



ORDINARY MEETING

MINUTES

16 MAY 2017

The resolutions contained within these minutes were confirmed at Council Meeting on
6 June 2017.

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MINUTES OF THE ORDINARY MEETING HELD AT COUNCIL CHAMBERS, ANZAC PARADE, YEPPON ON TUESDAY, 16 MAY 2017 COMMENCING AT 9.03 AM

1 OPENING

2 PRESENT

Members Present:

Mayor, Councillor Bill Ludwig (Chairperson)
Deputy Mayor, Councillor Graham Scott
Councillor Adam Belot
Councillor Nigel Hutton
Councillor Jan Kelly
Councillor Glenda Mather
Councillor Tom Wyatt

In Attendance:

Mrs Chris Murdoch – Chief Executive Officer
Mr Ron Posselt – Director Corporate Services
Mr Brett Bacon – Director Community and Planning Services
Mr Dan Toon – Director Infrastructure Services
Ms Debra Howe – Director Strategic Growth and Development
Ms Andrea Ellis – Chief Financial Officer
Ms Priscilla Graham – Coordinator Revenue
Ms Rachel Jackson – Coordinator Property and Procurement
Mr David Battese – Manager Strategy and Development
Ms Erin McCabe – Coordinator Development Assessment
Ms Maddie Ward – Senior Planning Officer
Mr Marcus Vycke – Manager Growth and Economic Development
Ms Lucy Merry – Executive Support Officer

3 LEAVE OF ABSENCE / APOLOGIES

Nil

4 PUBLIC FORUMS/DEPUTATIONS

Nil

5 MAYORAL MINUTE

Nil

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting held on 2 May 2017 be taken as read and adopted as a correct record.

Moved by: Councillor Kelly
Seconded by: Councillor Wyatt

MOTION CARRIED

COUNCIL RESOLUTION

THAT the minutes of the Special Meeting held on 9 May 2017 be taken as read and adopted as a correct record.

Moved by: Councillor Hutton
Seconded by: Councillor Wyatt

MOTION CARRIED

7 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Nil

9.08 AM

The Mayor sought leave of the meeting to deal with items 12.5 and 16.2 before returning to the agenda.

Leave Granted

8 BUSINESS ARISING OR OUTSTANDING FROM PREVIOUS MEETINGS

8.1 LIFTING MATTERS LAYED ON THE TABLE

File No: GV13.4.1
Attachments: Nil
Responsible Officer: Chris Murdoch - Chief Executive Officer
Author: Lucy Merry - Executive Support Officer

SUMMARY

The Business Outstanding table is used as a tool to identify when reports are due back to the table. Items lying on the table require a report to be lifted from the table before being dealt with. This report is designed to lift all necessary reports from the table to be dealt with at the current meeting 16 May 2017.

COUNCIL RESOLUTION

THAT the following matters, "lying on the table" in the Business Outstanding table due to return to Council Meeting, be lifted from the table and be dealt with accordingly:

- Notice of Motion – Councillor Glenda Mather – Shoalwater Bay Training Area

Moved by: Councillor Belot

Seconded by: Councillor Wyatt

MOTION CARRIED

9 PRESENTATION OF PETITIONS

9.1 PETITION FROM RESIDENTS - DAMAGED HOUSE ON THE CORNER OF BRAITHWAITE STREET AND BEN STREET, YEPPOON

File No: GV13.4.1

Attachments: 1. **Petition from residents regarding severely damaged house on the corner of Braithwaite Street and Ben Street**

Responsible Officer: Chris Murdoch - Chief Executive Officer

SUMMARY

Council has received the attached petition from 75 petitioners voicing concern with the severely damaged house on the corner of Braithwaite Street and Ben Street. The petitioners believe that the house on the corner of Braithwaite Street and Ben Street should be demolished and cleaned up to local Council standards.

Council has been unable to identify who is the head petitioner.

COUNCIL RESOLUTION

THAT the petition regarding the severely damaged house on the corner of Braithwaite Street and Ben Street be received.

Moved by: Councillor Mather

Seconded by: Councillor Hutton

MOTION CARRIED

**10 AUDIT, RISK AND BUSINESS IMPROVEMENT COMMITTEE
REPORTS**

Nil

11 COUNCILLOR/DELEGATE REPORTS

Nil

12 REPORTS

12.1 OPERATIONAL PLAN 2016-17 Q3 PROGRESS REPORT

File No: CM4.6.2

Attachments:

1. 2016-17 Operational Plan Q3 Target Performance Overview
2. 2016-17 Operational Plan Q3 Exception Report
3. 2016-17 Operational Plan Q3 Report

Responsible Officer: Ron Posselt - Director Corporate Services

Author: Suzanne Pambid - Senior Support Services Officer

SUMMARY

The 2016-17 Operational Plan progress report for quarter 3 as at 31 March 2017 is presented, pursuant to section 174(3) of the Local Government Regulation 2012.

COUNCIL RESOLUTION

THAT the 2016-17 Operational Plan Progress Report for Quarter 3 as at 31 March 2017 be received.

Moved by: Councillor Wyatt

Seconded by: Councillor Hutton

MOTION CARRIED

12.2 AUDIT, RISK AND BUSINESS IMPROVEMENT COMMITTEE MEETING - 26 APRIL 2017

File No: GV13.4.2
Attachments: 1. ARaBIC Minutes 26 April 2017 Unconfirmed
Responsible Officer: Ron Posselt - Director Corporate Services
Author: Robyn Black - Executive Assistant to the Director Corporate Services

SUMMARY

The Audit, Risk and Business Improvement Committee met on 26 April 2017 and this report provides the recommendations from the committee for consideration and adoption by Council. The reports from the meeting are available for viewing by Councillors on the Councillor Portal.

COUNCIL RESOLUTION

THAT the unconfirmed minutes of the Audit, Risk and Business Improvement Committee meeting held on 26 April 2017 be received and the following recommendations contained within those minutes be adopted.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

THAT the minutes of the Audit, Risk and Business Improvement Committee held on 1 March 2017 be taken as read and adopted as a correct record.

6.1 BUSINESS ARISING OR OUTSTANDING FROM PREVIOUS MEETINGS

THAT the Business Outstanding table for the Audit Risk and Business Improvement Committee meeting be received.

7.1 COMMITTEE WORK PROGRAM STATUS

THAT the Committee receives the status of the Annual Work Program.

7.2 EXECUTIVE LEADERSHIP TEAM UPDATE TO THE COMMITTEE

THAT the Committee receive the verbal update provided by CEO on key activities or issues.

7.3 APPROACH TO COMMITTEE SELF-ASSESSMENT

THAT ARaBIC note the status of actions, proposed approach and timetable for its annual self-assessment process.

7.4 CFO UPDATE

THAT the Audit Risk and Business Improvement Committee;

1. Receive the Chief Financial Officer's update; and
2. Endorse to the CEO the independence of the external auditors – Deloitte Touche Tohamatsu.

7.5 EXTERNAL AUDITOR'S UPDATE

THAT the Committee receive the External Auditor's Update Report.

7.6 QAO REPORT - LOCAL GOVERNMENT ENTITIES: 2015–16 RESULTS OF FINANCIAL AUDITS

THAT the Committee receive this report on the QAO report on the results of financial audits and the agreed actions.

7.7 DRAFT INTERNAL AUDIT PLAN FOR FINANCIAL YEARS 2017 TO 2021

THAT the Committee receive the Draft Internal Audit Plan.

7.8 REPORT ON INTERNAL AUDIT

THAT the Committee receive the report on Internal Audit.

7.9 INTERNAL AUDIT REPORT ON FRAUD AND CORRUPTION MANAGEMENT

THAT the Committee endorse the Fraud and Corruption Management Report for consideration by Council.

7.10 DEVELOPMENT OF AN INTERNAL CONTROL FRAMEWORK

THAT the Committee receive this report on the development of an Internal Control Framework.

7.11 BUSINESS IMPROVEMENT UPDATE

THAT the Committee receive the Business Improvement Update report.

7.12 DRAFT SHELL FINANCIAL STATEMENTS FOR YEAR ENDING 30 JUNE 2017

THAT the Audit, Risk and Business Improvement Committee;

1. Receive the draft shell financial statements for 2016-2017; and
2. Note that any further recommended changes to the draft shell financial statements for 2016-2017 be reflected in the draft financial statements that will be submitted to the Audit, Risk and Business Improvement Committee meeting on 6th September 2017.

12.1 RISK MANAGEMENT

THAT the Committee receive the Risk Management Report for information.

Moved by: Councillor Hutton

Seconded by: Councillor Wyatt

MOTION CARRIED

12.3 PROPOSED 2017-18 FEES AND CHARGES

File No: GV1.1.1
Attachments: 1. Proposed 2017-18 Fees and Charges Schedule
Responsible Officer: Andrea Ellis - Chief Financial Officer
Ron Posselt - Director Corporate Services
Author: Priscilla Graham - Coordinator Revenue

SUMMARY

The intention of this report is to submit the Livingstone Shire Council's reviewed Fees and Charges Schedule for the 2017-18 Financial year for adoption.

COUNCIL RESOLUTION

THAT the Fees and Charges Schedule for the 2017-18 Financial Year is adopted for application from the 1 July 2017.

Moved by: Councillor Hutton
Seconded by: Councillor Belot

MOTION CARRIED

12.4 AMENDMENT OF DECLARATION OF SERVICE AREA - CAUSEWAY AND MULAMBIN**File No:** SD29.9.2**Attachments:**

1. **Map 1 - Sewerage Service Area Causeway and Mulambin**
2. **Map 2 - Water Service Area Causeway and Mulambin**

Responsible Officer: Dan Toon - Director Infrastructure Services**Author:** Thomas Wager - Graduate Engineer

SUMMARY

This report identifies a minor error with reverse map numbering in a previous resolution of Council regarding a declaration of water and sewerage service areas for the Causeway Township and Mulambin Beach and seeks a resolution to amend the previous resolution.

COUNCIL RESOLUTION

THAT Council resolves pursuant to s 161 of the *Water Supply (Safety & Reliability) Act 2008* to amend the previous Resolution dated 9 September 2014 related to service areas by declaring that the parts of Causeway Lake Township and Mulambin Beach defined on Map 1 'Sewerage Service Area Causeway Lake and Mulambin' are service areas for sewerage, and that the parts of Causeway Lake Township and Mulambin Beach defined on Map 2 'Water Service Area Causeway Lake and Mulambin' are service areas for a retail water service, and that the service provider for the Causeway Lake Township and Mulambin Beach service areas for sewerage and retail water service is Livingstone Shire Council.

Moved by: Councillor Mather**Seconded by:** Councillor Belot**MOTION CARRIED**

12.5 DEVELOPMENT APPLICATION FOR A DEVELOPMENT PERMIT FOR A MATERIAL CHANGE OF USE FOR AN ADULT PRODUCTS SHOP (BOTTLESHOP), CONVENIENCE RESTAURANT, RESTAURANT, TAKE-AWAY FOOD STORE, CHILD CARE CENTRE, SHOP, INDOOR SPORTS FACILITY, MEDICAL CENTRE, SERVICE STATION AND DEVELOPMENT PERMIT FOR OPERATIONAL WORKS FOR ON-PREMISES SIGNS (TWO (2) PYLON SIGNS, FIFTEEN (15) AWNING FASCIA SIGNS AND FIVE (5) WALL SIGNS)

File No: D/119-2016

Attachments:

1. Locality Plan
2. Site Plan
3. 3D View

Responsible Officer: Erin McCabe - Co-ordinator Development Assessment
David Battese - Manager Strategy & Development

Author: Madelaine Ward - Senior Planning Officer

SUMMARY

Development Application Number: D/119-2016

Applicant: Wayne Perry and Karina Perry

Real Property Address: Lot 35 on SP199667 and Lot 38 on SP199667

Common Property Address: Lot 35 and Lot 38 Farnborough Road, Farnborough

Area of Site: 1.7681 hectares

Planning Scheme: *Livingstone Shire Planning Scheme 2005*

Planning Scheme Zoning: Rural

Planning Scheme Overlays: Drainage Problem (O2B)
Wetlands buffer (O3A)
Good quality agricultural land (O4)
Farnborough groundwater area (O9)

Existing Development: Vacant land

Existing Approvals: Nil

Approval Sought: Development Permit for a Material Change of Use for an Adult products shop (bottle shop), Convenience restaurant, Restaurant, Take-away food store, Child care centre, Shop, Indoor sports facility, Medical centre, Service station and Development Permit for Operational Works for On-premises signs (two (2) Pylon signs, fifteen (15) Awning fascia signs and five (5) Wall signs

Level of Assessment: Impact Assessable

Submissions: Eight (8) properly made submissions

Referral Agency(s): Nil

Adopted Infrastructure Charges Area: Charge Area One

Application Progress:

Application Lodged:	26 August 2016
Properly made:	29 August 2016
Acknowledgement Notice sent:	5 September 2016
Amended Acknowledgement notice sent:	7 September 2016
Request for Further Information sent:	19 September 2016
Request for Further Information responded to:	7 February 2017
Submission period commenced:	13 February 2017
Submission period end:	3 March 2017
Notice of compliance received:	6 March 2017
Statutory determination date:	3 April 2017
Council Meeting date:	16 May 2017
Extension to the Decision Stage until:	1 May 2017
Further extension to the Decision Stage until:	30 May 2017

COUNCIL RESOLUTION

RECOMMENDATION A

THAT in relation to the application for a Development Permit for a Material Change of Use for an Adult product shop (bottle shop), Convenience restaurant, Restaurant, Take-away food store, Child care centre, Shop, Indoor sports facility, Medical centre and Service station and a Development Permit for Operational Works for an On-premises sign (two (2) Pylon signs, fifteen (15) Awning fascia signs and five (5) Wall signs), made by Reel Planning on behalf of Wayne Perry and Karina Perry, on Lot 35 on SP199667 and Lot 38 on SP199667, Council resolves to Approve the application despite the conflict with the planning scheme based on the following planning grounds;

- (a) The site is strategically appropriate for such a development as it is located on the urban fringe of Yeppoon's northern suburbs, with efficient vehicular and pedestrian access to the existing neighbourhood and educational facilities.
- (b) The development will provide for the convenience needs of residents in the local catchment and includes a Child care centre and Service station, both of which are uses not currently provided for in the catchment.
- (c) The development is not of a scale that will undermine the viability, role or function of the Yeppoon Town Centre.

RECOMMENDATION B

That in relation to the application for a Development Permit for a Material Change of Use for an Adult product shop (bottle shop), Convenience restaurant, Restaurant, Take-away food store, Child care centre, Shop, Indoor sports facility, Medical centre and Service station and a Development Permit for Operational Works for an On-premises sign (two (2) Pylon signs, fifteen (15) Awning fascia signs and five (5) Wall signs), made by Reel Planning on behalf of Wayne Perry and Karina Perry, on Lot 35 on SP199667 and Lot 38 on SP199667, Council resolves to Approve the application subject to the following conditions:

PART A – MATERIAL CHANGE OF USE

1.0 ADMINISTRATION

- 1.1 The Developer is responsible for ensuring compliance with this approval and the

- Conditions of the approval by an employee, agent, contractor or invitee of the Developer.
- 1.2 Where these Conditions refer to “Council” in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions of this approval must be undertaken and completed to the satisfaction of Council, at no cost to Council.
- 1.4 All conditions, works, or requirements of this approval must be undertaken and completed prior to the commencement of the use, unless otherwise stated.
- 1.5 Where applicable, infrastructure requirements of this approval must be contributed to the relevant authorities, at no cost to Council prior, to the commencement of the use, unless otherwise stated.
- 1.6 The following further Development Permits must be obtained prior to the commencement of any works associated with its purposes:
- 1.6.1 Operational Works:
- (i) Road Works;
 - (ii) Access and Parking Works;
 - (iii) Sewerage Works;
 - (iv) Water Works;
 - (v) Stormwater Works;
 - (vi) Site Works;
 - (vii) Landscaping Works; and
- 1.6.2 Building works; and
- 1.6.3 Plumbing and drainage works.
- 1.7 All Development Permits for Operational Works and Plumbing and Drainage Works must be obtained prior to the issue of a Development Permit for Building Works.
- 1.8 Unless otherwise stated, all works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards.
- 1.9 All engineering drawings/specifications, design and construction works must comply with the requirements of the relevant *Australian Standards* and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.
- 1.10 Lot 35 on SP199667 and Lot 38 on SP199667 must be amalgamated and registered as one title prior to the issue of the commencement of the use.

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:

<u>Plan/Document Name</u>	<u>Plan/Document Reference</u>	<u>Dated</u>
Proposed Site Plan	SK-003 / Issue 11	Jan 17
Commercial Mixed Use, BLDG A – Floor Plan	SK-020/ Issue 5	Jan 17
Commercial Mixed Use, BLDG A - Elevations	SK-021 / Issue 5	Jan 17

Commercial Mixed Use, BLDG B – Floor Plan	SK-030 / Issue 5	Jan 17
Commercial Mixed Use, BLDG B – Elevations	SK-31 / Issue 5	Jan 17
Service Station BLDG C – Floor Plan	SK-040 / Issue 3	Dec 16
Service Station BLDG C – Floor Plan	SK-041 / Issue 3	Dec 16
Childcare Centre – Floor Plan	SK-050 / Issue 4	Dec 16
Childcare Centres Elevations	SK-051 / Issue 4	Dec 16
Signage	SK – 004 / Issue 11	Jan 17
Traffic Impact Assessment	K3155-0006A	24 August 2016
Conceptual Stormwater Management Plan	K3155-0007/B	17 August 2016

- 2.2 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.
- 2.3 Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for approval by Council prior to the submission of a Development Application for Operational Works.
- 3.0 STAGING
- 3.1 This approval is for a development to be undertaken in two (2) discrete stages, namely:
- 3.1.1 Building A, Service station and Child care centre (Stage One); and
- 3.1.2 Building B (Stage Two);
- in accordance with the approved proposed site plan (refer to condition 2.1).
The stages are not required to be undertaken in any chronological order.
- 3.2 Unless otherwise expressly stated, the conditions must be read as being applicable to all stages.
- 3.3 Unless otherwise expressly stated, the conditions must be read as being applicable only to the particular stages(s) being developed.
- 4.0 ROAD WORKS
- 4.1 A Development Permit for Operational Works (road works) must be obtained prior to the commencement of any road works on the site.
- 4.2 All works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, relevant *Australian Standards* and the provisions of a Development Permit for Operational Works (road works).
- 4.3 The first material change of use authorised by this permit must not commence unless the intersection between Panorama Drive and Laceys Road is completed to comply with the Channelised Right / Auxiliary Left intersection type generally in

- accordance with *Austrroads Guide to Road Design: Part 4A "Unsignalised and Signalised Intersection"* including street lighting. If the works are not completed and in full operation, the developer must design and construct the road works and all associated infrastructure including necessary realignment of underground Council Infrastructure.
- 4.4 Any application for Operational works (road works) must address all relevant traffic and safety issues and must include detailed engineering plans of;
- 4.4.1 The localised widening of Lacey's Road along the site frontage including all necessary relocation of infrastructure to facilitate the turning movements associated with the design vehicle. The final alignment must be supported by a detailed swept path analysis; and
- 4.4.2 Any infrastructure relocation, or amendment or upgrade necessary to implement the proposed access strategies.
- 4.5 The intersection between the Main Site Access (southern access) and Lacey's Road must be a minimum Basic Right Turn (BAR) / Basic Left Turn (BAL) type in accordance with *Austrroads Guide to Road Design: Part 4A "Unsignalised and Signalised Intersection"* and *Road Planning and Design Manual* (supplement where necessary).
- 4.6 The intersection between the Left only entry (northern access) and Lacey's Road must be minimum Basic Left Turn (BAL) type in accordance with *Austrroads Guide to Road Design: Part 4A "Unsignalised and Signalised Intersection"* and *Road Planning and Design Manual* (supplement where necessary). Adequate sealed taper within the road reserve must be provided to satisfy the turning path of a nineteen (19) metre articulated vehicle as shown on the Drawing "Turning path Arrangement "P001 (Rev 3) dated 26.05.2016.
- 4.7 Design and construct a dual use pathway (minimum 2.5 m width), along the Lacey's Road frontage between the southern boundary of the site and the southern point of the northern access.
- 4.8 Traffic signs and pavement markings including any alterations must be provided in accordance with the *Transport Operations (Road Use Management) Act 1995* and *Manual of Uniform Traffic Control Devices (Queensland)*.
- 5.0 ACCESS AND PARKING WORKS
- 5.1 A Development Permit for Operational Works (access and parking works) must be obtained prior to the commencement of any access works on the site.
- 5.2 All works (including all access, parking and associated vehicle manoeuvring areas) must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, *Australian Standard AS2890 "Off Street Car Parking"* and the provisions of a Development Permit for Operational Works (access and parking works).
- 5.3 The proposed main site entry access must be designed and constructed to comply with commercial two-way access standards.
- 5.4 A compliant vehicle access (left in only) must be designed and constructed at the northern entry point.
- 5.5 Articulated vehicles (assumed design vehicle, maximum nineteen (19) metres in length) must only enter the site via the proposed separate left in only entry (northern access).

- 5.6 A minimum of 106 off-street parking spaces (including universal access spaces) must be provided in accordance with the approved plans (refer to condition 2.1)
- 5.7 An ambulance set-down/pick-up area must be located within sixteen (16) metres from the building frontage for a tenancy used as a Medical centre.
- 5.8 Universal parking spaces must be provided in accordance with Australian Standard AS2890.6 "*Parking Facilities - Off-Street parking for people with disabilities*".
- 5.9 All vehicle operations associated with the proposed use must be directed by suitable directional, informative, regulatory or warning signs in accordance with the *Manual of Uniform Traffic Control Devices (Queensland)*.
- 5.10 Public use areas including the intersections between Laceys Road and the site accesses must be provided with public space lighting in accordance with *Australian Standard AS1158 "Lighting for Roads and Public Spaces"*.
- 5.11 All stormwater runoff from parking and vehicular manoeuvring areas must be collected on the site and drained lawfully in accordance with *Queensland Urban Drainage Manual*.
- 6.0 SEWERAGE WORKS
- 6.1 A Development Permit for Operational Works (sewerage works) must be obtained prior to the commencement of any sewerage works on the site.
- 6.2 All works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines, Water Supply (Safety and Reliability) Act, Plumbing and Drainage Act* and the provisions of a Development Permit for Operational Works (sewerage works).
- 6.3 A suitably sized gravity sewer main must be designed and constructed from the existing sewer main / access chamber located in the north-east corner of the site (Asset ID – 1059615). Sewerage works must not affect the existing infrastructure within the Panorama Drive road reserve including the location of the existing retaining wall.
- 6.4 The development must be connected to Council's reticulated sewerage network. A new sewer connection point must be provided.
- 6.5 Sewer infrastructure including connections located within trafficable areas must be raised or lowered to suit the finished surface levels and must be provided with trafficable lids.
- 7.0 WATER WORKS
- 7.1 A Development Permit for Operational Works (water works) must be obtained prior to the commencement of any water works on the site.
- 7.2 All works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines, Water Supply (Safety and Reliability) Act* and the *Plumbing and Drainage Act* and the provisions of a Development Permit for Operational Works (water works).
- 7.3 The development must be connected to Council's reticulated water network. A new water connection point must be provided.
- 7.4 Water meter boxes located within trafficable areas must be raised or lowered to suit the finished surface level and must be provided with heavy duty trafficable lids.
- 8.0 PLUMBING AND DRAINAGE WORKS
- 8.1 A Development Permit for Plumbing and Drainage Works must be obtained prior to the commencement of any Plumbing and Drainage Works on the site.

- 8.2 All works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines, Water Supply (Safety and Reliability) Act, Plumbing and Drainage Act*, Council's Plumbing and Drainage Policies and the provisions of a Development Permit for Plumbing and Drainage Works.
- 8.3 The discharge of any non-domestic waste into Council's sewerage reticulation system must be in accordance with Council's sewerage trade waste policy.
- 9.0 **BUILDING WORKS**
- 9.1 All development works must comply with the provisions of *Queensland Development Code Mandatory Part 1.4 (MP 1.4)*.
- 9.2 Any lighting devices associated with the development, such as sensory lighting, must be positioned on the site and shielded so as not to cause glare or other nuisance to nearby residents and motorists. Night lighting must be designed, constructed and operated in accordance with '*Australian Standard AS4282 – Control of the obtrusive effects of outdoor lighting*'.
- 9.3 All external elements, such as air conditioners, must be adequately screened from public view, to Council's satisfaction. Noise from any external elements, such as air conditioners, must not exceed 5dB(A) (decibels) above the background ambient noise level, measured at the boundaries of the subject site.
- 9.4 All plant and service facilities must be totally enclosed or screened using materials consistent with that elsewhere in the building. Noise from any lift motor room must not exceed 5dB(A) above the background ambient noise level, measured at the boundaries of the subject site.
- 10.0 **STORMWATER WORKS**
- 10.1 A Development Permit for Operational Works (stormwater works) must be obtained prior to the commencement of any stormwater works on the site.
- 10.2 All stormwater management works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Queensland Urban Drainage Manual, Capricorn Municipal Development Guidelines*, sound engineering practice and the provisions of a Development Permit for Operational Works (stormwater works).
- 10.3 All stormwater including roof water must achieve demonstrated lawful discharge and must not adversely affect the upstream or downstream land when compared to pre-development conditions by way of blocking, altering or diverting existing stormwater runoff patterns or damage infrastructure or cause an actionable nuisance.
- 10.4 Any application for Operational works (stormwater works) must accompany detailed site based stormwater management report certified by a suitably qualified Registered Professional Engineer of Queensland. In addition to other relevant stormwater quantity and quality management issues, the report must include the following:
- 10.4.1 Detail assessment of the major and minor rainfall event peak discharges for the pre-development and post-development scenarios and clearly identifies discharge point(s) and demonstrate lawful discharge;
- 10.4.2 Detail design of the proposed detention systems; the volume of detention must be sufficient to attenuate the peak discharge from the site to ensure non-worsening of the flow regime immediately downstream of the development for a selected range of Annual Exceedance Probability events, up to the Defined Flood Event (inclusive) for a range of storm durations, including critical storm duration;

- 10.4.3 Design details to demonstrate that the potential pollutants in stormwater runoff, discharged from the site are managed to achieve minimum reductions in mean annual load;
 - 10.4.4 Details to demonstrate vehicular, pedestrian amenity and safety;
 - 10.4.5 Full calculations, including (where necessary) electronic modelling files from industry standard modelling software, (inclusive of both electronic model files and results files) and all details of the modelling assumptions to support the proposed stormwater management strategy;
 - 10.4.6 Detailed engineering plans with details of any new drainage systems, or the amendment /relocation and upgrading of exiting drainage systems to implement the proposed drainage strategy; and
 - 10.4.7 Details of ongoing maintenance and management actions required with regard to proposed stormwater quality management devices.
- 11.0 All ongoing maintenance and management actions necessary for the proposed stormwater quality management devices must be carried out by suitably qualified person(s) in a timely manner. A completed log book must be maintained and must be available on-site for inspection by Council and /or relevant authorities.
- 12.0 ROOF AND ALLOTMENT DRAINAGE
- 12.1 All roof and allotment drainage must be in accordance with the requirements of the *Queensland Urban Drainage Manual* and the *Capricorn Municipal Development Guidelines*.
- 13.0 SITE WORKS
- 13.1 A Development Permit for Operational Works (site works) must be obtained prior to the commencement of any site works.
- 13.2 All site works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines Australian Standard AS3798 "Guidelines on Earthworks for Commercial and Residential Developments*, and sound engineering practice and the provisions of a Development Permit for Operational Works (site works).
- 13.3 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to adjoining properties or infrastructure.
- 13.4 Any retaining structures one (1) metre or above in height must be separately approved for structural adequacy by a suitably qualified Registered Professional Engineer of Queensland at design submission and certified on completion of construction for compliance with the design.
- 13.5 All site works must be undertaken to ensure that no actionable nuisance results from:
- 13.5.1 an increase in peak discharge immediately downstream of the development for a selected range of storm durations, and a selected range of Annual Exceedance Probability (AEP) events up to Defined Flood Event (inclusive);
 - 13.5.2 an increase in downstream or upstream inundation levels; and
 - 13.5.3 increase in velocity profiles.
- 14.0 LANDSCAPING WORKS
- 14.1 A Development Permit for Operational Works (landscaping works) must be obtained

prior to the commencement of any landscaping works on the site.

- 14.2 Any application for a Development Permit for Operational Works (landscaping works) must be generally in accordance with the approved plans (refer to condition 2.1) and must include, but is not limited to, the following:
- 14.2.1 A plan documenting the “Extent of Works” and supporting documentation which includes:
- (i) location and name of existing trees, including those to be retained (the location of the trees shall be overlaid or be easily compared with the proposed development design);
 - (ii) the extent of soft and hard landscape proposed;
 - (iii) important spot levels and/or contours. The levels of the trees to be retained shall be provided in relation to the finished levels of the proposed buildings and works;
 - (iv) underground and overhead services;
 - (v) typical details of critical design elements (stabilisation of batters, retaining walls, trees in car park areas, fences);
 - (vi) details of landscape structures including areas of deep planting; and
 - (vii) specification notes on mulching and soil preparation.
- 14.2.2 A “Planting Plan” and supporting documentation which includes:
- (i) trees, shrubs and groundcovers to all areas to be landscaped;
 - (ii) position and canopy spread of all trees and shrubs;
 - (iii) the extent and type of works (inclusive but not limited to paving, fences and garden bed edging). All plants shall be located within an edged garden;
 - (iv) a plant schedule with the botanic and common names, total plant numbers and pot sizes at the time of planting; and
 - (v) mature screen planting to the northern and western property boundaries for the full extent of the Laceys Road frontage.
 - (vi) The location and proposed type/s of playground, furniture, and other infrastructure, these all must conform to the relevant Australian Standards for manufacture and installation.
- 14.3 Large trees must not be planted within one (1) metre of the centreline of any sewerage infrastructure. Small shrubs and groundcover are acceptable.
- 14.4 Landscaping, or any part thereof, upon reaching full maturity, must not:
- (i) obstruct sight visibility zones as defined in the *Austroads ‘Guide to Traffic Engineering Practice’* series of publications;
 - (ii) adversely affect any road lighting or public space lighting; or
 - (iii) adversely affect any Council infrastructure, or public utility plant.
- 14.5 All landscaping must be constructed and or established, in accordance with the requirements of the Development Permit for Operational Works (landscaping works).
- 14.6 The landscaped areas must be subject to an ongoing maintenance and replanting programme (if necessary).
- 15.0 **ELECTRICITY AND TELECOMMUNICATIONS**
- 15.1 Underground electricity and telecommunication connections must be provided to the proposed development to the standards of the relevant authorities.
- 15.2 The existing overhead power line and the power pole must be relocated to the satisfaction of relevant authorities.

16.0 ASSET MANAGEMENT

- 16.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the Developer.
- 16.2 Any damage to existing kerb and channel, pathway or roadway (including removal of concrete slurry from public land, pathway, roads, kerb and channel and stormwater gullies and drainage lines) which may occur during any works carried out in association with the approved development must be repaired. This must include the reinstatement of the existing traffic signs and pavement markings which may have been removed.
- 16.3 'As constructed' information pertaining to assets to be handed over to Council and those which may have an impact on Council's existing and future assets must be provided prior to the commencement of the use. This information must be provided in accordance with the Manual for Submission of Digital As Constructed Information.

17.0 ENVIRONMENTAL

- 17.1 Any application for a Development Permit for Operational Works must be accompanied by an Erosion and Sediment Control Plan which addresses, but is not limited to, the following:
- (i) objectives;
 - (ii) site location / topography;
 - (iii) vegetation;
 - (iv) site drainage;
 - (v) soils;
 - (vi) erosion susceptibility;
 - (vii) erosion risk;
 - (viii) concept;
 - (ix) design; and
 - (x) implementation, for the construction and post construction phases of work.
- 17.2 The Erosion Control and Stormwater Control Management Plan must be implemented and maintained on-site for the duration of the works, and until all exposed soil areas are permanently stabilised (for example, turfed, hydromulched, concreted, landscaped). The prepared Erosion Control and Stormwater Control Management Plan must be available on-site for inspection by Council Officers during those works.

18.0 OPERATING PROCEDURES

- 18.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted in Panorama Drive or Lacey's Road.
- 18.2 Cleaning of plant equipment and vehicles must be carried out in an area where waste water can be suitably managed so as not to cause contaminants to release into waterways or overland flow paths.
- 18.3 All waste storage areas must be:
- 18.3.1 aesthetically screened from any frontage or adjoining property;
 - 18.3.2 of a minimum size to accommodate commercial type bins in accordance with the *Environmental Protection (Waste Management) Regulations*; and
 - 18.3.3 kept in a clean, tidy condition in accordance with *Environmental Protection (Waste Management) Regulations*.

- 18.4 A Waste Management Plan must be prepared and submitted with the first operational works application in accordance with the *Environmental Protection (Waste Management) Regulations*.
- 18.5 The Service station must use a vapour recovery process and systems including:
- (i) Stage 1 vapour recovery when the storage tanks are being filled; and
 - (ii) Stage 2 vapour recovery at all bowers at all times.
- 18.6 Undertake the activity in a manner that does not allow environmental nuisance or water contamination caused by construction material, noise, aerosols, particles dust, ash, fumes, light, odour and smoke, which must not go beyond the boundaries of the property during all stages of the development including earthworks, construction and operation as stated in the *Environmental Protection Act 1994* and subordinate legislation.
- 18.7 Noise from the Indoor sports facility must not cause an environmental nuisance. Activities on the premises must not use the building or permit the use of the building as an indoor venue on any day—
- (i) before 07:00 hours if the use makes an audible noise; or
 - (ii) between 07:00 hours and 22:00 hours if the use makes a noise of more than 5dB(A) above the background level; or
 - (iii) from 22:00 hours to midnight if the use makes a noise of more than 3dB(A) above the background level.
- 18.8 The loading and unloading of delivery vehicles must only occur between the hours of:
- (i) 0700 hours and 1900 hours, Monday to Saturday
 - (ii) 0800 hours and 1500 hours on Sunday.
- 18.9 This approval is for a mixed use commercial development for an Adult product shop (bottle shop), Convenience restaurant, Restaurant, Take-away food store, Child care centre, Shop, Indoor sports facility, Medical centre and Service station. The composition of uses is limited by this approval in accordance with the following;
- 18.9.1 One (1) Shop tenancy may exceed 300 square metres gross floor area and must only be developed up to a maximum of 450 square metres gross floor area.
- 18.9.2 Two (2) tenancies for Convenience restaurant, Restaurant or Take-away food store may exceed 100 square metres and must only be developed up to a maximum of 150 square metres of gross floor area per tenancy.
- 18.9.3 The Convenience restaurant must not incorporate a drive-through facility.
- 18.9.4 Medical centre uses must only be developed up to a maximum of 300 square metres of gross floor area per tenancy.
- 18.9.5 Indoor sports facility uses must only occupy a maximum of 405 square metres of gross floor area.

PART B – OPERATIONAL WORKS – ON-PREMISES SIGNAGE

19.0 ADMINISTRATION

- 19.1 The approved development must be completed and maintained generally in accordance with the approved drawings and documents, except where amended by the conditions of this Decision Notice.

<u>Plan/Document Name</u>	<u>Plan Number</u>	<u>Dated</u>
Proposed Site Plan	SK-003 / Issue 11	January 17

Signage	SK-004 / Issue 9	August 16
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- 19.2 A set of the above stamped approved plans are returned to you as the Applicant who must supply a copy to the contractor, which must be retained on site at all times during construction.
- 19.3 Where there is any conflict between the conditions of this Decision Notice and the details shown on the approved plans and documents, the conditions of this Decision Notice must prevail.
- 19.4 If after the issue of this Decision Notice Approval for construction, errors, omissions or insufficient details are noted on the approved plans, such deficiencies must be corrected prior to construction, or if noted during construction, approval obtained from Council to correct the error, omission or deficiency. Council reserves the right to withhold approval of construction until such remedies are complete and accepted.
- 19.5 All construction work and other associated activities are permitted only between 0630 hours and 1800 hours Monday to Saturday. No work is permitted on Sundays or public holidays. All requirements of the *Environmental Protection Act* and *Environmental Protection Regulations* must be observed at all times.
- 19.6 Any proposed works within the vicinity (or zone of influence) of existing Council infrastructure must not adversely affect the integrity of the infrastructure. Any restoration works required on existing Council infrastructure as a result of proposed works must be undertaken at no cost to Council.
- 19.7 Any damage to existing kerb and channel, pathway or roadway (including removal of concrete slurry from public land, pathway, roads, kerb and channel and stormwater gullies and drainage lines) which may occur during any works carried out in association with the approved development must be repaired. This must include the reinstatement of the existing traffic signs and pavement markings which may have been removed.
- 19.8 Pylon Signs must be a maximum of six (6) metres in height.
- 20.0 INSPECTION REQUIREMENTS
- 20.1 There are no joint inspections required to be undertaken for these works.
- 21.0 ENVIRONMENTAL MANAGEMENT
- 21.1 During all stages of the development, operations must be undertaken in a manner that does not allow environmental nuisance caused by noise, aerosols, dust, ash, fumes, light, odour or smoke and must not go beyond the boundaries of the property, as stated in the *Environmental Protection Act 1994* and subordinate legislation.
- 22.0 AS CONSTRUCTED REQUIREMENTS
- 22.1 No as-constructed data is required for these works.
- 23.0 DEFECTS LIABILITY
- 23.1 There is no defects liability period associated with these works.
- 24.0 OPERATING PROCEDURES
- 24.1 All signage must only display or advertise a matter associated with the primary purpose for which the premises is used.
- 24.2 All signage must be maintained at all times on the premises by the owner of the premises to the same standard as it was when it was installed.
- 24.3 Any lighting devices associated with the signage, such as sensory lighting, must be positioned on the site and shielded so as not to cause glare or other nuisance to nearby residents or motorists. Night lighting must be designed, constructed and

operated in accordance with 'Australian Standard AS4282 – Control of the obtrusive effects of outdoor lighting'.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

It is advised that under Section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal Cultural Heritage legislation. The information on Aboriginal Cultural Heritage is available on the Department of Aboriginal and Torres Strait Islander and Multicultural Affairs website www.datsima.qld.gov.au

NOTE 2. General Environmental Duty

General environmental duty under the *Environmental Protection Act* prohibits unlawful environmental nuisance caused by noise, aerosols, particles dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks, construction and operation.

NOTE 3. General Safety Of Public During Construction

The *Workplace Health and Safety Act* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

NOTE 4. Infrastructure Charges Notice

This application is subject to infrastructure charges in accordance with Council policies. The charges are presented on an Infrastructure Charges Notice which has been supplied with this decision notice.

NOTE 5. Licensable activities

Should an activity licensable by Livingstone Shire Council be proposed for the premises, Council's Environmental Health Unit must be consulted to determine what approvals are required. Such activities include proposed food businesses; approval for such activities is required before 'fit-out' and operation.

NOTE 6. Work Safe Queensland

Contact Work Safe Queensland as a point for further information pertaining to building the service station and compliance matters on the following link:-
<https://www.worksafe.qld.gov.au/injury-prevention/hazardous-chemicals/specific-hazchem-workplaces/service-stations>

NOTE 7. Traffic and Parking Management

- a. Council recommends that a Traffic and Parking Management Plan be prepared, implemented and maintained to address internal vehicle parking, service vehicle entries and traffic management matters in order to meet the requirements of separate users adequately and orderly.
- b. The assessment of this application, specifically traffic impacts, are based on a maximum traffic generation rate of 12.5 vehicles per 100 square metres of gross floor area for the proposed commercial component in accordance with Department of Transport and Main Roads data (Grocery shop).

NOTE 8. Vegetation Management

- a. The land subject to the above development application must be free of declared pest plants and animals; as declared at the date of development application in *Local Law No. 3 (Community & Environmental Management) 2011* and Schedule 1 of *Subordinate Local Law 3 (Community &*

Environmental Management) 2011 and in the *Land Protection (Pest and Stock Route Management) Act 2002* or as amended; to the satisfaction of Council's Pest Management Officer, prior to the commencement of any site works. Council will supply a free inspection and advice service on the request of the land owner.

- b. It is advised that part of the subject site is mapped by the Department of Environment and Heritage Protection as containing Regulated Vegetation. The *Vegetation Management Act 1999* has requirements with regard to the clearing of vegetation. Information on Vegetation Management is available at: <https://www.qld.gov.au/environment/land/vegetation/management/>

NOTE 9. Conceptual Stormwater Management Plan

Detention system sizing and the outlet designs are not approved. The submitted hydrographs (DRAINS) are not representing the values determined and presented within the Conceptual Stormwater Management Plan.

RECOMMENDATION C

That in relation to the application for a Development Permit for a Material Change of Use for an Adult product shop (bottle shop), Convenience restaurant, Restaurant, Take-away food store, Child care centre, Shop, Indoor sports facility, Medical centre, Service station and a Development Permit for Operational Works for an On-premises sign (two (2) Pylon signs, fifteen (15) Awning fascia signs and five (5) Wall signs), made by Wayne Perry and Karina Perry, on Lot 35 on SP199667 and Lot 38 on SP199667 Council resolves to issue an Infrastructure Charges Notice for the amount of **\$197,970.00.**

Moved by: Deputy Mayor, Councillor Scott

Seconded by: Councillor Kelly

MOTION CARRIED

**13 QUESTIONS/STATEMENT/MOTIONS ON NOTICE FROM
COUNCILLORS**

Nil

14 URGENT BUSINESS QUESTIONS

15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COUNCIL RESOLUTION

9.44 AM

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Notice of Motion - Councillor Glenda Mather - Shoalwater Bay Training Area

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

16.2 Keppel Sands Caravan Park Management Agreement

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

16.3 International Relations Grants Program Australia-China Council 2017 - Grant Application

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

Moved by: Councillor Kelly

Seconded by: Deputy Mayor, Councillor Scott

MOTION CARRIED

Mayor Ludwig sought leave of the meeting to suspend meeting procedures for the Lagoon Sod Turning.

Leave granted.

Meeting procedures were suspended at 10:06 AM.

Meeting procedures resumed at 11.49 AM.

11:49 AM Deputy Mayor, Councillor Scott left the meeting and did not return.

11:49 AM Councillor Kelly left the meeting and did not return.

COUNCIL RESOLUTION**11.50 AM**

THAT Councillor Nigel Hutton be nominated as Chairperson during the period of Mayor's absence.

Moved by: Councillor Belot

Seconded by: Councillor Wyatt

MOTION CARRIED

COUNCIL RESOLUTION**11.51 AM**

THAT the meeting moves out of closed session to address item 16.2 – Keppel Sands Caravan Park Management Agreement and be opened to the public.

Moved by: Councillor Mather

Seconded by: Councillor Wyatt

MOTION CARRIED

11.58AM Mayor Ludwig returned to the meeting and continued his chairperson responsibilities (agenda item 8 onwards was discussed).

COUNCIL RESOLUTION**12.15 PM**

THAT the meeting moves into closed session to address item 16.1 – Notice of Motion - Councillor Glenda Mather - Shoalwater Bay Training Area and item 16.3 International Relations Grants Program Australia-China Council 2017 - Grant Application.

Moved by: Councillor Belot

Seconded by: Councillor Wyatt

MOTION CARRIED

COUNCIL RESOLUTION**12.48 PM**

THAT the meeting moves out of closed session to address item 16.1 – Notice of Motion - Councillor Glenda Mather - Shoalwater Bay Training Area and item 16.3 International Relations Grants Program Australia-China Council 2017 - Grant Application and be opened to the public.

Moved by: Councillor Wyatt

Seconded by: Councillor Mather

MOTION CARRIED

16 CONFIDENTIAL REPORTS

16.1 NOTICE OF MOTION - COUNCILLOR GLENDA MATHER - SHOALWATER BAY TRAINING AREA

File No: GV13.4.4

Attachments: 1. Shoalwater Bay Training Area

Responsible Officer: Chris Murdoch - Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

SUMMARY

Councillor Glenda Mather has indicated his/her intention to move the following Notice of Motion at the next Council Meeting on 13 December 2016, as follows:

RECOMMENDATION

THAT Council write to the Federal Minister for Defence, referring to the Government's recent purchase of land to expand the existing Shoalwater Bay Training area which currently covers over 20% of the shire's land mass, and which is not eligible for rating purposes.

Further, the advertised proposal to include yet two additional parcels of land to this already increased area, which will effectively consume a major portion of the shire for military purposes.

The Minister be asked to have urgent discussions with Council regarding the financial implications this major expansion will have for the shire.

COUNCIL RESOLUTION

THAT the above recommendation in relation to Notice of Motion – Councillor Glenda Mather – Shoalwater Bay Training Area be withdrawn from the agenda.

Moved by: Councillor Mather

Seconded by: Councillor Hutton

MOTION CARRIED

16.2 KEPPEL SANDS CARAVAN PARK MANAGEMENT AGREEMENT**File No:** PR21.5.2-3**Attachments:** 1. Keppel Sands Caravan Park Management Contract**Responsible Officer:** Ron Posselt - Director Corporate Services**Author:** Maddie Crigan - Administration Officer

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

SUMMARY

The purpose of this report is to provide information on a matter regarding management of Keppel Sands Caravan Park.

OFFICER'S RECOMMENDATION

That Council authorise the CEO to exercise the options under Clause 18 of Contract 7979.

COUNCIL RESOLUTION

That the matter lay on the table pending further discussion and return to a future Council Meeting.

Moved by: Councillor Mather**Seconded by:** Councillor Wyatt**MOTION CARRIED**

16.3 INTERNATIONAL RELATIONS GRANTS PROGRAM AUSTRALIA-CHINA COUNCIL 2017 - GRANT APPLICATION**File No: ED8.5.20****Attachments:**

1. Australia China Council Grant Application
2. Letter to Mr Zhang from Mayor Bill Ludwig
3. Letter from Mr John Zhang to Mayor Bill Ludwig - Sister City Application
4. Capricorn Enterprise_Letter of Support_LSC_Australia-China Council
5. Pat O Driscoll Email to Bill Ludwig
6. China Consul General Visit to Yeppoon

Responsible Officer: Debra Howe - Director Strategic Growth and Development**Author: Marcus Vycke - Manager Growth and Economic Development**

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage

SUMMARY

As part of positioning the Capricorn Coast region as a globally connected region an application was submitted on 19 April 2017 to the International Relations Grants Program Australia-China Council 2017.

COUNCIL RESOLUTION

THAT Council endorse the Grant Application submitted on 19 April 2017 to the International Relations Grants Program Australia-China Council 2017 and allocation of funding, as outlined in this report to Council on 16 May 2017, in the 2017/18 operational budget for consideration during budget deliberations.

Moved by: Mayor Ludwig**Seconded by: Councillor Hutton****MOTION CARRIED**

Councillor Mather recorded against the above resolution in relation to International Relations Grants Program Australia-China Council 2017 - Grant Application.

17 CLOSURE OF MEETING

There being no further business the meeting closed at 12.50 PM.

Bill Ludwig
CHAIRPERSON

DATE