.
4.1.6.b	Mitigation and risk reduction activities: - are informed by risk assessments - are prioritised based on risk assessments and available resources - are included in strategic and operational plans	Completion of Queensland Emergency Risk Management Framework	Emergency Management Assurance Framework	Local Disaster Management Group through the Operational Plan	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	LDMG meeting conducted on 22 February 2023. LDMG Operations Plan was updated and discussed with group.
4.1.6.c	Internal Audit - complete audit actions	100% of high and medium risk actions completed within timeframes	Audit committee business papers	Coordinator Governance	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	1 high and 4 medium risk audit actions completed within Q3, of which all exceeded the original completion timeframe.
4.1.7 Recruit and develop a professional, capable and responsive workforce										
Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
4.1.7.a	Recruitment and Selection - Annualised Employee Turnover (excluding retirements)	<10%	Aurion	Coordinator HR & Payroll	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Employee turnover YTD is 12.23% or annualised at 18.2%. Excluding retirements and fixed term cessations, the annualised turnover rate is 15.2%.
4.1.7.b	Workforce Plan meets current and future business and community expectations	80% of scheduled strategies for 2022-23 implemented	Workforce Plan	Principal Organisational Development	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	The Workforce Plan Roadmap (Workforce Plan Strategy in Action) has now been finalised capturing current Workforce Plan 2019-2024 (Focus Areas and Strategies) and their relevance to the SHAPE consulting Audit findings. Strategies and actions for the FY22-23 have been identified and work is continuing towards completing key focus areas. Focus areas for FY23-24 are to be determined.
4.1.8 Provide for the safety, security, health and wellbeing of Council employees and contractors										
Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
4.1.8.a	Zero improvement or prohibition notices issued by WorkSafe Qld	Zero Improvement Notices	WorkSafe Qld	Coordinator Workplace Health and Safety	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s being managed	No improvement notices were issued during Q3.
4.1.8.b	Undertake external audit as per Local Government Workcare (LGW)	WHS Audit score of minimum 70% for category 3 WHS Systems	Approved OIR auditor	Coordinator Workplace Health and Safety	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s being managed	LGW (OIR) External Audit scheduled to occur in May (08/05/23 to 10/05/23).
4.1.8.c	Proactively contribute to the safety, health and wellbeing of our people <i>(this is a 2022/2023 Organisational KPI)</i>	Reduction in Lost Time Injury Frequency Rate <25.64	WHS Safety Committee	Chief Executive Officer and Safety Coordinator	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s being managed	There were two (2) Lost Time Injuries for Q3. As at end of Q3, Council's LTIFR was 14.80. Early reporting and intervention will continue to be a key focus.

4.2.1 Build and maintain strong, collaborative and co-operative relationships across all levels of government, industry, business and community										
Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
4.2.1.a	Facilitate review of Community Voice Panels in line with mid-term membership review prescribed in adopted Terms of Reference	Council resolution	Council business papers	Executive Support	Q1 (September 2022)	Item completed	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Council resolved to disband CVP in Nov22. All Members advised and invited to EOI in Jan23 for Task Forces. Review undertaken and all panel members advised of uptake decision on 23 March 2023. Completed.
4.2.2 Identify opportunities for alignment between Council's interests and objectives with those of Federal and State Governments										
Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
-	No actions for this year	-	-	-	-	-	-	-	-	-
4.2.3 Advocate Council's interests and objectives to government, industry, business, and community to promote the Livingstone region at a national and international level										
Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
-	No actions for this year	-	-	-	-	-	-	-	-	-
4.2.4 Actively participate in Central Queensland Regional Organisation of Council's and other regional bodies to promote regional interests and objectives to government, industry, business, and community										
Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
4.2.4.a	Assume leadership (Chair and Secretary) of the CQROC Organisation of Councils Ltd	Successful discharge of company responsibilities to Australian Securities and Investments Commission	Council business papers	Mayor and CEO	Q1 (September 2022)	Item completed	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	CQROC resolved in November 2022 to appoint LSC as Chair and Secretary. ASIC changes completed in Dec22, Financial hand over and set ups completed Feb23. Handover complete.
4.3.1 Plan, develop and implement high-quality customer-focused services										
Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
-	No actions for this year	-	-	-	-	-	-	-	-	-
4.3.2 Commit to open and accountable governance to ensure community confidence and trust in Council and its democratic values										
Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
4.3.2.a	Complete review of Local Laws (including Subordinate Local Laws) to improve alignment with community needs and expectations	Local laws adopted by December 2022	Council resolution to adopt modified Local Laws	Coordinator Public Environments	Q2 (December 2022)	Rescheduling expected	Budget overspent	Benefits to be achieved	Identified risk/s within appetite	Review by the state (state interest check) still to be finalised
4.3.3 Take actions to enable the use of meaningful tools to engage the community on diverse issues so that the community is well informed and can contribute to decision making										
Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
4.3.3.a	Annual increase in Total Visit measure rates for Get Involved Software	10%	Get Involved Software	Coordinator Engagement and Events	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	4200 interactions for Q3 reporting period - an increase of 55% from Q2.

FUTURE LIVINGSTONE

A 'Future Livingstone' will become a resilient community prepared for future economic, social, environmental, and infrastructure challenges to ensure Livingstone retains its unique character and thrives into the future.

5.1.1 Maintain a clear and comprehensive planning vision for the region

Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Source of Validation Data			Timing	Budget	Scope	Risk	
5.1.1.a	Review and update the Local Government Infrastructure Plan	Council resolution	Council business papers	Coordinator Infrastructure Planning	Q4 (June 2023)	On time	Budget on track	Benefits to be achieved	Identified risk/s within appetite	A workshop to present the Draft LGIP was held in April 2023. A report to Council Ordinary Meeting in June will seek to adopt the updated LGIP.

5.1.2 Balance development within Livingstone Shire in accordance with the community's desired environmental and economic outcomes

Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
5.1.2.a	Finalise the structure plan for the West Emu Park Development Area	Structure Plan completed	Council business papers	Principal Strategic Planner	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Milford Planning undertaking peer review of state agency feedback - and will make any amendments to the final options analysis. Report with final recommendations due for May briefing session.

5.1.3 Develop a program of master planning, place making and improvement strategies to enhance local identity and lifestyle

Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
-	No actions for this year	-	-	-	-	-	-	-	-	-

5.1.4 Collaborate with partners to understand, nurture and protect Great Keppel Island's environmental values which help showcase its unique tourism potential

Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
5.1.4.a	Advocating for the completion of the Great Keppel Island master plan project	Master Plan adopted	Queensland Government	Urban Strategist	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Council representatives, including Councillors continue to attend PRG meetings on the masterplan. The State government is yet to take the final version to public consultation.

5.2.1 Implement an integrated transport strategy which encourages alternative transport usage to maximise economic, environmental and liveability outcomes

Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
-	No actions for this year	-	-	-	-	-	-	-	-	-

5.2.2 Reinforce sustainable building design principles

Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
5.2.2.a	Council formally adopts a position regarding the use of sustainable design principles which exceed current mandatory requirements	Council resolution	Council business papers	Manager Development and Environment	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Strategic Planning Officer presented a report at 7 June 2022 Briefing session. The outcome was to promote sustainable design principles via the Sustainable Livingstone page of the website rather than try to integrate specifically into the planning scheme given the existing state and federal guidelines on the matter.

5.2.3 Adopt and implement a Connected Livingstone Strategy to foster investment opportunities in the region

Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
-	No actions for this year	-	-	-	-	-	-	-	-	-

5.2.4 Integrate technology and innovative solutions into Council's operations and community programs to increase efficiency, provide excellent customer service outcomes, encourage entrepreneurship and community engagement										
Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
5.2.4.a	Review of all customer touchpoints to measure customer experience	100% of identified actions for 2022-23 undertaken	Council business papers	Manager Community and Cultural Services	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	Draft Customer Request Management Framework document undergoing internal peer review.
5.2.4.b	Project Merlin - Phase One ERP Business systems transformation project completed	100% of project delivered within timeframe and budget	Portfolio Governance Group Status Report	Chief Technology Officer	Q4 (June 2023)	To be deferred	Budget on track	Benefits to be achieved	Identified risk/s within appetite	Completion date now 23/24 and ontrack.
5.2.4.c	Improve customer experiences through closing out customer service requests on time <i>(this is a 2022-2023 Organisational KPI)</i>	90% close out rate	Pathway	Executive Leadership Team	Q4 (June 2023)	On time	Within operational allocation	Benefits to be achieved	Identified risk/s within appetite	ELT and co-leadership team continuing to manage and support staff to achieve this KPI. Draft Customer Request Management Framework document finalised for internal peer review. Emphasis on customer journey mapping and organisational consistency.
5.3.1 Maintain the ability to respond to disaster events under the disaster management arrangements										
Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
5.3.1.a	Disaster management plans are fit for purpose and meet community's needs	Local Disaster Management Plan endorsed by Local Disaster Management Group	LDMG Minutes	Coordinator Disaster Management and Community Resilience	Q4 (June 2023)	On time	Budget on track	Benefits to be achieved	Identified risk/s within appetite	Inspector General Emergency Management (IGEM) review of Livingstone Local Disaster Management Plan completed 8 March 2023.
5.3.1.b	Maintain fire-trails and assist in hazard reduction burns	100% of planned maintenance and hazard reductions undertaken	Fleet records	Bushfire Recovery and Resilience Officer	Q4 (June 2023)	Rescheduling expected	Budget on track	Benefits to be achieved	Identified risk/s within appetite	Majority of fire-trails have been inspected over the third quarter. As a result of recent wet weather, maintenance has been conducted where possible.
5.3.2. Enhance the community's preparedness for disaster through community education, training and strong partnerships between Council and other agencies										
Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
-	No actions for this year	-	-	-	-	-	-	-	-	-
5.3.3 Plan the response to changes in social, economic and climatic conditions										
Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
5.3.3.a	Reflect coastal and climate change risk and hazard management provisions in the Local Disaster Management Plan	Annual review of the Local Disaster Management Plan	Local Disaster Management Plan	Principal Sustainability Officer	Q2 (December 2022)	Item completed	Within operational allocation	Item completed - benefits achieved	Identified risk/s within appetite	Relevant provisions and references incorporated into LDMP.
5.3.4 Partner with agencies to develop programs for the protection of all members within the community										
Reference	Performance Measurement			Responsibility	Completion Date	Progress Indicators				Third Quarter Progress Comments
	Performance Indicator	Target	Data Validation Source			Timing	Budget	Scope	Risk	
-	No actions for this year	-	-	-	-	-	-	-	-	-