## Application for a Concealed Leak Refund/Waiver

 ABN
 95399253048

 Telephone
 4913 5000 or 1300 790 919

 Postal
 PO Box 2292 Yeppoon 4703

 Enquiries
 www.livingstone.qld.gov.au/OnlineServices



<b>C</b> <sup>24</sup>	

Did you know you can apply online?

PRIVACY NOTICE: Livingstone Shire Council is collecting your personal information in order to provide the requested service and to update Council's records.

Livingstone Shire Council's **Concealed Leak Refund Policy** outlines the criteria for issuing refunds/waivers to customers connected to Council's water reticulation network who have a high water usage which has resulted from a concealed leak. An application **must be lodged within 30 days** from the date of issue of the following quarterly Water Usage Notice and include evidence from a licensed plumber demonstrating that a concealed leak occurred.

Property Details			
Address Where Leak Occurred			
Property Type	Residential	or	Commercial

Applicant Details – Owner or Body Corporate		
Property Owner		
Postal Address		
Contact Number		
Email		

Leak Details	
Date Leak was Repaired	
Description of Concealed Leak	
** Details to include why it was deemed a concealed leak, how it was identified and who fixed it.	
<b>Evidence Provided –</b> Select the relevant response.	a completed Plumber's Statement for Repairs to a Concealed Leak <i>(available from Council's website)</i> <b>OR</b>
** Evidence must include information to support the responses provided above.	☐ an invoice from a licensed plumber demonstrating that the concealed leak has been repaired <i>OR</i>
	$\Box$ a signed statement on the letterhead of a licensed plumber

## Form Submission Options



 MAIL – Post the completed form to Livingstone Shire Council, PO Box 2292, Yeppoon QLD 4703.
 EMAIL – email the completed form to enquiries@livingstone.qld.gov.au



**IN PERSON -**You can submit at any of Council's Customer Service Centres:

Yeppoon (Town Hall), 25 Normanby Street or Emu Park (Library), 7-9 Hill Street

