



ORDINARY MEETING

MINUTES

12 DECEMBER 2017

The resolutions contained within these minutes were confirmed at Council Meeting
on 23 January 2018.

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MINUTES OF THE ORDINARY MEETING HELD AT COUNCIL CHAMBERS, ANZAC PARADE, YEPPON ON TUESDAY, 12 DECEMBER 2017 COMMENCING AT 9:10AM

1 OPENING

2 PRESENT

Members Present:

Mayor, Councillor Bill Ludwig (Chairperson)
Deputy Mayor, Councillor Nigel Hutton
Councillor Adam Belot
Councillor Jan Kelly
Councillor Glenda Mather
Councillor Tom Wyatt

In Attendance:

Mrs Chris Murdoch – Chief Executive Officer
Mrs Andrea Ellis – Acting Director Corporate Services
Mr Brett Bacon – Director Community and Planning Services
Mr Dan Toon – Director Infrastructure Services
Ms Debra Howe – Director Strategic Growth and Development
Mr Marcus Vycke – Manager, Growth and Economic Development
Mr David Battese – Strategy and Development and Community Planning
Ms Erin McCabe – Coordinator, Development Assessment
Ms Melissa Warwick – Senior Strategic Planner
Ms Jenna Brosseuk – Senior Planning Officer
Ms Emily Szilveszter – Coordinator, Marketing and Communications
Ms Amy Haydock – Marketing and Media Officer
Ms Sue Schluter – Executive Assistant to Mayor

3 LEAVE OF ABSENCE / APOLOGIES

Apology

Councillor Graham Scott provided his apology for this meeting subsequent to the agenda being published.

COUNCIL RESOLUTION

Cr Scott has tendered his apology and will not be in attendance.
THAT the apology tendered for the absence of Councillor Scott be received.

Moved by: Deputy Mayor, Councillor Hutton

Seconded by: Councillor Wyatt

MOTION CARRIED

4 PUBLIC FORUMS/DEPUTATIONS

Nil

5 MAYORAL MINUTE

Nil

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting held on 5 December 2017 be taken as read and adopted as a correct record.

Moved by: Councillor Kelly
Seconded by: Deputy Mayor, Councillor Hutton

MOTION CARRIED

**7 DECLARATIONS OF INTEREST IN MATTERS ON THE
 AGENDA**

8 BUSINESS ARISING OR OUTSTANDING FROM PREVIOUS MEETINGS

Nil

9 PRESENTATION OF PETITIONS

Nil

**10 AUDIT, RISK AND BUSINESS IMPROVEMENT COMMITTEE
 REPORTS**

Nil

11 COUNCILLOR/DELEGATE REPORTS

Nil

The Mayor sought leave of the meeting to deal with remaining items on the agenda before returning to items 12.1 and 12.3 of the agenda.

Leave Granted

12 REPORTS

12.1 INFRASTRUCTURE CHARGES REBATE FOR INDUSTRIAL DEVELOPMENT

File No:	ED8.5.5
Attachments:	1. December 2014 Report to Council ↔
Responsible Officer:	Debra Howe - Director Strategic Growth and Development
Author:	Marcus Vycke - Manager Growth and Economic Development

SUMMARY

This report discusses a request by Councillors for the introduction of a short term rebate for infrastructure charges associated with industrial development.

The Officers recommendation reflects the previous decision of Council in 2014 to offer a rebate on adopted infrastructure charges for a limited period of time.

COUNCIL RESOLUTION

THAT Council resolve:

1. To provide a twenty (20) per cent rebate on adopted infrastructure charges for any industrial use (as defined by the Livingstone Planning Scheme 2005) which:
 - (a) obtains a development permit for building works after 1 January 2018; and
 - (b) has the associated Certificate of Classification issued for those building works by 30 June 2019.
2. That the twenty (20) per cent rebate will be calculated on the net infrastructure charge, being the infrastructure charge which applies after any applicable credit has been deducted.

Moved by: Mayor Ludwig
Seconded by: Councillor Mather
MOTION CARRIED

12.2 RESULTS OF COMMUNITY ENGAGEMENT REGARDING THE YEPPOON PLACE MAKING STRATEGY**File No:** ED8.5.22**Attachments:**

1. Attachment 1: Community Engagement Survey Analysis⇒
2. Attachment B: Full survey responses⇒
3. Attachment C: Preferred images - Community response to online interactive exercise⇒
4. Attachment D: Preferred images - all of Council internal interactive exercise⇒
5. Attachment E: Complete response summary of Community Engagement Interactive exercise⇒

Responsible Officer: Debra Howe - Director Strategic Growth and Development
Brett Bacon - Director Community & Planning Services**Author:** Russell Claus - Urban Strategist

SUMMARY

Community engagement was undertaken through the Council's website, including a survey seeking community feedback on the general objectives of the Yeppoon Place Making Strategy and asking for feedback on a range of example images of place making activities similar to those which Councillors and Council staff interacted with in May 2017 (through corflute image boards).

COUNCIL RESOLUTION

THAT Council acknowledge the summary of responses stemming from community engagement undertaken through the Council website to solicit feedback on the draft *Yeppoon Place Making Strategy*.

THAT Council adopt the *Yeppoon Place Making Strategy* and acknowledge that the Strategy and associated Policy and Guidelines will be utilised by Council to inform future project design, place making project prioritisation and budgetary considerations.

Moved by: Deputy Mayor, Councillor Hutton**Seconded by:** Councillor Kelly**MOTION CARRIED**

12.3 ADOPTED INFRASTRUCTURE CHARGES RESOLUTION (NO.3) LIVINGSTONE SHIRE 2018

File No: LU18.3.5
Attachments: 1. Attachment 1 - Adopted Infrastructure Charges Resolution (No. 3) 2018 [⇒](#)
Responsible Officer: David Battese - Manager Strategy & Development
Author: Melissa Warwick - Senior Strategic Planner

SUMMARY

This report outlines amendments to the current Adopted Infrastructure Charges Resolution (AICR) (No.2) Livingstone Shire 2015. This report proposes a new Infrastructure Charges Resolution (AICR) (No.3) Livingstone Shire 2018. The process sits outside of the planning scheme drafting process and does not involve the amendments to be subject to submissions however the changes are to be summarised in relevant public notices and on Council's web site.

COUNCIL RESOLUTION

THAT Council

1. adopt the attached Infrastructure Charges Resolution (No.3) Livingstone Shire 2018 (attachment one to commence on Monday 29 January 2018);
2. in accordance with Council statutory obligation, notify the development industry representatives directly of the new resolution;
3. publicly notify the Adopted Infrastructure Charges Resolution (No.3) Livingstone Shire 2018 and post the Charges Resolution onto Council's website in order for the charges to have effect, and
4. notify *The Minister* that the newly adopted Infrastructure Charges Resolution has charges well below the maximum as stated in the State Planning Regulatory Provision (adopted charges)

Moved by: Deputy Mayor, Councillor Hutton

Seconded by: Councillor Kelly

MOTION CARRIED

12.4 REQUEST FOR VARIATION OF CHANGE APPLICATION FEE FOR OPERATIONAL WORKS

File No: D-258-2014

Attachments: 1. Proposed change to alignment of revetment wall⇒

Responsible Officer: Erin McCabe - Co-ordinator Development Assessment
David Battese - Manager Strategy & Development

Author: Kerry Mulcahy - Development Officer

SUMMARY

This report discusses a request for a variation of the development assessment fee to decide a change application (minor) from Great Keppel Island Hideaway Bar and Resort to Operational Works Development Permit D-258-2014 at Lot 64 Great Keppel Island, The Keppel's and described as Lot 64 on SP280131.

COUNCIL RESOLUTION

THAT Council charge the minimum fee of \$1,000.00 for the proposed change application to Operational Works Development Permit D-258-2014 at Lot 64 Great Keppel Island.

Moved by: Mayor Ludwig
Seconded by: Deputy Mayor, Councillor Hutton

MOTION CARRIED

12.5 REQUEST FOR REDUCTION OF MATERIAL CHANGE OF USE APPLICATION FEES

File No: CR2.13.19

Attachments:

1. Aerial of Yaamba locality and site identification⇒
2. Aerial plan of subject site⇒

Responsible Officer: David Battese - Manager Strategy & Development

Author: Erin McCabe - Co-ordinator Development Assessment

SUMMARY

This report discusses a request for a reduction in development application assessment fees relating to a proposed Outdoor recreation use over land at 30 Yaamba Siding Road, Yaamba and described as Lot 3 on RP848811.

COUNCIL RESOLUTION

THAT Council resolve to support a fifty per cent (50%) reduction of development application fees for the forthcoming application for Outdoor recreation.

Moved by: Mayor Ludwig

Seconded by: Councillor Wyatt

MOTION LOST

PROCEDURAL MOTION

That the matter lay on the table pending the pre-lodgement meeting with the applicant and the matter to return to a future Council Meeting.

Moved by: Deputy Mayor, Councillor Hutton

Seconded by: Councillor Belot

MOTION CARRIED

Mayor Ludwig sought leave of the meeting to suspend meeting procedures for morning tea.

Leave granted.

Meeting procedures were suspended at 9:46am.

Meeting procedures resumed at 9.57am.

12.6 DEVELOPMENT APPLICATION FOR A DEVELOPMENT PERMIT FOR RECONFIGURING A LOT (ONE LOT INTO TWO LOTS) AT LOT 9 HENRY STREET, EMU PARK

File No: D-167-2017

Attachments:

1. [Locality and site aerials plan](#)
2. [Proposal plan](#)

Responsible Officer: Erin McCabe - Co-ordinator Development Assessment
David Battese - Manager Strategy & Development

Author: Jenna Brosseuk - Senior Planning Officer

SUMMARY

Applicant: K Ruskin and L R Ruskin and S D Haigh and K E Haigh

Real Property Address: Lot 9 on E15615

Common Property Address: Lot 9 Henry Street, Emu Park

Area of Site: 8,094 square metres

Planning Scheme: *Livingstone Shire Planning Scheme 2005*

Planning Scheme Zoning: Industry Zone (Light Industry precinct)

Planning Scheme Overlays: Overlay Map O2 – Drainage Problem
Overlay Map O8 – Acid sulfate soils (land below twenty metres Australian Height Datum)

Existing Development: Caretaker's residence, four industrial (Classes 7 and 8) sheds, Shipping containers and Landscape supplies

Existing Approvals: Building Permit BP4158 – Issued on 7 August 1979 for a Residence and Workshop
Building Permit BP98-498 – Issued on 5 October 1998 for a Shed
Building Permit 1443-2005-YCOMM – Extension to a Class 8 shed
Building Permit 371-2006-YCOMM – Storage Sheds (Class 7)
Plumbing Permit P-498-1998

Approval Sought: Development Permit for Reconfiguring a Lot (one lot into two lots)

Level of Assessment: Code assessable

Referral Agency(s): Nil

Adopted Infrastructure Charges Area: Charge Area One

Application Progress:

Application Lodged:	30 August 2017
Application Properly Made:	31 August 2017
Development control unit meeting date:	6 September 2017

Request for Further Information sent:	14 September 2017
Request for Further Information responded to:	30 October 2017
Council request for additional decision assessment :	28 November 2017
Agreement received by applicant for additional decision assessment:	4 December 2017
Statutory determination date:	25 January 2018

COUNCIL RESOLUTION

1.

THAT notwithstanding the Officer recommendation to provide reticulated services to the development site, Council is satisfied that the existing development and the proposed lot configuration is adequately serviced by on-site infrastructure. Council considers the creation of two lots on the premises will not compromise the ongoing use of the premises for preferred industrial uses, including those already operating on site and the amenity of the locality will not be adversely affected by the arrangement.

2.

THAT, given point 1 above, in relation to the application for a Development Permit for Reconfiguring a Lot (one lot into two lots), made by K Ruskin and L R Ruskin and S D Haigh and K E Haigh, on Lot 9 on E15615, and located at Lot 9 Henry Street, Emu Park, Council resolves to Approve the application subject to the following conditions:

1.0 ADMINISTRATION

- 1.1 The Developer is responsible for ensuring compliance with this approval and the Conditions of the approval by an employee, agent, contractor or invitee of the Developer.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions of this approval must be undertaken and completed to the satisfaction of Council, at no cost to Council.
- 1.4 All conditions, works, or requirements of this approval must be undertaken and completed prior to the approval of a plan of subdivision (Survey Plan endorsement), unless otherwise stated.
- 1.5 Where applicable, infrastructure requirements of this approval must be contributed to the relevant authorities, at no cost to Council prior to the approval of a plan of subdivision (Survey Plan endorsement), unless otherwise stated.
- 1.6 The following further Development Permits must be obtained prior to the commencement of any works associated with its purposes:
 - 1.6.1 Operational Works:
 - (i) Road Works; and
 - (ii) Access Works.
- 1.7 All Development Permits for Operational Works must be obtained prior to the approval of a plan of subdivision (Survey Plan endorsement).
- 1.8 Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.
- 1.9 All engineering drawings/specifications, design and construction works must comply

with the requirements of the relevant *Australian Standards* and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.

- 1.10 All engineering drawings/specifications, design and construction works must comply with the requirements of the relevant *Australian Standards* and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.
- 1.11 All services, including any electricity, telecommunications, stormwater drainage systems, internal plumbing and sanitary drainage systems must be located within the respective property boundaries/ lot it serves, or secured by an easement in favour of the benefitting lot(s).

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:

<u>Plan/Document Name</u>	<u>Plan/Document Reference</u>	<u>Dated</u>
Detail and level survey over Lots 9 and 10	170906-05 (Sheet 1)	26.09.2017

- 2.2 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.
- 2.3 Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for approval by Council prior to the submission of a Development Application for Operational Works.

3.0 ROAD WORKS

- 3.1 A Development Permit for Operational Works (road works) must be obtained prior to the commencement of any road works on the site.
- 3.2 All works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, relevant Australian Standards and the provisions of a Development Permit for Operational Works (road works).
- 3.3 Henry Street must be designed and constructed for the full-width and frontage of existing Lot 9 on E15615 to an "Urban Access Street" standard, inclusive of all associated drainage systems.
- 3.4 Traffic signs and pavement markings including any alterations must be provided in accordance with the *Transport Operations (Road Use Management) Act 1995* and the *Manual of Uniform Traffic Control Devices (Queensland)*.
- 3.5 Public space lighting must be provided in accordance with *Australian Standard AS1158 "Lighting for Roads and Public Spaces"*.

4.0 ACCESS WORKS

- 4.1 A Development Permit for Operational Works (access works) must be obtained prior to the commencement of any access works on the site.
- 4.2 All works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, *Australian Standard AS2890 "Off Street Car Parking"* and the provisions of a Development Permit for Operational Works (access works).
- 4.3 Compliant access driveways to proposed Lots 9 and 10 must be constructed in accordance with the *Capricorn Municipal Development Guidelines*.

4.4 Urban Street addressing must be provided for each lot.

5.0 PLUMBING AND DRAINAGE WORKS

5.1 Internal plumbing and sanitary drainage associated with the existing buildings and structures must be wholly contained within the lot it serves.

5.2 Adequate on-site water storage for domestic and firefighting purposes must be maintained for the existing development(s) and must be wholly contained within the lot it serves.

5.3 Any construction of new, or alternation to existing, internal plumbing and sanitary drainage works must be in accordance with regulated work under the *Plumbing and Drainage Act* and a Development Permit for Plumbing and Drainage Works.

6.0 STORMWATER WORKS

6.1 All roof and allotment runoff must be discharged lawfully in accordance with the requirements of the *Queensland Urban Drainage Manual* and the *Capricorn Municipal Development Guidelines*.

6.2 All roof and allotment runoff must be discharged such that it does not restrict, impair or change the natural flow of runoff water or cause an actionable nuisance to adjoining properties or damage infrastructure.

7.0 SITE WORKS

7.1 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to adjoining properties or infrastructure.

8.0 ELECTRICITY AND TELECOMMUNICATIONS

8.1 Electricity and telecommunication connections must be provided to the proposed development to the standards of the relevant authorities.

8.2 Evidence must be provided of a certificate of supply with the relevant service providers to provide each lot with live electricity and telecommunication connections, in accordance with the requirements of the relevant authorities.

9.0 ASSET MANAGEMENT

9.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the Developer.

9.2 Any damage to existing kerb and channel, pathway or roadway (including removal of concrete slurry from public land, pathway, roads, kerb and channel and stormwater gullies and drainage lines) which may occur during any works carried out in association with the approved development must be repaired. This must include the reinstatement of the existing traffic signs and pavement markings which may have been removed.

9.3 'As constructed' information pertaining to assets to be handed over to Council and those which may have an impact on Council's existing and future assets must be provided prior to the approval of a plan of subdivision (Survey Plan endorsement). This information must be provided in accordance with the Manual for Submission of Digital As Constructed Information.

10.0 ENVIRONMENTAL

10.1 Any application for a Development Permit for Operational Works must be accompanied by an Erosion and Sediment Control Plan which addresses, but is not limited to, the following:

- (i) objectives;
- (ii) site location / topography;

- (iii) vegetation;
- (iv) site drainage;
- (v) soils;
- (vi) erosion susceptibility;
- (vii) erosion risk;
- (viii) concept;
- (ix) design; and
- (x) implementation, for the construction and post construction phases of work.

10.2 The Erosion Control and Stormwater Control Management Plan must be implemented and maintained on-site for the duration of the works, and until all exposed soil areas are permanently stabilised (for example, turfed, hydromulched, concreted, landscaped). The prepared Erosion Control and Stormwater Control Management Plan must be available on-site for inspection by Council Officers during those works.

11.0 OPERATING PROCEDURES

11.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted in Henry Street.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

It is advised that under Section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal Cultural Heritage legislation. The information on Aboriginal Cultural Heritage is available on the Department of Aboriginal and Torres Strait Islander and Multicultural Affairs website www.datsima.qld.gov.au

NOTE 2. Asbestos Removal

Any demolition and/or removal works involving asbestos materials must be undertaken in accordance with the requirements of the *Workplace Health and Safety* legislation and *Public Health Act 2005*.

NOTE 3. General Environmental Duty

General environmental duty under the *Environmental Protection Act* prohibits unlawful environmental nuisance caused by noise, aerosols, particles dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks, construction and operation.

NOTE 4. General Safety Of Public During Construction

The *Workplace Health and Safety Act* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

NOTE 5. Works in Road Reserve Permit

It is advised that a Works in Road Reserve Permit (including a fee for the vehicle crossover and compliant with Standard *Capricorn Municipal Development Guideline* Drawings) may be accepted in place of the Development Permit for Operational Works (access works).

NOTE 6. Adopted Infrastructure Charges Notice

This application is subject to infrastructure charges in accordance with Council

Adopted Infrastructure Charges Resolution (No. 2) 2015. The charges are presented on an Infrastructure Charges Notice which has been supplied with this decision notice.

3.

THAT in relation to the application for a Development Permit for Reconfiguring a Lot (one lot into two lots), made by K Ruskin and L R Ruskin and S D Haigh and K E Haigh, on Lot 9 on E15615, and located at Lot 9 Henry Street, Emu Park, Council resolves to issue an Infrastructure Charges Notice for the amount of \$21,000.00

Moved by: Mayor Ludwig
Seconded by: Councillor Mather

MOTION CARRIED

13 QUESTIONS/STATEMENT/MOTIONS ON NOTICE FROM COUNCILLORS

Nil

14 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COUNCIL RESOLUTION

11.10AM

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

15.1 Yeppoon Town Centre Car Park - Tenancy Opportunity

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

Moved by: Councillor Kelly
Seconded by: Councillor Mather

MOTION CARRIED

Mayor Ludwig sought leave of the meeting to suspend meeting procedures for morning tea/lunch.

Leave granted.

Meeting procedures were suspended at 11.10am.

Meeting procedures resumed at 11.58am

COUNCIL RESOLUTION

12.15PM

THAT the meeting moves out of closed session and be opened to the public.

Moved by: Councillor Kelly
Seconded by: Councillor Wyatt

MOTION CARRIED

15 CONFIDENTIAL REPORTS

15.1 YEPPOON TOWN CENTRE CAR PARK - TENANCY OPPORTUNITY

File No:	ED8.5.5
Attachments:	1. Proposed Concept Plan - Car Park Triangle Tenancy
Responsible Officer:	Debra Howe - Director Strategic Growth and Development
Author:	Marcus Vycke - Manager Growth and Economic Development Elle Wallin - Projects Officer

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

SUMMARY

This report seeks Council's approval to lease the remaining tenancy within the Yeppoon Town Centre Car Park triangle in order to return income to Council and create place making opportunities, activate the car park and create additional local jobs in the Shire.

Filling this tenancy meets the brief of the Yeppoon and Town Centre Revitalisation Project.

This business will not compete with existing businesses, but rather complement the current business mix within the Town Centre as it offers a unique product range.

OFFICER RECOMMENDATION

THAT Council approves leasing the remaining tenancy within the Yeppoon Town Centre Car Park and accept the offer and lease term outlined in the report from the interested party and authorises the Chief Executive Officer to enter into the lease.

COUNCIL RESOLUTION

- a) THAT Council approves in principle to leasing the remaining tenancy within the Yeppoon Town Centre Car Park and authorises officers to enter into further negotiations in relation to the rent and lease conditions outlined in the reports.
- b) That Council requests Officers to bring a further report back to the table prior to the any lease being executed.

Moved by: Councillor Kelly

Seconded by: Councillor Wyatt

MOTION CARRIED

Mayor Ludwig sought leave of the Ordinary meeting to suspend procedures to commence workshop meeting.

Leave granted.

Ordinary Meeting procedures were suspended at 12.23am.

Ordinary Meeting procedures resumed at 2.40pm to resolve items 12.1 and 12.3.

16 URGENT BUSINESS QUESTIONS**16.1 WATER USE ACCOUNT****File No:** RV25.3.6**Responsible Officer:** Chris Murdoch – Chief Executive Officer

SUMMARY

This item was presented at Workshop for discussion and subsequently referred to the next Council meeting for resolution.

COUNCIL RESOLUTION

THAT in relation to the confidential report 3.1 regarding a water usage account complaint, that Council re-issue the water notice for the period in question using an average use for similar period for the property and include an amount equal to 50% of the excess amount above the average. Noting that there had been a failure in the meter device shortly after the billing period.

Moved by: Mayor Ludwig**Seconded by:** Deputy Mayor, Councillor Hutton**MOTION CARRIED**

17 CLOSURE OF MEETING

There being no further business the meeting closed at 2.54 pm.

Cr Bill Ludwig, Mayor
CHAIRPERSON

DATE