



SPECIAL MEETING

AGENDA

26 AUGUST 2021

Your attendance is required at a Special meeting of Council to be held in the Council Chambers, 4 Lagoon Place, Yeppoon on 26 August 2021 commencing at 7.30am for transaction of the enclosed business.

Cale Dendle
CHIEF EXECUTIVE OFFICER
23 August 2021

Next Meeting Date: 21.09.21

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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1 OPENING

Acknowledgement of Country

"I would like to take this opportunity to respectfully acknowledge the Darumbal People. The traditional custodians and elders past, present and emerging of the land on which this meeting is taking place today."

2 ATTENDANCE

Members Present:

Mayor, Councillor Andrew Ireland (Chairperson)
Deputy Mayor, Councillor Adam Belot
Councillor Nigel Hutton
Councillor Pat Eastwood
Councillor Glenda Mather
Councillor Andrea Friend
Councillor Rhodes Watson

Officers in Attendance:

Cale Dendle - Chief Executive Officer
Brett Bacon – Executive Director Liveability and Wellbeing
Michael Kriedemann – Executive Director Infrastructure
Andrea Ellis – Chief Financial Officer
Matthew Willcocks - Chief Technology Officer
Kristy Mansfield - Chief Human Resources Officer

3 LEAVE OF ABSENCE / APOLOGIES

Nil

4 DECLARATION OF INTEREST IN MATTERS ON THE AGENDA

5 PUBLIC FORUMS/DEPUTATIONS

Nil

6 BUSINESS ARISING OR OUTSTANDING FROM PREVIOUS MEETINGS

Nil

7 PRESENTATION OF PETITIONS

Nil

8 COUNCILLOR/DELEGATE REPORTS

Nil

9 AUDIT, RISK AND IMPROVEMENT COMMITTEE REPORTS

Nil

10 REPORTS

10.1 BLACK SUMMER BUSHFIRE RECOVERY GRANTS

File No: ED8.5.19

Attachments:

1. Black Summer Bushfire Recovery Grants Factsheet
2. Black Summer Bushfire Recovery Grant Opportunity Guidelines
3. Fleet Items Bushfire Mitigation
4. Progress of Rural Fire Brigade Requests
5. Rural Fire Brigade Consultation Meeting

Responsible Officer: Brett Bacon - Executive Director Liveability & Wellbeing

Author: David Mazzaferri - Manager Community Wellbeing
Sonia Barber - Manager Economy and Places
Lyndie Scott - Community Partnerships Bushfire Resilience Officer

Previous Items: 11.14 - The Station Building Better Regions Submission
- Ordinary Council - 16 Feb 2021 9.00am

SUMMARY

The purpose of this report is to provide an update of the current bushfire mitigation works conducted by Livingstone Shire Council and to gain approval to submit a list of identified projects under the Black Summer Bushfire Recovery Grants.

OFFICER'S RECOMMENDATION

THAT Council resolve to submit the following projects to the Black Summer Bushfire Recovery Grant Programme:

Project	Description	Cost
(1) Bushfire Resilience Officer	Implement strategies identified by working in partnerships with our landowners, Queensland Fire and Emergency Services, including Rural Fire Brigades to mitigate the risk of bushfire and to ensure continuation of community engagement based on fire risk.	\$272,976 (Wages and vehicle lease) \$90,000 Marketing, community engagement and workshops Total – \$362,976
(2) Bushfire Mitigation Fleet items	Bushfire mitigation assistance in creation of firebreaks and response capability to assist the Queensland Fire and Emergency Services, including Rural Fire Brigades	quick spray unit – 19,073.45 tractor – \$110,000 truck and water tank – \$170,777 boom attachment and bucket – \$36,000 Cyclone slasher and mulcher – \$21,224.50 mop-up fire trailers (two) – \$30,450 travel irrigator – \$14,856

Project	Description	Cost
		Total – \$402,380.45
(3) Local Disaster Co-ordination Centre renewal	Implement new hardware and upgrade technology to ensure Local Disaster Co-ordination Centre can be utilised both in a disaster event but importantly for the community	\$300,000
(4) Economic Development Officer, Disaster Recovery	Implement projects that support and promote sustainable economic recovery and resilience in the community, with a focus on strengthening agricultural diversity and supply chains.	\$272,976 (wages and vehicle lease) \$90,000 marketing, community engagement and workshops Total – \$362,976
(5) Barmaryee Upgrades	Repair and upgrade carpark at Barmaryee Sporting facility to support a staging area of emergency services during disaster events. The upgrades include an upgrade of the hardstand area at water points.	\$393,062.25
(6) Bushfire Mitigation	Continue bushfire mitigation in partnership with the requests from Rural Fire Brigades including accesses to fire sheds from Council Roads.	\$460,000
(7) Taste Capricorn Coast Project	Provide financial assistance in a partnership arrangement with Capricorn Enterprise to promote, support and grow membership for Taste Capricorn Coast.	\$80,000
(8) The Station Recovery Hub for Services	Complete site improvements to the Station site, activate the Railway Building surrounds. To provide community connectedness and a recovery hub to provide services after a disaster event.	\$2,000,000 to \$2,500,000

BACKGROUND

In 2018 and 2019 Livingstone Shire was impacted by significant bushfire events. As part of continuous improvement and lessons identified, mitigation and resilience activities were implemented. In support of the recovery and resilience activities Federal and State Governments provided funding opportunities following these events. Under the Disaster Recovery Funding Arrangements funds were made available to support the community in recovery and resilience. Livingstone Shire Council was successful with the following grants.

Category	Funding Stream	What the funding was for	Project Name	Amount	Status
* Cat C 2018 Round 1	Central Queensland Bushfires Flexible Funding Grants (2018 The Caves Bushfire). Through the	Category C Community Recovery Funds (CRF) are Flexible Funding Grants – the delivery of community-led projects that drive disaster recovery,	Disaster Ready Volunteers' video clip and 'Community Resilience Through Volunteering' workshop These projects	\$20,000 \$93,700	Administration and acquittal of projects sits with Volunteering Queensland

	jointly-funded Commonwealth and State Governments Disaster Recovery Funding Arrangements 2018 (DRFA).	build awareness and preparedness for future disasters, build resilience, and encourage local partnerships and collaboration.	were funded to Volunteering Queensland. Livingstone Shire Council worked in collaboration and partnership with this organisation		
* Cat C 2018 CDO	Central Queensland Bushfires, Category C, (2018 The Caves Bushfire) Community Development Officer	The placement of Community Development Officers in impacted communities to support longer-term recovery of vulnerable community members. These officers support community-led initiatives, facilitate collaboration and partnerships between groups, support community recovery and resilience planning, and focus on building on the strengths and capabilities of affected communities.	Deliver Community Development Officer Services between 2020 and 2022 to three local government areas (LGAs) significantly impacted by the Queensland Bushfires: Livingstone Shire, Rockhampton Region and Central Highlands Region.	\$ 348,450	Completed, Acquitted and Audited
* Cat C 2018 Round 2	Central Queensland Bushfires Flexible Funding Grants (2018 The Caves Bushfire). Made available through the jointly-funded Commonwealth and State Governments Disaster Recovery Funding Arrangements 2018 (DRFA).	Category C Community Recovery Funds (CRF) are Flexible Funding Grants – the delivery of community-led projects that drive disaster recovery, build awareness and preparedness for future disasters, build resilience, and encourage local partnerships and collaboration.	Outreach Community Led Project	\$130,000	Completed, Acquitted and Audited
			Building Social Cohesion at the Caves	\$150,000	
			Bushfire Resilience Officer	\$150,000	
			The Caves Community Telecommunication Upgrade	\$17,000	
			Bushfire Planning Workshops	\$50,000	
			Livingstone Shire Disaster Dashboard: Recovery Portal	\$30,000	
			Livingstone Shire All-Hazards Risk Assessment	\$85,000	
				\$612,000	

* Cat C 2019 Round 1	Queensland Bushfires Flexible Funding Grants Programme (2019 The Cobraball/Bungundarra Bushfire).	Category C Community Recovery Funds (CRF) are Flexible Funding Grants – the delivery of community-led projects that drive disaster recovery, build awareness and preparedness for future disasters, build resilience, and encourage local partnerships and collaboration.	Bushfire Resilience Officer	\$100,000	Current - due to complete December 2021
			Building community resilience at The Caves (water tanks, generator, community event)	\$63,800	Completed. Acquittal and auditing underway
				\$163,800	
* Cat C 2019 Round 2	Queensland Bushfires Flexible Funding Grants Programme (2019 The Cobraball/Bungundarra Bushfire).	Category C Community Recovery Funds (CRF) are Flexible Funding Grants – the delivery of community-led projects that drive disaster recovery, build awareness and preparedness for future disasters, build resilience, and encourage local partnerships and collaboration.	Disaster Ready On-line tool	\$35,000	Current - due to complete April 2022
			The Capricorn Caves Filtration System	\$11,676	
			Water Fill Station (Norpine Road)	\$100,000	
				\$146,676	
QDRF 2018- 2019	Queensland Disaster Resilience Fund 2018-2019	To support delivery of disaster resilience and mitigation projects that align with the Queensland Strategy for Disaster Resilience objectives, be cost effective and evidence based and address state-risk priorities.	Strategic Fire Trails for Bushfire Mitigation and Risk Reduction (as a result of consultation with Rural Fire Brigades and agencies)	\$125,000	Completed
			Yeppoon Public Cyclone Shelter Communications Upgrade	\$35,900	Completed
				\$160,900	
** Cat D 2020 \$1.3 mil	Bushfire Recovery Exceptional Assistance Immediate Support Package (2019 The Cobraball/Bungundarra Bushfire)	Commonwealth funding under category D of the Disaster Recovery Funding Arrangements (DRFA). Funds are for use of priorities deemed most urgent by Council, which may include: re-building essential assets;	Generator installations at Woodbury Water Treatment Plant and Kelly's Dam Water Pump Station	\$340,000	Current - due June 2022
			Upgrade to high resolution spatial imagery	\$25,000	Current - due June 2022
			Marlborough helipad upgrade	\$74,000	Completed

		immediate maintenance and repairs to relief and evacuation centres; employment of specialist recovery or planning personnel; and, activities to bring communities together and attract visitors back to the region.	to include pilot activated lights		
			Bushfire Resilience Officer	\$240,234	Current - due June 2022
			Fire trail - Between Coucom Road and Sawmill Road	\$280,000	Completed
			Upgrade fire trail - Cabbage Tree Creek Road towards Dairy Inn Road (as a result of Rural Fire Brigade request)	\$100,000	Current - due June 2022
			Upgrade to New Zealand Gully Road (as a result of Rural Fire Brigade request)	\$130,000	Current - due June 2022
			Two wheel drive access- Mapes Road Link to Byfield Road (as a result of Rural Fire Brigade request)	\$6,000	Current - due June 2022
			Project Management and Contingency approximately ten percent	\$80,000	Current - due June 2022
			Rate relief for 15 property owners impacted by the event	\$24,762	Completed
				\$1,299,996	
** Cat D 2020 LER	Category D of the Disaster Recovery Funding Arrangements (DRFA). Local Economic Recovery	To support projects that enable economic and social recovery: Enabling infrastructure, Industry and business development, Social development, Natural environment and resource development, Built environment adaptation	Emu Park West Reservoir	\$2,000,000	Current - due June 2022
			Wreck Point Walking Trails	\$500,000	Current - due June 2022
				\$2,500,000	
				\$5,345,522	

* Category C - Assistance for severely affected communities, regions or sectors includes clean-up and recovery grants for small businesses and primary producers and/or the establishment of a Community Recovery Fund. Category C assistance is only made available when the impact of a disaster is severe. It is intended to be in addition to assistance under Categories A and B and is usually considered once the impacts of the disaster on affected communities have been assessed.

** Category D - Exceptional circumstances assistance beyond Categories A, B and C. Category D assistance is generally considered once the impact of the disaster has been assessed and specific recovery gaps identified.

Current and completed work for bushfire mitigation

- 1) Empowered to survive workshops and bushfire information sessions: Held in thirteen (13) locations across the Shire from Ogmoo to Nerimbera, Glenlee to Byfield. These sessions included community education, Prepare.Act.Survive and community consultation for the Bushfire Management Plan.
- 2) All hazards risk assessment, based on Queensland Emergency Risk Management Framework will be presented at the next Livingstone Shire Local Disaster Management Group.
- 3) Property planning stakeholder engagement: Two one day sessions were held to consult with stakeholders (including Queensland Fire and Emergency Services and Rural Fire Brigades) in regards to the delivery of property planning workshops focused on strengthening resident's resilience to bushfire.
- 4) Fire information nights and property planning workshops: An information night in The Caves and Byfield facilitated engagement with the community, sharing information about land management in the area and an introduction to the property planning workshops concept. Property planning workshops held in The Caves and Byfield locations that assisted landholders to develop an individual bushfire management plan for their property.
- 5) Livingstone Bushfire Management Plan has been presented and endorsed at Livingstone Shire Local Disaster Management Group.
- 6) Livingstone Bushfire Management Operational Plan: Works currently being implemented.
- 7) Attendance at Area Fire Management Group meetings to update on Council activities and collaborate with stakeholders. Prior to the meeting, the Chair requests (via email) that Rural Fire Brigades identify cool burn activities, wildfire risk identification (including perceived risk) and strategic road and rail corridors for tabling at this meeting.
- 8) Resourceful recovery workshops: A series of workshops that are aimed at the bushfire affected communities, giving a space for community to gather, share and learn new skills. The focus of these workshops is regeneration, recovery and resourcefulness.
- 9) Current burn program: liaising with stakeholders and constructing fire trails, work currently focused at Barmyee Sports Grounds and Camms Road as well as working with brigades for several roadside burns. Additional burns are planned for Swadling Avenue Glenlee, 200 Tanby Road and Glenprairie Road Marlborough, all dependent on consultation with the local fire brigade.
- 10) Rural Fire Brigade consultation meeting with Mayor Ireland hosted at Town Hall on 10 November 2020. Items included an opening address from Mayor Ireland and Manager Community Wellbeing, an overview of Councils current and upcoming projects presented by the Bushfire Resilience Officer and Economic Recovery Development Officer. Funding opportunities and support for Rural Fire Brigades was discussed and an open floor discussion on what the Rural Fire Brigades priorities were (see attached minutes).

- 11) Cawarral roads – August 2021: Tanby Post Office Road firebreak was inspected by Council's Technical Officer, Construction and Maintenance. Rutting in the road was identified and the break will be graded when crews are in the area later this year. Mt Wheeler Road, Venture Road and Tookers-Gravel Pit Road were inspected and were confirmed as being in a satisfactory condition as firebreaks.
- 12) Disaster dashboard upgrades completed to include a community check-in feature, subscription for warnings and a business platform.
- 13) Bushfire Resilience Officer: Funded by Category C and Category D.

Works identified in consultation with Queensland Fire and Emergency Services (QFES)

- 1) The Caves water point was shifted immediately after the fire of 2018 to enable ease of access to the water point for emergency services.
- 2) Works to reduce risk including fire trails on Council parcels in collaboration with Queensland Fire and Emergency Services. Funded by Queensland Disaster Resilience Fund.
- 3) Hoffmans Road and Marries Road Upgrade: Slashing works completed August 2021, consulted local brigade about a possible burn program. Upgrade to New Zealand Gully Road, funded through Category D in the construction program for later 2021.
- 4) Coowonga Road mechanical reduction of dense vegetation and cyclone debris opposite the school. Funded through Category D and completed.
- 5) Mapes Road evacuation route: funded through Category D and planned for late 2021.
- 6) Cabbage Tree Creek Road fire break: funded through Category D and planned for mid-late 2021.
- 7) Coucoms Road fire trail: funded through Category D and completed.
- 8) Water hydrant installations: Belmont Rural Fire Brigade station, Nerimbera School Road and improved access to water point Kinka Beach Road. Funded through Category D and completed.
- 9) Hazard reduction burns completed 2020: Emu Park landing strip, Emu Park, Bicentennial Park, Emu Park, Ogmores waste transfer station, Ogmores and 200 Tanby Road, Tanby. Funded through Category D.
- 10) Hazard reduction burns completed 2021: Emu Park landing strip, Emu Park and Cobraball Road, Bondoola. Funded through Category D.
- 11) Hazard reduction burns planned: five additional burns are planned subject to weather conditions and consultation with brigades.
- 12) Disaster Ready Communities Online Portal: A Do-It-Yourself (DIY) risk assessment process for residents to identify their properties vulnerabilities, their personal situation, attributes of their property and their neighbourhood. A self-generated emergency and evacuation plan will be produced. Links to agencies, volunteering options and a test for their plan is some of the inclusions. Funded by Category C Queensland Bushfires Round Two.
- 13) A waterfill station at Norpine Road: to address water availability concerns for the community and provide a safe pullover area for both community and emergency services to access water.
- 14) A mail out to Kinka residents including information on how to prepare themselves for the event of a bushfire. This hotspot was identified through the Area Fire Management Group's *Bushfire Risk Management Plan of 2020*.
- 15) Flights for emerging volunteer leaders to participate in the Australian Institute of Disaster Resilience volunteer leadership programme. Funded by Category C

Queensland Bushfires Round One. This programme was postponed due to COVID and is awaiting reschedule.

- 16) Water filtration system at The Caves to improve a staging area for The Caves Rural Fire Brigade. Funded by Category C Queensland Bushfires Round Two.
- 17) Improved telecommunications at The Caves: Funded by Category C.
- 18) Local Economic Recovery unsuccessful Barmaryee sports ground upgrade which included concrete hardstands at water points, extension and upgrade of parking area to suit staging, coastal precinct revitalisation, Glenlee Park tennis courts and Wreck Point walking track.

Further lessons were identified as a result of a Royal Commission into Natural Disaster Arrangements Learnings. One such lesson was the establishment of the National Recovery and Resilience Agency. This agency is to provide leadership and coordination at the national level and to drive efforts to reduce the impact of future disasters.

The Black Summer Bushfire Recovery Grant released by the National Recovery and Resilience Agency is designed to help communities address priorities for recovery and resilience (refer attachment one). This \$280 million programme is targeted at Local Governments which were disaster declared as a result of the 2019-20 Bushfires.

A funding envelope has been allocated to each eligible Local Government Area to ensure they have the opportunity to receive funding. Each eligible Local Government Area has been assigned to one of two categories based on the impact of the bushfires on that area:

- 1) Category One: a funding envelope of up to \$4,500,000 per Local Government Area.
- 2) Category Two: a funding envelope of up to \$1,600,000 per Local Government Area.

Category One Local Government Area:

- 1) Livingstone;
- 2) Lockyer Valley;
- 3) Scenic Rim;
- 4) Somerset; and
- 5) Southern Downs.

COMMENTARY

Livingstone Shire Council area has a funding envelope of \$4,500,000. The \$4,500,000 is eligible to be applied for by Australian Business Number holders and be one of the following entities:

- 1) an entity incorporated in Australia;
- 2) a company limited by guarantee;
- 3) an incorporated association;
- 4) an incorporated not for profit organisation;
- 5) a non-distributive co-operative;
- 6) an incorporated trustee on behalf of a trust;
- 7) an Aboriginal and/or Torres Strait Islander Corporation registered under the *Corporations (Aboriginal and Torres Strait Islander) Act 2006*; and
- 8) an Australian local governing agency or body as defined in Section 15 (for example, a Council).

Eligible activities are to be aimed at supporting community recovery or resilience from the 2019-20 bushfires, be consistent with project activities listed below and have at least \$20,000 in eligible expenditure (refer attachment two).

The project must address one or more of the following kinds of recovery or resilience needs:

- 1) social recovery and resilience - for example, community development programmes and activities to help affected individuals and communities to reconnect and support mental and physical wellbeing and recovery from the immediate effects of the bushfires;
- 2) economic recovery and resilience - for example, projects that help the community (and not just an individual business) to recover from the immediate economic impact of the bushfires by boosting employment and industries in eligible local government areas impacted by the fires; and
- 3) recovery and resilience of the built environment - for example, projects to rebuild infrastructure damaged by the bushfires.

A grant of between \$20,000 and \$10,000,000 can be applied for. All projects must be completed by 31 March 2024. The highest ranked project(s) in each Local Government Area will be recommended for funding until the funding envelope is reached. Projects may not receive the full grant amount requested. If a Local Government Area does not have sufficient meritorious applications within the funding envelope, unallocated funding will be pooled. Remaining meritorious projects will be recommended for funding from the pool in order of ranking until grant funds are exhausted.

Applications will open for submission from 22 July 2021 and close on 2 September 2021. When considering the projects put forward for application, the eligible activities were taken into consideration. The following projects are recommended for consideration, in no particular order of preference:

Bushfire Resilience Officer

This role is a fully funded role under both the Category C Flexible Funding and also the Category D funding provided as a result of the 2019 fires. This role has enabled the development and implantation of our Bushfire Resilience Strategy and also worked with Queensland Fire and Emergency Services and landowners to develop mitigation strategies and an operational plan for the Local Disaster Management Group. The extension of this position will move to more of a strategic role to map areas of fire mitigation and set out a planned maintenance schedule for fire mitigation. Further work will also be done to implement projects underway in the community and build resilience through engagement with landowners and volunteers.

Fleet items

To assist within the shire for bushfire mitigation and for resources to assist the Rural Fire Brigade in response. These fleet items include:

- 1) quick spray unit for management of noxious plants that significantly contribute to fire load or for creation of fire breaks;
 - 2) tractor to provide a platform for clearing fire breaks and assisting in clearing vegetation and allowing access after a fire;
 - 3) attachments which can be used across current fleet items including a stick rake, bucket to assist bushfire mitigation and as a resource to assist in bushfire management;
 - 4) cyclone slasher that cuts and mulches to reduce invasive weeds and mitigate fuel load;
 - 5) factory tipper truck with 7,000 litre water tank; This asset can be used to assist the Rural Fire Brigade for wet fire breaks and as a valuable supply of water during an event;
 - 6) two mop up fire trailers to provide a valuable resource for mopping up after hazard reduction burns and also for a resource during an event; and
 - 7) travel Irrigator, used to assist in bushfire mitigation including wet breaks.
-

Local Disaster Co-ordination Centre renewal program.

Includes Microsoft Teams upgrade renewal of Light-Emitting Diode (LED) video wall, microphones and signal distribution.

Economic Development Officer, Disaster Recovery

The current role is for an Economic Recovery Development Officer and is fully funded through Category C Community Recovery Funding including the Flexible Funding Grants program, as a result of the 2019 Cobraball Bushfire until June 30, 2022. This role has established a number of community bushfire resilience initiatives and is planning to develop strategies and frameworks for strong, sustainable and collaborative community led disaster recovery. The extension of this position will move to focus primarily on projects that support and promote sustainable economic recovery and resilience in the community, with a focus on strengthening agricultural diversity and supply chains. The current role has a focus on supporting human and social recovery.

Barmaryee Upgrades

Upgrades and extension to the Carpark at Barmaryee Sports Grounds. This upgrade will include:

- 1) repair surface of current car park at Barmaryee Sports Precinct Two;
- 2) extend current car park to accommodate additional heavy vehicle use for future events;
- 3) bitumen seal car park to enable use as a staging area for emergency service vehicles in future use and accommodate extended and significant heavy vehicle use;
- 4) install signage at Barmaryee Sports Precinct to inform community members when the facility is being used by emergency services (including for training and exercises); and
- 5) install vehicle hardstands at existing water filling stations to enable emergency service vehicles reliable access to water.

Bushfire Mitigation

Continue bushfire mitigation in partnership with the requests from Rural Fire Brigades including accesses to fire sheds from Council roads: Granbower Road, Lake Mary Road, Coowoonga Rural Fire Brigade access, Nerimbera Rural Fire Brigade, and upgrade to Marries Road turnaround and Belmont and Maryvale Rural Fire Brigade access.

Taste Capricorn Coast project

Promote, support and grow membership for the Taste Capricorn Coast project. The regional food trail developed in partnership with Capricorn Enterprise is a celebration of local flavours with a colourful array of producers, eateries, retail outlets, markets and farm experiences. The requested budget is for a part-time employee of Capricorn Enterprise to manage and recruit businesses, conduct annual audits of businesses to ensure compliance, maintain social media channels, marketing and promotions, host families and organise photo shoots of new businesses. Inclusion of an annual marketing allowance is proposed to be expended on a variety of marketing activities including, but not limited to, influencers, celebrity chefs, workshops and television segments.

The Station – Recovery Hub for Services

The project is estimated to cost approximately \$2,000,000 to \$2,500,000 for remediation of site contamination, connection of services to the railway building, lighting and landscaping treatments.

Council recently acquired the eastern end the Station Quarter site (Lot 2 on SP230820), including the former railway station building. The site is currently listed on the Department of Environment and Science Environmental Management Register for the notifiable activity of operating a commercial service station and for a hazardous contaminant (possible high

arsenic levels along the railway corridor). In June 2020, Butler Partners concluded that full remediation of the site and removal from the Environmental Management Register could cost approximately \$725,621 (excluding goods and services tax).

To enable activation of the railway station building and surrounds it is proposed that Council fund site improvements, including full remediation of the site to the value of between \$2,000,000 to \$2,500,000.

It is proposed that Black Summer Bushfire Recovery Grant funding be applied as per the below.

Summary table of all projects for consideration

Project	Description	Cost Funded	Cost Internal	Delivery Time Frame	Risk
(9) Bushfire Resilience Officer	Implement strategies identified by working in partnerships with our landowners, Queensland Fire and Emergency Services (QFES), including Rural Fire Brigades (RFB) to mitigate the risk of bushfire and to ensure continuation of community engagement based on fire risk.	\$272,976 (Wages and vehicle lease) \$90,000 Marketing, community engagement and workshops Total \$362,976	Nil	Conclusion 31 March 2024	Without this role, there is a risk that the continuation of strategies for bushfire mitigation may not be achieved
(10) Bushfire Mitigation Fleet items	Bushfire mitigation assistance in creation of firebreaks and response capability to assist the Queensland Fire and Emergency Services (QFES), including Rural Fire Brigades (RFB)	Quick Spray Unit \$19,073.45 Tractor \$110,000 Truck and Water Tank \$170,777 Boom attachment and Bucket \$36,000 Cyclone slasher and Mulcher \$21,224.50 Mop Up Fire Trailers x 2 \$30,450 Travel Irrigator \$14,856 Total \$402,380.45	Nil	2022/2023	There is a risk that council will not provide as an efficient service to bushfire mitigation and to a request from the Rural Fire Brigade.

Project	Description	Cost Funded	Cost Internal	Delivery Time Frame	Risk
(11)LDCC renewal	Implement new hardware and upgrade technology to ensure Local Disaster Co-ordination Centre can be utilised both in a disaster event but importantly for the community	\$300,000 (estimates to be confirmed)			There is a risk that required upgrades will not be conducted in a timely manner.
(12)Economic Development Officer, Disaster Recovery	Implement projects that support and promote sustainable economic recovery and resilience in the community, with a focus on strengthening agricultural diversity and supply chains.	\$272,976 (Wages and vehicle lease) \$90,000 Marketing, community engagement and workshops Total \$362,976	Nil	1 July 2022 to 31 March 2024	Without significant investment from Local Government, economic recovery will not be supported to its full capacity.
(13)Barmaryee Upgrades	Repair and upgrade carpark at Barmaryee Sporting facility to support a staging area of emergency services during disaster events. The upgrades include an upgrade of the hardstand area at water points.	\$393,062.25 Clearing of vegetation, Earthworks, road Pavement, Design, ad construction Includes Site establishment,			Without the upgrades and repair to the damaged surface, further expense will be incurred at the next event.
(14)Bushfire Mitigation	Continue bushfire mitigation in partnership with the requests from Rural Fire Brigades (RFB) including accesses to fire sheds from Council Roads.	\$460,000	Nil	Conclusion 31 March 2024	There is a risk that priority projects as established through the Fire Management group in consultation with the Rural Fire Brigades will not be achieved.
(15)Taste Capricorn Coast Project	Provide financial assistance in a partnership arrangement with Capricorn Enterprise to promote, support and grow membership for	\$80,000	Nil	Conclusion 31 March 2024	Without ongoing support and promotion the growth of the brand Taste Capricorn Coast and its membership may not occur.

Project	Description	Cost Funded	Cost Internal	Delivery Time Frame	Risk
	Taste Capricorn Coast.				
(16)The Station Recovery Hub for Services	Complete site improvements to the Station site, activate the Railway Building surrounds. To provide community connectedness and a recovery hub to provide services after a disaster event.	\$2,000,000 to \$2,500,000	Nil	1 January 2022 to 31 March 2024	To ensure future utilisation of the Station extensive site improvements are required. This funding provides an opportunity for Council to improve the site and utilise the funding to activate the site as a recovery hub during disaster events.

Total Funding Requests:\$2,361,394

Station Quarter: \$2,000,000 to 2,500,000

PREVIOUS DECISIONS

No previous decisions have been made in relation to this funding.

ACCESS AND INCLUSION

There is no indication of any access and inclusion concerns in applying for this funding.

ENGAGEMENT AND CONSULTATION

Internal consultation has occurred to develop the project list. Consultation will occur at a Queensland Rural Fire consultation meeting Tuesday 24 August 2021, and also the Livingstone Local Disaster Management Group meeting on Wednesday 25 August 2021

HUMAN RIGHTS IMPLICATIONS

Section 4(b) of the Human Rights Act 2019 requires public entities such as Council 'to act and make decisions in a way compatible with human rights'. There are no human rights implications associated with these projects.

BUDGET IMPLICATIONS

The grant amount will be up to 100 per cent of eligible project expenditure.

LEGISLATIVE CONTEXT

There are no legislative requirements to apply for this funding.

LEGAL IMPLICATIONS

There are no known legal implications.

STAFFING IMPLICATIONS

Current Council staff will manage the recommended projects, aside from the Station proposals whereby there has been an allowance for project management costs. There may be further strain of resources however to comply with the reporting requirements of the funding.

RISK ASSESSMENT

There is a risk that the operational cost over the life of the projects is not considered.

There is a risk further strain on resources managing funding application, milestone reporting and acquittal.

There is risk that if Livingstone Shire Council do not apply for this funding that not needing support in recovery could be perceived.

CORPORATE PLAN REFERENCE

Future Livingstone

Community Plan Goal 5.3 - Community capacity and resilience in respect of future risk

5.3.2 Enhance the community's preparedness for disaster through community education, training and strong partnerships between Council and other agencies

The Black Summer Bushfire Recovery Grants potentially provides an opportunity for Council to secure funds to enhance the community's preparedness and resilience to disasters through the provision of ongoing recovery support and upgrades to community infrastructure.

CONCLUSION

In conclusion a funding opportunity of \$4,500,000 to a possible project of \$10,000,000 is available under the Black Summer Bushfire Recovery Grants. The projects recommended are eligible for application.

10.2 CONFIRMATION OF APPOINTMENT - CHIEF EXECUTIVE OFFICER

File No: GV
Attachments: Nil
Responsible Officer: Andrew Ireland - Mayor
Author: Kristy Mansfield - Chief Human Resources Officer

SUMMARY

Mayor recommending confirmation of appointment of Chief Executive Officer following completion of satisfactory six month probationary period.

OFFICER'S RECOMMENDATION

THAT Council notes the completion of satisfactory six month probationary review and confirms appointment of Cale Dendle to the position of Chief Executive Officer.

BACKGROUND

The incumbent Chief Executive Officer (CEO) commenced duties on 15 February 2021 and permanent appointment remains subject to a probation period of six months.

A Performance Plan for the CEO was adopted by Council on 20 April 2021.

COMMENTARY

The Mayor and all councillors (aided by the Chief Human Resources Officer) interviewed the CEO on 18 August 2021 to review performance during the probationary period. The review took the following form:

1. A review of strategic priorities, opportunities and challenges confronting Livingstone Shire, the broader region and the council organisation.
2. A 360 degree survey of performance by councillors, executive peers and the CEO across a series of outcome and leadership-style capabilities. This process offered an opportunity to reflect on areas of strong alignment (e.g. drives accountability and outcomes) and discuss actions for overcoming any areas of divergence (e.g. leadership of change in complex environments).
3. Discussion about councillor/CEO relationships.
4. Future professional development opportunities responding to identified areas for development.

PREVIOUS DECISIONS

The incumbent Chief Executive Officer was appointed by resolution at the Ordinary Meeting of 19 January 2021. A CEO Performance Plan was adopted by Council on 20 April 2021.

ACCESS AND INCLUSION

Nil

ENGAGEMENT AND CONSULTATION

The Mayor and all councillors were involved in the Probation Review, with assistance from the Chief Human Resources Officer

HUMAN RIGHTS IMPLICATIONS

Nil

BUDGET IMPLICATIONS

Nil additional as the Probationary Review involves no change to employment conditions.

LEGISLATIVE CONTEXT

Section 12 of the *Local Government Act 2009* prescribes the performance management process for the CEO by the Mayor. Section 194 of the same Act outlines employment requirements for the position.

LEGAL IMPLICATIONS

As required by s. 194.3 of the *Local Government Act 2009*, a written contract of employment with the Chief Executive Officer has been executed, with the following key clauses highlighted:

1. The employment contract is the entire agreement and awards and other employment instruments do not apply (Clause 3)
2. The incumbent's employment is subject to a six month probation period (Clause 4.2)
3. Responsibilities of the position of CEO are spelt out in Clause 7 (alongside those duties specified at law and in the Position Description)
4. Clause 8 obliges the CEO to participate in the Council's Performance Review & Development Process.

Council reserves a series of contract termination options at Clause 20.

STAFFING IMPLICATIONS

This report outlines the employment conditions of the Chief Executive Officer.

RISK ASSESSMENT

The use of written employment contracts with performance management provisions is intended to limit risk by ensuring a sound foundation on which to manage the most important employment relationship in the organization.

CORPORATE PLAN REFERENCE***Leading Livingstone***

Community Plan Goal 4.3 - Engagement with the community as advisors and partners

4.3.2 Commit to open and accountable governance to ensure community confidence and trust in Council and its democratic values.

CONCLUSION

Performance management of the organization hinges on establishment of clear expectations of the Chief Executive Officer.

**11 QUESTIONS/STATEMENT/MOTIONS ON NOTICE FROM
 COUNCILLORS**

Nil

12 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

13 CLOSURE OF MEETING