



SPECIAL MEETING

MINUTES

27 JUNE 2017

The resolutions contained within these minutes were confirmed at Council Meeting
on 4 July 2017.

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MINUTES OF THE SPECIAL MEETING HELD AT COUNCIL CHAMBERS, ANZAC PARADE, YEPPOON ON TUESDAY, 27 JUNE 2017 COMMENCING AT 8:05 AM

1 OPENING

2 PRESENT

Members Present:

Mayor, Councillor Bill Ludwig (Chairperson)
Deputy Mayor, Councillor Graham Scott
Councillor Adam Belot
Councillor Nigel Hutton
Councillor Jan Kelly
Councillor Glenda Mather
Councillor Tom Wyatt

In Attendance:

Mrs Chris Murdoch – Chief Executive Officer
Mr Ron Posselt – Director Corporate Services
Mr Brett Bacon – Director Community and Planning Services
Mr Dan Toon – Director Infrastructure Services
Ms Debra Howe – Director Strategic Growth and Development
Ms Andrea Ellis – Chief Financial Officer
Mr Damien Cross – Coordinator Accounting Services
Ms Priscilla Graham – Coordinator Revenue
Ms Suzanne Pambid – Senior Support Services Officer
Ms Trish Weir – Manager Customer Engagement and Communications
Mr Lincoln Bertoli – Coordinator Marketing and Communications
Ms Amy Haydock – Marketing and Communications Officer
Ms Lucy Merry – Executive Support Officer

3 LEAVE OF ABSENCE / APOLOGIES

Nil

4 MAYORAL MINUTE

Nil

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE
 AGENDA**

6 BUSINESS ARISING OR OUTSTANDING FROM PREVIOUS MEETINGS

Nil

7 PRESENTATION OF PETITIONS

Nil

**8 AUDIT, RISK AND BUSINESS IMPROVEMENT COMMITTEE
 REPORTS**

Nil

9 COUNCILLOR/DELEGATE REPORTS

Nil

10 REPORTS

10.1 ADOPTION OF REVENUE POLICY

File No: 12.5.2
Responsible Officer: Ron Posselt - Director Corporate Services
Author: Andrea Ellis – Chief Financial Officer

SUMMARY

The Revenue Policy is effective from the date of Council's resolution and will apply for the financial period 1 July 2017 to 30 June 2018. The Council may, by resolution, amend its Revenue Policy for a financial year at any time before the year ends.

This Policy is Council's Strategic Revenue Policy, and therefore sets out Council's strategic vision and attitude in relation to revenue. However there are a range of administrative policies and arrangements that make up the total Council response to revenue management.

The purpose of this policy is to provide Council with a contemporary Revenue Policy that:

- a) Complies with legislative requirements in all respects; and
- b) Sets out the principles used by Council in the 2018 Financial Year for:
 - i) the making and levy of rates and charges;
 - ii) exercising its powers to grant rebates and concessions for rates and charges;
 - iii) recovery of unpaid amounts of rates and charges; and
 - iv) cost recovery

COUNCIL RESOLUTION

THAT Council adopts the Revenue Policy as tabled, in accordance with Section 193 of the *Local Government Regulation 2012*.

Moved by: Mayor Ludwig
Seconded by: Deputy Mayor, Councillor Scott

MOTION CARRIED

Councillor Mather recorded against the above motion in relation to Adoption of the Revenue Policy.

10.2 ADOPTION OF THE LIVINGSTONE SHIRE COUNCIL BUDGET 2017-18

File No: 12.5.2
Attachments: 1. **Budget 17-18** [⇒](#)
Responsible Officer: Ron Posselt - Director Corporate Services
Author: Andrea Ellis - Chief Financial Officer

SUMMARY

Council has prepared a Budget and Operational Plan to encompass all of the **Financial Planning Documents** required by Chapter 5, Part 2 of the *Local Government Regulation 2012*; **Financial Policies** required by Chapter 5, Part 2 of the *Local Government Regulation 2012* and **Statement of Estimated Financial Position** required by Section 205 of the *Local Government Regulation 2012*.

In accordance with Chapter 5, Division 3, Section 170 of the *Local Government Regulation 2012*, a local government must adopt its budget for a financial year prior to 1 August in the financial year. The Budget and Operational Plan, including budget papers, was circulated to all Councillors on 6th June 2017. The Budget and Operational Plan 2017-18 is now presented for adoption.

COUNCIL RESOLUTION

THAT:

1. Council receive and adopt the 2017-18 Budget in accordance with Sections 169 and 170 of the *Local Government Regulation 2012*, including the following documents forming part of the Long Term Financial Forecast: Budgeted Income Statement, Budgeted Statement of Financial Position, Budgeted Statement of Cash Flow and Budgeted Statement of Changes in Equity for the 2017-18 financial year and the next two financial years, per Section 169(1)(b); and the relevant measures of Financial Sustainability per Section 169(4)
2. Council adopts the Long Term Financial Forecast as provided, which includes the Income and Expenditure Statement and Statement of Financial Position, in accordance with Sections 169 & 171 of the *Local Government Regulation*.
3. In accordance with Section 169(2)(b), Section 170 and Section 172 of the *Local Government Regulation 2012*, Council adopts the Revenue Statement as tabled, and more specifically:
 - i. Pursuant to section 81 of the *Local Government Regulation 2012* the categories into which rateable land is categorised and the description of each of those categories for the financial period beginning 1 July, 2017 is as set out in section 6 of the Revenue Statement.
 - ii. Pursuant to section 81 of the *Local Government Regulation 2012* Council delegates to the Chief Executive Officer (CEO) the power to identify the rating category to which each parcel of rateable land belongs, as set out in section 6 of the Revenue Statement.
 - iii. Pursuant to sections 80 and 81 of the *Local Government Regulation 2012*, Council will make and levy a differential general rate on all parcels of rateable land included in each category for the financial period beginning 1 July, 2017, as set out in section 6 of the Revenue Statement.
 - iv. Pursuant to Section 77 of the *Local Government Regulation 2012* Council will make and levy a minimum differential general rate on all parcels of rateable land in the Local Government area for the financial period beginning 1 July,

2017 as set out in section 6 the Revenue Statement.

- v. Pursuant to Section 116 of the *Local Government Regulation 2012* and as per section 7 of the Revenue Statement, Council will not limit the percentage increase in any differential general rate.
- vi. Pursuant to Section 94 of the *Local Government Regulation 2012* Council will make and levy special charges for the purpose of raising revenue for each Rural Fire Brigade for the financial period beginning 1 July, 2017, as set out in section 8 of the Revenue Statement.
- vii. Pursuant to Section 94 of the *Local Government Regulation 2012* Council will make and levy a special charge for the provision of reticulated sewerage to North West Emu Park for the financial period beginning 1 July, 2017, as set out in section 8 of the Revenue Statement.
- viii. Pursuant to Section 94 of the *Local Government Regulation 2012* Council will make and levy a special charge for the provision of reticulated sewerage to the Causeway township for the financial period beginning 1 July, 2017, as set out in section 8 of the Revenue Statement.
- ix. Pursuant to Section 94 of the *Local Government Regulation 2012* Council will make and levy a special charge for the provision of reticulated sewerage to identified areas of Mulambin for the financial period beginning 1 July, 2017, as set out in section 8 of the Revenue Statement.
- x. Pursuant to Section 94 of the *Local Government Regulation 2012* Council will make and levy a special charge for the provision of a Revetment Wall to protect the identified properties adjoining Muskens Beach; 22 Kennedy Street to 48 Reef Street Zilzie; for the financial period beginning 1 July, 2017, as set out in section 8 of the Revenue Statement.
- xi. Pursuant to Section 103 of the *Local Government Regulation 2012* Council will make and levy a separate charge on all parcels of rateable land for the purposes of defraying part of the cost of maintenance of the road network for the financial period beginning 1 July, 2017, as set out in section 9 the Revenue Statement.
- xii. Pursuant to Section 103 of the *Local Government Regulation 2012* Council will make and levy a separate charge on all parcels of rateable land for the purposes of defraying part of the cost of formulating and implementing initiatives for environmental protection, enhancement and conservation for the financial period beginning 1 July, 2017, as set out in section 9 the Revenue Statement.
- xiii. Pursuant to Section 99 of the *Local Government Regulation 2012* Council make and levy Utility Charges for the financial year beginning 1 July, 2017, as set out in section 10 of the Revenue Statement.
- xiv. Pursuant to Section 118 of the *Local Government Regulation 2012* the July rates and charges issue s shall be due and payable within 49 days of the issue date of a notice to pay, and all other rates and charges issues will be due and payable within 35 days of the issue to pay notice as set out in section 13 of the Revenue Statement.
- xv. Pursuant to Section 133 of the *Local Government Regulation 2012* Council will charge interest on overdue rates and charges at an interest rate of 11% per annum, compounded monthly, on rates and charges remaining outstanding at the end of the financial half year in which they fall due as set out in section 14 of the Revenue Statement.
- xvi. Pursuant to Section 130 of the *Local Government Regulation 2012* Council will allow a discount of 10% on gross Council rates and charges excluding all

special and separate rates and charges, provided payment of the full amount outstanding and overdue rates and interest is paid by the due date as set out in section 15 of the Revenue Statement.

- xvii. Pursuant to Chapter 4, Part 10 of the *Local Government Regulation 2012* Council allows rating concessions in the manner described in section 16 of the Revenue Statement
- xviii. Pursuant to Chapter 4, Part 10 of the *Local Government Regulation 2012* Council adopts the Rates, Rebates and Remissions Policy.
- 4. Council adopts the 2017-18 Investment Policy, in accordance with Section 191 of the *Local Government Regulation 2012*
- 5. Council adopts the 2017-18 Debt Policy, in accordance with Section 192 of the *Local Government Regulation 2012*
- 6. Council receives the estimated activity statement for each significant and other business activity, in accordance with Section 169(3)(i) of the *Local Government Regulation 2012*
- 7. In accordance with Sections 45 & 47 of the *Local Government Act 2009*, Council resolves to apply the Code of Competitive Conduct to each of the four following business activity units:
 - 1. Water and Sewerage
 - 2. Waste
 - 3. Building Certification
 - 4. Caravan Parks
- 8. In accordance with Section 34 of the *Local Government Regulation 2012*, the estimated activity statements for each of these four significant and other business activity units are presented as part of the 2017-18 Budget papers
- 9. Council adopts the 2017-18 Capital Works Program which is consistent with the adopted long-term asset management plans in accordance with Section 168 of the *Local Government Regulation 2012*
- 10. Council receives the commentary on and statement of estimated financial position of Council for the year ended 30 June 2017
- 11. Council receives the balance of the Budget documentation as working papers to support the 2017-18 adopted budget.

Moved by: Mayor Ludwig

Seconded by: Deputy Mayor, Councillor Scott

MOTION CARRIED

DIVISION:

Crs A Belot, N Hutton, J Kelly, B Ludwig, G Scott and T Wyatt voted in the affirmative.

Cr G Mather voted in the negative.

**11 QUESTIONS/STATEMENT/MOTIONS ON NOTICE FROM
COUNCILLORS**

Nil

12 URGENT BUSINESS QUESTIONS

13 CLOSURE OF MEETING

There being no further business the meeting closed at 8.52 AM.

Bill Ludwig
CHAIRPERSON

DATE

