



# **SPECIAL MEETING**

# **MINUTES**

**7 SEPTEMBER 2018**

The resolutions contained within these minutes were confirmed at Council Meeting  
on 18 September 2018.

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# TABLE OF CONTENTS

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ITEM	SUBJECT	PAGE NO
1	OPENING .....	2
2	PRESENT .....	2
3	LEAVE OF ABSENCE / APOLOGIES .....	3
	NIL.....	3
4	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA.....	4
NIL	4	
5	CLOSED SESSION.....	5
	14.1 RECRUITMENT PROCESS FOR THE VACANT CHIEF HUMAN RESOURCES OFFICER POSITION	
6	CONFIDENTIAL REPORTS.....	6
	6.1 RECRUITMENT PROCESS FOR THE VACANT CHIEF HUMAN RESOURCES OFFICER POSITION.....	6
7	CLOSURE OF MEETING .....	7

**MINUTES OF THE SPECIAL MEETING HELD AT COUNCIL CHAMBERS, 4 LAGOON PLACE, YEPPON ON FRIDAY, 7 SEPTEMBER 2018 COMMENCING AT 3.38PM**

**1 OPENING**

**2 PRESENT**

Members Present:

Mayor, Councillor Bill Ludwig (Chairperson)  
Deputy Mayor, Councillor Nigel Hutton  
Councillor Adam Belot  
Councillor Pat Eastwood  
Councillor Jan Kelly  
Councillor Glenda Mather  
Councillor Tom Wyatt

In Attendance:

Mrs Chris Murdoch – Chief Executive Officer  
Ms Lucy Walker – Acting Coordinator Executive Support

**3 LEAVE OF ABSENCE / APOLOGIES**

Nil

**4 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

Nil

## 5 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### COUNCIL RESOLUTION

**3:38PM**

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### **6.1 Recruitment Process for the Vacant Chief Human Resources Officer Position**

This report is considered confidential in accordance with section 275(1)(a), of the *Local Government Regulation 2012*, as it contains information relating to the appointment, dismissal or discipline of employees .

**Moved by: Councillor Mather**  
**Seconded by: Councillor Eastwood**  
**MOTION CARRIED**

### COUNCIL RESOLUTION

**3:50PM**

THAT the meeting moves out of closed session and be opened to the public.

**Moved by: Councillor Kelly**  
**Seconded by: Councillor Belot**  
**MOTION CARRIED**

## 4 CONFIDENTIAL REPORTS

### 6.1 RECRUITMENT PROCESS FOR THE VACANT CHIEF HUMAN RESOURCES OFFICER POSITION

**File No:** CM4.5.1

**Attachments:** Nil

**Responsible Officer:** Chris Murdoch - Chief Executive Officer

**Author:** Shane Weir - Acting Chief Human Resources Officer

This report is considered confidential in accordance with section 275(1)(a), of the *Local Government Regulation 2012*, as it contains information relating to the appointment, dismissal or discipline of employees .

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#### SUMMARY

*Council to undertake a recruitment process to appoint a Chief Human Resources Officer to the current vacancy.*

#### COUNCIL RESOLUTION

THAT Council approve the recruitment strategy as outlined in the report below to recruit and appoint a Chief Human Resources Officer to the current vacancy.

**Moved by:** Mayor Ludwig

**Seconded by:** Deputy Mayor, Councillor Hutton

**MOTION CARRIED**

**5 CLOSURE OF MEETING**

There being no further business the meeting closed at 3:51PM.

\_\_\_\_\_  
Bill Ludwig  
CHAIRPERSON

\_\_\_\_\_  
DATE