



Sheet 19: Subscription to Receive Building Approval List

What is Provided in this Subscription Service?

- Council compiles a listing of building approvals at the end of each month.
- The listing is produced about 7-10 days after the end of month to allow private certifier issued permits – relevant for that month – to be received and processed.
- The listing comprises of permits issued by private building certifiers as well as by the local authority.
- The list contains the following data: description of the project, site address, value of work and materials in the construction and details of the builder.
- The subscription service is based on a calendar year.

What is the Cost for this Service?

- The subscription fee is an annual fee and, if subscription is commenced during the year, a pro rata amount is paid for the remainder of the year.
- The fee is detailed in the Schedule of Fees, or contact either Customer Services or the Building Section.

Renewal of an Existing Subscription

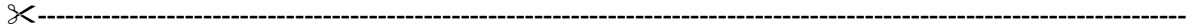
- A notice will be issued with the final list to advise of the requirements to renew this service.

How to Apply for this Subscription?

- Any person/organisation may request this subscription service.
- Please complete the section below (can be detached so this section can be retained for your information)

Enquiries

- Contact Customer Services or the Building Section.



Request for Subscription Service - Building Approval Lists Livingstone Shire Council

Subscriber Details:

Where to send the list:	Email <input type="checkbox"/> Post <input type="checkbox"/>	Details:
Is there a contact person?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, detail:
Renewal of service: Contact details		
Commencement of service	Specify the month the service is to commence from:	

Council Office Use Only:

Paid	Receipt No.	Receipt Date	Officer

PLEASE FORWARD DOCUMENT ON TO BUILDING SECTION

