



ORDINARY MEETING

MINUTES

21 APRIL 2020

The resolutions contained within these minutes are due to be adopted at the Ordinary Council meeting to be held on Tuesday 19 May 2020.

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UNCONFIRMED

MINUTES OF THE ORDINARY MEETING HELD AT YEPPON TOWN HALL, 25 NORMANBY STREET, YEPPON ON TUESDAY, 21 APRIL 2020 COMMENCING AT 9.03AM

1 OPENING

Opening Prayer

The opening prayer was delivered by *Pastor McClintok of the Wesleyan Methodist Church.*

Acknowledgement of Country

"I would like to take this opportunity to respectfully acknowledge the Darumbal People. The traditional custodians and elders past, present and emerging of the land on which this meeting is taking place today."

2 PRESENT

Members Present:

Mayor, Councillor Andrew Ireland (Chairperson)
Councillor Nigel Hutton
Councillor Adam Belot
Councillor Pat Eastwood
Councillor Glenda Mather
Councillor Tanya Lynch
Councillor Andrea Friend

Officers in Attendance:

Mr Brett Bacon – Acting Chief Executive Officer
Mr Dave Mazzaferri – Acting Executive Director Liveability and Wellbeing
Mrs Andrea Ellis – Chief Financial Officer
Ms Nicole Robertson – Coordinator Executive Support

3 LEAVE OF ABSENCE / APOLOGIES

Nil

UNCONFIRMED

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting held on 17 March 2020 be taken as read and adopted as a correct record.

Moved by: Councillor Hutton

Seconded by: Councillor Mather

MOTION CARRIED

COUNCIL RESOLUTION

THAT the minutes of the Special Meeting held on 23 March 2020 be taken as read and adopted as a correct record.

Moved by: Deputy Mayor, Councillor Belot

Seconded by: Councillor Eastwood

MOTION CARRIED

COUNCIL RESOLUTION

THAT the minutes of the Special Meeting held on 16 April 2020 be taken as read and adopted as a correct record.

Moved by: Councillor Friend

Seconded by: Councillor Lynch

MOTION CARRIED

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE
 AGENDA**

UNCONFIRMED

6 PUBLIC FORUMS/DEPUTATIONS

6.1 DEPUTATION WITH MEMBER FOR KEPPEL

File No: GV13.4.3
Attachments: Nil
Responsible Officer: Brett Bacon - Acting Chief Executive Officer
Author: Nicole Robertson - Coordinator Executive Support

SUMMARY

Mayor Ireland extended an invitation to Ms Brittany Lauga MP to attend the first meeting of the newly elected Council.

COUNCIL RESOLUTION

THAT the deputation by Ms Brittany Lauga MP be received.

Moved by: Councillor Hutton
Seconded by: Mayor, Councillor Ireland

MOTION CARRIED

7 BUSINESS ARISING OR OUTSTANDING FROM PREVIOUS MEETINGS

7.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

File No: GV13.4.1
Attachments: 1. Business Outstanding Table April 2020
Responsible Officer: Brett Bacon - Acting Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Ordinary Council Meeting, as at 15 April 2020, is presented for Councillors' information.

COUNCIL RESOLUTION

THAT the Business Outstanding table for the Ordinary Council Meeting be received.

Moved by: Deputy Mayor, Councillor Belot
Seconded by: Councillor Mather

MOTION CARRIED UNANIMOUSLY

Meeting Adjourned

COUNCIL RESOLUTION

10.36AM

THAT the meeting be adjourned for a 20 minute period.

Moved by: Mayor, Councillor Ireland
Seconded by: Councillor Lynch

MOTION CARRIED

Meeting Resumed

COUNCIL RESOLUTION

10.54PM

THAT the meeting resume.

Moved by: Mayor, Councillor Ireland
Seconded by: Councillor Eastwood

MOTION CARRIED

8 PRESENTATION OF PETITIONS

Nil

UNCONFIRMED

9 MAYORAL MINUTE

Nil

UNCONFIRMED

10 COUNCILLOR/DELEGATE REPORTS

Nil

UNCONFIRMED

11 AUDIT, RISK AND BUSINESS IMPROVEMENT COMMITTEE REPORTS

Nil

UNCONFIRMED

12 REPORTS

12.1 MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDING 31 MARCH 2020

File No: FM12.14.1

Attachments: 1. Monthly Finance Report - March 2020

Responsible Officer: Andrea Ellis - Chief Financial Officer

Author: Damien Cross - Coordinator - Accounting Services
Rachel Jackson - Coordinator Procurement

SUMMARY

Presentation of the Livingstone Shire Council Monthly Financial Report for the period ending 31 March 2020 by the Chief Financial Officer.

COUNCIL RESOLUTION

THAT the Livingstone Shire Council Monthly Financial Report for the period ending 31 March 2020 be received.

Moved by: Councillor Mather

Seconded by: Councillor Lynch

MOTION CARRIED UNANIMOUSLY

12.2 AUDIT, RISK AND BUSINESS IMPROVEMENT COMMITTEE - APPOINTMENT OF TWO (2) COUNCILLORS AND A DELEGATE TO THE COMMITTEE

File No: CM4.2.1
Attachments: Nil
Responsible Officer: Andrea Ellis - Chief Financial Officer
Author: Tanya Callaghan - Support Services Officer

SUMMARY

The purpose of this report is for Council to appoint two (2) Councillors to the Audit, Risk and Business Improvement Committee.

COUNCIL RESOLUTION

THAT Councillor Belot and Councillor Friend be appointed to the Audit, Risk and Business Improvement Committee.

Moved by: Mayor, Councillor Ireland

Seconded by: Councillor Mather

MOTION CARRIED UNANIMOUSLY

13 QUESTIONS/STATEMENT/MOTIONS ON NOTICE FROM COUNCILLORS

13.1 NOTICE OF MOTION - COUNCILLOR GLENDA MATHER - LAMBERTON STREET

File No: GV13.4.4

Attachments: 1. Notice of Motion - Lamberton Street Fire Breaks

Responsible Officer: Brett Bacon - Acting Chief Executive Officer

SUMMARY

Councillor Glenda Mather has indicated her intention to move the following Notice of Motion at the Ordinary Council meeting of 21 April 2020, as follows:

COUNCIL RESOLUTION

THAT Council undertake the necessary procedures to:

- 1) Arrange for an appropriate fire break to be constructed on Council's land behind the houses in Lamberton Street, Yeppoon with the intention of providing maximum fire from the front; and
- 2) Liaise with the northern property owner to No. 31 Lamberton Street, seeking their co-operation to also provide a fire break on their side where vegetation is substantially impacting the common boundary fence; and
- 3) Identify and resolve the cause of the upstream water being diverted into No. 31.

Moved by: Councillor Mather

Seconded by: Councillor Friend

COUNCIL RESOLUTION

That pursuant to s2.19.1(d) and s2.19.6 of Livingstone Shire Council's Meeting Procedures Policy the matter lay on the table pending a further discussion and return to a future Council Meeting.

Moved by: Councillor Hutton

MOTION CARRIED UNANIMOUSLY

14 URGENT BUSINESS QUESTIONS

UNCONFIRMED

15 CLOSURE OF MEETING

There being no further business the meeting closed at 11.44am.

Mayor, Councillor Andrew Ireland
CHAIRPERSON

DATE

UNCONFIRMED