



ORDINARY MEETING

MINUTES

2 MAY 2017

The resolutions contained within these Minutes were confirmed at Council meeting on
16 May 2017.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT	1
3	LEAVE OF ABSENCE / APOLOGIES	2
	NIL	2
4	PUBLIC FORUMS/DEPUTATIONS	3
	NIL	3
5	MAYORAL MINUTE	4
	NIL	4
6	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	5
7	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA	6
8	BUSINESS ARISING OR OUTSTANDING FROM PREVIOUS MEETINGS	7
8.1	BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING	7
9	PRESENTATION OF PETITIONS.....	8
	NIL	8
10	AUDIT, RISK AND BUSINESS IMPROVEMENT COMMITTEE REPORTS.....	9
	NIL	9
11	COUNCILLOR/DELEGATE REPORTS	10
	NIL	10
12	REPORTS.....	11
12.1	REQUEST FOR SUPPORT - IWASAKI SANGYO CO. LTD - AIRPORT PROPOSAL	11
12.2	MONTHLY FINANCIAL REPORT - MARCH 2017	12
12.3	YEPPOON AND CAPRICORN COAST REGION JOBLINK	13
12.4	INCLUSIVE COMMUNITY POLICY	14
13	QUESTIONS/STATEMENT/MOTIONS ON NOTICE FROM COUNCILLORS	15
	NIL	15
14	URGENT BUSINESS\QUESTIONS	16
15	CLOSED SESSION	17

16.1	DEEMED METERS	17
16.2	BEACH AMPHITHEATRE STAGE ROOF - CONSTRUCTION TENDER AWARD.....	17
09:56AM	DEPUTY MAYOR, COUNCILLOR SCOTT LEFT THE MEETING DUE TO A CONFLICT OF INTEREST HE DECLARED IN RELATION TO ITEM 16.2 – BEACH AMPHITHEATRE STAGE ROOF – CONSTRUCTION TENDER AWARD.....	17
16	CONFIDENTIAL REPORTS.....	18
16.1	DEEMED METERS	18
16.2	BEACH AMPHITHEATRE STAGE ROOF - CONSTRUCTION TENDER AWARD.....	19
17	CLOSURE OF MEETING.....	20

**MINUTES OF THE ORDINARY MEETING HELD AT COUNCIL CHAMBERS, ANZAC
PARADE, YEPPOON ON TUESDAY, 2 MAY 2017 COMMENCING AT 9.10AM**

1 OPENING

2 PRESENT

Members Present:

Mayor, Councillor Bill Ludwig (Chairperson)
Deputy Mayor, Councillor Graham Scott
Councillor Adam Belot
Councillor Nigel Hutton
Councillor Jan Kelly
Councillor Glenda Mather
Councillor Tom Wyatt

In Attendance:

Mrs Chris Murdoch – Chief Executive Officer
Mr Ron Posselt – Director Corporate Services
Mr Brett Bacon – Director Community and Planning Services
Mr Dan Toon – Director Infrastructure Services
Ms Debra Howe – Director Strategic Growth and Development
Mr Marcus Vycke – Manager Growth and Economic Development
Mr James Gallagher - Manager Economic and Property Development
Mr Joel Coates – Project Manager
Ms Sonia Barber – Senior Economic Development Officer
Ms Andrea Ellis – Chief Financial Officer
Ms Lucy Merry – Executive Support Officer

3 LEAVE OF ABSENCE / APOLOGIES

Nil

4 PUBLIC FORUMS/DEPUTATIONS

Nil

5 MAYORAL MINUTE

Nil

6 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting held on 18 April 2017 be taken as read and adopted as a correct record.

Moved by: Councillor Kelly

Seconded by: Councillor Mather

MOTION CARRIED

7 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

9.56AM

In accordance with s173(2) of the *Local Government Act 2009*, Councillor Graham Scott disclosed a conflict of interest in respect of Item 16.2 – Beach Amphitheatre Stage Roof – Construction Tender Award due to Calibre Engineering being involved in the project. Councillor Scott considered his position, did not take part in the debate and left the meeting.

8 BUSINESS ARISING OR OUTSTANDING FROM PREVIOUS MEETINGS

8.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

File No: GV13.4.1
Attachments: 1. Business Outstanding Table - 2 May 2017
Responsible Officer: Chris Murdoch - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillors' information.

COUNCIL RESOLUTION

THAT the Business Outstanding table for the Ordinary Council Meeting be received.

Moved by: Councillor Hutton
Seconded by: Councillor Mather

MOTION CARRIED

9 PRESENTATION OF PETITIONS

Nil

**10 AUDIT, RISK AND BUSINESS IMPROVEMENT COMMITTEE
REPORTS**

Nil

11 COUNCILLOR/DELEGATE REPORTS

Nil

Proceed to Next Item

COUNCIL RESOLUTION

9.17AM

The Mayor sought leave of the meeting to deal with the remaining items on the Ordinary agenda before returning to item 12.1 Request for Support – Iwasaki Sangyo Co. Ltd.

Moved by: Mayor Ludwig

Seconded by: Deputy Mayor, Councillor Scott

MOTION CARRIED

12 REPORTS

12.1 REQUEST FOR SUPPORT - IWASAKI SANGYO CO. LTD - AIRPORT PROPOSAL

File No: CR2.13.16
Attachments: 1. Letter from Iwasaki Sangyo Co Ltd
Responsible Officer: Chris Murdoch - Chief Executive Officer
Author: Lucy Merry - Executive Support Officer

SUMMARY

The attached letter from Mr Yoshitaro Iwasaki, CEO Iwasaki Sangyo Co. Ltd was provided to the Mayor's Office on 19 April 2017 in relation to their proposal to include a plan to build an airport with 2000 metres runway in the state significant project to Premier Annastacia Palaszczuk.

COUNCIL RESOLUTION

THAT Council formally write to Mr Yoshitaro Iwasaki and to State Development expressing Council's in-principle support to have a larger 2000 metre airstrip included for consideration as part of their current EIS process for their longer term master plan development.

Moved by: Mayor Ludwig
Seconded by: Councillor Hutton

MOTION CARRIED

12.2 MONTHLY FINANCIAL REPORT - MARCH 2017

File No: FM12.14.1
Attachments: 1. Monthly Financial Report - March 2017
Responsible Officer: Ron Posselt - Director Corporate Services
Author: Andrea Ellis - Chief Financial Officer

SUMMARY

Presentation of the Livingstone Shire Council Monthly Financial Report for the period ended 31 March 2017 by the Chief Financial Officer.

COUNCIL RESOLUTION

THAT the Livingstone Shire Council Monthly Financial Report for the period ended 31 March 2017 be noted.

Moved by: Councillor Hutton
Seconded by: Councillor Kelly

MOTION CARRIED

12.3 YEPPOON AND CAPRICORN COAST REGION JOBLINK

File No: ED8.5.21

Attachments:

1. Promotion Strategy
2. Yeppoon and Capricorn Coast Region Joblink Factsheets

Responsible Officer: Debra Howe - Director Strategic Growth and Development

Author: Sonia Barber - Senior Economic Development Officer

SUMMARY

As part of a job containment strategy for Livingstone Shire, an online portal has been developed that aggregates jobs available locally that are advertised on the internet. The portal (website), known as the Yeppoon and Capricorn Coast Region Joblink, will service jobseekers (members of the site) looking for local employment and enable employers (also members of the site) to advertise local job vacancies directly on the site, thereby enabling these opportunities to be highlighted with local jobseekers.

The Joblink website testing phase has been completed and is ready to go live. This report seeks Council approval of the website and endorsement of the proposed promotion of the website to the residents (job seekers), local businesses, employment agencies and broader community to further support the containment and creation of local jobs for local people.

COUNCIL RESOLUTION

THAT the Yeppoon and Capricorn Coast Region Joblink website 'go 'live', post Council endorsement, and be supported by the promotion strategy to encourage residents (job seekers), local businesses (employers) and broader community to utilise the website.

Moved by: Mayor Ludwig

Seconded by: Councillor Kelly

MOTION CARRIED

12.4 INCLUSIVE COMMUNITY POLICY**File No:** CM 4.7.3**Attachments:** 1. Draft Livingstone Shire Council Inclusive Community Policy**Responsible Officer:** Melissa Minter - Co-ordinator Community Partnership
Ian Dare - Manager Community Wellbeing
Brett Bacon - Director Community & Planning Services**Author:** Molly Saunders - Community Development Officer

SUMMARY

The purpose of this report is to present the draft Livingstone Shire Council Inclusive Community Policy for adoption (see Attachment One – Draft Livingstone Shire Council Inclusive Community Policy).

COUNCIL RESOLUTION

THAT Council resolves to adopt the Livingstone Shire Council Inclusive Community Policy, as contained within Attachment One.

Moved by: Councillor Kelly**Seconded by:** Councillor Hutton**MOTION CARRIED UNANIMOUSLY**

13 QUESTIONS/STATEMENT/MOTIONS ON NOTICE FROM COUNCILLORS

Nil

14 URGENT BUSINESS QUESTIONS

15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COUNCIL RESOLUTION

9.48AM

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Deemed Meters

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

16.2 Beach Amphitheatre Stage Roof - Construction Tender Award

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

Moved by: Councillor Kelly

Seconded by: Councillor Wyatt

MOTION CARRIED

09:56AM Deputy Mayor, Councillor Scott left the meeting due to a conflict of interest he declared in relation to item 16.2 – Beach Amphitheatre Stage Roof – Construction Tender Award.

COUNCIL RESOLUTION

10.15AM

THAT the meeting moves out of closed session and be opened to the public.

Moved by: Councillor Hutton

Seconded by: Councillor Kelly

MOTION CARRIED

10.15AM

The Mayor sought leave of the meeting to deal with item 16.2 before returning to item 16.1 of the agenda.

Leave Granted

16 CONFIDENTIAL REPORTS

16.1 DEEMED METERS

File No: WS32.10.3

Attachments:

1. Water Consumption and Access Charges
2. Example Deemed Meter Authority
3. Summary of Deemed Meters

Responsible Officer: Dan Toon - Director Infrastructure Services

Author: Sean Fallis - Manager Water and Waste Operations

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

SUMMARY

This report provides information on a charging practice referred to as 'Deemed Meters' which transitioned to Livingstone Shire Council when it deamalgamated from the Rockhampton Regional Council and seeks a resolution to formally discontinue the practice.

COUNCIL RESOLUTION

THAT:

1. The charging practice referred to as 'Deemed Meters' be discontinued;
2. Those consumers identified on Attachment 3 who currently receive a discounted water access charge for a 'Deemed Meter' be informed that:
 - a. Council does not support the charging practice referred to as 'Deemed Meters';
 - b. Commencing July 2017, consumers will be charged a water access charge in accordance with Council's Revenue Statement for the actual size of their meter;
 - c. In the case of combined fire and general (non-firefighting) services, the access charge may be reduced in accordance with the revised Revenue Statement (refer to Item 3 below); and
 - d. Consumers may arrange for their meter to be replaced with a smaller meter to reduce the access charge. This would be at their cost .
3. Council's 2017/18 Revenue Statement include the following paragraph under Item 10 Water:

'Combined Fire and General (Non-Firefighting) Connections - subject to an assessment by a suitably qualified hydraulic designer and evidence of such being presented to Council, the access charge for a combined fire and general connection may be reduced to the equivalent charge for the general component of the connection. For example, the general component of a warehouse with a 100mm combined fire and general connection may be that of a 20mm connection. In this instance, Council could approve an access charge based on a 20mm connection'.

Moved by: Councillor Belot

Seconded by: Councillor Mather

MOTION CARRIED

16.2 BEACH AMPHITHEATRE STAGE ROOF - CONSTRUCTION TENDER AWARD

File No: ED8.5.1
Attachments: Nil
Responsible Officer: Debra Howe - Director Strategic Growth and Development
Author: James Gallagher - Executive Manager Economic & Property Development

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

SUMMARY

The Beach Amphitheatre Stage Roof is a component of Yeppoon Foreshore and Town Centre Revitalisation Project.

The results of the tenders are currently being assessed by the Tender Assessment Panel and the tenders as submitted are within budget expectations.

Due to the fast-track nature of the Yeppoon Foreshore and Town Centre Revitalisation Project, this report was being prepared ahead of the final assessment outcome.

Full details of the preferred Tenderer recommendation and tender prices will be tabled at the meeting on 2 May 2017.

Works for the Beach Amphitheatre Stage Roof component are programmed to commence on Monday, 8 May, 2017, once the tender is awarded.

COUNCIL RESOLUTION

That Council note the preferred tenderer, as tabled on 2 May 2016, for the Beach Amphitheatre Stage Roof Tender and acknowledge that the Chief Executive Officer will award the tender under delegated authority to meet the critical delivery timeframes of the project.

Moved by: Councillor Kelly
Seconded by: Councillor Wyatt

MOTION CARRIED

17 CLOSURE OF MEETING

There being no further business the meeting closed at 10.40AM.

Bill Ludwig
CHAIRPERSON

DATE