

Livingstone

Shire Council

ORDINARY MEETING

MINUTES

12 JANUARY 2016

The minutes of this meeting were confirmed at the Council Meeting on 25 January 2016.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT	1
3	LEAVE OF ABSENCE / APOLOGIES	2
3.1	LEAVE OF ABSENCE FOR COUNCILLOR TOM WYATT - 12 JANUARY 2016.....	2
3.2	LEAVE OF ABSENCE FOR COUNCILLOR ADAM BELOT - 12 JANUARY 2016.....	3
4	PUBLIC FORUMS/DEPUTATIONS	4
	NIL	4
5	MAYORAL MINUTE	5
	NIL	5
6	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	1
7	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA	2
	IN ACCORDANCE WITH S173(2) OF THE <i>LOCAL GOVERNMENT ACT</i> <i>2009</i> , COUNCILLOR SCOTT DISCLOSED A PERCEIVED CONFLICT OF INTEREST IN RESPECT OF ITEM 12.7 THWAITE PARK ZILZIE - HOMECORP REQUEST FOR WATER CHARGES RELIEF DUE TO HIS BUSINESS BEING INVOLVED IN THE INITIAL DEVELOPMENT. CR. SCOTT DID NOT TAKE PART IN THE DEBATE AND LEFT THE MEETING.	2
8	BUSINESS ARISING OR OUTSTANDING FROM PREVIOUS MEETINGS	3
	NIL	3
9	PRESENTATION OF PETITIONS.....	4
9.1	RELOCATION OF DEWLLING AT 14 MANA AVENUE, PACIFIC HEIGHTS.....	4
10	BUSINESS IMPROVEMENT COMMITTEE REPORTS	5
	NIL	5
11	COUNCILLOR/DELEGATE REPORTS	6
	NIL	6
12	REPORTS.....	7
12.1	AUDIT RISK AND BUSINESS IMPROVEMENT COMMITTEE - 14 DECEMBER 2015	7

12.2	SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2015	9
12.3	REVISED SCHEDULE OF MEETINGS - JANUARY TO JUNE 2016.....	10
12.4	BAPTIST UNION OF QUEENSLAND - TRUSTEE LEASE WITHIN RESERVE (R721) - LOT 142 ON CROWN PLAN 900425 DAWSON ROAD, GLENLEE	11
12.5	BELMONT RURAL FIRE BRIGADE - REQUEST FOR LAND WITHIN RESERVE (R721) - LOT 142 ON CROWN PLAN 900425 DAWSON ROAD, GLENLEE	12
12.6	REEF GUARDIAN COUNCIL ACTION PLAN 2015-16	13
12.7	THWAITE PARK ZILZIE - HOMECORP REQUEST FOR WATER CHARGES RELIEF	14
13	QUESTIONS/STATEMENT/MOTIONS ON NOTICE FROM COUNCILLORS	15
13.1	NOTICE OF MOTION - COUNCILLOR GLENDA MATHER - PROPOSED ROCK POOL FOR THE CAPRICORN COAST.....	15
14	URGENT BUSINESS\QUESTIONS	16
NIL	16	
15	CLOSED SESSION	17
16.1	AUDIT RISK AND BUSINESS IMPROVEMENT COMMITTEE CONFIDENTIAL ITEMS - 14 DECEMBER 2015.....	17
16.2	PERMANENT RESIDENTS IN CARAVAN PARKS	17
16.3	SENIOR EXECUTIVE EMPLOYEES - EMPLOYMENT CONTRACTS	17
16.4	RESUMPTION OF LAND FOR DRAINAGE PURPOSES FIG TREE STREET YEPPON.....	17
16.3	SENIOR EXECUTIVE EMPLOYEES - EMPLOYMENT CONTRACTS	18
16	CONFIDENTIAL REPORTS.....	19
16.1	AUDIT RISK AND BUSINESS IMPROVEMENT COMMITTEE CONFIDENTIAL ITEMS - 14 DECEMBER 2015.....	19
16.2	PERMANENT RESIDENTS IN CARAVAN PARKS	21
16.3	SENIOR EXECUTIVE EMPLOYEES - EMPLOYMENT CONTRACTS	22
16.4	RESUMPTION OF LAND FOR DRAINAGE PURPOSES FIG TREE STREET YEPPON.....	23
17	CLOSURE OF MEETING.....	24

MINUTES OF THE ORDINARY MEETING HELD AT COUNCIL CHAMBERS, ANZAC PARADE, YEPPON ON TUESDAY, 12 JANUARY 2016 COMMENCING AT 9.00AM

1 OPENING

2 PRESENT

Members Present:

Mayor, Councillor Bill Ludwig (Chairperson)
Deputy Mayor, Councillor Graham Scott
Councillor Nigel Hutton
Councillor Jan Kelly
Councillor Glenda Mather

In Attendance:

Mr Justin Commons – Chief Executive Officer
Mrs Chris Murdoch – Director Corporate Services
Mr Brett Bacon – Director Community and Planning Services
Mr Dan Toon – Director Infrastructure Services
Mrs Suzanne Pambid – PA to Chief Executive Officer
Mr Darryll Schurmann – Chief Financial Officer
Mr Mark McLean – Senior Property & Contracts Officer
Mr Ian Dare – Manager Community Wellbeing
Mr Matthew Baldock – Senior Environmental Sustainability Planner
Mrs Rachel Jackson – Coordinator Property and Procurement

3 LEAVE OF ABSENCE / APOLOGIES

3.1 LEAVE OF ABSENCE FOR COUNCILLOR TOM WYATT - 12 JANUARY 2016

File No: GV14.4.1
Attachments: Nil
Responsible Officer: Justin Commons - Chief Executive Officer

SUMMARY

Councillor Tom Wyatt requested leave of absence for 12 January 2016.

COUNCIL RESOLUTION

THAT leave of absence be granted to Councillor Tom Wyatt for 12 January 2016.

Moved by: Councillor Mather
Seconded by: Councillor Kelly

MOTION CARRIED

3.2 LEAVE OF ABSENCE FOR COUNCILLOR ADAM BELOT - 12 JANUARY 2016

File No: GV14.4.1
Attachments: Nil
Responsible Officer: Justin Commons - Chief Executive Officer

SUMMARY

Councillor Adam Belot requested a leave of absence for 12 January 2016.

COUNCIL RESOLUTION

THAT Leave of Absence be granted to Councillor Adam Belot for 12 January 2016.

Moved by: Councillor Mather

Seconded by: Councillor Kelly

MOTION CARRIED

4 PUBLIC FORUMS/DEPUTATIONS

Nil

5 MAYORAL MINUTE

Nil

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting held on 8 December 2015 be taken as read and adopted as a correct record.

Moved by: Councillor Hutton

Seconded by: Councillor Kelly

MOTION CARRIED

COUNCIL RESOLUTION

THAT the minutes of the Special Meeting held on 18 December 2015 be taken as read and adopted as a correct record.

Moved by: Councillor Hutton

Seconded by: Councillor Kelly

MOTION CARRIED

7 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

In accordance with s173(2) of the Local Government Act 2009, Councillor Mather disclosed a perceived conflict of interest in respect of Item 12.4 Baptist Union of Queensland - Trustee Lease within Reserve (r721) - Lot 142 on Crown Plan 900425 Dawson Road, Glenlee and Item 12.5 Belmont Rural Fire Brigade - Request for Land within Reserve (r721) - Lot 142 on Crown Plan 900425 Dawson Road, Glenlee due to her residence being across the road. Cr. Mather did not take part in the debate and left the meeting.

In accordance with s173(2) of the *Local Government Act 2009*, Councillor Scott disclosed a perceived conflict of interest in respect of Item 12.7 Thwaite Park Zilzie - Homecorp request for Water Charges Relief due to his business being involved in the initial development. Cr. Scott did not take part in the debate and left the meeting.

8 BUSINESS ARISING OR OUTSTANDING FROM PREVIOUS MEETINGS

Nil

9 PRESENTATION OF PETITIONS

9.1 RELOCATION OF DEWLLING AT 14 MANA AVENUE, PACIFIC HEIGHTS

Responsible Officer: **Brett Bacon - Director Community & Planning Services**

COUNCIL RESOLUTION

Councillor Glenda Mather requests that the petition relating to the relocation of a dwelling at 14 Mana Avenue, Pacific Heights be received.

Moved by: **Councillor Mather**

Seconded by: **Councillor Hutton**

MOTION CARRIED

10 BUSINESS IMPROVEMENT COMMITTEE REPORTS

Nil

11 COUNCILLOR/DELEGATE REPORTS

Nil

12 REPORTS

12.1 AUDIT RISK AND BUSINESS IMPROVEMENT COMMITTEE - 14 DECEMBER 2015

File No:	GV13.4.2
Attachments:	Nil
Responsible Officer:	Chris Murdoch - Director Corporate Services
Author:	Linda Benson - PA to Director Corporate Services

SUMMARY

The Audit Risk and Business Improvement Committee met on 14 December 2015 and this report provides the recommendations from the Committee for consideration and adoption by Council. The reports from the meeting are available for viewing by Councillors on the Councillor Portal.

COUNCIL RESOLUTION

THAT the minutes of the Audit Risk and Business Improvement Committee meeting held on 14 December 2015 be received and the following recommendations contained within those minutes be adopted:

6.1 BUSINESS ARISING OR OUTSTANDING FROM PREVIOUS MEETINGS

THAT the Business Outstanding table for the Audit, Risk and Business Improvement Committee be noted.

7.1 AUDIT RISK AND BUSINESS IMPROVEMENT COMMITTEE 2014-15 ACTIVITIES AND ACHIEVEMENT REPORT

THAT the ARaBIC note the report as presented by Councillor Nigel Hutton, Chair of ARaBIC on the activities and achievements of the Committee and presented to Council meeting on 10 November 2015.

7.2 2016 SCHEDULE OF MEETINGS FOR THE AUDIT RISK AND BUSINESS IMPROVEMENT COMMITTEE

THAT Council adopts the attached 2016 Schedule of ARaBIC meeting dates as was endorsed by ARaBIC at its meeting on 14 December 2015.

7.3 AUDITED 2014-15 GENERAL PURPOSE FINANCIAL STATEMENTS AND FINAL MANAGEMENT LETTER

THAT Council note the finalisation of the 2014-15 General Purpose Financial Statements and the unmodified audit opinion issued by the Queensland Audit Office on the 26 October 2015 has been presented to the Audit, Risk and Business Improvement Committee.

7.4 FINAL MANAGEMENT REPORT FOR LIVINGSTONE SHIRE COUNCIL 2014-15

THAT Council note the 2014-15 Final Management Report for Livingstone Shire Council dated 7 December 2015 as endorsed by the Audit Risk and Business Improvement Committee.

7.5 ROADS ASSET MANAGEMENT PLAN

THAT the Audit, Risk and Business Improvement Committee notes the Roads Asset Management Plan including the setting of specific service levels applicable to road infrastructure was adopted by Council at its meeting on 8 December 2015.

7.6 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 31 OCTOBER 2015

THAT the Council note that the Summary Budget Management Report for the Period Ended 31 October 2015 has been received by the Audit Risk and Business Improvement Committee.

7.7 COUNCIL BUDGET REVISION 2015-16

THAT the Audit, Risk and Business Improvement Committee notes the Revised 2015-16 Budget as adopted by Council at its meeting on 14 December 2015.

7.8 INTERNAL AUDIT PERFORMANCE REPORT

THAT Council note the December 2015 Internal Audit Performance Report as endorsed by ARaBIC.

7.9 ENTERPRISE RISK MANAGEMENT IMPLEMENTATION

THAT Council note the update on the implementation update of Enterprise Risk Management as presented to the Audit, Risk and Business Improvement Committee (ARaBIC).

7.10 FRAUD AND CORRUPTION PREVENTION

THAT the Audit Risk and Business Improvement Committee note the Fraud and Corruption Prevention Policy and the Fraud and Corruption Control Procedures and resolve that members should provide feedback to the Manager, Human Resources and Governance by 8 January 2016.

7.11 QUEENSLAND AUDIT OFFICE (QAO) ROYALTIES FOR THE REGIONS REPORT 4: 2015-16

THAT Council note the QAO Royalties for the Regions Report as received by the Audit, Risk and Business Improvement Committee.

7.12 BUSINESS IMPROVEMENT CONSULTANCY UPDATE

THAT ARaBIC notes the verbal update regarding the Business Improvement Consultancy.

Moved by: Councillor Hutton

Seconded by: Councillor Kelly

MOTION CARRIED

12.2 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2015**File No:** FM12.4.1**Attachments:**

1. Income Statement - November 2015
2. Graphs - November 2015
3. Revenue Report - November 2015

Responsible Officer: Chris Murdoch - Director Corporate Services**Author:** Darryll Schurmann - Chief Financial Officer

SUMMARY

Presentation of the Livingstone Shire Council's Summary Budget Management Report and Revenue Report for the Period Ended 30 November 2015 by the Chief Financial Officer.

COUNCIL RESOLUTION

THAT the Livingstone Shire Council Summary Budget Management Report for the Period Ended 30 November 2015 be 'received'.

Moved by: Councillor Mather**Seconded by:** Councillor Hutton**MOTION CARRIED**

12.3 REVISED SCHEDULE OF MEETINGS - JANUARY TO JUNE 2016

File No: GV13.4.1
Attachments: 1. Schedule of Meetings - January to June 2016
Responsible Officer: Justin Commons - Chief Executive Officer
Author: Linda Benson - PA to Director Corporate Services

SUMMARY

The Chief Executive Officer will present the revised Schedule of Council meetings for the period January to June 2016.

COUNCIL RESOLUTION

THAT the revised Schedule of Council meetings (including workshops) for the period January to June 2016 be adopted.

Moved by: Councillor Kelly
Seconded by: Deputy Mayor, Councillor Scott

MOTION CARRIED

9:24am Councillor Mather left the meeting

12.4 BAPTIST UNION OF QUEENSLAND - TRUSTEE LEASE WITHIN RESERVE (R721) - LOT 142 ON CROWN PLAN 900425 DAWSON ROAD, GLENLEE

File No: CP5.9.1

Attachments:

1. Annexure A - 23 June 2015 Resolution
2. BUQ Lease Areas

Responsible Officer: Darryll Schurmann - Chief Financial Officer
Chris Murdoch - Director Corporate Services

Author: Mark McLean - Senior Property & Contracts Officer

SUMMARY

The purpose of this report is to provide information in relation to a proposed amendment to a Council resolution on 23 June 2015 to provide a Trustee Lease to the Baptist Union of Queensland (BUQ) over Reserve (R721) - Lot 142 on Crown Plan 900425 Dawson Road, Glenlee.

COUNCIL RESOLUTION

THAT Council agree to amend the resolution carried on 23 June 2015 as follows:

- to provide BUQ with a 30 year Trustee Lease over Reserve (R721) - Lot 142 on Crown Plan 900425, excluding that area of about 1200 sqm proposed for the Belmont Rural Fire Brigade, with such lease containing provisions which will enable Council to give notice to BUQ that it requires the surrender of part or all of Lease Area B to Council after the expiry of the first and second 10 year periods of the lease if the land is required for another purpose.

Moved by: Councillor Hutton
Seconded by: Deputy Mayor, Councillor Scott
MOTION CARRIED

12.5 BELMONT RURAL FIRE BRIGADE - REQUEST FOR LAND WITHIN RESERVE (R721) - LOT 142 ON CROWN PLAN 900425 DAWSON ROAD, GLENLEE

File No: CP5.9.1
Attachments: 1. Proposed Belmont Rural Fire Brigade Site
Responsible Officer: Darryll Schurmann - Chief Financial Officer
Chris Murdoch - Director Corporate Services
Author: Mark McLean - Senior Property & Contracts Officer

SUMMARY

The purpose of this report is to provide information in relation to a request from the Belmont Rural Fire Brigade (BRFB) to relocate its operations on to part of Reserve (R721) - Lot 142 on Crown Plan 900425 Dawson Road, Glenlee.

The land is required to enable BRFB to relocate from its current location and allow the construction of a facility that will more adequately service it needs.

COUNCIL RESOLUTION

THAT

- Council decide, by resolution, that the exception mentioned in Section 236 Subsection (1) (b) (i) of Local Government Regulation 2012 may apply in its dealing with the Public Safety Business Agency on behalf of the Belmont Rural Fire Brigade over part of Reserve (R721) - Lot 142 on Crown Plan 900425; and
- Council support and resolve to provide a 30 year Trustee Lease to the Public Safety Business Agency on behalf of the Belmont Rural Fire Brigade, at a nominal rent amount of \$1 per annum, over part of Reserve (R721) - Lot 142 on Crown Plan 900425 with such lease containing a provision that would require the Lessee on receipt of a minimum of 2 years notice from Council to surrender the lease and a commitment from Council to provide assistance to the Lessee with its relocation to an alternate location should this be required.

Moved by: Deputy Mayor, Councillor Scott

Seconded by: Mayor Ludwig

MOTION CARRIED

9.29am Councillor Mather returned to the meeting

12.6 REEF GUARDIAN COUNCIL ACTION PLAN 2015-16

File No: EM11.12.3

Attachments: 1. Livingstone Shire Council Reef Guardian Action Plan 2015-2016

Responsible Officer: Ian Dare - Manager Community Wellbeing
Brett Bacon - Director Community & Planning Services

Author: Matthew Baldock - Senior Sustainability Officer

SUMMARY

The Reef Guardian Council programme promotes Great Barrier Reef protection through education, information sharing and involvement in on-ground actions. It is a requirement of the programme that members develop an Action Plan detailing activities they will be undertaking during the year. Livingstone Shire Council was an inaugural member of the programme in 2007 and re-joined the programme in its own right following de-amalgamation from Rockhampton Regional Council in 2014. Livingstone Shire Council has developed an Action Plan for the 2015-2016 financial year and the Plan includes a number of existing activities as well as a number of new projects. Approval is sought for the Action Plan 2015-2016.

COUNCIL RESOLUTION

THAT Council approve the Livingstone Shire Council Reef Guardian Councils Programme Action Plan 2015-2016.

Moved by: Deputy Mayor, Councillor Scott
Seconded by: Mayor Ludwig

MOTION CARRIED

9.36am Councillor Scott left the meeting.

12.7 THWAITE PARK ZILZIE - HOMECORP REQUEST FOR WATER CHARGES RELIEF

File No: D420-2012
Attachments: Nil
Responsible Officer: Justin Commons - Chief Executive Officer
Author: Dan Toon - Director Infrastructure Services

SUMMARY

This report addresses a request from HomeCorp seeking relief from water consumption charges related to the Zilzie Bay Development.

COUNCIL RESOLUTION

THAT Council resolve to waive the accrued interest amounting to \$549.95 on outstanding water consumption charges for Lot 1001 on SP273053.

Moved by: Councillor Hutton
Seconded by: Councillor Mather

MOTION CARRIED

9.39am Councillor Scott returned to the meeting

13 QUESTIONS/STATEMENT/MOTIONS ON NOTICE FROM COUNCILLORS

13.1 NOTICE OF MOTION - COUNCILLOR GLENDA MATHER - PROPOSED ROCK POOL FOR THE CAPRICORN COAST

File No: GV13.4.4

Attachments: 1. Notice of Motion - Proposed Rock Pool for the Capricorn Coast

Responsible Officer: Justin Commons - Chief Executive Officer

SUMMARY

Councillor Glenda Mather has indicated her intention to move the following Notice of Motion at the next Council Meeting on 12 January 2016, as follows:

COUNCIL RESOLUTION

THAT Council

- a) That Council commits to investigate the construction of a rock pool at a suitable location on the Capricorn Coast, and
- b) Calls for expressions of interest from organisations and relevant persons who could offer expert or quality advice in relation to the project.

Moved by: Councillor Mather

Seconded by: Deputy Mayor, Councillor Scott

MOTION CARRIED

14 URGENT BUSINESS QUESTIONS

Nil

15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COUNCIL RESOLUTION

10.00AM

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Audit Risk and Business Improvement Committee Confidential Items - 14 December 2015

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

16.2 Permanent Residents in Caravan Parks

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

16.3 Senior Executive Employees - Employment Contracts

This report is considered confidential in accordance with section 275(1)(a), of the *Local Government Regulation 2012*, as it contains information relating to the appointment, dismissal or discipline of employees .

16.4 Resumption of Land for Drainage Purposes Fig Tree Street Yeppoon

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

Moved by: Deputy Mayor, Councillor Scott

Seconded by: Councillor Mather

MOTION CARRIED

Meeting Procedures were suspended at 10.00am for Morning Tea

Meeting Procedures resumed at 10.10am

COUNCIL RESOLUTION

10.33AM

That the meeting moves out of closed session and be opened to the public.

Moved by: Councillor Mather

Seconded by: Councillor Kelly

MOTION CARRIED

Meeting Procedures were suspended at 10.33am in order for the Mayor to attend an urgent matter.

Meeting procedures resumed at 10.44am.

COUNCIL RESOLUTION

10.44AM

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

16.3 Senior Executive Employees - Employment Contracts

This report is considered confidential in accordance with section 275(1)(a), of the *Local Government Regulation 2012*, as it contains information relating to the appointment, dismissal or discipline of employees .

Moved by: Deputy Mayor, Councillor Scott

Seconded by: Councillor Kelly

MOTION CARRIED

COUNCIL RESOLUTION

11.20AM

That the meeting moves out of closed session and be opened to the public.

Moved by: Councillor Kelly

Seconded by: Councillor Hutton

MOTION CARRIED

16 CONFIDENTIAL REPORTS

16.1 AUDIT RISK AND BUSINESS IMPROVEMENT COMMITTEE CONFIDENTIAL ITEMS - 14 DECEMBER 2015

File No: GV13.4.2

Attachments: Nil

Responsible Officer: Chris Murdoch - Director Corporate Services

Author: Linda Benson - PA to Director Corporate Services

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

SUMMARY

The Audit Risk and Business Improvement Committee met on 14 December 2015 and this report provides the recommendations on confidential reports from the Committee for consideration and adoption by Council. The confidential reports from the meeting are available for viewing by Councillors on the Councillor Portal.

COUNCIL RESOLUTION

THAT the minutes of the Audit Risk and Business Improvement Committee meeting held on 14 December 2015 be received and the following confidential recommendations contained within those minutes be adopted:

12.1 EMERGING ISSUES REPORT

THAT the ARaBIC notes the verbal updates in relation to emerging issues relating to the upcoming local government elections, upcoming Queensland Treasury Corporation credit review and organisational capacity to deliver associated with success in securing external funding.

12.2 LEGAL MATTERS REPORT

THAT the update on legal matters involving Council be noted.

12.3 INFORMATION SYSTEM BREACHES

THAT Council notes the Information System Breaches Report as provided to ARaBIC.

12.4 UPDATE ON RECRUITMENT PROCESS FOR MEMBERS OF THE AUDIT, RISK AND BUSINESS IMPROVEMENT COMMITTEE

THAT Council notes that the recruitment process has commenced for two additional members of ARaBIC.

12.5 AUDIT, RISK AND BUSINESS IMPROVEMENT COMMITTEE PERFORMANCE SELF-ASSESSMENT

THAT Council notes that the ARaBIC will undertake a self-assessment of its performance in accordance with the schedule as presented to ARaBIC.

12.6 INSURANCE UPDATE

THAT Council:

1. Accepts the Insurance Update Report as endorsed by the Audit, Risk and Business Improvement Committee; and
2. Council confirms the status of AON Risk Services Australia Ltd as a local specialised "Sole Supplier" under the *Local Government Regulation 2012* s235 for the twelve

month term of the renewal.

12.7 WORKPLACE HEALTH AND SAFETY REPORT

THAT the update on the organisation's performance in relation to Workplace Health and Safety be noted.

12.8 COMPLAINT MANAGEMENT REPORT

THAT Council notes the update on complaints as provided to ARaBIC.

Moved by: Councillor Hutton

Seconded by: Councillor Kelly

MOTION CARRIED

16.2 PERMANENT RESIDENTS IN CARAVAN PARKS

File No: CP5.9
Attachments: 1. Advice from King & Co
Responsible Officer: Darryll Schurmann - Chief Financial Officer
Chris Murdoch - Director Corporate Services
Author: Rachel Jackson - Coordinator Property and Procurement

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

SUMMARY

The purpose of this report is to obtain a resolution from Council to enable the Chief Executive Officer (CEO) to negotiate outcomes for the termination of Moveable Dwelling Tenancy Agreements (MDTA) over sites within Council caravan parks and the removal of the resident's site improvements.

COUNCIL RESOLUTION

THAT-

1. Council authorise the CEO to negotiate outcomes, on a case by case basis, for the termination of Moveable Dwelling Tenancy Agreements (MDTA's) over sites within Council caravan parks and the removal of the resident's site improvements; and
2. All rents due on Site 83 at the Bell Park Caravan Park since the death of the resident be waived as part of the negotiations for the removal of the site improvements.

Moved by: Councillor Kelly
Seconded by: Councillor Hutton

MOTION CARRIED

DIVISION:

Crs N Hutton, J Kelly, B Ludwig, G Scott and T Wyatt voted in the affirmative.

Cr G Mather voted in the negative.

16.3 SENIOR EXECUTIVE EMPLOYEES - EMPLOYMENT CONTRACTS**File No:** 1234**Attachments:** Nil**Responsible Officer:** Justin Commons - Chief Executive Officer**Author:** Justin Commons - Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(a), of the *Local Government Regulation 2012*, as it contains information relating to the appointment, dismissal or discipline of employees .

SUMMARY

For Council to delegate to the Chief Executive Officer the ability to negotiate new employment contracts with Senior Executive Employees

COUNCIL RESOLUTION

THAT Council delegate to the Chief Executive Officer the ability to negotiate new employment contracts with Senior Executive Employees in line with this report.

Moved by: Mayor Ludwig**Seconded by:** Deputy Mayor, Councillor Scott**MOTION CARRIED**

**16.4 RESUMPTION OF LAND FOR DRAINAGE PURPOSES
FIG TREE STREET YEPPON****File No:** CP5.2.6**Attachments:**

1. Map of Properties - *(Confidential)*
2. Aerial photo - *(Confidential)*

Responsible Officer: Dan Toon - Director Infrastructure Services**Author:** Carrie Burnett - Policy & Planning Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

SUMMARY

This report seeks Council's approval to take land for drainage purposes.

COUNCIL RESOLUTION

THAT the Council authorise the Chief Executive Officer to issue a Notice of Intention to Resume in accordance with Section 7 of the Acquisition of Land Act 1967 for the resumption of Lot 54 RP602485 for the purposes of drainage.

Moved by: Mayor Ludwig**Seconded by:** Deputy Mayor, Councillor Scott**MOTION CARRIED**

17 CLOSURE OF MEETING

There being no further business the meeting closed at 11.20am.

Bill Ludwig
CHAIRPERSON

DATE