

Application for Amendment of Accredited Food Safety Programme

Food Act 2006
Section 112



ABN: 95399253048
Telephone: 07 4913 5000 / 1300 790 919
Postal: PO Box 2292 YEPPOON QUEENSLAND 4703

Enquiries: www.livingstone.qld.gov.au/OnlineServices



Did you know you can [apply online?](#)

PRIVACY NOTICE
Livingstone Shire Council is collecting the personal information you supply on this form for the purpose of processing your application. The Council is authorised to do this under *Food Act 2006*. Some information may be given to other Queensland Local Government authorities and State Government authorities to notify of existing approvals. Your personal details will not be disclosed to any other person or agency external to Council without your consent unless required or authorised by law.

This form is to be used when applying for amendment of an accredited Food Safety Program for a business undertaken by the applicant, who has an existing Food Business Licence. The details provided are used by Council to decide the application. The application must be submitted with the relevant fee, the food safety program and written advice from an approved Food Safety Auditor.

Applicant Details

Applicant Name (Individual, Partnership, Company)	Manager(s) Name
<input type="text"/>	<input type="text"/>
Postal Address	Contact Number(s)
<input type="text"/>	<input type="text"/>
Suburb & Postcode	Email
<input type="text"/>	<input type="text"/>

Current Licence Details

Licence Number	Fixed / Mobile Premise Details
<input type="text"/>	<input type="text"/>
Trading Name	Suburb and Postcode
<input type="text"/>	<input type="text"/>

Food Safety Programme

Business Type

- | | |
|---|---|
| <input type="checkbox"/> Offsite Catering | <input type="checkbox"/> Child Care Centre |
| <input type="checkbox"/> Onsite Catering | <input type="checkbox"/> Aged Care Facility |
| <input type="checkbox"/> Private Hospital | <input type="checkbox"/> Other (please specify) |

Livingstone Shire Council requires the applicant to obtain a 'Notice of Written Advice' from an approved auditor as to whether the food safety programme meets the criteria for food safety programmes set out in section 104 of the *Food Act 2006*. Visit the Queensland Health website <https://www.health.qld.gov.au/public-health/industry-environment/food-safety/programs> for approved Food Safety Auditors.

OFFICE USE ONLY

Receipt No.	Amount Paid \$	Date Paid ___/___/___	CSR No:
Information Checked: Yes / No	Licence No:	Doc No:	Initials:

File LE19.4.3 –Licensing Food Business – 19.6.4 – 3 years (after the refusal, expiry or cancellation of the licence)

Application for Amendment of Accredited Food Safety Program Form February 2014 (Version 1.1)

Checklist

The following is required to be submitted with this application. Use this checklist to ensure that you have attached all necessary documents for Council to assess and decide the application.

Food Safety Program

- Two (2) copies of the Food Safety Programme
- 'Notice of Written Advice' from an approved Food Safety Auditor

Declaration

I submit this Application for Amendment of Food Safety Programme Accreditation with the relevant fee and supporting documentation as required. I understand that it is an offence under section 267 and section 268 of the *Food Act 2006* to provide false or misleading information or documents. If the application is made by a corporation or incorporated association, the person signing the form must occupy a position which is legally entitled to make an application on behalf of the corporation or incorporated association.

Signature of Applicant

Date

Name of Applicant (Individual, Partnership, Company)

Name of Signatory (if Partnership or Company)

Position of Signatory (if Partnership or Company)

Payment Options

Refer to Council's Current [Fees and Charges](#) for details

Payment must be made when the form is submitted – forms will not be processed until payment is received.



MAIL – Make your cheque/money order payable to Livingstone Shire Council and mail to PO Box 2292, Yeppoon QLD 4703



IN PERSON – You can pay this account at any of Council's Customer Service Centres:



ONLINE SERVICES – Visit www.livingstone.qld.gov.au/onlineservices

Yeppoon (Town Hall, 25 Normanby Street or **Emu Park** (Library), 7-9 Hill Street